

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, August 1, 2016 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

1. Pledge of Allegiance

2. Roll Call

Mayor: Gabe Campbell
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw
Members Absent: None
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

Mayor Campbell read a thank you note from the Boss family regarding the celebration of life for Dale Boss.

4. Inquiry Regarding Conflicts of Interest

Councilmember Hagen confirmed with Council that he did not have a conflict with the Cherry Republic agenda item.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – July 18, 2016 Regular Meeting
- B. Special Accounts Payable Check Register – July 18, 2016
- C. Special Accounts Payable Check Register – July 21, 2016
- D. Regular Accounts Payable Check Register – August 2, 2016
- E. ACH Payments – July 18, 2016 to July 29, 2016
- F. Payroll Check Register – July 29, 2016
- G. Payroll Transmittal – July 29, 2016
- H. Tax Disbursement – July 21, 2016
- I. Appoint Alida Klooster as 2016 MERS Officer Delegate and Kelly McGinn as the alternate

Motion by Councilmember Gibson, second by Councilmember Hagen, to approve the Consent Agenda.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

6. Public Hearings & Actions Requiring Public Hearings

None.

7. All Other Actions & Requests

- A. Micro Brewer Liquor License: Cherry Republic, Inc.
City Manager Heydlauff indicated that Cherry Republic is seeking support from City Council to obtain a Micro Brewer liquor license for their business located at 221 Bridge Street. The Clerk has reviewed and approved the application package.

CITY OF CHARLEVOIX
RESOLUTION NO. 2016-08-01
MICHIGAN LIQUOR CONTROL COMMISSION
LOCAL GOVERNMENT LIQUOR LICENSE APPROVAL
(Authorized by MCL 436.1501)

At a regular meeting of the City of Charlevoix City Council called to order by Mayor Gabe Campbell, on August 1, 2016 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Supernaw and supported by Councilmember Cole that the application from Cherry Republic, Inc. for the following license(s): Micro Brewer, to be located at 221 Bridge Street, Charlevoix, MI 49720

be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 1st day August, 2016 A.D.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Supernaw, second by Councilmember Cole, to approve Resolution 2016-08-01 Local Government Liquor License Approval.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

B. Conservation Easement Ballot Language

The purpose of the petition was to require the City Council to grant conservation easements to Little Traverse Conservancy for Mt. McSaubia Recreation Area and Lake Michigan Beach Park to protect the recreational and environmental values of these areas in perpetuity and limit development of the properties to existing uses and existing facilities. City Manager Heydlauff stated that Mr. Campbell submitted 490 signatures to the Clerk for verification, of which 416 were found to be valid which entitled the Charlevoix Conservation Easement Committee the ability to put the question of an easement before the voters on the November 8, 2016 ballot. City Attorney Howard drafted the ballot proposal language consistent with both the petition language and State law, as written in the

attached Resolution. If City Council approves the Resolution, then the proposed ballot language will be forwarded to the Attorney General for final approval. Once approved, the question will be voted upon by the citizens of Charlevoix in November. City Manager Heydlauff clarified that Council was not endorsing the proposal at this meeting, but only approving the ballot language itself.

CITY OF CHARLEVOIX
RESOLUTION NO. 2016-08-02
CONSERVATION EASEMENT BALLOT LANGUAGE

WHEREAS, *ballot petitions have been submitted to the City of Charlevoix with sufficient signatures to request approval by voters of the following amendment to Article II, Section 2.16(h) of the City Charter: “The Council shall grant to Little Traverse Conservancy conservation easements ensuring that Mt. McSaubas Recreation Area and Lake Michigan Beach Park will always be managed to protect the environmental and outdoor recreational values of these areas, provided that the development restrictions contained in the conservation easements shall not apply to current uses and structures in portions of Mt. McSaubas Recreation Area and Lake Michigan Beach Park, including presently existing uses and structures in use as the water treatment plant, parking areas, ski areas, skating pond and other uses in existence as of November 8, 2016, which uses and structures shall be allowed to continue, but the physical area shall not be expanded”; and*

WHEREAS, *state law requires that the ballot language be phrased as a question and be no more than 100 words in length; and*

WHEREAS, *the City Council is required to provide ballot language for the proposed amendment consistent with state law through adoption by resolution; and*

WHEREAS, *the City Attorney has crafted ballot language that is consistent with the language on the petition initiative but is also consistent with the requirements of state law.*

NOW THEREFORE BE IT RESOLVED, *that the City of Charlevoix City Council hereby adopts the following ballot language for the potential amendment of the City Charter and directs the Clerk to take appropriate action to put the question on the ballot for the November 2016 general election:*

Shall Article II, Section 2.16 (h) of the Charlevoix City Charter be amended to require the City to grant Little Traverse Conservancy conservation easements ensuring that Mt. McSaubas Recreation Area and Lake Michigan Beach Park will always be managed to protect the environmental and outdoor recreational values of these areas, but also allow current uses and structures in portions of Mt. McSaubas Recreation Area and Lake Michigan Beach Park, including presently existing uses and structures in use as the water treatment plant, parking areas, ski areas, skating pond and other uses in existence as of November 8, 2016?

RESOLVED *this 1st day of August 2016 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Gibson, second by Councilmember Perron, to approve Resolution 2016-08-02 Conservation Easement Ballot Language.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

8. Reports & Communications

A. Public Comments
None.

B. City Manager Comments
City Manager Heydlauff stated that Staff met with the health insurance agent and the three plans remain virtually unchanged. He expressed condolences to the family of former Mayor Dave Novotny on behalf of the City.

C. Mayor & Council Comments
Councilmember Supernaw requested that the DPW Staff be recognized for their extra efforts during Venetian Festival: Superintendent Pat Elliott, Kevin Morrison, Steve Johnson, Mike Hodge, Justin Doran, Joe Swartzfisher, Bob Jones, Dave Manker, Sam Stewart, Michael Becker, Cam Alden, Jacob Stants, Barry Mumich, Zach Shepard, Jim Bishaw, Riley Kibler, Oliver Deyong, Alexis Smith, Isabell Hess, and Bob McGhee.

9. Other Council Business

None.

10. Adjourn

Council generally agreed to adjourn at 7:10 p.m.

Joyce M. Golding

City Clerk

Gabe Campbell

Mayor

Special Accounts Payable – 07/21/2016			
AT&T	2,226.90	GREAT LAKES ENERGY	213.74
AT&T LONG DISTANCE	45.55	METLIFE SMALL BUSINESS CENTER	727.93
AT&T MOBILITY	91.69	PRIORITY HEALTH	39,508.34
CHARLEVOIX STATE BANK	3,295.44	VERIZON WIRELESS	56.72
CITY OF CHARLEVOIX - MISC	7,159.66	VISION SERVICE PLAN	489.49
DELTA DENTAL	3,788.21	TOTAL	57,603.67

Regular Accounts Payable – 08/02/2016			
AIRGAS USA LLC	61.60	MATELSKI LUMBER CO	1,583.52
ALL-PHASE ELECTRIC SUPPLY CO.	1,485.27	MAYER, SHELLEY L.	41.00
AMERICAN WASTE INC.	50.00	McGINN, KELLY	41.00
ANYBATTERY INC.	230.45	MDC CONTRACTING LLC	743.92
ASPLUNDH TREE EXPERT CO	3,592.00	METTLER TOLEDO INC	419.68
AT YOUR SERVICE PLUS INC	230.00	MICHIGAN MUSHROOM MARKET LLC	91.00
AVFUEL CORPORATION	86,524.98	MICHIGAN RURAL WATER ASSN	650.00
B & L SOUND INC	642.80	MILAN, JANE	68.91
BEAVER RESEARCH COMPANY	312.84	MOBLO, KAYLA	45.00
BERG, REBECCA	122.00	MYER, ELIZABETH A.	110.99
BLARNEY CASTLE OIL CO	720.12	NEOFUNDS BY NEOPOST	5,010.00
BOB MATHERS FORD	119.41	NORTHERN CREDIT BUREAU	432.38
CARLSON - DIMOND & WRIGHT INC	93.06	NORTHERN MICHIGAN REVIEW INC.	1,075.89
CEBULSKI, DEVON	36.81	NORTHWEST DESIGN GROUP	6,593.00
CENTRAL LAKE ARMOR EXPRESS	55.00	OLSON BZDOK & HOWARD	3,908.20
CHARLEVOIX AREA CHAMBER	6,700.00	OSTLUND PEST CONTROL LLC	580.00
CHARLEVOIX COUNTY TREASURER	306.07	PANOFF, ZACH	41.00
CHARLEVOIX DISTRICT LIBRARY	129.39	PARASTAR INC.	1,586.11
CVX GROUNDHOG SHADOW FEST	24.00	PERFORMANCE ENGINEERS INC	8,141.50
CHARLEVOIX SCREEN MASTERS INC	1,303.50	PINE HILL NURSERY	54.00
CHARLEVOIX TOWNSHIP	15.23	PLUMM, GERALDINE	44.78
CINTAS CORPORATION #729	78.80	PLUNKETT & COONEY	598.36
COOK FAMILY FARMS	61.00	POLYDYNE INC	379.50
CREMONTE, BRIAHNA	200.00	POND HILL FARM LLC	135.00
CRYSTAL FLASH ENERGY	782.12	POWER LINE SUPPLY	836.20
DCASSESSING SERVICES	4,371.08	PRECISION DATA PRODUCTS	250.29
DeROSIA, PATTY	41.00	PREFERRED WASTE 2 LLC	425.00
DHASELEER, CARL	76.00	PREIN & NEWHOF	45,339.36
DITCH WITCH SALES OF MICHIGAN	224.83	PRESTON FEATHER	355.23
DOAN, GERARD	41.00	REHMANN-ROBSON & CO	300.00
DORNBOS SIGN INC.	67.65	ROLOFF, ROBERT	41.00
ELLIOTT, PATRICK M.	41.00	ROTARY CLUB OF CHARLEVOIX	37.50
ELLSWORTH FARMER'S EXCHANGE	62.78	RUSSELL, JACK	800.00
ETNA SUPPLY	3,521.09	RUSTIC BAKER	50.00
EVANS, HAL	41.00	SCHMUCKAL OIL CO	594.96
FARMER WHITE'S	75.00	SECURITY SANITATION INC.	95.00
FASTENAL COMPANY	130.71	SELL, JENNIFER	55.00
FERGUSON & CHAMBERLAIN	715.00	SHINDORF BUILDERS	615.00
FISHER SCIENTIFIC	475.93	SHIPPY, BILL	30.00
FOX CHARLEVOIX	591.44	SITE PLANNING DEVELOPMENT INC	4,600.00
GERBER HOMEMADE SWEETS	37.00	SPARTAN DISTRIBUTORS INC	509.26
GINOP SALES INC	384.26	SPARTAN STORES LLC	68.04
GLOBAL EQUIPMENT COMPANY	18.45	SPEEDWRENCH INC.	285.00
GOLDING, JOYCE	41.00	SPICER GROUP INC	877.50
GORDON FOOD SERVICE	118.73	STANDARD ELECTRIC CO	408.95
GRIFFIN BEVERAGE CO	106.00	STRICKER'S OUTDOOR POWER	665.00
GRP ENGINEERING INC.	765.04	STUART C IRBY CO	1,950.00
HALE, DREW M	650.00	SUPERIOR MECHANICAL	1,766.33
HANKINS, SCOTT	41.00	SWEM, DONALD L.	41.00
HEID, THOMAS J.	41.00	SYSTEMS SPECIALISTS INC	300.00
HEP'S HOMEBAKED GRANOLA	27.00	T & R ELECTRIC	20,613.00
HEYDLAUFF, MARK L	41.00	THE ACCIDENTALS LLC	400.00
HOLIDAY COMPANIES	5,578.31	THIESSEN, LINDA	100.00
HYDE SERVICES LLC	1,370.76	TIME EMERGENCY EQUIPMENT	588.75
INTERWATER FARMS INC	305.00	TIMMS, ROBERT	200.00
J & B MEDICAL SUPPLY INC.	248.88	TRAVERSE REPRODUCTION	198.60
KIRINOVIC, THOMAS	41.00	UP NORTH PROPERTY SERVICES LLC	4,389.00
KIWANIS CLUB OF CHARLEVOIX	39.00	UTILITY FINANCIAL SOLUTIONS	7,000.00
KLOOSTER, ALIDA K.	41.00	WELLER, LINDA	41.00
KMart	159.51	WORK & PLAY SHOP	231.96
KSS ENTERPRISES	1,972.94	WURST, RANDALL W.	41.00
LAKESHORE TIRE & AUTO SERVICE	424.00	WYMAN, MATTHEW A.	41.00
LOTTIE'S BAGELS	149.00	TOTAL	254,466.51

ACH Payments – 07/18/2016 to 07/29/2016			
MI PUBLIC POWER AGENCY	41,529.72	VANTAGEPOINT (401 ICMA PLAN)	699.94
MI PUBLIC POWER AGENCY	18,564.61	VANTAGEPOINT (457 ICMA PLAN)	12,773.90
MI PUBLIC POWER AGENCY	207,128.97	VANTAGEPOINT (ROTH IRA)	721.53
IRS (PAYROLL TAX DEPOSIT)	37,769.28	MERS (DEFINED BENEFIT PLAN)	43,022.52
ALERUS FINANCIAL (HCSP)	420.00		
STATE OF MI (WITHHOLDING TAX)	5,489.59	TOTAL	368,120.06

Payroll Net Pay – Pay Period Ending 07/23/2016 (Paid 07/29/2016)			
WELLER, LINDA JO	1,481.58	PANOFF, ZACHARY R.	1,180.04
HEYDLAUFF, MARK L.	2,118.60	MILLER, FAITH G.	17.20
GOLDING, JOYCE M.	1,082.62	LEESE, MERRI C.	389.77
DEROSIA, PATRICIA E.	586.08	MCGINN, KELLY A.	1,492.91
LOY, EVELYN R.	1,029.15	JONES, JANET M.	410.94
KLOOSTER, ALIDA K.	1,554.10	DOAN, GERARD P.	1,558.33
GOLOVICH, KAREN J.	960.42	SCHLAPPI, JAMES L.	1,429.68
SPENCLEY, PATRICIA L.	1,309.80	UMULIS, MATTHEW T.	1,381.65

HANKINS, SCOTT A.	2,107.45	KIBLER, RYLEE A.	524.54
ORBAN, BARBARA K.	1,451.25	HESS, ISABEL L.	184.38
TRAEGER, JASON A.	1,316.71	KIRINOVIC, THOMAS F.	312.79
FLICKEMA, ANDREW M.	1,583.50	STEBE, LAURA A.	41.56
MATELSKI, KIMBERLY A.	1,118.59	BITELY, KATHERINE A.	438.48
EVANS JR, HALBERT K.	1,468.90	MILAN, JANE E.	951.84
KLOOSTER, PATRICK H.	1,001.82	KIRINOVIC, CHANDLER E.	532.56
BEARINGER, ASHLEY L.	980.01	BERNIER, RACHEL M.	653.59
ENGSTROM, TYLER A.	638.20	MACGILLIVRAY, RAYMOND L.	604.01
GROSBERG, ASHLEY M.	949.32	SABSOOK, SARA E.	498.98
SOFIA, KELSEY L.	551.96	CRANDELL, ZACKARY R.	284.70
VANLOO, JORDAN C.	798.36	PARKER-DROST, HERO	430.59
GREENE, GLORIA C.	663.05	HOLECHECK, JENNACA R.	584.43
DAVIS, LEAH R.	642.76	BARNEVELD, VLADIMIR R.	35.24
TELGENHOF, WILL G.	760.90	HEID, THOMAS J	1,272.04
WILLIAMS, BRANDON S.	610.07	LEESE, ALAN K.	427.12
GREYERBIEHL, KELLY M.	707.90	GRUNCH, RONALD J.	245.63
ROLOFF, ROBERT P.	1,446.06	DAVIS, RONALD L.	233.45
RILEY, DENISE M.	472.74	FAIRCHILD, GALEN W.	276.39
WURST, RANDALL W.	1,276.79	DAKROUB, JOSEPH E.	282.96
MAYER, SHELLEY L.	1,585.05	MASSON, DONALD J.	511.02
HILLING, NICHOLAS A.	1,604.91	KUSINA, DENNIS W.	243.37
MEIER III, CHARLES A.	1,909.08	LABLANCE, MAUREEN J.	246.52
ZACHARIAS, STEVEN B.	1,379.73	GLOWNEY, TRAVIS T.	311.28
EATON, BRAD A.	2,012.10	MYER, ELIZABETH A.	1,653.03
WILSON, TIMOTHY J.	2,027.44	VANLOO, JOSEPH G.	786.68
LAVOIE, RICHARD L.	1,922.11	WYMAN, MATTHEW A.	1,006.89
STEVENS, BRANDON C.	1,690.78	SCHRADER, LOU ANN	637.04
DRAVES, MARTIN J.	1,600.75	BOSS, RYDER S.	973.60
BROWN, STEPHANIE C.	540.95	MILLER, WILLIAM S.	960.02
SOMERVILLE, DAVID A.	991.83	HOUSER, JAMES F.	543.18
ELLIOTT, PATRICK M.	1,961.37	JONES, LARRY M.	120.18
SCHWARTZFISHER, JOSEPH L.	1,264.16	BEAN, PETER J.	248.17
BRADLEY, KELLY R.	1,342.43	TIMMS, ROBERT N	46.17
HART II, DELBERT W.	1,159.50	EVELEIGH, MARY J.	46.17
JONES, ROBERT F.	1,721.09	GERBER, SAMUEL A.	151.91
DORAN, JUSTIN J.	1,702.97	KLINGER, LUCAS D.	640.99
MANKER JR, DAVID W.	508.66	KLINGER, BRADLEY W.	436.52
MANKER SR, DAVID W.	751.61	WILLIAMS, SYDNEY K.	438.45
BECKER, MICHAEL S.	664.46	SWEM, DONALD L.	1,833.27
SHEPARD, ZACHARY N.	539.52	WHITLEY, ANDREW T.	1,664.10
MCGHEE, ROBERT R.	1,095.15	MORRISON, KEVIN P.	1,803.77
STANTS, JACOB W.	656.35	HODGE, MICHAEL J.	1,301.02
BLOOMER, GABRIELLE J.	537.89	JOHNSON, STEVEN P.	1,728.38
STEWART, SAMUEL D.	571.94	BISHAW, JAMES H.	685.74
SMITH, ALEXIS M.	577.18	PETERS, MEGAN M.	586.21
ALDEN, CAMDEN D.	441.99	MILAN, BAC P.	286.93
MUMICH, BARRY J.	571.94	GILL, DAVID R.	1,246.38
SKROCKI, JACOB D.	339.01	TODD, RICHARD D.	321.62
DEYOUNG III, OLIVER A.	409.11	TOTAL	102,884.16

Payroll Transmittal – 07/29/2016

4FRONT CREDIT UNION	228.46	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	166.74	COMMUNICATION WORKERS OF AMER	489.93
AMERICAN FAMILY LIFE	379.74	MI STATE DISBURSEMENT UNIT	401.83
CHAR EM UNITED WAY	56.00	PRIORITY HEALTH	1,960.77
CHARLEVOIX STATE BANK	1,286.16	TOTAL	5,119.63

Tax Disbursement – 07/21/2016

CITY OF CHARLEVOIX - TAXES DUE	21,185.94	TOTAL	21,185.94
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