

AGENDA
CITY OF CHARLEVOIX CITY COUNCIL MEETING

Monday, November 7, 2016 - 7:00 p.m.
City Hall Council Chambers, 210 State Street Charlevoix, Michigan

1. Pledge of Allegiance

2. Roll Call

3. Presentations

4. Inquiry regarding conflicts of interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

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| A. City Council Meeting Minutes - October 17, 2016 Regular Meeting | PG 1-12 |
| B. Accounts Payable Check Registers & Payroll Check Registers | PG 13-31 |

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

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| A. Water Treatment Plant Roof | PG 32-34 |
| B. Charlevoix-Traverse City Bike Trail Resolution | PG 35-36 |
| C. Request MDOT Study Improvements to the Storm Sewer/Curbs on US 31 Resolution | PG 37-38 |
| D. Recreation Advisory Committee Student Member Appointments | PG 39-41 |

8. Reports & Communications

- A. Public Comments
- B. City Manager Comments
- C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks' notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250.

Posted November 3, 2016 - 4:00 p.m.

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, October 17, 2016 – 7:00 p.m.
210 State Street, City Hall, Council Chambers, Charlevoix, MI

The meeting was called to order at 7:00 p.m. by Mayor Gabe Campbell.

1. Pledge of Allegiance

2. Roll Call

Mayor: Gabe Campbell
Members Present: Councilmembers Shane Cole, Shirley Gibson, Aaron Hagen, Luther Kurtz, Leon Perron, Bill Supernaw
Members Absent: None
City Manager: Mark Heydlauff
City Clerk: Joyce Golding

3. Presentations

A. Annual Audit – Steve Peacock, Rehmann

Steve Peacock, Rehmann Robson, presented an overview of the City's financial audit, fiscal year ending March 31, 2016 and answered questions from Council.

4. Inquiry Regarding Conflicts of Interest

Councilmembers Hagen and Kurtz disclosed that they hold downtown liquor license however, Council confirmed that this did not constitute a conflict of interest. Councilmember Kurtz recused himself from the Commercial Redevelopment District item as he owns property in the proposed district.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – October 3, 2016 Regular Meeting
- B. Regular Accounts Payable Check Register – October 18, 2016
- C. ACH Payments – September 30, 2016 to October 11, 2016
- D. Payroll Check Register – October 7, 2016
- E. Payroll Transmittal – October 7, 2016
- F. Tax Disbursement – October 18, 2016
- G. Accept 2015/2016 Financial Audit

Motion by Councilmember Gibson, second by Councilmember Hagen, to approve the Consent Agenda.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

6. Public Hearings & Actions Requiring Public Hearings

A. Public Hearing and Establish a Commercial Redevelopment District

City Manager Heydlauff presented the Commercial Redevelopment District proposal which is similar to an Industrial Development District in that it provides an avenue for a business to apply for tax abatement on new investment within the district. He requested Council approve the Charlevoix Main Street Commercial Redevelopment District No. 1 (CRD) mirroring the boundaries of the Main Street District (a subset of the DDA). He stated that the CRD has no connection to the DDA and does not change how the DDA operates.

City Manager Heydlauff explained that upon Council's approval, notice must then be given to other taxing entities after which businesses within the district may apply to Council for tax abatement in accordance with the Commercial Facilities Exemption Certificate Policy. He explained the point system of the proposed Policy. The Policy would take into account the jobs created by a project, the investment made in the project, and some important factors identified by our Main Street Program as ways to earn points toward the number of years the tax is abated. He noted that granting tax abatement would not affect current tax revenue. City Manager Heydlauff felt that establishing a CRD would be a great tool in our tool chest toward recruiting new businesses in the downtown and helping existing businesses expand.

He stated that in accordance with Public Act 255 of 1978 all property owners within the proposed CRD were noticed via certified mail as well as a public hearing is being held at this meeting. City Manager Heydlauff noted that most properties within the district are commercial and residential properties are not eligible. There is however, incentive to redevelopment properties as mixed-use.

Councilmember Gibson commented that she liked the idea of rehabilitating commercial property.

City Manager Heydlauff indicated that CRDs are not widely used in Northern Michigan and cited Gaylord as being one community that is involved. He recommended that Council approve the district and policy.

Mayor Campbell opened the item to public comment at 7:26 p.m.

Gordon Flynn, Edgewater Inn resident, stated that his property is residential and questioned what cost would be incurred to residential properties with the approval of the CRD. City Manager Heydlauff clarified that it will not cost anything and it will not change the use of Mr. Flynn's condo. He reiterated that the CRD is an incentive for commercial property owners to apply for tax abatement if they invest in a business property.

Vel Kammerman, CSD property owner, questioned what was eligible for abatement. City Manager Heydlauff read aloud the definition of "restored facility" from the *Commercial Redevelopment Act* provided by the Michigan Economic Development Corporation. In summary, any "changes to obsolete commercial property as may be required to restore the property to economically efficient condition" would be eligible.

John Haggard, downtown property owner, questioned whether adding additional stories to his buildings would qualify for abatement and City Manager Heydlauff responded affirmatively.

The item was closed to the public at 7:32 p.m.

City Manager Heydlauff confirmed that it would be prudent to promote the CRD to spur downtown economic development.

**CITY OF CHARLEVOIX
RESOLUTION NO. 2016-10-01
ESTABLISH A COMMERCIAL REDEVELOPMENT DISTRICT**

- WHEREAS,** pursuant to PA 255 of 1978, the City of Charlevoix has the authority to establish "Commercial Redevelopment Districts" within the City of Charlevoix at request of a commercial business enterprise or on its own initiative; and
- WHEREAS,** the City of Charlevoix on its own initiative prompted the establishment of the Commercial Redevelopment District for an area in the vicinity of properties fronting Michigan Ave. and Bridge St. between Dixon Ave. and Hurlbut Ave., and east of State St. between Park Ave. and W. Hurlbut Ave., located in the City of Charlevoix's Main Street District hereinafter described; and
- WHEREAS,** the City Council of the City of Charlevoix determined that the district meets the requirements set forth in section 5 of PA 255 of 1978; and
- WHEREAS,** written notice has been given by certified mail to all owners of real property located within the proposed district as required by section 5(3) of PA 255 of 1978; and
- WHEREAS,** on October 17, 2016 a public hearing was held and all residents and taxpayers of the City of Charlevoix were afforded an opportunity to be heard thereon; and
- WHEREAS,** the City Council deems it to be in the public interest of the City of Charlevoix to establish the Commercial Redevelopment District as proposed.

NOW THEREFORE BE IT RESOLVED, by the City Council of the City of Charlevoix that the following described parcel(s) of land situated in the City of Charlevoix, County of Charlevoix, and State of Michigan, to wit:

PARCEL	052-195-009-00	111	PINE RIVER LN	UNIT	9
PARCEL	052-195-016-00	111	PINE RIVER LN	UNIT	16
PARCEL	052-197-017-00	104	DIXON AVE W	UNIT	17
PARCEL	052-197-028-00	104	DIXON AVE W	UNIT	28
PARCEL	052-197-007-00	104	DIXON AVE W	UNIT	7
PARCEL	052-197-018-00	104	DIXON AVE W	UNIT	18
PARCEL	052-197-029-00	104	DIXON AVE W	UNIT	29
PARCEL	052-197-008-00	104	DIXON AVE W	UNIT	8
PARCEL	052-197-019-00	104	DIXON AVE W	UNIT	19
PARCEL	052-195-035-00	111	PINE RIVER LN	UNIT	35
PARCEL	052-195-036-00	111	PINE RIVER LN	UNIT	36
PARCEL	052-197-004-00	104	DIXON AVE W	UNIT	4
PARCEL	052-197-015-00	104	DIXON AVE W	UNIT	15
PARCEL	052-197-026-00	104	DIXON AVE W	UNIT	26
PARCEL	052-110-111-00	101	MICHIGAN AVE	UNIT	111

PARCEL	052-110-212-00	101	MICHIGAN AVE	UNIT	212
PARCEL	052-197-030-00	104	DIXON AVE W	UNIT	30
PARCEL	052-197-009-00	104	DIXON AVE W	UNIT	9
PARCEL	052-197-020-00	104	DIXON AVE W	UNIT	20
PARCEL	052-110-207-00	101	MICHIGAN AVE	UNIT	207
PARCEL	052-110-107-00	101	MICHIGAN AVE	UNIT	107
PARCEL	052-110-206-00	101	MICHIGAN AVE	UNIT	206
PARCEL	052-110-106-00	101	MICHIGAN AVE	UNIT	106
PARCEL	052-110-208-00	101	MICHIGAN AVE	UNIT	208
PARCEL	052-110-108-00	101	MICHIGAN AVE	UNIT	108
PARCEL	052-110-209-00	101	MICHIGAN AVE	UNIT	209
PARCEL	052-110-109-00	101	MICHIGAN AVE	UNIT	109
PARCEL	052-110-210-00	101	MICHIGAN AVE	UNIT	210
PARCEL	052-110-110-00	101	MICHIGAN AVE	UNIT	110
PARCEL	052-110-211-00	101	MICHIGAN AVE	UNIT	211
PARCEL	052-195-032-00	111	PINE RIVER LN	UNIT	32
PARCEL	052-195-033-00	111	PINE RIVER LN	UNIT	33
PARCEL	052-195-034-00	111	PINE RIVER LN	UNIT	34
PARCEL	052-195-013-00	111	PINE RIVER LN	UNIT	13
PARCEL	052-195-005-00	111	PINE RIVER LN	UNIT	5
PARCEL	052-195-012-00	111	PINE RIVER LN	UNIT	12
PARCEL	052-195-004-00	111	PINE RIVER LN	UNIT	4
PARCEL	052-195-001-00	111	PINE RIVER LN	UNIT	1
PARCEL	052-195-002-00	111	PINE RIVER LN	UNIT	2
PARCEL	052-195-008-00	111	PINE RIVER LN	UNIT	8
PARCEL	052-195-015-00	111	PINE RIVER LN	UNIT	15
PARCEL	052-195-007-00	111	PINE RIVER LN	UNIT	7
PARCEL	052-195-014-00	111	PINE RIVER LN	UNIT	14
PARCEL	052-195-006-00	111	PINE RIVER LN	UNIT	6
PARCEL	052-197-000-00	0	DIXON AVE W	UNIT	0
PARCEL	052-197-001-00	104	DIXON AVE W	UNIT	1
PARCEL	052-197-012-00	104	DIXON AVE W	UNIT	12
PARCEL	052-197-023-00	104	DIXON AVE W	UNIT	23
PARCEL	052-197-002-00	104	DIXON AVE W	UNIT	2
PARCEL	052-195-000-00	0	PINE RIVER LN		
PARCEL	052-195-026-00	111	PINE RIVER LN	UNIT	26
PARCEL	052-195-027-00	111	PINE RIVER LN	UNIT	27
PARCEL	052-195-028-00	111	PINE RIVER LN	UNIT	28
PARCEL	052-195-029-00	111	PINE RIVER LN	UNIT	29
PARCEL	052-197-013-00	104	DIXON AVE W	UNIT	13
PARCEL	052-197-024-00	104	DIXON AVE W	UNIT	24
PARCEL	052-197-003-00	104	DIXON AVE W	UNIT	3
PARCEL	052-197-014-00	104	DIXON AVE W	UNIT	14
PARCEL	052-197-025-00	104	DIXON AVE W	UNIT	25
PARCEL	052-195-020-00	111	PINE RIVER LN	UNIT	20
PARCEL	052-195-021-00	111	PINE RIVER LN	UNIT	21
PARCEL	052-195-022-00	111	PINE RIVER LN	UNIT	22
PARCEL	052-195-023-00	111	PINE RIVER LN	UNIT	23
PARCEL	052-195-024-00	111	PINE RIVER LN	UNIT	24
PARCEL	052-195-025-00	111	PINE RIVER LN	UNIT	25
PARCEL	052-195-018-00	111	PINE RIVER LN	UNIT	18
PARCEL	052-195-010-00	111	PINE RIVER LN	UNIT	10
PARCEL	052-195-017-00	111	PINE RIVER LN	UNIT	17
PARCEL	052-197-031-00	104	DIXON AVE W	UNIT	31
PARCEL	052-197-010-00	104	DIXON AVE W	UNIT	10
PARCEL	052-197-021-00	104	DIXON AVE W	UNIT	21
PARCEL	052-197-032-00	104	DIXON AVE W	UNIT	32
PARCEL	052-197-011-00	104	DIXON AVE W	UNIT	11
PARCEL	052-195-003-00	111	PINE RIVER LN	UNIT	3
PARCEL	052-195-011-00	111	PINE RIVER LN	UNIT	11
PARCEL	052-110-000-00	0	MICHIGAN AVE		
PARCEL	052-110-100-00	101	MICHIGAN AVE	UNIT	100
PARCEL	052-110-200-00	101	MICHIGAN AVE	UNIT	200
PARCEL	052-110-101-00	101	MICHIGAN AVE	UNIT	101
PARCEL	052-110-202-00	101	MICHIGAN AVE	UNIT	202
PARCEL	052-110-102-00	101	MICHIGAN AVE	UNIT	102
PARCEL	052-110-203-00	101	MICHIGAN AVE	UNIT	203
PARCEL	052-110-103-00	101	MICHIGAN AVE	UNIT	103
PARCEL	052-110-204-00	101	MICHIGAN AVE	UNIT	204
PARCEL	052-110-104-00	101	MICHIGAN AVE	UNIT	104
PARCEL	052-110-205-00	101	MICHIGAN AVE	UNIT	205
PARCEL	052-110-105-00	101	MICHIGAN AVE	UNIT	105

PARCEL	052-110-001-00	101	MICHIGAN AVE	UNIT	1
PARCEL	052-110-201-00	101	MICHIGAN AVE	UNIT	201
PARCEL	052-126-098-00	106	PINE RIVER LN		
PARCEL	052-126-099-00	210	STATE ST		
PARCEL	052-197-022-00	104	DIXON AVE W	UNIT	22
PARCEL	052-197-033-00	104	DIXON AVE W	UNIT	33
PARCEL	052-195-030-00	111	PINE RIVER LN	UNIT	30
PARCEL	052-195-031-00	111	PINE RIVER LN	UNIT	31
PARCEL	052-197-005-00	104	DIXON AVE W	UNIT	5
PARCEL	052-197-016-00	104	DIXON AVE W	UNIT	16
PARCEL	052-197-027-00	104	DIXON AVE W	UNIT	27
PARCEL	052-197-006-00	104	DIXON AVE W	UNIT	6
PARCEL	052-195-037-00	111	PINE RIVER LN	UNIT	37
PARCEL	052-195-038-00	111	PINE RIVER LN	UNIT	38
PARCEL	052-195-039-00	111	PINE RIVER LN	UNIT	39
PARCEL	052-195-019-00	111	PINE RIVER LN	UNIT	19
PARCEL	052-126-091-10	109	MICHIGAN AVE		
PARCEL	052-151-005-00	100	DIXON AVE W		
PARCEL	052-151-005-50	109 1/2	MICHIGAN AVE		
PARCEL	052-151-004-00	113	MICHIGAN AVE		
PARCEL	052-151-005-25	0	0		
PARCEL	052-125-048-00	100	MICHIGAN AVE	UNIT	48
PARCEL	052-125-062-00	100	MICHIGAN AVE	UNIT	62
PARCEL	052-125-055-00	100	MICHIGAN AVE	UNIT	55
PARCEL	052-125-016-00	100	MICHIGAN AVE	UNIT	16
PARCEL	052-125-056-00	100	MICHIGAN AVE	UNIT	56
PARCEL	052-125-036-00	100	MICHIGAN AVE	UNIT	36
PARCEL	052-125-018-00	100	MICHIGAN AVE	UNIT	18
PARCEL	052-125-058-00	100	MICHIGAN AVE	UNIT	58
PARCEL	052-125-038-00	100	MICHIGAN AVE	UNIT	38
PARCEL	052-125-060-00	100	MICHIGAN AVE	UNIT	60
PARCEL	052-125-014-00	100	MICHIGAN AVE	UNIT	14
PARCEL	052-125-034-00	100	MICHIGAN AVE	UNIT	34
PARCEL	052-125-054-00	100	MICHIGAN AVE	UNIT	54
PARCEL	052-125-015-00	100	MICHIGAN AVE	UNIT	15
PARCEL	052-125-035-00	100	MICHIGAN AVE	UNIT	35
PARCEL	052-125-066-00	100	MICHIGAN AVE	UNIT	66
PARCEL	052-125-040-00	100	MICHIGAN AVE	UNIT	40
PARCEL	052-199-035-00	120	MICHIGAN AVE	UNIT	35
PARCEL	052-199-036-00	120	MICHIGAN AVE	UNIT	36
PARCEL	052-199-037-00	120	MICHIGAN AVE	UNIT	37
PARCEL	052-126-040-00	0	0		
PARCEL	052-125-079-00	100	MICHIGAN AVE	UNIT	79
PARCEL	052-199-033-00	120	MICHIGAN AVE	UNIT	33
PARCEL	052-199-034-00	120	MICHIGAN AVE	UNIT	34
PARCEL	052-125-004-00	100	MICHIGAN AVE	UNIT	4
PARCEL	052-125-091-00	100	MICHIGAN AVE	UNIT	91
PARCEL	052-125-092-00	100	MICHIGAN AVE	UNIT	92
PARCEL	052-125-067-00	102	MICHIGAN AVE	UNIT	67
PARCEL	052-125-068-00	104	MICHIGAN AVE	UNIT	68
PARCEL	052-125-078-00	100	MICHIGAN AVE	UNIT	78
PARCEL	052-125-077-00	100	MICHIGAN AVE	UNIT	77
PARCEL	052-125-069-00	108	MICHIGAN AVE	UNIT	69
PARCEL	052-125-076-00	100	MICHIGAN AVE	UNIT	76
PARCEL	052-125-075-00	100	MICHIGAN AVE	UNIT	75
PARCEL	052-125-070-00	112	MICHIGAN AVE		
PARCEL	052-125-071-00	116	MICHIGAN AVE	UNIT	71
PARCEL	052-125-074-00	100	MICHIGAN AVE	UNIT	74
PARCEL	052-125-073-00	100	MICHIGAN AVE	UNIT	73
PARCEL	052-125-072-00	118	MICHIGAN AVE	UNIT	72
PARCEL	052-125-037-00	100	MICHIGAN AVE	UNIT	37
PARCEL	052-125-020-00	100	MICHIGAN AVE	UNIT	20
PARCEL	052-125-059-00	100	MICHIGAN AVE	UNIT	59
PARCEL	052-125-039-00	100	MICHIGAN AVE	UNIT	39
PARCEL	052-125-080-00	100	MICHIGAN AVE	UNIT	80
PARCEL	052-125-019-00	100	MICHIGAN AVE	UNIT	19
PARCEL	052-125-042-00	100	MICHIGAN AVE	UNIT	42
PARCEL	052-125-002-00	100	MICHIGAN AVE	UNIT	2
PARCEL	052-125-022-00	100	MICHIGAN AVE	UNIT	22
PARCEL	052-125-041-00	100	MICHIGAN AVE	UNIT	41
PARCEL	052-125-081-00	100	MICHIGAN AVE	UNIT	81
PARCEL	052-125-082-00	100	MICHIGAN AVE	UNIT	82

PARCEL	052-125-083-00	100	MICHIGAN AVE	UNIT	83
PARCEL	052-125-084-00	100	MICHIGAN AVE	UNIT	84
PARCEL	052-125-085-00	100	MICHIGAN AVE	UNIT	85
PARCEL	052-125-086-00	100	MICHIGAN AVE	UNIT	86
PARCEL	052-125-087-00	100	MICHIGAN AVE	UNIT	87
PARCEL	052-125-088-00	100	MICHIGAN AVE	UNIT	88
PARCEL	052-125-061-00	100	MICHIGAN AVE	UNIT	61
PARCEL	052-125-063-00	100	MICHIGAN AVE	UNIT	63
PARCEL	052-125-064-00	100	MICHIGAN AVE	UNIT	64
PARCEL	052-125-065-00	100	MICHIGAN AVE	UNIT	65
PARCEL	052-125-031-00	100	MICHIGAN AVE	UNIT	31
PARCEL	052-125-051-00	100	MICHIGAN AVE	UNIT	51
PARCEL	052-125-012-00	100	MICHIGAN AVE	UNIT	12
PARCEL	052-125-032-00	100	MICHIGAN AVE	UNIT	32
PARCEL	052-125-052-00	100	MICHIGAN AVE	UNIT	52
PARCEL	052-125-013-00	100	MICHIGAN AVE	UNIT	13
PARCEL	052-125-033-00	100	MICHIGAN AVE	UNIT	33
PARCEL	052-125-021-00	100	MICHIGAN AVE	UNIT	21
PARCEL	052-125-001-00	100	MICHIGAN AVE	UNIT	1
PARCEL	052-125-024-00	100	MICHIGAN AVE	UNIT	24
PARCEL	052-125-043-00	100	MICHIGAN AVE	UNIT	43
PARCEL	052-125-003-00	100	MICHIGAN AVE	UNIT	3
PARCEL	052-125-023-00	100	MICHIGAN AVE	UNIT	23
PARCEL	052-125-008-00	100	MICHIGAN AVE	UNIT	8
PARCEL	052-125-028-00	100	MICHIGAN AVE	UNIT	28
PARCEL	052-125-047-00	100	MICHIGAN AVE	UNIT	47
PARCEL	052-125-011-00	100	MICHIGAN AVE	UNIT	11
PARCEL	052-199-002-00	120	MICHIGAN AVE	UNIT	2
PARCEL	052-199-039-00	120	MICHIGAN AVE	UNIT	39
PARCEL	052-199-038-00	120	MICHIGAN AVE	UNIT	38
PARCEL	052-125-053-00	100	MICHIGAN AVE	UNIT	53
PARCEL	052-125-017-00	100	MICHIGAN AVE	UNIT	17
PARCEL	052-125-057-00	100	MICHIGAN AVE	UNIT	57
PARCEL	052-125-089-00	100	MICHIGAN AVE	UNIT	89
PARCEL	052-125-090-00	100	MICHIGAN AVE	UNIT	90
PARCEL	052-125-000-00	0	MICHIGAN AVE		
PARCEL	052-125-050-00	100	MICHIGAN AVE	UNIT	50
PARCEL	052-125-010-00	100	MICHIGAN AVE	UNIT	10
PARCEL	052-125-030-00	100	MICHIGAN AVE	UNIT	30
PARCEL	052-199-006-00	120	MICHIGAN AVE	UNIT	6
PARCEL	052-199-003-00	120	MICHIGAN AVE	UNIT	3
PARCEL	052-199-000-00	0	MICHIGAN AVE		
PARCEL	052-199-040-00	120	MICHIGAN AVE	UNIT	40
PARCEL	052-199-041-00	120	MICHIGAN AVE	UNIT	41
PARCEL	052-199-017-00	120	MICHIGAN AVE	UNIT	17
PARCEL	052-199-016-00	120	MICHIGAN AVE	UNIT	16
PARCEL	052-199-015-00	120	MICHIGAN AVE	UNIT	15
PARCEL	052-199-014-00	120	MICHIGAN AVE	UNIT	14
PARCEL	052-199-011-00	120	MICHIGAN AVE	UNIT	11
PARCEL	052-199-012-00	120	MICHIGAN AVE	UNIT	12
PARCEL	052-199-009-00	120	MICHIGAN AVE	UNIT	9
PARCEL	052-199-010-00	120	MICHIGAN AVE	UNIT	10
PARCEL	052-199-007-00	120	MICHIGAN AVE	UNIT	7
PARCEL	052-199-008-00	120	MICHIGAN AVE	UNIT	8
PARCEL	052-199-005-00	120	MICHIGAN AVE	UNIT	5
PARCEL	052-199-004-00	120	MICHIGAN AVE	UNIT	4
PARCEL	052-199-001-00	120	MICHIGAN AVE	UNIT	1
PARCEL	052-199-013-00	120	MICHIGAN AVE	UNIT	13
PARCEL	052-199-018-00	120	MICHIGAN AVE	UNIT	18
PARCEL	052-125-007-00	100	MICHIGAN AVE	UNIT	7
PARCEL	052-125-027-00	100	MICHIGAN AVE	UNIT	27
PARCEL	052-125-046-00	100	MICHIGAN AVE	UNIT	46
PARCEL	052-125-006-00	100	MICHIGAN AVE	UNIT	6
PARCEL	052-125-026-00	100	MICHIGAN AVE	UNIT	26
PARCEL	052-125-045-00	100	MICHIGAN AVE	UNIT	45
PARCEL	052-125-005-00	100	MICHIGAN AVE	UNIT	5
PARCEL	052-125-025-00	100	MICHIGAN AVE	UNIT	25
PARCEL	052-125-044-00	100	MICHIGAN AVE	UNIT	44
PARCEL	052-125-049-00	100	MICHIGAN AVE	UNIT	49
PARCEL	052-125-009-00	100	MICHIGAN AVE	UNIT	9
PARCEL	052-125-029-00	100	MICHIGAN AVE	UNIT	29
PARCEL	052-199-019-00	120	MICHIGAN AVE	UNIT	19

PARCEL	052-199-020-00	120	MICHIGAN AVE	UNIT	20
PARCEL	052-199-021-00	120	MICHIGAN AVE	UNIT	21
PARCEL	052-199-022-00	120	MICHIGAN AVE	UNIT	22
PARCEL	052-199-023-00	120	MICHIGAN AVE	UNIT	23
PARCEL	052-199-024-00	120	MICHIGAN AVE	UNIT	24
PARCEL	052-199-025-00	120	MICHIGAN AVE	UNIT	25
PARCEL	052-199-026-00	120	MICHIGAN AVE	UNIT	26
PARCEL	052-199-027-00	120	MICHIGAN AVE	UNIT	27
PARCEL	052-199-028-00	120	MICHIGAN AVE	UNIT	28
PARCEL	052-199-029-00	120	MICHIGAN AVE	UNIT	29
PARCEL	052-199-030-00	120	MICHIGAN AVE	UNIT	30
PARCEL	052-199-031-00	120	MICHIGAN AVE	UNIT	31
PARCEL	052-199-032-00	120	MICHIGAN AVE	UNIT	32
PARCEL	052-379-004-65	103	BELVEDERE AVE		
PARCEL	052-345-010-50	408	BRIDGE ST		
PARCEL	052-205-001-00	206	BRIDGE ST		
PARCEL	052-205-002-00	202	BRIDGE ST		
PARCEL	052-205-003-00	0	BRIDGE ST		
PARCEL	052-205-004-00	204	BRIDGE ST		
PARCEL	052-365-001-00	100	BELVEDERE AVE		
PARCEL	052-245-002-10	228	BRIDGE ST		
PARCEL	052-115-002-00	226	BRIDGE ST	UNIT	2
PARCEL	052-115-001-00	224	BRIDGE ST	UNIT	1
PARCEL	052-244-004-00	208	BRIDGE ST		
PARCEL	052-220-105-00	220	BRIDGE ST		
PARCEL	052-220-104-00	222	BRIDGE ST		
PARCEL	052-379-001-00	0	0		
PARCEL	052-243-001-00	100	BRIDGE ST		
PARCEL	052-243-002-00	101	BRIDGE PARK DR		
PARCEL	052-220-212-10	247	BRIDGE PARK DR	UNIT	212
PARCEL	052-220-210-00	247	BRIDGE PARK DR	UNIT	210
PARCEL	052-220-314-00	247	BRIDGE PARK DR	UNIT	314
PARCEL	052-243-002-10	0	0		
PARCEL	052-245-002-20	230	BRIDGE ST		
PARCEL	052-245-002-30	105	CLINTON ST		
PARCEL	052-244-003-00	212	BRIDGE ST		
PARCEL	052-205-005-00	201	BRIDGE PARK DR		
PARCEL	052-115-003-00	226	BRIDGE ST	UNIT	3
PARCEL	052-115-004-00	226	BRIDGE ST	UNIT	4
PARCEL	052-220-108-10	247	BRIDGE PARK DR	UNIT	108
PARCEL	052-220-000-00	0	0		
PARCEL	052-220-211-00	247	BRIDGE PARK DR	UNIT	211
PARCEL	052-220-109-00	251	BRIDGE PARK DR	UNIT	109
PARCEL	052-220-106-00	216	BRIDGE ST		
PARCEL	052-379-004-70	106	ANTRIM ST W		
PARCEL	052-345-011-00	0	ANTRIM ST		
PARCEL	052-345-010-00	0	0		
PARCEL	052-115-000-00	0	BRIDGE ST		
PARCEL	052-345-004-00	100	CLINTON ST		
PARCEL	052-345-008-00	330	BRIDGE ST		
PARCEL	052-205-000-00	0	0		
PARCEL	052-240-000-00	0	0		
PARCEL	052-246-007-50	102	STATE ST		
PARCEL	052-246-007-00	110	PARK AVE		
PARCEL	052-240-003-00	99	BRIDGE ST		
PARCEL	052-240-001-00	101	BRIDGE ST		
PARCEL	052-240-005-00	103	BRIDGE ST		
PARCEL	052-348-005-25	110	MASON ST		
PARCEL	052-361-003-00	101	HURLBUT AVE W		
PARCEL	052-361-001-00	0	HURLBUT AVE W		
PARCEL	052-361-002-00	115	HURLBUT AVE W		
PARCEL	052-240-002-00	99	BRIDGE ST		
PARCEL	052-240-006-00	103	BRIDGE ST		
PARCEL	052-348-005-00	106	MASON ST		
PARCEL	052-348-004-00	0	0		
PARCEL	052-348-001-00	401	BRIDGE ST		
PARCEL	052-347-016-00	210	STATE ST		
PARCEL	052-347-017-00	109	MASON ST		
PARCEL	052-347-018-00	107	MASON ST		
PARCEL	052-347-019-00	0	0		
PARCEL	052-347-022-00	325	BRIDGE ST		
PARCEL	052-347-023-10	321	BRIDGE ST		

PARCEL	052-347-023-30	323	BRIDGE ST		
PARCEL	052-347-021-00	335	BRIDGE ST		
PARCEL	052-347-020-00	101	MASON ST		
PARCEL	052-347-002-10	303	BRIDGE ST		
PARCEL	052-246-008-00	104	STATE ST		
PARCEL	052-265-009-00	0	CLINTON ST		
PARCEL	052-265-008-50	105	VAN PELT PL		
PARCEL	052-347-003-00	307	BRIDGE ST		
PARCEL	052-347-001-10	301	BRIDGE ST		
PARCEL	052-340-010-00	104	MASON	UNIT	205
PARCEL	052-340-011-00	0	BRIDGE ST		
PARCEL	052-340-012-00	417	BRIDGE ST	UNIT	301
PARCEL	052-242-001-00	0	0		
PARCEL	052-242-006-00	107	BRIDGE ST		
PARCEL	052-242-005-00	111	BRIDGE ST		
PARCEL	052-242-004-00	113	BRIDGE ST		
PARCEL	052-340-002-00	407	BRIDGE ST		
PARCEL	052-340-005-00	104	MASON ST		
PARCEL	052-340-000-00	0	0		
PARCEL	052-340-001-00	405	BRIDGE ST		
PARCEL	052-340-003-00	0	BRIDGE ST		
PARCEL	052-340-004-00	413	BRIDGE ST		
PARCEL	052-340-015-00	417	BRIDGE ST	UNIT	304
PARCEL	052-340-014-00	417	BRIDGE ST	UNIT	303
PARCEL	052-246-002-00	0	PARK AVE		
PARCEL	052-265-006-00	221	BRIDGE ST (DOWN)		
PARCEL	052-265-004-50	227	BRIDGE ST		
PARCEL	052-246-004-00	108	PARK AVE		
PARCEL	052-246-003-50	106	PARK AVE		
PARCEL	052-246-003-15	104	PARK AVE		
PARCEL	052-246-003-10	0	VAN PELT PLACE		
PARCEL	052-246-001-00	217	BRIDGE ST		
PARCEL	052-246-001-20	211	BRIDGE ST		
PARCEL	052-246-001-60	203	BRIDGE ST		
PARCEL	052-246-001-40	205	BRIDGE ST		
PARCEL	052-265-003-00	231	BRIDGE ST		
PARCEL	052-265-004-00	229	BRIDGE ST		
PARCEL	052-340-013-00	417	BRIDGE ST	UNIT	302
PARCEL	052-265-008-00	100	VAN PELT PL		
PARCEL	052-246-010-00	109	CLINTON ST		
PARCEL	052-265-011-00	103	CLINTON ST		
PARCEL	052-265-001-00	233	BRIDGE ST		
PARCEL	052-340-009-00	417	BRIDGE ST	UNIT	204
PARCEL	052-242-003-10	0	PARK AVE		
PARCEL	052-242-002-10	0	BRIDGE ST		
PARCEL	052-242-002-15	115	BRIDGE ST		
PARCEL	052-358-001-00	100	ANTRIM ST		
PARCEL	052-340-006-00	417	BRIDGE ST	UNIT	201
PARCEL	052-340-007-00	417	BRIDGE ST	UNIT	202
PARCEL	052-348-008-00	117	ANTRIM ST		
PARCEL	052-348-005-75	113	ANTRIM ST		
PARCEL	052-348-005-50	111	ANTRIM ST		
PARCEL	052-348-004-50	0	0		
PARCEL	052-348-002-00	107	ANTRIM ST		
PARCEL	052-348-001-50	421	BRIDGE ST		
PARCEL	052-348-007-00	302	STATE ST		
PARCEL	052-242-003-00	103	PARK AVE		
PARCEL	052-242-008-00	0	0		
PARCEL	052-240-004-00	103	BRIDGE ST		
PARCEL	052-347-009-00	0	0		
PARCEL	052-347-007-00	0	0		
PARCEL	052-347-010-10	110	CLINTON ST		
PARCEL	052-347-011-00	112	CLINTON AVE		
PARCEL	052-347-013-00	200	STATE ST		
PARCEL	052-347-005-00	317	BRIDGE ST		
PARCEL	052-347-004-00	311	BRIDGE ST		
PARCEL	052-340-008-00	417	BRIDGE ST	UNIT	203

be and here is established as a Commercial Redevelopment District pursuant to the provisions of PA 255 of 1978 to be known as Charlevoix Main Street Commercial Redevelopment District No.1.

RESOLVED this 17th day of October, 2016 A.D.

Resolution was adopted by the following ye and nay vote:

Yeas: Gibson, Cole, Supernaw, Hagen, Perron
Nays: None
Absent: None
Abstain: Kurtz

Motion by Councilmember Perron, second by Councilmember Cole, to approve Resolution #2016-10-01 creating Charlevoix Main Street Commercial Redevelopment District No. 1 and authorize the City Clerk to file all necessary documents.

Yeas: Gibson, Cole, Supernaw, Hagen, Perron
Nays: None
Absent: None
Abstain: Kurtz

Motion by Councilmember Gibson, second by Councilmember Hagen, to approve the Commercial Facilities Exemption Certificate Policy as presented.

Yeas: Gibson, Cole, Supernaw, Hagen, Perron
Nays: None
Absent: None
Abstain: Kurtz

7. All Other Actions & Requests

A. Transfer Liquor License Application: Townhouse Bar of Charlevoix, LLC

City Manager Heydlauff stated that Townhouse Bar has changed hands and the new owners are seeking support from City Council to obtain a Conditional Transfer License located at 231 Bridge Street. Pursuant to Michigan Liquor Control Commission regulations and the City Code, transfer liquor licenses require approval from the City Council. He noted that Charlevoix is the only local community still requiring City approval for a transfer liquor license.

Kirk Ikens, Townhouse Bar owner, commented that the Townhouse Bar was owned by the Weislik family for 55 years and the bar is the second oldest business downtown. He noted that the bar is a community gathering point and deserves recognition.

Councilmember Gibson suggested that Title VII, Chapter 77 of the Code Book should be amended to remove the requirement for Council approval of transfer liquor licenses. City Manager Heydlauff responded that he would have the City Attorney draft the language to make this change and present for Council's approval. Council consented.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

**CITY OF CHARLEVOIX
RESOLUTION NO. 2016-10-02
MICHIGAN LIQUOR CONTROL COMMISSION LOCAL GOVERNMENT LIQUOR LICENSE APPROVAL
(Authorized by MCL 436.1501)**

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Gabe Campbell, on October 17, 2016 at 7:00 p.m., the following resolution was offered:

Moved by Councilmember Cole and supported by Councilmember Kurtz that the application from Townhouse Bar of Charlevoix, LLC for the following license(s): SDM License and Class C License, to be located at 231 Bridge Street, Charlevoix, MI 49720

be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 17th day October, 2016 A.D.

Resolution was adopted by the following ye and nay vote:

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

Motion by Councilmember Cole, second by Councilmember Kurtz, to approve Resolution 2016-10-02, Michigan Liquor Control Commission Local Government Approval for Townhouse Bar of Charlevoix, LLC.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

B. Biosolids Application Contract

City Manager Heydlauff stated that the contract with Biotech Agronomics for biosolids hauling and land application expired in April 2016. He explained that biosolids are the remaining solids from the wastewater treatment plant that cannot be discharged. We advertised for this work and on September 28th opened three sealed bids. City Manager Heydlauff said that after calculating total cost for a three year contract, Biotech Agronomics was the low bidder by a very small margin. He noted that the City has worked with Biotech since 2003.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Kurtz, second by Councilmember Gibson, to award the Biosolids Hauling and Land Application contract to Biotech Agronomics for 2016, 2017, and 2018 per their proposal pricing.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

C. Job Description: Administrative Assistant

City Manager Heydlauff stated that the Electric Department currently has a vacancy as a result of the recent resignation of the Electric Department Technician. He explained the plan to fill this vacancy with an Administrative Assistant who will provide administrative support services to both the Electric Department and Department of Public Works. We are revising the Administrative Assistant job description to include the additional duties of the Department of Public Works and making some other minor changes to the content.

Mayor Campbell opened the item to public comment. There was no comment, and the item was closed.

Motion by Councilmember Hagen, second by Councilmember Cole, to approve the Administrative Assistant (Electric Department and Department of Public Works) Job Description as presented.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

D. Mayoral Appointment: Planning Commission

The City has one vacancy on the Planning Commission. This position is appointed by the Mayor and approved by Council. Mayor Campbell recommended Nelson Fletcher, former County Building Inspector with a solid background for the position.

Motion by Councilmember Kurtz, second by Councilmember Perron, to appoint Nelson Fletcher to the Planning Commission, term expiring April 2018.

Yeas: Gibson, Cole, Supernaw, Hagen, Kurtz, Perron
Nays: None
Absent: None

8. Reports & Communications

A. Public Comments

Grace Ochs, Charlevoix High School student, discussed the proposed downtown ice rink and the support she has fostered from her peers. She suggested that the rink would give youth a local attraction in the winter and generate commerce for downtown businesses which may incentivize shop owners to stay open longer in the winter. Miss Ochs requested that Council consider this proposal. City Manager Heydlauff commented that the DDA Board reviewed the ice rink concept but did not move forward. He suggested that the Main Street Design Committee could revisit this topic and Council agreed. Discussion continued regarding the support of a possible rink.

McKenna Ebert and Kelsey Swanson, Charlevoix High School students, discussed the potential of legally jumping into the water from the Lighthouse pier. Miss Ebert noted that numerous people jump from the Petoskey breakwall and her group of friends travel there to enjoy this activity. She suggested that increased safety precautions could be taken at the pier and requested Council consider this proposal to make it "a fun, memorable experience in Charlevoix." Mayor Campbell noted that currently jumping from any place on the pier is illegal due to the amount of commercial/pleasure boat traffic, the dangerous currents and no lifeguards on

duty. He suggested that it would be safer to reopen the pier at Ferry Beach now that the water levels are high again. At the direction of Council, City Manager Heydlauff agreed to discuss particulars with his counterpart in Petoskey and the possibility of reopening the Ferry Beach pier.

Maureen LaBlance, recalled that kids dove from the Ferry Beach pier in the past and had fun. She noted that kids didn't have anywhere to jump in the deep water now and she would also like to see lifeguards at the beaches. Council discussed the lack of candidates applying for the lifeguard positions offered by the City.

B. City Manager Comments

City Manager Heydlauff thanked all those involved who made this year a record Apple Fest noting that the Mayor relit the downtown tree lights on Friday evening to kick off the festival.

He stated that on November 28th, Lindsey Dotson will be joining the City as the new DDA/Main Street Director. Ms. Dotson was involved with Main Street in Wayne and Howell and has a background in historic preservation.

City Manager Heydlauff discussed the letter of opinion he received from the City Attorney explaining how Council will be required to approve conservation easement language for Mt. McCauba and Michigan Beach Park if the ballot initiative passes.

C. Mayor & Council Comments

Mayor Campbell commented that the lights make the City look beautiful.

City Manager Heydlauff explained how Worker's Compensation premium rates were calculated for Councilmember Supernaw.

Councilmember Supernaw noted that the Challenger propeller is sinking into the ground.

9. Other Council Business

None.

10. Adjourn

Motion by Councilmember Kurtz, second by Councilmember Perron to adjourn. Motion passed by unanimous voice vote. Council adjourned at 7:58 p.m.

Joyce M. Golding	City Clerk	Gabe Campbell	Mayor
Regular Accounts Payable – 10/18/2016			
ACE HARDWARE	1,684.19	FASTENAL COMPANY	6.50
AMERICAN WASTE INC.	2,221.20	FERGUSON & CHAMBERLAIN	5,097.00
AMERICAN WATER WORKS ASSN	182.00	GELDERBLOM, PAUL	25.00
APX INC.	52.41	GERBER HOMEMADE SWEETS	25.00
ASPLUNDH TREE EXPERT CO	6,735.00	GRAINGER	946.00
AUTO VALUE	305.92	GRAND TRAVERSE GARAGE DOOR	750.00
AVFUEL CORPORATION	1,520.00	HACH COMPANY	101.64
BANDIT INDUSTRIES INC	398.60	HEYDLAUFF, MARK L	686.56
BEAVER RESEARCH COMPANY	638.13	INTERWATER FARMS INC	476.00
BERG, REBECCA	140.00	J & B MEDICAL SUPPLY INC.	415.80
BLOXSOM ROOFING & SIDING CO.	9,740.00	JACK DOHENY SUPPLIES INC	107.54
CARQUEST OF CHARLEVOIX	333.15	KLOOSTER, ALIDA K.	91.15
CENTRAL LAKE ARMOR EXPRESS	55.00	KSS ENTERPRISES	1,304.36
CHARLEVOIX COURIER	126.00	LASER PRINTER TECHNOLOGIES	499.00
CHARLEVOIX SCREEN MASTERS INC	174.00	LONG DAY COFFEE LLC	42.00
CHARTER COMMUNICATIONS	1,082.68	LOTTIE'S BAGELS	67.00
CITY OF CHARLEVOIX - PETTY CASH	71.53	MATELSKI, KIMBERLY A.	78.00
CITY OF CHARLEVOIX - UTILITIES	50,987.14	MCCARDEL CULLIGAN-PETOSKEY	50.00
COOK FAMILY FARMS	94.00	MCGRUFF SAFE KIDS	377.00
CRYSTAL FLASH ENERGY	776.78	MEADOWBROOK INSURANCE GROUP	896.43
CUMMINS BRIDGEWAY LLC	2,150.70	MI-AWWA	310.00
DALTON, DAN	2.82	MICHIGAN ASSOC OF PLANNING	75.00
DORNBOS SIGN INC.	1,413.81	MICHIGAN MUSHROOM MARKET LLC	20.00
EATON CORPORATION	352.40	MICHIGAN STATE INDUSTRIES	126.50
ELHORN ENGINEERING COMPANY	1,053.50	NEALIS ENGINEERING	780.00
ELLSWORTH FARMER'S EXCHANGE	458.00	NORTHERN SAFETY CO INC	176.32
EMERGENCY MEDICAL PRODUCTS INC	110.25	OLD DOMINION BRUSH	1,649.80
FAMILY FARM & HOME	391.40	OLESON'S FOOD STORES	110.14
FARMER WHITE'S	165.00	OLSON BZDOK & HOWARD	870.60

ORBAN, BARBARA	155.50
O'REILLY AUTOMOTIVE INC	44.53
PARASTAR INC.	1,735.61
PERFORMANCE ENGINEERS INC	13,753.50
PLUNKETT & COONEY	2,762.98
POND HILL FARM LLC	190.00
POWER LINE SUPPLY	821.63
PREIN & NEWHOF	33,012.36
PRESTON FEATHER	116.88
PRO WEB MARKETING LLC	20.00
PURITY CYLINDER GASES INC	388.93
R & R PRODUCTS INC	99.98
RANGE TELECOMMUNICATIONS	157.20
RECDESK LLC	2,100.00
RESCO	860.33
ROCKY TOP FARMS	5.00
RUSTIC BAKER	35.00
SCHLAPPI, JAMES	25.00
SEARS COMMERCIAL ONE	249.99

SECURITY SANITATION INC.	285.00
SENSUS USA	435.13
SHARROW MASONRY INC	7,601.63
SIEGRIST, DAVID	46.00
SPARTAN STORES LLC	14.16
SPICER GROUP INC	1,347.23
STATE OF MICHIGAN	50.00
STRICKER'S OUTDOOR POWER EQUIP	134.25
SUPERIOR MECHANICAL	80.00
SWANSON, DOREANN	4.58
SYSTEMS SPECIALISTS INC	150.00
THE ANTENNA FARM	859.50
UP NORTH PROPERTY SERVICES LLC	1,711.00
VAN HORN, ANDREW	20.58
VILLAGE GRAPHICS INC.	118.38
VOSS LIGHTING	454.16
WILBERT BURIAL VAULT CO	243.84
WURST, RANDALL W.	47.62
TOTAL	169,713.63

ACH Payments – 09/30/2016 to 10/11/2016

MATSON DRISCOLL DAMICO	368,461.09
MI PUBLIC POWER AGENCY	8,012.44
PAYMENT SERVICE NETWORK	239.70
IRS (PAYROLL TAX DEPOSIT)	31,088.06
ALERUS FINANCIAL (HCSP)	420.00
STATE OF MI (WITHHOLDING TAX))	4,366.81
VANTAGEPOINT (401 ICMA PLAN)	699.94

VANTAGEPOINT (457 ICMA PLAN)	12,626.26
VANTAGEPOINT (ROTH IRA)	911.53
DTE ENERGY	1,125.65
MI PUBLIC POWER AGENCY	6,886.49
STATE OF MI (SALES TAX)	27,920.16
TOTAL	462,758.13

Payroll Net Pay – Pay Period Ending 10/01/2016 (Paid 10/07/2016)

CAMPBELL, GABRIEL M.	828.84
GIBSON, SHIRLEY J.	512.54
PERRON, LEON R.	350.85
KURTZ, LUTHER J.	365.56
SUPERNAW, WILLIAM J.	431.73
HAGEN, AARON W.	350.93
WELLER, LINDA JO	1,463.42
HEYDLAUFF, MARK L.	2,396.23
GOLDING, JOYCE M.	1,082.62
DEROSIA, PATRICIA E.	970.20
LOY, EVELYN R.	1,049.78
KLOOSTER, ALIDA K.	1,742.20
GOLOVICH, KAREN J.	979.05
SPENCLEY, PATRICIA L.	1,156.10
PANOFF, ZACHARY R.	1,169.52
MILLER, FAITH G.	84.87
LEESE, MERRI C.	441.59
MCGINN, KELLY A.	1,488.25
JONES, JANET M.	410.94
DOAN, GERARD P.	1,558.55
SCHLAPPI, JAMES L.	1,094.75
UMULIS, MATTHEW T.	1,368.45
HANKINS, SCOTT A.	1,511.90
ORBAN, BARBARA K.	1,481.60
TRAEGER, JASON A.	1,114.24
FLICKEMA, ANDREW M.	1,483.13
MATELSKI, KIMBERLY A.	1,143.04
EVANS JR, HALBERT K.	1,468.90
KLOOSTER, PATRICK H.	745.12
CARLSON, JOSHUA A.	132.98
ZAHNER, ANNA O.	121.11
FUCHS, TYLER S A	121.11
ROLOFF, ROBERT P.	1,674.13
RILEY, DENISE M.	418.25
WURST, RANDALL W.	1,078.03
MAYER, SHELLEY L.	1,573.98
HILLING, NICHOLAS A.	1,474.76
MEIER III, CHARLES A.	1,284.34
ZACHARIAS, STEVEN B.	1,383.59

EATON, BRAD A.	1,745.42
WILSON, TIMOTHY J.	2,013.77
LAVOIE, RICHARD L.	1,534.27
STEVENS, BRANDON C.	2,174.38
DRAVES, MARTIN J.	1,800.24
BROWN, STEPHANIE C.	1,041.41
SOMERVILLE, DAVID A.	1,314.51
ELLIOTT, PATRICK M.	1,961.50
SCHWARTZFISHER, JOSEPH L.	1,035.38
BRADLEY, KELLY R.	1,391.35
HART II, DELBERT W.	1,337.10
JONES, ROBERT F.	1,082.11
DORAN, JUSTIN J.	1,424.78
MANKER JR, DAVID W.	508.66
MANKER SR, DAVID W.	733.16
BECKER, MICHAEL S.	591.77
MCGHEE, ROBERT R.	1,049.92
STEWART, SAMUEL D.	346.05
KIRINOVIC, THOMAS F.	600.15
BITELY, KATHERINE A.	407.41
CRANDELL, ZACKARY R.	483.85
HEID, THOMAS J	1,272.05
LEESE, ALAN K.	421.27
FAIRCHILD, GALEN W.	102.05
DAKROUB, JOSEPH E.	128.13
MASSON, DONALD J.	509.01
KUSINA, DENNIS W.	74.89
LABLANCE, MAUREEN J.	141.29
GLOWNEY, TRAVIS T.	57.27
MYER, ELIZABETH A.	1,881.11
VANLOO, JOSEPH G.	681.07
WYMAN, MATTHEW A.	1,139.25
SCHRADER, LOU ANN	441.59
MILLER, WILLIAM S.	1,189.29
BEAN, PETER J.	536.15
COLE, SHANE	593.34
GERBER, SAMUEL A.	55.41
KLINGER, LUCAS D.	66.96
SWEM, DONALD L.	1,833.32

WHITLEY, ANDREW T.	1,688.64	BISHAW, JAMES H.	719.51
MORRISON, KEVIN P.	1,279.55	GILL, DAVID R.	943.29
HODGE, MICHAEL J.	1,258.89	TODD, RICHARD D.	191.54
JOHNSON, STEVEN P.	1,284.79	TOTAL	82,594.03

Payroll Transmittal – 10/07/2016

4FRONT CREDIT UNION	307.69	COMMUNICATION WORKERS OF AMER	541.97
AMERICAN FAMILY LIFE	228.78	MI STATE DISBURSEMENT UNIT	401.83
AMERICAN FAMILY LIFE	414.12	POLICE OFFICERS LABOR COUNCIL	201.00
CHAR EM UNITED WAY	56.00	PRIORITY HEALTH	2,035.30
CHARLEVOIX STATE BANK	1,379.62	TOTAL	5,716.31
CHEMICAL BANK	150.00		

Tax Disbursement – 10/18/2016

CHARLEVOIX COUNTY TREASURER	32,557.13	CHARLEVOIX PUBLIC SCHOOLS	0.93
CHARLEVOIX COUNTY TREASURER	87.80	CHARLEVOIX PUBLIC SCHOOLS	799.58
CHARLEVOIX DISTRICT LIBRARY	28.94	CITY OF CHARLEVOIX - TAXES DUE	37,354.97
CHARLEVOIX PUBLIC SCHOOLS	43,001.33	RECREATIONAL AUTHORITY	5.24
CHARLEVOIX PUBLIC SCHOOLS	5,276.70	TOTAL	119,667.25
CHARLEVOIX PUBLIC SCHOOLS	554.63		

Check Number	Payee	Amount
10/13/2016		
118286	PRIORITY HEALTH	41,416.51
Total 10/13/2016:		41,416.51
Grand Totals:		41,416.51

Summary of Check Registers & ACH Payments

FIRSTMERIT BANK - CHECKS ISSUED

10/13/16 Special Accounts Payable Run	\$ 41,416.51
10/21/16 Payroll (net pay)	\$ 89,642.38
10/21/16 Payroll Transmittal Checks	\$ 5,440.31
10/21/16 Special Accounts Payable Run	\$ 144,199.48
11/04/16 Payroll (net pay)	\$ 74,027.73
11/04/16 Payroll Transmittal Checks	\$ 5,491.89
11/08/16 Regular Accounts Payable	\$ 733,888.95
Checks Sub-Total:	\$ 1,094,107.25

FIRSTMERIT BANK - ACH/WIRE PAYMENTS

10/17/16 MI Public Power Agency	\$ 27,161.27
10/21/16 IRS (Payroll Tax Deposit)	\$ 35,154.02
10/21/16 Alerus Financial (HCSP)	\$ 420.00
10/21/16 State of MI (Withholding Tax)	\$ 5,043.18
10/21/16 Vantagepoint (401 ICMA Plan)	\$ 699.94
10/21/16 Vantagepoint (457 ICMA Plan)	\$ 12,747.11
10/21/16 Vantagepoint (Roth IRA)	\$ 911.53
10/21/16 MERS (Defined Benefit Plan)	\$ 27,545.76
10/24/16 MI Public Power Agency	\$ 4,170.20
10/25/16 MI Public Power Agency	\$ 277,710.31
10/31/16 MI Public Power Agency	\$ 5,199.42
11/04/16 IRS (Payroll Tax Deposit)	\$ 28,585.92
11/04/16 Alerus Financial (HCSP)	\$ 420.00
11/04/16 State of MI (Withholding Tax)	\$ 4,090.15
11/04/16 Vantagepoint (401 ICMA Plan)	\$ 699.94
11/04/16 Vantagepoint (457 ICMA Plan)	\$ 12,476.03
11/04/16 Vantagepoint (Roth IRA)	\$ 911.53
ACH Sub-Total:	\$ 443,946.31

FirstMerit Bank Total: \$ 1,538,053.56

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

11/08/16 Tax Disbursement	\$ 45,711.10
Charlevoix State Bank Total:	\$ 45,711.10

APPROVED:

Grand Total: \$ 1,583,764.66


CITY MANAGER


CITY TREASURER


CITY CLERK

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
10/15/2016	PC	10/21/2016	22305	WELLER, LINDA JO	101		1,463.42
10/15/2016	PC	10/21/2016	22306	HEYDLAUFF, MARK L.	102		2,112.29
10/15/2016	PC	10/21/2016	22307	GOLDING, JOYCE M.	106		1,082.62
10/15/2016	PC	10/21/2016	22308	DEROSIA, PATRICIA E.	107		936.39
10/15/2016	PC	10/21/2016	22309	LOY, EVELYN R.	117		1,049.78
10/15/2016	PC	10/21/2016	22310	KLOOSTER, ALIDA K.	121		1,545.34
10/15/2016	PC	10/21/2016	22311	GOLOVICH, KAREN J.	122		979.05
10/15/2016	PC	10/21/2016	22312	SPENCLEY, PATRICIA L.	136		1,282.46
10/15/2016	PC	10/21/2016	22313	PANOFF, ZACHARY R.	141		1,169.52
10/15/2016	PC	10/21/2016	22314	MILLER, FAITH G.	142		78.00
10/15/2016	PC	10/21/2016	22315	LEESE, MERRI C.	145		376.56
10/15/2016	PC	10/21/2016	22316	MCGINN, KELLY A.	146		1,488.25
10/15/2016	PC	10/21/2016	22317	JONES, JANET M.	148		310.70
10/15/2016	PC	10/21/2016	22318	DOAN, GERARD P.	201		1,558.55
10/15/2016	PC	10/21/2016	22319	SCHLAPPI, JAMES L.	204		1,258.72
10/15/2016	PC	10/21/2016	22320	UMULIS, MATTHEW T.	205		1,229.95
10/15/2016	PC	10/21/2016	22321	HANKINS, SCOTT A.	208		1,484.05
10/15/2016	PC	10/21/2016	22322	ORBAN, BARBARA K.	209		1,343.10
10/15/2016	PC	10/21/2016	22323	TRAEGER, JASON A.	210		1,164.49
10/15/2016	PC	10/21/2016	22324	FLICKEMA, ANDREW M.	211		1,458.92
10/15/2016	PC	10/21/2016	22325	MATELSKI, KIMBERLY A.	212		1,291.46
10/15/2016	PC	10/21/2016	22326	EVANS JR, HALBERT K.	214		1,468.90
10/15/2016	PC	10/21/2016	22327	KLOOSTER, PATRICK H.	216		745.12
10/15/2016	PC	10/21/2016	22328	GROSBERG, ASHLEY M.	226		96.13
10/15/2016	PC	10/21/2016	22329	CARLSON, JOSHUA A.	249		124.67
10/15/2016	PC	10/21/2016	22330	ZAHNER, ANNA O.	250		63.44
10/15/2016	PC	10/21/2016	22331	FUCHS, TYLER S A	251		121.11
10/15/2016	PC	10/21/2016	22332	GREYERBIEHL, KELLY M.	260		343.70
10/15/2016	PC	10/21/2016	22333	ROLOFF, ROBERT P.	304		3,889.24
10/15/2016	PC	10/21/2016	22334	RILEY, DENISE M.	306		418.25
10/15/2016	PC	10/21/2016	22335	WURST, RANDALL W.	411		1,300.20
10/15/2016	PC	10/21/2016	22336	MAYER, SHELLEY L.	412		1,526.99
10/15/2016	PC	10/21/2016	22337	HILLING, NICHOLAS A.	413		1,092.42
10/15/2016	PC	10/21/2016	22338	MEIER III, CHARLES A.	421		1,058.37
10/15/2016	PC	10/21/2016	22339	ZACHARIAS, STEVEN B.	422		1,361.86
10/15/2016	PC	10/21/2016	22340	EATON, BRAD A.	515		2,026.28
10/15/2016	PC	10/21/2016	22341	WILSON, TIMOTHY J.	516		2,049.26
10/15/2016	PC	10/21/2016	22342	LAVOIE, RICHARD L.	519		1,583.17
10/15/2016	PC	10/21/2016	22343	STEVENS, BRANDON C.	521		2,162.36
10/15/2016	PC	10/21/2016	22344	DRAVES, MARTIN J.	523		1,628.43
10/15/2016	PC	10/21/2016	22345	BROWN, STEPHANIE C.	524		1,041.42
10/15/2016	PC	10/21/2016	22346	SOMERVILLE, DAVID A.	525		617.81
10/15/2016	PC	10/21/2016	22347	ELLIOTT, PATRICK M.	600		1,961.51
10/15/2016	PC	10/21/2016	22348	SCHWARTZFISHER, JOS	603		1,256.17
10/15/2016	PC	10/21/2016	22349	BRADLEY, KELLY R.	614		1,284.43
10/15/2016	PC	10/21/2016	22350	HART II, DELBERT W.	616		1,334.93
10/15/2016	PC	10/21/2016	22351	JONES, ROBERT F.	618		1,421.10
10/15/2016	PC	10/21/2016	22352	DORAN, JUSTIN J.	621		1,294.69
10/15/2016	PC	10/21/2016	22353	MANKER JR, DAVID W.	638		502.08
10/15/2016	PC	10/21/2016	22354	MANKER SR, DAVID W.	639		724.95
10/15/2016	PC	10/21/2016	22355	BECKER, MICHAEL S.	641		675.43
10/15/2016	PC	10/21/2016	22356	MCGHEE, ROBERT R.	663		1,049.92
10/15/2016	PC	10/21/2016	22357	STEWART, SAMUEL D.	668		339.01
10/15/2016	PC	10/21/2016	22358	KIRINOVIC, THOMAS F.	700		647.59
10/15/2016	PC	10/21/2016	22359	BITELY, KATHERINE A.	704		355.63
10/15/2016	PC	10/21/2016	22360	CRANDELL, ZACKARY R.	753		501.69
10/15/2016	PC	10/21/2016	22361	HEID, THOMAS J	802		1,272.06

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
10/15/2016	PC	10/21/2016	22362	LEESE, ALAN K.	835		526.73
10/15/2016	PC	10/21/2016	22363	GRUNCH, RONALD J.	844		56.68
10/15/2016	PC	10/21/2016	22364	DAVIS, RONALD L.	853		59.40
10/15/2016	PC	10/21/2016	22365	FAIRCHILD, GALEN W.	855		39.24
10/15/2016	PC	10/21/2016	22366	DAKROUB, JOSEPH E.	860		90.76
10/15/2016	PC	10/21/2016	22367	MASSON, DONALD J.	861		579.36
10/15/2016	PC	10/21/2016	22368	KUSINA, DENNIS W.	862		44.93
10/15/2016	PC	10/21/2016	22369	MYER, ELIZABETH A.	900		1,653.03
10/15/2016	PC	10/21/2016	22370	VANLOO, JOSEPH G.	902		648.37
10/15/2016	PC	10/21/2016	22371	WYMAN, MATTHEW A.	927		993.04
10/15/2016	PC	10/21/2016	22372	SCHRADER, LOU ANN	929		458.78
10/15/2016	PC	10/21/2016	22373	BOSS, RYDER S.	932		367.87
10/15/2016	PC	10/21/2016	22374	MILLER, WILLIAM S.	933		1,016.06
10/15/2016	PC	10/21/2016	22375	FUNKEY, KRAIG R.	1034		145.45
10/15/2016	PC	10/21/2016	22376	MEGGISON, JERRY B.	1036		133.03
10/15/2016	PC	10/21/2016	22377	RILEY, CASEY W.	1052		381.82
10/15/2016	PC	10/21/2016	22378	JONES, LARRY M.	1057		1,305.78
10/15/2016	PC	10/21/2016	22379	WILLSON, BRENDA R.	1059		367.38
10/15/2016	PC	10/21/2016	22380	BEAN, PETER J.	1060		1,137.69
10/15/2016	PC	10/21/2016	22381	FAUSER, HOPE E.	1064		431.28
10/15/2016	PC	10/21/2016	22382	WHITLEY, TYLER J.	1065		241.34
10/15/2016	PC	10/21/2016	22383	TRAVERS, MANUEL J.	1071		548.48
10/15/2016	PC	10/21/2016	22384	RILEY, DANIEL A.	1079		648.23
10/15/2016	PC	10/21/2016	22385	WOLLETZ, JOSHUA D	1080		17.62
10/15/2016	PC	10/21/2016	118287	SWEM, DONALD L.	512		1,833.31
10/15/2016	PC	10/21/2016	118288	WHITLEY, ANDREW T.	522		1,700.67
10/15/2016	PC	10/21/2016	118289	MORRISON, KEVIN P.	601		1,136.35
10/15/2016	PC	10/21/2016	118290	HODGE, MICHAEL J.	606		1,258.89
10/15/2016	PC	10/21/2016	118291	JOHNSON, STEVEN P.	617		1,116.49
10/15/2016	PC	10/21/2016	118292	BISHAW, JAMES H.	633		721.76
10/15/2016	PC	10/21/2016	118293	GILL, DAVID R.	856		982.94
10/15/2016	PC	10/21/2016	118294	TODD, RICHARD D.	859		270.84
10/15/2016	PC	10/21/2016	118295	STEVENS, JEFFREY W.	1028		350.57
10/15/2016	PC	10/21/2016	118296	ROLOFF, AUDREY M.	1037		2,046.03
10/15/2016	PC	10/21/2016	118297	MATTER, DAWSON K.	1038		2,257.76
10/15/2016	PC	10/21/2016	118298	SCOTT JR., WINFIELD	1072		70.48
Grand Totals:			93				89,642.38

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Report Criteria:

☐ Computed checks included
☐ Manual checks included
☐ Supplemental checks included
☐ Termination checks included
☐ Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
10/15/2016	10/21/2016	118299	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	307.69
10/15/2016	10/21/2016	118300	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST	228.78
10/15/2016	10/21/2016	118300	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	414.12
10/15/2016	10/21/2016	118301	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 10/15/	56.00
10/15/2016	10/21/2016	118302	CHARLEVOIX STATE BA	9017	HSA - EMPLOYEE CONTRIB - C	1,304.62
10/15/2016	10/21/2016	118303	CHEMICAL BANK	9018	HSA - EMPLOYEE CONTRIB - C	150.00
10/15/2016	10/21/2016	118304	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	541.97
10/15/2016	10/21/2016	118305	MI STATE DISBURSEME	9012	FRIEND OF THE COURT Pay P	401.83
10/15/2016	10/21/2016	118306	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	2,035.30
Grand Totals:		9				5,440.31



Check Number	Payee	Amount
10/21/2016		
118307	AT&T	2,291.11
118308	AT&T LONG DISTANCE	41.51
118309	AT&T MOBILITY	87.90
118310	CHARLEVOIX STATE BANK	4,891.17
118311	DELTA DENTAL	3,591.36
118312	GREAT LAKES ENERGY	192.19
118313	METLIFE SMALL BUSINESS CENTER	715.78
118314	MUNICIPAL UNDERWRITERS OF MIC	92,231.00
118315	NEMECEK, TIMOTHY	25.00
118316	PRIORITY HEALTH	39,568.17
118317	VERIZON WIRELESS	56.72
118318	VISION SERVICE PLAN	507.57
Total 10/21/2016:		144,199.48
Grand Totals:		144,199.48

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
10/29/2016	PC	11/04/2016	22386	WELLER, LINDA JO	101		1,463.42
10/29/2016	PC	11/04/2016	22387	HEYDLAUFF, MARK L.	102		2,396.23
10/29/2016	PC	11/04/2016	22388	GOLDING, JOYCE M.	106		1,082.62
10/29/2016	PC	11/04/2016	22389	DEROSIA, PATRICIA E.	107		894.15
10/29/2016	PC	11/04/2016	22390	LOY, EVELYN R.	117		1,049.78
10/29/2016	PC	11/04/2016	22391	KLOOSTER, ALIDA K.	121		1,735.25
10/29/2016	PC	11/04/2016	22392	GOLOVICH, KAREN J.	122		966.90
10/29/2016	PC	11/04/2016	22393	SPENCLEY, PATRICIA L.	136		1,211.04
10/29/2016	PC	11/04/2016	22394	PANOFF, ZACHARY R.	141		1,169.52
10/29/2016	PC	11/04/2016	22395	LEESE, MERRI C.	145		402.98
10/29/2016	PC	11/04/2016	22396	MCGINN, KELLY A.	146		1,563.31
10/29/2016	PC	11/04/2016	22397	JONES, JANET M.	148		155.87
10/29/2016	PC	11/04/2016	22398	DOAN, GERARD P.	201		1,558.55
10/29/2016	PC	11/04/2016	22399	SCHLAPPI, JAMES L.	204		884.78
10/29/2016	PC	11/04/2016	22400	UMULIS, MATTHEW T.	205		1,179.70
10/29/2016	PC	11/04/2016	22401	HANKINS, SCOTT A.	208		1,567.61
10/29/2016	PC	11/04/2016	22402	ORBAN, BARBARA K.	209		1,104.11
10/29/2016	PC	11/04/2016	22403	TRAEGER, JASON A.	210		1,208.48
10/29/2016	PC	11/04/2016	22404	FLICKEMA, ANDREW M.	211		1,460.49
10/29/2016	PC	11/04/2016	22405	MATELSKI, KIMBERLY A.	212		1,143.04
10/29/2016	PC	11/04/2016	22406	KLOOSTER, PATRICK H.	216		48.89
10/29/2016	PC	11/04/2016	22407	GROSBERG, ASHLEY M.	226		96.13
10/29/2016	PC	11/04/2016	22408	CARLSON, JOSHUA A.	249		66.50
10/29/2016	PC	11/04/2016	22409	GREYERBIEHL, KELLY M.	260		68.71
10/29/2016	PC	11/04/2016	22410	ROLOFF, ROBERT P.	304		1,674.13
10/29/2016	PC	11/04/2016	22411	RILEY, DENISE M.	306		420.27
10/29/2016	PC	11/04/2016	22412	WURST, RANDALL W.	411		998.31
10/29/2016	PC	11/04/2016	22413	MAYER, SHELLEY L.	412		1,494.48
10/29/2016	PC	11/04/2016	22414	HILLING, NICHOLAS A.	413		1,401.48
10/29/2016	PC	11/04/2016	22415	MEIER III, CHARLES A.	421		1,241.19
10/29/2016	PC	11/04/2016	22416	ZACHARIAS, STEVEN B.	422		1,198.63
10/29/2016	PC	11/04/2016	22417	EATON, BRAD A.	515		1,777.99
10/29/2016	PC	11/04/2016	22418	WILSON, TIMOTHY J.	516		2,328.95
10/29/2016	PC	11/04/2016	22419	LAVOIE, RICHARD L.	519		2,027.21
10/29/2016	PC	11/04/2016	22420	STEVENS, BRANDON C.	521		2,179.25
10/29/2016	PC	11/04/2016	22421	DRAVES, MARTIN J.	523		1,589.31
10/29/2016	PC	11/04/2016	22422	BROWN, STEPHANIE C.	524		1,041.41
10/29/2016	PC	11/04/2016	22423	ELLIOTT, PATRICK M.	600		1,961.51
10/29/2016	PC	11/04/2016	22424	SCHWARTZFISHER, JOS	603		1,147.19
10/29/2016	PC	11/04/2016	22425	BRADLEY, KELLY R.	614		1,840.03
10/29/2016	PC	11/04/2016	22426	HART II, DELBERT W.	616		1,314.59
10/29/2016	PC	11/04/2016	22427	JONES, ROBERT F.	618		1,236.72
10/29/2016	PC	11/04/2016	22428	DORAN, JUSTIN J.	621		1,658.62
10/29/2016	PC	11/04/2016	22429	MANKER JR, DAVID W.	638		475.76
10/29/2016	PC	11/04/2016	22430	MANKER SR, DAVID W.	639		540.35
10/29/2016	PC	11/04/2016	22431	BECKER, MICHAEL S.	641		668.11
10/29/2016	PC	11/04/2016	22432	MCGHEE, ROBERT R.	663		1,049.92
10/29/2016	PC	11/04/2016	22433	STEWART, SAMUEL D.	668		300.35
10/29/2016	PC	11/04/2016	22434	KIRINOVIC, THOMAS F.	700		245.21
10/29/2016	PC	11/04/2016	22435	BITELY, KATHERINE A.	704		438.48
10/29/2016	PC	11/04/2016	22436	CRANDELL, ZACKARY R.	753		490.78
10/29/2016	PC	11/04/2016	22437	HEID, THOMAS J	802		1,272.06
10/29/2016	PC	11/04/2016	22438	LEESE, ALAN K.	835		483.75
10/29/2016	PC	11/04/2016	22439	DAVIS, RONALD L.	853		16.54
10/29/2016	PC	11/04/2016	22440	FAIRCHILD, GALEN W.	855		54.95
10/29/2016	PC	11/04/2016	22441	DAKROUB, JOSEPH E.	860		90.76
10/29/2016	PC	11/04/2016	22442	MASSON, DONALD J.	861		473.21

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
10/29/2016	PC	11/04/2016	22443	MYER, ELIZABETH A.	900		1,881.11
10/29/2016	PC	11/04/2016	22444	VANLOO, JOSEPH G.	902		522.66
10/29/2016	PC	11/04/2016	22445	WYMAN, MATTHEW A.	927		1,084.41
10/29/2016	PC	11/04/2016	22446	SCHRADER, LOU ANN	929		355.42
10/29/2016	PC	11/04/2016	22447	BOSS, RYDER S.	932		239.00
10/29/2016	PC	11/04/2016	22448	MILLER, WILLIAM S.	933		1,189.29
10/29/2016	PC	11/04/2016	22449	BEAN, PETER J.	1060		584.98
10/29/2016	PC	11/04/2016	118454	SWEM, DONALD L.	512		1,833.32
10/29/2016	PC	11/04/2016	118455	WHITLEY, ANDREW T.	522		1,575.35
10/29/2016	PC	11/04/2016	118456	MORRISON, KEVIN P.	601		1,223.93
10/29/2016	PC	11/04/2016	118457	HODGE, MICHAEL J.	606		1,258.89
10/29/2016	PC	11/04/2016	118458	JOHNSON, STEVEN P.	617		987.56
10/29/2016	PC	11/04/2016	118459	BISHAW, JAMES H.	633		690.26
10/29/2016	PC	11/04/2016	118460	GILL, DAVID R.	856		931.96
10/29/2016	PC	11/04/2016	118461	TODD, RICHARD D.	859		60.03
Grand Totals:			72				74,027.73

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Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
10/29/2016	11/04/2016	118462	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	307.69
10/29/2016	11/04/2016	118463	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST	228.78
10/29/2016	11/04/2016	118463	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	461.64
10/29/2016	11/04/2016	118464	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 10/29/	56.00
10/29/2016	11/04/2016	118465	CHARLEVOIX STATE BA	9017	HSA - EMPLOYEE CONTRIB - C	1,304.62
10/29/2016	11/04/2016	118466	CHEMICAL BANK	9018	HSA - EMPLOYEE CONTRIB - C	150.00
10/29/2016	11/04/2016	118467	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	519.37
10/29/2016	11/04/2016	118468	MI STATE DISBURSEME	9012	FRIEND OF THE COURT Pay P	401.83
10/29/2016	11/04/2016	118469	POLICE OFFICERS LABO	9003	POL UNION DUES Pay Period: 1	201.00
10/29/2016	11/04/2016	118470	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,860.96
Grand Totals:		10				5,491.89

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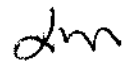
Check Number	Payee	Amount
11/08/2016		
118319	AIRGAS USA LLC	61.60
118320	ALL-PHASE ELECTRIC SUPPLY CO.	209.11
118321	AMERICAN WASTE INC.	46.76
118322	AMERIGAS - PETOSKEY	330.65
118323	APOLLO FIRE EQUIPMENT	711.69
118324	ARCADIA BENEFITS GROUP INC	25.00
118325	ARROW UNIFORM-TAYLOR L.L.C.	1,117.24
118326	ASPLUNDH TREE EXPERT CO	13,912.50
118327	AT YOUR SERVICE PLUS INC	460.00
118328	AVFUEL CORPORATION	53,648.14
118329	B & L SOUND INC	170.95
118330	BEIJO DE CHOCOLAT LLC	3.00
118331	BERG, REBECCA	39.00
118332	BLARNEY CASTLE OIL CO	766.59
118333	BOB MATHERS FORD	118.00
118334	BRADFORD'S	32.50
118335	C & O CLUB	4,556.39
118336	CENTRAL DRUG STORE	71.35
118337	CHARLEVOIX DISTRICT LIBRARY	12.50
118338	CHARLEVOIX SCREEN MASTERS INC	380.00
118339	CHARLEVOIX TOWNSHIP	15.23
118340	CHARTER COMMUNICATIONS	111.62
118341	CINTAS CORPORATION	155.99
118342	CINTAS CORPORATION #729	44.33
118343	CIRCLE K SERVICE	1,647.55
118344	CLARK, DOLORES	46.08
118345	COOK FAMILY FARMS	33.00
118346	DCASSESSING SERVICES	4,371.08
118347	DeROSIA, PATTY	41.00
118348	DHASELEER, CARL	18.00
118349	DITCH WITCH SALES OF MICHIGAN	1,181.58
118350	DOAN, GERARD	41.00
118351	ELLIOTT, PATRICK M.	41.00
118352	ELLSWORTH FARMER'S EXCHANGE	553.14
118353	EMERGENCY MEDICAL PRODUCTS I	410.50
118354	EVANS, HAL	41.00
118355	FARMER WHITE'S	5.00
118356	FASTENAL COMPANY	18.53
118357	FLETCH'S	519.20
118358	FREEDOM MAILING SERVICES INC.	2,193.35
118359	FREIGHTLINER OF GRAND RAPIDS	67.14
118360	GELDERBLOM, PAUL	25.00
118361	GERBER HOMEMADE SWEETS	14.00
118362	GINOP SALES INC	180.68
118363	GOLDING, JOYCE	41.00
118364	GRAND TRAVERSE GARAGE DOOR	183.75
118365	GRP ENGINEERING INC.	1,734.36
118366	HACH COMPANY	12,940.15

Check Number	Payee	Amount
118367	HANKINS, SCOTT	41.00
118368	HARRELL'S	775.00
118369	HARTFORD, THE	608.49
118370	HEID, THOMAS J.	86.36
118371	HEYDLAUFF, MARK L	41.00
118372	HOLIDAY COMPANIES	4,635.11
118373	HOLIDAY LIGHTING SERVICES INC.	30,547.50
118374	HYDE SERVICES LLC	318.97
118375	HYDRO CORP	1,030.00
118376	ICMA	830.75
118377	IDEXX DISTRIBUTION INC.	1,074.57
118378	INDUSTRIAL MARKETING	34.00
118379	IRISH BOAT SHOP	810.11
118380	JACKLIN STEEL SUPPLY CO	63.07
118381	JOE'S PROFESSIONAL SERVICES LLC	600.00
118382	KEVIN'S METER TESTING	1,036.00
118383	KIRINOVIC, THOMAS	41.00
118384	KIWANIS CLUB OF CHARLEVOIX	40.00
118385	KLOOSTER, ALIDA K.	41.00
118386	KMart	168.03
118387	KSS ENTERPRISES	540.19
118388	LAKE FOREST BAKING COMPANY	85.00
118389	LAKESHORE TIRE & AUTO SERVICE	146.00
118390	LANDSCAPE FORMS INC.	4,560.00
118391	LONG DAY COFFEE LLC	11.00
118392	MASSON, DONALD J.	60.00
118393	MATELSKI, KIMBERLY A.	79.88
118394	MAYER, SHELLEY L.	41.00
118395	McGINN, KELLY	41.00
118396	MDC CONTRACTING LLC	457,657.67
118397	MICHIGAN AIR COMPRESSOR TECHN	969.50
118398	MICHIGAN MUNICIPAL ELECTRIC	250.00
118399	MICHIGAN MUNICIPAL LEAGUE	18,813.00
118400	MICHIGAN MUNICIPAL LEAGUE	329.10
118401	MICHIGAN MUSHROOM MARKET LLC	4.00
118402	MICHIGAN OFFICEWAYS INC	1,597.85
118403	MICHIGAN POLICE EQUIPMENT	212.00
118404	MIDSTATE SECURITY	2,917.00
118405	MUTT MITT	1,586.36
118406	MYER, ELIZABETH A.	153.02
118407	NORTH COAST FASTENERS LLC	376.62
118408	NORTHERN CREDIT BUREAU	65.67
118409	NORTHERN FIRE & SAFETY INC.	542.00
118410	NORTHERN PUMP SERVICE INC.	499.70
118411	NORTHERN SAFETY CO INC	226.83
118412	NORTHWEST DESIGN GROUP	7,303.50
118413	NORWOOD FARM LLC	107.00
118414	NUB'S NOB	28,000.00
118415	OLD DOMINION BRUSH	211.22

Check Number	Payee	Amount
118416	OLSTROM EXCAVATING AND PAVING	17,911.00
118417	PANOFF, ZACH	41.00
118418	PARASTAR INC.	1,125.29
118419	POND HILL FARM LLC	283.00
118420	POWER LINE SUPPLY	8,784.38
118421	PRO WEB MARKETING LLC	40.00
118422	PROVIDENCE FARM LLC	675.00
118423	RESIDEX LLC	31.20
118424	RIETH-RILEY CONST CO INC	1,224.90
118425	ROLOFF, ROBERT	41.00
118426	ROTARY CLUB OF CHARLEVOIX	37.50
118427	RUSTIC BAKER	18.00
118428	S&W HEALTHCARE CORPORATION	240.94
118429	SECURITY SANITATION INC.	95.00
118430	SENSUS USA	435.13
118431	SIEGRIST, DAVID	34.00
118432	SMITH, MICHAEL	48.76
118433	STATE INDUSTRIAL PRODUCTS	636.45
118434	STATE OF MICHIGAN	885.44
118435	STATE OF MICHIGAN	75.00
118436	STRICKER'S OUTDOOR POWER EQUI	58.40
118437	SVAVORA, RONALD	49.45
118438	SWEM, DONALD L.	41.00
118439	SYN-TECH SYSTEMS INC.	135.00
118440	T & R ELECTRIC	4,574.00
118441	THE ANTENNA FARM	1,569.35
118442	TREDROC TIRE GAYLORD 758	12,148.86
118443	TRUCK & TRAILER SPECIALTIES	2,335.88
118444	ULINE	249.82
118445	UP NORTH PROPERTY SERVICES LL	2,218.50
118446	USA BLUE BOOK	1,164.21
118447	VILLAGE GRAPHICS INC.	380.35
118448	WALSH, YVONNE	5.96
118449	WELLER, LINDA	41.00
118450	WILLCOME TREE SERVICE	2,175.00
118451	WORK & PLAY SHOP	441.88
118452	WURST, RANDALL W.	41.00
118453	WYMAN, MATTHEW A.	41.00
Total 11/08/2016:		733,888.95
Grand Totals:		733,888.95

Check Number	Payee	Amount
10/17/2016		
101716001	MICHIGAN PUBLIC POWER AGENCY	27,161.27
Total 10/17/2016:		27,161.27
Grand Totals:		27,161.27

Check Issue Date	Check Number	Payee	Amount
102116001			
10/21/2016	10211600	**EFTPS* Payroll Taxes	8,485.64
10/21/2016	10211600	**EFTPS* Payroll Taxes	8,485.64
10/21/2016	10211600	**EFTPS* Payroll Taxes	1,984.56
10/21/2016	10211600	**EFTPS* Payroll Taxes	1,984.56
10/21/2016	10211600	**EFTPS* Payroll Taxes	14,213.62
Total 102116001:			
	5		35,154.02
102116002			
10/21/2016	10211600	Alerus Financial	420.00
Total 102116002:			
	1		420.00
102116003			
10/21/2016	10211600	STATE OF MICHIGAN	5,043.18
Total 102116003:			
	1		5,043.18
102116004			
10/21/2016	10211600	Vantagepoint - 401 Plan 109153	699.94
Total 102116004:			
	1		699.94
102116005			
10/21/2016	10211600	Vantagepoint - 457 Plan 300959	4,959.95
10/21/2016	10211600	Vantagepoint - 457 Plan 300959	622.33
10/21/2016	10211600	Vantagepoint - 457 Plan 300959	1,722.94
10/21/2016	10211600	Vantagepoint - 457 Plan 300959	5,441.89
Total 102116005:			
	4		12,747.11
102116006			
10/21/2016	10211600	Vantagepoint - Roth IRA 706117	911.53
Total 102116006:			
	1		911.53
Grand Totals:			
	13		54,975.78



Check Number	Payee	Amount
10/21/2016		
102116007	MERS	27,545.76
Total 10/21/2016:		27,545.76
Grand Totals:		27,545.76

Check Number	Payee	Amount
10/24/2016		
102416001	MICHIGAN PUBLIC POWER AGENCY	4,170.20
Total 10/24/2016:		4,170.20
Grand Totals:		4,170.20

Check Number	Payee	Amount
10/25/2016		
102516001	MICHIGAN PUBLIC POWER AGENCY	277,710.31
Total 10/25/2016:		277,710.31
Grand Totals:		277,710.31

Check Number	Payee	Amount
10/31/2016		
103116001	MICHIGAN PUBLIC POWER AGENCY	5,199.42
Total 10/31/2016:		5,199.42
Grand Totals:		5,199.42

Check Issue Date	Check Number	Payee	Amount
110416001			
11/04/2016	11041600	**EFTPS* Payroll Taxes	7,145.75
11/04/2016	11041600	**EFTPS* Payroll Taxes	7,145.75
11/04/2016	11041600	**EFTPS* Payroll Taxes	1,671.18
11/04/2016	11041600	**EFTPS* Payroll Taxes	1,671.18
11/04/2016	11041600	**EFTPS* Payroll Taxes	10,952.06
Total 110416001:			
	5		28,585.92
110416002			
11/04/2016	11041600	Alerus Financial	420.00
Total 110416002:			
	1		420.00
110416003			
11/04/2016	11041600	STATE OF MICHIGAN	4,090.15
Total 110416003:			
	1		4,090.15
110416004			
11/04/2016	11041600	Vantagepoint - 401 Plan 109153	699.94
Total 110416004:			
	1		699.94
110416005			
11/04/2016	11041600	Vantagepoint - 457 Plan 300959	4,959.95
11/04/2016	11041600	Vantagepoint - 457 Plan 300959	561.39
11/04/2016	11041600	Vantagepoint - 457 Plan 300959	1,708.76
11/04/2016	11041600	Vantagepoint - 457 Plan 300959	5,245.93
Total 110416005:			
	4		12,476.03
110416006			
11/04/2016	11041600	Vantagepoint - Roth IRA 706117	911.53
Total 110416006:			
	1		911.53
Grand Totals:			
	13		47,183.57

xm

Check Number	Payee	Amount
11/08/2016		
2796	CHARLEVOIX COUNTY TREASURER	11,200.96
2797	CHARLEVOIX PUBLIC SCHOOLS	14,010.34
2798	CHARLEVOIX PUBLIC SCHOOLS	1,814.71
2799	CHARLEVOIX PUBLIC SCHOOLS	190.73
2800	CHARLEVOIX PUBLIC SCHOOLS	275.08
2801	CITY OF CHARLEVOIX - TAXES DUE	13,213.55
2802	STATE OF MICHIGAN	4,993.26
2803	WALSH, LYNN	12.47
Total 11/08/2016:		45,711.10
Grand Totals:		45,711.10

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

**CHARLEVOIX CITY COUNCIL
AGENDA ITEM**

AGENDA ITEM TITLE: Water Treatment Plant Roof

DATE: November 7, 2016

PRESENTED BY: Mark L. Heydlauff, City Manager

ATTACHMENTS: Bid from Bloxsom Roofing

BACKGROUND INFORMATION:

The roof of the lab building at the Water Treatment Plant is leaking. In the past, City staff has repaired it but after recent review of the roof structure, it is beyond our abilities to repair it fully.

Last year, we received bids to repair the Water Treatment Plant's high service building and Bloxsom of Traverse City was the low bidder. They repaired the ballasted roof on the high service building this fall and did a great job. Bloxsom has also done work for the Munson Healthcare Charlevoix Hospital. Our engineers Prein&Newhof have also recommend that the ballasted roof be repaired. This repair is included in the current year's budget and we recommend adding the insulation option noted on the bid for a total of \$32,370.

We also obtained a bid from Mikalan Roofing of Zeeland, Michigan for \$49,830.

RECOMMENDATION:

Motion to award a contract to Bloxsom Roofing in the amount of \$32,370.00 to repair the Water Treatment Plant Lab Building roof.

11 October 2016

City of Charlevoix
Water/wastewater
210 State St
Charlevoix, MI 49720

We agree to furnish materials and labor for re-roofing the Lab building located at 97 Grant St as follows:

We will remove the existing roof stone, roof membrane, and haul away. Fasten the existing insulation, then furnish and install Sika Samafil 60 mil "feltback" mechanically fastened roof system (white pvc) over the existing insulation, Sika Samafil 60 mil fully adhered wall and curb flashings, flash roof drains, flash all pipe penetrations, and Pre-finished galvanized 24 ga metal coping for the sum of:

\$29,935.00

THIS ROOF CARRIES A 15 YEAR GUARANTEE ON MATERIALS & LABOR

Alternate for adding 1 layer of 2" polyisocyanurate insulation (R-value=11.2): ADD \$2,435.00

EXCEPTIONS: This bid includes the above items only. Any differences will be charged or credited accordingly.

1. **TERMS:** Net 30 days. Service charge is 1 1/4% on accounts not paid within 30 days of billing date, which is 18% per annum which is applied to unpaid balance.
2. All ice and snow removal to be done by general contractor.
3. We will not be responsible for damage done by other tradesmen and we shall not be liable for any damages or delays caused by strikes, lockouts, embargos, fires, car shortages, floods, tornadoes, accidents or other causes beyond our control, and the time for delivery of materials of doing the work hereunder shall be extended for the time of delay by reason of any said causes.
4. We agree to carry Workmen's Compensation and Public Liability Insurance.
5. You shall furnish no labor or materials on our account without written order. No prorated or general charges shall be assessed against us.
6. There are no promises, agreements, or understandings, between you and us, not contained in this agreement. This is made subject to your acceptance within 30 days.

Acceptance and return of this proposal shall constitute a contract.

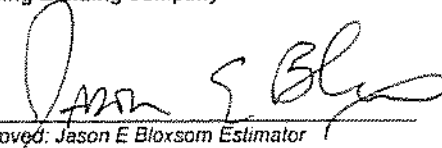
Respectfully submitted,
Bloxsom Roofing & Siding Company

Accepted: _____ 2016

Firm: _____

By: _____

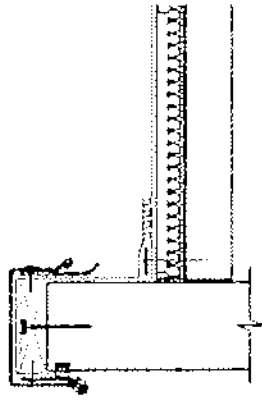
Title: _____

By: 
Approved: Jason E Bloxsom Estimator

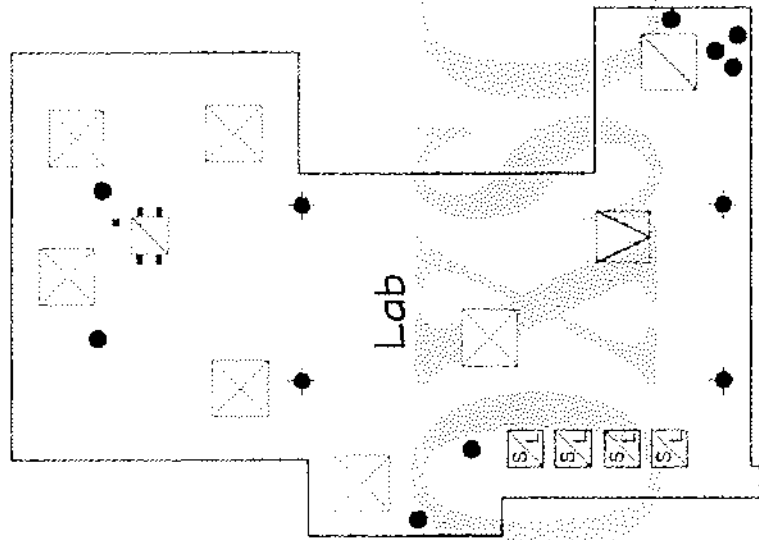
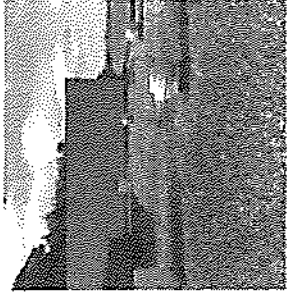
Michael Collier - Salesman



www.bloxsomroofing.com



BLOXSOM
Roofing & Siding Co.



Existing Roof: EPDM(Ballast), 2 Layers Of 3" Failed Back ISO, Slip Sheet,
Concrete Deck
Proposal: Remove EPDM(Ballast) And Fasten The Existing Insulation
Install: Sika Sarnafil S327 GOMIL "Feltback" Mechanically Fastened Roof System
ALT: Additional Layer Of 2" ISO

Legend

- Control Joint
- Expansion Joint
- Roof Top Units
 - HVAC on Curb
 - Roof Hatch
 - HVAC on Sleepers
- Projections
 - Plumbing Stack
 - Pitch Fan
 - Drain (Existing)
 - Drain (New)
- Drainage
 - Hot Stack
 - Almetal Sleeve Stack
 - Scupper
- Miscellaneous
 - Gas Line
 - Walkway
 - Paver Walkway
 - Problem Indicators
 - Blister
 - Fondling
 - Xxxxxx
 - Edging
 - Bare Spot
 - Photo Indicator
- Crickets
- Roof Level Change
- Core Test

* Note: -U indicates an unused item

Bloxsom Roofing and Siding Co.
3733 Blairtown Hall Rd. Traverse City, Mi. 49684
Tel. (231) 948-8781 Fax (231) 943-9146

Project Charlevoix WTP

Customer Shelly

DWG. BY Michael Collier

Date 10-03-2016 **Scale** 1"=20'

This drawing is the property of Bloxsom Roofing and Siding Co. it may not be reproduced without consent.

**CHARLEVOIX CITY COUNCIL
AGENDA ITEM**

AGENDA ITEM TITLE: Charlevoix-Traverse City Bike Trail Resolution

DATE: November 7, 2016

PRESENTED BY: Mark L. Heydlauff, City Manager

ATTACHMENTS: Resolution #2016-11-01 Draft

BACKGROUND INFORMATION:

The Top of Michigan Trails Council and the Traverse Area Regional Trail (TART) System have begun joint work on developing a 46-mile connector trail between their two systems. This new trail would begin in Charlevoix with the Lake-to-Lake Trail. This trail was jointly developed and maintained by the City and Charlevoix Township.

The draft resolution simply would express Council's support for this endeavor and would be used by the groups as they seek support from other regional stakeholders, including the Department of Natural Resources.

STAFF RECOMMENDATION:

Motion to approve Resolution #2016-11-01 in support of the Charlevoix-Traverse City Trail.

CITY OF CHARLEVOIX
RESOLUTION NO. 2016-11-01
A RESOLUTION SUPPORTING THE DEVELOPMENT OF THE TRAVERSE CITY TO CHARLEVOIX TRAIL CONNECTING
THE TART TRAIL IN ACME TOWNSHIP TO THE LAKE TO LAKE TRAIL IN THE CITY OF CHARLEVOIX

WHEREAS, the Charlevoix City Council is interested in providing many ways for area residents and visitors to access downtown Charlevoix including non-motorized trails; and

WHEREAS, the Charlevoix City Council supports the development of non-motorized trails and connected trail networks for transportation and outdoor recreation; and

WHEREAS, the Charlevoix City Council and its Recreation Advisory Committee recognizes and values the importance of trails and have included them in past and current Recreation Master Plans; and

WHEREAS, the Charlevoix City Council believes that constructing the 46 mile Traverse City to Charlevoix Trail will connect two major multi-use trail networks, the TART Trail System and the Top of Michigan Trails Network to create a 325 mile northern Michigan regional trail system; and

WHEREAS, the Charlevoix City Council encourages the use of existing pathways and routes utilizing Fisherman's Island State Park; and

WHEREAS, trails have demonstrated a positive impact on residents' quality of life and the local economy; and

WHEREAS, the Traverse City to Charlevoix Trail will have a positive benefit to our community; and

WHEREAS, the Traverse City to Charlevoix Trail Committee is moving forward with the development of their trail plan and is seeking support.

NOW THEREFORE BE IT RESOLVED, that the Charlevoix City Council supports the development of the Traverse City to Charlevoix Trail and the positive benefits of trails.

RESOLVED this 7th day of November, 2016 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas:

Nays:

Absent:

**CHARLEVOIX CITY COUNCIL
AGENDA ITEM**

AGENDA ITEM TITLE: Request MDOT Study Improvements to the Storm
Sewer/Curbs on US 31 Resolution

DATE: November 7, 2016

PRESENTED BY: Mark L. Heydlauff, City Manager

ATTACHMENTS: Resolution #2016-11-02 Draft

BACKGROUND INFORMATION:

With the improvements we have made to several streets along US 31, the difference between the new curbs we have installed and the older curbs along the highway has become quite noticeable. After several heavy rains, there were short-term floods at several intersections and lawns behind them often washed out or held water for a significant period of time. Beyond the safety concerns this poses, excess water was among the issues affecting this year's petunia planting.

The drafted resolution simply asks MDOT to consider the issue and look for possible ways of improving the situation.

RECOMMENDATION:

Motion to approve Resolution #2016-11-02 and urge the Michigan Department of Transportation to find ways to improve the drainage and curbs on US 31.

CITY OF CHARLEVOIX
RESOLUTION NO. 2016-11-02
A RESOLUTION URGING THE MICHIGAN DEPARTMENT OF TRANSPORTATION TO STUDY APPROPRIATE
IMPROVEMENTS TO THE CURBS AND STORM SEWER SYSTEMS ON US HIGHWAY 31

WHEREAS, the City of Charlevoix prides itself on its beauty and as a welcoming place to those visiting and living in our community; and

WHEREAS, frequent heavy rains and snow show the inadequacy of storm sewer and drainage systems under US 31 in Charlevoix; and

WHEREAS, traffic on US 31 can occasionally be impeded because standing water makes it difficult and dangerous for motorists, cyclists, and pedestrians to move maneuver on the highway.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix respectfully requests the Michigan Department of Transportation to study the conditions of US Highway 31 in Charlevoix and find ways to improve the highway, especially drainage and curbing.

RESOLVED this 7th day of November, 2016 A.D.

Resolution was adopted by the following yeas and nays vote:

Yeas:

Nays:

Absent:

**CHARLEVOIX CITY COUNCIL
AGENDA ITEM**

AGENDA ITEM TITLE: Mayoral Appointment

DATE: November 7, 2016

PRESENTED BY: Joyce Golding, City Clerk

ATTACHMENTS: Student applications

BACKGROUND INFORMATION:

The Recreation Advisory Committee members are appointed by the Mayor and approved by Council.

Recreation Director Kirinovic held interviews for Recreation Advisory Committee Student Members. He is recommending the following appointments:

- Ben Peterson senior Student Member
- Annie Joy Student Member
- Abby Cunningham alternate Student Member

Both Miss Joy and Miss Cunningham are involved in high school sports therefore Recreation Director Kirinovic felt that having an alternate member available would improve attendance at the meetings.

RECOMMENDATIONS:

Motion to re-appoint Ben Peterson as Recreation Advisory Committee Student Member, term expiring September 2017.

Motion to appoint Annie Joy and Abby Cunningham as Recreation Advisory Committee Student Members, terms expiring September 2017.



CITY OF CHARLEVOIX
VOLUNTEER BOARDS AND COMMITTEES APPLICATION

Sept 21 @ 6:00
City Hall

☐ AIRPORT ADVISORY COMMITTEE
☐ BOARD OF REVIEW
☐ COMPENSATION COMMISSION
☐ DD/MAIN STREET BOARD

☐ HISTORIC DISTRICT COMMISSION
☐ HOUSING COMMISSION
☐ PLANNING COMMISSION
☒ RECREATION ADVISORY COMMITTEE

☐ SHADE TREE COMMISSION
☐ ZONING BOARD OF APPEALS
☐ OTHER
☐ NO PREFERENCE

PLEASE PRINT

NAME: Anne Joy DATE: _____
ADDRESS: 104 West Lincoln
DAYTIME PHONE: _____ EVENING PHONE: _____
EMAIL ADDRESS: Richmond@charlevoix.org

REASON(S) YOU WISH TO SERVE I am interested in the City of Charlevoix and want to help with the Recreation Commission. I want to help with the Recreation Commission.

DESCRIBE YOUR BACKGROUND, PROFESSIONAL QUALIFICATIONS, WORK EXPERIENCE, COMMUNITY ACTIVITIES AND/OR OTHER EXPERIENCES THAT MAY QUALIFY YOU TO SERVE THE CITY AS A VOLUNTEER COMMITTEE MEMBER. (ATTACH RESUME IF DESIRED)

I have worked in the community for many years and have been involved in many community activities. I am currently on the Recreation Commission and want to help with the Recreation Commission.

HAVE YOU PREVIOUSLY SERVED ON A BOARD/COMMITTEE OR HELD A CIVIC POSITION IN THE PAST? IF YES, PLEASE EXPLAIN

I have a general interest in the City of Charlevoix and want to help with the Recreation Commission.

ARE YOU AVAILABLE FOR NIGHT MEETINGS? I am not DAYTIME MEETINGS? I am not

DO YOU FORESEE ANY POTENTIAL CONFLICTS OF INTEREST WHILE EXECUTING THE DUTIES OF THIS POSITION? IF YES, EXPLAIN

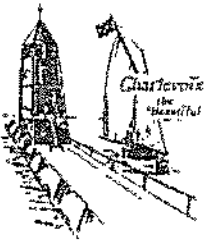
No

IF A CONFLICT OF INTEREST AROSE FOR YOU, HOW WOULD YOU DEAL WITH IT? I would acknowledge the conflict and decline from serving.

SIGNATURE: Anne Joy DATE: 9/21/16

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING. WHEN A VACANCY ARISES, YOU WILL BE CONTACTED

PLEASE RETURN YOUR APPLICATION TO THE CITY MANAGER'S OFFICE AT YOUR EARLIEST CONVENIENCE
210 STATE STREET CHARLEVOIX, MI 49720 - FAX (231) 547-3617 - EMAIL mark@cityofcharlevoix.org



Sept. 21 @ 6:00

City Hall

CITY OF CHARLEVOIX

VOLUNTEER BOARDS AND COMMITTEES APPLICATION

- ☐ AIRPORT ADVISORY COMMITTEE
☐ BOARD OF REVIEW
☐ COMPENSATION COMMISSION
☐ DDA/MAIN STREET BOARD

- ☐ HISTORIC DISTRICT COMMISSION
☐ HOUSING COMMISSION
☐ PLANNING COMMISSION
☒ RECREATION ADVISORY COMMITTEE

- ☐ SHADE TREE COMMISSION
☐ ZONING BOARD OF APPEALS
☐ OTHER _____
☐ NO PREFERENCE

PLEASE PRINT

NAME: Abby Cunningham DATE: 9-19-16

ADDRESS: 06359 Brown Rd. Charlevoix MI

DAYTIME PHONE: _____ EVENING PHONE: _____

EMAIL ADDRESS: 20cunab@rayder.org

REASON(S) YOU WISH TO SERVE: Reasons I wish to serve my community are helping the community. I have always been athletic and played sports and would hope to inspire others to find and enjoy some sport and recreation.

DESCRIBE YOUR BACKGROUND, PROFESSIONAL QUALIFICATIONS, WORK EXPERIENCE, COMMUNITY ACTIVITIES AND/OR OTHER EXPERIENCES THAT MAY QUALIFY YOU TO SERVE THE CITY AS A VOLUNTEER COMMITTEE MEMBER. (ATTACH RESUME IF DESIRED)

I started volunteering at Safe Haven Ministries when I was 9 for their breakfast club and this year I started volunteering for their Game-N-Gri. I have babysat for a military family and this past summer I worked at Northwest Marina as a dock hand.

HAVE YOU PREVIOUSLY SERVED ON A BOARD/COMMITTEE OR HELD A CIVIC POSITION IN THE PAST? IF YES, PLEASE EXPLAIN:

I was on Student Council in 6th grade, I was also instrumental in setting up Student Council in the elementary level.

ARE YOU AVAILABLE FOR NIGHT MEETINGS? When not playing sports DAYTIME MEETINGS? Yes if school allows it.
DO YOU FORESEE ANY POTENTIAL CONFLICTS OF INTEREST WHILE EXECUTING THE DUTIES OF THIS POSITION? IF YES, EXPLAIN:

I foresee no conflicts of interest.

IF A CONFLICT OF INTEREST AROSE FOR YOU, HOW WOULD YOU DEAL WITH IT? I would immediately notify the director or the rec department

SIGNATURE: Abby Cunningham DATE: 9-19-16

THANK YOU FOR YOUR INTEREST IN VOLUNTEERING. WHEN A VACANCY ARISES, YOU WILL BE CONTACTED.

PLEASE RETURN YOUR APPLICATION TO THE CITY MANAGER'S OFFICE AT YOUR EARLIEST CONVENIENCE.
210 STATE STREET CHARLEVOIX, MI 49720 - FAX (231) 547-3617 - EMAIL mar@cityofcharlevoix.org