



Agenda
City of Charlevoix City Council Regular Meeting
Tuesday, September 6, 2022 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

2. Roll Call

3. Presentations

- A. Charlevoix Public Library-Annual Update
Ryan Deery-Director

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

- A. Approve City Council Meeting Minutes - August 15, 2022
- B. Approve Accounts Payable and Payroll Check Registers
- C. Resolution to Execute MDOT Contract No. 22-5352
- D. Accept the resignation of Sean Bradley from the DDA Board of Directors
- E. Confirm replacement of WWTP Boiler for \$18,219.67
- F. Confirm Purchase Authorization for Ferric Chloride: \$10,200

6. Public Hearings and Actions Requiring Public Hearings

- A. Set Public Hearing: Update Floodplain Maps Ordinance
Mark Heydlauff, City Manager

7. All Other Actions and Requests

- A. Visit Charlevoix Accessibility Grant for Charlevoix County Community Foundation
Amanda Wilkin- Executive Director of Visit Charlevoix

8. Reports and Communications

- A. Public Comment
- B. City Manager's Comments
- C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.

Charlevoix City Council

Presentations

Title: Charlevoix Public Library-Annual Update

Date: September 6, 2022

Presented By: Ryan Deery-Director

Background:

Recommendation:

Attachments:

1. CPL 2021 Annual Report



BY THE NUMBERS

The Living Room of the Community: How You Use Your Library

Visitors to the library

Just over **60,000** people made use of the library last year and **11,000** of those visits occurred in the month of July alone!

Educational & Recreational Classes and Programs:

7,100 attendees participated in one of our **400** on-site and digital classes and programs.

Community Meeting Space:

The community meeting spaces at the library were used over **650** times!

How You Read, Watch, and Listen:

You checked out over **64,500** physical items from the library last year and **40%** of those items were children's books, movies, and audio books. You also checked out **21,500** digital items including ebooks, downloadable audio books and streaming movies. In total, this community read, watched or listened to over **86,000** titles!

Connecting to Technology:

Over **4,150** people used a library computer while over **8,200** people accessed our high speed, free Wi-Fi.

Finding Your Answers:

Last year at our information desk alone, our staff answered over **9,500** in-depth questions you had.

Charlevoix Public Library
220 W. Clinton Street
Charlevoix MI 49720
charlevoixlibrary.org
231-547-2651



MOST CHECKED-OUT ITEMS OF 2021



ADULT FICTION

"The Four Winds" by Kristin Hannah
BORROWED 41 TIMES



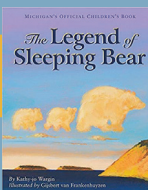
ADULT NON-FICTION

"Between Two Kingdoms: A Memoir of Life Interrupted" by Suleika Jaouad
BORROWED 15 TIMES



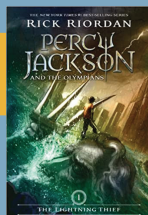
ADULT DVD

"The Prime Suspect Series" from PBS
BORROWED 43 TIMES



YOUTH PICTURE BOOK

"The Legend of the Sleeping Bear" by Kathy-jo Wargin
BORROWED 43 TIMES



YOUTH CHAPTER BOOK

"The Lightning Thief" by Rick Riordan
BORROWED 8 TIMES



YOUTH MOVIE

"The Magic School Bus"
BORROWED 18 TIMES

2021 ANNUAL REPORT



2021 HIGHLIGHTS



FINANCIAL UPDATE



BY THE NUMBERS

RESILIENCE AND RECOVERY
Supporting our community as we emerge stronger

2021 HIGHLIGHTS

Working to connect our community at a time that connection is most needed.

- The Community Art Project: the Charlevoix Library Summer Story Wave brought together hundreds of your stories in a wave of hope, joy, and resilience.
- We took early literacy storytime on the road to the Charlevoix Farmers Market as well as to our local preschools and childcare centers.
- Library staff continues to actively serve our community from outside our doors as members of Zonta, Rotary, the Chamber of Commerce, Kiwanis, the Elks, and the City of Charlevoix Recreation Advisory Committee
- Celebrated with our Charlevoix Cultural Corridor partners “How Pine River Became Charlevoix” 300 years ago with a community wide day of fun activities, informative lectures, history, and art.
- Partnered with the Women’s Resource Center of Northern Michigan to host a playgroup bringing together families and children for important socialization.
- Collaborated with the Great Lakes Chamber Orchestra to expose youth to music and instruments through the Little Waves program.



Responsible management of our historic facility while proactively planning for an adaptable future.

- Thanks to a gracious donor, we installed an accessible outdoor drinking fountain complete with water bottle filler and pet fountain.
- Added picnic tables to our grounds to promote enjoyment of the gardens while also providing Wi-Fi accessible outdoor work space.
- Replaced our aging boilers in tandem with the control systems for all of the library’s heating and cooling systems providing better control of the library’s atmosphere.



Providing resources and materials for today’s and tomorrow’s needs.

- Continued to add digital materials to meet increasing usage including Kanopy – a streaming movie service, BookFlix – a children’s literacy resource that pairs animated stories with nonfiction ebooks, and Libby Magazines – a collection of over 1,000 digital magazines.
- In partnership with the City of Charlevoix Recreation Department, we became a new hub for the City’s bike share program providing access to four cruiser bikes for visitors and library card holders alike.
- Connected teens and youth with their next great read via book review videos and an increased digital book collection
- Partnered with Hayes and Banks Townships to install outdoor Wi-Fi broadcasters on their respective township halls providing free, high speed Wi-Fi access in their parking lots and nearby green spaces.



Engaging and educating our youth and families.

- Supported Charlevoix Elementary School Students by creating the Student Card program automatically providing every enrolled student with access to library materials.
- Installed a StoryWalk, which is a deconstructed picture book read one page at time while walking around the library grounds.
- Connected with Summer Learning students at Charlevoix Elementary School by providing leveled reading titles and library resources directly at the school.



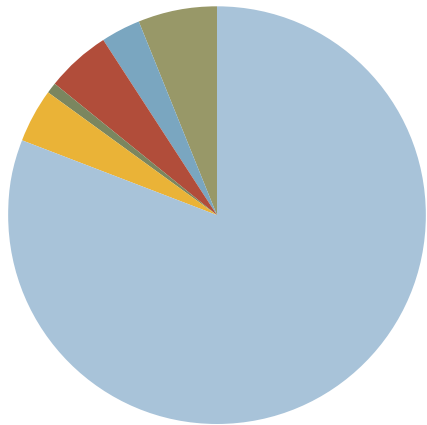
Offering recreational and educational programming that stimulates and builds community.

- Offered a dynamic mix of in-person and online programming that included topics such as shipwrecks, author visits, cooking classes, yoga, musical concerts, and much, much more.
- Provided one-on-one technology help both informally and via time spent with an expert on “Teach Me Tech Tuesdays.”
- The Friends of the Library with the support of Lynne and Mason Rosenthal presented our lifelong learning lecture series helping participants develop a greater understanding of today’s pressing topics.



FINANCIAL UPDATE

OPERATING REVENUES:



- Local Tax Revenue: \$939,100
- Investment Earnings: \$41,700
- Contributions from Local Units: \$18,800
- Donations: \$56,200
- Penal Fines: \$32,800
- Other: \$68,000

Total Revenue: \$1,156,600

CAPITAL IMPROVEMENTS:

CAPITAL IMPROVEMENT REVENUES:

- Donations \$15,000
- Transfer In \$587,700

Total Revenues: \$602,700

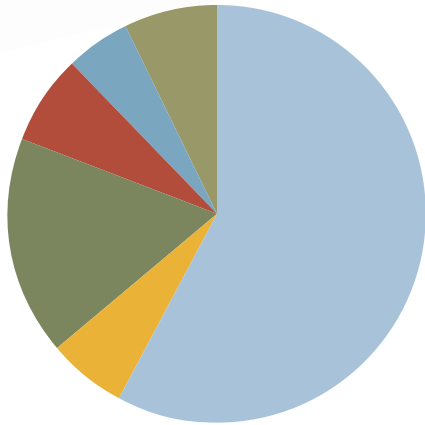
CAPITAL IMPROVEMENT EXPENSES:

- Building Improvements \$21,800
- Land Improvements \$10,000
- Other Capital Outlay \$31,800

Capital Improvement Fund Balance: \$555,500



OPERATING EXPENSES:



- Wages and Benefits: \$578,200
- Contractual Services: \$55,200
- Occupancy: \$169,500
- Supplies and Materials: \$72,700
- Capital Outlay: \$53,900
- Other Operating Expense: \$65,200

Total Expenditures: \$994,700

Operating Fund Balance: \$1,571,100

DEBT FINANCIALS:

DEBT REVENUES:

- Tax Revenue: \$547,400
- DDA Contribution: \$11,200

Total Revenues: \$558,600

DEBT EXPENSES:

- Bond Payment - Principle: \$515,000
- Bond Payment - Interest: \$47,000

Total Expenses: \$562,000

Remaining Debt to be Paid: \$1,679,600
(Includes interest)



Charlevoix City Council

Consent Agenda

Title: Approve City Council Meeting Minutes - August 15, 2022

Date: September 6, 2022

Presented By:

Background:

Recommendation:

Motion to approve the minutes as presented.

Attachments:

1. City Council Draft Minutes from August 15, 2022

City of Charlevoix
City Council Regular Meeting minutes
Monday, August 15, 2022 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Kurtz. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Luther Kurtz

Members Present: Greg Bryan, Aaron Hagen, Janet Kalbfell, Phil Parr, Richard Spring

Members Absent: Mark Knapp

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Kurtz opened the item for public comment. None were heard.

Motion by Parr, seconded by Spring to approve the consent agenda as presented.

Yeas: Bryan, Hagen, Kalbfell, Parr, Spring

Nays: None

Absent: Knapp

Motion carried.

A. City Council Meeting Minutes - August 1, 2022

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

<u>Dates</u>	<u>Description</u>	<u>Amount</u>
08/05/2022	Payroll Transmittal Checks	\$5,616.99
08/05/2022	Payroll (net pay)	\$143,856.60
08/16/2022	Regular Accounts Payable	\$550,879.92
08/01/2022-08/10/2022	ACH/WIRE Payments	\$166,116.02
07/28/2022	Tax Disbursement	\$1,353,318.30
Grand Total		\$2,219,790.83
To view the entire accounts payable and payroll check registers, please Click here.		

- C. Resolution to Adopt the Annual Exemption Option in PA 152 for the 2022-23 Medical Benefit Plan Coverage Year

Motion by Parr, seconded by Spring to adopt Resolution 2022-08-01, as follows:

**CITY OF CHARLEVOIX
RESOLUTION NO. 2022-08-01**

RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152 THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

1. Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
2. Section 4 - “80%/20%” Option - limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Section 8 - “Exemption” Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body; and

WHEREAS, the City Council has decided to adopt the annual Exemption option as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Charlevoix elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year October 1, 2022 through September 30, 2023.

RESOLVED this 15th day of August, 2022 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Bryan, Hagen, Kalbfell, Parr, Spring

Nays: None

Absent: Knapp

Motion carried.

- D. Approval of Employee Health Insurance Plans

Motion to approve the Priority Health HMO HSA and Priority Health HMO Traditional Health Insurance Plans, effective October 1, 2022.

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

A. Commercial and Residential Cross Connection Control Contract with Hydrocorp

Pat Elliott, Public Works Superintendent

Mr. Elliott explained that the Michigan Department of Energy, Great Lakes, and the Environment (EGLE) will soon require the City to have a residential cross connection program in place. In the past, EGLE has only required a commercial cross connection control program, but EGLE recently added the residential requirement. The cross connection program is to protect the water distribution system from allowing any contaminants enter the water system. The City has a strong relationship with Hydrocorp and by contracting with them to conduct both residential and commercial cross connection testing, the City will stay in compliance with EGLE's requirements. Mr. Elliott answered questions from Council.

Mayor Kurtz opened the item for public comment, two were heard.

Motion by Kalbfell, seconded by Spring to approve the contract with Hydrocorp, as presented for \$24,924 annually for two years, and authorize the City Manager to sign the contract documents.

Motion carried by unanimous voice vote.

B. Deer Management

Mark Heydlauff, City Manager

City Manager Heydlauff asked Council for direction on how to move forward with deer management. Mr. Heydlauff stated the City has received numerous complaints. Two years ago, the City contacted the DNR and USDA for assistance on deer management and Council at that time decided to monitor the situation.

Mayor Kurtz opened the item for public comment, three were opposed, and ten were in favor.

Council requested City Manager Heydlauff explore a deer cull and any other options available and bring back the options to Council at a later meeting.

C. Agreement with MDOT to Strip Paint and Seal Bridge Railings

Mark Heydlauff, City Manager

City Manager Heydlauff explained that MDOT has offered to strip the existing green paint on the lift bridge and clear coat the metal in accord with their standard maintenance practices. The City will be required to remove the lights before October 2023 and then reinstall them after construction is complete in 2024. The City will be required to maintain the bridge railings in perpetuity.

Mayor Kurtz opened the item for public comment, one was heard.

Motion by Parr, seconded by Kalbfell to approve the bridge railing agreement with MDOT and direct staff to plan for the removal and reinstallation of lights on the bridge.

Motion carried by unanimous voice vote.

D. Agreement for Fire Protection with Charlevoix Township

Mark Heydlauff, City Manager

City Manager Heydlauff explained that since 2017, the City has contracted with Charlevoix Township for fire protection. The current agreement expired in July of this year. City Manager Heydlauff thanked Charlevoix Township Officials for the great work they do for our community. The amounts the City will contribute have increased slightly. However, the agreement has been very successful and beneficial to our residents.

Mayor Kurtz opened the item for public comment. None were heard.

Motion by Spring, seconded by Bryan to approve the fire services contract with Charlevoix Township for 2022-2024 and authorize the City Manager and City Clerk to sign the agreement.

Motion carried by unanimous voice vote.

8. Reports and Communications

A. Public Comment

*Shirley Gibson thanked Pat Elliott and his team for everything they do for the City.

*Lyle Gennett thanked the City for assisting him with removing some unwanted skunks.

*Chris Way thanked the Mayor for adding pickleball to the agenda on September 19. Ms. Way encouraged any member of the Council if they would like to learn more about pickleball to contact her.

B. City Manager's Comments

*Thanked everyone for their cooperation regarding the incident on Thursday

*Reminder the next Council meeting will be on Tuesday, September 6

*The Army Corps of Engineers started to remove the South Pier today

C. Mayor and Council Comments

Council collectively thanked City staff regarding the incident on Thursday, thanked members of the public for attending the meeting, and voiced their appreciation by recognizing all City staff for their hard work.

9. Other Council Business

10. Adjourn

Mayor Kurtz adjourned the meeting at 7:19 p.m.

Sarah J. Dvoracek

City Clerk

Luther Kurtz

Mayor

Charlevoix City Council

Consent Agenda

Title: Approve Accounts Payable and Payroll Check Registers

Date: September 6, 2022

Presented By:

Background:

Recommendation:

Motion to approve the Accounts Payable and Payroll Check Registers as presented.

Attachments:

1. Check Registers 09-06-22 Agenda

Check Number	Payee	Amount
08/19/2022		
137235	AT&T	1,570.43
137236	AT&T MOBILITY	758.30
137237	CHARLEVOIX STATE BANK	9,285.04
137238	CHARLEVOIX TOWNSHIP TREASURE	53.50
137239	CHARTER COMMUNICATIONS OPERA	828.91
137240	DELTA DENTAL	3,313.74
137241	EQUITABLE FINANCIAL LIFE INSURAN	407.69
137242	GREAT LAKES ENERGY	254.90
137243	PRIORITY HEALTH	44,763.36
137244	RANGE TELECOMMUNICATIONS	220.00
137245	STANDARD INSURANCE CO	2,684.81
137246	TELNET WORLDWIDE	216.83
137247	VSP INSURANCE CO. (CT)	525.03
137248	WEX BANK	10,876.95

Total 08/19/2022: 75,759.49

Grand Totals: 75,759.49

Summary of Check Registers & ACH Payments HUNTINGTON NATIONAL BANK - CHECKS ISSUED

08/19/22 Special Accounts Payable Run	\$ 75,759.49
08/19/22 Payroll (net pay)	\$ 135,977.69
08/19/22 Payroll Transmittal Checks	\$ 5,368.74
08/29/22 Special Accounts Payable Run	\$ 4.39
09/02/22 Payroll (net pay)	\$ 120,414.28
09/02/22 Payroll Transmittal Checks	\$ 5,619.99
09/07/22 Regular Accounts Payable	\$ 1,540,263.38
Checks Sub-Total:	\$ 1,883,407.96

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

08/15/22 MI Public Power Agency	\$ 35,533.35
08/19/22 IRS (Payroll Tax Deposit)	\$ 46,820.75
08/19/22 Alerus Financial (HCSP)	\$ 350.00
08/19/22 State of MI (Withholding Tax)	\$ 7,221.23
08/19/22 Vantagepoint (401 Plan)	\$ 1,062.00
08/19/22 Vantagepoint (457 Plan)	\$ 20,009.82
08/19/22 Vantagepoint (Roth IRA)	\$ 1,055.76
08/19/22 MERS (Defined Benefit Plan)	\$ 56,562.51
08/22/22 MI Public Power Agency	\$ 1,916.16
08/22/22 Enterprise FM Trust (fleet lease)	\$ 14,246.72
08/25/22 MI Public Power Agency	\$ 324,671.69
08/29/22 MI Public Power Agency	\$ 8,659.48
09/02/22 IRS (Payroll Tax Deposit)	\$ 43,747.10
09/02/22 Alerus Financial (HCSP)	\$ 350.00
09/02/22 State of MI (Withholding Tax)	\$ 6,593.72
09/02/22 Vantagepoint (401 ICMA Plan)	\$ 1,062.00
09/02/22 Vantagepoint (457 ICMA Plan)	\$ 19,937.43
09/02/22 Vantagepoint (Roth IRA)	\$ 1,055.76
ACH Sub-Total:	\$ 590,855.48

Huntington National Bank Total: \$ 2,474,263.44

CHARLEVOIX STATE BANK - CHECKS ISSUED (PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

08/11/22 Special A/P Tax Disbursement	\$ 977,168.79
08/29/22 Special A/P Tax Disbursement	\$ 2,996,779.84
Charlevoix State Bank Total:	\$ 3,973,948.63

Grand Total: \$ 6,448,212.07

APPROVED:


CITY MANAGER


CITY TREASURER


CITY CLERK

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/13/2022	PC	08/19/2022	35859	HEYDLAUFF, MARK L.	102		3,376.34
08/13/2022	PC	08/19/2022	35860	DVORACEK, SARAH J.	105		2,302.83
08/13/2022	PC	08/19/2022	35861	DEROSIA, PATRICIA E.	107		944.54
08/13/2022	PC	08/19/2022	35862	DOTSON, LINDSEY J.	109		1,420.38
08/13/2022	PC	08/19/2022	35863	KLOOSTER, ALIDA K.	121		1,843.52
08/13/2022	PC	08/19/2022	35864	BARNEVELD, RICHELLE	123		1,259.85
08/13/2022	PC	08/19/2022	35865	SCHULZ, GINNY L.	125		1,663.86
08/13/2022	PC	08/19/2022	35866	BRADLEY, KATHLEEN R.	126		1,235.33
08/13/2022	PC	08/19/2022	35867	MILLER, FAITH G.	142		407.43
08/13/2022	PC	08/19/2022	35868	MCGINN, KELLY A.	146		2,329.15
08/13/2022	PC	08/19/2022	35869	DOAN, GERARD P.	201		2,512.66
08/13/2022	PC	08/19/2022	35870	SCHOLEY, ROBERT W.	204		1,753.64
08/13/2022	PC	08/19/2022	35871	UMULIS, MATTHEW T.	205		1,289.13
08/13/2022	PC	08/19/2022	35872	ORBAN, BARBARA K.	209		1,262.75
08/13/2022	PC	08/19/2022	35873	RILEY, DENISE M.	213		576.47
08/13/2022	PC	08/19/2022	35874	MUNK, CHRISTOPHER J.	215		1,349.72
08/13/2022	PC	08/19/2022	35875	SCHICK, TIELER R.	216		1,453.36
08/13/2022	PC	08/19/2022	35876	STEWART, MORGAN J.	217		1,407.04
08/13/2022	PC	08/19/2022	35877	YOUNG, KRISTEN L.	230		1,479.76
08/13/2022	PC	08/19/2022	35878	BINGHAM, LARRY E.	240		674.51
08/13/2022	PC	08/19/2022	35879	MACGILLIVRAY, ROGER	244		801.78
08/13/2022	PC	08/19/2022	35880	WESTRICK, AARON J.	246		591.04
08/13/2022	PC	08/19/2022	35881	DOTSON, WILLIAM R.	249		449.69
08/13/2022	PC	08/19/2022	35882	WURST, RANDALL W.	411		1,829.86
08/13/2022	PC	08/19/2022	35883	HILLING, NICHOLAS A.	413		2,183.92
08/13/2022	PC	08/19/2022	35884	MEIER III, CHARLES A.	421		1,663.91
08/13/2022	PC	08/19/2022	35885	ZACHARIAS, STEVEN B.	422		1,513.92
08/13/2022	PC	08/19/2022	35886	NEWMAN, MARK J.	424		1,555.79
08/13/2022	PC	08/19/2022	35887	LOUGHMILLER, JOHN A.	425		2,333.73
08/13/2022	PC	08/19/2022	35888	GRIFFITH, JOHN J.	500		2,887.09
08/13/2022	PC	08/19/2022	35889	EATON, BRAD A.	515		2,636.64
08/13/2022	PC	08/19/2022	35890	WILSON, TIMOTHY J.	516		2,839.28
08/13/2022	PC	08/19/2022	35891	LAVOIE, RICHARD L.	519		2,424.27
08/13/2022	PC	08/19/2022	35892	STEVENS, BRANDON C.	521		2,512.24
08/13/2022	PC	08/19/2022	35893	WHITLEY, ANDREW T.	522		2,286.47
08/13/2022	PC	08/19/2022	35894	DRAVES, MARTIN J.	523		2,521.80
08/13/2022	PC	08/19/2022	35895	FARRELL, MITCHELL L.	524		1,945.84
08/13/2022	PC	08/19/2022	35896	ANDERSON, ELIZABETH	526		1,338.42
08/13/2022	PC	08/19/2022	35897	KENWABIKISE, DAVID L.	528		1,381.61
08/13/2022	PC	08/19/2022	35898	ELLIOTT, PATRICK M.	600		3,116.61
08/13/2022	PC	08/19/2022	35899	SCHWARTZFISHER, JOS	603		1,069.31
08/13/2022	PC	08/19/2022	35900	BRADLEY, KELLY R.	614		1,499.27
08/13/2022	PC	08/19/2022	35901	HART II, DELBERT W.	616		1,711.55
08/13/2022	PC	08/19/2022	35902	JONES, ROBERT F.	618		1,476.06
08/13/2022	PC	08/19/2022	35903	THORP JR, WILLIAM D.	623		1,532.10
08/13/2022	PC	08/19/2022	35904	LEITNER, RYAN S.	624		1,763.90
08/13/2022	PC	08/19/2022	35905	FERGUSON, ROYCE L.	625		845.67
08/13/2022	PC	08/19/2022	35906	REID, ROB A.	632		1,409.88
08/13/2022	PC	08/19/2022	35907	DORAN, JUSTIN J.	634		2,265.74
08/13/2022	PC	08/19/2022	35908	FREY, DYLAN V.	643		410.35
08/13/2022	PC	08/19/2022	35909	HART III, DELBERT W.	657		876.97
08/13/2022	PC	08/19/2022	35910	CONWAY, JAKE P.	658		734.52
08/13/2022	PC	08/19/2022	35911	PERSONS, CHLOE M.	659		769.68
08/13/2022	PC	08/19/2022	35912	CONWAY, ANNEMARIE	668		606.27
08/13/2022	PC	08/19/2022	35913	FINNERTY, HOLLY E.	669		772.74
08/13/2022	PC	08/19/2022	35914	MUMICH, BARRY J.	671		693.52
08/13/2022	PC	08/19/2022	35915	WOOD, DIANA G.	688		664.84

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/13/2022	PC	08/19/2022	35916	HIGGINS, THERESE M.	689		267.61
08/13/2022	PC	08/19/2022	35917	MOOAR, ISAAK S.	690		781.11
08/13/2022	PC	08/19/2022	35918	CRANDELL, ZACKARY R.	691		110.82
08/13/2022	PC	08/19/2022	35919	FRANCE JR, JAMES A.	695		1,076.18
08/13/2022	PC	08/19/2022	35920	RABIDEAU, JACOB L.	696		735.14
08/13/2022	PC	08/19/2022	35921	KNORR, KENT J.	700		2,157.97
08/13/2022	PC	08/19/2022	35922	ANZELL, BETH A.	702		1,406.11
08/13/2022	PC	08/19/2022	35923	STEWART, SPENCER P.	720		952.32
08/13/2022	PC	08/19/2022	35924	MCDERMOTT, DENNIS J.	732		1,912.15
08/13/2022	PC	08/19/2022	35925	JASURDA, DONALD J.	748		711.76
08/13/2022	PC	08/19/2022	35926	DORST, KRISTA M.	749		790.49
08/13/2022	PC	08/19/2022	35927	PARRISH, SAMANTHA K.	750		721.50
08/13/2022	PC	08/19/2022	35928	MEEHAN, MAXIMUS M.	751		562.26
08/13/2022	PC	08/19/2022	35929	WHITE III, MARCUS W.	754		723.06
08/13/2022	PC	08/19/2022	35930	CUNNINGHAM, ABIGAIL A	759		857.34
08/13/2022	PC	08/19/2022	35931	JAREMA, CAROLINE J.	760		1,006.28
08/13/2022	PC	08/19/2022	35932	PRIMAK, JACOB L.	761		365.29
08/13/2022	PC	08/19/2022	35933	CURTIS, LILY E.	770		1,191.22
08/13/2022	PC	08/19/2022	35934	MAY, MEREDITH A.	771		1,537.93
08/13/2022	PC	08/19/2022	35935	PETROSKY, JACOB D.	772		1,230.26
08/13/2022	PC	08/19/2022	35936	SPRAGUE, CHEYENNE L.	773		1,086.32
08/13/2022	PC	08/19/2022	35937	GERLACH, MAREN R.	775		1,022.26
08/13/2022	PC	08/19/2022	35938	MAY, MADALYNE M.	777		783.01
08/13/2022	PC	08/19/2022	35939	LEDUC, NATHAN A.	778		520.72
08/13/2022	PC	08/19/2022	35940	BOLLMANN, JOSIE J.	779		890.98
08/13/2022	PC	08/19/2022	35941	PETROSKY, TAYLOR G.	780		733.18
08/13/2022	PC	08/19/2022	35942	KIRINOVIC, THOMAS F.	790		388.47
08/13/2022	PC	08/19/2022	35943	WAGNER, KIRSTEN M.	793		1,061.45
08/13/2022	PC	08/19/2022	35944	SMITH, ELLERY S.	795		305.27
08/13/2022	PC	08/19/2022	35945	COFFEY, JASON J.	798		669.52
08/13/2022	PC	08/19/2022	35946	DRENTH, DOUGLAS A.	838		883.50
08/13/2022	PC	08/19/2022	35947	GILL, DAVID R.	856		766.47
08/13/2022	PC	08/19/2022	35948	LABLANCE, MAUREEN J.	863		373.37
08/13/2022	PC	08/19/2022	35949	LIVINGSTON, BRIAN D.	866		1,948.83
08/13/2022	PC	08/19/2022	35950	STANLEY, MARK J.	867		62.33
08/13/2022	PC	08/19/2022	35951	KLOOSTER, PATRICK H.	868		366.50
08/13/2022	PC	08/19/2022	35952	WAY, KRISTINA M.	870		187.89
08/13/2022	PC	08/19/2022	35953	DIETRICH, ARLENE M.	871		523.56
08/13/2022	PC	08/19/2022	35954	PARKER, SCOTT W.	873		58.41
08/13/2022	PC	08/19/2022	35955	PETROSKY, TIMOTHY D.	874		65.86
08/13/2022	PC	08/19/2022	35956	WYMAN, MATTHEW A.	927		1,981.42
08/13/2022	PC	08/19/2022	35957	MILLER, WILLIAM S.	933		1,310.85
08/13/2022	PC	08/19/2022	35958	DOUGLAS, MARK	935		1,240.26
08/13/2022	PC	08/19/2022	35959	MCCRANEY, RUSSELL R.	936		1,571.07
08/13/2022	PC	08/19/2022	35960	FRATRICK, JOSEPH W.	940		821.66
08/13/2022	PC	08/19/2022	35961	PAALMAN, STEPHEN J.	942		1,595.23
08/13/2022	PC	08/19/2022	35962	STEVENS, WILLIAM J.	951		1,047.81
08/13/2022	PC	08/19/2022	35963	FRANCIS, CATHERINE A.	2029		126.00
08/13/2022	PC	08/19/2022	35964	DALY, SUZETTE M.	2040		216.00
08/13/2022	PC	08/19/2022	35965	HERDER, DIANE M.	2044		120.00
08/13/2022	PC	08/19/2022	35966	SEEGER, LINDA J.	2045		272.00
08/13/2022	PC	08/19/2022	35967	OOSTHUIZEN, ANNE DIP	2047		120.00
08/13/2022	PC	08/19/2022	35968	LINKLATER, LINDA K.	2049		132.00
08/13/2022	PC	08/19/2022	35969	EATON, JOHN R.	2053		248.00
08/13/2022	PC	08/19/2022	35970	VOORHEIS, MARGARET	2054		210.00
08/13/2022	PC	08/19/2022	35971	KOZLAUSKOS, KENDRA	2055		132.00
08/13/2022	PC	08/19/2022	35972	WAY, HILARY G.	2058		120.00

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/13/2022	PC	08/19/2022	35973	FOCHTMAN, MICHAEL A.	2059		237.50
08/13/2022	PC	08/19/2022	35974	HENNE, BETTY M.	2060		96.00
08/13/2022	PC	08/19/2022	35975	PRICE, JOY A.	2061		114.00
08/13/2022	PC	08/19/2022	35976	LOCKWOOD, KELLI L.	2062		234.00
08/13/2022	PC	08/19/2022	137219	FERUCCI, ENZO C.	248		649.61
08/13/2022	PC	08/19/2022	137220	MORRISON, KEVIN P.	601		1,790.30
08/13/2022	PC	08/19/2022	137221	SNYDER, JACOB M.	756		710.32
08/13/2022	PC	08/19/2022	137222	COX, RONALD L.	869		223.41
08/13/2022	PC	08/19/2022	137223	BUDAY, JOAN E.	2011		147.00
08/13/2022	PC	08/19/2022	137224	CIUK, JULIA A.	2035		144.00
08/13/2022	PC	08/19/2022	137225	HAVEMAN, NANCY A.	2048		114.00
Grand Totals:			125				135,977.69

Xm

Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/13/2022	08/19/2022	137226	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	960.00
08/13/2022	08/19/2022	137227	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST T	86.90
08/13/2022	08/19/2022	137227	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	418.07
08/13/2022	08/19/2022	137228	CALIFORNIA STATE DISB	9033	Remittance ID 200000001923773	92.19
08/13/2022	08/19/2022	137229	CHARLEVOIX STATE BAN	9017	HSA - EMPLOYEE CONTRIB - C	1,040.00
08/13/2022	08/19/2022	137230	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	678.21
08/13/2022	08/19/2022	137231	EQUITABLE FINANCIAL LI	9010	LIFE - VOLUNTARY Pay Period:	293.14
08/13/2022	08/19/2022	137231	EQUITABLE FINANCIAL LI	9010	SPOUSE LIFE Pay Period: 8/13/	55.64
08/13/2022	08/19/2022	137231	EQUITABLE FINANCIAL LI	9010	CHILD LIFE Pay Period: 8/13/20	4.80
08/13/2022	08/19/2022	137231	EQUITABLE FINANCIAL LI	9010	AD&D - VOLUNTARY Pay Period	36.78
08/13/2022	08/19/2022	137231	EQUITABLE FINANCIAL LI	9010	SPOUSE AD&D Pay Period: 8/13	10.28
08/13/2022	08/19/2022	137231	EQUITABLE FINANCIAL LI	9010	CHILD AD&D Pay Period: 8/13/2	3.33
08/13/2022	08/19/2022	137232	MI STATE DISBURSEMEN	9012	FRIEND OF THE COURT Pay Pe	116.55
08/13/2022	08/19/2022	137233	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,572.85
Grand Totals:		14				5,368.74

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Check Number	Payee	Amount
08/29/2022		
137249	CITY OF CHARLEVOIX TREASURER	4.39
Total 08/29/2022:		4.39
Grand Totals:		4.39

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/27/2022	PC	09/02/2022	35977	HEYDLAUFF, MARK L.	102		3,664.80
08/27/2022	PC	09/02/2022	35978	DVORACEK, SARAH J.	105		2,302.83
08/27/2022	PC	09/02/2022	35979	DEROSIA, PATRICIA E.	107		541.04
08/27/2022	PC	09/02/2022	35980	DOTSON, LINDSEY J.	109		1,420.38
08/27/2022	PC	09/02/2022	35981	KLOOSTER, ALIDA K.	121		2,246.07
08/27/2022	PC	09/02/2022	35982	BARNEVELD, RICHELLE	123		1,235.98
08/27/2022	PC	09/02/2022	35983	SCHULZ, GINNY L.	125		1,496.03
08/27/2022	PC	09/02/2022	35984	BRADLEY, KATHLEEN R.	126		1,259.21
08/27/2022	PC	09/02/2022	35985	MILLER, FAITH G.	142		585.27
08/27/2022	PC	09/02/2022	35986	MCGINN, KELLY A.	146		2,792.61
08/27/2022	PC	09/02/2022	35987	DOAN, GERARD P.	201		2,512.66
08/27/2022	PC	09/02/2022	35988	SCHOLEY, ROBERT W.	204		1,652.16
08/27/2022	PC	09/02/2022	35989	UMULIS, MATTHEW T.	205		1,289.27
08/27/2022	PC	09/02/2022	35990	ORBAN, BARBARA K.	209		1,265.08
08/27/2022	PC	09/02/2022	35991	RILEY, DENISE M.	213		505.70
08/27/2022	PC	09/02/2022	35992	MUNK, CHRISTOPHER J.	215		1,299.47
08/27/2022	PC	09/02/2022	35993	SCHICK, TIELER R.	216		1,749.07
08/27/2022	PC	09/02/2022	35994	STEWART, MORGAN J.	217		1,301.01
08/27/2022	PC	09/02/2022	35995	YOUNG, KRISTEN L.	230		1,903.23
08/27/2022	PC	09/02/2022	35996	BINGHAM, LARRY E.	240		874.45
08/27/2022	PC	09/02/2022	35997	MACGILLIVRAY, ROGER	244		522.54
08/27/2022	PC	09/02/2022	35998	WESTRICK, AARON J.	246		377.95
08/27/2022	PC	09/02/2022	35999	DOTSON, WILLIAM R.	249		449.69
08/27/2022	PC	09/02/2022	36000	WURST, RANDALL W.	411		1,498.04
08/27/2022	PC	09/02/2022	36001	HILLING, NICHOLAS A.	413		2,204.58
08/27/2022	PC	09/02/2022	36002	MEIER III, CHARLES A.	421		1,561.46
08/27/2022	PC	09/02/2022	36003	ZACHARIAS, STEVEN B.	422		1,902.00
08/27/2022	PC	09/02/2022	36004	NEWMAN, MARK J.	424		1,984.97
08/27/2022	PC	09/02/2022	36005	LOUGHMILLER, JOHN A.	425		1,702.84
08/27/2022	PC	09/02/2022	36006	GRIFFITH, JOHN J.	500		2,887.09
08/27/2022	PC	09/02/2022	36007	EATON, BRAD A.	515		2,389.81
08/27/2022	PC	09/02/2022	36008	WILSON, TIMOTHY J.	516		3,265.64
08/27/2022	PC	09/02/2022	36009	LAVOIE, RICHARD L.	519		2,398.30
08/27/2022	PC	09/02/2022	36010	STEVENS, BRANDON C.	521		2,659.73
08/27/2022	PC	09/02/2022	36011	WHITLEY, ANDREW T.	522		2,226.02
08/27/2022	PC	09/02/2022	36012	DRAVES, MARTIN J.	523		2,314.20
08/27/2022	PC	09/02/2022	36013	FARRELL, MITCHELL L.	524		1,904.63
08/27/2022	PC	09/02/2022	36014	ANDERSON, ELIZABETH	526		1,338.42
08/27/2022	PC	09/02/2022	36015	KENWABIKISE, DAVID L.	528		1,184.64
08/27/2022	PC	09/02/2022	36016	ELLIOTT, PATRICK M.	600		3,116.61
08/27/2022	PC	09/02/2022	36017	SCHWARTZFISHER, JOS	603		1,361.58
08/27/2022	PC	09/02/2022	36018	BRADLEY, KELLY R.	614		1,639.29
08/27/2022	PC	09/02/2022	36019	HART II, DELBERT W.	616		1,642.44
08/27/2022	PC	09/02/2022	36020	JONES, ROBERT F.	618		1,697.98
08/27/2022	PC	09/02/2022	36021	THORP JR, WILLIAM D.	623		1,495.05
08/27/2022	PC	09/02/2022	36022	LEITNER, RYAN S.	624		1,585.86
08/27/2022	PC	09/02/2022	36023	FERGUSON, ROYCE L.	625		953.97
08/27/2022	PC	09/02/2022	36024	REID, ROB A.	632		1,409.88
08/27/2022	PC	09/02/2022	36025	DORAN, JUSTIN J.	634		2,265.74
08/27/2022	PC	09/02/2022	36026	FREY, DYLAN V.	643		929.00
08/27/2022	PC	09/02/2022	36027	HART III, DELBERT W.	657		1,073.41
08/27/2022	PC	09/02/2022	36028	CONWAY, JAKE P.	658		398.01
08/27/2022	PC	09/02/2022	36029	PERSONS, CHLOE M.	659		524.26
08/27/2022	PC	09/02/2022	36030	CONWAY, ANNEMARIE	668		448.11
08/27/2022	PC	09/02/2022	36031	FINNERTY, HOLLY E.	669		1,018.54
08/27/2022	PC	09/02/2022	36032	MUMICH, BARRY J.	671		920.55
08/27/2022	PC	09/02/2022	36033	WOOD, DIANA G.	688		383.23

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/27/2022	PC	09/02/2022	36034	HIGGINS, THERESE M.	689		627.71
08/27/2022	PC	09/02/2022	36035	MOOAR, ISAAK S.	690		379.93
08/27/2022	PC	09/02/2022	36036	CRANDELL, ZACKARY R.	691		875.02
08/27/2022	PC	09/02/2022	36037	FRANCE JR, JAMES A.	695		498.69
08/27/2022	PC	09/02/2022	36038	RABIDEAU, JACOB L.	696		946.62
08/27/2022	PC	09/02/2022	36039	KNORR, KENT J.	700		2,157.97
08/27/2022	PC	09/02/2022	36040	ANZELL, BETH A.	702		1,406.11
08/27/2022	PC	09/02/2022	36041	STEBE, LAURA A.	703		48.03
08/27/2022	PC	09/02/2022	36042	MCDERMOTT, DENNIS J.	732		1,912.15
08/27/2022	PC	09/02/2022	36043	JASURDA, DONALD J.	748		1,002.87
08/27/2022	PC	09/02/2022	36044	PARRISH, SAMANTHA K.	750		646.58
08/27/2022	PC	09/02/2022	36045	MEEHAN, MAXIMUS M.	751		404.79
08/27/2022	PC	09/02/2022	36046	WHITE III, MARCUS W.	754		892.67
08/27/2022	PC	09/02/2022	36047	CUNNINGHAM, ABIGAIL A	759		558.10
08/27/2022	PC	09/02/2022	36048	KIRINOVIC, THOMAS F.	790		434.58
08/27/2022	PC	09/02/2022	36049	SMITH, ELLERY S.	795		314.96
08/27/2022	PC	09/02/2022	36050	COFFEY, JASON J.	798		482.46
08/27/2022	PC	09/02/2022	36051	DRENTH, DOUGLAS A.	838		600.20
08/27/2022	PC	09/02/2022	36052	GILL, DAVID R.	856		998.63
08/27/2022	PC	09/02/2022	36053	LABLANCE, MAUREEN J.	863		490.52
08/27/2022	PC	09/02/2022	36054	LIVINGSTON, BRIAN D.	866		1,948.83
08/27/2022	PC	09/02/2022	36055	STANLEY, MARK J.	867		56.10
08/27/2022	PC	09/02/2022	36056	KLOOSTER, PATRICK H.	868		461.20
08/27/2022	PC	09/02/2022	36057	WAY, KRISTINA M.	870		232.83
08/27/2022	PC	09/02/2022	36058	DIETRICH, ARLENE M.	871		549.99
08/27/2022	PC	09/02/2022	36059	PARKER, SCOTT W.	873		119.48
08/27/2022	PC	09/02/2022	36060	PETROSKY, TIMOTHY D.	874		98.78
08/27/2022	PC	09/02/2022	36061	WYMAN, MATTHEW A.	927		2,057.51
08/27/2022	PC	09/02/2022	36062	MILLER, WILLIAM S.	933		1,680.53
08/27/2022	PC	09/02/2022	36063	DOUGLAS, MARK	935		1,130.55
08/27/2022	PC	09/02/2022	36064	MCCRANEY, RUSSELL R.	936		1,439.81
08/27/2022	PC	09/02/2022	36065	FRATRICK, JOSEPH W.	940		882.74
08/27/2022	PC	09/02/2022	36066	PAALMAN, STEPHEN J.	942		596.94
08/27/2022	PC	09/02/2022	36067	STEVENS, WILLIAM J.	951		1,074.92
08/27/2022	PC	09/02/2022	137250	FERUCCI, ENZO C.	248		699.61
08/27/2022	PC	09/02/2022	137251	MORRISON, KEVIN P.	601		1,191.26
08/27/2022	PC	09/02/2022	137252	SNYDER, JACOB M.	756		735.90
08/27/2022	PC	09/02/2022	137253	COX, RONALD L.	869		246.33
Grand Totals:			95				120,414.28

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Report Criteria:

Computed checks included
 Manual checks included
 Supplemental checks included
 Termination checks included
 Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/27/2022	09/02/2022	137254	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	960.00
08/27/2022	09/02/2022	137255	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST T	86.90
08/27/2022	09/02/2022	137255	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	418.07
08/27/2022	09/02/2022	137256	CALIFORNIA STATE DISB	9033	Remittance ID 200000001923773	92.19
08/27/2022	09/02/2022	137257	CHARLEVOIX STATE BAN	9017	HSA - EMPLOYEE CONTRIB - C	1,040.00
08/27/2022	09/02/2022	137258	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	678.21
08/27/2022	09/02/2022	137259	EQUITABLE FINANCIAL LI	9010	LIFE - VOLUNTARY Pay Period:	293.14
08/27/2022	09/02/2022	137259	EQUITABLE FINANCIAL LI	9010	SPOUSE LIFE Pay Period: 8/27/	55.64
08/27/2022	09/02/2022	137259	EQUITABLE FINANCIAL LI	9010	CHILD LIFE Pay Period: 8/27/20	4.80
08/27/2022	09/02/2022	137259	EQUITABLE FINANCIAL LI	9010	AD&D - VOLUNTARY Pay Period	36.78
08/27/2022	09/02/2022	137259	EQUITABLE FINANCIAL LI	9010	SPOUSE AD&D Pay Period: 8/27	10.28
08/27/2022	09/02/2022	137259	EQUITABLE FINANCIAL LI	9010	CHILD AD&D Pay Period: 8/27/2	3.33
08/27/2022	09/02/2022	137260	MI STATE DISBURSEMEN	9012	FRIEND OF THE COURT Pay Pe	116.55
08/27/2022	09/02/2022	137261	POLICE OFFICERS LABO	9003	POL UNION DUES Pay Period: 8	251.25
08/27/2022	09/02/2022	137262	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,572.85
Grand Totals:		15				5,619.99

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Check Number	Payee	Amount
09/07/2022		
137422	AARONSON, SUSAN	30.00
137423	ABILITA	6,165.19
137424	ABRAMOWSKI, DWAIN M.	50.00
137425	ADVANCED PAVEMENT MARKING LLC	24,587.92
137426	ALL-PHASE ELECTRIC SUPPLY CO	345.57
137427	AMAZON CAPITAL SERVICES	1,360.98
137428	ANDERSON, ELIZABETH A.	50.00
137429	ANZELL, BETH A.	50.00
137430	APEX SOFTWARE	310.00
137431	AT YOUR SERVICE PLUS INC	570.00
137432	AUTO-WARES GROUP	20.34
137433	AVFUEL CORPORATION	167,886.75
137434	BELL EQUIPMENT COMPANY	274.20
137435	BLARNEY CASTLE OIL CO	1,988.25
137436	BRADFORD MASTER DRYCLEANERS	71.50
137437	CDW GOVERNMENT	1,479.01
137438	CENTRAL DRUG STORE	111.08
137439	CHARLEVOIX GLASS	62.25
137440	CHARLEVOIX SCREEN MASTERS INC	138.00
137441	CHARLEVOIX TOWNSHIP TREASURE	36,625.00
137442	CHARLEVOIX TOWNSHIP TREASURE	51.57
137443	CINTAS	339.76
137444	CINTAS CORPORATION	273.85
137445	CIVIC SYSTEMS LLC	9,451.00
137446	CLEAR WATER PLUMBING & HEATING	225.00
137447	CONWAY PROFESSIONAL SERVICES	637.50
137448	COOPER, MELANIE SUE	110.00
137449	DELL MARKETING LP	1,246.93
137450	DeROSIA, PATRICIA E.	50.00
137451	DERRER OIL & PROPANE CO	882.75
137452	DEWOLF & ASSOCIATES	795.00
137453	DHASELEER, CARL	552.00
137454	DITCH WITCH SALES OF MICHIGAN	2,426.81
137455	DOAN, GERARD P.	50.00
137456	DORAN, JUSTIN J.	50.00
137457	DOTSON, LINDSEY J.	50.00
137458	DRENTH, DOUGLAS A	50.00
137459	DROST LANDSCAPE	3,600.00
137460	DVORACEK, SARAH	50.00
137461	ECONO SIGNS LLC	854.04
137462	EDGEWATER RESOURCES LLC	7,898.06
137463	ELECTIONSOURCE	1,200.00
137464	ELLIOTT, PATRICK M.	50.00
137465	ELLSWORTH FARMERS EXCHANGE	1,146.00
137466	ELMER'S CRANE & DOZER INC	2,480.00
137467	ETNA SUPPLY	3,000.00
137468	FAMILY FARM AND HOME	482.94
137469	FARMER WHITE'S	712.00

Check Number	Payee	Amount
137470	FedEx Freight	3,668.30
137471	FREEDOM MAILING SERVICES INC	4,467.86
137472	GALLS LLC	1,326.57
137473	GATEHOUSE MEDIA MICHIGAN HOLDI	458.90
137474	GERBER'S HOMEMADE SWEETS	218.00
137475	GFL ENVIRONMENTAL	224.56
137476	GINOP SALES INC	283.01
137477	GORDON FOOD SERVICE	122.51
137478	GRAINGER	135.06
137479	GREAT LAKES ELEVATOR LLC	450.85
137480	GREEN PROJECTS GROUP	1,000.00
137481	GRIFFITH, JOHN J	123.13
137482	GRP ENGINEERING INC	11,691.48
137483	GUNTZVILLER, RHONDA	1,273.00
137484	HACH COMPANY	1,834.08
137485	HAGGARD'S INC	2,805.00
137486	HARBOR INDUSTRIES INC.	3,056.98
137487	HARRELL'S LLC	2,109.26
137488	HENRY, LINDA	150.00
137489	HERITAGE-CRYSTAL CLEAN LLC	1,475.70
137490	HERMAN & ASSOCIATES	169.95
137491	HEYDLAUFF, MARK L.	50.00
137492	HILLING, NICHOLAS A.	50.00
137493	HOTSY OF MID MICHIGAN INC	656.79
137494	HOUSING NORTH	4,625.00
137495	HUGH'S EXCAVATING LLC	120.00
137496	HUMPHREY, CHRIS	50.00
137497	HUNTINGTON NATIONAL BANK	356,250.00
137498	HUTSON INC	1,037.28
137499	INTEGRITY BUSINESS SOLUTIONS	923.23
137500	INTERWATER FARMS INC	312.00
137501	IPS GROUP INC	2,162.92
137502	JACKLIN STEEL SUPPLY CO	66.49
137503	KENNEDY INDUSTRIES INC	5,768.00
137504	KENWABIKISE, DAVID L.	282.50
137505	KIESLER POLICE SUPPLY INC	1,273.96
137506	KIWANIS CLUB OF CHARLEVOIX	40.00
137507	KLOOSTER, ALIDA K.	50.00
137508	KNORR, KENT J.	50.00
137509	KRAFT BUSINESS SYSTEMS	46.65
137510	KSS ENTERPRISES	2,893.24
137511	LAKE FOREST BAKING COMPANY	154.00
137512	LAKESHORE TIRE & AUTO SERVICE	70.00
137513	LANDSCAPE FORMS INC	7,650.00
137514	LASER PRINTER TECHNOLOGIES	1,049.95
137515	LEWIS, JACK & BRENDA	50.00
137516	LITTLE TRAVERSE DISPOSAL LLC	7,765.00
137517	LIVINGSTON, BRIAN D.	50.00
137518	LOTTIE'S BAGELS	230.00

Check Number	Payee	Amount
137519	LUNDTEIGEN, GUNNAR	3,735.68
137520	MACGREGOR PLUMBING & HEATING I	21,462.71
137521	MCDERMOTT, DENNIS J.	50.00
137522	McGINN, KELLY A.	50.00
137523	MCMASTER-CARR	145.29
137524	MICHIGAN CAT	47.10
137525	MICHIGAN STATE UNIVERSITY	55.00
137526	MIKE'S MUSTARD	35.00
137527	MILLER, FAITH G	20.00
137528	MILLER, WILLIAM S.	50.00
137529	MINERAL MASTERS	2,390.00
137530	MSA SAFETY SALES LLC	362.04
137531	MUNCHERS ON HOOVES LLC	1,842.00
137532	MUSTANG TOOL SERVICE	263.91
137533	NAVIA BENEFIT SOLUTIONS	50.00
137534	NORTHERN LAKES ECONOMIC ALLIA	2,500.00
137535	NORTHERN PUMP SERVICE INC	950.00
137536	NYSTROM, JIM	1,000.00
137537	OHM ADVISORS	1,807.50
137538	OLESON'S FOOD STORES	603.13
137539	OLSTROM EXCAVATING AND PAVING	8,764.00
137540	O'REILLY AUTOMOTIVE INC	36.98
137541	OUDBIER INSTRUMENT CO	1,119.90
137542	PENINSULA FIBER NETWORK LLC	470.00
137543	PET PAWPS	42.00
137544	PLUNKETT COONEY	340.00
137545	POWER LINE SUPPLY	32,179.98
137546	POWER SYSTEM ENGINEERING INC	9,713.70
137547	POWERPLAN	1,045.28
137548	PRESTON FEATHER	2,221.91
137549	R & R PRODUCTS INC	90.40
137550	RESOLUTION G2 LLC	5,478.50
137551	SCHOLEY, ROBERT W.	50.00
137552	SCIENTIFIC BRAKE - GAYLORD	211.52
137553	SHARROW MASONRY INC	1,562.50
137554	SPARTAN DISTRIBUTORS INC	1,287.78
137555	SPARTAN STORES LLC	322.24
137556	SPOK INC	124.94
137557	STATE OF MICHIGAN	100.00
137558	STRICKER'S OUTDOOR POWER EQUI	405.80
137559	SUN BADGE CO	157.50
137560	SWEET MARIA'S LLC	647.00
137561	SWIDORSKI, RAYMOND	300.00
137562	SYSTEMS SPECIALISTS INC	3,107.50
137563	TILLIE'S TAFEL	147.00
137564	TOBY PREVO RESIDENTIAL SERVICE	290.98
137565	TOP LINE ELECTRIC LLC	4,125.00
137566	TRUCK & TRAILER SPECIALTIES	414.89
137567	UNIFIRST CORPORATION	926.11

Check Number	Payee	Amount
137568	UNITED STATES PLASTIC CORP.	44.35
137569	UNIVERSAL CREDIT SERVICES INC	253.67
137570	UP NORTH ASSESSING INC	5,200.00
137571	US BANK	700,000.00
137572	USABUEBOOK	1,605.52
137573	VENETIAN FESTIVAL	7,056.72
137574	VILLAGE GRAPHICS INC	42.00
137575	VINCENT, DAVID	50.00
137576	WAY BUILDING CONTRACTORS INC	158.50
137577	WURST, RANDALL W.	50.00
137578	WYMAN, MATTHEW A.	50.00
137579	YOUNG, KRISTEN L.	50.00
137580	ZAREMBA EQUIPMENT INC	937.39
Total 09/07/2022:		1,540,263.38
Grand Totals:		1,540,263.38

Check Number	Payee	Amount
08/15/2022		
81522001	MICHIGAN PUBLIC POWER AGENCY	35,533.35
Total 08/15/2022:		35,533.35
Grand Totals:		35,533.35

Check Issue Date	Check Number	Payee	Amount
81922001			
08/19/2022	81922001	**EFTPS* Payroll Taxes	12,392.28
08/19/2022	81922001	**EFTPS* Payroll Taxes	12,392.28
08/19/2022	81922001	**EFTPS* Payroll Taxes	2,898.20
08/19/2022	81922001	**EFTPS* Payroll Taxes	2,898.20
08/19/2022	81922001	**EFTPS* Payroll Taxes	16,239.79
Total 81922001:			
	5		46,820.75
81922002			
08/19/2022	81922002	Alerus Financial	350.00
Total 81922002:			
	1		350.00
81922003			
08/19/2022	81922003	STATE OF MICHIGAN	7,221.23
Total 81922003:			
	1		7,221.23
81922004			
08/19/2022	81922004	Vantagepoint - 401 Plan 109153	1,062.00
Total 81922004:			
	1		1,062.00
81922005			
08/19/2022	81922005	Vantagepoint - 457 Plan 300959	4,525.00
08/19/2022	81922005	Vantagepoint - 457 Plan 300959	2,744.18
08/19/2022	81922005	Vantagepoint - 457 Plan 300959	4,286.64
08/19/2022	81922005	Vantagepoint - 457 Plan 300959	8,454.00
Total 81922005:			
	4		20,009.82
81922006			
08/19/2022	81922006	Vantagepoint - Roth IRA 706117	1,055.76
Total 81922006:			
	1		1,055.76
Grand Totals:			
	13		76,519.56

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Check Number	Payee	Amount
08/19/2022		
81922007	MERS	56,562.51
Total 08/19/2022:		56,562.51
Grand Totals:		56,562.51

Check Number	Payee	Amount
08/22/2022		
82222001	ENTERPRISE FM TRUST	1,916.16
82222002	MICHIGAN PUBLIC POWER AGENCY	14,246.72
Total 08/22/2022:		16,162.88
Grand Totals:		16,162.88

Check Number	Payee	Amount
08/25/2022		
82522001	MICHIGAN PUBLIC POWER AGENCY	324,671.69
Total 08/25/2022:		324,671.69
Grand Totals:		324,671.69

Check Number	Payee	Amount
08/29/2022		
82922001	MICHIGAN PUBLIC POWER AGENCY	8,659.48
Total 08/29/2022:		8,659.48
Grand Totals:		8,659.48

Check Issue Date	Check Number	Payee	Amount
90222001			
09/02/2022	90222001	**EFTPS* Payroll Taxes	11,457.07
09/02/2022	90222001	**EFTPS* Payroll Taxes	11,457.07
09/02/2022	90222001	**EFTPS* Payroll Taxes	2,679.45
09/02/2022	90222001	**EFTPS* Payroll Taxes	2,679.45
09/02/2022	90222001	**EFTPS* Payroll Taxes	15,474.06
Total 90222001:			
	5		43,747.10
90222002			
09/02/2022	90222002	Alerus Financial	350.00
Total 90222002:			
	1		350.00
90222003			
09/02/2022	90222003	STATE OF MICHIGAN	6,593.72
Total 90222003:			
	1		6,593.72
90222004			
09/02/2022	90222004	Vantagepoint - 401 Plan 109153	1,062.00
Total 90222004:			
	1		1,062.00
90222005			
09/02/2022	90222005	Vantagepoint - 457 Plan 300959	4,525.00
09/02/2022	90222005	Vantagepoint - 457 Plan 300959	2,821.67
09/02/2022	90222005	Vantagepoint - 457 Plan 300959	4,271.89
09/02/2022	90222005	Vantagepoint - 457 Plan 300959	8,318.87
Total 90222005:			
	4		19,937.43
90222006			
09/02/2022	90222006	Vantagepoint - Roth IRA 706117	1,055.76
Total 90222006:			
	1		1,055.76
Grand Totals:			
	13		72,746.01

Check Number	Payee	Amount
08/11/2022		
3852	CHARLEVOIX COUNTY TREASURER	271,932.25
3853	CHARLEVOIX PUBLIC SCHOOLS	336,226.03
3854	CHARLEVOIX PUBLIC SCHOOLS	20,816.78
3855	CHARLEVOIX PUBLIC SCHOOLS	24,459.84
3856	CHARLEVOIX PUBLIC SCHOOLS	5,723.59
3857	CHARLEVOIX PUBLIC SCHOOLS	10,407.77
3858	CITY OF CHARLEVOIX - TAXES DUE	307,602.53
Total 08/11/2022:		977,168.79
Grand Totals:		977,168.79

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

Check Number	Payee	Amount
08/29/2022		
3859	CHARLEVOIX COUNTY TREASURER	2,754.64
3860	CHARLEVOIX COUNTY TREASURER	838,690.13
3861	CHARLEVOIX PUBLIC SCHOOLS	995,194.01
3862	CHARLEVOIX PUBLIC SCHOOLS	64,711.97
3863	CHARLEVOIX PUBLIC SCHOOLS	76,036.59
3864	CHARLEVOIX PUBLIC SCHOOLS	17,793.49
3865	CHARLEVOIX PUBLIC SCHOOLS	32,354.46
3866	CITY OF CHARLEVOIX - TAXES DUE	951,635.36
3867	CORELOGIC CENTRALIZED REFUND	2,833.92
3868	STATE OF MICHIGAN	14,775.27
Total 08/29/2022:		2,996,779.84
Grand Totals:		2,996,779.84

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

Charlevoix City Council

Consent Agenda

Title: Resolution to Execute MDOT Contract No. 22-5352

Date: September 6, 2022

Presented By:

Background:

At the last meeting, City Council approved the MDOT contract regarding stripping the paint from the bridge railings. However, MDOT requested the City approve a formal resolution. The draft contract is attached for your reference.

Recommendation:

Motion to approve Resolution 2022-09-01 MDOT Contract No. 22-5352.

Attachments:

1. Resolution 2022-09-01 MDOT Bridge Railings
2. MDOT Bridge Railing Agreement 08.15.2022

**CITY OF CHARLEVOIX
RESOLUTION NO. 2022-09-01**

EXECUTION OF MICHIGAN DEPARTMENT OF TRANSPORTATION (MDOT) CONTRACT NO. 22-5352
IMPROVEMENTS TO THE DECORATIVE BRIDGE RAILINGS ON STRUCTURE B01 OF 15012 (LIFT BRIDGE)

WHEREAS, MDOT is planning superstructure repair work on the Lift Bridge which carries Highway US-31 over the Pine River; and

WHEREAS, the City has requested that MDOT perform additional work for and on behalf of the City in connection with the Highway US-31 construction, which additional work is hereinafter referred to as the Project and is located and described as follows:

Decorative bridge railing installation work on the Lift Bridge which carries Highway US-31 over the Pine River; together with necessary related work, located within the corporate limits of the City; and

WHEREAS, Upon complete of the Project, the City shall accept the facilities constructed as built to specifications with the construction contract documents and it is understood that the City shall operate and main the facilities in accordance with applicable law at no cost to MDOT; and

WHEREAS, the City and MDOT have reached an understanding with each other regarding the performance of Project work and desire to set forth this understanding in the form of written Contract No. 22-5352.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Council hereby authorizes the City Manager to execute the MDOT Contract No. 22-5352 for the paint removal to the decorative bridge railings located on Structure B01 of 15012.

RESOLVED this 6th day of September 2022 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas:

Nays:

Absent:

SPECIAL TRUNKLINE
NON-ACT-51
ADDED WORK

DA	
Control Section	HIPB 15012
Job Number	214317CON
Contract	22-5352

THIS CONTRACT is made by and between the MICHIGAN DEPARTMENT OF TRANSPORTATION, hereinafter referred to as the "DEPARTMENT"; and the CITY OF CHARLEVOIX, a Michigan municipal corporation, hereinafter referred to as the "CITY"; for the purpose of fixing the rights and obligations of the parties in agreeing to construction improvements in conjunction with the DEPARTMENT'S construction on Highway US-31, within the corporate limits of the CITY.

WITNESSETH:

WHEREAS, the DEPARTMENT is planning superstructure repair work on structure B01 of 15012 which carries Highway US-31 over the Pine River ; and

WHEREAS, the CITY has requested that the DEPARTMENT perform additional work for and on behalf of the CITY in connection with the Highway US-31 construction, which additional work is hereinafter referred to as the "PROJECT" and is located and described as follows:

Decorative bridge railing installation work on Structure B01 of 15012 which carries Highway US-31 over the Pine River; together with necessary related work, located within the corporate limits of the CITY; and

WHEREAS, the parties hereto have reached an understanding with each other regarding the performance of the PROJECT work and desire to set forth this understanding in the form of a written Contract.

NOW, THEREFORE, in consideration of the premises and of the mutual undertakings of the parties and in conformity with applicable law, it is agreed:

1. The DEPARTMENT will construct the PROJECT at no cost to the CITY.
2. Upon completion of the PROJECT, the CITY shall accept the facilities constructed as built to specifications within the construction contract documents. It is understood that the CITY shall operate and maintain the facilities in accordance with applicable law at no cost to the DEPARTMENT.
3. Any and all approvals of, reviews of, and recommendations regarding contracts, agreements, permits, plans, specifications, or documents, of any nature, or any inspections of work by the DEPARTMENT pursuant to the terms of this Contract are done to assist the CITY.

Such approvals, reviews, inspections and recommendations by the DEPARTMENT shall not relieve the CITY of its ultimate control and shall not be construed as a warranty of their propriety or that the DEPARTMENT is assuming any liability, control or jurisdiction.

When providing approvals, reviews and recommendations under this Contract, the DEPARTMENT is performing a governmental function, as that term is defined in MCL 691.1401 et seq., as amended, which is incidental to the completion of the PROJECT.

4. In connection with the performance of PROJECT work under this Contract the parties hereto (hereinafter in Appendix "A" referred to as the "contractor") agree to comply with the State of Michigan provisions for "Prohibition of Discrimination in State Contracts", as set forth in Appendix A, attached hereto and made a part hereof. The parties further covenant that they will comply with the Civil Rights Acts of 1964, being P.L. 88-352, 78 Stat. 241, as amended, being Title 42 U.S.C. Sections 1971, 1975a-1975d, and 2000a-2000h-6 and the Regulations of the United States Department of Transportation (49 C.F.R. Part 21) issued pursuant to said Act, including Appendix "B", attached hereto and made a part hereof, and will require similar covenants on the part of any contractor or subcontractor employed in the performance of this Contract. The parties will carry out the applicable requirements of the DEPARTMENT'S Disadvantaged Business Enterprise (DBE) program and 49 CFR, Part 26, including, but not limited to, those requirements set forth in Appendix C.

11. This Contract shall become binding on the parties hereto and of full force and effect upon the signing thereof by the duly authorized officials for the CITY and for the DEPARTMENT; upon the adoption of a resolution approving said Contract and authorizing the signatures thereto of the respective officials of the CITY, a certified copy of which resolution shall be attached to this Contract.

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed as written below.

CITY OF CHARLEVOIX

MICHIGAN DEPARTMENT
OF TRANSPORTATION

By _____
Title:

By _____
Department Director MDOT

By _____
Title:

APPENDIX A

PROHIBITION OF DISCRIMINATION IN STATE CONTRACTS

In connection with the performance of work under this contract; the contractor agrees as follows:

1. In accordance with Public Act 453 of 1976 (Elliott-Larsen Civil Rights Act), the contractor shall not discriminate against an employee or applicant for employment with respect to hire, tenure, treatment, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of race, color, religion, national origin, age, sex, height, weight, or marital status. A breach of this covenant will be regarded as a material breach of this contract. Further, in accordance with Public Act 220 of 1976 (Persons with Disabilities Civil Rights Act), as amended by Public Act 478 of 1980, the contractor shall not discriminate against any employee or applicant for employment with respect to hire, tenure, terms, conditions, or privileges of employment or a matter directly or indirectly related to employment because of a disability that is unrelated to the individual's ability to perform the duties of a particular job or position. A breach of the above covenants will be regarded as a material breach of this contract.
2. The contractor hereby agrees that any and all subcontracts to this contract, whereby a portion of the work set forth in this contract is to be performed, shall contain a covenant the same as hereinabove set forth in Section 1 of this Appendix.
3. The contractor will take affirmative action to ensure that applicants for employment and employees are treated without regard to their race, color, religion, national origin, age, sex, height, weight, marital status, or any disability that is unrelated to the individual's ability to perform the duties of a particular job or position. Such action shall include, but not be limited to, the following: employment; treatment; upgrading; demotion or transfer; recruitment; advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship.
4. The contractor shall, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, national origin, age, sex, height, weight, marital status, or disability that is unrelated to the individual's ability to perform the duties of a particular job or position.
5. The contractor or its collective bargaining representative shall send to each labor union or representative of workers with which the contractor has a collective bargaining agreement or other contract or understanding a notice advising such labor union or workers' representative of the contractor's commitments under this Appendix.
6. The contractor shall comply with all relevant published rules, regulations, directives, and orders of the Michigan Civil Rights Commission that may be in effect prior to the taking of bids for any individual state project.

7. The contractor shall furnish and file compliance reports within such time and upon such forms as provided by the Michigan Civil Rights Commission; said forms may also elicit information as to the practices, policies, program, and employment statistics of each subcontractor, as well as the contractor itself, and said contractor shall permit access to the contractor's books, records, and accounts by the Michigan Civil Rights Commission and/or its agent for the purposes of investigation to ascertain compliance under this contract and relevant rules, regulations, and orders of the Michigan Civil Rights Commission.
8. In the event that the Michigan Civil Rights Commission finds, after a hearing held pursuant to its rules, that a contractor has not complied with the contractual obligations under this contract, the Michigan Civil Rights Commission may, as a part of its order based upon such findings, certify said findings to the State Administrative Board of the State of Michigan, which State Administrative Board may order the cancellation of the contract found to have been violated and/or declare the contractor ineligible for future contracts with the state and its political and civil subdivisions, departments, and officers, including the governing boards of institutions of higher education, until the contractor complies with said order of the Michigan Civil Rights Commission. Notice of said declaration of future ineligibility may be given to any or all of the persons with whom the contractor is declared ineligible to contract as a contracting party in future contracts. In any case before the Michigan Civil Rights Commission in which cancellation of an existing contract is a possibility, the contracting agency shall be notified of such possible remedy and shall be given the option by the Michigan Civil Rights Commission to participate in such proceedings.
9. The contractor shall include or incorporate by reference, the provisions of the foregoing paragraphs (1) through (8) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Michigan Civil Rights Commission; all subcontracts and purchase orders will also state that said provisions will be binding upon each subcontractor or supplier.

Revised June 2011

APPENDIX B

TITLE VI ASSURANCE

During the performance of this contract, the contractor, for itself, its assignees, and its successors in interest (hereinafter referred to as the “contractor”), agrees as follows:

1. **Compliance with Regulations:** For all federally assisted programs, the contractor shall comply with the nondiscrimination regulations set forth in 49 CFR Part 21, as may be amended from time to time (hereinafter referred to as the Regulations). Such Regulations are incorporated herein by reference and made a part of this contract.
2. **Nondiscrimination:** The contractor, with regard to the work performed under the contract, shall not discriminate on the grounds of race, color, sex, or national origin in the selection, retention, and treatment of subcontractors, including procurements of materials and leases of equipment. The contractor shall not participate either directly or indirectly in the discrimination prohibited by Section 21.5 of the Regulations, including employment practices, when the contractor covers a program set forth in Appendix B of the Regulations.
3. **Solicitation for Subcontracts, Including Procurements of Materials and Equipment:** All solicitations made by the contractor, either by competitive bidding or by negotiation for subcontract work, including procurement of materials or leases of equipment, must include a notification to each potential subcontractor or supplier of the contractor’s obligations under the contract and the Regulations relative to nondiscrimination on the grounds of race, color, or national origin.
4. **Information and Reports:** The contractor shall provide all information and reports required by the Regulations or directives issued pursuant thereto and shall permit access to its books, records, accounts, other sources of information, and facilities as may be determined to be pertinent by the Department or the United States Department of Transportation (USDOT) in order to ascertain compliance with such Regulations or directives. If required information concerning the contractor is in the exclusive possession of another who fails or refuses to furnish the required information, the contractor shall certify to the Department or the USDOT, as appropriate, and shall set forth the efforts that it made to obtain the information.
5. **Sanctions for Noncompliance:** In the event of the contractor’s noncompliance with the nondiscrimination provisions of this contract, the Department shall impose such contract sanctions as it or the USDOT may determine to be appropriate, including, but not limited to, the following:
 - a. Withholding payments to the contractor until the contractor complies; and/or
 - b. Canceling, terminating, or suspending the contract, in whole or in part.

6. **Incorporation of Provisions:** The contractor shall include the provisions of Sections (1) through (6) in every subcontract, including procurement of material and leases of equipment, unless exempt by the Regulations or directives issued pursuant thereto. The contractor shall take such action with respect to any subcontract or procurement as the Department or the USDOT may direct as a means of enforcing such provisions, including sanctions for non-compliance, provided, however, that in the event a contractor becomes involved in or is threatened with litigation from a subcontractor or supplier as a result of such direction, the contractor may request the Department to enter into such litigation to protect the interests of the state. In addition, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Revised June 2011

APPENDIX C

TO BE INCLUDED IN ALL FINANCIAL ASSISTANCE AGREEMENTS WITH LOCAL AGENCIES

Assurance that Recipients and Contractors Must Make (Excerpts from US DOT Regulation 49 CFR 26.13)

- A. Each financial assistance agreement signed with a DOT operating administration (or a primary recipient) must include the following assurance:**

The recipient shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any US DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The recipient shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of US DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR Part 26 and as approved by US DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the department may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

- B. Each contract MDOT signs with a contractor (and each subcontract the prime contractor signs with a subcontractor) must include the following assurance:**

The contractor, sub recipient or subcontractor shall not discriminate on the basis of race, color, national origin, or sex in the performance of this contract. The contractor shall carry out applicable requirements of 49 CFR Part 26 in the award and administration of US DOT-assisted contracts. Failure by the contractor to carry out these requirements is a material breach of this contract, which may result in the termination of this contract or such other remedy as the recipient deems appropriate.

Charlevoix City Council

Consent Agenda

Title: Accept the resignation of Sean Bradley from the DDA Board of Directors

Date: September 6, 2022

Presented By:

Background:

Sean Bradley submitted his letter of resignation from the Downtown Development Authority. His term expires April 30, 2023.

Recommendation:

Motion to accept Sean Bradley's resignation from the Downtown Development Authority.

Attachments:

1. Sean Bradley Resignation Letter

From: [luther kurtz](#)
To: [Sean Bradley](#); maureen-owens@hotmail.com; [Luther Kurtz](#)
Subject: Re: My Time on the DDA
Date: Monday, August 1, 2022 8:06:52 AM

Hey Sean,

You did a great job and showed that youth (and later young adults) can be a great addition to the government boards. I will pass along your resignation to the clerk. Thank you for your time serving and wishing you the best on your future presidential bid. The country needs you!

I hope to see you around town before you leave back for school.

Regards,

-Luther

From: Sean Bradley <seanbcharlevoix@gmail.com>
Date: Monday, August 1, 2022 at 8:00 AM
To: [luther kurtz <lutherkurtz@gmail.com>](mailto:lutherkurtz@gmail.com), [maureen-owens@hotmail.com <maureen-owens@hotmail.com>](mailto:maureen-owens@hotmail.com)
Subject: My Time on the DDA

Maureen and Luther,

I wanted to reach out to both of you to inform you that the August DDA meeting will be my last as a member of the board. Unfortunately, it is not realistic for me to continue my duties as a board member virtually and I believe the community and the rest of our board deserve a voting member who can be present in our downtown.

I also wanted to express my sincerest gratitude to both of you. Luther, you are the reason I am serving on the DDA now and without your support and faith, I would not have been given this incredible opportunity and experience. You have set a precedent for a community leader who believes in youth engagement.

Maureen, you were one of the most welcoming members when I first joined and I appreciate it still. Your time as Chair has been incredibly productive and I believe the board is better off for it. Your dedication to our community is evident and I thank you both as a member of your board as well as a citizen of Charlevoix.

I will miss serving on the DDA but it has been an invaluable experience and one I will never forget.

Thank you again,

Sean Bradley

Charlevoix City Council

Consent Agenda

Title: Confirm replacement of WWTP Boiler for \$18,219.67

Date: September 6, 2022

Presented By:

Background:

In mid-August, we had one of the boilers at the WWTP catastrophically fail. The boilers are mainly used to heat the primary digester to 95 degrees F to maintain pathogen reduction for our biosolids. They also heat the upstairs portion of the service building in the winter. Without two boilers in service in the colder months, we would not be able to maintain the required temperature in the digester for land application of biosolids. We received four proposals and Superior Mechanical was the lowest proposal at \$18,219.67. Due to supply chain issues, it is in the City's best interest to get the boiler ordered so that installation can occur before the colder weather begins. The boiler proposals are attached.

In order to expedite this process, we did not send out a full, sealed-bid package but did obtain quotes from four different vendors. The City Manager authorized an emergency purchase of a new boiler on August 24 in order to attempt to stay ahead of long-lead times and the winter weather.

Recommendation:

Confirm the City Manager's emergency authorization of a new boiler purchase for the WWTP from Superior Mechanical for \$18,219.67.

Attachments:

1. Superior Mechanical Boiler Proposal
2. John E. Green Boiler Proposal
3. Haggard's Boiler Proposal
4. MacGregor Boiler Proposal

SUPERIOR MECHANICAL OF
 CHARLEVOIX LLC
 09472 MAPLE GROVE ROAD
 CHARLEVOIX, MI 49720

Estimate

Date	Estimate #
7/6/2022	955

Name / Address
CITY OF CHARLEVOIX 210 STATE STREET CHARLEVOIX MI 49720

			Project
Description	Qty	Rate	Total
WATER TREATMENT BOILER REPLACEMENT FTX500-M13 FIRETUBE LOCHIVAR BOILER 500,000 BTU		14,850.00	14,850.00T
		Subtotal	\$14,850.00
		Sales Tax (0.0%)	\$0.00
		Total	\$14,850.00

SUPERIOR MECHANICAL OF
 CHARLEVOIX LLC
 09472 MAPLE GROVE ROAD
 CHARLEVOIX, MI 49720

Estimate

Date	Estimate #
7/6/2022	956

Name / Address
CITY OF CHARLEVOIX 210 STATE STREET CHARLEVOIX MI 49720

			Project
Description	Qty	Rate	Total
MISC. VENTING CHANGES		285.00	285.00T
MISC GAS PIPING		125.49	125.49T
MISC PLUMBING COPPER, CONDENSATE		259.18	259.18T
LABOR BOB		1,500.00	1,500.00
LABOR MIKE		1,200.00	1,200.00
		Subtotal	\$3,369.67
		Sales Tax (0.0%)	\$0.00
		Total	\$3,369.67



PROPOSAL

Date: August 10, 2022

To: City of Charlevoix
Attn: Randy Wurst

From: Tim Coen

Project: City of Charlevoix - Charlevoix
WWTP - Boiler

Estimate No.: EM-22-0212

John E. Green Company ("JEG") proposes to perform the scope of work described below for the Project.

TOTAL BASE BID: \$ 25,975.00

JEG's scope of work **includes** applicable taxes and the following:

1. Per request
2. Mechanical demolition
3. HVAC
 - a. Remove and dispose of one (1) existing KBN 500 Lochinvar boiler at the WWTP
 - b. Furnish and install one (1) new FTXL 500 Lochinvar fire tube boiler
 - c. Applicable permits
4. Field coordination

JEG's scope of work **excludes** the following:

1. Water chemistry (treatment of heating system to maintain warranty coverage)
2. Boiler pump (JEG will reuse the new existing pump)
3. Fire Protection
4. Engineering or delegated design
5. Electrical work
6. Premium time labor
7. Seismic restraints
8. Architectural work, cut and patch of floors, walls, ceilings, and roofs
9. Hazardous material identification, testing, abatement or disposal
10. Undisclosed site conditions

11. All other work not specifically included above
12. Performance and payment bond

Clarifications:

1. All isolation valves are assumed to be in good working order. Any repairs or replacements will be performed at current time and material rates.
2. This Proposal assumes that the existing structure and utilities are properly sized, in good mechanical condition, and have sufficient capacity to handle the new intended loads. Any infrastructure upgrades or existing utility relocations will require Customer approval before proceeding on a time and material basis or as additionally quoted.
3. This Proposal includes applicable taxes but requires the Customer to provide a State Sales and Use Tax exemption certificate. If this certificate is not provided to JEG prior to contract award, the required state sales and use tax will then be added to the Proposal and contract amount.

This Proposal is subject to JEG's Customer Terms and Conditions, which are incorporated by reference and accessible at www.johngreen.com. Please contact us if you have any questions regarding this Proposal.

Thank you for your consideration.

Randy W. Charlevoix MI. gov

THE SOLUTION

HAGGARD'S PLUMBING AND HEATING

06238 U.S. 31 South P.O. Box 35
CHARLEVOIX, MICHIGAN 49720
(231) 547-4046 FAX (231) 547-0364
EMAIL: HAGGARDSINC@HOTMAIL.COM

PROPOSAL SUBMITTED TO <i>City of Charlevoix</i>	PHONE <i>231-547-3274</i>	DATE <i>8/12/2022</i>
STREET <i>301 State St.</i>	JOB NAME <i>Boiler Replacement</i>	
CITY, STATE and ZIP CODE <i>Charlevoix, MI 49720</i>	JOB LOCATION <i>WWTP</i>	
ARCHITECT <i>Attn Randy</i>	DATE OF PLANS	JOB PHONE

We hereby submit specifications and estimates for:

*Furnish & install one (1) Lochinvar
Nat'l gas Boiler Model FTX500N-M13-FTXL
Firetube Condensing, NEUTRA-SAFE
CN4B-600C Condensate Neutralizer
State & local Permits.
Disposal of Existing Boiler*

Add

*Lochinvar Variable Speed Pump
Model PUM2072K \$4100⁰⁰*

We Propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

Twenty Six Thousand & 00/100 — dollars (\$ *26000⁰⁰*).

Payment to be made as follows:

1/2 upon Acceptance

Balance upon Completion

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

Authorized
Signature

Notes: This proposal may be withdrawn by us if not accepted within *30* days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Proposal

Page No. 1 of 1 Pages



MECHANICAL CONTRACTOR LICENSE #71 14944
BOILER INSTALLERS LICENSE #315796 1B
PLUMBING CONTRACTOR LICENSE #8003768

235 FRANKLIN PARK HARBOR
SPRINGS, MI 49740
(231) 526-9633 PHONE
(231) 242-8623 FAX

EMAIL ADDRESS randydw@charlevoixmi.gov

PROPOSAL SUBMITTED TO
CITY OF CHARLEVOIX WASTE WATER TREATMENT

PHONE
231-547-3274

DATE
8/16/2022

STREET
210 STATE ST.

JOB NAME
SAME

CITY, STATE AND ZIP CODE
CHARLEVOIX, MI. 49720

JOB LOCATION
15116 LAKE SHORE DR. CHARLEVOIX, MI. 49720

SALES ASSOCIATE
M.W.

DATE OF PLANS
8/16/2022

JOB NUMBER
220817

JOB CONTACT
RANDY

We Propose hereby to furnish material and labor — complete in accordance with specifications below, for the sum of:

JOB TO BE DONE AT TIME AND MATERIAL _____ dollars (\$ 27,950.00).

Payment to be made as follows:

50% DOWN, BALANCE DUE UPON COMPLETION.

AFTER 30 DAYS, A 1.5% CARRYING CHARGE WILL BE ADDED. 18% APR.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from specifications below involving extra costs will be executed upon signed field purchase orders or verbal orders by an authorized representative of contracting party, charged on a time and materials basis, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized
Signature _____

Note: This proposal may be
withdrawn by us if not accepted within -15- days.

We hereby submit specifications and estimates for:

INSTALLATION OF NEW BOILER

INSTALLATION OF NEW BOILER, INCLUDES THE FOLLOWING:

LOCHINVAR FTX500N-M13 BOILER

LOW WATER CUT OFF

FLOW SWITCH

SUPPLY AND RETURN WATER PIPING

4" PVC SCH 80 EXHAUST AND 4" PVC INTAKE PIPING

REUSE GAS AND ELECTRICAL

ALL MATERIALS AND LABOR (JOB TO BE DONE AT TIME AND MATERIAL)

PERMIT

TOTAL INVESTMENT

\$29,950.00

- ☒ 24 HOUR SERVICE GUARANTEE!!
☒ FOLLOW UP INSPECTION
☒ JOB SITE CLEANUP
☒ ALL MECHANICAL & PLUMBING PERMIT(S) REQUIRED
☐
☐

- ☐
☐
☐
☐
☐
☐

ADDITIONAL COMMENTS:

IF YOU HAVE ANY QUESTIONS OR WOULD LIKE TO SCHEDULE THIS WORK, PLEASE CONTACT THE OFFICE AT 231-526-9633. THANK YOU!

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____

Charlevoix City Council

Consent Agenda

Title: Confirm Purchase Authorization for Ferric Chloride: \$10,200

Date: September 6, 2022

Presented By:

Background:

We are due for another order of ferric chloride (a chemical used in the treatment of our wastewater system). The price of this material has increased significantly since the last time we obtained a shipment. Because of this, this routine purchase may exceed the \$10,000 limit on non-council authorized purchases. I have directed Randy Wurst to proceed with the order since we are obligated to use it to appropriately treat our wastewater in conformity to state regulations. We'll be able to time future purchases for pre-authorization from Council going forward but I was not comfortable with supply chain issues in delaying the order. The current estimate for this purchase is \$10,200 but the final price is determined by the exact volume received.

Recommendation:

Motion to confirm the City Manager's emergency purchase of ferric chloride in the amount of \$10,200.

Attachments:

None

Charlevoix City Council

Public Hearings and Actions Requiring Public Hearings

Title: Set Public Hearing: Update Floodplain Maps Ordinance

Date: September 6, 2022

Presented By: Mark Heydlauff, City Manager

Background:

The National Flood Insurance Program (NFIP) is a federal program created by Congress to mitigate flood losses nationwide through sound, community enforced building and zoning ordinances and to provide access to affordable, federally-backed flood insurance protection for property owners. Participation in the NFIP is based on an agreement between local communities and the Federal government that states if a community will adopt and enforce a floodplain management ordinance to reduce future flood risks to new construction in Special Flood Hazard Areas (SFHAs), the Federal Government will make flood insurance available within the community as a financial protection against flood losses.

On May 20, 2019 the City adopted floodplain management ordinance that:

1. Designated regulated flood prone hazard areas
2. Designated Charlevoix County as the enforcing agency to discharge the responsibility of the City of Charlevoix under Act 230 of the Public Acts of 1972, as amended.

The Federal Emergency Management Agency (FEMA), which manages the NFIP, notified the City in 2021 that the Flood Insurance Rate Maps (FIRM) for Charlevoix County were being revised. Earlier in 2022, FEMA provided a notification that the final flood hazard maps and the Preliminary Flood Insurance Study report had been published in the *Federal Register* after a 90-day appeal period. No appeals were submitted during that period.

Jennifer Neal, City Planner, compared the 2019 FIRM maps (which are currently online in the FEMA [map viewer](#)) with the paper FIRM maps dated September 15, 2022. Following are pages showing the major changes between the two maps. Properties to note are:

1. Michigan Beach Park
2. 300 E. Dixon Avenue
3. Prospect Street road end and Park Island
4. 125 Belvedere Avenue

To maintain compliance in the NFIP, FEMA is requiring that the City adopt the new flood plain maps. The language in the following proposed Ordinance No. 833 was approved by the Hydrologic Studies and Floodplain Management Unit, Water Resources Division, of EGLE, which is the entity that manages Michigan's NFIP.

Recommendation:

Motion to set a public hearing to consider Ordinance No. 833 for September 19, 2022 at 6:00 pm in Council Chambers.

Attachments:

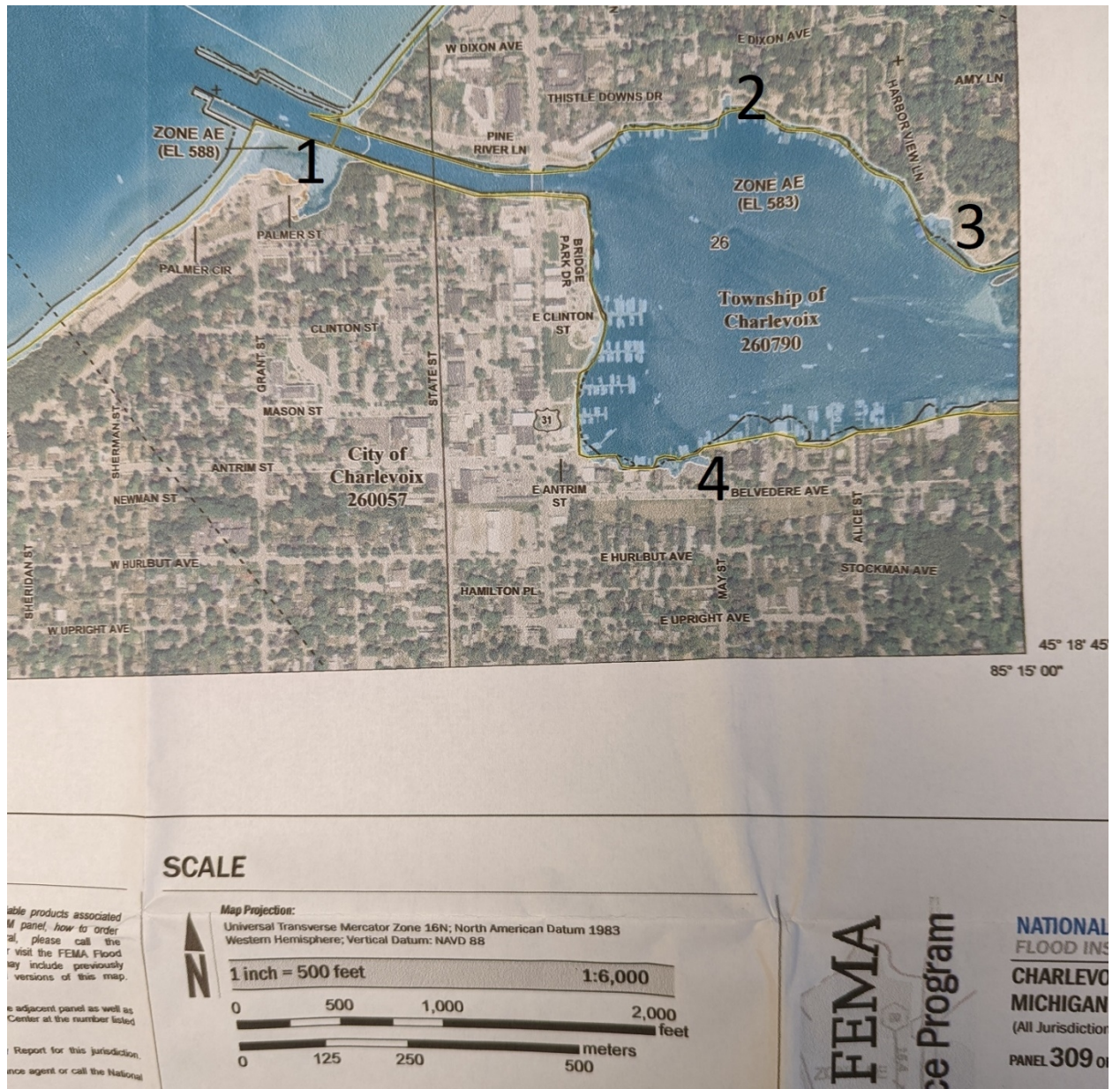
1. FIRM Map Major Changes
2. FEMA Ordinance Amendment 833 of 2022

2022 FIRM: Major Changes

Jennifer Neal, City Planner, compared the 2019 FIRM maps (which are currently online in the FEMA [map viewer](#)) with the paper FIRM maps dated September 15, 2022. Following are pages showing the major changes between two. The major properties to note are:

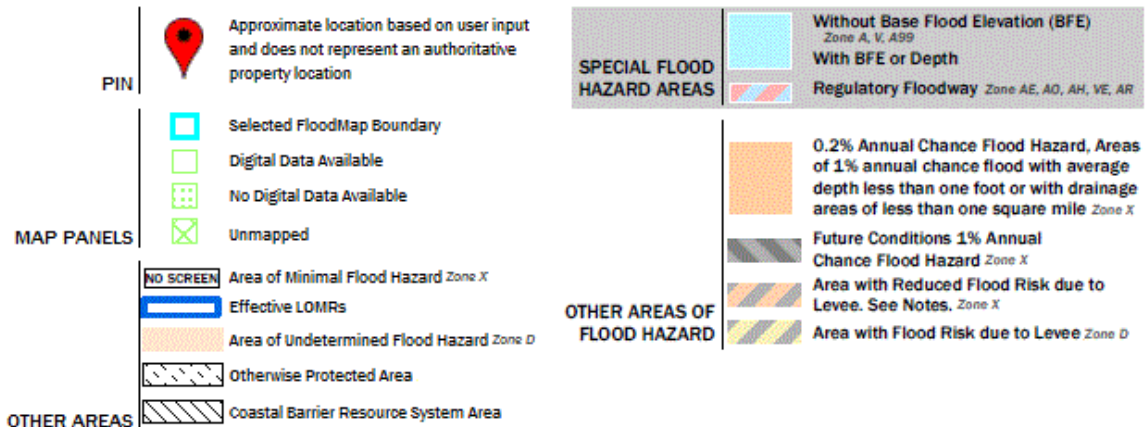
1. Michigan Beach Park
2. 300 Dixon Avenue E.
3. Prospect St. road end and Park Island
4. 125 Belvedere Avenue

2022 FIRM Major Changes since 2019 FIRM



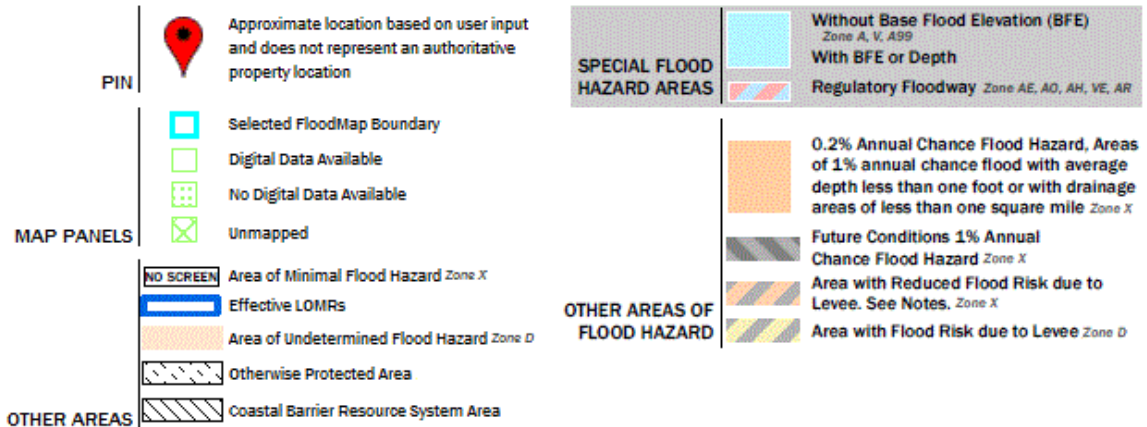
2019 FIRM Screen Shots

1. Michigan Beach Park flood area



2019 FIRM Screen Shots (continued)

2. 300 Dixon Avenue E. flood area



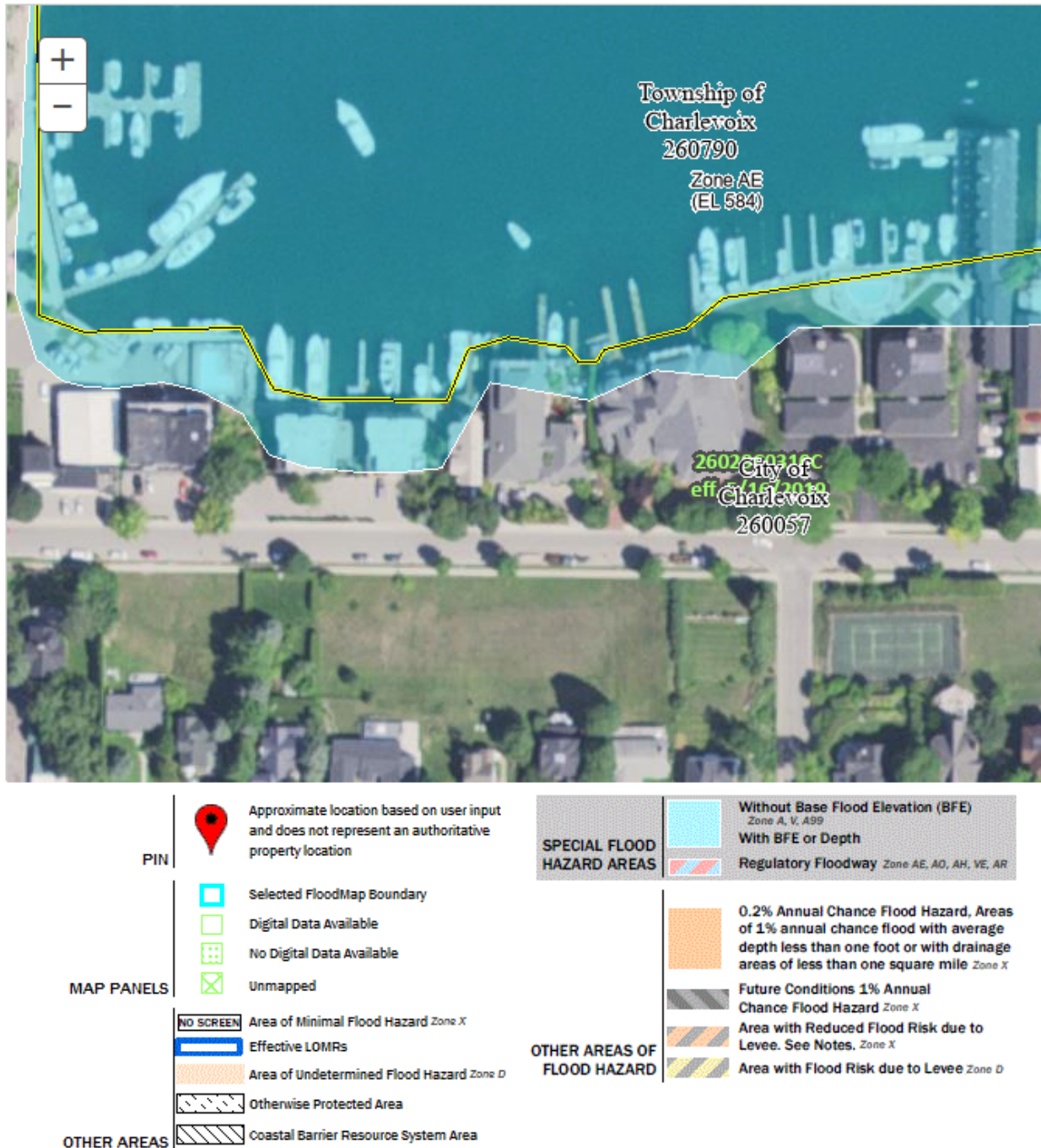
2019 FIRM Screen Shots (continued)

3. Prospect Street road end and Park Island flood area



2019 FIRM Screen Shots (continued)

4. 125 Belvedere Ave. flood area



**ORDINANCE ADDRESSING FLOODPLAIN MANAGEMENT PROVISIONS OF THE
STATE CONSTRUCTION CODE**

Community Name: City of Charlevoix, County: Charlevoix
Ordinance Number 833 of 2022

An ordinance to designate an enforcing agency to discharge the responsibility of the City of Charlevoix located in Charlevoix County, and to designate regulated flood hazard areas under the provisions of the State Construction Code Act, Act No. 230 of the Public Acts of 1972, as amended.

The City of Charlevoix ordains:

Section 1. AGENCY DESIGNATED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, the Department of Building Safety of the county of Charlevoix is hereby designated as the enforcing agency to discharge the responsibility of the City of Charlevoix under Act 230, of the Public Acts of 1972, as amended, State of Michigan. The county of Charlevoix assumes responsibility for the administration and enforcement of said Act throughout the corporate limits of the community adopting this ordinance.

Section 2. CODE APPENDIX ENFORCED. Pursuant to the provisions of the state construction code, in accordance with Section 8b(6) of Act 230, of the Public Acts of 1972, as amended, Appendix G of the Michigan Building Code shall be enforced by the enforcing agency within the jurisdiction of the community adopting this ordinance.

Section 3. DESIGNATION OF REGULATED FLOOD PRONE HAZARD AREAS. The Federal Emergency Management Agency (FEMA) Flood Insurance Study (FIS) Entitled "Charlevoix County Michigan (All Jurisdictions)" and dated September 15, 2022 and the Flood Insurance Rate Map(s) (FIRMS) index panels 26029CIND1B and 26029CIND2B dated September 15, 2022, panel numbers of 26029C0309D, 26029C0317D, and 26029C0328D dated September 15, 2022 and panel number 26029C0340C dated May 16, 2019 are adopted by reference for the purposes of administration of the Michigan Construction Code, and declared to be a part of Section 1612.3 of the Michigan Building Code, and to provide the content of the "Flood Hazards" section of Table R301.2(1) of the Michigan Residential Code.

Section 4. REPEALS. All ordinances inconsistent with the provisions of this ordinance are hereby repealed.

Section 5. PUBLICATION. This ordinance shall be effective after legal publication and in accordance with the provisions of the Act governing same.

Adopted this _____ day of _____, 2022.

This ordinance duly adopted on _____, 2022 at a regular meeting of the City of Charlevoix City Council and will become effective _____, 2022.

Signed on _____ by _____ (Signature)
Sarah Dvoracek, Clerk of the City of Charlevoix

Signed on _____ by _____ (Signature)
Luther, Mayor of the City of Charlevoix

Charlevoix City Council

All Other Actions and Requests

Title: Visit Charlevoix Accessibility Grant for Charlevoix County Community Foundation

Date: September 6, 2022

Presented By: Amanda Wilkin- Executive Director of Visit Charlevoix

Background:

As part of Visit Charlevoix's new strategic plan, a major goal is to work on diversity, equity, inclusion, and accessibility (DEIA) for the Charlevoix community. We intend for Charlevoix to truly be welcoming to all and reduce barriers as much as we can to help achieve this.

We are asking City Council to approve to apply for a grant from the Charlevoix County Community Foundation (CCCF) on behalf of Visit Charlevoix. The total project cost is \$20,000. MEDC/Pure Michigan are paying for half of the cost, and we plan to apply for the additional \$10,000 from CCCF.

The project will provide 360-degree digital tours of Charlevoix to help with accessibility and mental health needs. Allowing a visitor to understand the community before they get here will greatly reduce the frustration that a wheelchair user encounters, as well as give people with autism a preview of their experience prior to arrival.

This program will give people of all abilities a better understanding of the Charlevoix community prior to their visit which will help relieve stress of unknown obstacles that may arise.

This project aligns well with many of the City's goals including creating barrier free accessibility in the parks and recreational facilities. As our local population continues to age, the Able Eyes program aligns with the City's parks and recreation master plan.

Links to additional info:

<https://www.ableeyes.org/>

<https://www.ableeyes.org/360-virtual-tours/>

Enhance and showcase the outstanding quality of life in Charlevoix

Recommendation:

Motion to direct the Recreation Department to apply on behalf of Visit Charlevoix for the geographic enrichment grant at CCCF to provide 360-degree digital tours of Charlevoix to help with accessibility and mental health needs.

Attachments:

None

Charlevoix City Council

Reports and Communications

Title: City Manager's Comments

Date: September 6, 2022

Presented By:

Background:

A. Former DPW Site Consensus Plan

Edgewater Resources has completed their consensus plan for the future of the former DPW site at the corner of Stover and Ferry. It suggests a basic open park space with some additional parking. This concept is projected to cost roughly \$1 million to construct for which there is no current funding plan. The plan also fleshes out potential needs to make the Carpenter Street property viable as a housing development. The document is included in this packet and Edgewater continues to receive feedback from the public now that it has been released.

B. Northside Trail Development

We have been tentatively approved for funding from the MDOT Transportation Alternatives Program Grant for the northside trail extension to connect the Wheelway with Division Street. As part of this, we are required to undertake an archeological review around the golf course and in other areas along the planned route. This work is expected to begin next week and should be minimally invasive but will determine whether there are any archeologically significant area that need to be protected. This should put the project on track for construction in 2024.

C. Continued Golf Course Success

As of the end of August, we have already met last year's golf course revenue with another six weeks left in the season. We have seen revenue increase in all revenue categories at the course and are seeing more visiting groups add nine holes at the Muni while they may be visiting for other golf attractions or for other events. Good work to Kent Knorr, Brian Livingston and Doug Drenth who have been leading the charge on the golf course this year!

Recommendation:

Attachments:

1. Historic District Commission Minutes 06/25/2021
2. Shade Tree and Park Commission Minutes 04/14/2022
3. Housing Commission Meeting Minutes 06/21/2022
4. Planning Commission Minutes 07/11/2022
5. DDA/MMS Meeting Minutes 07/25/2022
6. July 2022 Police Activity Report
7. Election Results Primary August 2022
8. Ferry Avenue Corridor Consensus Plan

City of Charlevoix
Historic District Commission Minutes
Friday, June 25, 2021

Lindsey Dotson acted as Chair and called the meeting to order at 11:00 am.

1) Roll Call

Present: Frank Campi, Kay Heise, David Miles, Laura Podob, Paul Weston

Attending by telephone from her car en route to Charlevoix from Grand Rapids: Carol Kranz

Representing the City of Charlevoix: Lindsey Dotson, Executive Director, Downtown Development Authority (DDA)

Absent: Mary Adams

2) Approval of Agenda: A quorum was present, and the agenda was accepted unanimously after a motion by Paul Weston and a second by David Miles.

3) Inquiry Regarding Possible Conflicts of Interest: None

4) Approval of Minutes: The minutes of the May 28, 2021 meeting were approved unanimously after a motion by Paul Weston and a second by Carol Kranz.

5) New Business

a. Community Partnership Application to State Historic Preservation Office (SHPO)

Lindsey Dotson reported that our grant application was **approved**. The staff at SHPO will assist us with the nomination of the 200 block of downtown Charlevoix to the National Register of Historic Places. The expectation is that this will take place in the current year. After discussion it was agreed that if owners of the relevant buildings wish to have a plaque of designation, the owners would bear the cost.

b. Certified Local Government (CLG) Grant Application

Pursuing the nominations of The Chicago Club and Belvedere Resort was discussed. Frank Campi suggested that we ask SHPO about their position on naming private associations to historic designation. Lindsey Dotson will inquire about the procedure that the Bay View Association near Harbor Springs followed in this regard.

6) Old Business

a. The Earl Young Historic District Sign ribbon cutting with the Charlevoix Chamber of Commerce and other city officials will be held on July 23 at 11 am at the corner of Clinton and Grant Streets.

7) Request for Future Agenda Items

a. Carol Kranz requested that we consider adding the Round Lake Boathouses to our wish list for historic preservation.

8) Adjourn: Meeting was adjourned at 11:54 am.

Next meeting: July 23, 2021 at the corner of Clinton and Grant Streets

Submitted by: Kay Heise

Shade Tree and Parks Commission Meeting
Thursday, April 14, 2022, 10am
City Hall Second Floor Conference Room

Members present: Bertinelli; Levy; Muladore; Hodgson

Members absent: None

Also present: Mark Heydlauff, City Manager; Pat Elliott, DPW Superintendent; Kent Knorr, Recreation Director

Chair Hodgson called the meeting to order at 10:01am.

Motion by Bertinelli, second by Levy to approve the minutes of the March 10, 2022 meeting as presented.

Motion carried.

Chair Hodgson asked Mr. Knorr to discuss the Michigan DNR Recreation Passport Grant for the Lake Michigan Beach Park improvements. He indicated this would include pathway improvements, an overlook, and accessibility features. The desire is to implement this phase I this summer and fall and there are possible additional funds for this or other projects coming soon from the state.

Chair Hodgson discussed the proposal to plant the channel bank that was turned down by City Council. Mr. Elliott discussed the maintenance work his staff will be doing in this area. The Commission discussed various aspects of the area.

The Commission discussed the proposal for a Management Plan for Ferry Beach Park. Mr. Heydlauff discussed how this would be modeled on the plan developed for Michigan Beach Park that has yielded results there. This would codify a vision for the park and give focus to future and continued improvements. The Commission discussed the proposal and felt it would help them be responsive to maintenance and view corridor requests from the Friends of Ferry Beach.

Motion by Muladore, second by Bertinelli to recommend the approval of the proposal from Edgewater Resources for a Management Plan at Ferry Beach Park.

Motion carried.

Mr. Elliott advised there would be final grading on the former DPW site at Stover Road.

Ms. Muladore provided a demo of iTree which is a website that provides data on tree cover. She discussed the features of the program and how the Commission may find value in it to select planting locations.

The Commission discussed preliminary planning for the 2022 tree planting. The goal is to plant 50 trees this year with 15 saved for property owner requests and the commission directing 35 sites. The commission desires to complete locations by July 1.

Chair Hodgson opened the floor for public comment; none were heard.

Mr. Knorr discussed a planned Earth Day clean-up at Mt. McSaubia; all are welcome to attend and help.

Chair Hodgson adjourned the meeting at 11:05am.
Meeting adjourned.

CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720
(231) 547-5451



PROJECT
PINE RIVER PLACE

REGULAR MEETING

CHARLEVOIX HOUSING COMMISSION

TUESDAY, JUNE 21, 2022

2:00 P.M.

PINE RIVER PLACE COMMUNITY ROOM

Commissioners Present: Mitts Lee, Laurene Crandall, R.J. Waddell, Joan Buday
Commissioners Absent: Lillian Left

Others Present: Dan Murray CHC-Maintenance Supervisor, Annessa Haist-Director, MPH/CHC, Cindy Morris CHC-Occupancy Specialist and Residents of Pine River Place.

Chairperson Mitts Lee called the Meeting to Order at 2:02 p.m.

ADDITIONS TO THE AGENDA: None

Approval of the May Payables, May 17th Meeting Minutes, Financials: March and April/2022 as presented.

Commissioner R.J. Waddell discussed an item line on the May, 2022 Huntington Bank Statement.

Motion by Commissioner Waddell, seconded by Commissioner Buday to approve and accept the May Payables, May 17th Meeting Minutes, Financials: March and April/2022 as presented.

Ayes: Lee, Crandall, Waddell, Buday

Nays: None

Absent: Left

OLD BUSINESS: Director MPH/CHC, Annessa Haist spoke briefly and will report again next meeting after reaching out to the Charlevoix Housing Commission's Lawyers for a response.

New Developer Contract – No new updates at this time will soon be presenting information for discussion to the Board of Commissioner's per Annessa Haist, Director MPH/C/CHC.

By Laws – Final hard copy was given to all Board of Commissioners/CHC. Opting to revisit the By Laws each year moving forward for over view.

NEW BUSINESS:

Resolution VI-2022 Performance Pay Addendum to Personal Policy.

Director MPH/C/CHC, Annessa Haist spoke briefly outlining the resolution.

Motion by Commissioner Crandall, seconded by Commissioner Waddell to accept Resolution VI-2022 moving forward for 2023.

Ayes: Lee, Crandall, Waddell, Buday

Nays: None

Absent: Left

Executive Director's Report - Compactor Contract and the purchase of was discussed with the Board of Commissioners. Annessa Haist, Director MPH/C/CHC along with Dan Murray/Maintenance Supervisor presented details with a long term budget plan.

Capital Fund – Operations were discussed briefly by Annessa Haist, Director MPH/C/CHC with her concerns of 2021.

Complaints – Director MPH/C/CHC, Annessa Haist advised the Board of Commissioners.

Schedule of Charges for Maintenance – Annessa Haist, Director MPH/C/CHC discussed with the Board of Commissioners letting them be aware Tenant's will be responsible for damages at cost to the tenant's. Stated in the Residential Lease Agreement already. Suggestion made by Commissioner to post and put notice to Tenant's on the enforcement moving forward.

Public Comment on subjects unrelated to Agenda Items: None

Adjournment: Meeting was adjourned at 3:17 p.m.

Respectfully submitted and approved by:



Executive Director, Annessa Haist – MPH/CHC

The next Board Meeting is July 19, 2022 at 2:00 p.m. at the Pine River Place Community Room at 210 W. Garfield St., Charlevoix, MI. 49720.

City of Charlevoix
Planning Commission Regular Meeting minutes
Monday, July 11, 2022 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

A. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Chair Waddell.

B. Roll Call

Chair: RJ Waddell
Members Present: Sherm Chamberlain, Annemarie Conway, Toni Felter, Mary Millington, Maureen Radke
Members Absent: Jennifer Muladore
Staff Present: Jennifer Neal, Community Planner, Networks Northwest; Janet Koch, Zoning Administrator

C. Inquiry into Potential Conflicts of Interest

Chair Waddell stated that he ran into Diane Foss-Priest and she asked him questions about the agenda item regarding the proposed donation.

D. Approval of Agenda

Motion by Member Conway, seconded by Member Millington to approve the agenda as presented.

Motion carried by unanimous voice vote.

E. Approval of the Minutes

1. June 13 Meeting Minutes

Motion by Member Radke, seconded by Member Chamberlain to approve the minutes of June 13, 2022 as presented.

Motion carried by unanimous voice vote.

F. Call for Public Comment Not Related to Agenda Items

G. New Business

1. Proposed Donation: Miniature Painted Sailboat Honoring Dale and Marilyn Boss

Linda Boss
Pam Beatty

This agenda item was based on a request from a group of individuals who wanted to offer a donation of a miniature painted sailboat to memorialize the life and work of Dale and Marilyn Boss. The sails would feature scenes from Charlevoix reminiscent of activities Mr. and Mrs.

Boss enjoyed and contributed to over their long lives in Charlevoix.

The Planning Commission will need "to affirmatively find the donation in keeping with the City's Master Plan and Parks and Recreation Master Plan where applicable." A copy of the City's Donation Policy was included in the Commission's packet and the Members referred to the document throughout their discussion.

Diane Boss-Priest, representing the Boss family, stated that they were told by the City Council that they do not allow any artwork in the greenspace of East Park. She said that they didn't know if the Planning Commission would give suggestions for placement or if the Commission wanted to hear from the family. Linda Boss stated suggested locations included: near where the bike rack is located in East Park, near the trout pond nestled under the trees out of the greenspace, along the channel near Hoffman Park, or down by the parking lot where the hammocks are located.

Chair Waddell stated that he did attend the City Council meeting where the group presented their plan for the donation and it was mentioned that the 2022 Parks and Recreation Master Plan does not include a provision for art or memorials. He stated the Council expressed concern about setting a precedent by allowing someone to place artwork/memorial in a public park.

Discussion followed regarding the City's Donation Policy and the Parks Master Plan, the parking lot on the channel as a potential location, the overwhelming contributions of the Boss family in the past, and the potential at Mt. McSauba in conjunction with future improvement projects.

Lisa Cur stated that she has known the Boss family most of her life and did not want to make any kind of disparaging remarks against the memory of Dale and Marilyn Boss, but this is a memorial that they are proposing and she believed memorials already had a place in the community, Brookside & St. Mary's, and she did not feel that a memorial in a public park/property was appropriate and it would set a precedent if allowed.

Motion by Member Chamberlain, seconded by Member Conway to recommend that the Council accept the donation of the sailboat to be placed in the "Palmer Parking lot" area behind the fish hatchery.

Motion carried by unanimous voice vote.

2. Site Plan Review of DTE Energy Gate Valve Enclosure

Zoning Administrator Koch stated that DTE Energy is requesting a gate valve enclosure be installed on property id number 052-250-018-10. The property is located on the northside of Mason Street, east of the Charlevoix Public Library near the Marina parking lot. She stated that the fence height maximum is 6' high, DTE's preferred height is 7.5', but that would require a variance through the ZBA.

Chris Hackbarth, Regional Manager for DTE Northern Michigan, and Greg Smith, Burns McDonald (engineering company for DTE), explained the project as part of improving the reliability of their natural gas system. Mr. Hackbarth responded to questions from the Commission Members. Chair Waddell and Commission Members expressed concern about

the aesthetics of the project. There were no public comments. Chair Waddell reviewed each Findings of Fact (153.235, *Standards for Site Plan Approval*). There were no changes.

Motion by Member Chamberlain, seconded by Member Felter to approve the site plan for the gate valve easement under three (3) conditions: that the walls be 6' in height, slats will be placed upon the entranceway, and the block/brick coloring will be compatible with the library exterior.

Motion carried by unanimous voice vote.

3. Revised ADU Architectural Standards

Community Planner Neal stated that per the direction she received from the City Attorney, revisions to the ADU Standards draft ordinance amendment were provided for review. She reviewed in detail the legal comments pertaining to architectural standards and the revised ordinance.

Discussion followed ensuring that ADUs are not being held to a higher aesthetic standard than other accessory buildings, design standards, garage door sizes, and setting a threshold for an accessory building as opposed to an ADU for architectural standards. Community Planner Neal stated Section 153.117 (7) was still under legal review by the City Attorney.

Motion by Member Conway, seconded by Member Millington to table (postpone) the accessory dwelling standards draft ordinance until the Planner receives more information from the City Attorney.

Motion carried by unanimous voice vote.

4. Building Height Review and Discussion

Chair Waddell stated that the Zoning Board of Appeals (ZBA) had a problem with inconsistency in the ordinance language regarding building height. Zoning Administrator Koch stated that there had been enough changes to the Zoning Ordinance that they have ended up with a complicated distribution of height requirements throughout the Zoning Ordinance.

She stated that there was two (2) letters that had been included in the agenda packet: 1.) Letter from Mr. Rodman describing his situation specifically regarding 205 Bridge Street; and 2.) Letter from Richard Hodgson, ZBA Chair, with one recommendation to take care of the issue which leads to a broader question of what was the real intent of the Planning Commission.

Discussion followed regarding allowing 6' beyond the 40' height in the Central Business District for rooftop equipment; and the needed height for an elevator to a rooftop deck.

Rodney Rodman stated he purchased the Gull building at 207-209 Bridge Street, which is currently a two-story building. It was their hope to add a third floor and create two condos in the basement, retain the retail on the first floor, a single residential unit on the second floor, and a fourth residential unit on the third floor with a rooftop patio that would be split between the second and third floor units. He stated that they wanted to make the complete building ADA compliant and to meet the Fire Code standards which requires two stairwells to access each floor, including the rooftop patio for a fire escape. Mr. Rodman stated they designed their building to be 37', but they would need up to 10' for the stairwell above the floor level and for the elevator, which is typically serviced above the top floor level, and would

need 13' to 13.5' above the floor level. His letter suggested allowing a nominal 10' above the floor level for a stairwell and 15' above the floor level for an elevator. He stated that the ZBA limited them to 6' above the 40' maximum for the building height.

Chair Waddell stated it was the ZBA's determination that this was a self-created issue because the owners could keep the building at two stories with the mechanical and elevator equipment above the second story, which would keep the overall height below the 40' maximum. Member Chamberlain felt it would be beneficial to review what was done for the Hotel Earl project, which is a three-story building, and Chair Waddell stated the language for rooftop decks was changed after the Hotel Earl Project.

Chair Waddell stated they needed clarity on the Zoning Ordinance regarding any overlapping language on building heights. Discussion followed regarding height restriction language from other northern cities. Zoning Administrator Koch stated that she could work on draft language to revise the height restrictions for consideration at the next meeting. The Commission concurred to postpone this item to the August meeting.

5. Sign Ordinance Review and Discussion

Motion by Member Felter, seconded by Member Chamberlain to extend the meeting until 8:10 p.m.

Motion carried by unanimous voice vote.

Zoning Administrator Koch asked the Planning Commission to consider visibility concerns for tenants located on Bridge Park Drive. She stated there was a new business going in next to the BIBCO office, JBird Provisions, and the owners had provided three (3) possible sign designs for their business which would most likely cause a need for an amendment to the Zoning Ordinance. After discussion, no action was taken. Zoning Administrator Koch will bring back suggested language to change the ordinance for the Commission's consideration.

H. Old Business

I. Staff Updates

1. Zoning Administrators Report

Zoning Administrator Koch referenced the summary of her efforts for the month of June.

J. Requests For Next Months Agenda or Research Items

Chair Waddell stated that next month's agenda would include: building height, signs, and ADUs again. Community Planner Neal stated that there would also be an update on the Watershed Plan.

K. Adjournment by 8:00 p.m. unless extended by a motion

The meeting adjourned at 8:11 p.m.

Sarah J. Dvoracek/fgm City Clerk

RJ Waddell

Chair

City of Charlevoix
Downtown Development Authority and Main Street Meeting minutes
Monday, July 25, 2022 - 5:30 PM
Council Chambers, City Hall

1. Call to Order

The meeting was called to order at 5:30 p.m. by Chair Owens.

2. Pledge of Allegiance

3. Roll Call

Chair: Maureen Owens

Members Present: Sean Bradley, Liam Dreyer, Kirby Dipert, Mayor Luther Kurtz,
Anne Oosthuizen, Paul Silva (virtually), Ron Way

Members Absent: Sam Bingham

City Staff: Lindsey Dotson, DDA Main Street Director

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Motion by Mayor Kurtz, seconded by Member Bradley to approve the Consent Agenda as presented.

Motion carried by unanimous voice vote.

A. Approve Minutes for June 27, 2022 Regular Meeting

Motion to approve to approve the minutes for June 27, 2022 Regular Meeting as presented.

B. Monthly Report to MEDC

Motion to approve the Monthly Report to MEDC as presented.

C. Financial Report

Motion to approve the Financial Report as presented.

D. Committee Minutes

Motion to approve the April 7, 2022 and June 2, 2022 Design Committee meeting minutes and the June 14, 2022 Economic Vitality Committee minutes.

6. Reports

A. Director's Report

Lindsey Dotson, Main Street DDA Director

Director Dotson responded to questions from the Board members regarding items in her report.

7. New Business

A. Cafe Meria Parklet Proposal

Lindsey Dotson, Main Street DDA Director

Director Dotson reviewed the positive reaction regarding the parklet concept received over the course of the community input efforts conducted by the SBEI group from MSU. The conversations about parklets focused on Bridge Street and reducing parking spaces was a concern. Chair Owens mentioned that all of the parklets reviewed by SBEI were in places that did not have parking.

Jesse Meria, owner of Cafe Meria, stated that what he was proposing would take up one (1) parking space in front of 101 Mason Street. He further reviewed the parklet proposal and responded to questions from the Board members. Discussion followed regarding allowing this parklet may set a precedent for this type of opportunity within the downtown, potential loss of parking spaces, outdoor seating, limited delivery access in the alley behind the Cafe Meria location, and potential cost to "rent" the parking space from the City for the parklet.

Motion by Mayor Kurtz to recommend that City Council approve the placement of the parklet outside of 101 Mason Street at Cafe Meria.

Motion died for lack of a second.

B. Bridge Park Building: Restroom Signage & Awning Replacement

Lindsey Dotson, Main Street DDA Director

Director Dotson stated that last year the DDA purchased new restroom signage to match the wayfinding signs, but they did not purchase signage for the public restrooms at the Bridge Park Building. In addition, the awning over the main shared entrance into the lobby of the Bridge Park building is in poor condition and needs to be replaced.

Motion by Mayor Kurtz, seconded by Member Way to purchase two (2) restroom signs for \$179.62 for placement near the Bridge Park Building public restrooms.

Motion carried by unanimous voice vote.

Motion by Member Bradley, seconded by Member Dreyer to replace the awning on the Bridge Park Building for a total cost of \$4,005.

Motion carried by unanimous voice vote.

8. Old Business

A. Wayfinding Sign Update

Lindsey Dotson, Main Street DDA Director

Director Dotson stated that Prolmage Design removed the wayfinding sign pointing toward Boulder Park on Park Avenue and she had been talking to Prolmage about relocation of the sign, but the sign is not large enough to be placed on US31 or M66. She stated that once she has recommendations from Prolmage for relocation of the sign she will report back to the Board.

B. Big Belly Information

Lindsey Dotson, Main Street DDA Director

Director Dotson stated that during the June 27 DDA Meeting, a tentative financial

contribution from the DDA of \$25,000 was approved to support the purchase of additional Big Belly trash/recycling bins. City staff discussed the topic and made the recommendation that four (4) high capacity, solar-powered, self-compacting double units with software be purchased to greatly improve efficiency with overall removal of garbage in downtown. She stated that the Board in August 2021 decided to consider the funds for the Big Belly units for the 2022-23 budget utilizing the money in the fund balance.

Motion by Member Way, seconded by Member Oosthuizen to approve the purchase of five (5) Big Belly units for installation in the spring of 2023 contingent upon agreement with the City to split the cost 50/50.

Motion carried by unanimous voice vote.

9. Public Comment

10. Request for Future Agenda Items

Member Silva addressed the need for additional restrooms downtown and questioned if they could look at placing port-a-lets for the entire summer, not just for the Venetian Festival, at strategic locations throughout the downtown. He asked for the topic to be added to the agenda for the August meeting.

Mayor Kurtz asked to include on the next agenda a discussion regarding the SBEI Study and implementation of some of the recommendations from the Study.

Chair Owens asked staff to also provide information on the current DDA fund balance to assist in the discussion of the two (2) items for the next meeting agenda. Mayor Kurtz asked that the Director work with the City Manager to determine the cost of adding brick pavers to the alley and other amenities that do not impact the City's infrastructure.

11. Board Comments

12. Adjourn

The meeting adjourned at 6:15 p.m.

Sarah Dvoracek/fgm Clerk

Maureen Owens Chair

CHARLEVOIX MAIN STREET MISSION

The mission of the Charlevoix Main Street program is to strengthen the year-round economic vitality of our vibrant historic business district through community efforts, events, and public/private partnerships while fostering a sense of community pride and ownership.

CITY OF CHARLEVOIX

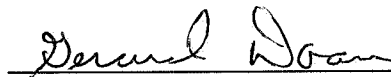
Police Activity Report for the Month of July 2022

ITEM	NUMBER THIS MONTH	THIS MONTH LAST YEAR	TOTAL THIS YEAR	TOTAL LAST YEAR
TRAFFIC CITATIONS	19	34	89	122
TRAFFIC WARNINGS	98	152	680	766
MOTORIST/CITIZEN ASSIST	47	61	155	193
ASSIST OTHER DEPT	32	31	191	222
FELONY ARRESTS	1	4	5	6
MISDEMEANOR ARRESTS	1	14	13	28
TRAFFIC CRASH: 9300-1	21	16	56	44
TRAFFIC CRASH: 9300-2	6	6	20	17
GENERAL ASSISTS	472	421	2,835	1,561
MEDICAL RESPONSES	10	10	61	34
LIQUOR INSPECTIONS	17	22	116	40
ORIGINAL COMPLAINTS	44	56	181	198
COMPLAINTS CLOSED	32	37	145	115
COMMERICAL/RESIDENTIAL	4	39	217	449
PARKING/SNOW TICKETS	63	18	199	204
METER TICKETS	579	539	894	977
PATROL MILES	5,365	5,816	35,293	32,898

TOTAL MILEAGE #87-1 1522

TOTAL MILEAGE #87-2 217

TOTAL MILEAGE #17 3626


 Gerard Doan
 Chief of Police

Election Summary Report

Open Primary

Charlevoix County, Michigan

August 02, 2022

Summary for: All Contests, Charlevoix County, City of Charlevoix PP , City of Charlevoix,
Precinct 18, Ward 1 ICP, All Counting Groups
Official Results

Precincts Reported: 3 of 3 (100.00%)

Registered Voters: 337 of 744 (45.30%)

Ballots Cast: 337

Governor for State (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		337 / 744	45.30%
Candidate	Party	Total	
Gretchen Whitmer	DEM	118	
Total Votes		118	
		Total	
Unresolved Write-In		0	

Representative in Congress 1st District (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		337 / 744	45.30%
Candidate	Party	Total	
Bob Lorinser	DEM	115	
Total Votes		115	
		Total	
Unresolved Write-In		0	

**State Senator 37th District (DEM) (Vote for 1)
DEM**

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Randy Bishop	DEM	2
Barbara Conley	DEM	111
Jim Schmidt	DEM	5
Total Votes		118

	Total
Unresolved Write-In	0

**Representative in State Legislature 107th District (DEM) (Vote for 1)
DEM**

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Jodi Decker	DEM	111
Total Votes		111

	Total
Unresolved Write-In	0

**County Commissioner 6th District (DEM) (Vote for 1)
DEM**

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Total Votes		0

	Total
Unresolved Write-In	11

**Delegates for City of Charlevoix, Ward 1, Precinct 18 (DEM) (Vote for 2)
DEM**

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Karen J. Copeland	DEM	98
Liane McGhee	DEM	87
Total Votes		185

	Total
Unresolved Write-In	0

Governor for State (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Tudor M. Dixon	REP	68
Ryan D. Kelley	REP	26
Ralph Rebandt	REP	9
Kevin Rinke	REP	51
Garrett Soldano	REP	22
Total Votes		183

	Total
James Elmer Craig	WRITE-IN 7
Elizabeth Ann Adkisson	WRITE-IN 0
Justin Paul Blackburn	WRITE-IN 0
Unresolved Write-In	2

Representative in Congress 1st District (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Jack Bergman	REP	146
Total Votes		146

	Total
David John McDonell	WRITE-IN 0
Unresolved Write-In	4

State Senator 37th District (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Triston Cole	REP	84
John N. Damoose	REP	57
William Hindle	REP	19
George Ranville	REP	30
Total Votes		190

	Total
Unresolved Write-In	0

Representative in State Legislature 107th District (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Bob Carr	REP	17
Parker Fairbairn	REP	48
Neil W. Friske	REP	72
David James Laughbaum	REP	4
Jonathan D. Scheel	REP	56
Total Votes		197

	Total
Unresolved Write-In	0

County Commissioner 6th District (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Cheryl Potter Browe	REP	62
Annemarie Conway	REP	132
Total Votes		194

	Total
Unresolved Write-In	0

Delegates for City of Charlevoix, Precinct 18, Ward 1 (REP) (Vote for 2) REP

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	337 / 744	45.30%

Candidate	Party	Total
Total Votes		0

	Total
Unresolved Write-In	26

Charlevoix County Transit Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		337 / 744	45.30%
Candidate	Party	Total	
Yes		247	
No		69	
Total Votes		316	
		Total	
Unresolved Write-In		0	

Charlevoix County Parks Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		337 / 744	45.30%
Candidate	Party	Total	
Yes		244	
No		71	
Total Votes		315	
		Total	
Unresolved Write-In		0	

Charlevoix County Veterans Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		337 / 744	45.30%
Candidate	Party	Total	
Yes		271	
No		46	
Total Votes		317	
		Total	
Unresolved Write-In		0	

Election Summary Report

Open Primary

Charlevoix County, Michigan

August 02, 2022

Summary for: All Contests, Charlevoix County, City of Charlevoix PP , City of Charlevoix,
Precinct 19, Ward 2 ICP, All Counting Groups
Official Results

Precincts Reported: 3 of 3 (100.00%)
Registered Voters: 247 of 797 (30.99%)
Ballots Cast: 247

Governor for State (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Gretchen Whitmer	DEM	94	
Total Votes		94	
		Total	
Unresolved Write-In		1	

Representative in Congress 1st District (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Bob Lorinser	DEM	93	
Total Votes		93	
		Total	
Unresolved Write-In		2	

State Senator 37th District (DEM) (Vote for 1)
DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Randy Bishop	DEM	6	
Barbara Conley	DEM	75	
Jim Schmidt	DEM	10	
Total Votes		91	
		Total	
Unresolved Write-In		0	

Representative in State Legislature 107th District (DEM) (Vote for 1)
DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Jodi Decker	DEM	94	
Total Votes		94	
		Total	
Unresolved Write-In		0	

County Commissioner 6th District (DEM) (Vote for 1)
DEM

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Total Votes		0	
		Total	
Unresolved Write-In		9	

Delegates for City of Charlevoix, Precinct 19, Ward 2 (DEM) (Vote for 2)
DEM

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Richard Spring	DEM	89	
Total Votes		89	
		Total	
Unresolved Write-In		2	

Governor for State (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Tudor M. Dixon	REP	38	
Ryan D. Kelley	REP	7	
Ralph Rebandt	REP	6	
Kevin Rinke	REP	44	
Garrett Soldano	REP	28	
Total Votes		124	
		Total	
James Elmer Craig	WRITE-IN	1	
Elizabeth Ann Adkisson	WRITE-IN	0	
Justin Paul Blackburn	WRITE-IN	0	
Unresolved Write-In		0	

Representative in Congress 1st District (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Jack Bergman	REP	119	
Total Votes		119	
		Total	
David John McDonell	WRITE-IN	0	
Unresolved Write-In		1	

State Senator 37th District (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Triston Cole	REP	54	
John N. Damoose	REP	39	
William Hindle	REP	19	
George Ranville	REP	12	
Total Votes		124	
		Total	
Unresolved Write-In		0	

Representative in State Legislature 107th District (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	247 / 797	30.99%

Candidate	Party	Total
Bob Carr	REP	4
Parker Fairbairn	REP	43
Neil W. Friske	REP	50
David James Laughbaum	REP	2
Jonathan D. Scheel	REP	34
Total Votes		133

	Total
Unresolved Write-In	0

County Commissioner 6th District (REP) (Vote for 1) REP

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	247 / 797	30.99%

Candidate	Party	Total
Cheryl Potter Browe	REP	53
Annemarie Conway	REP	82
Total Votes		135

	Total
Unresolved Write-In	0

Delegates for City of Charlevoix, Precinct 19, Ward 2 (REP) (Vote for 1) REP

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	247 / 797	30.99%

Candidate	Party	Total
Savannah Bergmann	REP	121
Total Votes		121

	Total
Unresolved Write-In	1

Charlevoix County Transit Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Yes		181	
No		53	
Total Votes		234	
		Total	
Unresolved Write-In		0	

Charlevoix County Parks Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Yes		178	
No		53	
Total Votes		231	
		Total	
Unresolved Write-In		0	

Charlevoix County Veterans Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		247 / 797	30.99%
Candidate	Party	Total	
Yes		201	
No		32	
Total Votes		233	
		Total	
Unresolved Write-In		0	

Election Summary Report

Open Primary

Charlevoix County, Michigan

August 02, 2022

Summary for: All Contests, Charlevoix County, City of Charlevoix PP , City of Charlevoix,
Precinct 20, Ward 3 ICP, All Counting Groups
Official Results

Precincts Reported: 3 of 3 (100.00%)

Registered Voters: 283 of 765 (36.99%)

Ballots Cast: 283

Governor for State (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	283 / 765	36.99%

Candidate	Party	Total
Gretchen Whitmer	DEM	75
Total Votes		75

	Total
Unresolved Write-In	0

Representative in Congress 1st District (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	283 / 765	36.99%

Candidate	Party	Total
Bob Lorinser	DEM	71
Total Votes		71

	Total
Unresolved Write-In	0

State Senator 37th District (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	283 / 765	36.99%

Candidate	Party	Total
Randy Bishop	DEM	8
Barbara Conley	DEM	54
Jim Schmidt	DEM	10
Total Votes		72

	Total
Unresolved Write-In	0

Representative in State Legislature 107th District (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	283 / 765	36.99%

Candidate	Party	Total
Jodi Decker	DEM	69
Total Votes		69

	Total
Unresolved Write-In	0

County Commissioner 6th District (DEM) (Vote for 1) DEM

Precincts Reported: 3 of 3 (100.00%)

	Total	
Times Cast	283 / 765	36.99%

Candidate	Party	Total
Total Votes		0

	Total
Unresolved Write-In	8

Delegates for City of Charlevoix, Precinct 20, Ward 3 (DEM) (Vote for 1) DEM

Precincts Reported: 1 of 1 (100.00%)

	Total	
Times Cast	283 / 765	36.99%

Candidate	Party	Total
James Rodgers	DEM	69
Total Votes		69

	Total
Unresolved Write-In	0

Governor for State (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%

Candidate	Party	Total
Tudor M. Dixon	REP	62
Ryan D. Kelley	REP	18
Ralph Rebandt	REP	6
Kevin Rinke	REP	54
Garrett Soldano	REP	30
Total Votes		172

		Total
James Elmer Craig	WRITE-IN	2
Elizabeth Ann Adkisson	WRITE-IN	0
Justin Paul Blackburn	WRITE-IN	0
Unresolved Write-In		6

Representative in Congress 1st District (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%

Candidate	Party	Total
Jack Bergman	REP	157
Total Votes		157

		Total
David John McDonell	WRITE-IN	0
Unresolved Write-In		4

State Senator 37th District (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%

Candidate	Party	Total
Triston Cole	REP	83
John N. Damoose	REP	45
William Hindle	REP	33
George Ranville	REP	17
Total Votes		178

		Total
Unresolved Write-In		0

Representative in State Legislature 107th District (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%
Candidate	Party	Total	
Bob Carr	REP	12	
Parker Fairbairn	REP	35	
Neil W. Friske	REP	77	
David James Laughbaum	REP	5	
Jonathan D. Scheel	REP	56	
Total Votes		185	
		Total	
Unresolved Write-In		0	

County Commissioner 6th District (REP) (Vote for 1)
REP

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%
Candidate	Party	Total	
Cheryl Potter Browe	REP	69	
Annemarie Conway	REP	117	
Total Votes		186	
		Total	
Unresolved Write-In		1	

Delegates for City of Charlevoix, Ward 3, Precinct 20 (REP) (Vote for 2)
REP

Precincts Reported: 1 of 1 (100.00%)

		Total	
Times Cast		283 / 765	36.99%
Candidate	Party	Total	
Jill Picha	REP	155	
Total Votes		155	
		Total	
Unresolved Write-In		4	

Charlevoix County Transit Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%
Candidate	Party	Total	
Yes		214	
No		61	
Total Votes		275	
		Total	
Unresolved Write-In		0	

Charlevoix County Parks Millage Renewal (Vote for 1)

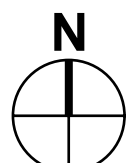
Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%
Candidate	Party	Total	
Yes		219	
No		56	
Total Votes		275	
		Total	
Unresolved Write-In		0	

Charlevoix County Veterans Millage Renewal (Vote for 1)

Precincts Reported: 3 of 3 (100.00%)

		Total	
Times Cast		283 / 765	36.99%
Candidate	Party	Total	
Yes		246	
No		29	
Total Votes		275	
		Total	
Unresolved Write-In		0	



UTILITY LEGEND

Proposed Site (6 acres)

Existing City Storm/Sewer

Existing Sewer Forcemain

Proposed Sewer Forcemain

Existing Gravity Main Sewer

Proposed Gravity Main Sewer

Proposed Grinder Pump

Existing Water Main

Proposed Water Main

Proposed Water Service Line

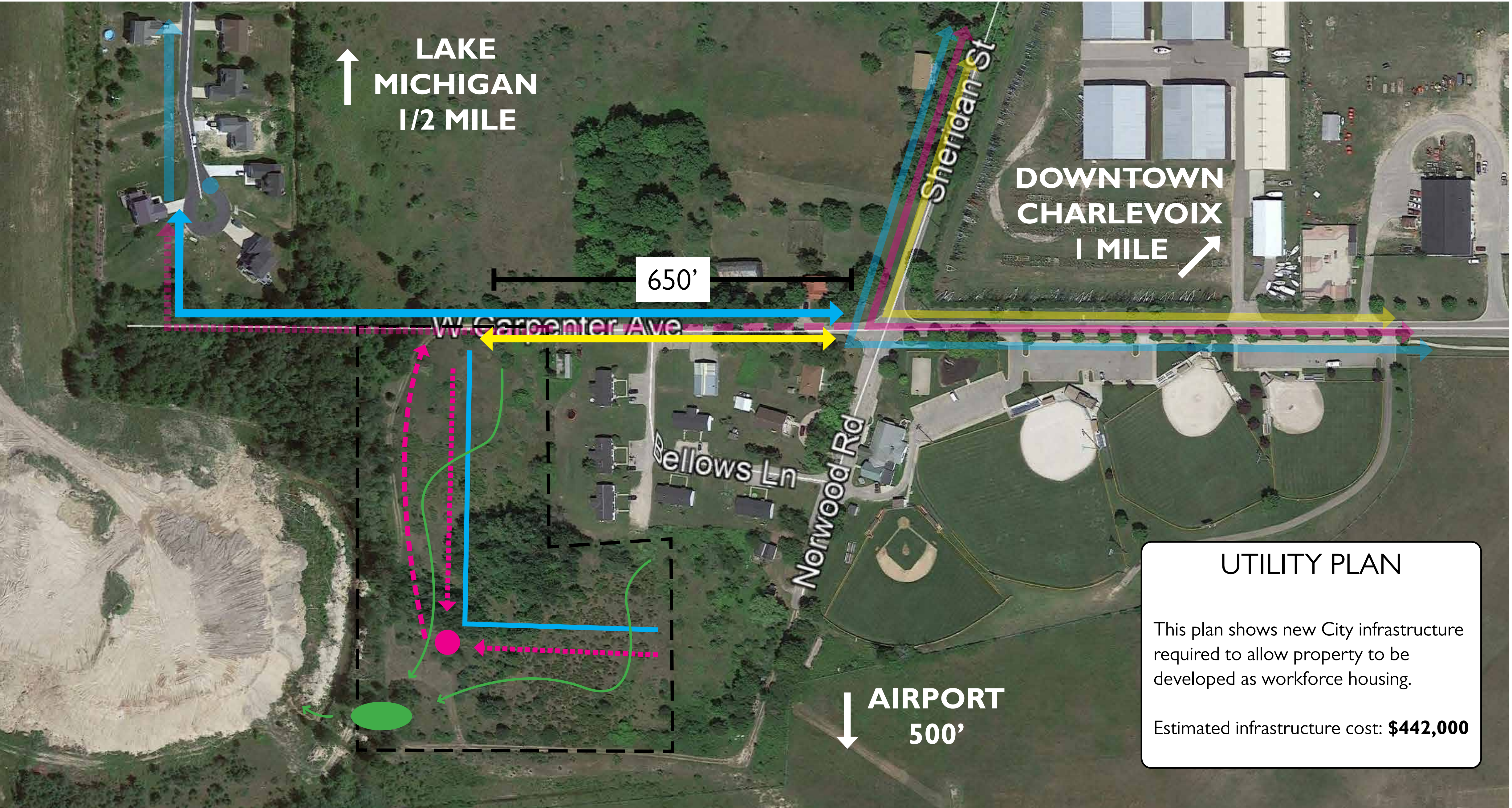
Existing Fire Hydrant

Existing Power Lines

Proposed Power Lines

Proposed Storm Drainage

Proposed Detention Basin



POTENTIAL GRANT FUNDING SOURCES

Michigan State Housing Development Authority (MSHDA)

MSHDA is leading the development of Michigan’s first collaborative statewide housing plan, with multiple programs for tax credits, grants, and Developer/Contractor incentive opportunities.

Building Michigan Together

Plan has goal of creating 75,000 new or rehabilitated housing by 2027. Developers can receive awards that credit against their tax liability annually for up to 10 years through the Low Income Housing Tax Credit (LIHTC) program.

Building Michigan Together Awards:

Project	City	Developer	Award	# of Affordable Units
The Grove at Veridian	Ann Arbor	Avalon Housing Inc.	\$1,500,000	50
4401 Rosa Parks	Detroit	Cinnaire Solutions Corp. & Woodbridge Neighborhood Development Corp.	\$986,435	40
CCSEM St. Matthew	Detroit	Catholic Charities of Southeast Michigan & Cinnaire Solutions	\$1,084,000	46
Greystone Senior Living	Detroit	Cass Corridor Neighborhood Development Corp	\$918,051	49
Orchard Village	Detroit	CHN Housing Partners & Detroit Blight Busters	\$1,197,000	48
Boston Square Together II	Grand Rapids	Brinshore Development LLC & Amplify GR	\$1,500,000	45
Breton Grove	Grand Rapids	Woda Cooper Development, Inc.	\$1,316,000	55
The Greenwood	Jackson	MVAH Development LLC & Jackson Housing Commission	\$1,426,380	51
Lincoln Park Residences	Midland	DeShano Development Corp	\$876,938	50
The Village Flats	Nashville	Dogwood Community Development	\$688,000	20
Parkview Apartments	Traverse City	Traverse City Housing Commission, Cove Investments LLC & Ethos Development Partners	\$993,861	23
Union Suites at Michael II	Wyoming	Union Suites Development LLC & Dwelling Place of Grand Rapids	\$905,100	52

HOUSING TYPE EXAMPLES

Trillium Lofts

Starting at \$340k

Nest Flats

Starting at \$185k

Farmhouse Flats

Starting at \$185k

Proposed High Density “Green” Community, Ann Arbor, MI

Pricing as of summer 2022

Proposed Affordable Community, South Haven, MI - Spring 2022

Charlevoix City Council

Reports and Communications

Title: Mayor and Council Comments

Date: September 6, 2022

Presented By:

Background:

Recommendation:

Attachments:

None