

**CITY OF CHARLEVOIX**  
**REGULAR CITY COUNCIL MEETING MINUTES**  
**Monday, October 17, 2016 – 7:00 p.m.**  
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

**1. Pledge of Allegiance**

**2. Roll Call**

Mayor: Gabe Campbell  
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw  
Members Absent: None  
City Manager: Mark Heydlauff  
City Clerk: Joyce Golding

**3. Presentations**

**A. Annual Audit – Steve Peacock, Rehmann**

Steve Peacock, Rehmann Robson, presented an overview of the City's financial audit, fiscal year ending March 31, 2016 and answered questions from Council.

**4. Inquiry Regarding Conflicts of Interest**

Councilmembers Hagen and Kurtz disclosed that they hold downtown liquor license however, Council confirmed that this did not constitute a conflict of interest. Councilmember Kurtz recused himself from the Commercial Redevelopment District item as he owns property in the proposed district.

**5. Consent Agenda**

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – October 3, 2016 Regular Meeting
- B. Regular Accounts Payable Check Register – October 18, 2016
- C. ACH Payments – September 30, 2016 to October 11, 2016
- D. Payroll Check Register – October 7, 2016
- E. Payroll Transmittal – October 7, 2016
- F. Tax Disbursement – October 18, 2016
- G. Accept 2015/2016 Financial Audit

Motion by Councilmember Gibson, second by Councilmember Hagen, to approve the Consent Agenda.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron  
Nays: None  
Absent: None

**6. Public Hearings & Actions Requiring Public Hearings**

**A. Public Hearing and Establish a Commercial Redevelopment District**

City Manager Heydlauff presented the Commercial Redevelopment District proposal which is similar to an Industrial Development District in that it provides an avenue for a business to apply for tax abatement on new investment within the district. He requested Council approve the Charlevoix Main Street Commercial Redevelopment District No. 1 (CRD) mirroring the boundaries of the Main Street District (a subset of the DDA.) He stated that the CRD has no connection to the DDA and does not change how the DDA operates.

City Manager Heydlauff explained that upon Council's approval, notice must then be given to other taxing entities after which businesses within the district may apply to Council for tax abatement in accordance with the Commercial Facilities Exemption Certificate Policy. He explained the point system of the proposed Policy. The Policy would take into account the jobs created by a project, the investment made in the project, and some important factors identified by our Main Street Program as ways to earn points toward the number of years the tax is abated. He noted that granting tax abatement would not affect current tax revenue. City Manager Heydlauff felt that establishing a CRD would be a great tool in our tool chest toward recruiting new businesses in the downtown and helping existing businesses expand.

He stated that in accordance with Public Act 255 of 1978 all property owners within the proposed CRD were noticed via certified mail as well as a public hearing is being held at this meeting. City Manager Heydlauff noted that most properties within the district are commercial and residential properties are not eligible. There is however, incentive to redevelopment properties as mixed-use.

Councilmember Gibson commented that she liked the idea of rehabilitating commercial property.

City Manager Heydlauff indicated that CRDs are not widely used in Northern Michigan and cited Gaylord as being one community that is involved. He recommended that Council approve the district and policy.

Mayor Campbell opened the item to public comment at 7:26 p.m.

Gordon Flynn, Edgewater Inn resident, stated that his property is residential and questioned what cost would be incurred to residential properties with the approval of the CRD. City Manager Heydlauff clarified that it will not cost anything and it will not change the use of Mr. Flynn's condo. He reiterated that the CRD is an incentive for commercial property owners to apply for tax abatement if they invest in a business property.

Vel Kammerman, CSD property owner, questioned what was eligible for abatement. City Manager Heydlauff read aloud the definition of "restored facility" from the *Commercial Redevelopment Act* provided by the Michigan Economic Development Corporation. In summary, any "changes to obsolete commercial property as may be required to restore the property to economically efficient condition" would be eligible.

John Haggard, downtown property owner, questioned whether adding additional stories to his buildings would qualify for abatement and City Manager Heydlauff responded affirmatively.

The item was closed to the public at 7:32 p.m.

City Manager Heydlauff confirmed that it would be prudent to promote the CRD to spur downtown economic development.

**CITY OF CHARLEVOIX**  
**RESOLUTION NO. 2016-10-01**  
ESTABLISH A COMMERCIAL REDEVELOPMENT DISTRICT

- WHEREAS,** pursuant to PA 255 of 1978, the City of Charlevoix has the authority to establish “Commercial Redevelopment Districts” within the City of Charlevoix at request of a commercial business enterprise or on its own initiative; and
- WHEREAS,** the City of Charlevoix on its own initiative prompted the establishment of the Commercial Redevelopment District for an area in the vicinity of properties fronting Michigan Ave. and Bridge St. between Dixon Ave. and Hurlbut Ave., and east of State St. between Park Ave. and W. Hurlbut Ave., located in the City of Charlevoix’s Main Street District hereinafter described; and
- WHEREAS,** the City Council of the City of Charlevoix determined that the district meets the requirements set forth in section 5 of PA 255 of 1978; and
- WHEREAS,** written notice has been given by certified mail to all owners of real property located within the proposed district as required by section 5(3) of PA 255 of 1978; and
- WHEREAS,** on October 17, 2016 a public hearing was held and all residents and taxpayers of the City of Charlevoix were afforded an opportunity to be heard thereon; and
- WHEREAS,** the City Council deems it to be in the public interest of the City of Charlevoix to establish the Commercial Redevelopment District as proposed.

**NOW THEREFORE BE IT RESOLVED,** by the City Council of the City of Charlevoix that the following described parcel(s) of land situated in the City of Charlevoix, County of Charlevoix, and State of Michigan, to wit:

|        |                |     |               |      |     |
|--------|----------------|-----|---------------|------|-----|
| PARCEL | 052-195-009-00 | 111 | PINE RIVER LN | UNIT | 9   |
| PARCEL | 052-195-016-00 | 111 | PINE RIVER LN | UNIT | 16  |
| PARCEL | 052-197-017-00 | 104 | DIXON AVE W   | UNIT | 17  |
| PARCEL | 052-197-028-00 | 104 | DIXON AVE W   | UNIT | 28  |
| PARCEL | 052-197-007-00 | 104 | DIXON AVE W   | UNIT | 7   |
| PARCEL | 052-197-018-00 | 104 | DIXON AVE W   | UNIT | 18  |
| PARCEL | 052-197-029-00 | 104 | DIXON AVE W   | UNIT | 29  |
| PARCEL | 052-197-008-00 | 104 | DIXON AVE W   | UNIT | 8   |
| PARCEL | 052-197-019-00 | 104 | DIXON AVE W   | UNIT | 19  |
| PARCEL | 052-195-035-00 | 111 | PINE RIVER LN | UNIT | 35  |
| PARCEL | 052-195-036-00 | 111 | PINE RIVER LN | UNIT | 36  |
| PARCEL | 052-197-004-00 | 104 | DIXON AVE W   | UNIT | 4   |
| PARCEL | 052-197-015-00 | 104 | DIXON AVE W   | UNIT | 15  |
| PARCEL | 052-197-026-00 | 104 | DIXON AVE W   | UNIT | 26  |
| PARCEL | 052-110-111-00 | 101 | MICHIGAN AVE  | UNIT | 111 |
| PARCEL | 052-110-212-00 | 101 | MICHIGAN AVE  | UNIT | 212 |
| PARCEL | 052-197-030-00 | 104 | DIXON AVE W   | UNIT | 30  |
| PARCEL | 052-197-009-00 | 104 | DIXON AVE W   | UNIT | 9   |
| PARCEL | 052-197-020-00 | 104 | DIXON AVE W   | UNIT | 20  |
| PARCEL | 052-110-207-00 | 101 | MICHIGAN AVE  | UNIT | 207 |
| PARCEL | 052-110-107-00 | 101 | MICHIGAN AVE  | UNIT | 107 |
| PARCEL | 052-110-206-00 | 101 | MICHIGAN AVE  | UNIT | 206 |
| PARCEL | 052-110-106-00 | 101 | MICHIGAN AVE  | UNIT | 106 |
| PARCEL | 052-110-208-00 | 101 | MICHIGAN AVE  | UNIT | 208 |
| PARCEL | 052-110-108-00 | 101 | MICHIGAN AVE  | UNIT | 108 |
| PARCEL | 052-110-209-00 | 101 | MICHIGAN AVE  | UNIT | 209 |
| PARCEL | 052-110-109-00 | 101 | MICHIGAN AVE  | UNIT | 109 |
| PARCEL | 052-110-210-00 | 101 | MICHIGAN AVE  | UNIT | 210 |
| PARCEL | 052-110-110-00 | 101 | MICHIGAN AVE  | UNIT | 110 |
| PARCEL | 052-110-211-00 | 101 | MICHIGAN AVE  | UNIT | 211 |
| PARCEL | 052-195-032-00 | 111 | PINE RIVER LN | UNIT | 32  |
| PARCEL | 052-195-033-00 | 111 | PINE RIVER LN | UNIT | 33  |
| PARCEL | 052-195-034-00 | 111 | PINE RIVER LN | UNIT | 34  |
| PARCEL | 052-195-013-00 | 111 | PINE RIVER LN | UNIT | 13  |
| PARCEL | 052-195-005-00 | 111 | PINE RIVER LN | UNIT | 5   |
| PARCEL | 052-195-012-00 | 111 | PINE RIVER LN | UNIT | 12  |
| PARCEL | 052-195-004-00 | 111 | PINE RIVER LN | UNIT | 4   |
| PARCEL | 052-195-001-00 | 111 | PINE RIVER LN | UNIT | 1   |
| PARCEL | 052-195-002-00 | 111 | PINE RIVER LN | UNIT | 2   |
| PARCEL | 052-195-008-00 | 111 | PINE RIVER LN | UNIT | 8   |
| PARCEL | 052-195-015-00 | 111 | PINE RIVER LN | UNIT | 15  |
| PARCEL | 052-195-007-00 | 111 | PINE RIVER LN | UNIT | 7   |
| PARCEL | 052-195-014-00 | 111 | PINE RIVER LN | UNIT | 14  |
| PARCEL | 052-195-006-00 | 111 | PINE RIVER LN | UNIT | 6   |
| PARCEL | 052-197-000-00 | 0   | DIXON AVE W   | UNIT | 0   |
| PARCEL | 052-197-001-00 | 104 | DIXON AVE W   | UNIT | 1   |
| PARCEL | 052-197-012-00 | 104 | DIXON AVE W   | UNIT | 12  |
| PARCEL | 052-197-023-00 | 104 | DIXON AVE W   | UNIT | 23  |
| PARCEL | 052-197-002-00 | 104 | DIXON AVE W   | UNIT | 2   |
| PARCEL | 052-195-000-00 | 0   | PINE RIVER LN |      |     |
| PARCEL | 052-195-026-00 | 111 | PINE RIVER LN | UNIT | 26  |
| PARCEL | 052-195-027-00 | 111 | PINE RIVER LN | UNIT | 27  |
| PARCEL | 052-195-028-00 | 111 | PINE RIVER LN | UNIT | 28  |
| PARCEL | 052-195-029-00 | 111 | PINE RIVER LN | UNIT | 29  |
| PARCEL | 052-197-013-00 | 104 | DIXON AVE W   | UNIT | 13  |
| PARCEL | 052-197-024-00 | 104 | DIXON AVE W   | UNIT | 24  |
| PARCEL | 052-197-003-00 | 104 | DIXON AVE W   | UNIT | 3   |
| PARCEL | 052-197-014-00 | 104 | DIXON AVE W   | UNIT | 14  |
| PARCEL | 052-197-025-00 | 104 | DIXON AVE W   | UNIT | 25  |
| PARCEL | 052-195-020-00 | 111 | PINE RIVER LN | UNIT | 20  |
| PARCEL | 052-195-021-00 | 111 | PINE RIVER LN | UNIT | 21  |
| PARCEL | 052-195-022-00 | 111 | PINE RIVER LN | UNIT | 22  |

|        |                |         |               |      |     |
|--------|----------------|---------|---------------|------|-----|
| PARCEL | 052-195-023-00 | 111     | PINE RIVER LN | UNIT | 23  |
| PARCEL | 052-195-024-00 | 111     | PINE RIVER LN | UNIT | 24  |
| PARCEL | 052-195-025-00 | 111     | PINE RIVER LN | UNIT | 25  |
| PARCEL | 052-195-018-00 | 111     | PINE RIVER LN | UNIT | 18  |
| PARCEL | 052-195-010-00 | 111     | PINE RIVER LN | UNIT | 10  |
| PARCEL | 052-195-017-00 | 111     | PINE RIVER LN | UNIT | 17  |
| PARCEL | 052-197-031-00 | 104     | DIXON AVE W   | UNIT | 31  |
| PARCEL | 052-197-010-00 | 104     | DIXON AVE W   | UNIT | 10  |
| PARCEL | 052-197-021-00 | 104     | DIXON AVE W   | UNIT | 21  |
| PARCEL | 052-197-032-00 | 104     | DIXON AVE W   | UNIT | 32  |
| PARCEL | 052-197-011-00 | 104     | DIXON AVE W   | UNIT | 11  |
| PARCEL | 052-195-003-00 | 111     | PINE RIVER LN | UNIT | 3   |
| PARCEL | 052-195-011-00 | 111     | PINE RIVER LN | UNIT | 11  |
| PARCEL | 052-110-000-00 | 0       | MICHIGAN AVE  |      |     |
| PARCEL | 052-110-100-00 | 101     | MICHIGAN AVE  | UNIT | 100 |
| PARCEL | 052-110-200-00 | 101     | MICHIGAN AVE  | UNIT | 200 |
| PARCEL | 052-110-101-00 | 101     | MICHIGAN AVE  | UNIT | 101 |
| PARCEL | 052-110-202-00 | 101     | MICHIGAN AVE  | UNIT | 202 |
| PARCEL | 052-110-102-00 | 101     | MICHIGAN AVE  | UNIT | 102 |
| PARCEL | 052-110-203-00 | 101     | MICHIGAN AVE  | UNIT | 203 |
| PARCEL | 052-110-103-00 | 101     | MICHIGAN AVE  | UNIT | 103 |
| PARCEL | 052-110-204-00 | 101     | MICHIGAN AVE  | UNIT | 204 |
| PARCEL | 052-110-104-00 | 101     | MICHIGAN AVE  | UNIT | 104 |
| PARCEL | 052-110-205-00 | 101     | MICHIGAN AVE  | UNIT | 205 |
| PARCEL | 052-110-105-00 | 101     | MICHIGAN AVE  | UNIT | 105 |
| PARCEL | 052-110-001-00 | 101     | MICHIGAN AVE  | UNIT | 1   |
| PARCEL | 052-110-201-00 | 101     | MICHIGAN AVE  | UNIT | 201 |
| PARCEL | 052-126-098-00 | 106     | PINE RIVER LN |      |     |
| PARCEL | 052-126-099-00 | 210     | STATE ST      |      |     |
| PARCEL | 052-197-022-00 | 104     | DIXON AVE W   | UNIT | 22  |
| PARCEL | 052-197-033-00 | 104     | DIXON AVE W   | UNIT | 33  |
| PARCEL | 052-195-030-00 | 111     | PINE RIVER LN | UNIT | 30  |
| PARCEL | 052-195-031-00 | 111     | PINE RIVER LN | UNIT | 31  |
| PARCEL | 052-197-005-00 | 104     | DIXON AVE W   | UNIT | 5   |
| PARCEL | 052-197-016-00 | 104     | DIXON AVE W   | UNIT | 16  |
| PARCEL | 052-197-027-00 | 104     | DIXON AVE W   | UNIT | 27  |
| PARCEL | 052-197-006-00 | 104     | DIXON AVE W   | UNIT | 6   |
| PARCEL | 052-195-037-00 | 111     | PINE RIVER LN | UNIT | 37  |
| PARCEL | 052-195-038-00 | 111     | PINE RIVER LN | UNIT | 38  |
| PARCEL | 052-195-039-00 | 111     | PINE RIVER LN | UNIT | 39  |
| PARCEL | 052-195-019-00 | 111     | PINE RIVER LN | UNIT | 19  |
| PARCEL | 052-126-091-10 | 109     | MICHIGAN AVE  |      |     |
| PARCEL | 052-151-005-00 | 100     | DIXON AVE W   |      |     |
| PARCEL | 052-151-005-50 | 109 1/2 | MICHIGAN AVE  |      |     |
| PARCEL | 052-151-004-00 | 113     | MICHIGAN AVE  |      |     |
| PARCEL | 052-151-005-25 | 0       | 0             |      |     |
| PARCEL | 052-125-048-00 | 100     | MICHIGAN AVE  | UNIT | 48  |
| PARCEL | 052-125-062-00 | 100     | MICHIGAN AVE  | UNIT | 62  |
| PARCEL | 052-125-055-00 | 100     | MICHIGAN AVE  | UNIT | 55  |
| PARCEL | 052-125-016-00 | 100     | MICHIGAN AVE  | UNIT | 16  |
| PARCEL | 052-125-056-00 | 100     | MICHIGAN AVE  | UNIT | 56  |
| PARCEL | 052-125-036-00 | 100     | MICHIGAN AVE  | UNIT | 36  |
| PARCEL | 052-125-018-00 | 100     | MICHIGAN AVE  | UNIT | 18  |
| PARCEL | 052-125-058-00 | 100     | MICHIGAN AVE  | UNIT | 58  |
| PARCEL | 052-125-038-00 | 100     | MICHIGAN AVE  | UNIT | 38  |
| PARCEL | 052-125-060-00 | 100     | MICHIGAN AVE  | UNIT | 60  |
| PARCEL | 052-125-014-00 | 100     | MICHIGAN AVE  | UNIT | 14  |
| PARCEL | 052-125-034-00 | 100     | MICHIGAN AVE  | UNIT | 34  |
| PARCEL | 052-125-054-00 | 100     | MICHIGAN AVE  | UNIT | 54  |
| PARCEL | 052-125-015-00 | 100     | MICHIGAN AVE  | UNIT | 15  |
| PARCEL | 052-125-035-00 | 100     | MICHIGAN AVE  | UNIT | 35  |
| PARCEL | 052-125-066-00 | 100     | MICHIGAN AVE  | UNIT | 66  |
| PARCEL | 052-125-040-00 | 100     | MICHIGAN AVE  | UNIT | 40  |
| PARCEL | 052-199-035-00 | 120     | MICHIGAN AVE  | UNIT | 35  |
| PARCEL | 052-199-036-00 | 120     | MICHIGAN AVE  | UNIT | 36  |
| PARCEL | 052-199-037-00 | 120     | MICHIGAN AVE  | UNIT | 37  |
| PARCEL | 052-126-040-00 | 0       | 0             |      |     |
| PARCEL | 052-125-079-00 | 100     | MICHIGAN AVE  | UNIT | 79  |
| PARCEL | 052-199-033-00 | 120     | MICHIGAN AVE  | UNIT | 33  |
| PARCEL | 052-199-034-00 | 120     | MICHIGAN AVE  | UNIT | 34  |
| PARCEL | 052-125-004-00 | 100     | MICHIGAN AVE  | UNIT | 4   |
| PARCEL | 052-125-091-00 | 100     | MICHIGAN AVE  | UNIT | 91  |
| PARCEL | 052-125-092-00 | 100     | MICHIGAN AVE  | UNIT | 92  |
| PARCEL | 052-125-067-00 | 102     | MICHIGAN AVE  | UNIT | 67  |
| PARCEL | 052-125-068-00 | 104     | MICHIGAN AVE  | UNIT | 68  |
| PARCEL | 052-125-078-00 | 100     | MICHIGAN AVE  | UNIT | 78  |
| PARCEL | 052-125-077-00 | 100     | MICHIGAN AVE  | UNIT | 77  |
| PARCEL | 052-125-069-00 | 108     | MICHIGAN AVE  | UNIT | 69  |
| PARCEL | 052-125-076-00 | 100     | MICHIGAN AVE  | UNIT | 76  |
| PARCEL | 052-125-075-00 | 100     | MICHIGAN AVE  | UNIT | 75  |
| PARCEL | 052-125-070-00 | 112     | MICHIGAN AVE  |      |     |
| PARCEL | 052-125-071-00 | 116     | MICHIGAN AVE  | UNIT | 71  |
| PARCEL | 052-125-074-00 | 100     | MICHIGAN AVE  | UNIT | 74  |
| PARCEL | 052-125-073-00 | 100     | MICHIGAN AVE  | UNIT | 73  |
| PARCEL | 052-125-072-00 | 118     | MICHIGAN AVE  | UNIT | 72  |
| PARCEL | 052-125-037-00 | 100     | MICHIGAN AVE  | UNIT | 37  |
| PARCEL | 052-125-020-00 | 100     | MICHIGAN AVE  | UNIT | 20  |
| PARCEL | 052-125-059-00 | 100     | MICHIGAN AVE  | UNIT | 59  |
| PARCEL | 052-125-039-00 | 100     | MICHIGAN AVE  | UNIT | 39  |
| PARCEL | 052-125-080-00 | 100     | MICHIGAN AVE  | UNIT | 80  |
| PARCEL | 052-125-019-00 | 100     | MICHIGAN AVE  | UNIT | 19  |
| PARCEL | 052-125-042-00 | 100     | MICHIGAN AVE  | UNIT | 42  |
| PARCEL | 052-125-002-00 | 100     | MICHIGAN AVE  | UNIT | 2   |
| PARCEL | 052-125-022-00 | 100     | MICHIGAN AVE  | UNIT | 22  |
| PARCEL | 052-125-041-00 | 100     | MICHIGAN AVE  | UNIT | 41  |

|        |                |     |               |      |    |
|--------|----------------|-----|---------------|------|----|
| PARCEL | 052-125-081-00 | 100 | MICHIGAN AVE  | UNIT | 81 |
| PARCEL | 052-125-082-00 | 100 | MICHIGAN AVE  | UNIT | 82 |
| PARCEL | 052-125-083-00 | 100 | MICHIGAN AVE  | UNIT | 83 |
| PARCEL | 052-125-084-00 | 100 | MICHIGAN AVE  | UNIT | 84 |
| PARCEL | 052-125-085-00 | 100 | MICHIGAN AVE  | UNIT | 85 |
| PARCEL | 052-125-086-00 | 100 | MICHIGAN AVE  | UNIT | 86 |
| PARCEL | 052-125-087-00 | 100 | MICHIGAN AVE  | UNIT | 87 |
| PARCEL | 052-125-088-00 | 100 | MICHIGAN AVE  | UNIT | 88 |
| PARCEL | 052-125-061-00 | 100 | MICHIGAN AVE  | UNIT | 61 |
| PARCEL | 052-125-063-00 | 100 | MICHIGAN AVE  | UNIT | 63 |
| PARCEL | 052-125-064-00 | 100 | MICHIGAN AVE  | UNIT | 64 |
| PARCEL | 052-125-065-00 | 100 | MICHIGAN AVE  | UNIT | 65 |
| PARCEL | 052-125-031-00 | 100 | MICHIGAN AVE  | UNIT | 31 |
| PARCEL | 052-125-051-00 | 100 | MICHIGAN AVE  | UNIT | 51 |
| PARCEL | 052-125-012-00 | 100 | MICHIGAN AVE  | UNIT | 12 |
| PARCEL | 052-125-032-00 | 100 | MICHIGAN AVE  | UNIT | 32 |
| PARCEL | 052-125-052-00 | 100 | MICHIGAN AVE  | UNIT | 52 |
| PARCEL | 052-125-013-00 | 100 | MICHIGAN AVE  | UNIT | 13 |
| PARCEL | 052-125-033-00 | 100 | MICHIGAN AVE  | UNIT | 33 |
| PARCEL | 052-125-021-00 | 100 | MICHIGAN AVE  | UNIT | 21 |
| PARCEL | 052-125-001-00 | 100 | MICHIGAN AVE  | UNIT | 1  |
| PARCEL | 052-125-024-00 | 100 | MICHIGAN AVE  | UNIT | 24 |
| PARCEL | 052-125-043-00 | 100 | MICHIGAN AVE  | UNIT | 43 |
| PARCEL | 052-125-003-00 | 100 | MICHIGAN AVE  | UNIT | 3  |
| PARCEL | 052-125-023-00 | 100 | MICHIGAN AVE  | UNIT | 23 |
| PARCEL | 052-125-008-00 | 100 | MICHIGAN AVE  | UNIT | 8  |
| PARCEL | 052-125-028-00 | 100 | MICHIGAN AVE  | UNIT | 28 |
| PARCEL | 052-125-047-00 | 100 | MICHIGAN AVE  | UNIT | 47 |
| PARCEL | 052-125-011-00 | 100 | MICHIGAN AVE  | UNIT | 11 |
| PARCEL | 052-199-002-00 | 120 | MICHIGAN AVE  | UNIT | 2  |
| PARCEL | 052-199-039-00 | 120 | MICHIGAN AVE  | UNIT | 39 |
| PARCEL | 052-199-038-00 | 120 | MICHIGAN AVE  | UNIT | 38 |
| PARCEL | 052-125-053-00 | 100 | MICHIGAN AVE  | UNIT | 53 |
| PARCEL | 052-125-017-00 | 100 | MICHIGAN AVE  | UNIT | 17 |
| PARCEL | 052-125-057-00 | 100 | MICHIGAN AVE  | UNIT | 57 |
| PARCEL | 052-125-089-00 | 100 | MICHIGAN AVE  | UNIT | 89 |
| PARCEL | 052-125-090-00 | 100 | MICHIGAN AVE  | UNIT | 90 |
| PARCEL | 052-125-000-00 | 0   | MICHIGAN AVE  |      |    |
| PARCEL | 052-125-050-00 | 100 | MICHIGAN AVE  | UNIT | 50 |
| PARCEL | 052-125-010-00 | 100 | MICHIGAN AVE  | UNIT | 10 |
| PARCEL | 052-125-030-00 | 100 | MICHIGAN AVE  | UNIT | 30 |
| PARCEL | 052-199-006-00 | 120 | MICHIGAN AVE  | UNIT | 6  |
| PARCEL | 052-199-003-00 | 120 | MICHIGAN AVE  | UNIT | 3  |
| PARCEL | 052-199-000-00 | 0   | MICHIGAN AVE  |      |    |
| PARCEL | 052-199-040-00 | 120 | MICHIGAN AVE  | UNIT | 40 |
| PARCEL | 052-199-041-00 | 120 | MICHIGAN AVE  | UNIT | 41 |
| PARCEL | 052-199-017-00 | 120 | MICHIGAN AVE  | UNIT | 17 |
| PARCEL | 052-199-016-00 | 120 | MICHIGAN AVE  | UNIT | 16 |
| PARCEL | 052-199-015-00 | 120 | MICHIGAN AVE  | UNIT | 15 |
| PARCEL | 052-199-014-00 | 120 | MICHIGAN AVE  | UNIT | 14 |
| PARCEL | 052-199-011-00 | 120 | MICHIGAN AVE  | UNIT | 11 |
| PARCEL | 052-199-012-00 | 120 | MICHIGAN AVE  | UNIT | 12 |
| PARCEL | 052-199-009-00 | 120 | MICHIGAN AVE  | UNIT | 9  |
| PARCEL | 052-199-010-00 | 120 | MICHIGAN AVE  | UNIT | 10 |
| PARCEL | 052-199-007-00 | 120 | MICHIGAN AVE  | UNIT | 7  |
| PARCEL | 052-199-008-00 | 120 | MICHIGAN AVE  | UNIT | 8  |
| PARCEL | 052-199-005-00 | 120 | MICHIGAN AVE  | UNIT | 5  |
| PARCEL | 052-199-004-00 | 120 | MICHIGAN AVE  | UNIT | 4  |
| PARCEL | 052-199-001-00 | 120 | MICHIGAN AVE  | UNIT | 1  |
| PARCEL | 052-199-013-00 | 120 | MICHIGAN AVE  | UNIT | 13 |
| PARCEL | 052-199-018-00 | 120 | MICHIGAN AVE  | UNIT | 18 |
| PARCEL | 052-125-007-00 | 100 | MICHIGAN AVE  | UNIT | 7  |
| PARCEL | 052-125-027-00 | 100 | MICHIGAN AVE  | UNIT | 27 |
| PARCEL | 052-125-046-00 | 100 | MICHIGAN AVE  | UNIT | 46 |
| PARCEL | 052-125-006-00 | 100 | MICHIGAN AVE  | UNIT | 6  |
| PARCEL | 052-125-026-00 | 100 | MICHIGAN AVE  | UNIT | 26 |
| PARCEL | 052-125-045-00 | 100 | MICHIGAN AVE  | UNIT | 45 |
| PARCEL | 052-125-005-00 | 100 | MICHIGAN AVE  | UNIT | 5  |
| PARCEL | 052-125-025-00 | 100 | MICHIGAN AVE  | UNIT | 25 |
| PARCEL | 052-125-044-00 | 100 | MICHIGAN AVE  | UNIT | 44 |
| PARCEL | 052-125-049-00 | 100 | MICHIGAN AVE  | UNIT | 49 |
| PARCEL | 052-125-009-00 | 100 | MICHIGAN AVE  | UNIT | 9  |
| PARCEL | 052-125-029-00 | 100 | MICHIGAN AVE  | UNIT | 29 |
| PARCEL | 052-199-019-00 | 120 | MICHIGAN AVE  | UNIT | 19 |
| PARCEL | 052-199-020-00 | 120 | MICHIGAN AVE  | UNIT | 20 |
| PARCEL | 052-199-021-00 | 120 | MICHIGAN AVE  | UNIT | 21 |
| PARCEL | 052-199-022-00 | 120 | MICHIGAN AVE  | UNIT | 22 |
| PARCEL | 052-199-023-00 | 120 | MICHIGAN AVE  | UNIT | 23 |
| PARCEL | 052-199-024-00 | 120 | MICHIGAN AVE  | UNIT | 24 |
| PARCEL | 052-199-025-00 | 120 | MICHIGAN AVE  | UNIT | 25 |
| PARCEL | 052-199-026-00 | 120 | MICHIGAN AVE  | UNIT | 26 |
| PARCEL | 052-199-027-00 | 120 | MICHIGAN AVE  | UNIT | 27 |
| PARCEL | 052-199-028-00 | 120 | MICHIGAN AVE  | UNIT | 28 |
| PARCEL | 052-199-029-00 | 120 | MICHIGAN AVE  | UNIT | 29 |
| PARCEL | 052-199-030-00 | 120 | MICHIGAN AVE  | UNIT | 30 |
| PARCEL | 052-199-031-00 | 120 | MICHIGAN AVE  | UNIT | 31 |
| PARCEL | 052-199-032-00 | 120 | MICHIGAN AVE  | UNIT | 32 |
| PARCEL | 052-379-004-65 | 103 | BELVEDERE AVE |      |    |
| PARCEL | 052-345-010-50 | 408 | BRIDGE ST     |      |    |
| PARCEL | 052-205-001-00 | 206 | BRIDGE ST     |      |    |
| PARCEL | 052-205-002-00 | 202 | BRIDGE ST     |      |    |
| PARCEL | 052-205-003-00 | 0   | BRIDGE ST     |      |    |
| PARCEL | 052-205-004-00 | 204 | BRIDGE ST     |      |    |
| PARCEL | 052-365-001-00 | 100 | BELVEDERE AVE |      |    |
| PARCEL | 052-245-002-10 | 228 | BRIDGE ST     |      |    |

|        |                |     |                  |      |     |
|--------|----------------|-----|------------------|------|-----|
| PARCEL | 052-115-002-00 | 226 | BRIDGE ST        | UNIT | 2   |
| PARCEL | 052-115-001-00 | 224 | BRIDGE ST        | UNIT | 1   |
| PARCEL | 052-244-004-00 | 208 | BRIDGE ST        |      |     |
| PARCEL | 052-220-105-00 | 220 | BRIDGE ST        |      |     |
| PARCEL | 052-220-104-00 | 222 | BRIDGE ST        |      |     |
| PARCEL | 052-379-001-00 | 0   | 0                |      |     |
| PARCEL | 052-243-001-00 | 100 | BRIDGE ST        |      |     |
| PARCEL | 052-243-002-00 | 101 | BRIDGE PARK DR   |      |     |
| PARCEL | 052-220-212-10 | 247 | BRIDGE PARK DR   | UNIT | 212 |
| PARCEL | 052-220-210-00 | 247 | BRIDGE PARK DR   | UNIT | 210 |
| PARCEL | 052-220-314-00 | 247 | BRIDGE PARK DR   | UNIT | 314 |
| PARCEL | 052-243-002-10 | 0   | 0                |      |     |
| PARCEL | 052-245-002-20 | 230 | BRIDGE ST        |      |     |
| PARCEL | 052-245-002-30 | 105 | CLINTON ST       |      |     |
| PARCEL | 052-244-003-00 | 212 | BRIDGE ST        |      |     |
| PARCEL | 052-205-005-00 | 201 | BRIDGE PARK DR   |      |     |
| PARCEL | 052-115-003-00 | 226 | BRIDGE ST        | UNIT | 3   |
| PARCEL | 052-115-004-00 | 226 | BRIDGE ST        | UNIT | 4   |
| PARCEL | 052-220-108-10 | 247 | BRIDGE PARK DR   | UNIT | 108 |
| PARCEL | 052-220-000-00 | 0   | 0                |      |     |
| PARCEL | 052-220-211-00 | 247 | BRIDGE PARK DR   | UNIT | 211 |
| PARCEL | 052-220-109-00 | 251 | BRIDGE PARK DR   | UNIT | 109 |
| PARCEL | 052-220-106-00 | 216 | BRIDGE ST        |      |     |
| PARCEL | 052-379-004-70 | 106 | ANTRIM ST W      |      |     |
| PARCEL | 052-345-011-00 | 0   | ANTRIM ST        |      |     |
| PARCEL | 052-345-010-00 | 0   | 0                |      |     |
| PARCEL | 052-115-000-00 | 0   | BRIDGE ST        |      |     |
| PARCEL | 052-345-004-00 | 100 | CLINTON ST       |      |     |
| PARCEL | 052-345-008-00 | 330 | BRIDGE ST        |      |     |
| PARCEL | 052-205-000-00 | 0   | 0                |      |     |
| PARCEL | 052-240-000-00 | 0   | 0                |      |     |
| PARCEL | 052-246-007-50 | 102 | STATE ST         |      |     |
| PARCEL | 052-246-007-00 | 110 | PARK AVE         |      |     |
| PARCEL | 052-240-003-00 | 99  | BRIDGE ST        |      |     |
| PARCEL | 052-240-001-00 | 101 | BRIDGE ST        |      |     |
| PARCEL | 052-240-005-00 | 103 | BRIDGE ST        |      |     |
| PARCEL | 052-348-005-25 | 110 | MASON ST         |      |     |
| PARCEL | 052-361-003-00 | 101 | HURLBUT AVE W    |      |     |
| PARCEL | 052-361-001-00 | 0   | HURLBUT AVE W    |      |     |
| PARCEL | 052-361-002-00 | 115 | HURLBUT AVE W    |      |     |
| PARCEL | 052-240-002-00 | 99  | BRIDGE ST        |      |     |
| PARCEL | 052-240-006-00 | 103 | BRIDGE ST        |      |     |
| PARCEL | 052-348-005-00 | 106 | MASON ST         |      |     |
| PARCEL | 052-348-004-00 | 0   | 0                |      |     |
| PARCEL | 052-348-001-00 | 401 | BRIDGE ST        |      |     |
| PARCEL | 052-347-016-00 | 210 | STATE ST         |      |     |
| PARCEL | 052-347-017-00 | 109 | MASON ST         |      |     |
| PARCEL | 052-347-018-00 | 107 | MASON ST         |      |     |
| PARCEL | 052-347-019-00 | 0   | 0                |      |     |
| PARCEL | 052-347-022-00 | 325 | BRIDGE ST        |      |     |
| PARCEL | 052-347-023-10 | 321 | BRIDGE ST        |      |     |
| PARCEL | 052-347-023-30 | 323 | BRIDGE ST        |      |     |
| PARCEL | 052-347-021-00 | 335 | BRIDGE ST        |      |     |
| PARCEL | 052-347-020-00 | 101 | MASON ST         |      |     |
| PARCEL | 052-347-002-10 | 303 | BRIDGE ST        |      |     |
| PARCEL | 052-246-008-00 | 104 | STATE ST         |      |     |
| PARCEL | 052-265-009-00 | 0   | CLINTON ST       |      |     |
| PARCEL | 052-265-008-50 | 105 | VAN PELT PL      |      |     |
| PARCEL | 052-347-003-00 | 307 | BRIDGE ST        |      |     |
| PARCEL | 052-347-001-10 | 301 | BRIDGE ST        |      |     |
| PARCEL | 052-340-010-00 | 104 | MASON            | UNIT | 205 |
| PARCEL | 052-340-011-00 | 0   | BRIDGE ST        |      |     |
| PARCEL | 052-340-012-00 | 417 | BRIDGE ST        | UNIT | 301 |
| PARCEL | 052-242-001-00 | 0   | 0                |      |     |
| PARCEL | 052-242-006-00 | 107 | BRIDGE ST        |      |     |
| PARCEL | 052-242-005-00 | 111 | BRIDGE ST        |      |     |
| PARCEL | 052-242-004-00 | 113 | BRIDGE ST        |      |     |
| PARCEL | 052-340-002-00 | 407 | BRIDGE ST        |      |     |
| PARCEL | 052-340-005-00 | 104 | MASON ST         |      |     |
| PARCEL | 052-340-000-00 | 0   | 0                |      |     |
| PARCEL | 052-340-001-00 | 405 | BRIDGE ST        |      |     |
| PARCEL | 052-340-003-00 | 0   | BRIDGE ST        |      |     |
| PARCEL | 052-340-004-00 | 413 | BRIDGE ST        |      |     |
| PARCEL | 052-340-015-00 | 417 | BRIDGE ST        | UNIT | 304 |
| PARCEL | 052-340-014-00 | 417 | BRIDGE ST        | UNIT | 303 |
| PARCEL | 052-246-002-00 | 0   | PARK AVE         |      |     |
| PARCEL | 052-265-006-00 | 221 | BRIDGE ST (DOWN) |      |     |
| PARCEL | 052-265-004-50 | 227 | BRIDGE ST        |      |     |
| PARCEL | 052-246-004-00 | 108 | PARK AVE         |      |     |
| PARCEL | 052-246-003-50 | 106 | PARK AVE         |      |     |
| PARCEL | 052-246-003-15 | 104 | PARK AVE         |      |     |
| PARCEL | 052-246-003-10 | 0   | VAN PELT PLACE   |      |     |
| PARCEL | 052-246-001-00 | 217 | BRIDGE ST        |      |     |
| PARCEL | 052-246-001-20 | 211 | BRIDGE ST        |      |     |
| PARCEL | 052-246-001-60 | 203 | BRIDGE ST        |      |     |
| PARCEL | 052-246-001-40 | 205 | BRIDGE ST        |      |     |
| PARCEL | 052-265-003-00 | 231 | BRIDGE ST        |      |     |
| PARCEL | 052-265-004-00 | 229 | BRIDGE ST        |      |     |
| PARCEL | 052-340-013-00 | 417 | BRIDGE ST        | UNIT | 302 |
| PARCEL | 052-265-008-00 | 100 | VAN PELT PL      |      |     |
| PARCEL | 052-246-010-00 | 109 | CLINTON ST       |      |     |
| PARCEL | 052-265-011-00 | 103 | CLINTON ST       |      |     |
| PARCEL | 052-265-001-00 | 233 | BRIDGE ST        |      |     |
| PARCEL | 052-340-009-00 | 417 | BRIDGE ST        | UNIT | 204 |
| PARCEL | 052-242-003-10 | 0   | PARK AVE         |      |     |

|        |                |     |             |      |     |
|--------|----------------|-----|-------------|------|-----|
| PARCEL | 052-242-002-10 | 0   | BRIDGE ST   |      |     |
| PARCEL | 052-242-002-15 | 115 | BRIDGE ST   |      |     |
| PARCEL | 052-358-001-00 | 100 | ANTRIM ST   |      |     |
| PARCEL | 052-340-006-00 | 417 | BRIDGE ST   | UNIT | 201 |
| PARCEL | 052-340-007-00 | 417 | BRIDGE ST   | UNIT | 202 |
| PARCEL | 052-348-008-00 | 117 | ANTRIM ST   |      |     |
| PARCEL | 052-348-005-75 | 113 | ANTRIM ST   |      |     |
| PARCEL | 052-348-005-50 | 111 | ANTRIM ST   |      |     |
| PARCEL | 052-348-004-50 | 0   | 0           |      |     |
| PARCEL | 052-348-002-00 | 107 | ANTRIM ST   |      |     |
| PARCEL | 052-348-001-50 | 421 | BRIDGE ST   |      |     |
| PARCEL | 052-348-007-00 | 302 | STATE ST    |      |     |
| PARCEL | 052-242-003-00 | 103 | PARK AVE    |      |     |
| PARCEL | 052-242-008-00 | 0   | 0           |      |     |
| PARCEL | 052-240-004-00 | 103 | BRIDGE ST   |      |     |
| PARCEL | 052-347-009-00 | 0   | 0           |      |     |
| PARCEL | 052-347-007-00 | 0   | 0           |      |     |
| PARCEL | 052-347-010-10 | 110 | CLINTON ST  |      |     |
| PARCEL | 052-347-011-00 | 112 | CLINTON AVE |      |     |
| PARCEL | 052-347-013-00 | 200 | STATE ST    |      |     |
| PARCEL | 052-347-005-00 | 317 | BRIDGE ST   |      |     |
| PARCEL | 052-347-004-00 | 311 | BRIDGE ST   |      |     |
| PARCEL | 052-340-008-00 | 417 | BRIDGE ST   | UNIT | 203 |

be and here is established as a Commercial Redevelopment District pursuant to the provisions of PA 255 of 1978 to be known as Charlevoix Main Street Commercial Redevelopment District No.1.

**RESOLVED** this 17th day of October, 2016 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Gibson, Cole, Supernaw, Hagen, Perron  
Nays: None  
Absent: None  
Abstain: Kurtz

Motion by Councilmember Perron, second by Councilmember Cole, to approve Resolution #2016-10-01 creating Charlevoix Main Street Commercial Redevelopment District No. 1 and authorize the City Clerk to file all necessary documents.

Yeas: Gibson, Cole, Supernaw, Hagen, Perron  
Nays: None  
Absent: None  
Abstain: Kurtz

Motion by Councilmember Gibson, second by Councilmember Hagen, to approve the Commercial Facilities Exemption Certificate Policy as presented.

Yeas: Gibson, Cole, Supernaw, Hagen, Perron  
Nays: None  
Absent: None  
Abstain: Kurtz

**7. All Other Actions & Requests**

- A. Transfer Liquor License Application: Townhouse Bar of Charlevoix, LLC  
City Manager Heydlauff stated that Townhouse Bar has changed hands and the new owners are seeking support from City Council to obtain a Conditional Transfer License located at 231 Bridge Street. Pursuant to Michigan Liquor Control Commission regulations and the City Code, transfer liquor licenses require approval from the City Council. He noted that Charlevoix is the only local community still requiring City approval for a transfer liquor license.

Kirk Ikens, Townhouse Bar owner, commented that the Townhouse Bar was owned by the Weislik family for 55 years and the bar is the second oldest business downtown. He noted that the bar is a community gathering point and deserves recognition.

Councilmember Gibson suggested that Title VII, Chapter 77 of the Code Book should be amended to remove the requirement for Council approval of transfer liquor licenses. City Manager Heydlauff responded that he would have the City Attorney draft the language to make this change and present for Council's approval. Council consented.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

**CITY OF CHARLEVOIX  
RESOLUTION NO. 2016-10-02  
MICHIGAN LIQUOR CONTROL COMMISSION LOCAL GOVERNMENT LIQUOR LICENSE APPROVAL  
(Authorized by MCL 436.1501)**

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Gabe Campbell, on October 17, 2016 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Cole and supported by Councilmember Kurtz that the application from Townhouse Bar of Charlevoix, LLC for the following license(s): SDM License and Class C License, to be located at 231 Bridge Street, Charlevoix, MI 49720

be considered for approval by the Michigan Liquor Control Commission.

**RESOLVED** this 17th day October, 2016 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron

Nays: None  
Absent: None

Motion by Councilmember Cole, second by Councilmember Kurtz, to approve Resolution 2016-10-02, Michigan Liquor Control Commission Local Government Approval for Townhouse Bar of Charlevoix, LLC.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron  
Nays: None  
Absent: None

**B. Biosolids Application Contract**

City Manager Heydlauff stated that the contract with Biotech Agronomics for biosolids hauling and land application expired in April 2016. He explained that biosolids are the remaining solids from the wastewater treatment plant that cannot be discharged. We advertised for this work and on September 28th opened three sealed bids. City Manager Heydlauff said that after calculating total cost for a three year contract, Biotech Agronomics was the low bidder by a very small margin. He noted that the City has worked with Biotech since 2003.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Kurtz, second by Councilmember Gibson, to award the Biosolids Hauling and Land Application contract to Biotech Agronomics for 2016, 2017, and 2018 per their proposal pricing.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron  
Nays: None  
Absent: None

**C. Job Description: Administrative Assistant**

City Manager Heydlauff stated that the Electric Department currently has a vacancy as a result of the recent resignation of the Electric Department Technician. He explained the plan to fill this vacancy with an Administrative Assistant who will provide administrative support services to both the Electric Department and Department of Public Works. We are revising the Administrative Assistant job description to include the additional duties of the Department of Public Works and making some other minor changes to the content.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Hagen, second by Councilmember Cole, to approve the Administrative Assistant (Electric Department and Department of Public Works) Job Description as presented.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron  
Nays: None  
Absent: None

**D. Mayoral Appointment: Planning Commission**

The City has one vacancy on the Planning Commission. This position is appointed by the Mayor and approved by Council. Mayor Campbell recommended Nelson Fletcher, former County Building Inspector with a solid background for the position.

Motion by Councilmember Kurtz, second by Councilmember Perron, to appoint Nelson Fletcher to the Planning Commission, term expiring April 2018.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron  
Nays: None  
Absent: None

**8. Reports & Communications**

**A. Public Comments**

Grace Ochs, Charlevoix High School student, discussed the proposed downtown ice rink and the support she has fostered from her peers. She suggested that the rink would give youth a local attraction in the winter and generate commerce for downtown businesses which may incentivize shop owners to stay open longer in the winter. Miss Ochs requested that Council consider this proposal. City Manager Heydlauff commented that the DDA Board reviewed the ice rink concept but did not move forward. He suggested that the Main Street Design Committee could revisit this topic and Council agreed. Discussion continued regarding the support of a possible rink.

McKenna Ebert and Kelsey Swanson, Charlevoix High School students, discussed the potential of legally jumping into the water from the Lighthouse pier. Miss Ebert noted that numerous people jump from the Petoskey breakwall and her group of friends travel there to enjoy this activity. She suggested that increased safety precautions could be taken at the pier and requested Council consider this proposal to make it "a fun, memorable experience in Charlevoix." Mayor Campbell noted that currently jumping from any place on the pier is illegal due to the amount of commercial/pleasure boat traffic, the dangerous currents and no lifeguards on duty. He suggested that it would be safer to reopen the pier at Ferry Beach now that the water levels are high again. At the direction of Council, City Manager Heydlauff agreed to discuss particulars with his counterpart in Petoskey and the possibility of reopening the Ferry Beach pier.

Maureen LaBlance, recalled that kids dove from the Ferry Beach pier in the past and had fun. She noted that kids didn't have anywhere to jump in the deep water now and she would also like to see lifeguards at the beaches. Council discussed the lack of candidates applying for the lifeguard positions offered by the City.

**B. City Manager Comments**

City Manager Heydlauff thanked all those involved who made this year a record Apple Fest noting that the Mayor relit the downtown tree lights on Friday evening to kick off the festival.

He stated that on November 28<sup>th</sup>, Lindsey Dotson will be joining the City as the new DDA/Main Street Director. Ms. Dotson was involved with Main Street in Wayne and Howell and has a background in historic preservation.

City Manager Heydlauff discussed the letter of opinion he received from the City Attorney explaining how Council will be required to approve conservation easement language for Mt. McSauba and Michigan Beach Park if the ballot initiative passes.

- C. Mayor & Council Comments  
Mayor Campbell commented that the lights make the City look beautiful.

City Manager Heydlauff explained how Worker's Compensation premium rates were calculated for Councilmember Supernaw.

Councilmember Supernaw noted that the Challenger propeller is sinking into the ground.

9. **Other Council Business**  
None.

10. **Adjourn**  
Motion by Councilmember Kurtz, second by Councilmember Perron to adjourn. Motion passed by unanimous voice vote. Council adjourned at 7:58 p.m.

|                  |            |               |       |
|------------------|------------|---------------|-------|
| Joyce M. Golding | City Clerk | Gabe Campbell | Mayor |
|------------------|------------|---------------|-------|

| Regular Accounts Payable – 10/18/2016 |           |                                |            |
|---------------------------------------|-----------|--------------------------------|------------|
| ACE HARDWARE                          | 1,684.19  | MEADOWBROOK INSURANCE GROUP    | 896.43     |
| AMERICAN WASTE INC.                   | 2,221.20  | MI-AWWA                        | 310.00     |
| AMERICAN WATER WORKS ASSN             | 182.00    | MICHIGAN ASSOC OF PLANNING     | 75.00      |
| APX INC.                              | 52.41     | MICHIGAN MUSHROOM MARKET LLC   | 20.00      |
| ASPLUNDH TREE EXPERT CO               | 6,735.00  | MICHIGAN STATE INDUSTRIES      | 126.50     |
| AUTO VALUE                            | 305.92    | NEALIS ENGINEERING             | 780.00     |
| AVFUEL CORPORATION                    | 1,520.00  | NORTHERN SAFETY CO INC         | 176.32     |
| BANDIT INDUSTRIES INC                 | 398.60    | OLD DOMINION BRUSH             | 1,649.80   |
| BEAVER RESEARCH COMPANY               | 638.13    | OLESON'S FOOD STORES           | 110.14     |
| BERG, REBECCA                         | 140.00    | OLSON BZDOK & HOWARD           | 870.80     |
| BLOXSOM ROOFING & SIDING CO.          | 9,740.00  | ORBAN, BARBARA                 | 155.50     |
| CARQUEST OF CHARLEVOIX                | 333.15    | O'REILLY AUTOMOTIVE INC        | 44.53      |
| CENTRAL LAKE ARMOR EXPRESS            | 55.00     | PARASTAR INC.                  | 1,735.61   |
| CHARLEVOIX COURIER                    | 126.00    | PERFORMANCE ENGINEERS INC      | 13,753.50  |
| CHARLEVOIX SCREEN MASTERS INC         | 174.00    | PLUNKETT & COONEY              | 2,762.98   |
| CHARTER COMMUNICATIONS                | 1,082.68  | POND HILL FARM LLC             | 190.00     |
| CITY OF CHARLEVOIX - PETTY CASH       | 71.53     | POWER LINE SUPPLY              | 821.63     |
| CITY OF CHARLEVOIX - UTILITIES        | 50,987.14 | PREIN & NEWHOF                 | 33,012.36  |
| COOK FAMILY FARMS                     | 94.00     | PRESTON FEATHER                | 116.88     |
| CRYSTAL FLASH ENERGY                  | 776.78    | PRO WEB MARKETING LLC          | 20.00      |
| CUMMINS BRIDGEWAY LLC                 | 2,150.70  | PURITY CYLINDER GASES INC      | 388.93     |
| DALTON, DAN                           | 2.82      | R & R PRODUCTS INC             | 99.98      |
| DORNBOS SIGN INC.                     | 1,413.81  | RANGE TELECOMMUNICATIONS       | 157.20     |
| EATON CORPORATION                     | 352.40    | RECDESK LLC                    | 2,100.00   |
| ELHORN ENGINEERING COMPANY            | 1,053.50  | RESCO                          | 860.33     |
| ELLSWORTH FARMER'S EXCHANGE           | 458.00    | ROCKY TOP FARMS                | 5.00       |
| EMERGENCY MEDICAL PRODUCTS INC        | 110.25    | RUSTIC BAKER                   | 35.00      |
| FAMILY FARM & HOME                    | 391.40    | SCHLAPPI, JAMES                | 25.00      |
| FARMER WHITE'S                        | 165.00    | SEARS COMMERCIAL ONE           | 249.99     |
| FASTENAL COMPANY                      | 6.50      | SECURITY SANITATION INC.       | 285.00     |
| FERGUSON & CHAMBERLAIN                | 5,097.00  | SENSUS USA                     | 435.13     |
| GELDERBLOM, PAUL                      | 25.00     | SHARROW MASONRY INC            | 7,601.63   |
| GERBER HOMEMADE SWEETS                | 25.00     | SIEGRIST, DAVID                | 46.00      |
| GRAINGER                              | 946.00    | SPARTAN STORES LLC             | 14.16      |
| GRAND TRAVERSE GARAGE DOOR            | 750.00    | SPICER GROUP INC               | 1,347.23   |
| HACH COMPANY                          | 101.64    | STATE OF MICHIGAN              | 50.00      |
| HEYDLAUFF, MARK L                     | 686.56    | STRICKER'S OUTDOOR POWER EQUIP | 134.25     |
| INTERWATER FARMS INC                  | 476.00    | SUPERIOR MECHANICAL            | 80.00      |
| J & B MEDICAL SUPPLY INC.             | 415.80    | SWANSON, DOREANN               | 4.58       |
| JACK DOHENY SUPPLIES INC              | 107.54    | SYSTEMS SPECIALISTS INC        | 150.00     |
| KLOOSTER, ALIDA K.                    | 91.15     | THE ANTENNA FARM               | 859.50     |
| KSS ENTERPRISES                       | 1,304.36  | UP NORTH PROPERTY SERVICES LLC | 1,711.00   |
| LASER PRINTER TECHNOLOGIES            | 499.00    | VAN HORN, ANDREW               | 20.58      |
| LONG DAY COFFEE LLC                   | 42.00     | VILLAGE GRAPHICS INC.          | 118.38     |
| LOTTIE'S BAGELS                       | 67.00     | VOSS LIGHTING                  | 454.16     |
| MATELSKI, KIMBERLY A.                 | 78.00     | WILBERT BURIAL VAULT CO        | 243.84     |
| MCCARDEL CULLIGAN-PETOSKEY            | 50.00     | WURST, RANDALL W.              | 47.62      |
| MCGRUFF SAFE KIDS                     | 377.00    | TOTAL                          | 169,713.63 |

| ACH Payments – 09/30/2016 to 10/11/2016 |            |                              |            |
|-----------------------------------------|------------|------------------------------|------------|
| MATSON DRISCOLL DAMICO                  | 368,461.09 | VANTAGEPOINT (457 ICMA PLAN) | 12,626.26  |
| MI PUBLIC POWER AGENCY                  | 8,012.44   | VANTAGEPOINT (ROTH IRA)      | 911.53     |
| PAYMENT SERVICE NETWORK                 | 239.70     | DTE ENERGY                   | 1,125.65   |
| IRS (PAYROLL TAX DEPOSIT)               | 31,088.06  | MI PUBLIC POWER AGENCY       | 6,886.49   |
| ALERUS FINANCIAL (HCSP)                 | 420.00     | STATE OF MI (SALES TAX)      | 27,920.16  |
| STATE OF MI (WITHHOLDING TAX))          | 4,366.81   |                              |            |
| VANTAGEPOINT (401 ICMA PLAN)            | 699.94     | TOTAL                        | 462,758.13 |

| Payroll Net Pay – Pay Period Ending 10/01/2016 (Paid 10/07/2016) |          |                       |          |
|------------------------------------------------------------------|----------|-----------------------|----------|
| CAMPBELL, GABRIEL M.                                             | 828.84   | KLOOSTER, ALIDA K.    | 1,742.20 |
| GIBSON, SHIRLEY J.                                               | 512.54   | GOLOVICH, KAREN J.    | 979.05   |
| PERRON, LEON R.                                                  | 350.85   | SPENCLEY, PATRICIA L. | 1,156.10 |
| KURTZ, LUTHER J.                                                 | 385.56   | PANOFF, ZACHARY R.    | 1,169.52 |
| SUPERNAW, WILLIAM J.                                             | 431.73   | MILLER, FAITH G.      | 84.87    |
| HAGEN, AARON W.                                                  | 350.93   | LEESE, MERRI C.       | 441.59   |
| WELLER, LINDA JO                                                 | 1,463.42 | MCGINN, KELLY A.      | 1,488.25 |
| HEYDLAUFF, MARK L.                                               | 2,396.23 | JONES, JANET M.       | 410.94   |
| GOLDING, JOYCE M.                                                | 1,082.62 | DOAN, GERARD P.       | 1,558.55 |
| DEROSIA, PATRICIA E.                                             | 970.20   | SCHLAPPI, JAMES L.    | 1,094.75 |
| LOY, EVELYN R.                                                   | 1,049.78 | UMULIS, MATTHEW T.    | 1,368.45 |

|                           |          |                      |           |
|---------------------------|----------|----------------------|-----------|
| HANKINS, SCOTT A.         | 1,511.90 | BECKER, MICHAEL S.   | 591.77    |
| ORBAN, BARBARA K.         | 1,481.60 | MCGHEE, ROBERT R.    | 1,049.92  |
| TRAEGER, JASON A.         | 1,114.24 | STEWART, SAMUEL D.   | 346.05    |
| FLICKEMA, ANDREW M.       | 1,483.13 | KIRINOVIC, THOMAS F. | 600.15    |
| MATELSKI, KIMBERLY A.     | 1,143.04 | BITELY, KATHERINE A. | 407.41    |
| EVANS JR, HALBERT K.      | 1,468.90 | CRANDELL, ZACKARY R. | 483.85    |
| KLOOSTER, PATRICK H.      | 745.12   | HEID, THOMAS J       | 1,272.05  |
| CARLSON, JOSHUA A.        | 132.98   | LEESE, ALAN K.       | 421.27    |
| ZAHNER, ANNA O.           | 121.11   | FAIRCHILD, GALEN W.  | 102.05    |
| FUCHS, TYLER S A          | 121.11   | DAKROUB, JOSEPH E.   | 128.13    |
| ROLOFF, ROBERT P.         | 1,674.13 | MASSON, DONALD J.    | 509.01    |
| RILEY, DENISE M.          | 418.25   | KUSINA, DENNIS W.    | 74.89     |
| WURST, RANDALL W.         | 1,078.03 | LABLANCE, MAUREEN J. | 141.29    |
| MAYER, SHELLEY L.         | 1,573.98 | GLOWNEY, TRAVIS T.   | 57.27     |
| HILLING, NICHOLAS A.      | 1,474.76 | MYER, ELIZABETH A.   | 1,881.11  |
| MEIER III, CHARLES A.     | 1,284.34 | VANLOO, JOSEPH G.    | 681.07    |
| ZACHARIAS, STEVEN B.      | 1,383.59 | WYMAN, MATTHEW A.    | 1,139.25  |
| EATON, BRAD A.            | 1,745.42 | SCHRADER, LOU ANN    | 441.59    |
| WILSON, TIMOTHY J.        | 2,013.77 | MILLER, WILLIAM S.   | 1,189.29  |
| LAVOIE, RICHARD L.        | 1,534.27 | BEAN, PETER J.       | 536.15    |
| STEVENS, BRANDON C.       | 2,174.38 | COLE, SHANE          | 593.34    |
| DRAVES, MARTIN J.         | 1,800.24 | GERBER, SAMUEL A.    | 55.41     |
| BROWN, STEPHANIE C.       | 1,041.41 | KLINGER, LUCAS D.    | 66.96     |
| SOMERVILLE, DAVID A.      | 1,314.51 | SWEM, DONALD L.      | 1,833.32  |
| ELLIOTT, PATRICK M.       | 1,961.50 | WHITLEY, ANDREW T.   | 1,688.64  |
| SCHWARTZFISHER, JOSEPH L. | 1,035.38 | MORRISON, KEVIN P.   | 1,279.55  |
| BRADLEY, KELLY R.         | 1,391.35 | HODGE, MICHAEL J.    | 1,258.89  |
| HART II, DELBERT W.       | 1,337.10 | JOHNSON, STEVEN P.   | 1,284.79  |
| JONES, ROBERT F.          | 1,082.11 | BISHAW, JAMES H.     | 719.51    |
| DORAN, JUSTIN J.          | 1,424.78 | GILL, DAVID R.       | 943.29    |
| MANKER JR, DAVID W.       | 508.66   | TODD, RICHARD D.     | 191.54    |
| MANKER SR, DAVID W.       | 733.16   | TOTAL                | 82,594.03 |

Payroll Transmittal – 10/07/2016

|                       |          |                               |          |
|-----------------------|----------|-------------------------------|----------|
| 4FRONT CREDIT UNION   | 307.69   | COMMUNICATION WORKERS OF AMER | 541.97   |
| AMERICAN FAMILY LIFE  | 228.78   | MI STATE DISBURSEMENT UNIT    | 401.83   |
| AMERICAN FAMILY LIFE  | 414.12   | POLICE OFFICERS LABOR COUNCIL | 201.00   |
| CHAR EM UNITED WAY    | 56.00    | PRIORITY HEALTH               | 2,035.30 |
| CHARLEVOIX STATE BANK | 1,379.62 |                               |          |
| CHEMICAL BANK         | 150.00   | TOTAL                         | 5,716.31 |

Tax Disbursement – 10/18/2016

|                             |           |                                |            |
|-----------------------------|-----------|--------------------------------|------------|
| CHARLEVOIX COUNTY TREASURER | 32,557.13 | CHARLEVOIX PUBLIC SCHOOLS      | 0.93       |
| CHARLEVOIX COUNTY TREASURER | 87.80     | CHARLEVOIX PUBLIC SCHOOLS      | 799.58     |
| CHARLEVOIX DISTRICT LIBRARY | 28.94     | CITY OF CHARLEVOIX - TAXES DUE | 37,354.97  |
| CHARLEVOIX PUBLIC SCHOOLS   | 43,001.33 | RECREATIONAL AUTHORITY         | 5.24       |
| CHARLEVOIX PUBLIC SCHOOLS   | 5,276.70  |                                |            |
| CHARLEVOIX PUBLIC SCHOOLS   | 554.63    | TOTAL                          | 119,667.25 |