

**CITY OF CHARLEVOIX
SPECIAL CITY COUNCIL MEETING MINUTES
Tuesday, March 30, 2021 – 11:00 a.m.
210 State Street, Charlevoix, MI**

The meeting was called to order at 11:00 a.m. by Deputy Mayor Hagen.

1. Pledge of Allegiance

2. Roll Call

All members participated in person except Kalbfell and Bryan.

Deputy Mayor: Aaron Hagen

Members Present: Greg Bryan (Alligator Point, FL), Mark Knapp, Janet Kalbfell (Madison, WI), Phil Parr, Brian Slater

Members Absent: Luther Kurtz

Acting City Manager: Gerard Doan

City Clerk: Joyce Golding

3. Inquiry Regarding Conflicts of Interest

7. All Other Actions & Requests

A. Michigan Beach Recreation Passport Grant

Recreation Director Knorr recalled that upon completion of the Michigan Beach Park Master Plan the City applied for a Michigan Recreation Passport Grant in April 2018 and again in 2019 but was unsuccessful. The Recreation Department would like to again apply for this grant. He noted that improvements include ADA accessibility, parking, sidewalks and rain gardens.

Deputy Mayor Hagen opened the item to public comment, and none were heard.

Motion by Parr, second by Knapp to approve Resolution 2021-03-03 to authorize the City Manager to file the Grant Application with the Michigan Department of Natural Resources and direct the City Manager to modify the 2021 Capital Improvement Plan accordingly.

**CITY OF CHARLEVOIX
RESOLUTION NO. 2021-03-03
RECREATION PASSPORT GRANT PROGRAM AUTHORIZATION**

WHEREAS, *the City of Charlevoix supports the submission of an application titled "Michigan Beach Park" to the Recreation Passport Grant Program for development of site improvements at Michigan Beach Park; and*

WHEREAS, *the City of Charlevoix is committed to increased use and development of trails; and*

WHEREAS, *the proposed application is supported by the current annual Capital Improvement Plan; and*

WHEREAS, *the City of Charlevoix is hereby making a financial commitment to the project in the amount of \$48,500 matching funds, in cash and/or force account.*

NOW THEREFORE BE IT RESOLVED, *that the City of Charlevoix through the City Council, authorizes submission of a Passport Grant Program Application for \$193,500; and*

BE IT FURTHER RESOLVED, *that the City of Charlevoix will make available its financial obligation amount of \$48,500 (25%) of the total \$193,000 project cost during the 2021-22 fiscal year.*

RESOLVED *this 30th day of March, 2021 A.D.*

Resolution was adopted by the following yeas and nays vote:

Yeas: Bryan, Knapp, Parr, Kalbfell, Hagen, Slater

Nays: None

B. Michigan Waterways Grant Update

Recreation Director Knorr recalled that Council passed a resolution supporting a DNR Waterways Commission Grant for replacement of the Ferry Beach Boat Launch skid piers at the value of \$74,750. Since that time, the Commission recommended that the City consider requesting an amount that includes contingency funding. He stated that should the construction cost go over the grant amount, the City would be responsible for the full amount above what we apply for. However, if we build contingency amounts into the application and costs exceed the quote, they would be split 50/50 up to the full amount of the grant application. Recreation Director Knorr recommended an additional 10%.

Deputy Mayor Hagen opened the item to public comment, and none was heard.

Motion by Slater, second by Knapp to apply with the Michigan Waterways Commission at the projected cost of \$82,000 and thus set the City's committed match at \$41,000 and to authorize the City Manager to file the Grant Application with the Michigan Department of Natural Resources Waterways Commission and direct the City Manager to modify the 2021 Capital Improvement Plan accordingly. Motion carried by unanimous voice vote.

10. Adjourn

Motion by Parr, second by Slater, to adjourn the meeting. Motion carried by unanimous voice vote. The meeting adjourned at 11:15 a.m.

Joyce M. Golding

City Clerk

Aaron Hagen

Deputy Mayor