



AGENDA
CITY OF CHARLEVOIX CITY COUNCIL REGULAR MEETING
Tuesday, September 5, 2017- 7:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Presentations**
- 4. Inquiry Regarding Conflicts of Interest**
- 5. Consent Agenda**
 - A. City Council Meeting Minutes - August 21, 2017
 - B. Accounts Payable and Payroll Check Registers
 - C. EOP and REP Reports and Summary
- 6. Public Hearings and Actions Requiring Public Hearings**
 - A. Historic District Commission Ordinance
Mark L. Heydlauff, City Manager
- 7. All Other Actions and Requests**
- 8. Reports and Communications**
 - A. Public Comments
 - B. City Manager Comments
 - C. Mayor and Council Comments
- 9. Other Council Business**
- 10. Adjourn**

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks' notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250.

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: City Council Meeting Minutes - August 21, 2017

DATE: September 5, 2017

ATTACHMENTS:

- ▣ City Council Meeting Minutes - August 21, 2017

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, August 21, 2017 – 7:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

- A. Jim Bartlett
Mt. McSauba Manager Boss recalled Charlevoix's relationship with Jim Bartlett, retired General Manager of Nubs Nob and acknowledged his contribution to the children of Charlevoix. Mayor Kurtz read a proclamation commending Mr. Bartlett for 25 years of support and presented him with a plaque.

4. Inquiry Regarding Conflicts of Interest

Mayor Kurtz stated that he would recuse himself from the Airport Advisory Committee appointment.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – August 7, 2017 Regular Meeting
- B. City Council Meeting Minutes – August 15, 2017 Special Meeting
- C. Accounts Payable and Payroll Check Registers
 - a. Regular Accounts Payable Check Register – August 22, 2017
 - b. ACH Payments – August 7, 2017 to August 15, 2017
 - c. Payroll Check Register – August 11, 2017
 - d. Payroll Transmittal – August 11, 2017
 - e. Tax Disbursement – August 22, 2017
- D. PA 152 Annual Exemption for 2017-18 Medical Benefit Plan Coverage Year

CITY OF CHARLEVOIX
RESOLUTION 2017-08-02

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152,
THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011;
and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body; and

WHEREAS, the City Council has decided to adopt the annual Exemption option as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Charlevoix elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year October 1, 2017 through September 30, 2018.

RESOLVED, this 21st day of August, A.D. 2017.

Resolution was adopted by the following yea and nay vote:

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

Motion by Councilmember Kalbfell, second by Councilmember Hagen, to approve the Consent Agenda.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

A. Pegasus Wind PPC

Electric Superintendent Swem recalled that on June 6, 2016, Council approved a Power Purchase Commitment (PPC) between the Michigan Public Power Agency and Huron Wind LLC, a proposed wind farm. Since that time, the Huron Wind Project was opposed by the local township where it was to be built and was dropped as a project. NextEra Energy offered a replacement deal with nearby Pegasus Wind Project in Tuscola County. This new PPC is nearly identical to the Huron PPC.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Oleksy, second by Councilmember Hagen, to approve the authorization of the Michigan Public Power Agency to enter into a Power Purchase Commitment (PPC) with Pegasus Wind and to terminate the agreement for Huron Wind, LLC.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

B. Sale of Property: 1522 Bridge Street

City Manager Heydlauff recalled that earlier this spring Council authorized Staff to solicit sealed bids for a parcel of City-owned property at 1522 Bridge Street. In June, Council rejected both bids but did not give clear direction on what future steps to take with this property. City Manager Heydlauff suggested that we return to the two interested bidders and set a minimum bid Council would accept for the property. When questioned, he stated that the appraised value was \$110,000 and he recommended \$80,000 as the minimum bid.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Kalbfell, second by Councilmember Cole, to return the property back to the previous bidders with a minimum bid of \$80,000.

Yeas: Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: Perron

C. Set Public Hearing – Historic District Commission Ordinance

City Manager Heydlauff stated that on behalf of the Historic District Commission, Commission Chair Polakowski requested that their Statement of Purpose be expanded to include the investigation and nomination of properties to list in the National Register of Historic Places. In order to approve this ordinance amendment, we need to schedule a public hearing for the September 5th meeting after which Council can take final action.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Kalbfell, to set a Public Hearing regarding Ordinance No. 783 of 2017 for Tuesday, September 5, 2017 at 7:00 p.m. in Council Chambers.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

D. Pillars for Brookside Cemetery Entrance

City Manager Heydlauff stated that a local person wishes to anonymously donate new stone pillars for the M-66 entrance to Brookside Cemetery matching the entrance off Marion Center Road. The Planning Commission reviewed this donation during their meeting on August 14 and recommended Council approval.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Cole, second by Councilmember Gibson, to accept with thanks the donation of new pillars at Brookside Cemetery and authorize Sharrow Masonry and City Staff to make all necessary arrangements.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

E. Airport Advisory Committee Appointment

Mayor Kurtz recused himself. Clerk Golding stated that current Airport Advisory Committee member Ken Tough requested re-appointment. After advertising per the Volunteer Board and Committee Appointment Policy, no other applications were received for this position. This is a Council appointment with a two year term.

Deputy Mayor Cole opened the item to public comment.

Del Terrell began to read a statement regarding the Airport that he felt might influence the re-appointment of Mr. Tough, but Deputy Mayor Cole stated that it did not pertain to the appointment and requested that Mr. Terrell hold his statement until Reports & Communications – Public Comments. Councilmember Gibson supported Deputy Mayor Cole's position.

The item was closed to the public.

Motion by Councilmember Gibson, second by Councilmember Perron, to reappoint Ken Tough to the Airport Advisory Committee, term expiring August 2019.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

8. **Reports & Communications**

A. Public Comments

Mayor Kurtz returned to the meeting.

Del Terrell read a detailed statement regarding an aircraft that allegedly violated the Airport's Voluntary Quiet Policy and preferred runway.

John Haggard felt all Councilmembers should recuse themselves from the short-term ordinance vote citing that they all owned property in the City, therefore they may rent their homes in the future, and that constituted a conflict of interest.

B. City Manager Comments

City Manager Heydlauff reported on the following:

- New Wayfinding signage will be recommended to the DDA at their next meeting
- A Redevelopment Ready Community representative will attend the October 16th Council meeting to present their findings

C. Mayor & Council Comments

9. **Other Council Business**

9. Closed Session: City Manager Performance Review

Motion by Councilmember Hagen, second by Councilmember Cole, to enter Closed Session [for the purpose of conducting a performance evaluation at the request of the employee MCL 15.268 Section 8(a).]

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

Council moved into Closed Session at 7:36 p.m. Council resumed Open Session at 8:29 p.m.

Motion by Councilmember Kalbfell, second by Councilmember Oleksy, to award a 4% increase in his [City Manager Heydlauff] salary, change the contract language as suggested at the initial Council meeting [August 7, 2017], and extend the contract by one year [effective July 27, 2017.]

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Gibson
Nays: None

10. **Adjourn**

The Mayor adjourned the meeting at 8:31 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
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Regular Accounts Payable – 08/22/2017

ACE HARDWARE	3,335.40	ALL-PHASE ELECTRIC SUPPLY CO.	264.68
AIRGAS USA LLC	68.01	ALTEC INDUSTRIES INC	1,046.75
ALLEN SUPPLY	590.00	AMERICAN TOTAL SECURITY INC	873.47

AMERICAN WASTE INC.	3,606.36	MACGREGOR PLUMBING & HEATING	2,042.00
APEX SOFTWARE	235.00	MCCARDEL CULLIGAN-PETOSKEY	45.00
AT YOUR SERVICE PLUS INC	14,070.00	MDC CONTRACTING LLC	99,470.28
AT&T	2,780.26	MI-AWWA	160.00
AUTO VALUE	1,552.76	MICHIGAN APPRAISAL CO INC	600.00
AVFUEL CORPORATION	86,769.82	MICHIGAN MUSHROOM MARKET LLC	98.00
B & L SOUND INC	463.79	MICHIGAN OFFICEWAYS INC	1,251.54
BEIJO DE CHOCOLAT LLC	19.00	MILLER, BLAIR	75.00
BELL EQUIPMENT COMPANY	40.67	MUNSON HEALTHCARE CHARLEVOIX	132.27
BERG, REBECCA	479.00	MURRAY'S CREATIONS	451.00
BERGER CHEVEROLET	46,578.00	MUSTANG TOOL SERVICE	61.28
BIDDICK, KEN	27.50	NEALIS ENGINEERING	190.00
BOOP, JENNIFER	78.00	NORTH COUNTRY CRITTERS	23.00
BRADFORD'S	68.25	NORTHERN CREDIT BUREAU	627.55
BRANDI, RICHARD	180.00	NORTHERN MICHIGAN BRASS BAND	1,000.00
BUDAY'S SOUND ADVICE	1,670.91	NORTHERN MICHIGAN REVIEW INC.	1,212.02
BY THE BAY WINDOW CLEANING SVCS.	357.00	NORTHERN PUMP SERVICE INC.	2,622.28
CARQUEST OF CHARLEVOIX	1,260.38	NORTHERN SAFETY CO INC	158.81
CCP INDUSTRIES INC	160.02	OLESON'S FOOD STORES	767.43
CHAMPION AMERICA	266.16	OLSON BZDOK & HOWARD	1,557.20
CHARLEVOIX AREA CHAMBER OF COMM	135.00	PARASTAR INC.	1,064.48
CHARLEVOIX COUNTY NEWS	195.00	PARKER, MICHAEL	153.00
CHARLEVOIX COUNTY TREASURER	3,553.39	PERFORMANCE ENGINEERS INC	22,620.75
CHARLEVOIX GLASS INC.	92.65	PHILLIPS, BILL	50.00
CHARLEVOIX SCREEN MASTERS INC	143.00	PLUNKETT & COONEY	2,945.81
CHARLEVOIX SEWER & DRAIN	347.50	POND HILL FARM LLC	236.00
CHARLEVOIX STATE BANK	1,900.23	POWER LINE SUPPLY	7,893.50
CHARTER COMMUNICATIONS	1,008.42	PREIN & NEWHOF	240.00
CINTAS CORPORATION #729	121.78	PROTEC	314.13
CITY OF CHARLEVOIX - PETTY CASH	556.35	PROVIDENCE FARM LLC	581.00
CIVIC SYSTEMS	9,354.00	PURITY CYLINDER GASES INC	69.65
COOK FAMILY FARMS	323.00	QUILL CORP	208.98
DHASELEER, CARL	234.00	RANGE TELECOMMUNICATIONS	142.80
DISTRICT 21 SOFTBALL	50.00	REHMANN-ROBSON & CO	10,500.00
DORNBOS SIGN INC.	155.23	REVOLUTION BIKE LLC	56.00
ECONO SIGNS LLC	1,519.64	RIETH-RILEY CONST CO INC	109.78
EJ USA INC.	1,446.10	ROCKY TOP FARMS	42.00
ELHORN ENGINEERING COMPANY	1,371.50	ROWE PROFESSIONAL SERVICES CO	450.00
EMERGENCY MEDICAL PRODUCTS INC	677.91	RUSTIC BAKER	31.00
FAMILY FARM & HOME	281.37	SHARROW MASONRY INC	1,983.75
FARMER WHITE'S	235.00	SHINDORF BUILDERS	650.00
FASTENAL COMPANY	110.10	SNIVELY, KIRBY	75.00
FREEDOM MAILING SERVICES INC.	2,296.90	SPARTAN STORES LLC	186.45
GELDERBLOM, PAUL	50.00	STANDARD ELECTRIC CO	513.00
GERBER HOMEMADE SWEETS	94.00	STATE OF MICHIGAN	331.10
GINOP SALES INC	113.51	STATE OF MICHIGAN	70.00
GLOBAL EQUIPMENT COMPANY	131.80	STEVENSON, JOSHUA	41.89
GORDON FOOD SERVICE	151.12	SULLIVAN, LAWRENCE R	1,750.00
GREAT LAKES COCA-COLA DISTR	271.78	SURFACE ECO BLAST	3,375.00
GREAT LAKES ELEVATOR LLC	353.25	SYSTEMS SPECIALISTS INC	1,977.00
GREAT LAKES PIPE & SUPPLY	496.21	T.P.S. COLOR INC	120.00
GRIFFIN BEVERAGE CO	84.00	TELE-RAD INC	1,412.12
GUNTZVILLER, RHONDA	189.00	TRAVERSE REPRODUCTION	200.00
HACH COMPANY	871.39	UNIFIRST CORPORATION	2,040.52
HAGGARD'S INC	6,657.65	UP NORTH PROPERTY SERVICES LLC	5,655.00
HERZOG ELECTRIC	188.45	UPPER CASE PRINTING INK.	1,105.30
HOLIDAY COMPANIES	5,396.96	USA BLUE BOOK	1,596.04
HYDE SERVICES LLC	261.00	VILLAGE GRAPHICS INC.	723.50
HYDRO CORP	515.00	WAGNER, JODI	82.00
INDEPENDENT DRAFTING SERVICES	1,995.00	WATTA COOKIE LLC	26.00
INDESIGN	1,876.25	WEBB CHEMICAL SERVICE CORP	5,025.53
JANE'S SASSY SALSA	27.00	WEINGARDEN, MICHELE	50.00
KSS ENTERPRISES	2,833.15	WILBERT BURIAL VAULT CO	392.00
LAKESHORE TIRE & AUTO SERVICE	67.95	WITTHOEFT, CHARLES	150.00
LOTTIE'S BAGELS	145.00	WORK & PLAY SHOP	319.96
LUNDTEIGEN, GUNNAR	1,130.16	TOTAL	406,953.59

ACH Payments – 08/07/2017 to 08/15/2017

MI PUBLIC POWER AGENCY	12,256.38	IRS (PAYROLL TAX DEPOSIT)	40,688.62
PAYMENT SERVICE NETWORK	243.70	ALERUS FINANCIAL (HCSP)	420.00
STATE OF MI (SALES TAX)	26,489.83	STATE OF MI (WITHHOLDING TAX)	5,899.93

VANTAGEPOINT (401 ICMA PLAN)	713.94	MI PUBLIC POWER AGENCY	13,100.19
VANTAGEPOINT (457 ICMA PLAN)	12,912.78	DTE ENERGY	1,847.51
VANTAGEPOINT (ROTH IRA)	961.53	TOTAL	115,534.41

Payroll Net Pay – Pay Period Ending 08/05/2017 (Paid 08/11/2017)

WELLER, LINDA JO	1,499.87	HAWKINS, JAMES S.	208.77
HEYDLAUFF, MARK L.	2,445.18	MCGHEE, ROBERT R.	1,173.12
GOLDING, JOYCE M.	1,132.69	ALDEN, CAMDEN D.	469.80
DEROSIA, PATRICIA E.	967.97	MUMICH, BARRY J.	499.04
DOTSON, LINDSEY J.	1,421.14	CRANDELL, ZACKARY R.	546.26
LOY, EVELYN R.	1,050.16	LEITNER, RYAN S.	711.43
KLOOSTER, ALIDA K.	1,763.44	FERGUSON, ROYCE L.	815.79
GOLOVICH, KAREN J.	970.68	BOSS, SHERRY M.	330.86
SPENCLEY, PATRICIA L.	1,003.67	KIRINOVIC, THOMAS F.	234.59
MILLER, FAITH G.	42.13	STEBE, LAURA A.	18.47
LEESE, MERRI C.	477.13	SROUFE, MARC E.	260.26
MCGINN, KELLY A.	1,617.99	SROUFE, PAMELA B.	33.25
JONES, JANET M.	496.47	MILAN, JANE E.	1,092.80
DOAN, GERARD P.	1,603.59	ANZELL, BETH A.	683.11
SCHLAPPI, JAMES L.	1,111.10	BERNIER, RACHEL M.	655.04
UMULIS, MATTHEW T.	1,255.27	MACGILLIVRAY, RAYMOND L.	771.34
HANKINS, SCOTT A.	1,486.25	DIXON, MIKAYA S.	586.02
ORBAN, BARBARA K.	1,363.88	MILAN, BAC P.	672.68
TRAEGER, JASON A.	1,349.54	HOLECHECK, JENNACA R.	812.04
FLICKEMA, ANDREW M.	1,618.47	LABELLE, DAVIS B.	460.50
MATELSKI, KIMBERLY A.	1,188.90	BAILEY, ALYSSA M.	647.43
RILEY, DENISE M.	471.67	HEID, THOMAS J.	1,299.22
EVANS JR, HALBERT K.	1,470.62	LEESE, ALAN K.	432.78
KLOOSTER, PATRICK H.	1,050.59	HART, DAVID R.	41.56
BINGHAM, LARRY E.	836.39	GRUNCH, RONALD J.	256.97
ENGSTROM, TYLER A.	593.09	DAVIS, RONALD L.	292.52
WARNER, PAYTON J.	879.83	FAIRCHILD, GALEN W.	438.74
MATELSKI, RYAN G.	768.04	MASSON, DONALD J.	484.53
GREENE, GLORIA C.	645.24	KUSINA, DENNIS W.	284.11
DAVIS, LEAH R.	645.24	LABLANCE, MAUREEN J.	222.31
TELGENHOF, WILL G.	645.24	LIVINGSTON, BRIAN D.	823.54
WILLIAMS, BRANDON S.	510.67	VANLOO, JOSEPH G.	885.91
CARLSON, JOSHUA A.	372.12	WYMAN, MATTHEW A.	1,450.92
GREYERBIEHL, KELLY M.	606.86	BOSS, RYDER S.	817.78
WURST, RANDALL W.	1,241.09	MILLER, WILLIAM S.	1,509.04
MAYER, SHELLEY L.	1,644.35	HOUSER, JAMES F.	512.20
HILLING, NICHOLAS A.	1,329.04	DOUGLAS, MARK	695.68
MEIER III, CHARLES A.	1,374.66	MITCHELL, JACOB A.	626.23
ZACHARIAS, STEVEN B.	1,781.91	TRAVERS, MANUEL J.	1,864.75
SWEM, DONALD L.	1,878.07	STEVENS, JEFFREY W.	301.67
EATON, BRAD A.	1,794.84	JONES, LARRY M.	544.68
WILSON, TIMOTHY J.	2,412.19	FLORE, ROBERT A.	239.19
LAVOIE, RICHARD L.	1,630.19	WILLSON, BRENDA R.	345.81
STEVENS, BRANDON C.	1,859.12	BEAN, PETER J.	377.69
DRAVES, MARTIN J.	1,711.83	MCMULLEN, DONALD R.	612.46
BROWN, STEPHANIE C.	1,042.19	MCFARLAND, JONATHAN A.	136.67
ANDERSON, ELIZABETH A.	1,151.81	SILVA, JESSE L.A.	274.39
ELLIOTT, PATRICK M.	2,004.06	RILEY, DANIEL A.	180.67
SCHWARTZFISHER, JOSEPH L.	1,151.88	GERBER, SAMUEL A.	18.47
BRADLEY, KELLY R.	1,374.24	KLINGER, LUCAS D.	385.24
HART II, DELBERT W.	1,531.55	KLINGER, BRADLEY W.	568.48
JONES, ROBERT F.	1,082.88	WILLIAMS, SYDNEY K.	660.53
DORAN, JUSTIN J.	1,775.09	WHITLEY, ANDREW T.	1,692.56
FARRELL, MITCHELL L.	1,463.16	MORRISON, KEVIN P.	1,197.03
MANKER JR, DAVID W.	596.77	JOHNSON, STEVEN P.	1,050.37
MANKER SR, DAVID W.	724.16	BISHAW, JAMES H.	705.72
BECKER, MICHAEL S.	815.70	WITTHOEFT, LUKILA F.	623.85
NEDWICK, DAVID J.	425.61	RITTER, DAVID M.	661.68
FREY, DYLAN V.	497.22	PETERSON, BENJAMIN D.	700.00
SHEPARD, ZACHARY N.	349.84	GILL, DAVID R.	1,031.68
HART III, DELBERT W.	382.08	MATTER, DAWSON K.	2,597.41
SLADEK, RYLYNN S.	611.18	TOTAL	110,525.47

Payroll Transmittal – 08/11/2017

4FRONT CREDIT UNION	277.69	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	191.88	COMMUNICATION WORKERS OF AMER	516.80
AMERICAN FAMILY LIFE	447.24	MI STATE DISBURSEMENT UNIT	401.83
BARRY COUNTY TRIAL COURT	20.00	POLICE OFFICERS LABOR COUNCIL	251.25
CHAR EM UNITED WAY	59.00	PRIORITY HEALTH	1,938.69
CHARLEVOIX STATE BANK	1,259.62	TOTAL	5,514.00

Tax Disbursement – 08/22/2017

CHARLEVOIX COUNTY TREASURER	237.29	CHARLEVOIX PUBLIC SCHOOLS	11,146.67
CHARLEVOIX COUNTY TREASURER	231,307.04	CITY OF CHARLEVOIX - TAXES DUE	273,675.71
CHARLEVOIX PUBLIC SCHOOLS	263,021.56	STATE OF MICHIGAN	639.90
CHARLEVOIX PUBLIC SCHOOLS	55,738.51	TOTAL	846,913.35
CHARLEVOIX PUBLIC SCHOOLS	11,146.67		

DRAFT

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: Accounts Payable and Payroll Check Registers

DATE: September 5, 2017

ATTACHMENTS:

- ▣ Accounts Payable/Payroll List

Check Number	Payee	Amount
08/23/2017		
121205	AT&T LONG DISTANCE	110.80
121206	CHARLEVOIX STATE BANK	5,559.72
121207	CHARTER COMMUNICATIONS	977.70
121208	DELTA DENTAL	3,460.92
121209	GREAT LAKES ENERGY	197.35
121210	METLIFE SMALL BUSINESS CENTER	715.27
121211	PRIORITY HEALTH	38,854.52
121212	VERIZON WIRELESS	56.72
121213	VISION SERVICE PLAN	495.94
Total 08/23/2017:		50,428.94
Grand Totals:		50,428.94

Summary of Check Registers & ACH Payments HUNTINGTON NATIONAL BANK - CHECKS ISSUED

08/23/17 Special Accounts Payable Run	\$	50,428.94
08/25/17 Payroll (net pay)	\$	105,319.97
08/25/17 Payroll Transmittal Checks	\$	5,242.75
09/06/17 Regular Accounts Payable	\$	232,453.75
Checks Sub-Total:	\$	393,445.41

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

08/21/17 MI Public Power Agency	\$	48,272.91
08/25/17 MI Public Power Agency	\$	223,246.28
08/25/17 MERS (Defined Benefit Plan)	\$	29,955.37
08/25/17 IRS (Payroll Tax Deposit)	\$	38,929.48
08/25/17 Alerus Financial (HCSP)	\$	420.00
08/25/17 State of MI (Withholding Tax)	\$	5,638.55
08/25/17 Vantagepoint (401 ICMA Plan)	\$	713.94
08/25/17 Vantagepoint (457 ICMA Plan)	\$	12,941.16
08/25/17 Vantagepoint (Roth IRA)	\$	1,061.53
08/28/17 MI Public Power Agency	\$	13,257.45

ACH Sub-Total: \$ 374,436.67

Huntington National Bank Total: \$ 767,882.08

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

09/06/17 Tax Disbursement	\$	1,957,255.63
Charlevoix State Bank Total:	\$	1,957,255.63

Grand Total: \$ 2,725,137.71

APPROVED:


CITY MANAGER


CITY TREASURER


CITY CLERK

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/19/2017	PC	08/25/2017	24098	WELLER, LINDA JO	101		1,499.87
08/19/2017	PC	08/25/2017	24099	HEYDLAUFF, MARK L.	102		2,161.23
08/19/2017	PC	08/25/2017	24100	GOLDING, JOYCE M.	106		1,132.69
08/19/2017	PC	08/25/2017	24101	DEROSIA, PATRICIA E.	107		932.48
08/19/2017	PC	08/25/2017	24102	DOTSON, LINDSEY J.	109		1,421.14
08/19/2017	PC	08/25/2017	24103	LOY, EVELYN R.	117		1,050.16
08/19/2017	PC	08/25/2017	24104	KLOOSTER, ALIDA K.	121		1,566.57
08/19/2017	PC	08/25/2017	24105	GOLOVICH, KAREN J.	122		970.67
08/19/2017	PC	08/25/2017	24106	SPENCLEY, PATRICIA L.	136		1,127.83
08/19/2017	PC	08/25/2017	24107	MILLER, FAITH G.	142		25.74
08/19/2017	PC	08/25/2017	24108	LEESE, MERRI C.	145		402.98
08/19/2017	PC	08/25/2017	24109	MCGINN, KELLY A.	146		1,617.99
08/19/2017	PC	08/25/2017	24110	JONES, JANET M.	148		506.17
08/19/2017	PC	08/25/2017	24111	DOAN, GERARD P.	201		1,603.59
08/19/2017	PC	08/25/2017	24112	SCHLAPPI, JAMES L.	204		1,125.07
08/19/2017	PC	08/25/2017	24113	UMULIS, MATTHEW T.	205		1,433.45
08/19/2017	PC	08/25/2017	24114	HANKINS, SCOTT A.	208		1,486.24
08/19/2017	PC	08/25/2017	24115	ORBAN, BARBARA K.	209		1,173.48
08/19/2017	PC	08/25/2017	24116	TRAEGER, JASON A.	210		2,522.03
08/19/2017	PC	08/25/2017	24117	FLICKEMA, ANDREW M.	211		1,705.72
08/19/2017	PC	08/25/2017	24118	MATELSKI, KIMBERLY A.	212		1,188.90
08/19/2017	PC	08/25/2017	24119	RILEY, DENISE M.	213		484.01
08/19/2017	PC	08/25/2017	24120	EVANS JR, HALBERT K.	214		1,470.62
08/19/2017	PC	08/25/2017	24121	KLOOSTER, PATRICK H.	216		1,050.59
08/19/2017	PC	08/25/2017	24122	BINGHAM, LARRY E.	224		836.39
08/19/2017	PC	08/25/2017	24123	ENGSTROM, TYLER A.	225		600.58
08/19/2017	PC	08/25/2017	24124	WARNER, PAYTON J.	229		634.21
08/19/2017	PC	08/25/2017	24125	MATELSKI, RYAN G.	230		440.56
08/19/2017	PC	08/25/2017	24126	KLINGER, LUCAS D.	235		537.03
08/19/2017	PC	08/25/2017	24127	GREENE, GLORIA C.	243		645.24
08/19/2017	PC	08/25/2017	24128	DAVIS, LEAH R.	245		606.86
08/19/2017	PC	08/25/2017	24129	TELGENHOF, WILL G.	246		645.24
08/19/2017	PC	08/25/2017	24130	WILLIAMS, BRANDON S.	248		585.59
08/19/2017	PC	08/25/2017	24131	CARLSON, JOSHUA A.	249		390.86
08/19/2017	PC	08/25/2017	24132	GREYERBIEHL, KELLY M.	260		689.10
08/19/2017	PC	08/25/2017	24133	WURST, RANDALL W.	411		1,213.43
08/19/2017	PC	08/25/2017	24134	MAYER, SHELLEY L.	412		1,564.84
08/19/2017	PC	08/25/2017	24135	HILLING, NICHOLAS A.	413		1,560.30
08/19/2017	PC	08/25/2017	24136	MEIER III, CHARLES A.	421		1,553.12
08/19/2017	PC	08/25/2017	24137	ZACHARIAS, STEVEN B.	422		1,429.88
08/19/2017	PC	08/25/2017	24138	SWEM, DONALD L.	512		1,878.07
08/19/2017	PC	08/25/2017	24139	EATON, BRAD A.	515		1,888.18
08/19/2017	PC	08/25/2017	24140	WILSON, TIMOTHY J.	516		2,077.39
08/19/2017	PC	08/25/2017	24141	LAVOIE, RICHARD L.	519		1,647.97
08/19/2017	PC	08/25/2017	24142	STEVENS, BRANDON C.	521		1,669.81
08/19/2017	PC	08/25/2017	24143	DRAVES, MARTIN J.	523		1,701.55
08/19/2017	PC	08/25/2017	24144	BROWN, STEPHANIE C.	524		1,042.19
08/19/2017	PC	08/25/2017	24145	ANDERSON, ELIZABETH	526		1,151.81
08/19/2017	PC	08/25/2017	24146	ELLIOTT, PATRICK M.	600		2,004.05
08/19/2017	PC	08/25/2017	24147	SCHWARTZFISHER, JOS	603		1,086.29
08/19/2017	PC	08/25/2017	24148	BRADLEY, KELLY R.	614		1,411.40
08/19/2017	PC	08/25/2017	24149	HART II, DELBERT W.	616		1,183.25
08/19/2017	PC	08/25/2017	24150	JONES, ROBERT F.	618		1,484.99
08/19/2017	PC	08/25/2017	24151	DORAN, JUSTIN J.	621		571.98
08/19/2017	PC	08/25/2017	24152	FARRELL, MITCHELL L.	622		1,222.13
08/19/2017	PC	08/25/2017	24153	MANKER JR, DAVID W.	638		573.74
08/19/2017	PC	08/25/2017	24154	MANKER SR, DAVID W.	639		760.09

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/19/2017	PC	08/25/2017	24155	BECKER, MICHAEL S.	641		882.05
08/19/2017	PC	08/25/2017	24156	NEDWICK, DAVID J.	642		568.54
08/19/2017	PC	08/25/2017	24157	FREY, DYLAN V.	643		196.29
08/19/2017	PC	08/25/2017	24158	SHEPARD, ZACHARY N.	656		182.85
08/19/2017	PC	08/25/2017	24159	HART III, DELBERT W.	657		102.57
08/19/2017	PC	08/25/2017	24160	SLADEK, RYLYNN S.	660		572.81
08/19/2017	PC	08/25/2017	24161	HAWKINS, JAMES S.	662		115.05
08/19/2017	PC	08/25/2017	24162	MCGHEE, ROBERT R.	663		1,055.07
08/19/2017	PC	08/25/2017	24163	ALDEN, CAMDEN D.	670		466.14
08/19/2017	PC	08/25/2017	24164	MUMICH, BARRY J.	671		440.56
08/19/2017	PC	08/25/2017	24165	CRANDELL, ZACKARY R.	691		479.25
08/19/2017	PC	08/25/2017	24166	LEITNER, RYAN S.	692		758.29
08/19/2017	PC	08/25/2017	24167	FERGUSON, ROYCE L.	693		538.48
08/19/2017	PC	08/25/2017	24168	BOSS, SHERRY M.	695		387.10
08/19/2017	PC	08/25/2017	24169	KIRINOVIC, THOMAS F.	700		497.39
08/19/2017	PC	08/25/2017	24170	STEBE, LAURA A.	703		55.41
08/19/2017	PC	08/25/2017	24171	MILAN, JANE E.	711		1,092.80
08/19/2017	PC	08/25/2017	24172	ANZELL, BETH A.	712		644.68
08/19/2017	PC	08/25/2017	24173	BERNIER, RACHEL M.	718		279.70
08/19/2017	PC	08/25/2017	24174	MACGILLIVRAY, RAYMO	720		406.20
08/19/2017	PC	08/25/2017	24175	DIXON, MIKAYA S.	736		137.72
08/19/2017	PC	08/25/2017	24176	MILAN, BAC P.	740		603.31
08/19/2017	PC	08/25/2017	24177	HOLECHECK, JENNACA	777		846.59
08/19/2017	PC	08/25/2017	24178	LABELLE, DAVIS B.	778		335.54
08/19/2017	PC	08/25/2017	24179	BAILEY, ALYSSA M.	787		388.66
08/19/2017	PC	08/25/2017	24180	HEID, THOMAS J.	802		1,299.22
08/19/2017	PC	08/25/2017	24181	LEESE, ALAN K.	835		467.64
08/19/2017	PC	08/25/2017	24182	HART, DAVID R.	836		41.56
08/19/2017	PC	08/25/2017	24183	GRUNCH, RONALD J.	844		299.84
08/19/2017	PC	08/25/2017	24184	DAVIS, RONALD L.	853		327.36
08/19/2017	PC	08/25/2017	24185	FAIRCHILD, GALEN W.	855		334.92
08/19/2017	PC	08/25/2017	24186	DAKROUB, JOSEPH E.	860		117.95
08/19/2017	PC	08/25/2017	24187	MASSON, DONALD J.	861		512.97
08/19/2017	PC	08/25/2017	24188	KUSINA, DENNIS W.	862		257.69
08/19/2017	PC	08/25/2017	24189	LABLANCE, MAUREEN J.	863		325.78
08/19/2017	PC	08/25/2017	24190	LIVINGSTON, BRIAN D.	866		846.56
08/19/2017	PC	08/25/2017	24191	VANLOO, JOSEPH G.	902		711.93
08/19/2017	PC	08/25/2017	24192	WYMAN, MATTHEW A.	927		1,505.74
08/19/2017	PC	08/25/2017	24193	BOSS, RYDER S.	932		1,054.67
08/19/2017	PC	08/25/2017	24194	MILLER, WILLIAM S.	933		1,006.86
08/19/2017	PC	08/25/2017	24195	HOUSER, JAMES F.	934		521.20
08/19/2017	PC	08/25/2017	24196	DOUGLAS, MARK	935		555.33
08/19/2017	PC	08/25/2017	24197	MITCHELL, JACOB A.	936		514.77
08/19/2017	PC	08/25/2017	24198	TRAVERS, MANUEL J.	1000		1,636.68
08/19/2017	PC	08/25/2017	24199	STEVENS, JEFFREY W.	1028		234.71
08/19/2017	PC	08/25/2017	24200	JONES, LARRY M.	1057		1,001.56
08/19/2017	PC	08/25/2017	24201	WILLSON, BRENDA R.	1059		35.76
08/19/2017	PC	08/25/2017	24202	BEAN, PETER J.	1060		322.81
08/19/2017	PC	08/25/2017	24203	BOYCE, REBECCA L.	1070		460.50
08/19/2017	PC	08/25/2017	24204	MCFARLAND, JONATHAN	1071		383.98
08/19/2017	PC	08/25/2017	24205	SILVA, JESSE L.A.	1073		240.81
08/19/2017	PC	08/25/2017	121186	KLINGER, BRADLEY W.	244		172.85
08/19/2017	PC	08/25/2017	121187	WILLIAMS, SYDNEY K.	247		682.99
08/19/2017	PC	08/25/2017	121188	WHITLEY, ANDREW T.	522		1,698.31
08/19/2017	PC	08/25/2017	121189	MORRISON, KEVIN P.	601		1,045.24
08/19/2017	PC	08/25/2017	121190	JOHNSON, STEVEN P.	617		1,438.49
08/19/2017	PC	08/25/2017	121191	BISHAW, JAMES H.	633		679.93

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/19/2017	PC	08/25/2017	121192	WITTHOEFT, LUKILA F.	780		361.15
08/19/2017	PC	08/25/2017	121193	RITTER, DAVID M.	783		657.49
08/19/2017	PC	08/25/2017	121194	PETERSON, BENJAMIN D	785		653.75
08/19/2017	PC	08/25/2017	121195	GILL, DAVID R.	856		1,030.23
08/19/2017	PC	08/25/2017	121196	MATTER, DAWSON K.	1038		2,900.35
Grand Totals:			119				105,319.97

xm

Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/19/2017	08/25/2017	121197	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	277.69
08/19/2017	08/25/2017	121198	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST	191.88
08/19/2017	08/25/2017	121198	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	447.24
08/19/2017	08/25/2017	121199	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 8/19/2	59.00
08/19/2017	08/25/2017	121200	CHARLEVOIX STATE BA	9017	HSA - EMPLOYEE CONTRIB - C	1,259.62
08/19/2017	08/25/2017	121201	CHEMICAL BANK	9018	HSA - EMPLOYEE CONTRIB - C	150.00
08/19/2017	08/25/2017	121202	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	516.80
08/19/2017	08/25/2017	121203	MI STATE DISBURSEME	9012	FRIEND OF THE COURT Pay P	401.83
08/19/2017	08/25/2017	121204	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,938.69
Grand Totals:		9				5,242.75

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Check Number	Payee	Amount
09/06/2017		
121214	4IMPRINT INC	95.87
121215	ALTEC INDUSTRIES INC	354.09
121216	AMERICAN TOTAL SECURITY INC	816.40
121217	AMERICAN WASTE INC.	60.00
121218	ANDY'S CLEANING SYSTEMS	58.80
121219	ARCADIA BENEFITS GROUP INC	25.00
121220	AVFUEL CORPORATION	46,795.92
121221	BEHAN WINDOW CLEANING	280.00
121222	CENTRAL DRUG STORE	68.69
121223	CHARLEVOIX COMMUNITY SHOPPER	299.00
121224	CHARLEVOIX SCREEN MASTERS INC	294.00
121225	CHARLEVOIX TOWNSHIP	15.00
121226	CHEMICAL SYSTEMS INC.	2,240.00
121227	CHEMSEARCH	176.28
121228	CINTAS CORPORATION	63.74
121229	CINTAS CORPORATION #729	60.89
121230	COOK FAMILY FARMS	39.00
121231	DCASSESSING SERVICES	4,371.08
121232	DeROSIA, PATRICIA E.	50.00
121233	DERRER OIL & PROPANE CO	1,578.23
121234	DOAN, GERARD P.	50.00
121235	DOTSON, LINDSEY J.	50.00
121236	EISENBERG, GARY	25.00
121237	EJ USA INC.	824.68
121238	ELLIOTT, PATRICK M.	50.00
121239	EVANS, HAL	50.00
121240	FARMER WHITE'S	37.00
121241	FASTENAL COMPANY	83.69
121242	FISHER SCIENTIFIC	716.96
121243	FLAGPOLES ETC INC	909.00
121244	GOLDING, JOYCE M.	50.00
121245	GOLF ASSOCIATION OF MICHIGAN	68.00
121246	GRAINGER	87.96
121247	GREEN GUARD	83.74
121248	GRIFFIN BEVERAGE CO	40.00
121249	GRP ENGINEERING INC.	2,000.00
121250	H2O TOWERS LLC	5,000.00
121251	HANKINS, SCOTT A.	50.00
121252	HEID, THOMAS J.	50.00
121253	HEYDLAUFF, MARK L	50.00
121254	IDEXX DISTRIBUTION INC.	1,102.20
121255	JACK DOHENY SUPPLIES INC	223.07
121256	JANE'S SASSY SALSA	12.00
121257	KIRINOVIC, THOMAS F.	50.00
121258	KLOOSTER, ALIDA K.	50.00
121259	KSS ENTERPRISES	349.02
121260	KUCZBORSKI, JOSEPH	50.00
121261	LAKE FOREST BAKING COMPANY	138.00

Check Number	Payee	Amount
121262	LAKESHORE TIRE & AUTO SERVICE	613.34
121263	LEESE, M. CHRIS	232.00
121264	LONG DAY COFFEE LLC	67.00
121265	MACDONALD GARBER	400.00
121266	MAYER, SHELLEY L.	50.00
121267	McGINN, KELLY A.	50.00
121268	MICHIGAN MUNICIPAL LEAGUE	16,049.00
121269	MICHIGAN POLICE EQUIPMENT	309.00
121270	MILLER, WILLIAM S.	50.00
121271	MOSORYAK, VICKIE	100.00
121272	NORMAN, DON	25.22
121273	NORTHERN SAFETY CO INC	230.40
121274	OLSON, LEAH	75.00
121275	OTEC	330.23
121276	PHYSICIAN'S CLINIC OF CHARLEVOIX	40.00
121277	PICTURE THIS	47.48
121278	PLUNKETT & COONEY	1,620.00
121279	POND HILL FARM LLC	106.00
121280	PREFERRED WASTE 2 LLC	1,150.00
121281	PREIN & NEWHOF	10,802.01
121282	PRO WEB MARKETING LLC	30.00
121283	REHMANN-ROBSON & CO	3,900.00
121284	RUSTIC BAKER	16.00
121285	SHINDORF BUILDERS	1,503.00
121286	SIEGRIST, DAVID	186.00
121287	SLC METER LLC	112.04
121288	SNAP-ON	436.60
121289	SPARTAN DISTRIBUTORS INC	229.35
121290	SPEED TECH EQUIPMENT	1,079.08
121291	STANDARD ELECTRIC CO	18.60
121292	SUPERIOR MECHANICAL	180.00
121293	SURFACE ECO BLAST	150.00
121294	SWEM, DONALD L.	50.00
121295	TERMINAL SUPPLY CO	463.33
121296	THE BANK OF NEW YORK MELLON N.	113,452.02
121297	TIMMS, ROBERT	200.00
121298	TRAVERS, MANUEL J.	50.00
121299	TRI-TURF	951.64
121300	UNIFIRST CORPORATION	916.46
121301	UP NORTH PROPERTY SERVICES LL	5,510.00
121302	USA BLUE BOOK	225.27
121303	VAN'S BUSINESS MACHINES	88.55
121304	VILLAGE GRAPHICS INC.	32.50
121305	WELLER, LINDA J.	50.00
121306	WORK & PLAY SHOP	121.76
121307	WURST, RANDALL W.	50.00
121308	WYMAN, MATTHEW A.	50.00
121309	ZIPP JR, DAN	62.56

Check Number	Payee	Amount
Total 09/06/2017:		232,453.75
Grand Totals:		232,453.75

Check Number	Payee	Amount
08/21/2017		
82117001	MICHIGAN PUBLIC POWER AGENCY	48,272.91
Total 08/21/2017:		48,272.91
Grand Totals:		48,272.91

Check Number	Payee	Amount
08/25/2017		
82517001	MICHIGAN PUBLIC POWER AGENCY	223,246.28
82517002	MERS	29,955.37
Total 08/25/2017:		253,201.65
Grand Totals:		253,201.65

Check Issue Date	Check Number	Payee	Amount
82517003			
08/25/2017	82517003	**EFTPS* Payroll Taxes	9,654.60
08/25/2017	82517003	**EFTPS* Payroll Taxes	9,654.60
08/25/2017	82517003	**EFTPS* Payroll Taxes	2,257.95
08/25/2017	82517003	**EFTPS* Payroll Taxes	2,257.95
08/25/2017	82517003	**EFTPS* Payroll Taxes	15,104.38
Total 82517003:			
	5		38,929.48
82517004			
08/25/2017	82517004	Alerus Financial	420.00
Total 82517004:			
	1		420.00
82517005			
08/25/2017	82517005	STATE OF MICHIGAN	5,638.55
Total 82517005:			
	1		5,638.55
82517006			
08/25/2017	82517006	Vantagepoint - 401 Plan 109153	713.94
Total 82517006:			
	1		713.94
82517007			
08/25/2017	82517007	Vantagepoint - 457 Plan 300959	4,863.59
08/25/2017	82517007	Vantagepoint - 457 Plan 300959	705.13
08/25/2017	82517007	Vantagepoint - 457 Plan 300959	1,863.78
08/25/2017	82517007	Vantagepoint - 457 Plan 300959	5,508.66
Total 82517007:			
	4		12,941.16
82517008			
08/25/2017	82517008	Vantagepoint - Roth IRA 706117	1,061.53
Total 82517008:			
	1		1,061.53
Grand Totals:			
	13		59,704.66

Check Number	Payee	Amount
08/28/2017		
82817001	MICHIGAN PUBLIC POWER AGENCY	13,257.45
Total 08/28/2017:		13,257.45
Grand Totals:		13,257.45

Check Number	Payee	Amount
09/06/2017		
2933	CHARLEVOIX COUNTY TREASURER	511,562.79
2934	CHARLEVOIX PUBLIC SCHOOLS	673,008.43
2935	CHARLEVOIX PUBLIC SCHOOLS	122,382.83
2936	CHARLEVOIX PUBLIC SCHOOLS	24,475.12
2937	CHARLEVOIX PUBLIC SCHOOLS	24,475.12
2938	CITY OF CHARLEVOIX - TAXES DUE	601,351.34
Total 09/06/2017:		1,957,255.63
Grand Totals:		1,957,255.63

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: EOP and REP Reports and Summary

DATE: September 5, 2017

BACKGROUND:

Each year the State of Michigan requires the City to provide annual reports to the Michigan Public Service Commission for the status of our Energy Optimization Program (EOP) and of our Renewable Energy Plan (REP). It also requires us to send a summary of the EOP report to our customers. The reports and the summary are to be submitted to Council for information.

RECOMMENDATION:

Accept the EOP and REP information as presented.

ATTACHMENTS:

- ▣ EOP Report
- ▣ REP Report
- ▣ Summary Letter

Energy Optimization 2016 Annual Report for Michigan Electric Municipal Utilities

Introduction

Pursuant to 2008 Public Act 295 (PA 295), the municipal utilities are filing this annual energy optimization (EO) report with the Michigan Public Service Commission (MPSC). This EO annual report consists of two sections:

- Section 1 will address the requirements under PA 295 Section 97, Subsections 1-3 and Section 71, Subsection 3 (i).
- Section 2 will summarize the EO programs implemented in 2016.

SECTION 1: PA 295 SECTION 97 AND SECTION 71 REQUIREMENTS

Section 97 (1) Each provider shall submit to the commission an annual report that provides information relating to the actions taken by the provider to comply with the energy optimization standards.

Each municipal electric provider has continued to offer Energy Optimization programs to all customer classes. Attachment A provides a list of EO programs offered by each provider and the implementation contractors if applicable.

Section 97 (2) Annual reports under subsection (1) shall include the following: (a) The number of energy optimization credits that the provider generated during the reporting period. (b) Expenditures made in the past year and anticipated future expenditures to comply with this subpart. (c) Any other information that the commission determines necessary.

The number of energy optimization credits (in megawatt hours) generated for 2016 and the targets for 2017 are shown in Attachment B for the municipal utilities. The expenditures for 2016 for the Low Income, Residential, Commercial/Industrial programs and Administration/EM&V can be found in Attachment C. The EO Residential surcharge for each municipal in cost per kilowatt hour (or cost per meter) along with the responsible party for administration of programs is listed in Attachment D.

Section 97 (3) Concurrent with the submission of each report under subsection (1), a municipally-owned electric utility shall submit a summary of the report to its customers in their bills with a bill insert, to its governing body, at its office and on its website.

Each municipal electric utility will submit a copy of this annual report to its governing body; make it available at its office; on its website and a summary to its customers.

Section 71 (3)(i) Include a process for obtaining an independent expert evaluation of the actual energy optimization programs to verify the incremental energy savings from each energy optimization program for purposes of section 77.

The verification of the incremental gross energy savings for each municipal electric utility was performed where funding allowed.

SECTION 2: SUMMARY OF EO PROGRAMS IMPLEMENTED IN 2016

Residential Low Income Services

All the municipal electric utilities continued to offer low income programs to their customers in 2016.

Residential Solutions

All the municipal electric utilities offered programs to their residential customers, examples of the types of programs are listed below.

- *Efficient Lighting Program*
- *Appliance Turn-In and Recycling Program*
- *Residential Education Services*
- *Residential HVAC and Appliances*
- *Audit and Weatherization*
- *Farm Services*
- *Residential Home Energy*
- *New Construction*
- *Residential Multi-Family In-Unit Efficiency*
- *Electric Water Heater Savings Kits*
- *Pilot/Emerging Technology Program*

Business Solutions

All the municipal electric utilities offered programs to their commercial and industrial customers, examples of the types of programs are listed below.

- *Commercial and Industrial Prescriptive Incentive Program*
- *Commercial and Industrial Custom Incentive Program*
- *Multi-Family Common Area Program*
- *Small Business Direct Install*
- *New Construction & Remodeling*
- *Business Education Services*
- *Pilot/Emerging Technology Program*

ENERGY OPTIMIZATION PROGRAMS AND CONTRACTORS					
INDEPENDENTLY ADMINISTERING					
Utility	Sector		Program Type	Year Imp.	Implementation Contractors
Village of Clinton	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting Program	2009	Internally
		3	Residential Education Services	2009	Internally
		4	Residential Appliances & HVAC	2009	Internally
	C & I	1	Business Services	2009	Internally
		2	Education Services	2009	Internally
		Eval	Evaluation & Verification	2009	Local Police Officer
Coldwater Board of Public Utilities	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting Program	2009	Internally
		3	Appliance Recycling	2009	In transition
		4	Residential Education Services	2009	Internally
		5	Residential Appliances & HVAC	2009	Internally
	C & I	7	Residential Pilot Programs	2009	Internally
		1	Prescriptive Incentive	2009	Internally
		2	Custom Incentive	2009	Internally
		3	Education Services	2009	Internally
		4	Pilot Programs	2009	Internally
		Eval	Evaluation & Verification	2010	E3M Solutions
Lansing Board of Water & Light	Residential	1	Residential Low Income	2009	MEO & Internally
		2	Efficient Lighting Program	2009	MEO/WECC
		3	Appliance Recycling	2009	MEO/WECC
		4	Residential Appliances & HVAC	2010	MEO/WECC
		5	Residential Multi-Family In-Unit Efficiency	2010	MEO/WECC
		6	Residential Education Services	2009	Internally
	C & I	7	Residential Pilot Programs	2011	Internally
		1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
		5	Pilot Programs	2010	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
City of Marshall	Residential	1	Residential Low Income	2009	Internally
		2	Residential Services	2009	Internally
		3	Residential Education Services	2009	Internally
	C & I	1	Prescriptive Incentive	2009	Internally
		2	Custom Incentive	2009	Internally
		3	Education Services	2009	Internally
		Eval	Evaluation & Verification	2010	Internally
Sebewaing	Residential	1	Residential Low Income	2009	Internally
		2	Residential Services	2009	Internally
		3	Residential Education Services	2009	Internally
		4	Residential Pilot	2010	Internally
		5	Residential Appliances & HVAC	2010	Internally
	C & I	1	Prescriptive Incentive	2009	Internally
		2	Custom Incentive	2009	Internally
		3	Education Services	2009	Internally
		4	Pilot Programs	2010	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
Union City Electric Department	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting Program	2009	Internally
		3	Residential Education Services	2009	Internally
	C&I	1	Prescriptive Incentive Program	2009	Internally
		2	Education Services	2009	Internally
		Eval	Evaluation & Verification	2009	Local Police Officer
City of Wakefield	Residential	1	Residential Low Income	2009	Internally
		2	Residential Services	2009	Internally
		3	Residential Education Services	2009	Internally
	C&I	1	Business Services	2009	Internally
		2	Education Services	2009	Internally
		Eval	Evaluation & Verification	2009	Internally

MECA COLLABORATIVE					
Utility	Sector		Program Type	Year Imp.	Implementation Contractors
Daggett Electric Department	Residential	1	Income Qualified	2016	WECC
		2	High Efficiency Products	2016	WECC
		3	Education Services	2016	WECC
		4	Pilot Programs	2016	WECC
	C & I	5	General Business Services	2016	WECC
		6	Education Services	2016	WECC
		7	Pilot Programs	2016	WECC
		Eval	Evaluation & Verification	2016	DNV-GL
Escanaba Electric Department	Residential	1	Income Qualified	2009	WECC
		2	High Efficiency Products	2009	WECC
		3	Appliance Recycling	2009	WECC
		4	Efficient HVAC	2009	WECC
		5	Audit & Weatherization / New Construction	2009	WECC
		6	Education Services	2009	WECC
		7	Pilot Programs	2009	WECC
	C & I	1	General Business Services	2009	WECC
		2	Education Services	2009	WECC
		3	Pilot Programs	2009	WECC
		Eval	Evaluation & Verification	2009	DNV-GL
Marquette Board of Light & Power	Residential	1	Residential Low Income	2009	WECC
		2	High Efficiency Products	2009	WECC
		3	Appliance Recycling	2009	WECC
		4	Efficient HVAC	2009	WECC
		5	Audit & Weatherization / New Construction	2009	WECC
		6	Education Services	2009	WECC
		7	Pilot Programs	2009	WECC
	C&I	1	General Business Services	2009	WECC
		2	Education Services	2009	WECC
		3	Pilot Programs	2009	WECC
		Eval	Evaluation & Verification	2009	DNV-GL
Newberry Water & Light Board	Residential	1	Residential Low Income	2009	WECC
		2	High Efficiency Products	2009	WECC
		3	Appliance Recycling	2009	WECC
		4	Efficient HVAC	2009	WECC
		5	Audit & Weatherization / New Construction	2009	WECC
		6	Education Services	2009	WECC
		7	Pilot Programs	2009	WECC
	C&I	1	General Business Services	2009	WECC
		2	Education Services	2009	WECC
		3	Pilot Programs	2009	WECC
		Eval	Evaluation & Verification	2009	DNV-GL
South Haven Dept. of Public Works	Residential	1	Residential Low Income	2016	WECC
		2	High Efficiency Products	2016	WECC
		3	Appliance Recycling	2016	WECC
		4	Efficient HVAC	2016	WECC
		5	Audit & Weatherization / New Construction	2016	WECC
		6	Farm Services	2016	WECC
		7	Education Services	2016	WECC
		8	Pilot Programs	2016	WECC
	C & I	1	General Business Services	2016	WECC
		2	Education Services	2016	WECC
		3	Pilot Programs	2016	WECC
		Eval	Evaluation & Verification	2016	DNV-GL
City of Stephenson	Residential	1	Residential Low Income	2009	WECC
		2	High Efficiency Products	2009	WECC
		3	Appliance Recycling	2009	WECC
		4	Efficient HVAC	2009	WECC
		5	Audit & Weatherization / New Construction	2009	WECC
		6	Education Services	2009	WECC
		7	Pilot Programs	2009	WECC
	C & I	1	General Business Services	2009	WECC
		2	Education Services	2009	WECC
		3	Pilot Programs	2009	WECC
		Eval	Evaluation & Verification	2009	DNV-GL

MPPA Collaborative					
Utility	Sector		Program Type	Year Imp.	Implementation Contractors
Bay City Electric Light & Power	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting Program	2009	Internally
		3	Appliance Recycling	2009	Internally
		4	Residential Education Services	2009	Internally
		5	Residential Appliances & HVAC	2010	Internally
		6	Residential Home Energy Programs	2010	Internally
		7	Electric Water Heater Saving Kits	2010	Internally
		8	Residential Pilot Programs	2010	Internally
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
4		Education Services	2009	Internally	
5		Pilot Programs	2010	Internally	
Eval	Evaluation & Verification	2009	DNV-GL		
City of Charlevoix	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2010	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
		Eval	Evaluation & Verification	2009	DNV-GL
	Chelsea Electric Department	Residential	1	Residential Low Income	2009
2			Efficient Lighting Program	2009	Franklin Energy
3			Appliance Recycling	2009	Franklin Energy
4			Residential Education Services	2009	Franklin Energy (2015)
6			Residential Appliances & HVAC	2010	Franklin Energy
7			Residential Pilot Programs	2010	Franklin Energy (2015)
C & I		1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
		5	Pilot Programs	2010	Franklin Energy (2015)
Eval	Evaluation & Verification	2009	DNV-GL		
Croswell Light & Power	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting	2009	Internally
		3	Appliance Recycling	2009	Franklin Energy
		4	Efficient Appliances & HVAC	2009	Franklin Energy
		5	Residential Pilot Programs	2009	Internally
		6	Educational Services	2009	Internally
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
City of Eaton Rapids	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Pilot Programs	2010	Franklin Energy (2015)
		6	Residential Appliances & HVAC	2010	Franklin Energy
		7	Residential Home Energy Program	2012	Franklin Energy (2015)
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
5		Pilot Programs	2010	Internally	
Eval	Evaluation & Verification	2009	DNV-GL		

MPPA Collaborative (continued)					
Utility	Sector		Program Type	Year Imp.	Implementation Contractors
Grand Haven Board of Light & Power	Residential	1	Residential Low Income	2009	MCAAA
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Internally
		5	Residential Home Energy Program	2012	Internally
		6	Residential Appliances & HVAC	2010	Franklin Energy
		7	Residential Multi-Family In-Unit Efficiency	2010	Franklin Energy (2015)
		8	Residential Pilot Programs	2010	Internally
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
		5	Pilot Programs	2010	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
City of Hart Hydro Electric	Residential	1	Residential Low Income	2010	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2010	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
Holland Board of Public Works	Residential	1	Residential Low Income	2009	Lakeshore Habitat for Humanity, Community Action House, Salvation Army, Ottawa County Community Action Agency
		2	Efficient Lighting Program	2009	Internally (2013)
		3	Appliance Recycling	2009	PADNOS (2015)
		4	Residential Multi-Family In-Unit Efficiency	2009	Internally
		5	Residential Appliances & HVAC	2009	Internally & Franklin Energy
		6	Home Energy	2012	Internally
		7	Residential Education Services	2009	Internally, National Energy Foundation, West Michigan Environmental Action Council
		8	Residential Pilot Programs	2009	Internally, Ottawa County Community Action Agency
	C & I	1	Prescriptive Incentive	2009	Internally (2015)
		2	Custom Incentive	2009	Internally (2015)
		3	Small Business Direct Install	2011	Internally (2015)
		4	Education Services	2009	Internally
		5	Pilot Programs	2009	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
Lowell Light and Power	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting Program	2009	Internally
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Internally
		5	Residential Appliances & HVAC	2010	Franklin Energy
		6	Residential Pilot Programs	2009	Internally
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
		5	Pilot Programs	2009	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
Niles Utilities Department	Residential	1	Residential Low Income	2010	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2009	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
		Eval	Evaluation & Verification	2009	DNV-GL

MPPA Collaborative (continued)					
Utility	Sector		Program Type	Year Imp.	Implementation Contractors
Village of Paw Paw	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Multi-Family In-Unit Efficiency	2009	Franklin Energy
		5	Residential Education Services	2009	Franklin Energy (2015)
		6	Residential Appliances & HVAC	2010	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
	Eval	Evaluation & Verification	2009	DNV-GL	
City of Petoskey	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2010	Franklin Energy
		6	Pilot Programs	2010	Franklin Energy (2015)
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
5		Pilot Programs	2010	Franklin Energy (2015)	
	Eval	Evaluation & Verification	2009	DNV-GL	
Portland Light and Power Board	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2010	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
		Eval	Evaluation & Verification	2009	DNV-GL
City of St. Louis	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2010	Franklin Energy
		6	Residential Pilot Programs	2010	Internally
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Franklin Energy (2015)
5		Pilot Programs	2010	Internally	
	Eval	Evaluation & Verification	2009	DNV-GL	
City of Sturgis	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Residential Home Energy Program	2012	Internally
		4	Residential Education Services	2009	Franklin Energy (2015)
		5	Residential Appliances & HVAC	2010	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Pilot Programs	2010	Internally
		5	Education Services	2009	Franklin Energy (2015)
	Eval	Evaluation & Verification	2009	DNV-GL	

MPPA Collaborative (continued)					
Utility	Sector		Program Type	Year Imp.	Implementation Contractors
Traverse City Light and Power	Residential	1	Residential Low Income	2009	Franklin Energy (2016)
		2	Efficient Lighting Program	2009	Franklin Energy (2016)
		3	Appliance Recycling	2009	Franklin Energy (2016)
		4	Residential Education Services	2009	Franklin Energy (2016)
		5	Residential Appliances & HVAC	2009	Internally & Franklin Energy
		6	Residential Pilot Programs	2009	Internally & Franklin Energy (2015)
	C & I	1	Prescriptive Incentive	2009	Franklin Energy (2016)
		2	Custom Incentive	2009	Franklin Energy (2016)
		3	Small Business Direct Install	2011	Franklin Energy (2016)
		4	Education Services	2009	Franklin Energy (2016)
		5	Pilot Programs	2009	Franklin Energy (2016)
		Eval	Evaluation & Verification	2009	DNV-GL
Wyandotte Municipal Services	Residential	1	Residential Low Income	2009	Internally
		2	Efficient Lighting Program	2009	Internally
		3	Appliance Recycling	2009	Franklin Energy
		4	Residential Education Services	2009	Internally
		5	Residential Pilot Programs	2009	Internally
		6	Residential Appliances & HVAC	2010	Franklin Energy
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Pilot Programs	2009	Internally
		4	Education Services	2009	Internally
		Eval	Evaluation & Verification	2009	DNV-GL
Zeeland Board of Public Works	Residential	1	Residential Low Income	2009	Franklin Energy (2015)
		2	Efficient Lighting Program	2009	Franklin Energy
		3	Appliance Recycling	2010	Franklin Energy
		4	Residential Education Services	2009	Internally
		5	Residential Appliances & HVAC	2010	Franklin Energy
		6	Residential Pilot Programs	2009	Internally
	C & I	1	Prescriptive Incentive	2009	Franklin Energy
		2	Custom Incentive	2009	Franklin Energy
		3	Small Business Direct Install	2011	Franklin Energy
		4	Education Services	2009	Internally
		Eval	Evaluation & Verification	2010	DNV-GL

MWh Data

Electric Municipals	1.00%			1.00%
	2016 Target	2016 Actual	% Achieved	2017 Target
Bay City Electric Light & Power	2,714	3,562	131%	2,437
City of Charlevoix	413	378	92%	649
Chelsea Electric Department	909	1,143	126%	727
Village of Clinton	191	192	100%	216
Coldwater Board of Public Utilities	2,858	3,208	112%	3,536
Croswell Light & Power Department	328	541	165%	142
Daggett Electric Department	11	16	141%	11
City of Eaton Rapids	282	186	66%	641
Escanaba Electric Department	1,393	1,800	129%	1,406
Grand Haven Board of Light and Power	2,735	4,013	147%	1,457
City of Hart Hydro Electric	368	418	114%	383
Holland Board of Public Works	8,153	13,235	162%	5,763
Lansing Board of Water & Light	16,469	26,167	159%	16,791
Lowell Light and Power	654	1,222	187%	540
Marquette Board of Light and Power	2,998	3,528	118%	3,015
City of Marshall Electric Department	1,050	1,053	100.3%	1,058
Newberry Water & Light Board	174	177	102%	174
Niles Utilities Department	1,251	1,212	97%	1,346
Village of Paw Paw	22	384	1745%	33
City of Petoskey	930	1,288	138%	772
Portland Light and Power Board	139	482	347%	19
Sebewaing Light & Water Dept.	228	819	359%	227
South Haven Dept. of Public Works	1,348	1,609	119%	1,349
City of St. Louis	163	105	129%	433
City of Stephenson	60	77	128%	60
City of Sturgis	1,946	3,047	157%	1,177
Traverse City Light & Power	3,381	5,053	149%	1,646
Union City	132	229	173%	120
City of Wakefield				
Wyandotte Municipal Services	1,607	1,036	64%	3,599
Zeeland Board of Public Works	2,187	2,529	116%	2,821

Actual 2016 Expenditures

Electric Municipals	Total 2016	Residential W/O Low Income	Residential W/Low Income	C&I	Low Income	Admin & Eval
Bay City Electric Light & Power	\$483,679	\$171,262	\$223,126	\$234,173	\$51,864	\$26,380
City of Charlevoix	\$70,024	\$20,434	\$26,650	\$38,864	\$6,216	\$4,510
Chelsea Electric Department	\$137,078	\$25,211	\$29,066	\$102,280	\$3,855	\$5,732
Village of Clinton	\$20,269	\$7,825	\$8,017	\$9,952	\$192	\$2,300
Coldwater Board of Public Utilities	\$306,179	\$20,249	\$22,274	\$185,081	\$2,025	\$98,824
Croswell Light & Power Department	\$43,031	\$841	\$934	\$38,667	\$93	\$3,430
Daggett Electric Department	\$2,356	\$854	\$1,148	\$822	\$294	\$386
City of Eaton Rapids	\$81,125	\$21,556	\$26,792	\$49,813	\$5,236	\$4,520
Escanaba Electric Department	\$200,334	\$56,998	\$63,656	\$130,266	\$6,658	\$6,412
Grand Haven Board of Light and Power	\$460,912	\$145,962	\$155,748	\$285,642	\$9,786	\$19,522
City of Hart Hydro Electric	\$55,703	\$7,762	\$10,840	\$41,086	\$3,078	\$3,777
Holland Board of Public Works	\$972,127	\$210,606	\$245,818	\$655,545	\$35,212	\$70,764
Lansing Board of Water & Light	\$4,292,040	\$1,154,983	\$1,373,923	\$2,312,594	\$218,940	\$605,523
Lowell Light and Power	\$108,249	\$16,304	\$17,288	\$83,399	\$984	\$7,562
Marquette Board of Light and Power	\$436,013	\$133,303	\$142,169	\$279,982	\$8,866	\$13,862
City of Marshall Electric Department	\$57,393	\$14,906	\$15,353	\$30,145	\$448	\$11,895
Newberry Water & Light Board	\$26,285	\$7,635	\$8,108	\$15,134	\$473	\$3,043
Niles Utilities Department	\$185,144	\$83,672	\$93,757	\$84,131	\$10,085	\$7,256
Village of Paw Paw	\$89,558	\$18,147	\$23,096	\$62,531	\$4,949	\$3,931
City of Petoskey	\$160,906	\$33,310	\$43,489	\$110,987	\$10,179	\$6,430
Portland Light and Power Board	\$74,887	\$35,073	\$37,337	\$33,931	\$2,264	\$3,619
Sebewaing Light & Water Dept.	\$60,352	\$9,994	\$13,033	\$41,919	\$4,082	\$5,400
South Haven Dept. of Public Works	\$194,657	\$61,651	\$64,509	\$121,016	\$2,858	\$9,132
City of St. Louis	\$64,676	\$17,411	\$21,347	\$39,292	\$3,936	\$4,037
City of Stephenson	\$12,503	\$6,401	\$6,928	\$4,379	\$527	\$1,196
City of Sturgis	\$309,302	\$88,134	\$100,107	\$198,022	\$11,973	\$11,173
Traverse City Light & Power	\$500,689	\$80,601	\$83,917	\$409,363	\$3,316	\$7,409
Union City	\$17,622	\$5,063	\$5,219	\$8,978	\$157	\$3,425
City of Wakefield						
Wyandotte Municipal Services	\$269,562	\$75,517	\$88,532	\$170,273	\$13,015	\$10,757
Zeeland Board of Public Works	\$353,324	\$56,748	\$67,528	\$274,464	\$10,780	\$11,332

Energy Optimization Administration and Residential Surcharges for 2016			
Electric Municipals	Docket No.	Administration 2016	EO Residential Surcharge per \$/kWh or Per Meter
Bay City Electric Light & Power	U-17382	MPPA	0.000825
City of Charlevoix	U-17383	MPPA	\$0.00178
Chelsea Electric Department	U-17384	MPPA	\$0.00100
Village of Clinton	U-17385	Independently	\$0.00000
Coldwater Board of Public Utilities	U-17386	Independently	\$0.00252
Croswell Light & Power Department	U-17387	MPPA	\$0.00169
Daggett Electric Department	U-17389	MECA	\$0.01280
City of Eaton Rapids	U-17392	MPPA	\$0.00080
Escanaba Electric Department	U-17393	MECA	\$0.00216
Grand Haven Board of Light and Power	U-17395	MPPA	\$0.00180
City of Hart Hydro Electric	U-17397	MPPA	\$0.00130
Holland Board of Public Works	U-17399	MPPA	\$0.00166
Lansing Board of Water & Light	U-17401	Independently	\$0.00185
Lowell Light and Power	U-17402	MPPA	\$0.00163
Marquette Board of Light and Power	U-17403	MECA	\$0.00171
City of Marshall Electric Department	U-17404	Independently	\$0.00000
Newberry Water & Light Board	U-17406	MECA	\$0.00137
Niles Utilities Department	U-17407	MPPA	\$0.00000
Village of Paw Paw	U-17409	MPPA	\$0.00120
City of Petoskey	U-17410	MPPA	\$0.00182
Portland Light and Power Board	U-17411	MPPA	\$0.00132
Sebewaing Light & Water Dept.	U-17412	Independently	\$0.00174
Southhaven Dept. of Public Works	U-17413	MECA	\$0.00161
City of St. Louis	U-17414	MPPA	\$0.00114
City of Stephenson	U-17415	MECA	\$0.00224
City of Sturgis	U-17416	MPPA	\$0.00191
Traverse City Light & Power	U-17417	MPPA	\$0.00000
Union City	U-17418	Independently	\$0.00090
City of Wakefield	U-17419	Independently	\$0.00170
Wyandotte Municipal Services	U-17420	MPPA	\$0.00197
Zeeland Board of Public Works	U-17421	MPPA	\$1.00 Per Meter

STATE OF MICHIGAN
BEFORE THE MICHIGAN PUBLIC SERVICE COMMISSION

* * * * *

In the matter, on the Commission's own motion,) regarding the regulatory reviews, revisions,) determinations, and/or approvals necessary for) the CITY OF CHARLEVOIX to fully comply with) Public Act 295 of 2008) _____)	Case No. U-16601
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SUBMITTAL OF RENEWABLE ENERGY ANNUAL REPORT

In accordance with the Michigan Public Service Commission's Order issued March 28, 2017, the City of Charlevoix hereby submits the attached Renewable Energy Annual Report for 2016.

Respectfully submitted,

DICKINSON WRIGHT PLLC
Attorneys for the City of Charlevoix

By: _____
Peter H. Ellsworth (P23657)
Nolan J. Moody (P77959)
Business Address:
215 S. Washington Square, Suite 200
Lansing, MI 48933-1816
Telephone: (517) 371-1730

Dated: June 30, 2017

LANSING 33092-11 523723v1

Renewable Energy Annual Report

Electric Provider: **City of Charlevoix**

Reporting Period: Calendar Year 2016

- Section 51(1) of 2008 PA 295 requires the filing of this document with the Michigan Public Service Commission.
- Many of the requested figures are available from MIRECS reports; names of which are noted within this template. If your figures agree with those within MIRECS, you may submit the MIRECS report as an attachment to this annual report. If your figures differ from those within MIRECS, please explain any discrepancies. Staff from the MPSC and MIRECS Administrator, APX, Inc., are available to help reconcile.
- The purpose of this annual report is to provide information regarding activities that occurred within calendar year 2016, not simply activity regarding energy credits with the vintage of 2016.

Section 51(1).

Within this section, list and describe actions taken by the electric provider to comply with the renewable energy standards.

a. Filings to the Commission (case numbers)

U-16601

b. Summary of actions taken during reporting period

As in previous years, Charlevoix obtained all of their required energy credits from the Landfill Gas Project (Granger and North American Natural Resources (NANR) Projects). The 2015 Annual Report was submitted on June 30th, 2016 and subsequently approved by the MPSC.

Section 51(2)(a).

Within this section, list the number of energy credits obtained and, if bundled credits, the MWh of electricity generated or otherwise acquired during the reporting period, including those credits transferred from ones wholesale electric supplier. This data may be found in the MIRECS report titled: My Credit Transfers using the transfer tabs indicated below and filtering the report by date (only activity occurring in 2016).

Credits From	Renewable Energy Credits	Incentive Credits	MWh Electricity Generated/Acquired
Generated (Intra-Account Transfer, only "Issued" in the Action column)	-	-	-
Purchased (Inter-Account Transfer, only "Confirm" or "Forward Transfer" in the Action column)	2016 Vintage: 4,579	2016 Vintage: 433	2016: 4,579
Total Credits	4,579	433	4,579

"Issued" within the Action column refers to an account holder accepting the generation data after which energy credits are created. "Confirm" within the Action column refers to both the transferee and transferor agreeing to the non-recurring transfer. "Forward Transfer" within the Action column indicates a recurring transfer of which subsequent transfers of credits do not need to be accepted by both parties.

Explain any differences between the data provided and MIRECS reports.

--

Within this section, list the type of and number of energy credits sold, traded or otherwise transferred during the reporting period.

	Renewable Energy Credits	Incentive Credits
Sold, traded or otherwise transferred	-	-
Expired (not in compliance sub-account)	-	-

This data may be found in MIRECS reports titled: My Sub-Accounts (filtered by Michigan eligibility and its end date) and My Credit Transfers.

Section 51(2)(b).

Within this section, list the number of advanced cleaner energy credits obtained and, if bundled, the MWh of advanced cleaner energy generated or otherwise acquired during this reporting period. This data may be found in the MIRECS report titled: My Credit Transfer using the transfer tabs indicated below and filtering the report by date (only activity occurring in 2016).

	Advanced Cleaner Energy Credits	MWh Electricity Generated/Acquired
Generated (Intra-Account Transfer, only "Issued" in the Action column)	-	-
Purchased (Inter-Account Transfer, only "Confirm" or "Forward Transfer" in the Action column)	-	-
Total Credits acquired	-	-

Section 51(2)(c).

Within this section, list each renewable energy system (RES) and advanced cleaner energy system (ACES) owned, operated or controlled by the electric provider. List the capacity of each system, the amount of electricity generated by each system and the percentage of electricity which was generated from renewable energy (RE) or advanced cleaner energy (ACE).

System Name¹	System Type (RES or ACES)	Nameplate Capacity (MW)	Electricity Generated (MWh)	% of Electricity generated by RE/ACE
-	-	-	-	-
-	-	-	-	-
-	-	-	-	-

¹System name should agree with the project name listed within MIRECS. This data may be found in the Project Management module within MIRECS.

Within this section, list the renewable energy system (RES) and advanced cleaner energy systems (ACES) the electric provider is purchasing energy credits from. These include purchase power agreements. However, unbundled (credit only) purchases do not need to be listed here. Projects (generators) serving multijurisdictional electric providers should be listed here.

System Name	System Type (RES or ACES)	Electricity Purchased (MWh)	Energy Credits Purchased¹	Allocation Factor and Method
Landfill Gas Project – Granger	RES	4,031	4,031 RECs 382 iRECs	Percentage – 4.07%
Landfill Gas Project - NANR	RES	548	548 RECs 51 iRECs	Percentage – 4.07%
-	-	-	-	-

¹Distinguish between different types of credits (REC or ACEC).

Allocation Factor and Method: For use if 100% of system output is not purchased. For instance, a system selling to multiple parties: list how the energy and credits are allocated – if by percentage, list the percentage as well.

Allocation Factor and Method: If used by multijurisdictional electric providers please include which percentage of energy and credits are to be distributed to Michigan (list allocation method as well, for example: system load).

Section 51(2)(d).

Within this section, list whether, during the reporting period, the electric provider entered into a contract for, began construction on, continued construction of, acquired, or placed into operation a renewable energy (RE) system or advanced cleaner energy (ACE) system.

System Name ¹	Resource (technology, RE/ACE)		Nameplate Capacity (MW)	Construction start date or acquisition date	Commercial operation date	Owned by electric provider?
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-

¹System name should agree with the project name listed within MIRECS.

Dates may be forecast.

Section 51(2)(e).

Within this section, list the expenditures incurred during the reporting period to comply with the renewable energy standards or the forecasted expenditures for the remaining plan period. Also, electric providers with an approved or planned renewable energy surcharge (as per Section 45), list the incremental cost of compliance (ICC) incurred during the reporting period.

Total Costs to Comply with Renewable Energy Standard in 2016
\$431,653

Forecast of total expenditures for the remaining plan period of 2017-2029
\$9,138,660

Total Expenditures: ICC + Transfer Cost

Total Transfer Cost for 2016 (if any)
\$450,944

Transfer Cost: The component of renewable energy and capacity revenue recovered from PSCR clause.

Total ICC for 2016
-\$19,292

Forecast of the ICC for the remaining plan period (2017-2029)	Monthly residential surcharge (\$3 or less)
-\$1,147,532	-

Capital Expenditures for 2016 (if any)
-

Capital Expenditure: An investment in a renewable energy capital asset.

Section 51(2)(f).

Compliance: List the energy credits used for compliance for the 2016 compliance year. This number should agree with the compliance requirement listed in the 2016 compliance subaccount in MIRECS. Take into account any energy optimization or advanced cleaner energy credit substitutions and limits on their use.

Required: 5,966
Used for 2016 Compliance: 5,966

Does the “energy credits used for compliance for the 2016 compliance year” figure above include any credits representing energy generated within 120 days after the start of the next calendar year? Yes/No.

No

If yes, how many credits from 2017 generation are included?

-



CITY OF CHARLEVOIX

210 STATE STREET CHARLEVOIX MI 49720

ELECTRIC DEPARTMENT

231.547.3273 dons@charlevoixmi.gov

Dear Charlevoix Residential Electric Utility Customer,

The City of Charlevoix, in accordance with Michigan Public Act 295 of 2008, The Clean, Renewable and Efficient Energy Act, has established both an Energy Optimization Program and a Renewable Energy Plan for the City's Electric Utility. Below are the required annual summary reports on the status of these programs.

The City, again in accordance with requirements of the State of Michigan, has also established a policy for shutting off residential electric service for non-payment. More information on the shutoff policy is included at the end of this letter.

Copies of the complete 2016 annual reports for both the Energy Optimization and Renewable Energy Plan are available at the Electric Department and the plans and policy can all be found on the city's website www.charlevoixmi.gov in the Electric Department section.

2016 Annual Summary Report for the Energy Optimization and Renewable Energy Plans

Pursuant to 2008 Public Act 295 (PA 295), the City of Charlevoix is providing this annual summary for the Energy Optimization (EO) and Renewable Energy Plans (REP) for the calendar year 2016.

Energy Optimization Annual Summary

The City of Charlevoix's Energy Optimization Annual Report, available on the City's website, details the number of Energy Optimization Credits that were generated by the City's programs in 2016, and also details the expenditures that were made to obtain those kilowatt-hour reductions, as well as the future goals and expenditures predicted for the City.

The Energy Optimization program provides opportunities for customers to receive cash incentives for installing various energy saving measures. These incentives are available to all customers and the details can be found at www.mienergysmart.com/charlevoix.html. In 2016 for the fourth time since the program started we exceeded all of our goals. We currently have a contract with Franklin Energy to run these incentive programs. Please note that if you are not taking advantage of this

program then you are paying the other customers so that they can save money! This program is open to all customers and is intended to pay you incentives to install measures to lower your electric usage.

Renewable Energy Plan Annual Summary

The City of Charlevoix invested in multiple landfill gas plants in order to meet the goal of 10% of our energy to be generated by renewables by the year 2015. The first plant went operational in 2010, and further stations opened up during 2011 through 2016. In 2015 we met the 10% goal through a combination of current generation and credit for past year's generation as well, and are continuing the program while investing in a future wind farm in southeastern Michigan.

Shutoff Policy Information

The "General Shutoff Rules for Residential Electric Service" provide guidance on when and under what circumstances a residential customer's electric service may be shut off for non-payment. The policy can be found on the City's website. The policy provides certain protections for certain customers.

From November 1, 2017 through April 15, 2018, all residential customers are protected against electric utility shutoffs for non-payment (this is a requirement to be in compliance with Michigan's Public Act 95 of 2013). If the customer has a senior citizen 65 years of age or older in the household, there are also protections against shutoff during the summer cooling season.

If your household income is less than 150% of the Federal Poverty Guidelines, or you are on assistance from a State Emergency Relief program, or you are on food stamps or on Medicaid, then there are similar protections against shutoff the rest of the year as long as a payment plan is established and maintained.

Help may also be available through other agencies, such as the Department of Human Services. The energy assistance telephone number at the Michigan Department of Human Services is 231-348-1600.

If the customer has a medical condition that requires the use of electricity where the interruption of service would be life-threatening, then shutoff can be postponed.

If the customer or spouse is called to active military duty pursuant to MCL 460.9c, then there are military protections from shutoff.

In any of these cases the City must have the customer's information to be able to follow the City policy. Therefore if you believe that you fall under one or more of the above circumstances please call 231-547-3259 and provide the information to be considered for shutoff protections.

CHARLEVOIX CITY COUNCIL

Public Hearings and Actions Requiring Public Hearings

TITLE: Historic District Commission Ordinance

DATE: September 5, 2017

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

On behalf of the Historic District Commission, Commission Chair Ken Polakowski requested that their Statement of Purpose be expanded to include the investigation and nomination of properties to list in the National Register of Historic Places.

Prior to Council considering this ordinance amendment for approval, the City Charter requires a public hearing.

RECOMMENDATION:

Motion to approve Ordinance No. 783 of 2017.

ATTACHMENTS:

- ▣ Ordinance 783 of 2017

CHARLEVOIX CITY COUNCIL

Reports and Communications

TITLE: City Manager Comments

DATE: September 5, 2017

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

Goats

This past Monday, I had an opportunity to meet with Munchers on Hooves, a goat-grazing business from southern Michigan. They have done extensive invasive species removal at Western Michigan University and for other private clients throughout Michigan. I anticipate a proposal from them later this week and I expect we will put them to work cleaning Lake Michigan Beach Park and potentially parts of Mt. McSauba next year in early summer.

Additionally, an RFP for design of Lake Michigan Beach Park is nearly complete and should be sent out to potential firms within the next few days. Proposals are due by September 26.

Ferry Avenue Vacation

Irish Boat Shop has requested the City consider the disposition of a strip of land that was the eastern right of way for Ferry Avenue prior to it being moved in 1989. This road is a user road meaning that land ought to revert back to the property owner, but the City has loosely maintained a right-of-way there since the movement of the road. To clarify this and give certainty to the Boat Shop as they consider the future of the parcel, we are proposing to vacate this strip. At this point, on September 18 we will request Council set a public hearing for October 2 to consider this action which will require notice to property owners and residents within 300 feet.

2017 Infrastructure Update

Prospect Street is nearly complete with the final coat of asphalt laid this week; this project was on-time and slightly under budget. The Hamilton Place alley is also nearly complete with asphalt going down this week also. Construction will begin within the next week or so on Hurlbut Street between Bridge and State and shortly after work will begin on Antrim between Bridge and State. These projects will require a closure of the highway while intersection work is done; during this closure, traffic will be re-routed to State Street. Timing of this closure is still being coordinated with MDC but we do plan to have Bridge Street fully re-opened for Apple Fest.

Our pavement project will begin in the latter part of September and we expect Hampton Village will be done around that time too.

Wayfinding

The DDA/Main Street Board contemplated wayfinding signage at their last meeting Main Street Executive Director Lindsey Dotson will be bringing a recommendation to you for final approval at your meeting on September 18.

Airport Hangar Lease Terms

As you will recall, we have been working with prospective hangar tenants at the Airport. One person was ready to build but felt the five-year lease was too restrictive to justify an investment that could be taken by

the City in the event we chose not to renew the lease. Obviously to build a hangar, someone is making a significant investment in our airport but they need some degree of certainty on the return for their investment. This is moving us toward that goal. I expect we'll have a recommendation on September 18.

ATTACHMENTS:

- ▣ Approved Planning Commission Minutes July 10, 2017
- ▣ Charlevoix County Household Hazardous Waste Days
- ▣ Events in City Parks in September
- ▣ Solid Waste Ordinance Ad Hoc Committee Agenda - September 5, 2017

CITY OF CHARLEVOIX
PLANNING COMMISSION MEETING MINUTES
Monday, July 10, 2017 - 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

A. Call to Order

The meeting was called to order at 7:00 p.m. by Chair Chamberlain.

B. Roll Call

Chair: Sherm Chamberlain

Members Present: Judy Clock, John Elzinga, Mary Eveleigh, Toni Felter, Nelson Fletcher, Dennis Halverson, Rick Golding, RJ Waddell

Staff Present: Elise Crafts, Regional Planner Networks Northwest

C. Inquiry Into Potential Conflicts of Interest

None.

D. Approval of Agenda

Regional Planner Crafts asked to add approval of the June 27, 2017 Minutes to the agenda. The Commission approved the agenda as amended.

E. Approval of Minutes – June 12, 2017 and June 27, 2017

Motion by Member Halverson, second by Member Eveleigh, to approve the minutes of the June 27, 2017 meeting as presented. Motion passed by unanimous voice vote.

Member Clock questioned if there was a Code definition for "bedroom". After discussion, it was determined that the existing definitions covered bedrooms. Motion by Member Clock to approve the minutes of the June 12, 2017 meeting as presented. *Clerk's note: There was no second, however the Chair called for and received a unanimous voice vote. Therefore it was presumed that the motion passed.*

F. Call for Public Comment not Related to Agenda Items

Chair Chamberlain stated that he reviewed an old map of downtown Charlevoix and he visited the Taffy Barrel owner to show him the fact that there was a building where there was parking now. He agreed with the owner that there should be some type of screening around the restaurant's cooler and screening has since been installed.

G. New Business

1. Planning Commission Bylaws Review

a. Planning Commission Discussion

Chair Chamberlain began a review of the bylaws and discussion was held regarding excused absences from meetings and Secretary duties. Member Waddell questioned if the review of donations/gifts to the City should be included in the list of Commission responsibilities. Regional Planner Crafts stated that such responsibility would fall under Section 9.2 of the bylaws. No changes were made to the bylaws.

H. Old Business

1. Zoning Code Review

a. Staff Presentation

Regional Planner Crafts stated that she needed to do further research to locate the "to-do" list requested by Member Waddell. Discussion followed regarding the topics that were on the list. Chair Chamberlain stated that a number of the issues were incorporated with the Redevelopment Ready initiative. He indicated that the Master Plan was "Redevelopment Ready" and now they needed to get the Zoning Ordinance to match the Master Plan.

Regional Planner Crafts began a discussion regarding current and proposed sign regulations including:

- Signage placed in the right-of-way – Signs are not allowed in the public right-of-way other than those signs that are part of the City's highway banner program, however portable signs are allowed on private property which includes the A-frame signs placed outside businesses. She stated that due to the varying right-of-way widths, it was likely that some businesses have private property in between their business storefront and the public right-of-way. After discussion, no changes were recommended.
- Enforcement of sign regulations – Regional Planner Crafts noted several discrepancies in the ordinances she reviewed. After discussion, she agreed to research referencing MDOT sign regulations specifically in the

ordinance.

- Sidewalk signs – Regional Planner Crafts stated that all types of signage on sidewalks, roads and grounds were prohibited which was a very wide prohibition and she doubted that this was enforced. After discussion, the Commission agreed to eliminate the prohibition against signage on sidewalks.
- Artwork – Regional Planner Crafts stated that the current ordinance allowed for architectural features and works of art in every district were allowed without a permit under certain conditions. After discussion, no changes were recommended, but she would research other regulations regarding works of art.
- Window Signage – Regional Planner Crafts stated that window signs less than 6 sq.ft. were permissible in all districts and exempt from permits, however the ordinance also states that a business was allowed a maximum of two types of signs per public frontage. She felt that those two rules may or may not work. She noted that there were several examples downtown where there are multiple window signs and additional signage on the exterior of the building. She suggested signage less than 6 sq.ft. be allowed in every district and there would be language added "and are not included in sign count totals". After discussion, no additional changes were recommended.

b. Planning Commission Discussion

Discussion followed regarding language relative to temporary signs and content neutral signage. Regional Planner Crafts stated that the draft that she will present in August may have sections which include "ors" for a couple of options. Member Waddell recommended that she include examples as parentheticals in the draft ordinance.

i. Staff Updates

Regional Planner Crafts stated that she and Staff Planner Lucas would meet with Interim Zoning Administrator Larry Sullivan to discuss the site plan review process and any possible changes to the process.

Member Waddell recalled that at the May meeting they talked about asking City Council or the City Manager to draft a letter to the State Committee regarding not regulating short-term rentals. He indicated that the matter was scheduled for the August 7th City Council meeting along with the short-term rental ordinance discussion. The ordinance will be available by the end of the week. Member Golding suggested disbanding the Short Term Rental Subcommittee once Council approves the ordinance.

J. Request for Next Month's Agenda or Research Items

Regional Planner Crafts stated that Networks Northwest and the City were still working out the details for Planning and Zoning with Mr. Sullivan in place. Discussion followed regarding how concerns raised at Commission meetings would be relayed to City Staff.

Member Eveleigh felt that when a member recuses themselves, they should not be asked any questions during the meeting. Discussion followed regarding specifics of the recusal process.

K. Adjournment

Motion by Member Felter, second by Member Eveleigh, to adjourn the meeting. Motion passed by unanimous voice vote. Meeting adjourned at 8:23 p.m.

Joyce M. Golding/fgm

City Clerk

Sherm Chamberlain

Chair

HHW EVENT!

Charlevoix County Household Hazardous Waste Days

Friday, 5:00-8:00 PM

Sept. 15th

Saturday, 9:00AM-1:00PM

Sept. 16th

Reservations & Location Info

231-237-0156

RESERVATIONS BEGIN Sept. 6th-14th 2017

For More Info:

www.charlevoixcounty.org

LATEX PAINTS - \$1 PER CAN



**Get us out of your garage and
to the Free HHW Event!**

Common Hazardous Items: Florescent Bulbs, Motor Oil, Batteries, Pesticides, Cleaners & Polishes, Aerosols, Automotive Fluids, Oil Paints, Finishes & Thinners, Solvents, Mercury & Items Containing Mercury, PILL POD: Medicines

Electronics and Appliances: Computers, TV's, stoves, refrigerators, freezers, dishwashers, humidifiers, dehumidifiers, Cameras, hair dryers, coffee pots, blenders, Telephones, Microwave Ovens, heaters, fans, Game Systems, Printers, VCR's, Radios (if it "plugs in" we most likely accept it)



Charlevoix County Recycling Program

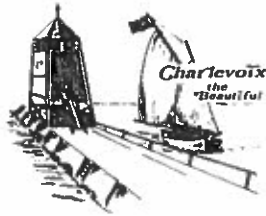
301 State St. | Charlevoix, MI. 49720 | 231-547-7221

Hours: 7:00 AM - 4:00 PM, Monday-Friday

The following events are planned in public spaces during the month of September:

- September 1st – NuCore Triangle, Lake Charlevoix
- September 2nd and 3rd – Red Fox Regatta, Lake Charlevoix
- September 2nd – 5K Joppa Sand Sprint and One Mile Fun Run – Lake Michigan Beach
- September 3rd – Prah-Costyn Wedding, Ferry Beach
- September 23rd - BASES Recovery Walk, East Park

- Every Thursday – Farmer’s Market in East Park



CITY OF CHARLEVOIX
210 STATE ST. CHARLEVOIX, MICH. 49720

SOLID WASTE AD HOC COMMITTEE PUBLIC MEETING AGENDA

Created: August 31, 2017 Posted August 31, 2017 at 12:00 PM

TUESDAY, September 5, 2017 at 2:00 P.M. in the City Council Chambers.

- A) CALL TO ORDER/PLEDGE OF ALLEGIANCE
- B) ROLL CALL
- C) INQUIRY INTO POTENTIAL CONFLICTS OF INTEREST
- D) APPROVAL OF AGENDA
- E) APPROVAL OF MINUTES
- F) NEW BUSINESS
 - 1. Solid waste and recycling case studies (attachment).
 - a. Committee discussion.
- G) STAFF UPDATES
- H) REQUESTS FOR NEXT MONTHS AGENDA OR RESEARCH ITEMS.
- I) ADJOURNMENT

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon 1 weeks notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250