

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Tuesday, September 5, 2017 – 7:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Deputy Mayor Shane Cole.

1. Pledge of Allegiance

2. Roll Call

Deputy Mayor: Shane Cole
Members Present: Councilmembers Shirley Gibson, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: Mayor Luther Kurtz
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – August 21, 2017 Regular Meeting
- B. Accounts Payable and Payroll Check Registers
 - a. Special Accounts Payable Check Register – August 23, 2017
 - b. Regular Accounts Payable Check Register – September 6, 2017
 - c. ACH Payments – August 21, 2017 to August 28, 2017
 - d. Payroll Check Register – August 25, 2017
 - e. Payroll Transmittal – August 25, 2017
 - f. Tax Disbursement – September 6, 2017
- C. Accept 2017 Energy Optimization Program and Renewable Energy Plan

Motion by Councilmember Hagen, second by Councilmember Oleksy, to approve the Consent Agenda.

Yeas: Hagen, Gibson, Kalbfell, Cole, Perron, Oleksy
Nays: None

6. Public Hearings & Actions Requiring Public Hearings

A. Historic District Commission Ordinance

City Manager Heydlauff stated that Historic District Commission Chair Ken Polakowski requested that their Statement of Purpose be expanded to include the investigation and nomination of properties to list in the National Register of Historic Places. Prior to Council considering this ordinance amendment for approval, the City Charter requires a public hearing.

Deputy Mayor Cole opened the public hearing at 7:02 p.m. There were no comments and the hearing was closed.

CITY OF CHARLEVOIX
ORDINANCE NO. 783 of 2017
AN ORDINANCE TO AMEND TITLE I, CHAPTER 7,
ARTICLE VI – HISTORIC DISTRICT COMMISSION AND HISTORIC DISTRICT GOVERNING ORDINANCE, SECTION 2

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Title I, Chapter 7, Article VI, Section 2 (1.502) Statement of Purpose shall be amended to add a new sub-part 6 to read:

(6) Investigate and advocate the nomination of properties within the City of Charlevoix for listing in the National Register of Historic Places.

SECTION 2. Severability.

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 3. Effective Date.

This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 783 was adopted on the 5th day of September, 2017 A.D., by the Charlevoix City Council as follows:

Motion by: Councilmember Kalbfell
Seconded by: Councilmember Perron

Yeas: Hagen, Gibson, Kalbfell, Cole, Perron, Oleksy
Nays: None

State of Michigan)
) ss
City of Charlevoix)

Motion by Councilmember Kalbfell, second by Councilmember Perron, to approve Ordinance No. 783 of 2017.

Yeas: Hagen, Gibson, Kalbfell, Cole, Perron, Oleksy
Nays: None

7. All Other Actions & Requests

8. Reports & Communications

A. Public Comments

B. City Manager Comments

City Manager Heydlauff reported on the following:

- Airport taxiway improvements began today
- Hurlbut Street improvements started this morning; status of and general timeline for the remaining road work this fall
- Michigan Beach design request for proposal was issued; bids will be assessed in September and a recommendation forthcoming

C. Mayor & Council Comments

Councilmember Oleksy felt that a stop sign should be installed at Antrim and Park to alleviate congestion. City Manager Heydlauff stated that Chief Doan studied the area in the spring and installed a stop sign at Sheridan to control speed. Deputy Mayor Cole suggested that Chief Doan could reevaluate the area and explain his safety recommendations to Council.

9. Other Council Business

10. Adjourn

The Deputy Mayor adjourned the meeting at 7:10 p.m.

Joyce M. Golding	City Clerk	Shane Cole	Deputy Mayor
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Special Accounts Payable – 08/23/2017			
AT&T LONG DISTANCE	110.80	METLIFE SMALL BUSINESS CENTER	715.27
CHARLEVOIX STATE BANK	5,559.72	PRIORITY HEALTH	38,854.52
CHARTER COMMUNICATIONS	977.70	VERIZON WIRELESS	56.72
DELTA DENTAL	3,460.92	VISION SERVICE PLAN	495.94
GREAT LAKES ENERGY	197.35	TOTAL	50,428.94

Regular Accounts Payable – 09/06/2017			
4IMPRINT INC	95.87	LEESE, M. CHRIS	232.00
ALTEC INDUSTRIES INC	354.09	LONG DAY COFFEE LLC	67.00
AMERICAN TOTAL SECURITY INC	816.40	MACDONALD GARBER	400.00
AMERICAN WASTE INC.	60.00	MAYER, SHELLEY L.	50.00
ANDY'S CLEANING SYSTEMS	58.80	MCGINN, KELLY A.	50.00
ARCADIA BENEFITS GROUP INC	25.00	MICHIGAN MUNICIPAL LEAGUE	16,049.00
AVFUEL CORPORATION	46,795.92	MICHIGAN POLICE EQUIPMENT	309.00
BEHAN WINDOW CLEANING	280.00	MILLER, WILLIAM S.	50.00
CENTRAL DRUG STORE	68.69	MOSORYAK, VICKIE	100.00
CHARLEVOIX COMMUNITY SHOPPER	299.00	NORMAN, DON	25.22
CHARLEVOIX SCREEN MASTERS INC	294.00	NORTHERN SAFETY CO INC	230.40
CHARLEVOIX TOWNSHIP	15.00	OLSON, LEAH	75.00
CHEMICAL SYSTEMS INC.	2,240.00	OTEC	330.23
CHEMSEARCH	176.28	PHYSICIAN'S CLINIC OF CHARLEVOIX	40.00
CINTAS CORPORATION	63.74	PICTURE THIS	47.48
CINTAS CORPORATION #729	60.89	PLUNKETT & COONEY	1,620.00
COOK FAMILY FARMS	39.00	POND HILL FARM LLC	106.00
DCASSESSING SERVICES	4,371.08	PREFERRED WASTE 2 LLC	1,150.00
DeROSIA, PATRICIA E.	50.00	PREIN & NEWHOF	10,802.01
DERRER OIL & PROPANE CO	1,578.23	PRO WEB MARKETING LLC	30.00
DOAN, GERARD P.	50.00	REHMANN-ROBSON & CO	3,900.00
DOTSON, LINDSEY J.	50.00	RUSTIC BAKER	16.00
EISENBERG, GARY	25.00	SHINDORF BUILDERS	1,503.00
EJ USA INC.	824.68	SIEGRIST, DAVID	186.00
ELLIOTT, PATRICK M.	50.00	SLC METER LLC	112.04
EVANS, HAL	50.00	SNAP-ON	436.60
FARMER WHITE'S	37.00	SPARTAN DISTRIBUTORS INC	229.35
FASTENAL COMPANY	83.69	SPEED TECH EQUIPMENT	1,079.08
FISHER SCIENTIFIC	716.96	STANDARD ELECTRIC CO	18.60
FLAGPOLES ETC INC	909.00	SUPERIOR MECHANICAL	180.00
GOLDING, JOYCE M.	50.00	SURFACE ECO BLAST	150.00
GOLF ASSOCIATION OF MICHIGAN	68.00	SWEM, DONALD L.	50.00
GRAINGER	87.96	TERMINAL SUPPLY CO	463.33
GREEN GUARD	83.74	THE BANK OF NEW YORK MELLON N.A.	113,452.02
GRIFFIN BEVERAGE CO	40.00	TIMMS, ROBERT	200.00
GRP ENGINEERING INC.	2,000.00	TRAVERS, MANUEL J.	50.00
H2O TOWERS LLC	5,000.00	TRI-TURF	951.64
HANKINS, SCOTT A.	50.00	UNIFIRST CORPORATION	916.46
HEID, THOMAS J.	50.00	UP NORTH PROPERTY SERVICES LLC	5,510.00
HEYDLAUFF, MARK L	50.00	USA BLUE BOOK	225.27
IDEXX DISTRIBUTION INC.	1,102.20	VAN'S BUSINESS MACHINES	88.55
JACK DOHENY SUPPLIES INC	223.07	VILLAGE GRAPHICS INC.	32.50
JANE'S SASSY SALSA	12.00	WELLER, LINDA J.	50.00
KIRINOVIC, THOMAS F.	50.00	WORK & PLAY SHOP	121.76
KLOOSTER, ALIDA K.	50.00	WURST, RANDALL W.	50.00
KSS ENTERPRISES	349.02	WYMAN, MATTHEW A.	50.00
KUCZBORSKI, JOSEPH	50.00	ZIPP JR, DAN	62.56
LAKE FOREST BAKING COMPANY	138.00		
LAKESHORE TIRE & AUTO SERVICE	613.34	TOTAL	232,453.75

ACH Payments – 08/21/2017 to 08/28/2017			
MI PUBLIC POWER AGENCY	48,272.91	VANTAGEPOINT (401 ICMA PLAN)	713.94
MI PUBLIC POWER AGENCY	223,246.28	VANTAGEPOINT (457 ICMA PLAN)	12,941.16
MERS (DEFINED BENEFIT PLAN)	29,955.37	VANTAGEPOINT (ROTH IRA)	1,061.53
IRS (PAYROLL TAX DEPOSIT)	38,929.48	MI PUBLIC POWER AGENCY	13,257.45
ALERUS FINANCIAL (HCSP)	420.00		
STATE OF MI (WITHHOLDING TAX)	5,638.55	TOTAL	374,436.67

Payroll Net Pay – Pay Period Ending 08/19/2017 (Paid 08/25/2017)			
WELLER, LINDA JO	1,499.87	SHEPARD, ZACHARY N.	182.85
HEYDLAUFF, MARK L.	2,161.23	HART III, DELBERT W.	102.57
GOLDING, JOYCE M.	1,132.69	SLADEK, RYLYNN S.	572.81
DEROSIA, PATRICIA E.	932.48	HAWKINS, JAMES S.	115.05
DOTSON, LINDSEY J.	1,421.14	MCGHEE, ROBERT R.	1,055.07
LOY, EVELYN R.	1,050.16	ALDEN, CAMDEN D.	466.14
KLOOSTER, ALIDA K.	1,566.57	MUMICH, BARRY J.	440.56
GOLOVICH, KAREN J.	970.67	CRANDELL, ZACKARY R.	479.25
SPENCLEY, PATRICIA L.	1,127.83	LEITNER, RYAN S.	758.29
MILLER, FAITH G.	25.74	FERGUSON, ROYCE L.	538.48
LEESE, MERRI C.	402.98	BOSS, SHERRY M.	387.10
MCGINN, KELLY A.	1,617.99	KIRINOVIC, THOMAS F.	497.39
JONES, JANET M.	506.17	STEBE, LAURA A.	55.41
DOAN, GERARD P.	1,603.59	MILAN, JANE E.	1,092.80
SCHLAPPI, JAMES L.	1,125.07	ANZELL, BETH A.	644.68
UMULIS, MATTHEW T.	1,433.45	BERNIER, RACHEL M.	279.70
HANKINS, SCOTT A.	1,486.24	MACGILLIVRAY, RAYMOND L.	406.20
ORBAN, BARBARA K.	1,173.48	DIXON, MIKAYA S.	137.72
TRAEGER, JASON A.	2,522.03	MILAN, BAC P.	603.31
FLICKEMA, ANDREW M.	1,705.72	HOLECHECK, JENNACA R.	846.59
MATELSKI, KIMBERLY A.	1,188.90	LABELLE, DAVIS B.	335.54
RILEY, DENISE M.	484.01	BAILEY, ALYSSA M.	388.66
EVANS JR, HALBERT K.	1,470.62	HEID, THOMAS J	1,299.22
KLOOSTER, PATRICK H.	1,050.59	LEESE, ALAN K.	467.64
BINGHAM, LARRY E.	836.39	HART, DAVID R.	41.56
ENGSTROM, TYLER A.	600.58	GRUNCH, RONALD J.	299.84
WARNER, PAYTON J.	634.21	DAVIS, RONALD L.	327.36
MATELSKI, RYAN G.	440.56	FAIRCHILD, GALEN W.	334.92
KLINGER, LUCAS D.	537.03	DAKROUB, JOSEPH E.	117.95
GREENE, GLORIA C.	645.24	MASSON, DONALD J.	512.97
DAVIS, LEAH R.	606.86	KUSINA, DENNIS W.	257.69
TELGENHOF, WILL G.	645.24	LABLANCE, MAUREEN J.	325.78
WILLIAMS, BRANDON S.	585.59	LIVINGSTON, BRIAN D.	846.56
CARLSON, JOSHUA A.	390.86	VANLOO, JOSEPH G.	711.93
GREYERBIEHL, KELLY M.	689.10	WYMAN, MATTHEW A.	1,505.74
WURST, RANDALL W.	1,213.43	BOSS, RYDER S.	1,054.67
MAYER, SHELLEY L.	1,564.84	MILLER, WILLIAM S.	1,006.86
HILLING, NICHOLAS A.	1,560.30	HOUSER, JAMES F.	521.20
MEIER III, CHARLES A.	1,553.12	DOUGLAS, MARK	555.33
ZACHARIAS, STEVEN B.	1,429.88	MITCHELL, JACOB A.	514.77
SWEM, DONALD L.	1,878.07	TRAVERS, MANUEL J.	1,636.68
EATON, BRAD A.	1,888.18	STEVENS, JEFFREY W.	234.71
WILSON, TIMOTHY J.	2,077.39	JONES, LARRY M.	1,001.56
LAVOIE, RICHARD L.	1,647.97	WILLSON, BRENDA R.	35.76
STEVENS, BRANDON C.	1,669.81	BEAN, PETER J.	322.81
DRAVES, MARTIN J.	1,701.55	BOYCE, REBECCA L.	460.50
BROWN, STEPHANIE C.	1,042.19	McFARLAND, JONATHAN A.	383.98
ANDERSON, ELIZABETH A.	1,151.81	SILVA, JESSE L.A.	240.81
ELLIOTT, PATRICK M.	2,004.05	KLINGER, BRADLEY W.	172.85
SCHWARTZFISHER, JOSEPH L.	1,086.29	WILLIAMS, SYDNEY K.	682.99
BRADLEY, KELLY R.	1,411.40	WHITLEY, ANDREW T.	1,698.31
HART II, DELBERT W.	1,183.25	MORRISON, KEVIN P.	1,045.24
JONES, ROBERT F.	1,484.99	JOHNSON, STEVEN P.	1,438.49
DORAN, JUSTIN J.	571.98	BISHAW, JAMES H.	679.93
FARRELL, MITCHELL L.	1,222.13	WITTHOEFT, LUKILA F.	361.15
MANKER JR, DAVID W.	573.74	ITTER, DAVID M.	657.49
MANKER SR, DAVID W.	760.09	PETERSON, BENJAMIN D.	653.75
BECKER, MICHAEL S.	882.05	GILL, DAVID R.	1,030.23
NEDWICK, DAVID J.	568.54	MATTER, DAWSON K.	2,900.35
FREY, DYLAN V.	196.29	TOTAL	105,319.97

Payroll Transmittal – 08/25/2017			
4FRONT CREDIT UNION	277.69	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	191.88	COMMUNICATION WORKERS OF AMER	516.80
AMERICAN FAMILY LIFE	447.24	MI STATE DISBURSEMENT UNIT	401.83
CHAR EM UNITED WAY	59.00	PRIORITY HEALTH	1,938.69
CHARLEVOIX STATE BANK	1,259.62	TOTAL	5,242.75

Tax Disbursement – 09/06/2017			
CHARLEVOIX COUNTY TREASURER	511,562.79	CHARLEVOIX PUBLIC SCHOOLS	24,475.12
CHARLEVOIX PUBLIC SCHOOLS	673,008.43	CITY OF CHARLEVOIX - TAXES DUE	601,351.34
CHARLEVOIX PUBLIC SCHOOLS	122,382.83		
CHARLEVOIX PUBLIC SCHOOLS	24,475.12	TOTAL	1,957,255.63