

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 2, 2018 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Tom Oleksy, Leon Perron
Members Absent: Janet Kalbfell
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – June 18, 2018
- B. Accounts Payable and Payroll Check Registers
 - a. Special Accounts Payable Check Register – June 21, 2018
 - b. Regular Accounts Payable Check Register – July 3, 2018
 - c. ACH Payments – June 18, 2018 to June 29, 2018
 - d. Payroll Check Register – June 29, 2018
 - e. Payroll Transmittal – June 29, 2018
 - f. Tax Disbursement – July 3, 2018
- C. Planning Commission Resignation – Accept Nelson Fletcher's resignation
- D. Beer Tent Approval for Dragon Boat Festival – Waive alcohol restriction at Ferry Beach
- E. Charlevoix Yacht Club Request for Free Parking: Nucore Triangle and Red Fox Regatta – Waive parking fees

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-07-01
WAIVE PARKING FEES FOR CHARLEVOIX YACHT CLUB

WHEREAS, *the Charlevoix Yacht Club is hosting the Nucore Triangle Race on August 31 and the Red Fox Regatta on September 1-2, 2018; and*

WHEREAS, *the Charlevoix Yacht Club is requesting that parking fees be waived for the races; and*

WHEREAS, *the City Code permits the City Council to waive parking fees for special or public events.*

NOW THEREFORE BE IT RESOLVED, *that the City Council of the City of Charlevoix, hereby waives parking fees for the Nucore Triangle Race on August 31 and the Red Fox Regatta on September 1-2, 2018.*

RESOLVED *this 2nd day of July, 2018 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

Motion by Perron, second by Cole, to approve the Consent Agenda.

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

- A. Blue Star Memorial Garden

Several weeks ago, Council approved a Blue Star Memorial to be installed on a boulder located in the landscape bed near the Harbor Master's office. After further consideration, they would like to switch to a pole-mounted sign.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Oleksy, second by Hagen, to authorize the pole-mounted Blue Start Memorial as described.

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

B. Keep Charlevoix Beautiful Donor Recognition

Steven Bennett, President Keep Charlevoix Beautiful, stated they would like to acknowledge high-level petunia basket program donors by installing 3 x 5 inch brass donor plaques on the poles (no cost to the City.)

Mayor Kurtz opened the item to public comment.

- Jodi Laurent questioned when the First Ward will have baskets and if this relates to the Donation Acceptance Policy.

The item was closed to the public.

Motion by Cole, second by Oleksy, to approve plaques for the Keep Charlevoix Beautiful petunia basket donor recognition program.

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

C. EMS Fees Increase

Chief Doan stated that EMS rates have not been adjusted for at least two years. Our current rates are below market averages and he recommended that they be modified to reflect current reimbursement rates using BC/BS as a benchmark. We also have not been charging allowable fees for oxygen. The new fee schedule allows for billing of this often used medication.

Mayor Kurtz opened the item to public comment.

- Sandra Bennett, First Ward, questioned whether rates are being increased for those that don't have insurance. Chief Doan replied that the department works out a payment plan for those uninsured.

The item was closed.

Motion by Hagen, second by Cole, to approve the proposed adjusted EMS Billing Rates effective immediately.

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

D. Historic District Commission Appointments

There are two vacancies on the Commission requiring Council appointment. Mary Adams requested re-appointment.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Perron, second by Cole, to reappoint Mary Adams to the Historic District Commission, term expiring June 2021.

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

Motion by Cole, second by Hagen, to appoint Paul Weston to the Historic District Commission, term expiring June 2021.

Yeas: Bryan, Oleksy, Cole, Hagen, Perron

Nays: None

Absent: Kalbfell

8. **Reports & Communications**

A. Public Comment

- Shelly Langeweg, stated she witnessed a drug deal at Michigan Beach Park yesterday and will be speaking to the Chief. She thanked the City for working on the steps.
- Mike Doherty requested that Council meet him at Michigan Beach Park next week to discuss aesthetics.

B. City Manager Comments

- Congratulations to Paul Silva and Stafford's on their ground breaking at Hotel Earl (former The Lodge).
- Treasurer and her deputy have moved to 2nd floor offices
- Applauded the Cultural Corridor event last week and the Circle of Arts decorated bicycles around town
- Kudos to Chief Doan and his staff who have experienced some emotional events recently

C. Mayor & Council Comment

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 6:27 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Special Accounts Payable – 06/21/2018			
AT&T	2,873.40	HERSEY, BRADFORD	100.00
AT&T LONG DISTANCE	877.84	METLIFE SMALL BUSINESS CENTER	790.25
AT&T MOBILITY	89.35	PRIORITY HEALTH	43,040.84
CHARLEVOIX STATE BANK	10,270.54	STATE OF MICHIGAN	150.00
CHARTER COMMUNICATIONS	857.97	VERIZON WIRELESS	56.72
DELTA DENTAL	3,575.37	VISION SERVICE PLAN	506.93
GREAT LAKES ENERGY	203.71	WITTHOEFT, CHARLES	650.00
HEADY, KATE	100.00	TOTAL	64,142.92
Regular Accounts Payable – 07/03/2018			
4IMPRINT INC	95.87	GORDON FOOD SERVICE	32.85
ABRAMOWSKI, DWAIN M.	100.00	GREAT LAKES COCA-COLA DISTR	336.72
ABRAXIS INC	505.00	GREENVIEW DATA INC	22.00
ACCESS LOCKSMITHING INC	2,520.00	GUNTZVILLER, RHONDA	49.00
AIRGAS USA LLC	70.51	HACH COMPANY	303.01
ANDY'S CLEANING SYSTEMS	115.00	HANKINS, SCOTT A.	50.00
AVFUEL CORPORATION	57,110.21	HARBOR HOUSE PUBLISHERS	3,855.40
BAKER COLLEGE OF CADILLAC	570.00	HARRELL'S	4,696.60
BARUZZINI GENERAL CONTRACTORS	2,800.00	HEID, THOMAS J.	50.00
BEIJO DE CHOCOLAT LLC	22.00	HERZOG ELECTRIC	129.99
BELL EQUIPMENT COMPANY	350.68	HEYDLAUFF, MARK L	50.00
BIOTECH AGRONOMICS INC	44,237.50	HILLIER, JAY	297.33
BKRK HOLDINGS	385.92	HOLIDAY COMPANIES	6,855.54
BLAAUW-HARA, MARK EDWARD	200.00	HUGH'S EXCAVATING LLC	1,000.00
BRADFORD'S	68.00	HYDE SERVICES LLC	382.47
BREWER, JOHN	60.00	IDEXX DISTRIBUTION INC.	1,156.15
BYERS, REBECCA	100.00	IMMONEN, PAT	50.00
CCI SOUTH LLC	131.25	IRISH BOAT SHOP	282.76
CDW GOVERNMENT INC.	885.00	JENNINGS, MARK	28.85
CHAPDELAINE, EMILY	50.00	JOE'S PROFESSIONAL SERVICES LLC	262.50
CHARLEVOIX AREA CHAMBER OF COMM	7,500.00	KIESLER'S POLICE SUPPLY INC	258.43
CHARLEVOIX CITY BAND	5,000.00	KLOOSTER, ALIDA K.	50.00
CHARLEVOIX COMMUNITY SHOPPER	299.00	KLOOSTER, PATRICK H	50.00
CHARLEVOIX LITTLE LEAGUE	6,165.70	KNORR, KENT	50.00
CHARLEVOIX SCREEN MASTERS INC	3,516.20	KSS ENTERPRISES	928.29
CHARLEVOIX SEWER & DRAIN	350.00	KUSINA, DENNIS	341.14
CHRISTOPH, ALY	125.00	LAKE FOREST BAKING COMPANY	35.00
CINTAS CORPORATION	128.71	LAKESHORE TIRE & AUTO SERVICE	50.00
CINTAS CORPORATION #729	86.76	LANDSCAPE FORMS INC.	2,405.00
CLEAR WATER PLUMBING & HEATING	1,804.40	LANGE, JEFFREY	150.00
COOK FAMILY FARMS	62.00	LIQUID MONK LLC	1,000.00
DCASSESSING SERVICES	4,371.08	LOTTIE'S BAGELS	60.00
DeROSIA, PATRICIA E.	50.00	MACGREGOR PLUMBING & HEATING	338.00
DISTRICT 21 SOFTBALL	100.00	MAYER, SHELLEY L.	50.00
DITCH WITCH SALES OF MICHIGAN	947.27	McGHEE, ROBERT	74.20
DOAN, GERARD P.	50.00	McGINN, KELLY A.	93.00
DORNBOS SIGN INC.	215.14	MCLAUGHLIN, TREY	400.00
DOTSON, LINDSEY J.	50.00	MC MULLEN, DONALD R	50.00
DRAVES, MARTIN J.	172.61	MICHIGAN ASSESSORS ASSOCIATION	125.00
ELLIOTT, PATRICK M.	50.00	MICHIGAN MUSHROOM MARKET LLC	68.00
ELLSWORTH FARMER'S EXCHANGE	111.50	MICHIGAN OFFICEWAYS INC	3,170.01
EMMET COUNTY SHERIFF'S OFC	400.00	MICHIGAN PIPE & VALVE	240.00
ETNA SUPPLY	9,100.00	MILLER, WILLIAM S.	50.00
E-Z-GO A TEXTRON COMPANY	53.38	NCL OF WISCONSIN INC.	764.58
FARMER WHITE'S	18.00	NEWKIRK ELECTRIC	46.07
FASTENAL COMPANY	452.06	NORTHERN LIGHTS FAMILY	288.00
GALLS AN ARAMARK COMPANY	105.00	NORTHERN SAFETY CO INC	112.51
GERBER HOMEMADE SWEETS	57.00	OHM ADVISORS	22,295.00
GINOP SALES INC	111.96	OSTLUND PEST CONTROL LLC	155.00
GOLDING, JOYCE M.	50.00	PETOSKEY NEWS-REVIEW	200.00

POLAKOWSKI, KEN	30.00	SWANSON K & D INC	180.00
POND HILL FARM LLC	249.00	SWEM, DONALD L.	50.00
POWER LINE SUPPLY	3,330.00	TOP LINE	180.00
PREIN & NEWHOF	52,686.23	TRAVERS, MANUEL J.	109.68
PRESTON FEATHER	7,513.45	TREDROC TIRE SERVICES LLC	200.00
PRO WEB MARKETING LLC	315.00	UNIFIRST CORPORATION	626.18
REITENGA, MARK	100.00	UNITED STATES PLASTIC CORP.	816.67
RUSTIC BAKER	43.00	UP NORTH PROPERTY SERVICES LLC	3,654.00
S&W HEALTHCARE CORPORATION	192.95	VILLAGE GRAPHICS INC.	445.00
SHARROW MASONRY INC	903.00	WINNIE'S ORIGINAL LLC	55.00
SHINDORF BUILDERS	728.00	WORK & PLAY SHOP	439.96
SHORELINE POWER SERVICES INC.	39,946.73	WURST, RANDALL W.	50.00
SPARTAN DISTRIBUTORS INC	402.11	WYMAN, MATTHEW A.	50.00
ST ARMOUR, RONALD	21.01		
SUPERIOR MECHANICAL	535.55	TOTAL	319,520.63

ACH Payments – 06/18/2018 to 06/29/2018

MI PUBLIC POWER AGENCY	39,116.42	STATE OF MI (WITHHOLDING TAX)	6,276.16
MERS (DEFINED BENEFIT PLAN)	120,000.00	VANTAGEPOINT (401 ICMA PLAN)	742.50
MI PUBLIC POWER AGENCY	184,420.21	VANTAGEPOINT (457 ICMA PLAN)	15,417.60
MI PUBLIC POWER AGENCY	13,065.70	VANTAGEPOINT (ROTH IRA)	1,186.53
IRS (PAYROLL TAX DEPOSIT)	40,154.92	MERS (DEFINED BENEFIT PLAN)	58,877.70
ALERUS FINANCIAL (HCSP)	400.00	TOTAL	479,657.74

Payroll Net Pay – Pay Period Ending 06/23/2018 (Paid 06/29/2018)

HEYDLAUFF, MARK L.	2,358.07	MANKER JR, DAVID W.	601.64
GOLDING, JOYCE M.	1,764.87	MANKER SR, DAVID W.	796.03
DEROSIA, PATRICIA E.	1,226.72	BECKER, MICHAEL S.	877.49
DOTSON, LINDSEY J.	1,457.31	FREY, DYLAN V.	270.39
LOY, EVELYN R.	1,086.31	HART III, DELBERT W.	523.62
KLOOSTER, ALIDA K.	1,652.14	BOEHM, NOAH A.	658.90
GOLOVICH, KAREN J.	969.62	MCGHEE, ROBERT R.	1,102.92
SPENCLEY, PATRICIA L.	1,195.43	MUMICH, BARRY J.	625.03
MILLER, FAITH G.	33.42	CRANDELL, ZACKARY R.	392.67
MCGINN, KELLY A.	1,670.39	SEESE, GARRETT R.	636.06
JONES, JANET M.	518.62	FERGUSON, ROYCE L.	886.33
JOLLETTE, MELISSA N.	473.94	MUELLER, JASON C.	658.90
DOAN, GERARD P.	1,697.63	BOSS, SHERRY M.	684.01
SCHLAPPI, JAMES L.	1,168.49	SAYWARD, MADISON E.	754.96
UMULIS, MATTHEW T.	1,146.38	ROSENTHAL, GABRIEL M.	978.37
HANKINS, SCOTT A.	1,844.86	NOVOTNY, RAIGAN I.	365.67
ORBAN, BARBARA K.	1,287.43	KNORR, KENT J.	1,958.07
WILLIAMS, ASHLEY M.	1,250.36	STEBE, LAURA A.	120.05
FLICKEMA, ANDREW M.	1,543.55	MILAN, JANE E.	775.34
RILEY, DENISE M.	457.14	ANZELL, BETH A.	774.38
MATELSKI, KRISTEN L.	1,078.75	MACGILLIVRAY, RAYMOND L.	515.09
BINGHAM, LARRY E.	941.64	RITTER, MATTHEW R.	399.21
MATELSKI, RYAN G.	915.45	CALO, LEAH M.	373.01
VANLOO, MEAGAN E.	780.66	KLOOSTER, PATRICK H.	1,465.01
MACGILLIVRAY, ROGER	641.40	EVANS JR, HALBERT K.	667.30
WURST, RANDALL W.	1,675.87	KLINGER, LUCAS D.	557.23
MAYER, SHELLEY L.	1,858.56	GREENE, GLORIA C.	572.32
HILLING, NICHOLAS A.	1,469.72	DAVIS, LEAH R.	678.86
MEIER III, CHARLES A.	1,247.03	TELGENHOF, WILL G.	678.86
ZACHARIAS, STEVEN B.	1,272.40	WILLIAMS, BRANDON S.	528.75
NEWMAN, MARK J.	841.73	CARLSON, JOSHUA A.	415.93
SWEM, DONALD L.	1,975.53	HOLECHECK, JENNACA R.	416.80
EATON, BRAD A.	1,866.10	BAILEY, ALYSSA M.	445.07
WILSON, TIMOTHY J.	2,086.33	KIRINOVIC, THOMAS F.	245.39
LAVOIE, RICHARD L.	1,734.43	DUTCHER, ROBERT G.	405.24
STEVENS, BRANDON C.	1,915.87	KLOOSTER, SUSAN E.	31.66
DRAVES, MARTIN J.	1,734.33	HEID, THOMAS J	1,317.16
ANDERSON, ELIZABETH A.	1,240.03	LEESE, ALAN K.	477.03
LEITNER, RYAN S.	1,067.28	HART, DAVID R.	41.21
ELLIOTT, PATRICK M.	2,167.95	GRUNCH, RONALD J.	391.02
SCHWARTZFISHER, JOSEPH L.	1,074.64	DAVIS, RONALD L.	314.98
BRADLEY, KELLY R.	1,599.75	FAIRCHILD, GALEN W.	295.11
HART II, DELBERT W.	1,292.25	MASSON, DONALD J.	552.19
JONES, ROBERT F.	1,345.60	KUSINA, DENNIS W.	300.64
DORAN, JUSTIN J.	1,253.78	LABLANCE, MAUREEN J.	356.54
FARRELL, MITCHELL L.	1,333.27	LIVINGSTON, BRIAN D.	1,057.66
THORP JR, WILLIAM D.	1,423.83	VANLOO, JOSEPH G.	957.36

WYMAN, MATTHEW A.	1,547.68	SNYDER, CORY G.	422.91
MILLER, WILLIAM S.	1,223.93	PEARSALL, KRISTA M.	433.81
DOUGLAS, MARK	883.73	DRAKE, WILLIAM F.	1,091.23
PRIOR, ERIN C.	229.79	JOHNSON, MELISSA A.	1,708.40
MCMULLEN, DONALD R.	1,470.22	GERBER, SAMUEL A.	66.50
TRAVERS, MANUEL J.	1,467.79	WHITLEY, ANDREW T.	1,734.55
STEVENS, JEFFREY W.	657.36	MORRISON, KEVIN P.	1,523.12
BIXBY, JAMES R.	194.84	JOHNSON, STEVEN P.	1,284.99
RILEY, CASEY W.	377.78	BISHAW, JAMES H.	733.26
JONES, LARRY M.	1,418.77	ZIPP, BRANDON M.	639.74
WILLSON, BRENDA R.	2,138.56	KLINGER, BRADLEY W.	678.86
BEAN, PETER J.	625.58	WILLIAMS, SYDNEY K.	689.34
FENNELL, DREW M.	178.39	RITTER, DAVID M.	406.54
SILVA, JESSE L.A.	936.84	PETERSON, BENJAMIN D.	402.23
NEWINGTON, BENJAMIN K.	372.21	GILL, DAVID R.	1,348.11
SEHL, JENNA R.	280.56	STANLEY, MARK J.	63.49
RILEY, DANIEL A.	857.69		
WHEELER, MICHAEL W.	1,309.53	TOTAL	120,932.65

Payroll Transmittal – 06/29/2018

4FRONT CREDIT UNION	558.84	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	158.28	COMMUNICATION WORKERS OF AMER	550.41
AMERICAN FAMILY LIFE	345.60	MI STATE DISBURSEMENT UNIT	679.30
CHAR EM UNITED WAY	52.00	PRIORITY HEALTH	1,749.22
CHARLEVOIX STATE BANK	1,200.77	TOTAL	5,444.42

Tax Disbursement – 07/03/2018

CHARLEVOIX COUNTY TREASURER	2,148.85	CHARLEVOIX PUBLIC SCHOOLS	116.11
CHARLEVOIX COUNTY TREASURER	6.01	CITY OF CHARLEVOIX - TAXES DUE	3,041.31
CHARLEVOIX DISTRICT LIBRARY	414.97	RECREATIONAL AUTHORITY	77.81
CHARLEVOIX PUBLIC SCHOOLS	580.55	STATE OF MICHIGAN	5,562.38
CHARLEVOIX PUBLIC SCHOOLS	116.11	TOTAL	12,064.10