

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, January 16, 2017 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark Heydlauff
City Attorney: Scott Howard
City Clerk: Joyce Golding

3. Presentations

None.

4. Inquiry Regarding Conflicts of Interest

Both Mayor Kurtz and Councilmember Hagen disclosed that they hold a City liquor license, though it was agreed that this was not a conflict of interest.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – January 3, 2017 Regular Meeting
- B. Regular Accounts Payable Check Register – January 17, 2017
- C. ACH Payments – January 3, 2017 to January 13, 2017
- D. Payroll Check Register – January 13, 2017
- E. Payroll Transmittal – January 13, 2017
- F. Tax Disbursement – January 17, 2017
- G. Set a Public Hearing for February 20, 2017 at 7 p.m. in Council Chambers of City Hall to consider the Recreation Master Plan

Motion by Councilmember Hagen, second by Councilmember Gibson, to approve the Consent Agenda.

Yeas: Oleksy, Hagen, Kalbfell, Perron, Gibson, Cole
Nays: None
Absent: None

6. Public Hearings & Actions Requiring Public Hearings

A. Ordinance No. 779 of 2017 – Amending Certain Provisions of Chapter 77 Liquor Licenses

City Manager Heydlauff stated that this fall, the new proprietors of the Townhouse Bar sought to transfer the ownership of the liquor license. This required Council action in addition to approval from the Michigan Liquor Control Commission. We learned we are one of the only communities in northern Michigan still requiring local approval for this type of transfer. He recalled that Council asked the City Attorney to draft an amendment to our Ordinance to do away with the provision of having duplicate review. A public hearing is a required element in the Ordinance approval process.

Mayor Kurtz opened the public hearing at 7:02 p.m. There was no comment, and the item was closed.

City of Charlevoix
Ordinance No. 779 of 2017

AN ORDINANCE TO AMEND TITLE VII, BUSINESS AND TRADES, CHAPTER 77, LIQUOR LICENSES

The Charlevoix City Council desires to no longer give local approve for the transfer of liquor licenses and instructed the City Attorney draft the following amendment to do away with the provision.

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Repeal of Chapter 77 of Title VII, Business and Trades of the Charlevoix City Code

SECTION 2. Amendment to Title VII, Business and Trades of the Charlevoix City Code

Chapter 77, Liquor Licenses is hereby amended to read in its entirety as follows:

CHAPTER 77 LIQUOR LICENSES

7.301. Definitions

For purposes of this chapter, the following words shall be defined to include:

- A. "License" means a liquor license issued by the Michigan Liquor Control Commission.
- B. "Person" means an individual, corporation, partnership, limited liability company, limited liability partnership or any other business entity.
- C. Public Nudity means knowingly or intentionally displaying in a public place, or for payment or promise of payment by any person including, but not limited to, payment or promise of payment of an admission fee, any individual's genitals or anus with less than a fully opaque covering, or a female individual's breast with less than a fully opaque covering of the nipple and areola. Public nudity does not include any of the following:
 - 1. A woman's breastfeeding of a baby whether or not the nipple or areola is exposed during or incidental to the feeding.
 - 2. Material as defined in section 2 of Act No 343 of the Public Acts of 1984, being section 752.362 of the Michigan Compiled Laws.

3. Sexually explicit visual material as defined in section 3 of Act No. 33 of the Public Acts of 1978, being section 722.673 of the Michigan Compiled Laws.
- D. Public Place means any real property or an appurtenance to the real property which is owned by this state, any municipality of this state, a public agency, or by a college or university in this state and may include a structure, enclosure, facility, or complex, including a court, mall, park, or other area, feature, or element; a public place shall also mean a business or an educational, refreshment, entertainment, recreation, health, or transportation facility, or institution of any kind, whether licensed or not, whose goods, services, facilities, privileges, advantages, or accommodations are extended, offered, sold, or otherwise made available to the public.

7.302. Legislative Intent

The city council acknowledges the difference which the law recognizes between applications for new licenses and the transfer, renewal or revocation of existing licenses. This Ordinance is designed to provide a framework in which the city council can decide whether to approve or deny an application for a new license or an application to transfer an existing license. This framework, when followed, will show a reviewing court that the city council's discretion was not exercised arbitrarily or capriciously. The city council recognizes that the issuance or denial of a license can be controversial and that litigation over the city council's decision can easily result.

The regulation of licenses and their impact on the land use goals of the city are legislative decisions. The voters and legislative process are the methods which should be used to alter legislative decisions as long as the legislative decisions are not made in an arbitrary and capricious manner. It is hoped that a reviewing court will respect the function of the city council as well as the electoral process in evaluating the actions of the city council.

Sections of this ordinance dealing with Public Nudity are intended to address the city's recognition that Public Nudity in areas in which alcohol is being consumed can create significant negative secondary effects. Such sections are intended to regulate and minimize those negative secondary effects and to effectuate the city's definition of Public Nudity, and are not intended to specifically regulate or inhibit any activity protected by the First Amendment.

The city acknowledges that existing licensees have property rights in those licenses. Thus, for the transfer of existing licenses the city has adopted with modification certain requirements recommended by the Michigan Townships Association. For the renewal or revocation of existing licenses, the city has adopted a system in this ordinance to meet procedural due process requirements.

7.303. Application for License—New and Transfers Requiring Local Approval

- A. Application.
Applications shall be required for a new license or for transfers of existing licenses requiring local approval under the Michigan Liquor Control Code. Applications shall be made to the city council in writing, signed by the applicant, if an individual, or by a duly authorized agent thereof, if a partnership or corporation, verified by oath or affidavit, and shall contain the following statements and information:
 1. The name, age and address of the applicant in the case of an individual; or, in the case of a co-partnership, the persons entitled to share in the profits thereof; in the case of a corporation, the objects for which organized, the names and addresses of the officers and directors, and, if a majority interest in the stock of such corporation is owned by one person or his/her nominee, the name and address of such person.
 2. The citizenship of the applicant, his/her place of birth, and, if a naturalized citizen, the time and place of his naturalization.
 3. The character of the business of the applicant including a description of what services will be provided to patrons and how intoxicating liquor will be offered in conjunction with those services. In the case of a corporation, a copy of the Articles of Incorporation shall also be provided.
 4. The length of time the applicant has been in business of that character, or, in the case of a corporation, the date when its articles of incorporation were approved by the State.
 5. The location and description of the premises or place of business which is to be operated under such license.
 6. A statement whether the applicant has made an application for a similar or other license on premises other than described in this application, and the disposition of that application.
 7. A statement that the applicant has never been convicted of a felony and is not disqualified to receive a license by reason of any matter or thing contained in this Ordinance or the laws of the State or Michigan.
 8. A statement that the applicant will not violate any of the laws of the State of Michigan or of the United States or any ordinances of the city in the conduct of its business.
 9. A statement as to whether the applicant will offer entertainment at the licensed premises, and a description of the kind(s) of entertainment to be offered. The statement will address whether any entertainment will include Public Nudity.
 10. The application shall be accompanied by building and site plans showing the entire structure and premises and, in particular, the specific areas where the license is to be utilized. The plans shall demonstrate adequate off-street parking, lighting, refuse disposal facilities and, where appropriate, adequate plans for screening and noise control.
 11. A copy of all financial information and documents provided to the Michigan Liquor Control Commission investigator regarding financial responsibility.
- B. Approval Standard for New License or License Transfer Requiring Local Approval
In determining whether a new license should be issued or an existing license should be transferred, the city council shall consider the following factors:
 1. Whether the applicant, or if a partnership or corporation any member of the partnership or corporation, has been denied a license in the past seven (7) years and the reasons for the denial.
 2. Whether the application is complete and contains all of the information required by this ordinance.
 3. Whether the application shows compliance with applicable city ordinances regarding off-street parking, lighting, refuse disposal facilities and landscaping/screening and, additionally, noise control.
 4. The impact of the proposed license and associated business on the occupants and owners of adjoining properties.
 5. Whether the proposed license and associated business will adversely affect traffic safety.
 6. Accessibility to the sight from abutting roads.
 7. The distance from public or private schools for minors.

8. Whether the business will cause noise which would so that public or private land will be adversely affected.
- C. **Requirements for License—New and Transfers Requiring Local Approval**
Regardless of the city council's evaluation of the approval standards, no license shall be issued to:
1. A person whose license, under this Ordinance, has been revoked for cause.
 2. A person who, at the time of the application or renewal of any license issued hereunder, would not be eligible for such license upon a first application
 3. A person who does not own the premises for which a license is sought or does not have a lease therefor for the full period for which the license is issued, or to a person, corporation or co- partnership that does not have sufficient financial assets to carry on or maintain the business.
 4. A person on whose premises there exists a violation of the applicable building, electrical, mechanical, plumbing or fire codes, applicable zoning regulations, applicable public health regulations, or any other applicable city ordinance.
 5. A person whose application proposes a use which would be in violation of any city zoning or police power ordinance, or state or federal law.
 6. A person in situations where there are delinquent unpaid real estate taxes and/or personal property taxes relating to the real estate or business which has been used, is used or will be used in conjunction with the license.
 7. A person where it is determined by a majority of the city council that the premises for which the license has been requested do not or will not within six (6) months after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, screening, noise, or nuisance control or where a nuisance does or will exist.
 8. A person whose licensing activity will expand or intensify a non-conforming use under the city zoning ordinance.
- D. **Term of License**--Approval of a license shall continue for as long as the Michigan Liquor Control Commission license continues subject to periodic review by the city council regarding continued compliance with the regulations of this Ordinance and any conditions of approval. Approval of a license shall be on the condition that any necessary remodeling or new construction for the use of the license shall be commenced within six (6) months of the action of the city council or the Michigan Liquor Control Commission approving such license, whichever last occurs. Any delay in the completion of such remodeling or construction may subject the license to revocation.
- E. **Reservation of Authority**--No applicant for a license has the right to the issuance of such a license to him, her or it, and the city council reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such license. If an application is incomplete, the license may be denied without a consideration of the merits of the application.
- F. **License Hearing**--The city council may act on an application for a new license or the transfer of an existing license at any regular or special meeting. The city council may hold a public hearing on any application when it is determined to be in the public interest. Following action on an application, the city council shall submit to the applicant a written statement of its findings and determination.

7.304. Objections to Renewal and Request for Revocation

- A. **Procedure**
Before filing an objection to the renewal or a request for the revocation of a license with the Michigan Liquor Control Commission, the city council shall serve a notice of hearing on the license holder. This notice of hearing shall be served by first class mail, not less than ten (10) days prior to the hearing. The notice of hearing shall contain the following:
1. Notice of proposed action.
 2. Reasons for the proposed action.
 3. Date, time and place of the hearing.
 4. A statement that the licensee may present evidence and testimony and question adverse witnesses.
- Following the hearing, the city council shall submit to the license holder and the Commission, a written statement of its findings and determination. An objection to an application for renewal must be forwarded to the Michigan Liquor Control Commission at least 30 days prior to the expiration of the license.
- B. **Criteria for Non-renewal or Revocation**
The city council shall recommend non-renewal or revocation of a license upon a determination by it that based upon a preponderance of the evidence presented at the hearing either of the following exists:
1. Violation of any of the requirements on licenses set forth in Section IV, Paragraph C, 1 through 8 above, or,
 2. Maintenance of a nuisance upon the premises.

7.305. City of Charlevoix Redevelopment Liquor License Program

- A. **Definitions**
As used in this section, the following definitions shall apply:
- "Downtown Development Authority" (DDA) means the Authority created by and described in Title I, Article IV (Section 1.271, et seq.) of the City Code.
- "Redevelopment Project Area" means land and buildings located within the boundaries of the DDA, which are described in Section 1.276 of the City Code.
- "Real property interest" means a legally recognized right in land and buildings on that land and may be established by a deed, lease, land contract, contingent sale, contingent lease, or similar documentation.
- B. **Application for Redevelopment Liquor License**
Applications for City approval of a Redevelopment Liquor License, as authorized by MCL 436.1521a(1)(b), as amended, may be submitted to the City Clerk for real property located within the Redevelopment Project Area. The

application fee shall be paid at the time of the filing of the application. The application shall contain or be accompanied by the following:

1. If the applicant is not the owner, the applicant shall include written approval by the owner for the submission of the application.
2. The address of the real property at which the license will be used.
3. Documentation whether the applicant has a real property interest in the real property with which the license will be used.
4. Documentation showing that at least \$75,000 has been expended for the rehabilitation or restoration of the building that will house the licensed premises, or which makes a commitment for a capital investment of at least \$75,000 which will be expended prior to the issuance of the license.
5. Documentation of attempts to purchase a readily available escrowed or quota on-premise license within the City of Charlevoix, and why such license was not reasonably available.
6. Documentation regarding the type of business with which the license will be used.
7. The seating capacity of business with which the license will be used.
8. Additional information or documentation that will show whether the application complies with the standards contained in Section 7.303.A. and Section 7.305.D. of the City Code.

C. *Actions of City Clerk, DDA and City Council.*

The City Clerk shall determine whether the application is complete. If the application is complete and the application fee has been paid, the application shall be forward to the executive director of the Downtown Development Authority (DDA) for a written recommendation by the DDA board regarding whether the application meets the standards of the City Code for the issuance of the Redevelopment Liquor License and the reasons for DDA's recommendation. The DDA shall have 30 days from the submission of the application to its executive director to make its recommendation to the City Council or this requirement of a recommendation from the DDA shall be waived. Upon the expiration of 30 days from submission of the application to the executive director of the DDA or upon receipt by the City Clerk of the DDA's recommendation, whichever occurs first, the application and the DDA's recommendation, if any, shall be submitted to the City Council for consideration and written notice of the time and date on which the application will be considered by the City Council. An application that is incomplete shall neither be forwarded to the DDA nor to the City Council.

D. *Standards For Non-preferential Approval*

When an application is submitted for City approval of a Redevelopment Liquor License and the State Liquor Control Commission does not request or require that the City approve one application "above all others" or otherwise prioritize an application, the application may be approved, approved with conditions or denied by the City Council. Any conditions shall relate to compliance with the requirements or standards contained in the City Code and which are applicable to the application. In determining whether a license should be approved, the City Council shall consider the following requirements or factors (jointly, called the Standards):

1. If the applicant is not the owner, the owner of the real property with which the license will be used must approve in writing the submission of the application.
2. The applicant must have a real property interest in the real property with which the license will be used.
3. The business with which the license will be used shall be engaged in dining, entertainment or recreation.
4. The business with which the license will be used shall have a seating capacity of at least twenty-five (25) people.
5. At least \$75,000 shall have been expended for the rehabilitation or restoration of the building that will house the licensed premises, or which makes a commitment for a capital investment of at least \$75,000 or if a commitment has been made to expend at least \$75,000 prior to the issuance of the license, the applicant must agree that the fulfillment of this commitment shall be a condition of approval.
6. The applicant shall have attempted to purchase a readily available escrowed or quota on-premise license within the City of Charlevoix and shall establish that a license was not reasonably available.
7. The extent to which the business with which the license will be used will contribute a new or unique choice to the mix of businesses in the DDA district.
8. The extent to which the business with which the license will be used will promote economic growth in a manner consistent with adopted goals, plans or policies applicable to the DDA district, including but not limited to the DDA's Development Plan and all other master plans applicable to the DDA district.
9. Those factors related to a request for issuance of a new liquor license contained in Section 7.303.B. of the City Code.

E. *Standards for Preferential Approval*

When an application is submitted for a Redevelopment Liquor License and the State Liquor Control Commission requests or requires the City to approve one application "above all others" or otherwise prioritize an application, the following procedure shall apply:

1. The application must be approved or approved with conditions pursuant to Section 7.305.D. of the City Code.
2. The application shall be ranked or prioritized by the City Council in comparison to other pending and approved applications in a manner consistent with the request or requirements of the State Liquor Control Commission.
3. In evaluating the ranking or prioritization of an application, the Council shall consider the extent to which the application and supporting information or documentation exceeds the Standards contained in Section 703.5.D. and the detail and quality of the application and supporting information or documentation. The more detailed and precise the application and the supporting information or documentation and the greater the extent that the Standards contained in Section 705.3.D. are exceeded, then the higher the priority that such an application shall be given.

F. *Setting of Application Fee.*

The City Council shall adopt by resolution for an application fee for a Redevelopment Liquor License and may modify such fee from time to time.

G. *Zoning Compliance.*

The issuance of a Redevelopment Liquor License does not alter the requirement that the proposed land use must comply with all applicable zoning regulations.

SECTION 3. Severability.

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 4. Effective Date.

This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 779 of 2017 was enacted on the 16th day of January 2017, by the Charlevoix City Council as follows:

Motion by: Councilmember Kalbfell
Seconded by: Councilmember Oleksy

Yeas: Oleksy, Hagen, Kalbfell, Perron, Gibson, Cole
Nays: None
Absent: None

7. All Other Actions & Requests

A. Park Protection Measures

City Manager Heydlauff recalled that at Council's goal setting work session they questioned what additional measures could be implemented to protect our parks, such as a Charter amendment or an Ordinance.

Councilmember Gibson suggested expanding the Shade Tree Commission to five members who would be specific experts in their field with some living outside the City and felt that the Commission should have a budget for such things as hiring consultants. She also felt there should be a Park Commission. Councilmember Gibson suggested that the protections described in the Conservation Easement ballot proposal language should be followed. She felt that John Campbell and Ken Polakowski should be involved in the discussions regarding the Commission expansion.

Mayor Kurtz noted that balancing the recreational aspects of the parks, park protection and place-making was important. Councilmember Gibson replied that the Shade Tree Commission has nothing to do with recreation and she reiterated that the Commission should have member experts for park protection.

Councilmember Hagen felt that the Commission's scope of work should only include the health of trees and protection of these natural assets. Councilmember Gibson commented that the Ordinance should be reworded to include a more definitive scope.

City Attorney Howard instructed Council to forward their suggested Shade Tree Commission Ordinance changes to the City Manager after which they would draft a working document for Council to review. He cautioned that requiring the membership to have certain expert experience may result in hardship when trying to fill the positions and suggested that the membership should have access to expert resources instead. Councilmember Kalbfell felt that a diverse membership may be more beneficial to provide a well-rounded decision making process on issues. She also felt that if the Commission were stacked with experts only, it may prove to be self-serving. Councilmember Cole agreed. Councilmember Hagen suggested that once the scope of the Commission was redefined, it would be easier to define the membership requirements. Council discussed ways that the Shade Tree Commission, Recreational Advisory Committee and Main Street might collaborate on issues.

City Attorney Howard reviewed section 2.16 of the City Charter which protects the parks with a majority vote of the people as well as similar provisions in State law. He suggested that one way to enhance park protection was to require a "super majority" vote, such as 66% or 75%. City Attorney Howard also suggested creating a higher hurdle for Council to approve structures on park property. He stated that making these changes would be the most efficient way to show Council's intent and still keep simple, concise Charter language. City Attorney Howard answered questions with regards to hypothetical reverse decisions and whether the State might take action in such a situation. He explained for Councilmember Perron that natural areas could be protected by establishing area boundary language in either an Ordinance or in the Charter itself.

Mayor Kurtz opened the item to public comment.

Greg Stevens wondered if the Recreation Department was thinking of long range projects which may affect tree planting. He felt that a representative of the Recreation Department should be involved with Shade Tree Commission discussions.

The item was closed to the public.

Each Councilmember voiced their vision of the Shade Tree Commission and what was important to them. City Attorney Howard suggested joint meetings between the Shade Tree Commission and Recreation Advisory Committee may be beneficial.

B. 2017-2018 Council Goals

City Manager Heydlauff stated that based on Council's goal discussion on January 10th he would suggest holding work sessions with guest speakers who could present relevant topics for Council's consideration in addition to having presentations at Council meetings. Council concurred. He noted the five priority areas which Council wanted to address along with associated action items. He suggested that Main Street could be involved in the goal discussion as some goals were pertinent to their area.

Mayor Kurtz stated that the World Health Organization has an "Age-Friendly" (senior citizen) initiative which is in line with one of Council's goals. Council agreed to add this action item to the list.

Mayor Kurtz opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Hagen, second by Councilmember Perron, to adopt the 2017-2018 City Council Goals.

Yeas: Oleksy, Hagen, Kalbfell, Perron, Gibson, Cole
Nays: None
Absent: None

C. Mayoral Appointment

The resignation of John Kurtz from the Downtown Development Authority Board created a vacancy and the Mayor is obligated to appoint an applicant to fill this position with the term expiring in April 2017.

Councilmember Gibson cited the State guidelines for DDA board membership and suggested to the Mayor and Council that "we need to follow the rules for appointments to the DDA". She felt that the DDA needed one more 'business owner' member to fulfill the State guidelines and recommended Julie Mann for the position.

The Mayor endorsed Maureen Owens for membership.

Motion by Councilmember Cole, second by Councilmember Hagen, to appoint Maureen Owens to the Downtown Development Authority, term expiring April 2017.

Yeas: Oleksy, Hagen, Kalbfell, Perron, Cole
Nays: Gibson
Absent: None

8. Reports & Communications

A. Public Comments
None.

B. City Manager Comments
City Manager Heydlauff stated that the Police Department received a grant for a mobile speed limit sign from the AAA Foundation. He noted that the current "Open for Business" media campaign was successful with a radio ad and photography to follow.

C. Mayor & Council Comments
Councilmember Perron wondered whether the large dumpsters could be relocated off of Bridge Street and moved behind the buildings.

Councilmember Oleksy requested that the DDA membership language be interpreted to assure that Council is appointing members correctly. City Manager Heydlauff replied that he and the City Attorney will review the language.

Mayor Kurtz commented on the good Shade Tree Commission discussion as well as the goal setting discussion last week. He reminded folks that WATCH was holding a meeting on January 26th at 6:30 p.m. in the Library.

9. Other Council Business

A. Closed Session for the Discussion of Contents of Attorney-Client Privileged Communication – MCL 15.268(h)
Motion by Councilmember Gibson, second by Councilmember Hagen, to go into Closed Session [under Section 15.268 8(h) of the Open Meetings Act, attorney-client privileged communication.]

Yeas: Oleksy, Hagen, Kalbfell, Perron, Gibson, Cole
Nays: None
Absent: None

Council moved into Closed Session at 7:57 p.m. Council resumed Open Session at 9:43 p.m.

Motion by Councilmember Kalbfell, second by Councilmember Gibson, to call a Special Meeting for January 17th at 5 p.m. to discuss the EMS audit report and implement recommendations.

Yeas: Oleksy, Hagen, Kalbfell, Perron, Gibson, Cole
Nays: None
Absent: None

10. Adjourn

The Mayor stated if there were no objections, the meeting would adjourn. There were no objections. Meeting adjourned at 9:44 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Regular Accounts Payable – 01/17/2017			
ACE HARDWARE	2,224.08	LAKESHORE TIRE & AUTO SERVICE	291.90
AIS CONSTRUCTION EQUIPMENT	179.00	LIFTS LLC	300.00
ALL-PHASE ELECTRIC SUPPLY CO.	597.00	LOTTIE'S BAGELS	53.00
AMERICAN WASTE INC.	2,138.36	MCCARDEL CULLIGAN-PETOSKEY	50.00
APX INC.	52.41	MICHIGAN ASSN OF FIRE CHIEFS	85.00
ASPLUNDH TREE EXPERT CO	3,367.50	MICHIGAN MUNICIPAL LEAGUE	990.22
AUTO VALUE	1,016.57	MICHIGAN OFFICEWAYS INC	1,279.55
AVFUEL CORPORATION	15,992.24	MILLER, WILLIAM S.	41.00
BOB MATHERS FORD	14.00	MUNICIPAL UNDERWRITERS OF MICH	685.00
BUDGET RENT-A-CAR	30.00	NEOFUNDS BY NEOPOST	5,010.00
CARQUEST OF CHARLEVOIX	842.96	NORTH COUNTRY POWER GENERATION	1,825.00
CCI SOUTH LLC	72.75	OLSON BZDOK & HOWARD	1,256.56
CHARLEVOIX GLASS INC.	353.90	PAT O'BRIEN ASSOCIATES	81.47
CHARLEVOIX TOWNSHIP	15.00	PERFORMANCE ENGINEERS INC	5,703.00
CHARTER COMMUNICATIONS	994.63	PREIN & NEWHOF	23,638.31
CITY OF CHARLEVOIX - MISC	1,227.66	PRO WEB MARKETING LLC	10.00
CITY OF CHARLEVOIX - UTILITIES	28,731.92	PURITY CYLINDER GASES INC	160.40
CLOCK, JUDY	20.00	SCHMUCKAL OIL CO	702.00
EMERGENCY MEDICAL PRODUCTS INC	234.63	SPICER GROUP INC	679.65
ETNA SUPPLY	1,680.00	STATE OF MICHIGAN	180.00
FAMILY FARM & HOME	1,409.45	SUPERIOR MECHANICAL	760.00
FISHER SCIENTIFIC	1,387.20	SYSTEMS SPECIALISTS INC	75.00
FOX CHARLEVOIX	89.50	T & R ELECTRIC	4,574.00
FREEDOM MAILING SERVICES INC.	2,200.28	TERMINAL SUPPLY CO	189.74
GRP ENGINEERING INC.	775.00	TOP QUALITY GLOVE	289.50
HACH COMPANY	3,875.27	TRUCK & TRAILER SPECIALTIES	440.24
HART, TOM	44.39	USA BLUE BOOK	212.27
HEALTH DEPT OF NW MICHIGAN	234.00	VILLAGE GRAPHICS INC.	62.55
HEDGES, MICHAEL	478.32	WEST MICHIGAN REALTORS TITLE	58.10
J & B MEDICAL SUPPLY INC.	79.90	WORK & PLAY SHOP	152.45
J & J GARAGE DOOR SERVICE INC.	80.00	WYMAN, MATTHEW A.	307.95
KASSBOHRER ALL TERRAIN VEHICLE	1,200.92	TOTAL	121,782.70
ACH Payments – 01/03/2017 to 01/13/2017			
MI PUBLIC POWER AGENCY	13,457.30	ALERUS FINANCIAL (HCSP)	420.00
PAYMENT SERVICE NETWORK	268.50	STATE OF MI (WITHHOLDING TAX)	5,074.01
MI PUBLIC POWER AGENCY	4,039.85	VANTAGEPOINT (401 ICMA PLAN)	699.94
STATE OF MI (SALES TAX)	18,582.48	VANTAGEPOINT (457 ICMA PLAN)	13,450.81
DTE ENERGY	7,634.61	VANTAGEPOINT (ROTH IRA)	911.53
IRS (PAYROLL TAX DEPOSIT)	35,778.52	TOTAL	100,317.55

Payroll Net Pay – Pay Period Ending 01/07/2017 (Paid 01/13/2017)			
GIBSON, SHIRLEY J.	512.54	HART II, DELBERT W.	1,284.71
PERRON, LEON R.	350.85	JONES, ROBERT F.	1,460.56
KURTZ, LUTHER J.	525.79	DORAN, JUSTIN J.	1,974.82
HAGEN, AARON W.	304.75	KIRINOVIC, THOMAS F.	228.49
OLEKSY, THOMAS M.	130.63	BITELY, KATHERINE A.	345.46
KALBFELL, JANET P.	183.11	BOSS, SHERRY M.	561.85
WELLER, LINDA JO	1,469.19	CRANDELL, ZACKARY R.	316.03
HEYDLAUFF, MARK L.	2,392.96	BERTINELLI, DAVID P.	923.57
GOLDING, JOYCE M.	1,080.00	BOSS, BEAU J.	849.92
DEROSIA, PATRICIA E.	1,027.12	HEID, THOMAS J	1,273.44
DOTSON, LINDSEY J.	1,393.28	MYER, ELIZABETH A.	4,992.50
LOY, EVELYN R.	1,050.16	VANLOO, JOSEPH G.	568.31
KLOOSTER, ALIDA K.	1,736.98	WYMAN, MATTHEW A.	1,423.43
GOLOVICH, KAREN J.	970.67	BOSS, RYDER S.	661.66
SPENCLEY, PATRICIA L.	1,118.21	MILLER, WILLIAM S.	1,190.05
PANOFF, ZACHARY R.	1,169.91	STEVENS, JEFFREY W.	165.12
MILLER, FAITH G.	36.70	WILLSON, BRENDA R.	114.17
LEESE, MERRI C.	96.97	BEAN, PETER J.	585.40
MCGINN, KELLY A.	1,564.07	COLE, SHANE	547.17
DOAN, GERARD P.	1,559.32	WELLER, LINDA JO	572.35
SCHLAPPI, JAMES L.	1,233.04	LOY, EVELYN R.	665.35
UMULIS, MATTHEW T.	1,605.15	KLOOSTER, ALIDA K.	619.08
HANKINS, SCOTT A.	1,498.74	SCHLAPPI, JAMES L.	597.04
ORBAN, BARBARA K.	1,600.33	UMULIS, MATTHEW T.	616.12
TRAEGER, JASON A.	1,677.90	HANKINS, SCOTT A.	412.44
FLICKEMA, ANDREW M.	1,914.23	ORBAN, BARBARA K.	873.03
MATELSKI, KIMBERLY A.	1,143.81	TRAEGER, JASON A.	611.47
ROLOFF, ROBERT P.	1,674.90	ROLOFF, ROBERT P.	623.07
RILEY, DENISE M.	418.64	WURST, RANDALL W.	903.18
WURST, RANDALL W.	1,085.82	MAYER, SHELLEY L.	978.92
MAYER, SHELLEY L.	1,653.85	SWEM, DONALD L.	394.46
HILLING, NICHOLAS A.	1,479.52	SWEM, DONALD L.	1,834.08
MEIER III, CHARLES A.	1,244.78	WHITLEY, ANDREW T.	2,047.64
ZACHARIAS, STEVEN B.	1,292.96	MORRISON, KEVIN P.	1,513.17
EATON, BRAD A.	1,962.08	HODGE, MICHAEL J.	1,309.30
WILSON, TIMOTHY J.	2,249.99	JOHNSON, STEVEN P.	1,420.01
LAVOIE, RICHARD L.	1,630.19	BOSS JR, DALE E.	1,212.17
STEVENS, BRANDON C.	1,813.80	STEBE JR, JOHN M.	394.09
DRAVES, MARTIN J.	1,529.75	STEBE, CATHERINE M.	361.29
BROWN, STEPHANIE C.	1,042.18	HOLM, ARTHUR R.	899.49
ANDERSON, ELIZABETH A.	1,108.01	WYMAN, MATTHEW A.	249.08
ELLIOTT, PATRICK M.	1,962.27	MATTER, DAWSON K.	96.90
SCHWARTZFISHER, JOSEPH L.	1,507.89		
BRADLEY, KELLY R.	1,409.91	TOTAL	93,083.34

Payroll Transmittal – 01/13/2017			
4FRONT CREDIT UNION	307.69	COMMUNICATION WORKERS OF AMER	519.37
AMERICAN FAMILY LIFE	228.78	MI STATE DISBURSEMENT UNIT	323.45
AMERICAN FAMILY LIFE	461.64	POLICE OFFICERS LABOR COUNCIL	201.00
CHAR EM UNITED WAY	59.00	PRIORITY HEALTH	2,014.96
CHARLEVOIX STATE BANK	1,304.62		
CHEMICAL BANK	150.00	TOTAL	5,570.51

Tax Disbursement 01/17/2017			
CHARLEVOIX COUNTY TREASURER	73.11	CITY OF CHARLEVOIX - TAXES DUE	71,669.58
CHARLEVOIX COUNTY TREASURER	208,470.32	HEARTLAND FOOD PRODUCTS	13.36
CHARLEVOIX DISTRICT LIBRARY	64,158.15	RECREATIONAL AUTHORITY	12,593.49
CHARLEVOIX PUBLIC SCHOOLS	40,991.34	SNOEYINK, RANDALL	827.02
CHARLEVOIX PUBLIC SCHOOLS	4,256.37	STATE OF MICHIGAN	190.75
CHARLEVOIX PUBLIC SCHOOLS	447.45		
CHARLEVOIX PUBLIC SCHOOLS	645.30	TOTAL	404,336.24