

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, May 15, 2017 – 7:00 p.m.
210 State Street, City Hall, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Luther Kurtz.

- 1. **Pledge of Allegiance**
- 2. **Roll Call**
Mayor: Luther Kurtz
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark Heydlauff
City Clerk: Joyce Golding
- 3. **Presentations**
None.
- 4. **Inquiry Regarding Conflicts of Interest**
Councilmember Hagen disclosed that he will recuse himself from the Craft Beer Festival Approval during the Consent Agenda. He stepped down from the dais.
- 5. **Consent Agenda**
All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.
 - A. City Council Meeting Minutes – May 1, 2017 Regular Meeting
 - B. Regular Accounts Payable Check Register – May 16, 2017
 - C. ACH Payments – May 1, 2017 to May 8, 2017
 - D. Payroll Check Register – May 5, 2017
 - E. Payroll Transmittal – May 5, 2017
 - F. Purchase 1/0 Kerite Cable
 - G. Electric Department Safety Meeting Agreement
 - H. Resolution to Waive Parking Fees at Ferry Beach Boat Launch for Charlevoix Trout Tournament

CITY OF CHARLEVOIX
RESOLUTION NO. 2017-05-04
WAIVE PARKING FEES FOR TROUT TOURNAMENT

WHEREAS, the Lake Charlevoix Area Trout Tournament will be held on June 9, 10 and 11, 2017; and

WHEREAS, the Lake Charlevoix Area Trout Tournament is requesting that parking fees be waived for the tournament; and

WHEREAS, the Charlevoix Area Trout Tournament is requesting parking fees to be waived for a practice fishing day on June 8, 2017; and

WHEREAS, the City Code permits City Council to waive parking fees for special or public events.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix hereby waives parking fees for the Lake Charlevoix Area Trout Tournament from June 8 to June 11, 2017.

RESOLVED this 15th day of May, 2017, A.D.

Resolution was adopted by the following ye and nay vote:
Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy
Nays: None
Abstain: Hagen

- I. Craft Beer Festival Approval
- J. New Voting System Grant Agreement

CITY OF CHARLEVOIX
RESOLUTION NO. 2017-05-02
NEW VOTING SYSTEM GRANT AGREEMENT

WHEREAS, the City of Charlevoix City Council wishes to apply to the Secretary of State for a grant to purchase a new voting system, which includes precinct tabulators, accessible voting devices for use by individuals with disabilities, and related Election Management System (EMS) software; and

WHEREAS, partial funding for the new voting system will be provided by the State, and will include a combination of Federal Help America Vote Act and State appropriated funds. Local funding obligations are detailed in the attached Dominion Voting quote; and

WHEREAS, the City of Charlevoix plans to begin implementation of the new voting system in 2017; and

WHEREAS, the deadline for submitting the required State Grant Application is April 14, 2017.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Clerk is authorized to submit the Grant Application on behalf of the City of Charlevoix, Charlevoix County.

RESOLVED this 15th day of May, 2017 A.D.

The foregoing resolution offered by Councilmember Perron and second offered by Councilmember Gibson.
Resolution was adopted by the following ye and nay vote:
Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy
Nays: None

Abstain: Hagen

Motion by Councilmember Perron, second by Councilmember Gibson, to approve the Consent Agenda.
Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy
Nays: None
Abstain: Hagen

6. Public Hearings & Actions Requiring Public Hearings

- A. Single Room Rental Zoning Ordinance Amendment
Councilmember Hagen returned to the dais. Staff Planner Lucas stated that the Zoning Ordinance does not allow for the renting of individual rooms on residentially zoned lots. The proposed amendments would clarify rental definitions and allow for one room to be rented long term (more than one month) in an owner occupied structure. She noted that the Zoning Ordinance definitions would be changed to eliminate “transient housing” and its confusing definition altogether, and establish definitions for short- and long-term rentals instead. The Planning Commission and Staff Planners believe this amendment will help to diversify housing options.
- Mayor Kurtz opened the public hearing at 7:04 pm. There were no comments and the hearing was closed.

CITY OF CHARLEVOIX
ORDINANCE NO. 782 of 2017
AN ORDINANCE TO AMEND TITLE V, CHAPTER 51,
ARTICLE 2: SECTIONS 5.14 AND 5.15, ARTICLE 4: SECTION 5.26, ARTICLE 7: SECTION 5.46, AND ARTICLE 8: SECTION 5.78

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Amendment to Title V, Chapter 51, Article 2, Section 5.14
The following definitions are hereby added to read in their entirety as follows:

Rentals.

- (1) Long Term Rentals. Any dwelling or condominium or portion thereof, that is available for use for a fee or other compensation for a term of 30 consecutive days or more.
- (2) Short Term Rentals. Any dwelling or condominium or portion thereof, that is available for use for a fee or other compensation for a term of less than 30 consecutive days, but not including hotel rooms, transitional housing operated by a non-profit entity, group homes such as nursing homes and adult foster care homes, and hospitals or other health care related facilities.

SECTION 2. Amendment to Title V, Chapter 51, Article 2, Section 5.15
The following definition is hereby deleted as follows:

~~**Transient Housing.** An apartment, condominium, single family home or similar dwelling unit rented out to individuals or groups. (See Section 5.78)~~

SECTION 3. Amendment to Title V, Chapter 51, Article 7, Section 5.26 is hereby repealed in its entirety and replaced with the following:

5.26. Schedule of Uses

Uses permitted in the R1, R2, R2A, R4 and PC districts are listed in Table 5.26. Additional requirements related to a specific use, if any, are referenced in the “Specific Requirements” column.

Table 5.26 Allowed Uses: Residential Zones							
P = Permitted Use by Right S = Special Land Use		R1	R2	R2A	R4	PC	Specific Requirements
Accessory							
Accessory uses, buildings and structures		P	P	P	P	P	Section 5.46(1)
Bed and breakfast establishment		S	S	-	-	-	Section 5.46(3)
Boathouses		S	-	-	-	S	Section 5.46(4)
Day care	Family day care home	S	S	-	-	-	
	Group day care home	S	S	-	-	-	Section 5.46(5)
Foster care	Adult foster care family home	S	S	-	-	-	
	Foster family home and foster family group home	S	S	-	-	-	
Major home occupation		S	S	S	S	-	Section 5.46(7)
Minor home occupation		P	P	P	P	P	Section 5.46(7)
Solar panels		P	P	P	P	P	Section 5.46(9)
Wind energy conversion systems, single accessory		P	P	P	P	P	Section 5.46(10)
Residential							
Adult foster care large group home		-	-	-	S	-	
Adult foster care small group home		S	S	-	-	-	
Convalescent and nursing homes		-	-	-	S	-	
Dwellings	Single family, detached	P	P	P	P	P	Section 5.47(1)
	Single family, attached	-	-	P	P	P	Section 5.47(1)
	Two family	-	-	P	P	P	
	Multiple family	-	-	-	P	P	
Senior housing: Independent living, assisted living and similar facilities		-	-	-	S	-	Section 5.47(2)
Rentals		P	P	P	P	P	Section 5.78
Boarding/Rooming House		S	S	-	-	-	

Table 5.26 Allowed Uses: Residential Zones						
P = Permitted Use by Right S = Special Land Use	R1	R2	R2A	R4	PC	Specific Requirements
Offices and Services						
Day care center/nursery	S	S	-	-	-	Section 5.51(1)
Recreation and Open Space						
Public parks/playgrounds	P	P	P	P	-	
Athletic courts	P	P	-	P	P	Section 5.55(1)
Public/Institutional						
Churches and customary related uses	P	P	P	P	P	
Colleges and universities	-	-	-	S	-	
Community centers	-	-	-	S	-	
Other Uses						
Essential service, publicly owned	P	P	P	P	P	
Site condominium	P	P	P	P	P	Section 5.47(3)

SECTION 4. Amendment to Title V, Chapter 51, Article 7, Section 5.46(1)(j) is hereby repealed in its entirety and replaced with the following:

5.46. Accessory Buildings and Uses¹

- (1) Accessory Buildings and Structures.
- (j) Prohibited uses within detached accessory structures or accessory structures connected by a breezeway or similar structure:

1. May not contain features that form a habitable dwelling unit or create a second dwelling unit.

2. These structures may contain utility sinks, one bathroom, and refrigeration units. Full kitchen facilities that include a range or stove are prohibited.

3. Rooms within accessory structures may be used for additional sleeping quarters for the owner, or resident, and their immediate family provided that these rooms may not be rented out as short or long term rentals for any length of time.

SECTION 5. Amendment to Title V, Chapter 51, Article 8, Section 5.78 is hereby repealed in its entirety and replaced with the following:

5.78. Renting of Residential Properties

- Renting of residential properties, including but not limited to homes, condos, apartments, townhouses, and duplexes, as short or long term rentals, regardless of the underlying zoning district, shall comply with the following standards:
1. Short and long term renting of entire residential structures is permitted in any zoning district.

2. No exterior signage advertising the rental shall be allowed.

3. Accessory Structures may not be rented to separate individuals or groups.

4. Short term renting of individual rooms to separate individuals or groups is prohibited and shall be considered a bed and breakfast, which requires special land use approval under Article 13.

5. Long term renting of no more than one (1) individual room in a residential structure is permitted, as long as the structure is owner occupied.

SECTION 6. Severability.
No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 7. Effective Date.
This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 782 was adopted on the 15th day of May, 2017 A.D., by the Charlevoix City Council as follows:

Motion by: Councilmember Hagen
Seconded by: Councilmember Cole

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen
Nays: None

State of Michigan)
) ss
City of Charlevoix)

- B. Lake Michigan Beach/Park Avenue Fence Donation
- City Manager Heydlauff recalled the proposed fence donation along Park Avenue in Lake Michigan Beach Park. Pursuant to the Donation Acceptance Policy, the Planning Commission reviewed and extensively discussed this donation but referred it to Council without making a recommendation. He stated this item was posted for a Public Hearing and Staff marked where the fence would be located in the park as Council requested. John Campbell recalled in detail the history of circumstances surrounding the proposed fence donation.
- Mayor Kurtz opened the public hearing at 7:11 p.m.

Mary Lynn Heid, Park Avenue, was not in favor and questioned whether the fence would eventually encompass the entire park.

Larry Sullivan restated his concern with lost parking in the City and was not in favor.

Shelly Langeweg, Park Avenue, was not in favor and didn't see how it would work.

Joy Price, Park Avenue, was not in favor and felt the fence would not deter parking along the street.

Bob Timms was not in favor and felt the fence would create a lot of maintenance for the City.

Mike Doherty was not in favor and felt that the fence could be moved to the ridgeline.

The public hearing was closed at 7:21 p.m.

Councilmember Perron noted that the timing of the donation was not appropriate citing the City's cost to install, to remove for future street improvements and to reinstall. Discussion continued. Mr. Campbell noted that the plan could potentially be amended to include more parking spaces or to alter Park Avenue to a one-way street. He was not amendable to moving the fence to the ridgeline. Mr. Campbell stated that his goal was to protect the park. Council voiced their opinions, looked for compromises and questioned Mr. Campbell further.

Motion by Councilmember Perron, second by Councilmember Gibson, that we table this issue in lieu of further designs in the future which might include the fence being pushed back.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

7. All Other Actions & Requests

A. East Park Planter Design and Planting Donation

City Manager Heydlauff stated that Site Planning contacted the City about donating design work, materials and installation for the planters located in the vicinity of the Harbormaster building using solicited donations. The Planning Commission reviewed the proposal at their May 8th meeting and unanimously recommended that City Council accept the donation. He stated that given the timeline for this donation and the desire to have it complete prior to the summer season, Council could waive the public hearing requirement and adopt immediately.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Oleksy, to accept the East Park planter design, material and installation donation from Site Planning.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

B. 2017 Infrastructure Construction

DPW Superintendent Elliott stated that the 2017 infrastructure improvements include the 100 block of West Hurlbut Avenue, the 100 block of Antrim Street and the 200 block of Prospect Street. We advertised for sealed bids for this work and the low bidder was MDC Contracting for a total price of \$984,242. The bid amount is within the budget.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Kalbfell, second by Councilmember Hagen, to accept the proposal from MDC Contracting, Inc. of Charlevoix, Michigan in the amount of \$984,242.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

C. Motor Pool Vehicle Purchases

DPW Superintendent Elliott stated that the budget includes the purchase of a two-wheel drive dump truck and utility truck. Through the State's MiDEAL program, we are able to purchase a Ford 550 dump truck from Signature Ford for \$49,111 and a Chevrolet 2500 utility truck from Berger Chevrolet for \$46,578. The cost of the utility truck is approximately \$1,600 more than budgeted while the dump truck is approximately \$10,000 under budget. There were no local dealerships that participate in MiDEAL for these specialized vehicles.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Councilmember Perron, second by Councilmember Kalbfell, to authorize the purchase the Ford 550 [dump truck from Signature Ford, of Owosso, Michigan for \$49,111] and the Chevrolet 2500 [utility truck with utility box from Berger Chevrolet of Grand Rapids, Michigan for \$46,578] as requested by Pat Elliott, the DPW Superintendent.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

D. Pavement Marking 2017

DPW Superintendent Elliott stated that \$17,000 was allocated in the budget for pavement marking downtown. We advertised for sealed bids for this work and the low bid is under budget by approximately \$1,500. He stated we have used PK Contracting in the past and were satisfied with their work.

Mayor Kurtz opened the item to public comment.

Larry Sullivan respectfully requested that stripes not be painted on Antrim Street at the intersection of State Street because it causes confusion with visitors.

Bob Timms felt there was too much yellow striping which eliminates some parking and he suggested moving the stripe over on this side of Antrim Street.

The item was closed to the public.

Motion by Councilmember Gibson, second by Councilmember Kalbfell, to accept the bid from PK Contracting in the amount of \$15,360.35 and have them schedule this work.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

E. Solid Waste Collection Discussion

Staff Planner Lucas stated that the City currently administers a solid waste ordinance. Some concerns were identified by the public and City officials including trash pick-up schedules and potential inconsistencies regarding solid waste in various sections of the City code. Staff proposed establishing an ad hoc committee with two Planning Commissioners and one or two City Council members to explore the issue. At their May 8th meeting, the Planning Commission appointed Judy Clock and Nelson Fletcher to the committee. Council agreed to establish a Solid Waste Ordinance Ad Hoc Committee.

Mayor Kurtz opened the item to public comment.

Maureen Owens suggested that the committee look at enhanced recycling including curbside.

The item was closed to the public.

Motion by Councilmember Cole, second by Councilmember Kalbfell, to nominate Councilmember Gibson [and appoint her to the Solid Waste Ordinance Ad Hoc Committee.]

Yeas: Kalbfell, Perron, Cole, Oleksy, Hagen

Nays: None

Abstain: Gibson

Motion by Councilmember Gibson, second by Councilmember Oleksy, to nominate Councilmember Hagen [and appoint him to the Solid Waste Ordinance Ad Hoc Committee.]

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy

Nays: None

Abstain: Hagen

F. US-31 Configuration Recommendation to MDOT

City Manager Heydlauff recalled that last month, representatives from the Michigan Department of Transportation (MDOT) presented information to Council regarding the potential reconfiguration of US-31 from four lanes to three. Citing statistics, MDOT indicated that this configuration would reduce traffic crashes and expedite travel through town. He stated that MDOT controls the road configuration and any decision made about it is solely the choice of MDOT, however they would like local support for this decision from Council. He stated that surface improvements would be made as well as improving pedestrian and bicycle safety.

Mayor Kurtz opened the item to public comment.

Mike Doherty was not in favor of reducing the roadway to two lanes.

Kirby Dipert noted that the traffic backup at the bridge would likely increase and he expressed concern with future plans for the old high school and safe crossing.

The item was closed to the public.

Traffic patterns were discussed by Council and the City Manager with several suggestions proposed for MDOT.

Motion by Councilmember Oleksy, second by Councilmember Gibson, that the Charlevoix City Council supports a three lane configuration of US Highway 31, that the Mayor, City Manager, and other officials are directed to convey this message to MDOT, and that City Staff should study infrastructure improvements within the US Highway 31 right-of-way.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

G. Venetian Festival Road Closure

City Manager Heydlauff stated that after much discussion, the timing for the closure was approved by the DDA/Main Street Board. The Venetian Festival committee requested to close Bridge Street on Wednesday evening and then again Thursday evening through Saturday midnight. He explained the details of the closure at length as well as planned emergency routes. The Charlevoix Township Fire Department will facilitate the placement and removal of the required MDOT signage for the closure.

Dan Barron stated that the Venetian committee is working on concepts for activities in the 200 block of Bridge Street and discussed several possibilities.

Mayor Kurtz opened the item to public comment.

Bill DuPont, Round Lake Bookstore, stated he is vehemently opposed to closing the street as it would affect his business. He questioned how he would take UPS delivery of 700-800 pounds of books each day.

Bob Borths, Olesons, was opposed to closing the street. He discussed the challenge of getting delivery semi trucks to his store.

The item was closed to the public.

Mayor Kurtz commented that many locals loved the street closure which helped make the festival a community event and he would like to find a way to accommodate the merchants. He stated that he was in favor of the street closure. City Manager Heydlauff noted that only Friday and Saturday deliveries would be affected. Logistics and possible solutions were discussed extensively.

Motion by Councilmember Hagen, second by Councilmember Gibson, to apply for an MDOT permit for the closure of US-31 on Wednesday, July 19th at 5 p.m. reopening at 12 a.m. and closing again on Thursday, July 20th at 5 p.m. through Saturday, July 22, 2017 at midnight and to direct City Staff to take measures to assist with truck deliveries during the closure.

Yeas: Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen

Nays: None

H. Park Land Sale Protection Charter Amendment Discussion

City Manager Heydlauff recalled that Council discussed options with the City Attorney for expanding the protection of the parks after the failed conservation easement proposal last fall. The language below would designate parks based on the recently approved Recreation Master Plan and Council would not be able to "un-designate" a park without voter approval. He stated that once a park or cemetery was designated, it could not be sold, leased or subdivided without the consent of a super-majority of City voters.

Amend Section 2.16(f) of the Charter of the City of Charlevoix to read:

f. *The Council shall not have the power to sell, divide, lease, partition, plat, subdivide, or dispose of any City park or cemetery, or any part thereof, unless specifically approved by two-thirds (2/3) of the electors voting thereon at any general or special election, except as provided for in "sub-section h" of this section. A City park shall include any property designated as a City park on the City's Recreation Master Plan or otherwise formally designated as a City park by official action of Council. The designation of property as a City park shall not be removed or changed without first being approved by the electors pursuant to this paragraph.*

Councilmember Gibson stated that she wanted to send the proposed language back to the City Attorney for some modifications. She would like to see the following activities prohibited outright: off road vehicles trails, constructing any future City facilities, industrial uses, logging and mining. She stated that she agreed with the existing uses of the park and potential expansion of those facilities. Council continued the discussion at length. Councilmember Kalbfell disagreed with prohibiting the above mentioned activities outright as it would be legislating into the future and felt that forthcoming Councils and voters should make any decisions.

Mayor Kurtz opened the item to public comment.

Larry Sullivan supported Councilmember Gibson but he suggested allowing oil/gas leases provided they were non-development.

The item was closed to the public.

Council directed the City Manager to have the City Attorney add the above prohibited language and define the term "facility."

I. Water Treatment Plant Stand-by Generator Purchase and Internal Loan

City Manager Heydlauff stated that the stand-by generator at the Water Treatment Plant was in desperate need of replacement. Prein & Newhof designed the specifications for a new generator and we obtained sealed bids. He suggested an interdepartmental loan from the Electric Fund to cover the cost. Shoreline Power Services had the low bid at \$234,175.

Mayor Kurtz opened the item to public comment.

Mike Doherty questioned whether electric bills would increase and the City Manager replied that the loan would not affect rates.

The item was closed to the public.

**CITY OF CHARLEVOIX
RESOLUTION NO. 2017-05-03**

**CITY OF CHARLEVOIX ELECTRIC DEPARTMENT/FUND TO THE CITY OF CHARLEVOIX WATER DEPARTMENT/FUND
INTERDEPARTMENTAL LOAN AGREEMENT**

WHEREAS, *the City of Charlevoix is a Michigan Municipal Corporation with principal offices located at 210 State Street, Charlevoix, Michigan, 49720; and*

WHEREAS, *the City of Charlevoix Electric Department and the City of Charlevoix Water Department are sub-units of the City of Charlevoix with their offices located in Charlevoix and whose primary mailing addresses are both 210 State Street, Charlevoix, MI 49720; and*

WHEREAS, *the City of Charlevoix is undertaking a water treatment plant improvement project in the City of Charlevoix; and*

WHEREAS, *the scope and funding necessary to undertake the water treatment improvement project was more than the City of Charlevoix Water Department/Fund has on hand; and*

WHEREAS, *all involved desired to undertake the water treatment improvement project; and*

WHEREAS, *the Electric Department/Fund has available funds on hand to loan funds to the water treatment plant improvement project without impairing its day to day operations; and*

WHEREAS, *the Electric Department is willing to loan the Water Department/Fund the necessary funds to fund the water treatment plant improvement project for which they do not have available cash; and*

WHEREAS, *the City of Charlevoix Water Department/Fund desires to borrow funds from the Electric Department/Fund under the interest rate and payment terms detailed below.*

NOW THEREFORE BE IT RESOLVED, *that*

- 1) *The City of Charlevoix Electric Department loans an amount not to exceed two hundred thirty-four thousand one hundred seventy-five dollars (\$234,175.00) to the City of Charlevoix Water Department /Fund;*
- 2) *That the term of the loan shall be for a period of five years commencing May 15, 2017;*
- 3) *The annual percentage rate of the loan shall be equal to the Annual Applicable Federal Rate established by the Federal Government of 2.05%;*
- 4) *That payment of principal and interest on the loan shall be made once a year on March 31;*
- 5) *That there shall be no penalty for pre-payment of the loan.*

RESOLVED *this 15th day of May, 2017 A.D.*

Resolution was adopted by the following yeas and nays vote:

Yeas: *Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen*

Nays: *None*

Motion by Councilmember Gibson, second by Councilmember Perron, to accept and approve an Interdepartmental Loan Agreement Resolution, as presented.

Yeas: *Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen*

Nays: *None*

Motion by Councilmember Hagen, second by Councilmember Gibson, to accept the bid from Shoreline Power Services in an amount not to exceed \$234,175.

Yeas: *Kalbfell, Perron, Gibson, Cole, Oleksy, Hagen*

Nays: *None*

- J. Council Appointments
Motion by Councilmember Gibson, second by Councilmember Oleksy, to reappoint John Campbell to the Historic District Commission, term expiring June 2020.
- Motion by Councilmember Cole, second by Councilmember Kalbfell, to reappoint David Miles to the Historic District Commission, term expiring June 2020.
- Motion by Councilmember Gibson, second by Councilmember Cole, to reappoint Key Heise to the Historic District Commission, term expiring June 2020.

8. **Reports & Communications**

- A. Public Comments
Annette Kuttner, Antrim Street, asked Council to consider installing a railing on the steps to the beach as well as providing one or two handicap spaces in front of the steps.
- Shelly Langeweg questioned why Michigan Beach Park is not maintained like other City assets and she felt it looked awful.
- Mary Eveleigh wanted an opinion from the City Attorney regarding conflict of interest and freedom of speech.
- B. City Manager Comments
City Manager Heydlauff noted that he attended the Michigan Public Power Association meetings last week and he shared several topics of discussion.
- He reminded Council of the Special Meeting called by Mayor Kurtz on May 17th at 2 p.m. to discuss the Lake Michigan Beach Playground and of the June 19th Council meeting at the Depot.
- City Manager Heydlauff congratulated Treasurer McGinn on completing her Michigan Certified Professional Treasurer certification training.
- C. Mayor & Council Comments
City Manager Heydlauff explained the invasive species eradication at Lake Michigan Beach for Councilmember Kalbfell.
- The Mayor noted that the audience has difficulty hearing Council and requested that the City Manager look for a solution.

9. **Other Council Business**

None.

10. **Adjourn**

The Mayor stated if there were no objections, the meeting would adjourn. There were no objections. Meeting adjourned at 9:19 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Regular Accounts Payable – 05/16/2017			
ABILITA	975.00	HART II, DELBERT W.	168.68
ACE HARDWARE	3,123.42	HERZOG, JOHN	50.00
ALL AREA TOWING	65.00	HYDE SERVICES LLC	76.80
ALL-PHASE ELECTRIC SUPPLY CO.	161.15	HYDRO CORP	515.00
ALTEC INDUSTRIES INC	1,252.47	IDEXX DISTRIBUTION INC.	2,388.78
AMERICAN WASTE INC.	2,095.16	JOHNNY MAC'S SPORTING GOODS	192.02
ARROW UNIFORM-TAYLOR L.L.C.	1,080.50	KERR, LORI	250.00
AT YOUR SERVICE PLUS INC	115.00	KSS ENTERPRISES	440.83
AUTO VALUE	436.97	LAKESHORE TIRE & AUTO SERVICE	52.87
AVFUEL CORPORATION	30,654.72	LIVE FROM CHARLEVOIX INC	500.00
BARNES, GLORIA	75.00	MAXX SUNGLASSES	358.89
BELLEFONTAINE, SARA	49.67	MCCARDEL CULLIGAN-PETOSKEY	50.00
BLOXSOM ROOFING & SIDING CO.	32,370.00	McGINN, KELLY A.	230.28
BREATHING AIR SYSTEMS	65.56	METTLER TOLEDO INC	419.68
BREITHAUP, GLORIA	436.32	MICHIGAN OFFICEWAYS INC	2,358.42
BS& A SOFTWARE	1,676.00	MILTONA TURF TOOLS & ACC	86.44
BY THE BAY WINDOW CLEANING SVCS.	357.00	MINE SAFETY APPLIANCES CO. LLC	534.73
CARQUEST OF CHARLEVOIX	959.46	MUNSON HEALTHCARE CHARLEVOIX	119.30
CHARLEVOIX AGENCY	462.56	MURRAY'S CREATIONS	120.00
CHARLEVOIX COTTAGE CARE INC.	1,350.00	NATIONAL PEN	219.49
CHARLEVOIX COUNTY NEWS	551.10	NETSOURCE ONE INC.	451.00
CHARLEVOIX COUNTY TREASURER	377.42	OLD DOMINION BRUSH	1,822.51
CHARLEVOIX GLASS INC.	280.38	OLESON'S FOOD STORES	74.93
CHARLEVOIX SEWER & DRAIN	2,912.00	OVERHEAD DOOR COMPANY	615.44
CHARLEVOIX TOWNSHIP	22,066.24	PARASTAR INC.	1,079.05
CHARTER COMMUNICATIONS	1,169.60	PERFORMANCE ENGINEERS INC	29,531.34
CINTAS CORPORATION	116.08	POWER LINE SUPPLY	14,764.00
CINTAS CORPORATION #729	74.33	PREIN & NEWHOF	240.00
CITY OF CHARLEVOIX - UTILITIES	36,183.74	PRESTON FEATHER	77.76
ELLIS, JESSICA	100.00	PRO WEB MARKETING LLC	30.00
ELLSWORTH FARMER'S EXCHANGE	167.05	PUTMAN, JODY	50.00
EMERGENCY MEDICAL PRODUCTS INC	691.20	QUICK CARE MEDICAL CENTER	105.00
EMILY PANTERA CONSULTING	1,650.00	RANGE TELECOMMUNICATIONS	116.40
FAMILY FARM & HOME	976.67	RESIDEX LLC	646.50
FICHTNER, KRISTIE	50.00	ROWE PROFESSIONAL SERVICES CO	110.00
FIDELITY GOLF SERVICES LLC	227.00	RTI LABORATORIES INC.	100.00
FISHER SCIENTIFIC	383.92	SCHOOL OF PLANNING, DESIGN & CONS	2,500.00
FREEDOM MAILING SERVICES INC.	2,263.43	SHORELINE POWER SERVICES INC.	351.96
GCSAA	380.00	SIGMA-ALDRICH RTC	54.22
GRAINGER	163.60	SOUND ENVIRONMENTS	826.84
HACH COMPANY	3,914.65	STRICKER'S OUTDOOR POWER EQUIP	376.60
HAMMERSMITH EQUIPMENT CO	5,095.10	STUART C IRBY CO	56.68
HARDY DIAGNOSTICS	178.68	TERMINAL SUPPLY CO	488.94
HARRELL'S	6,033.13	TRUCK & TRAILER SPECIALTIES	1,498.72

U S BANK	161.63	VRONDRAN, CAYTEE	50.00
UP NORTH PROPERTY SERVICES LLC	602.00	WILBERT BURIAL VAULT CO	206.64
USA BLUE BOOK	694.07		
VILLAGE GRAPHICS INC.	184.00	TOTAL	230,764.72

ACH Payments – 05/01/2017 to 05/08/2017

MI PUBLIC POWER AGENCY	9,672.29	VANTAGEPOINT (401 ICMA PLAN)	713.94
PAYMENT SERVICE NETWORK	235.70	VANTAGEPOINT (457 ICMA PLAN)	12,854.13
IRS (PAYROLL TAX DEPOSIT)	31,583.93	VANTAGEPOINT (ROTH IRA)	911.53
ALERUS FINANCIAL (HCSP)	420.00	MI PUBLIC POWER AGENCY	17,935.39
STATE OF MI (WITHHOLDING TAX)	4,589.47	TOTAL	78,916.38

Payroll Net Pay – Pay Period Ending 04/29/2017 (Paid 05/05/2017)

WELLER, LINDA JO	1,499.87	KIRINOVIC, THOMAS F.	537.72
HEYDLAUFF, MARK L.	2,445.18	SROUFE, MARC E.	323.70
GOLDING, JOYCE M.	1,132.69	SROUFE, PAMELA B.	99.73
DEROSIA, PATRICIA E.	941.36	MILAN, JANE E.	60.03
DOTSON, LINDSEY J.	1,421.14	ANZELL, BETH A.	545.50
LOY, EVELYN R.	1,050.16	HEID, THOMAS J	1,299.22
KLOOSTER, ALIDA K.	1,763.44	LEESE, ALAN K.	408.18
GOLOVICH, KAREN J.	970.67	GRUNCH, RONALD J.	213.33
SPENCLEY, PATRICIA L.	1,160.14	DAVIS, RONALD L.	185.91
PANOFF, ZACHARY R.	1,192.91	FAIRCHILD, GALEN W.	219.71
MILLER, FAITH G.	95.93	DAKROUB, JOSEPH E.	280.82
LEESE, MERRI C.	477.13	MASSON, DONALD J.	432.89
MCGINN, KELLY A.	1,618.00	KUSINA, DENNIS W.	248.87
DOAN, GERARD P.	1,603.59	LABLANCE, MAUREEN J.	249.64
SCHLAPPI, JAMES L.	1,047.58	LIVINGSTON, BRIAN D.	879.83
UMULIS, MATTHEW T.	1,255.27	VANLOO, JOSEPH G.	629.86
HANKINS, SCOTT A.	1,486.25	WYMAN, MATTHEW A.	1,505.74
ORBAN, BARBARA K.	1,192.25	BOSS, RYDER S.	438.47
TRAEGER, JASON A.	1,085.18	MILLER, WILLIAM S.	1,344.58
FLICKEMA, ANDREW M.	1,501.32	DOUGLAS, MARK	526.81
MATELSKI, KIMBERLY A.	1,188.90	STEVENS, JEFFREY W.	68.34
RILEY, DENISE M.	434.62	FUNKEY, KRAIG R.	235.49
WURST, RANDALL W.	945.38	MEGGISON, JERRY B.	118.05
MAYER, SHELLEY L.	1,380.84	RILEY, CASEY W.	298.06
HILLING, NICHOLAS A.	1,197.08	THORMAN, MIKAYLA R.	200.20
MEIER III, CHARLES A.	1,363.11	JONES, LARRY M.	251.25
ZACHARIAS, STEVEN B.	1,440.43	FLORE, ROBERT A.	906.19
EATON, BRAD A.	2,053.68	WILLSON, BRENDA R.	443.43
WILSON, TIMOTHY J.	2,294.71	BEAN, PETER J.	1,215.22
LAVOIE, RICHARD L.	1,652.85	FENNELL, DREW M.	242.27
STEVENS, BRANDON C.	1,629.38	RILEY, REBECCA J.	293.92
DRAVES, MARTIN J.	1,588.42	WHITLEY, TYLER J.	317.34
BROWN, STEPHANIE C.	1,042.18	MCMULLEN, DONALD R.	689.98
ANDERSON, ELIZABETH A.	1,151.81	TRAVERS, MANUEL J.	345.67
ELLIOTT, PATRICK M.	2,004.05	SILVA, JESSE L.A.	66.07
SCHWARTZFISHER, JOSEPH L.	973.54	RILEY, DANIEL A.	704.46
BRADLEY, KELLY R.	1,565.17	OCHS, GRACE L.	(55.00)
HART II, DELBERT W.	1,188.05	SWEM, DONALD L.	1,878.07
JONES, ROBERT F.	1,233.92	WHITLEY, ANDREW T.	1,958.72
DORAN, JUSTIN J.	1,454.31	MORRISON, KEVIN P.	1,106.28
MANKER JR, DAVID W.	596.77	HODGE, MICHAEL J.	1,259.66
MANKER SR, DAVID W.	796.02	JOHNSON, STEVEN P.	1,207.39
BECKER, MICHAEL S.	710.17	BISHAW, JAMES H.	693.99
HAWKINS, JAMES S.	346.70	GILL, DAVID R.	1,024.37
MCGHEE, ROBERT R.	1,079.93	MATTER, DAWSON K.	678.36
CRANDELL, ZACKARY R.	604.34	OCHS, GRACE L.	55.00
LEITNER, RYAN S.	805.15	BURNS, ANDREW J.	411.80
FERGUSON, ROYCE L.	392.53		
NEMECEK, ANDREW R.	281.92	TOTAL	85,381.14

Payroll Transmittal – 05/05/2017

4FRONT CREDIT UNION	307.69	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	191.88	COMMUNICATION WORKERS OF AMER	537.32
AMERICAN FAMILY LIFE	461.64	MI STATE DISBURSEMENT UNIT	401.83
BARRY COUNTY TRIAL COURT	20.00	POLICE OFFICERS LABOR COUNCIL	251.25
CHAR EM UNITED WAY	59.00	PRIORITY HEALTH	2,014.96
CHARLEVOIX STATE BANK	1,284.62	TOTAL	5,680.19