

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, February 19, 2018 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – February 5, 2018
- B. Accounts Payable and Payroll Check Registers
 - a. Regular Accounts Payable Check Register – February 20, 2018
 - b. ACH Payments – February 5, 2018 to February 14, 2018
 - c. Payroll Check Register – February 9, 2018
 - d. Payroll Transmittal – February 9, 2018
 - e. Tax Disbursement – February 20, 2018
- C. Support of U.S. Bicycle Route 35 – Approve Resolution 2018-02-02

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-02-02
SUPPORT OF THE U.S. BICYCLE ROUTE 35 THROUGH THE CITY OF CHARLEVOIX

WHEREAS, *bicycle tourism is a growing industry in North America, contributing \$47 billion a year to the economies of communities that provide facilities for such tourists; and*

WHEREAS, *the American Association of State Highway and Transportation Officials (AASHTO) has designated a corridor along the western shore of the lower peninsula of Michigan connecting to Sault Ste. Marie be developed as United States Bicycle Route 35 (USBR 35); and*

WHEREAS, *a stakeholder group namely Charlevoix Trail Ambassadors recommended the proposed reroute to USBR 35 in consultation with the County and City Recreation and Planning Departments, a map of which is herein incorporated into this resolution by reference; and*

WHEREAS, *the proposed route for USBR 35 passes through the City of Charlevoix and can therefore provide a benefit to our residents and businesses; and*

WHEREAS, *City Council passed Resolution 2010-11-01 in November 2010 in support of the original route; and*

WHEREAS, *the proposed reroute would increase bicycle safety by eliminating heavily traveled roads; and*

WHEREAS, *the recommended change to the north bound route in the City of Charlevoix and Charlevoix County would start at U.S. 31 (Bridge Street) and Dixon Avenue, right turn at Dixon Avenue to Mercer Boulevard, left turn onto Mercer Boulevard to U.S. 31 (Petoskey Avenue) cross U.S.31 at U.S. 31 and Mercer, continue on Mercer Road (Mercer Boulevard becomes Mercer Road), turn right on Taylor Road, left turn on Ance, continue on Ance (Ance has a 90 degree right turn), left turn on Martin Road, right turn on Waller Road to the Little Traverse Wheelway; and*

WHEREAS, *the recommended change to the south bound route in the City of Charlevoix and Charlevoix County would cover Little Traverse Wheelway to Waller Road (one way south for bikes and not the current two-way bike route) from Martin Road to McSauba Road, right on Division, to Michigan Avenue (Division becomes Michigan Avenue), Michigan Avenue to U.S. 31 (Bridge Street); and*

WHEREAS, *the City of Charlevoix has investigated the proposed reroute and found it to be a suitable route, and desire that the route be designated so that it can be mapped and signed, thereby promoting bicycle tourism in our area; and*

WHEREAS, *the City of Charlevoix acknowledges that they will work with MDOT to remove existing signs where necessary and appropriate and the City will accept the responsibility to resign the new route.*

NOW THEREFORE BE IT RESOLVED, *that the Charlevoix City Council strongly supports the development of USBR 35 and the proposed route changes, and requests that the appropriate officials see to it that the route is officially designated by AASHTO as soon as this can be achieved.*

RESOLVED *this 19th day of February, 2018 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell
Nays: None

- D. LEED Design Grant Application – Approve application to Charlevoix Community Foundation
- E. Annual Poverty Exemption Resolution – Approve Resolution 2018-02-03

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-02-03
ESTABLISH POLICY AND GUIDELINES FOR USE BY THE BOARD OF REVIEW FOR GRANTING POVERTY EXEMPTIONS

WHEREAS, MCL 211.7u and State Tax Commission Bulletin 6 of 2017 requires the Charlevoix City Council to annually adopt a policy, including an asset test, used to approve or deny poverty exemptions; and

WHEREAS, the principal residence of persons, who the City of Charlevoix Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Charlevoix, Charlevoix County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
2. File a claim with the City Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
3. File a claim reporting that the combined assets of all persons (except those exempt from consideration as listed below) do not exceed one-half the current federal poverty income guidelines.
 - a. Assets exempt from consideration in determining eligibility for poverty exemption are the applicant's principal residence, one motor vehicle per working adult, essential household goods, personal assets of any nature with a total value up to one-half the annual federal poverty income guidelines listed below.
 - b. Assets the Board of Review can consider include but are not limited to, real estate other than the principal residence, personal property, motor vehicles other than one vehicle per working adult, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
4. Produce a valid driver's license or other form of identification if requested.
5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
6. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the **2018** federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

FEDERAL POVERTY GUIDELINES USED IN THE DETERMINATION OF POVERTY EXEMPTIONS

Number of Persons	2018 Income Limit
1 (owner)	\$12,140
2	\$16,460
3	\$20,780
4	\$25,100
5	\$29,420
6	\$33,740
7	\$38,060
8	\$42,380
more than 8 persons, add \$4,320 each additional person	

NOW THEREFORE BE IT RESOLVED, that the City Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying any exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

RESOLVED this 19th day of February, 2018 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell

Nays: None

- F. Set Public Hearing for Sign Ordinance – March 19, 2018 at 6pm
- G. Set Public Hearing for Prohibited Swimming Ordinance – March 19, 2018 at 6pm
- H. Set Public Hearing for Cross Connection Ordinance – March 19, 2018 at 6pm
- I. Set Public Hearing for General Zoning Ordinance Changes – March 19, 2018 at 6pm
- J. Set Public Hearing for Nuisance Ordinance – March 19, 2018 at 6pm
- K. Set Public Hearing for Solid Waste Ordinance – March 19, 2018 at 6pm

Motion by Cole, second by Kalbfell, to approve the Consent Agenda.

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell

Nays: None

6. Public Hearings & Actions Requiring Public Hearings

A. Budget Amendment for 2017-18

City Manager Heydlauff commented that the 2017-2018 Budget Amendment reflects the budget changes during the year that align with actual spending. In general the budget reflects a tightening of the margin for expenditures relative to revenue and is within expectations.

Mayor Kurtz opened the public hearing at 6:05pm. There were no comments and the hearing was closed.

CITY OF CHARLEVOIX
ORDINANCE NO. 786 OF 2018
2017-18 BUDGET AMENDMENT #1

The Budget for the fiscal year beginning April 1, 2017 shall be amended for operating the City of Charlevoix. Ordinance #781 of 2017 Budget Appropriation Act of 2017-2018, is hereby amended as follows:

		Original Budget	Amended Budget	Net Change
General Fund	RV Total	3,539,900	3,763,654	223,754
- Legislative	EX Total	47,800	56,138	8,338
- General Government	EX Total	754,500	783,614	29,114
- Public Safety	EX Total	1,109,400	1,091,306	(18,094)
- Public Works	EX Total	252,100	251,961	(139)
- Health and Welfare	EX Total	426,600	487,024	60,424
- Recreation & Culture	EX Total	1,166,600	1,250,270	83,670
- Other	EX Total	112,700	124,800	12,100
Major Street Fund	RV Total	283,838	326,102	42,265
	EX Total	272,800	284,666	11,866
Local Street Fund	RV Total	160,442	144,427	(16,014)
	EX Total	167,600	141,393	(26,207)
DDA Fund	RV Total	562,900	600,033	37,133
	EX Total	716,400	784,999	68,599
General Debt Service Fund	RV Total	321,100	323,003	1,903
	EX Total	321,200	323,412	2,212
Airport Fund	RV Total	2,464,210	2,612,363	148,153
	EX Total	1,597,200	1,708,110	110,910
P#1 - Fire/Ambulance Replacement Fund	RV Total	79,591	86,018	6,427
P#2 - Sewer Capital Fund Tap Ins	RV Total	8,100	18,100	10,000
P#5 - Sewer Capital Fund	RV Total	4,100	21,351	17,251
P#6 - Infrastructure Improvements Fund	RV Total	552,800	547,893	(4,907)
	EX Total	1,945,500	1,929,715	(15,785)
P#7 - Street Improvements	RV Total	234,800	239,592	4,792
	EX Total	247,517	275,319	27,802
P#9 - Industrial Park Fund	RV Total	60	36,085	36,025
	EX Total	3,500	85,052	81,552
P#12 - Mt. McSaubia Recreation Improvemen	RV Total	7,010	7,026	16
Electric Fund	RV Total	7,220,511	7,221,793	1,282
	EX Total	7,748,200	7,522,572	(225,628)
Sewer Fund	RV Total	2,986,000	2,872,027	(113,973)
	EX Total	3,000,900	3,064,773	63,873
Water Fund	RV Total	1,560,400	1,496,861	(63,539)
	EX Total	1,957,900	1,812,194	(145,706)
Marina Fund	RV Total	744,480	779,350	34,870
	EX Total	1,458,900	1,490,465	31,565
DPW Site Fund	RV Total	188,744	218,300	29,556
	EX Total	4,000	7,000	3,000
Employee Fringe Benefit Fund	RV Total	2,333,300	2,292,926	(40,374)
	EX Total	2,349,200	2,340,598	(8,602)
Motor Pool Fund	RV Total	739,132	786,524	47,392
	EX Total	1,015,000	957,035	(57,965)
Cemetery Trust	RV Total	6,000	6,725	725
<u>Bad Debt Write-Offs</u>				
General Fund	20,842	ambulance		
Motor Pool Fund	-			
Electric Fund	16,576			
Water Fund	3,479			
Sewer Fund	6,173			
2017-2018 TOTAL:	\$47,070			
2016-17	\$40,120			
2015-16	\$35,724			
2014-15	\$55,724			
2013-14	\$45,663			
2012-13	\$76,613			
2011-12	\$31,720			

Ordinance No. 786 was enacted on the 19th day of February, 2018 A.D., by the Charlevoix City Council as follows:

Motion by: Kalbfell
Second by: Perron

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell
Nays: None
Absent: None

State of Michigan)
) ss
City of Charlevoix)

Motion by Kalbfell, second by Perron, to approve Ordinance 786 of 2018.
Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell
Nays: None

B. 2018-19 Budget Ordinance
City Manager Heydlauff recalled that at the last Council meeting, he submitted the final budget recommendation from Staff. He noted that since the last meeting, we have made one significant change in the Marina Fund by adding a project to replace the pedestals with new devices that are GFI compliant. This will significantly lessen the risk of Electric Shock Drowning and vastly improve the safety of the Marina. City Manager Heydlauff stated that in addition, the 2018-2019 fee schedule needed to be

approved by resolution.

Mayor Kurtz opened the public hearing at 6:12pm. There were no comments and the hearing was closed.

CITY OF CHARLEVOIX
ORDINANCE NO. 785 of 2018
BUDGET APPROPRIATION ACT

THE CITY OF CHARLEVOIX ORDAINS:

WHEREAS, the City Council of the City of Charlevoix did give notice of the time and place when a public hearing would be held in conformity with provisions of Section 7.8, Article VII of the City Charter, which Public Hearing was duly held pursuant to said notice and in conformity therewith.

THEREFORE, BE IT RESOLVED, that the revenues and expenditures for the fiscal year commencing on April 1, 2018 and ending March 31, 2019 are hereby appropriated on a fund level basis (a detailed breakdown by activity level can be found in the Budget Details document) as summarized by the following:

<u>GENERAL FUND</u>		
TOTAL REVENUES:		<u>\$3,928,500</u>
TOTAL EXPENSE:		<u>\$3,928,500</u>

BE IT FURTHER RESOLVED, that the City Council of the City of Charlevoix does hereby levy 11.0959 mills (9.05 mills operating and 2.0459 mills infrastructure) for the period of April 1, 2018 through March 31, 2019 on all real and eligible personal property in the City of Charlevoix according to the valuation of the same. This tax is levied for the purpose of defraying the general expense and liability of the City of Charlevoix and for infrastructure improvements, and is levied pursuant to Section 8.1, Article VIII of the City Charter; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax not to exceed 1.3580 mills for the period April 1, 2018 through March 31, 2019 on all real and eligible personal property in the Downtown Development District, according to the valuation of the same within the district; and

BE IT FURTHER RESOLVED, that the City Council does hereby levy a tax not to exceed 1 mill for the period April 1, 2018 through March 31, 2019 on all real and eligible personal property in the City of Charlevoix, according to the valuation of the same. This tax is levied for the purpose of defraying the cost of rubbish collection and other related services provided citizens allowed by the act, and is levied pursuant to Michigan Public Act 213 of 1969; and

BE IT FURTHER RESOLVED, that the City Council does hereby approve the following budgets for the period April 1, 2018 through March 31, 2019 in the amounts set forth below by fund:

<u>FUND</u>	<u>REVENUE</u>	<u>EXPENSE</u>
Major Street Fund	\$ 479,234	\$ 479,234
Local Street Fund	158,345	156,900
Electric Fund	7,238,000	7,238,000
Sewer Fund	3,034,860	3,034,860
Water Fund	1,954,700	1,954,700
Marina Fund	1,540,400	1,540,400
Airport Fund	1,697,722	1,589,830
Downtown Development Authority	607,600	607,600
Employee Fringe Benefit	2,561,400	2,561,400
Motor Vehicle Fund	1,384,900	1,384,900
Perpetual Care Trust Fund	6,000	0
General Debt Service Fund	324,300	324,300
Fire/Ambulance Fund	86,691	0
Sewer Tap-in Fund*	11,100	0
Northside/Southside Sewer Fund*	4,250	0
Infrastructure Improvement	472,900	435,700
Road Improvements	239,000	200,000
Public Works Site Fund	393,700	393,700
Industrial Park Fund	3,500	3,500
Mt. McSaubia Recreation Fund	7,020	0

* These funds are part of the Sewer Fund.

Ordinance No. 785 was enacted on the 19th day of February, 2018 A.D., by the Charlevoix City Council as follows:

Motion by: Perron
Second by: Hagen

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell
Nays: None
Absent: None

State of Michigan)
) ss
City of Charlevoix)

Motion by Kalbfell, second by Perron, to approve Ordinance 785 of 2018.
Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell
Nays: None

WHEREAS, the City of Charlevoix annually must adopt a balanced budget to comply with the City Charter; and

WHEREAS, the City of Charlevoix in preparing the budget, assumes the adoption of rates and fees for various services they provide in order to pay for those services in whole or in part as proposed in their annual budget; and

WHEREAS, the City of Charlevoix defines all of their rates and fees in the rate section of the proposed budget; and

WHEREAS, the City of Charlevoix proposes to make these rates and fees effective on April 1, 2018.

NOW THEREFORE BE IT RESOLVED that the City of Charlevoix adopts all rates and fees included in the 2018-19 Proposed Budget with changes to the rates and fees for the following areas: airport, marina, parking, planning and zoning, recreation, Mt. McSaub, golf, and water, wastewater, and electric rates.

RESOLVED, this 19th day of February, 2018 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell

Nays: None

Motion by Hagen, second by Kalbfell, to approve Resolution 2018-02-04 and approve the Rate and Fee Schedule for 2018-19.

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell

Nays: None

7. All Other Actions & Requests

A. Water Treatment Plant Improvements: Filter Rehabilitation Phase 1

City Manager Heydlauff stated that the water filtration plant and equipment have been in service since 1986. Over the years, the filter media has been on the decline and he briefly described the situation. This phase of the project has been budgeted for FY 2019. Northwest Kent Mechanical was the sole bidder for a total cost of \$182,200. Northwest Kent is experienced in water treatment plants and performed the work at the Wastewater Treatment Plant. The work will be scheduled and performed in October of this year.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Cole, second by Kalbfell, to accept the bid from Northwest Kent Mechanical, under recommendation of Prein&Newhof for a total not to exceed \$182,200.

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell

Nays: None

B. Server and Fiber Upgrades

City Manager Heydlauff stated that the next phase of the IT project for FY2019 involves changing the City Hall internet connection to a hard-wired, fiber optic connection using the Merit Network currently located in the Charlevoix County Building. By converting to Merit, we will save money, eliminate Charter connections at some of our remote sites and better secure our data. He explained that Systems Specialists in Charlevoix have done IT work for the City for several years. Our ultimate goal is to tie our facilities together on a fiber optic connection to better enable internal functionality and reduce use of single point connections via Charter or AT&T. City Manager Heydlauff stated that some of the work included is their labor while other components would be performed by Feyen Zylstra. At this point, we would also order a server from Dell. Costs include: Feyen Zylstra portion: \$14,715, Systems Specialists Inc. (labor and hardware) portion: \$9,000, and Dell Inc. (server): \$11,800.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Cole, second by Kalbfell, to approve the upgrades to the City Hall server, technology and wiring at a cost not to exceed \$35,515.

Yeas: Oleksy, Bryan, Perron, Hagen, Cole, Kalbfell

Nays: None

8. Reports & Communications

A. Public Comments

Bob Timms asked for clarification of the Public Hearings date and time. He suggested moving the stop sign on Park Avenue for safety sake.

Mike Doherty discussed the speed on Park Avenue and shared cost information for solar speed signs with Council.

Sue Bernard expressed her concern for school safety. She asked "What are we doing?"

B. City Manager Comments

City Manager Heydlauff reported on the following:

- March 8th is the second meeting for Lake Michigan Beach Park concepts at the Library
- Preparing potential grant applications for the project

C. Mayor & Council Comments

Kalbfell suggested that Ms. Bernard contact the School Board to discuss her safety concerns.

Council discussed and generally acknowledged the Park Avenue safety matter.

Perron and Hagen concurred that a tube run at Mt. McSaub should be investigated.

Cole noted the many potholes on Bridge Street.

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 6:43 p.m.

Regular Accounts Payable – 02/20/2018			
ACE HARDWARE	1,629.79	KLOOSTER, NATHAN	2.30
ALTA CONSTRUCTION EQUIP LLC	174.81	LETTERS ONLINE	90.00
ALTEC INDUSTRIES INC	236.02	MACDONALD GARBER	499.00
AMERICAN WASTE INC.	3,087.96	MACGREGOR PLUMBING & HEATING	1,264.00
AUTO VALUE	2,007.49	MCCARDEL CULLIGAN-PETOSKEY	50.00
AVFUEL CORPORATION	16,025.95	MCGOUGH'S INC	1,215.90
BARTLETT'S HOME INTERIORS INC.	4,774.46	MCLAREN HEALTH PLAN	195.15
BC/BS OF MI REFUNDS	92.21	METAL HEAD WELDING LLC	6,979.40
BERGER CHEVEROLET	76,767.45	MICHAEL MURPHY IV PHOTOGRAPHY	700.00
BRADFORD'S	39.00	MICHIGAN MUNICIPAL LEAGUE	16,047.00
BRADLEY, KELLY R.	86.00	MICHIGAN OFFICEWAYS INC	2,742.24
BREWER, JOHN	720.00	MINE SAFETY APPLIANCES CO. LLC	265.00
CARQUEST OF CHARLEVOIX	673.77	MUNSON REGIONAL EMS EDUCATION	2,250.00
CENTRAL DRUG STORE	42.54	NESBURG, NORMA	51.18
CHARLEVOIX AREA CHAMBER OF COM	90.00	NORTH COUNTRY POWER GENERATION	1,153.44
CHARLEVOIX COUNTY FARM BUREAU	150.00	NORTHERN CREDIT BUREAU	161.11
CHARLEVOIX SCREEN MASTERS INC	412.50	NORTHERN LIGHTS FAMILY	436.00
CHARTER COMMUNICATIONS	1,900.82	NORTHERN MICHIGAN REVIEW INC.	792.19
CINTAS CORPORATION	94.15	OLSON BZDOK & HOWARD	2,264.00
CITY OF CHARLEVOIX - UTILITIES	32,275.32	PARASTAR INC.	2,993.75
COMPASS MINERALS AMERICA	5,549.51	PERFORMANCE ENGINEERS INC	4,978.25
CRYSTAL FLASH ENERGY	1,062.39	PETERS, WILLIS	5.01
DeROSIA, PATRICIA E.	45.30	PLUNKETT & COONEY	380.00
DROST LANDSCAPE INC.	8,730.00	POWER LINE SUPPLY	4,798.59
ECONO SIGNS LLC	254.34	PREIN & NEWHOF	240.00
EJ USA INC.	1,390.67	PRIORITY HEALTH	253.05
ELLIOTT, PATRICK M.	86.00	RANGE TELECOMMUNICATIONS	170.93
ELLSWORTH FARMER'S EXCHANGE	1,112.49	RIETH-RILEY CONST CO INC	2,478.25
ENERGIS HIGH VOLTAGE RESOURCES	1,133.00	RS&H MICHIGAN INC	7,470.00
ERIE MARKING INC	168.32	SCHULTZ, MARJORIE	107.58
EWURS, NASSTASIA	30.75	SHORELINE POWER SERVICES INC.	37,955.77
FAMILY FARM & HOME	1,014.55	STATE OF MICHIGAN	70.00
FASTENAL COMPANY	70.75	SULLIVAN, LAWRENCE R	4,300.00
FOX CHARLEVOIX FORD	2,150.25	TRAFFIC SAFETY STORE	1,312.62
FREEDOM MAILING SERVICES INC.	2,319.45	UNIFIRST CORPORATION	483.58
GINOP SALES INC	124.75	UP NORTH PROPERTY SERVICES LLC	638.00
HACH COMPANY	110.38	URBANUS, KAREN	75.00
HART II, DELBERT W.	319.26	USA BLUE BOOK	1,650.97
HARTFORD, THE	405.00	VILLAGE GRAPHICS INC.	383.55
HERITAGE FIRE EQUIPMENT	666.44	WILKS, DOUGLAS	14.40
HILLING, NICHOLAS A.	130.36	WORK & PLAY SHOP	2,140.78
HYDE SERVICES LLC	12.38	WURST, RANDALL W.	559.09
IDEXX DISTRIBUTION INC.	1,138.30		
J. BIGGERSTAFF BUILDER	996.00	TOTAL	283,361.78
KEVIN'S METER TESTING	2,443.82		

ACH Payments – 02/05/2018 to 02/14/2018			
MI PUBLIC POWER AGENCY	20,823.234	VANTAGEPOINT (401 ICMA PLAN)	742.50
PAYMENT SERVICE NETWORK	218.10	VANTAGEPOINT (457 ICMA PLAN)	13,700.53
STATE OF MI (SALES TAX)	21,849.39	VANTAGEPOINT (ROTH IRA)	1,186.53
PAYMENT SERVICE NETWORK	256.50	MI PUBLIC POWER AGENCY	10,356.34
IRS (PAYROLL TAX DEPOSIT)	32,424.24	DTE ENERGY	10,551.39
ALERUS FINANCIAL (HCSP)	420.00		
STATE OF MI (WITHHOLDING TAX)	4,907.42	TOTAL	134,969.86

Payroll Net Pay – Pay Period Ending 02/03/2018 (Paid 02/09/2018)			
WELLER, LINDA JO	2,237.34	HART II, DELBERT W.	1,198.74
HEYDLAUFF, MARK L.	2,648.97	JONES, ROBERT F.	1,229.67
GOLDING, JOYCE M.	1,911.12	DORAN, JUSTIN J.	1,709.36
DEROSIA, PATRICIA E.	1,208.62	FARRELL, MITCHELL L.	1,541.87
DOTSON, LINDSEY J.	1,477.98	KIRINOVIC, THOMAS F.	511.78
LOY, EVELYN R.	1,086.31	WASHBURN, MICHAEL J.	73.88
KLOOSTER, ALIDA K.	1,985.43	ANZELL, BETH A.	317.02
GOLOVICH, KAREN J.	969.62	BOSS, SHERRY M.	584.32
SPENCLEY, PATRICIA L.	870.32	BRADLEY, JOHN P.	147.50
MILLER, FAITH G.	11.70	DIXON, MIKAYA S.	217.29
MCGINN, KELLY A.	1,653.10	NIMPHIE, NOAH J.D.	253.22
JOLLETTE, MELISSA N.	124.67	PORATH, JACOB P.	182.74
DOAN, GERARD P.	1,650.59	WHITLEY, NICHOLAS J	52.86
SCHLAPPI, JAMES L.	979.09	HAGEN, MADISON L.	332.46
UMULIS, MATTHEW T.	1,433.27	CRANDELL, ZACKARY R.	348.94
HANKINS, SCOTT A.	1,601.64	WHITE III, MARCUS W.	283.68
ORBAN, BARBARA K.	1,139.98	SAYWARD, MADISON E.	318.81
FLICKEMA, ANDREW M.	1,770.65	BERTINELLI, DAVID P.	211.44
MATELSKI, KIMBERLY A.	1,213.17	NIMPHIE, MASON K.D.	342.25
RILEY, DENISE M.	450.82	BOSS, BEAU J.	876.72
MATELSKI, RYAN G.	998.48	DVORACEK, HAYDEN R.	376.46
WURST, RANDALL W.	1,358.03	HEID, THOMAS J	1,285.80
MAYER, SHELLEY L.	1,558.36	VANLOO, JOSEPH G.	605.50
HILLING, NICHOLAS A.	1,418.16	WYMAN, MATTHEW A.	1,459.48
MEIER III, CHARLES A.	1,420.93	BOSS, RYDER S.	350.03
ZACHARIAS, STEVEN B.	1,380.56	MILLER, WILLIAM S.	1,505.31
NEWMAN, MARK J.	718.80	DOUGLAS, MARK	483.28
SWEM, DONALD L.	1,928.82	HASTINGS, MICHAEL A.	459.70
EATON, BRAD A.	1,914.46	TRAVERS, MANUEL J.	2,100.53
WILSON, TIMOTHY J.	2,319.72	STEVENS, JEFFREY W.	314.88
LAVOIE, RICHARD L.	1,678.26	RILEY, CASEY W.	92.35
STEVENS, BRANDON C.	2,031.87	JONES, LARRY M.	1,242.38
DRAVES, MARTIN J.	1,659.43	WILLSON, BRENDA R.	630.69
BROWN, STEPHANIE C.	1,040.31	BEAN, PETER J.	609.61
ANDERSON, ELIZABETH A.	1,132.69	FENNELL, DREW M.	573.55
ELLIOTT, PATRICK M.	2,056.97	MCCALIB, RACHELLE L.	281.71
SCHWARTZFISHER, JOSEPH L.	1,055.96	MCMULLEN, DONALD R.	374.94
BRADLEY, KELLY R.	1,461.73	BOYCE, REBECCA L.	988.03

MCFARLAND, JONATHAN A.	727.38	JOHNSON, STEVEN P.	1,317.84
SILVA, JESSE L.A.	371.92	BOSS JR, DALE E.	1,235.16
BASSETT, FREDERICK A.	1,447.27	HOLM, ARTHUR R.	976.16
WELLER, LINDA JO	5,117.50	MATTER, DAWSON K.	2,232.63
WHITLEY, ANDREW T.	1,583.94		
MORRISON, KEVIN P.	1,302.22	TOTAL	94,338.73

Payroll Transmittal – 02/09/2018

4FRONT CREDIT UNION	628.84	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	158.28	COMMUNICATION WORKERS OF AMER	541.06
AMERICAN FAMILY LIFE	380.52	MI STATE DISBURSEMENT UNIT	323.45
BARRY COUNTY TRIAL COURT	20.00	POLICE OFFICERS LABOR COUNCIL	201.00
CHAR EM UNITED WAY	52.00	PRIORITY HEALTH	1,616.90
CHARLEVOIX STATE BANK	1,260.77	TOTAL	5,332.82

Tax Disbursement – 02/20/2018

CHARLEVOIX COUNTY TREASURER	159,636.37	CHARLEVOIX PUBLIC SCHOOLS	243.45
CHARLEVOIX DISTRICT LIBRARY	57,179.78	CITY OF CHARLEVOIX - TAXES DUE	40,698.49
CHARLEVOIX PUBLIC SCHOOLS	4,882.19	RECREATIONAL AUTHORITY	10,722.75
CHARLEVOIX PUBLIC SCHOOLS	1,217.27		
CHARLEVOIX PUBLIC SCHOOLS	243.45	TOTAL	274,823.75