



AGENDA
CITY OF CHARLEVOIX CITY COUNCIL REGULAR MEETING
Monday, August 6, 2018- 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Presentations**
- 4. Inquiry Regarding Conflicts of Interest**
- 5. Consent Agenda**
 - A. City Council Meeting Minutes - July 16, 2018
 - B. Accounts Payable and Payroll Check Registers
 - C. PA 152 Annual Exemption for 2018-19
 - D. Resolution to Waive Parking Fees for Michigan College Bass Circuit
- 6. Public Hearings and Actions Requiring Public Hearings**
- 7. All Other Actions and Requests**
 - A. MDOT Contract for Bridge Lighting Project
Mark L. Heydlauff, City Manager
 - B. Legal Access to Palmer Street Resolution
Mark L. Heydlauff, City Manager
- 8. Reports and Communications**
 - A. Public Comments
 - B. City Manager's Comments
 - C. Mayor and Council Comments
- 9. Other Council Business**
- 10. Adjourn**

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks' notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250.

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: City Council Meeting Minutes - July 16, 2018

DATE: August 6, 2018

RECOMMENDATION:

Motion to approve City Council minutes.

ATTACHMENTS:

- ▣ Draft Council Minutes

CITY OF CHARLEVOIX
DRAFT REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 16, 2018 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – July 2, 2018
- B. Accounts Payable and Payroll Check Registers
 - a. Regular Accounts Payable Check Register – July 17, 2018
 - b. ACH Payments – July 2, 2018 to July 13, 2018
 - c. Payroll Check Register – July 13, 2018
 - d. Payroll Transmittal – July 13, 2018
- C. Purchase Trailer Mounted Vacuum Excavator – Approve purchase from Vermeer Vac Trailer for \$72,994
- D. Bridge Park Pump Rebuild – Authorize Flygt pump repair by Kennedy Industries for \$11,460.
- E. MERS 2018 Annual Conference Officer Delegate Appointment – Appoint Alida Klooster as delegate and Kelly McGinn as alternate

Mayor Kurtz opened the item to public comment.

- Greg Stevens questioned what size truck was needed to pull the vacuum excavator and who would be driving the truck.

The item was closed to the public.

Motion by Kalbfell, second by Oleksy, to approve the Consent Agenda.

Yeas: Hagen, Bryan, Kalbfell, Cole, Perron, Oleksy

Nays: None

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

A. Purchase of Two Cardiac Monitors/Defibrillators

Chief Doan stated that the EMS Department owns four cardiac monitor/defibrillators which are fifteen years old and have been experiencing chronic maintenance issues. He requested the purchase of two new monitors to replace the units in the first two ambulances. Two of the old units will be used as trade-ins.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Kalbfell, second by Hagen, to authorize the purchase of two cardiac monitor/defibrillators from Physio Control, Inc. for the amount of \$45,869.80.

Yeas: Hagen, Bryan, Kalbfell, Cole, Perron, Oleksy

Nays: None

B. Moose Sculpture Donation

On July 9th, the Planning Commission reviewed a proposed donation of a life-sized moose sculpture specifically to East Park. Pursuant to the Donation Acceptance Policy, the Commission unanimously recommended to not accept the donation for aesthetic and safety reasons. City Manager Heydlauff stated that the final decision rests with Council.

Mayor Kurtz opened the item to public comment.

- Maureen Owens questioned the City's liability if someone were to be injured climbing on the sculpture but, she felt the sculpture was beautiful and suggested finding another location.
- Greg Stevens felt Michigan Beach Park was a good location.

The item was closed to the public.

Motion by Kalbfell, second by Hagen, to have the City Manager reach out to the donors to see if they would consider Mt. McSaubia or Michigan Beach Park [as a location for the moose statue] or Water Tower Park as an alternative and tentatively set a public hearing for August 6th [if the donors agree with another location].

Yeas: Hagen, Bryan, Kalbfell, Cole, Perron, Oleksy

Nays: None

C. Assessor & GIS Coordinator Job Description

City Manager Heydlauff stated that at the end of August, our current contract for assessing services will end. He proposed we shift from the model of a very part-time contractual assessor to an assessor who is employed by the City and who performs other functions, namely to coordinate and track our GIS system. Recent proposals for this service would have us pay roughly \$60,000 per year for, at most, one day per week of service if shared with other municipalities. He felt the City could retain a full-time Staff member for roughly \$65,000 (plus benefits) and have more regular service for the public, faster responses to inquiries, and accomplish more work while reducing contractor costs in the utilities.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Oleksy, second by Cole, to approve the Assessor and GIS Coordinator Job Description as presented.

Yeas: Hagen, Bryan, Kalbfell, Cole, Perron, Oleksy

Nays: None

8. **Reports & Communications**

A. Public Comments

B. City Manager Comments

- Kudos to area first responders for their team work during the bridge malfunction.

C. Mayor & Council Comment

9. **Other Council Business**

10. **Adjourn**

The Mayor adjourned the meeting at 6:28 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Regular Accounts Payable – 07/17/2018			
ABILITA	2,731.81	FARMER WHITE'S	164.00
ABRAMOWSKI, DWAIN M.	200.00	FASTENAL COMPANY	243.48
ACE HARDWARE	5,655.97	FREEDOM MAILING SERVICES INC.	2,273.25
ACUSHNET COMPANY	84.04	GBS INC.	101.20
ARCADIA BENEFITS GROUP INC	25.00	GERBER HOMEMADE SWEETS	43.00
AUTO VALUE	1,230.92	GOLDING, JOYCE M.	189.11
AVFUEL CORPORATION	19,556.51	GRAINGER	149.46
BARUZZINI GENERAL CONTRACTORS	2,985.00	GRIFFIN BEVERAGE CO	56.00
BEIJO DE CHOCOLAT LLC	27.00	GRP ENGINEERING INC.	331.14
BERGER CHEVEROLET	37,259.00	GUNTZVILLER, RHONDA	515.00
BOUND TREE MEDICAL LLC	1,078.69	HARRELL'S	1,292.00
CARQUEST OF CHARLEVOIX	1,288.21	HEP'S HOMEBAKED GRANOLA	34.00
CCI SOUTH LLC	52.50	HERSEY, BRADFORD	100.00
CDW GOVERNMENT INC.	117.50	HERZOG ELECTRIC	324.85
CHAPDELAINE, EMILY	100.00	HYDE SERVICES LLC	1,767.50
CHARLEVOIX SCREEN MASTERS INC	633.00	HYDRODYNAMICS INC.	312.00
CHARLEVOIX TOWNSHIP	15.00	IRISH BOAT SHOP	250.99
CHARLEVOIX VENETIAN FESTIVAL	16,000.00	JERRY'S TIRE	532.08
CHARTER COMMUNICATIONS	221.24	JOE'S PROFESSIONAL SERVICES LLC	220.00
CINTAS CORPORATION #729	36.03	KSS ENTERPRISES	1,285.63
CITY OF CHARLEVOIX - UTILITIES	53,238.89	KURCHINSKI, DIANE	2.01
CIVIC SYSTEMS	9,354.00	LAKE FOREST BAKING COMPANY	61.00
COOK FAMILY FARMS	111.00	LAKESHORE TIRE & AUTO SERVICE	56.95
CUMMINS, SCOTT	75.00	LIVE FROM CHARLEVOIX INC	2,000.00
DHASELEER, CARL	53.00	LOTTIE'S BAGELS	116.00
DONEGAL INSURANCE	613.61	MCCARDEL CULLIGAN-PETOSKEY	50.00
E-CONOLIGHT	279.98	MC MULLEN, DONALD R	76.12
ELHORN ENGINEERING COMPANY	815.00	MICHIGAN ASSN/CHIEFS OF POLICE	115.00
ELLSWORTH FARMER'S EXCHANGE	60.00	MICHIGAN BOATING INDUSTRIES ASSOC	295.00
FAMILY FARM & HOME	533.80	MICHIGAN MUNICIPAL LEAGUE	3,868.28

MICHIGAN MUSHROOM MARKET LLC	40.00	RIETH-RILEY CONST CO INC	962.35
MICHIGAN PIPE & VALVE	436.80	RUSTIC BAKER	201.00
MICHIGAN RURAL WATER ASSN	690.00	SINGER, JOHN	1.62
MILAN, JANE	71.21	SPARTAN STORES LLC	49.75
MITCHELL, MICHAEL & IRENE	147.24	SPOK INC	15.97
NORTHERN PUMP SERVICE INC.	980.00	TELE-RAD INC	575.77
NORTHERN SAFETY CO INC	44.08	THE MOXIE STRINGS	1,250.00
NYE UNIFORM CO	187.22	THORP, ELIZABETH	100.00
OSAGE INDUSTRIES INC	189.90	TOBY'S INSTRUMENT SHOP INC.	375.75
PEASE, RIVER FAITH	100.00	TOP QUALITY GLOVE	54.50
PERSONAL GRAPHICS	490.32	UP NORTH PROPERTY SERVICES LLC	4,567.50
PETOSKEY BAND BOOSTERS	2,000.00	USA BLUE BOOK	660.96
POLLARD WATER	68.92	VILLAGE GRAPHICS INC.	621.05
POND HILL FARM LLC	260.00	WASHBURN, BRENDA	82.00
POWERPLAN	708.90	WILLIAMS, HOMER	5,000.00
PRESTON FEATHER	3,140.08	WINDER POLICE EQUIPMENT	167.24
PURITY CYLINDER GASES INC	127.30	WITTHOEFT, CHARLES	150.00
R & R PRODUCTS INC	96.46	WORK & PLAY SHOP	519.92
R B LYONS INC	1,870.00		
REHMANN-ROBSON & CO	10,500.00	TOTAL	208,760.56

ACH Payments – 07/02/2018 to 07/13/2018

MI PUBLIC POWER AGENCY	17,976.96	ALERUS FINANCIAL (HCSP)	400.00
PAYMENT SERVICE NETWORK	240.10	STATE OF MI (WITHHOLDING TAX)	6,813.29
MI PUBLIC POWER AGENCY	13,349.34	VANTAGEPOINT (401 ICMA PLAN)	742.50
STATE OF MI (SALES TAX)	23,363.38	VANTAGEPOINT (457 ICMA PLAN)	15,664.41
DTE ENERGY	1,703.12	VANTAGEPOINT (ROTH IRA)	1,186.53
IRS (PAYROLL TAX DEPOSIT)	44,232.23	TOTAL	125,671.86

Payroll Net Pay – Pay Period Ending 07/07/2018 (Paid 07/13/2018)

PERRON, LEON R.	372.88	ANDERSON, ELIZABETH A.	1,240.03
KURTZ, LUTHER J.	782.66	LEITNER, RYAN S.	1,067.28
HAGEN, AARON W.	374.02	ELLIOTT, PATRICK M.	2,167.95
OLEKSY, THOMAS M.	323.76	SCHWARTZFISHER, JOSEPH L.	1,391.91
KALBFELL, JANET P.	339.38	BRADLEY, KELLY R.	1,240.45
BRYAN JR, GREGORY T.	290.72	HART II, DELBERT W.	1,221.95
HEYDLAUFF, MARK L.	2,648.97	JONES, ROBERT F.	1,281.55
GOLDING, JOYCE M.	2,181.13	DORAN, JUSTIN J.	1,271.33
DEROSIA, PATRICIA E.	962.92	FARRELL, MITCHELL L.	1,532.64
DOTSON, LINDSEY J.	1,457.31	THORP JR, WILLIAM D.	1,277.37
LOY, EVELYN R.	1,086.31	MANKER JR, DAVID W.	428.51
KLOOSTER, ALIDA K.	2,013.70	MANKER SR, DAVID W.	675.60
GOLOVICH, KAREN J.	969.63	BECKER, MICHAEL S.	671.53
SPENCLEY, PATRICIA L.	972.74	NEDWICK, DAVID J.	412.39
MILLER, FAITH G.	11.94	FREY, DYLAN V.	511.92
MCGINN, KELLY A.	1,670.38	SHEPARD, ZACHARY N.	114.29
JONES, JANET M.	436.26	HART III, DELBERT W.	562.61
DOAN, GERARD P.	1,697.64	BOEHM, NOAH A.	598.02
SCHLAPPI, JAMES L.	913.73	MCGHEE, ROBERT R.	1,038.23
UMULIS, MATTHEW T.	1,492.38	MUMICH, BARRY J.	586.01
HANKINS, SCOTT A.	1,588.38	CRANDELL, ZACKARY R.	847.53
ORBAN, BARBARA K.	1,313.87	SEESE, GARRETT R.	474.09
WILLIAMS, ASHLEY M.	1,446.69	FERGUSON, ROYCE L.	766.06
FLICKEMA, ANDREW M.	1,935.12	MUELLER, JASON C.	598.02
RILEY, DENISE M.	470.26	BOSS, SHERRY M.	569.81
MATELSKI, KRISTEN L.	1,078.75	SAYWARD, MADISON E.	535.80
BINGHAM, LARRY E.	1,072.84	ROSENTHAL, GABRIEL M.	844.58
MATELSKI, RYAN G.	915.45	NOVOTNY, RAIGAN I.	560.91
VANLOO, MEAGAN E.	707.60	KNORR, KENT J.	1,958.07
MACGILLIVRAY, ROGER	764.67	STEBE, LAURA A.	161.61
WURST, RANDALL W.	1,258.80	MILAN, JANE E.	1,260.85
MAYER, SHELLEY L.	2,595.68	ANZELL, BETH A.	768.57
HILLING, NICHOLAS A.	1,661.37	MACGILLIVRAY, RAYMOND L.	777.24
MEIER III, CHARLES A.	1,317.09	RITTER, MATTHEW R.	592.90
ZACHARIAS, STEVEN B.	1,472.19	MCCULLOUGH, SAVHANA C.	288.90
NEWMAN, MARK J.	1,144.43	CALO, LEAH M.	575.74
SWEM, DONALD L.	1,975.53	KLOOSTER, PATRICK H.	1,465.01
EATON, BRAD A.	2,068.00	EVANS JR, HALBERT K.	667.30
WILSON, TIMOTHY J.	2,314.98	GREENE, GLORIA C.	754.96
LAVOIE, RICHARD L.	1,734.43	DAVIS, LEAH R.	678.86
STEVENS, BRANDON C.	2,491.37	TELGENHOF, WILL G.	678.86
DRAVES, MARTIN J.	1,902.93	WILLIAMS, BRANDON S.	454.96

CARLSON, JOSHUA A.	583.73	JONES, LARRY M.	1,407.15
HOLECHECK, JENNACA R.	694.08	WILLSON, BRENDA R.	1,901.20
VRONDRAN, LARISSA M.	511.82	BEAN, PETER J.	1,134.69
BAILEY, ALYSSA M.	394.53	RILEY, REBECCA J.	529.19
KIRINOVIC, THOMAS F.	460.67	ERWIN, RACHELLE L.	562.76
DUTCHER, ROBERT G.	314.52	SILVA, JESSE L.A.	858.34
KLOOSTER, SUSAN E.	27.27	SEHL, JENNA R.	295.00
HEID, THOMAS J	1,317.16	RILEY, DANIEL A.	882.42
LEESE, ALAN K.	393.26	WHEELER, MICHAEL W.	880.35
HART, DAVID R.	46.07	SNYDER, CORY G.	751.85
GRUNCH, RONALD J.	386.18	PEARSALL, KRISTA M.	198.81
DAVIS, RONALD L.	226.92	DRAKE, WILLIAM F.	686.46
FAIRCHILD, GALEN W.	433.93	JOHNSON, MELISSA A.	1,308.38
MASSON, DONALD J.	517.04	COLE, SHANE	616.43
KUSINA, DENNIS W.	374.64	GERBER, SAMUEL A.	72.03
LABLANCE, MAUREEN J.	311.45	WHITLEY, ANDREW T.	2,186.62
LIVINGSTON, BRIAN D.	792.84	MORRISON, KEVIN P.	1,395.87
VANLOO, JOSEPH G.	1,021.16	JOHNSON, STEVEN P.	1,581.09
WYMAN, MATTHEW A.	1,604.77	BISHAW, JAMES H.	580.18
MILLER, WILLIAM S.	1,640.21	ZIPP, BRANDON M.	578.86
DOUGLAS, MARK	770.76	KLINGER, BRADLEY W.	678.86
PRIOR, ERIN C.	496.99	WILLIAMS, SYDNEY K.	689.34
CERTA, BRIAN	519.28	ITTER, DAVID M.	627.98
MCMULLEN, DONALD R.	1,886.81	PETERSON, BENJAMIN D.	657.37
TRAVERS, MANUEL J.	2,888.43	GILL, DAVID R.	1,254.88
STEVENS, JEFFREY W.	807.18	STANLEY, MARK J.	60.95
BIXBY, JAMES R.	131.37		
RILEY, CASEY W.	410.43	TOTAL	132,141.65

Payroll Transmittal – 07/13/2018

4FRONT CREDIT UNION	558.84	CHEMICAL BANK	150.00
4FRONT CREDIT UNION	1,243.00	COMMUNICATION WORKERS OF AMER	550.41
AMERICAN FAMILY LIFE	198.66	MI STATE DISBURSEMENT UNIT	679.30
AMERICAN FAMILY LIFE	372.78	POLICE OFFICERS LABOR COUNCIL	201.00
BARRY COUNTY TRIAL COURT	20.00	PRIORITY HEALTH	1,749.22
CHAR EM UNITED WAY	52.00		
CHARLEVOIX STATE BANK	1,200.77	TOTAL	6,975.98

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: Accounts Payable and Payroll Check Registers

DATE: August 6, 2018

ATTACHMENTS:

- ▣ Accounts Payable and Payroll Check Registers

Check Number	Payee	Amount
07/24/2018		
124185	AT&T	5,647.94
124186	AT&T LONG DISTANCE	212.60
124187	AT&T MOBILITY	88.60
124188	CHARLEVOIX STATE BANK	11,041.18
124189	CHARTER COMMUNICATIONS	1,851.86
124190	DELTA DENTAL	3,390.81
124191	GREAT LAKES ENERGY	232.09
124192	METLIFE SMALL BUSINESS CENTER	539.21
124193	PRIORITY HEALTH	41,496.24
124194	VERIZON WIRELESS	56.72
124195	VISION SERVICE PLAN	499.50
Total 07/24/2018:		65,056.75
Grand Totals:		65,056.75

Summary of Check Registers & ACH Payments HUNTINGTON NATIONAL BANK - CHECKS ISSUED

07/24/18 Special Accounts Payable Run	\$	65,056.75
07/27/18 Payroll (net pay)	\$	127,034.68
07/27/18 Payroll Transmittal Checks	\$	6,148.93
08/07/18 Regular Accounts Payable	\$	471,820.20
Checks Sub-Total:	\$	670,060.56

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

07/16/18 MI Public Power Agency	\$	16,543.07
07/23/18 MI Public Power Agency	\$	53,937.33
07/25/18 MI Public Power Agency	\$	186,479.73
07/27/18 IRS (Payroll Tax Deposit)	\$	42,421.22
07/27/18 Alerus Financial (HCSP)	\$	400.00
07/27/18 State of MI (Withholding Tax)	\$	6,584.19
07/27/18 Vantagepoint (401 ICMA Plan)	\$	742.50
07/27/18 Vantagepoint (457 ICMA Plan)	\$	15,713.09
07/27/18 Vantagepoint (Roth IRA)	\$	936.53
07/27/18 MERS (Defined Benefit Plan)	\$	41,379.59
07/30/18 MI Public Power Agency	\$	16,378.43

ACH Sub-Total: \$ 381,515.68

Huntington National Bank Total: \$ 1,051,576.24

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

08/07/18 Tax Disbursement	\$	1,358,688.17
Charlevoix State Bank Total:	\$	1,358,688.17

Grand Total: \$ 2,410,264.41

APPROVED:


CITY MANAGER


CITY TREASURER


CITY CLERK

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/21/2018	PC	07/27/2018	26190	HEYDLAUFF, MARK L.	102		2,358.07
07/21/2018	PC	07/27/2018	26191	GOLDING, JOYCE M.	106		1,764.87
07/21/2018	PC	07/27/2018	26192	DEROSIA, PATRICIA E.	107		1,132.52
07/21/2018	PC	07/27/2018	26193	DOTSON, LINDSEY J.	109		1,457.30
07/21/2018	PC	07/27/2018	26194	LOY, EVELYN R.	117		1,086.31
07/21/2018	PC	07/27/2018	26195	KLOOSTER, ALIDA K.	121		1,652.14
07/21/2018	PC	07/27/2018	26196	GOLOVICH, KAREN J.	122		969.62
07/21/2018	PC	07/27/2018	26197	SPENCLEY, PATRICIA L.	136		1,357.74
07/21/2018	PC	07/27/2018	26198	MCGINN, KELLY A.	146		1,670.39
07/21/2018	PC	07/27/2018	26199	JONES, JANET M.	148		523.77
07/21/2018	PC	07/27/2018	26200	DOAN, GERARD P.	201		1,697.63
07/21/2018	PC	07/27/2018	26201	SCHLAPPI, JAMES L.	204		976.76
07/21/2018	PC	07/27/2018	26202	UMULIS, MATTHEW T.	205		1,031.33
07/21/2018	PC	07/27/2018	26203	HANKINS, SCOTT A.	208		1,618.54
07/21/2018	PC	07/27/2018	26204	ORBAN, BARBARA K.	209		1,440.82
07/21/2018	PC	07/27/2018	26205	WILLIAMS, ASHLEY M.	210		1,225.82
07/21/2018	PC	07/27/2018	26206	FLICKEMA, ANDREW M.	211		1,569.09
07/21/2018	PC	07/27/2018	26207	RILEY, DENISE M.	213		476.82
07/21/2018	PC	07/27/2018	26208	MATELSKI, KRISTEN L.	230		1,078.75
07/21/2018	PC	07/27/2018	26209	BINGHAM, LARRY E.	240		854.16
07/21/2018	PC	07/27/2018	26210	MATELSKI, RYAN G.	242		940.26
07/21/2018	PC	07/27/2018	26211	VANLOO, MEAGAN E.	243		817.18
07/21/2018	PC	07/27/2018	26212	MACGILLIVRAY, ROGER	244		855.99
07/21/2018	PC	07/27/2018	26213	WURST, RANDALL W.	411		1,243.53
07/21/2018	PC	07/27/2018	26214	MAYER, SHELLEY L.	412		1,855.43
07/21/2018	PC	07/27/2018	26215	HILLING, NICHOLAS A.	413		1,522.63
07/21/2018	PC	07/27/2018	26216	MEIER III, CHARLES A.	421		1,621.26
07/21/2018	PC	07/27/2018	26217	ZACHARIAS, STEVEN B.	422		1,592.79
07/21/2018	PC	07/27/2018	26218	NEWMAN, MARK J.	424		1,450.72
07/21/2018	PC	07/27/2018	26219	SWEM, DONALD L.	512		1,975.53
07/21/2018	PC	07/27/2018	26220	EATON, BRAD A.	515		1,913.28
07/21/2018	PC	07/27/2018	26221	WILSON, TIMOTHY J.	516		2,086.33
07/21/2018	PC	07/27/2018	26222	LAVOIE, RICHARD L.	519		1,834.27
07/21/2018	PC	07/27/2018	26223	STEVENS, BRANDON C.	521		2,302.17
07/21/2018	PC	07/27/2018	26224	DRAVES, MARTIN J.	523		1,882.80
07/21/2018	PC	07/27/2018	26225	ANDERSON, ELIZABETH	526		1,240.03
07/21/2018	PC	07/27/2018	26226	LEITNER, RYAN S.	527		1,075.51
07/21/2018	PC	07/27/2018	26227	ELLIOTT, PATRICK M.	600		2,167.96
07/21/2018	PC	07/27/2018	26228	SCHWARTZFISHER, JOS	603		1,223.19
07/21/2018	PC	07/27/2018	26229	BRADLEY, KELLY R.	614		1,750.05
07/21/2018	PC	07/27/2018	26230	HART II, DELBERT W.	616		1,253.55
07/21/2018	PC	07/27/2018	26231	JONES, ROBERT F.	618		1,631.80
07/21/2018	PC	07/27/2018	26232	DORAN, JUSTIN J.	621		1,457.33
07/21/2018	PC	07/27/2018	26233	FARRELL, MITCHELL L.	622		1,400.23
07/21/2018	PC	07/27/2018	26234	THORP JR, WILLIAM D.	623		1,148.41
07/21/2018	PC	07/27/2018	26235	MANKER JR, DAVID W.	638		609.81
07/21/2018	PC	07/27/2018	26236	MANKER SR, DAVID W.	639		823.57
07/21/2018	PC	07/27/2018	26237	BECKER, MICHAEL S.	641		835.56
07/21/2018	PC	07/27/2018	26238	NEDWICK, DAVID J.	642		441.91
07/21/2018	PC	07/27/2018	26239	FREY, DYLAN V.	643		461.21
07/21/2018	PC	07/27/2018	26240	SHEPARD, ZACHARY N.	656		203.17
07/21/2018	PC	07/27/2018	26241	HART III, DELBERT W.	657		570.42
07/21/2018	PC	07/27/2018	26242	BOEHM, NOAH A.	662		647.49
07/21/2018	PC	07/27/2018	26243	MCGHEE, ROBERT R.	663		1,102.92
07/21/2018	PC	07/27/2018	26244	MUMICH, BARRY J.	671		648.42
07/21/2018	PC	07/27/2018	26245	CRANDELL, ZACKARY R.	691		629.31
07/21/2018	PC	07/27/2018	26246	SEESE, GARRETT R.	692		598.02

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/21/2018	PC	07/27/2018	26247	FERGUSON, ROYCE L.	693		930.07
07/21/2018	PC	07/27/2018	26248	MUELLER, JASON C.	694		658.90
07/21/2018	PC	07/27/2018	26249	BOSS, SHERRY M.	695		481.61
07/21/2018	PC	07/27/2018	26250	SAYWARD, MADISON E.	696		681.90
07/21/2018	PC	07/27/2018	26251	ROSENTHAL, GABRIEL M.	698		970.10
07/21/2018	PC	07/27/2018	26252	NOVOTNY, RAIGAN I.	699		633.20
07/21/2018	PC	07/27/2018	26253	KNORR, KENT J.	700		1,958.07
07/21/2018	PC	07/27/2018	26254	STEBE, LAURA A.	703		152.38
07/21/2018	PC	07/27/2018	26255	MILAN, JANE E.	711		1,260.85
07/21/2018	PC	07/27/2018	26256	ANZELL, BETH A.	712		756.93
07/21/2018	PC	07/27/2018	26257	MACGILLIVRAY, RAYMO	720		734.62
07/21/2018	PC	07/27/2018	26258	RITTER, MATTHEW R.	731		526.32
07/21/2018	PC	07/27/2018	26259	MCCULLOUGH, SAVHAN	733		629.41
07/21/2018	PC	07/27/2018	26260	CALO, LEAH M.	734		643.67
07/21/2018	PC	07/27/2018	26261	KLOOSTER, PATRICK H.	743		1,465.01
07/21/2018	PC	07/27/2018	26262	EVANS JR, HALBERT K.	744		667.30
07/21/2018	PC	07/27/2018	26263	GREENE, GLORIA C.	746		754.96
07/21/2018	PC	07/27/2018	26264	DAVIS, LEAH R.	748		678.86
07/21/2018	PC	07/27/2018	26265	TELGENHOF, WILL G.	749		678.86
07/21/2018	PC	07/27/2018	26266	WILLIAMS, BRANDON S.	751		545.16
07/21/2018	PC	07/27/2018	26267	CARLSON, JOSHUA A.	756		663.64
07/21/2018	PC	07/27/2018	26268	HOLECHECK, JENNACA	777		594.68
07/21/2018	PC	07/27/2018	26269	VRONDRAN, LARISSA M.	781		601.72
07/21/2018	PC	07/27/2018	26270	BAILEY, ALYSSA M.	787		648.99
07/21/2018	PC	07/27/2018	26271	KIRINOVIC, THOMAS F.	790		542.87
07/21/2018	PC	07/27/2018	26272	DUTCHER, ROBERT G.	794		148.00
07/21/2018	PC	07/27/2018	26273	KLOOSTER, SUSAN E.	795		236.49
07/21/2018	PC	07/27/2018	26274	HEID, THOMAS J.	802		1,317.16
07/21/2018	PC	07/27/2018	26275	LEESE, ALAN K.	835		470.58
07/21/2018	PC	07/27/2018	26276	HART, DAVID R.	836		43.63
07/21/2018	PC	07/27/2018	26277	GRUNCH, RONALD J.	844		391.02
07/21/2018	PC	07/27/2018	26278	DAVIS, RONALD L.	853		312.84
07/21/2018	PC	07/27/2018	26279	FAIRCHILD, GALEN W.	855		358.66
07/21/2018	PC	07/27/2018	26280	MASSON, DONALD J.	861		512.36
07/21/2018	PC	07/27/2018	26281	KUSINA, DENNIS W.	862		344.69
07/21/2018	PC	07/27/2018	26282	LABLANCE, MAUREEN J.	863		303.25
07/21/2018	PC	07/27/2018	26283	LIVINGSTON, BRIAN D.	866		949.60
07/21/2018	PC	07/27/2018	26284	STANLEY, MARK J.	867		60.95
07/21/2018	PC	07/27/2018	26285	VANLOO, JOSEPH G.	902		962.59
07/21/2018	PC	07/27/2018	26286	WYMAN, MATTHEW A.	927		1,604.77
07/21/2018	PC	07/27/2018	26287	MILLER, WILLIAM S.	933		1,166.86
07/21/2018	PC	07/27/2018	26288	DOUGLAS, MARK	935		1,025.81
07/21/2018	PC	07/27/2018	26289	PRIOR, ERIN C.	938		526.66
07/21/2018	PC	07/27/2018	26290	CERTA, BRIAN	939		537.78
07/21/2018	PC	07/27/2018	26291	MCMULLEN, DONALD R.	1000		1,470.22
07/21/2018	PC	07/27/2018	26292	TRAVERS, MANUEL J.	1010		1,235.01
07/21/2018	PC	07/27/2018	26293	STEVENS, JEFFREY W.	1028		716.25
07/21/2018	PC	07/27/2018	26294	RILEY, CASEY W.	1052		759.41
07/21/2018	PC	07/27/2018	26295	JONES, LARRY M.	1057		1,411.54
07/21/2018	PC	07/27/2018	26296	WILLSON, BRENDA R.	1059		787.64
07/21/2018	PC	07/27/2018	26297	BEAN, PETER J.	1060		1,258.93
07/21/2018	PC	07/27/2018	26298	SILVA, JESSE L.A.	1073		779.38
07/21/2018	PC	07/27/2018	26299	SEHL, JENNA R.	1101		324.49
07/21/2018	PC	07/27/2018	26300	RILEY, DANIEL A.	1102		997.53
07/21/2018	PC	07/27/2018	26301	WHEELER, MICHAEL W.	1103		1,366.85
07/21/2018	PC	07/27/2018	26302	SNYDER, CORY G.	1104		674.36
07/21/2018	PC	07/27/2018	26303	PEARSALL, KRISTA M.	1105		382.47

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/21/2018	PC	07/27/2018	26304	DRAKE, WILLIAM F.	1106		936.65
07/21/2018	PC	07/27/2018	26305	JOHNSON, MELISSA A.	1107		2,185.43
07/21/2018	PC	07/27/2018	124163	TIMMS, ROBERT N	92		46.17
07/21/2018	PC	07/27/2018	124164	DIPERT, LEWIS K.	97		46.17
07/21/2018	PC	07/27/2018	124165	GERBER, SAMUEL A.	147		49.87
07/21/2018	PC	07/27/2018	124166	WHITLEY, ANDREW T.	522		2,048.64
07/21/2018	PC	07/27/2018	124167	MORRISON, KEVIN P.	601		1,307.33
07/21/2018	PC	07/27/2018	124168	JOHNSON, STEVEN P.	617		1,089.53
07/21/2018	PC	07/27/2018	124169	BISHAW, JAMES H.	633		752.40
07/21/2018	PC	07/27/2018	124170	ZIPP, BRANDON M.	697		632.12
07/21/2018	PC	07/27/2018	124171	KLINGER, BRADLEY W.	747		662.49
07/21/2018	PC	07/27/2018	124172	WILLIAMS, SYDNEY K.	750		689.34
07/21/2018	PC	07/27/2018	124173	RITTER, DAVID M.	783		565.39
07/21/2018	PC	07/27/2018	124174	PETERSON, BENJAMIN D	785		675.64
07/21/2018	PC	07/27/2018	124175	GILL, DAVID R.	856		1,293.16
Grand Totals:			129				127,034.68

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Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/21/2018	07/27/2018	124176	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	558.84
07/21/2018	07/27/2018	124177	4FRONT CREDIT UNION	9028	Lump Sum Employer Contribution	619.00
07/21/2018	07/27/2018	124178	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST	198.66
07/21/2018	07/27/2018	124178	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	372.78
07/21/2018	07/27/2018	124179	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 7/21/2	52.00
07/21/2018	07/27/2018	124180	CHARLEVOIX STATE BA	9017	HSA - EMPLOYEE CONTRIB - C	1,200.77
07/21/2018	07/27/2018	124181	CHEMICAL BANK	9018	HSA - EMPLOYEE CONTRIB - C	150.00
07/21/2018	07/27/2018	124182	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	568.36
07/21/2018	07/27/2018	124183	MI STATE DISBURSEME	9012	FRIEND OF THE COURT Pay P	679.30
07/21/2018	07/27/2018	124184	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,749.22
Grand Totals:		10				6,148.93



Check Number	Payee	Amount
08/07/2018		
124196	AIRGAS USA LLC	68.65
124197	ALL-PHASE ELECTRIC SUPPLY CO.	239.59
124198	AMERICAN WASTE INC.	3,516.50
124199	APX INC.	32.72
124200	ARCADIA BENEFITS GROUP INC	25.00
124201	AVFUEL CORPORATION	163,534.28
124202	B & L SOUND INC	186.42
124203	BAKER COLLEGE OF CADILLAC	270.00
124204	BEIJO DE CHOCOLAT LLC	25.00
124205	BELL EQUIPMENT COMPANY	1,031.45
124206	BERG, REBECCA	131.00
124207	BLARNEY CASTLE OIL CO	1,063.29
124208	BLOXSOM ROOFING & SIDING CO.	185.00
124209	BOB MATHERS FORD	800.00
124210	BOUND TREE MEDICAL LLC	160.01
124211	BRADFORD'S	45.25
124212	BREWER, JOHN	210.00
124213	BUNTING, STACY	80.00
124214	CCI SOUTH LLC	52.50
124215	CDW GOVERNMENT INC.	117.50
124216	CENTRAL DRUG STORE	137.13
124217	CHARLEVOIX COMMUNITY SHOPPER	229.00
124218	CHARLEVOIX COUNTY TREASURER	307.25
124219	CHARLEVOIX GLASS INC.	100.00
124220	CHARLEVOIX SCREEN MASTERS INC	507.00
124221	CHARLEVOIX TOWNSHIP	15.75
124222	CHARLEVOIX VENETIAN FESTIVAL	1,000.00
124223	CHARTER COMMUNICATIONS	221.99
124224	CHEMICAL SYSTEMS INC.	3,360.00
124225	CINTAS CORPORATION	93.97
124226	CINTAS CORPORATION #729	209.88
124227	CITY OF CHARLEVOIX - PETTY CASH	562.43
124228	COOK FAMILY FARMS	105.00
124229	CPSM	2,070.68
124230	CRYSTAL FLASH ENERGY	1,191.89
124231	CURREY FARMS LLC	60.00
124232	DANTUMA, KAREN	350.00
124233	DAVE KRING CHEVROLET	533.18
124234	DCASSESSING SERVICES	4,371.08
124235	DEISHU LLC	183.70
124236	DELL MARKETING L P	5,544.42
124237	DeROSIA, PATRICIA E.	50.00
124238	DERRER OIL & PROPANE CO	706.25
124239	DHASELEER, CARL	85.00
124240	DOAN, GERARD P.	50.00
124241	DOTSON, LINDSEY J.	50.00
124242	DOYLE, ANNIE	120.00
124243	DRAVES, MARTIN J.	56.93

M = Manual Check, V = Void Check

Check Number	Payee	Amount
124244	EAST JORDAN COMMUNITY POOL	50.00
124245	ECONO SIGNS LLC	600.72
124246	ELLIOTT, PATRICK M.	50.00
124247	ELLSWORTH FARMER'S EXCHANGE	913.84
124248	EMERGENCY MEDICAL PRODUCTS I	191.17
124249	EMERGENCY VEHICLES PLUS	606.29
124250	FARMER WHITE'S	410.00
124251	FASTENAL COMPANY	1,843.92
124252	FISHER SCIENTIFIC	780.87
124253	GINOP SALES INC	414.35
124254	GOLDING, JOYCE M.	50.00
124255	GRAINGER	893.05
124256	GRANICUS	4,950.00
124257	GREAT LAKES ELEVATOR LLC	370.91
124258	GREAT LAKES PIPE & SUPPLY	123.00
124259	GUNTZVILLER, RHONDA	727.00
124260	HACH COMPANY	6,053.89
124261	HAGGARD'S INC	90.00
124262	HANKINS, SCOTT A.	50.00
124263	HARRELL'S	5,682.96
124264	HEADY, KATE	100.00
124265	HEID, THOMAS J.	50.00
124266	HEP'S HOMEBAKED GRANOLA	56.00
124267	HERSEY, BRADFORD	100.00
124268	HEYDLAUFF, MARK L	50.00
124269	HOLIDAY COMPANIES	7,382.74
124270	HYDE SERVICES LLC	1,443.17
124271	HYDRO CORP	530.00
124272	JOHN E. GREEN COMPANY	1,846.53
124273	KANTOLA, MARK	6.00
124274	KIWANIS CLUB OF CHARLEVOIX	40.00
124275	KLOOSTER, ALIDA K.	65.91
124276	KLOOSTER, PATRICK H	50.00
124277	KNORR, KENT	50.00
124278	KOORSEN FIRE & SECURITY	553.61
124279	KROLL, BRENDA	153.10
124280	KSS ENTERPRISES	2,941.80
124281	LAKESHORE TIRE & AUTO SERVICE	15.00
124282	LANDSCAPE FORMS INC.	2,405.00
124283	LANGE, JEFFREY	150.00
124284	LASER PRINTER TECHNOLOGIES	1,598.00
124285	LEELANAU COFFEE ROASTING CO IN	113.90
124286	LOTTIE'S BAGELS	221.00
124287	MAY, TAMMY	75.00
124288	MAYER, SHELLEY L.	50.00
124289	McGINN, KELLY A.	50.00
124290	MCMULLEN, DONALD R	188.60
124291	MDC CONTRACTING LLC	46,240.36
124292	MICHIGAN MUNICIPAL LEAGUE	57.80

M = Manual Check, V = Void Check

Check Number	Payee	Amount
124293	MICHIGAN MUSHROOM MARKET LLC	63.00
124294	MICHIGAN OFFICEWAYS INC	2,502.77
124295	MICHIGAN PIPE & VALVE	5,372.92
124296	MICHIGAN WATER ENV ASSOC	140.00
124297	MILAN, JANE	23.86
124298	MILLER, WILLIAM S.	50.00
124299	MURRAY'S CREATIONS	55.00
124300	NESTLE, HAROLD	182.87
124301	NORTHERN A-1 ENVIRONMENTAL SE	1,650.75
124302	NORTHERN CREDIT BUREAU	1,336.19
124303	NORTHERN MICHIGAN DUST CONTR	1,248.00
124304	NORTHERN MICHIGAN REVIEW INC.	2,594.00
124305	NORTHERN PUMP SERVICE INC.	750.00
124306	NORTHERN SAFETY CO INC	843.58
124307	OLESON'S FOOD STORES	579.12
124308	OLSON BZDOK & HOWARD	1,162.50
124309	O'REILLY AUTOMOTIVE INC	46.98
124310	OSTLUND PEST CONTROL LLC	425.00
124311	OTEC	65.00
124312	OVERHEAD DOOR COMPANY	460.59
124313	P.K. CONTRACTING	16,007.30
124314	PARASTAR INC.	1,034.61
124315	PARKER, MICHAEL	28.00
124316	PEASE, RIVER FAITH	100.00
124317	PERFORMANCE ENGINEERS INC	5,529.00
124318	PLUNKETT & COONEY	1,320.00
124319	POND HILL FARM LLC	328.00
124320	POOLWEB.COM	3,360.00
124321	POWER LINE SUPPLY	1,274.47
124322	PREFERRED WASTE 2 LLC	450.00
124323	PREIN & NEWHOF	322.00
124324	PREMIER SAFETY	161.74
124325	PRESTON FEATHER	2,128.41
124326	PRO WEB MARKETING LLC	157.50
124327	PURITY CYLINDER GASES INC	150.35
124328	R & R PRODUCTS INC	406.92
124329	RAECKE, MICHAEL	21.18
124330	RANDALL, BRIAN	1,350.00
124331	RANGE TELECOMMUNICATIONS	147.60
124332	REHMANN-ROBSON & CO	10,500.00
124333	RESCO	1,751.98
124334	RUSTIC BAKER	57.00
124335	SAGER, BAILEY	2.76
124336	SCHANES, CHERYL	28.00
124337	SHINDORF BUILDERS	1,048.00
124338	SIEGRIST, DAVID	15.00
124339	SJOHOLM, ROBERT	19.20
124340	SKRETTING USA	220.16
124341	SNIVELY, KIRBY	75.00

M = Manual Check, V = Void Check

Check Number	Payee	Amount
124342	SPARTAN DISTRIBUTORS INC	115.33
124343	SPARTAN STORES LLC	39.80
124344	STATE OF MICHIGAN	150.00
124345	STATE OF MICHIGAN	209.89
124346	STEVENS, BRANDON C.	109.00
124347	STEVENS, JEFF	39.95
124348	STRIKER SUPPLY	60.00
124349	SUPERIOR MECHANICAL	1,374.45
124350	SWEM, DONALD L.	50.00
124351	SYSTEMS SPECIALISTS INC	14,657.50
124352	T.C. RECORD EAGLE	150.00
124353	TELEDYNE INSTRUMENTS INC	1,679.41
124354	TELE-RAD INC	1,103.82
124355	TERMINAL SUPPLY CO	755.84
124356	THORP, ELIZABETH	100.00
124357	TOP LINE	270.00
124358	TREDROC TIRE SERVICES LLC	480.00
124359	ULINE	227.96
124360	UNIFIRST CORPORATION	1,212.36
124361	UNITED STATES PLASTIC CORP.	174.81
124362	UP NORTH PROPERTY SERVICES LL	4,350.00
124363	UPPER CASE PRINTING INK.	497.48
124364	USA BLUE BOOK	1,461.78
124365	VAN'S BUSINESS MACHINES	61.25
124366	VILLAGE GRAPHICS INC.	379.35
124367	WHARTON, BONNIE	240.00
124368	WHEELER, MICHAEL	264.00
124369	WHITLEY'S FLOOR COVERING	773.53
124370	WILBERT BURIAL VAULT CO	53.76
124371	WILMOT ELECTRIC INC	78,405.00
124372	WINN, JOHN	2,675.44
124373	WITTHOEFT, CHARLES	150.00
124374	WOOD SHOP, THE	6,195.00
124375	WORK & PLAY SHOP	225.00
124376	WURST, RANDALL W.	50.00
124377	WYMAN, MATTHEW A.	50.00
Total 08/07/2018:		471,820.20
Grand Totals:		471,820.20

Check Number	Payee	Amount
07/16/2018		
71618001	MICHIGAN PUBLIC POWER AGENCY	16,543.07
Total 07/16/2018:		16,543.07
Grand Totals:		16,543.07

Check Number	Payee	Amount
07/23/2018		
72318001	MICHIGAN PUBLIC POWER AGENCY	53,937.33
Total 07/23/2018:		53,937.33
Grand Totals:		53,937.33

Check Number	Payee	Amount
07/25/2018		
72518001	MICHIGAN PUBLIC POWER AGENCY	186,479.73
Total 07/25/2018:		186,479.73
Grand Totals:		186,479.73

Check Issue Date	Check Number	Payee	Amount
72718001			
07/27/2018	72718001	**EFTPS* Payroll Taxes	11,343.65
07/27/2018	72718001	**EFTPS* Payroll Taxes	11,343.65
07/27/2018	72718001	**EFTPS* Payroll Taxes	2,652.99
07/27/2018	72718001	**EFTPS* Payroll Taxes	2,652.99
07/27/2018	72718001	**EFTPS* Payroll Taxes	14,427.94
Total 72718001:			
	5		42,421.22
72718002			
07/27/2018	72718002	Alerus Financial	400.00
Total 72718002:			
	1		400.00
72718003			
07/27/2018	72718003	STATE OF MICHIGAN	6,584.19
Total 72718003:			
	1		6,584.19
72718004			
07/27/2018	72718004	Vantagepoint - 401 Plan 109153	742.50
Total 72718004:			
	1		742.50
72718005			
07/27/2018	72718005	Vantagepoint - 457 Plan 300959	6,103.59
07/27/2018	72718005	Vantagepoint - 457 Plan 300959	1,390.96
07/27/2018	72718005	Vantagepoint - 457 Plan 300959	2,120.85
07/27/2018	72718005	Vantagepoint - 457 Plan 300959	6,097.69
Total 72718005:			
	4		15,713.09
72718006			
07/27/2018	72718006	Vantagepoint - Roth IRA 706117	936.53
Total 72718006:			
	1		936.53
Grand Totals:			
	13		66,797.53

Check Number	Payee	Amount
07/27/2018		
72718007	MERS	41,379.59
Total 07/27/2018:		41,379.59
Grand Totals:		41,379.59

Check Number	Payee	Amount
07/30/2018		
73018001	MICHIGAN PUBLIC POWER AGENCY	16,378.43
Total 07/30/2018:		16,378.43
Grand Totals:		16,378.43

Check Number	Payee	Amount
08/07/2018		
3087	CHARLEVOIX COUNTY TREASURER	294,125.32
3088	CHARLEVOIX PUBLIC SCHOOLS	441,742.92
3089	CHARLEVOIX PUBLIC SCHOOLS	73,285.76
3090	CHARLEVOIX PUBLIC SCHOOLS	4,533.11
3091	CHARLEVOIX PUBLIC SCHOOLS	18,138.88
3092	CITY OF CHARLEVOIX - TAXES DUE	214,540.16
3093	CITY OF CHARLEVOIX/DDA	310,688.67
3094	STATE OF MICHIGAN	1,633.35
Total 08/07/2018:		1,358,688.17
Grand Totals:		1,358,688.17

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: PA 152 Annual Exemption for 2018-19

DATE: August 6, 2018

BACKGROUND:

Public Act 152 (PA 152) or the Publicly Funded Health Insurance Contribution Act limits the amount public employers pay toward employee medical benefits.

The City has three options for complying with the requirements of PA 152, which it must do on an annual basis. The three options are:

- 1) “Hard Cap” Option – limits the amount the City may contribute annually to employees’ medical benefit plans based on coverage levels, as defined by the State Treasury on an annual basis. The contribution limits for CY 2018 are included in your agenda packets.
- 2) “80%/20%” Option – limits the City’s share of total annual health care costs to not more than 80%. This option requires a majority vote by the Council annually.
- 3) “Exemption” or “Opt Out” Option – the City may exempt itself from the requirements of PA 152 by an annual 2/3 vote of Council.

Since the law has been in effect, Council has voted unanimously to exempt the City from the requirements of PA 152. For the upcoming 2018-19 medical benefit plan coverage year which starts October 1st, staff recommends Council again vote to exempt the City from the PA 152 requirements.

The City of Charlevoix uses a hybrid approach to sharing costs with employees. Non-union and CWA employees pay 20% for the higher cost \$250 deductible plan and 5% for the lower cost HSA plan while POLC members pay 17.5% for the \$250 deductible plan and 5% for the HSA plan.

For the 2018-19 insurance plan year, the City will still maintain two insurance plans. There are currently 6 employees on the higher cost \$250 deductible plan, 32 employees on the lower cost HSA plan, 2 employees that only pick up Dental and Vision services, and 7 employees that Opt-Out of health insurance. The HSA plan premiums have decreased 12% while the \$250 deductible plan premiums increased 2%. Based on the costs quoted for both health insurance plans for 2018-19, there will be an annual savings of approximately \$46,300.00, of which roughly \$44,500 will be realized by the City.

RECOMMENDATION:

Motion to approve Resolution 2018-08-01 adopting the annual exemption option as set forth in PA 152 for the City’s medical benefit plan coverage year October 1, 2018 through September 30, 2019 in order to comply with the requirements of PA 152.

ATTACHMENTS:

- ❑ Public Employer Contribution Limits for 2018
- ❑ Resolution 2018-08-01 PA152



STATE OF MICHIGAN
DEPARTMENT OF TREASURY
LANSING

RICK SNYDER
GOVERNOR

NICK A. KHOURI
STATE TREASURER

September 15, 2017

**PUBLIC EMPLOYER CONTRIBUTIONS TO MEDICAL BENEFIT PLANS
ANNUAL COST LIMITATIONS – CALENDAR YEAR 2018**

For a medical benefit plan coverage year beginning on or after January 1, 2012, MCL 15.563, as amended by 2013 Public Act 270, sets a limit on the amount that a public employer may contribute to a medical benefit plan.

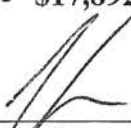
For medical benefit plan coverage years beginning on or after January 1, 2013, MCL 15.563 provides that the dollar amounts that are multiplied by the number of employees with each coverage type be adjusted annually. Specifically, the dollar amounts shall be adjusted, by October 1 of each year, by the change in the medical care component of the United States consumer price index for the most recent 12-month period for which data are available. For calendar year 2017, the limit on the amount that a public employer may contribute to a medical benefit plan was set to the sum of the following:

- \$ 6,344.80 times the number of employees and elected public officials with single-person coverage
- \$13,268.93 times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- \$17,304.02 times the number of employees and elected public officials with family coverage.

The limits for 2018 equal the 2017 limits increased by **3.4 percent**. The 3.4 percent is the percentage change in the medical care component from the period September 2015-August 2016 to the period September 2016-August 2017.

Thus, for medical benefit plan coverage years beginning on or after January 1, 2018, the limit on the amount that a public employer may contribute to a medical benefit plan equals the sum of the following:

- **\$ 6,560.52** times the number of employees and elected public officials with single-person coverage
- **\$13,720.07** times the number of employees and elected public officials with individual-and-spouse coverage or individual-plus-1-nonspouse-dependent coverage
- **\$17,892.36** times the number of employees and elected public officials with family coverage.


Nick A. Khouri
State Treasurer

September 15, 2017

**CITY OF CHARLEVOIX
RESOLUTION 2018-08-01**

**RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152,
THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT**

WHEREAS, 2011 Public Act 152 (the "Act") was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

- 1) Section 3 - "Hard Caps" Option - limits a public employer's total annual health care costs for employees based on coverage levels, as defined in the Act;
- 2) Section 4 - "80%/20%" Option - limits a public employer's share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
- 3) Section 8 - "Exemption" Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body; and

WHEREAS, the City Council has decided to adopt the annual Exemption option as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Charlevoix elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year October 1, 2018 through September 30, 2019.

RESOLVED, this 6th day of August, A.D. 2018.

Resolution was adopted by the following yeas and nays vote:

Yeas:

Nays:

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: Resolution to Waive Parking Fees for Michigan College Bass Circuit

DATE: August 6, 2018

BACKGROUND:

The Michigan College Bass Circuit is holding a Bass Tournament on Lake Charlevoix on August 18th, & 19th of this year. They are asking for a reduction in launch fees. There have been no other requests made at this time.

Section 10.84 of Chapter 148 of the City Code permits the City Council to waive the fees: *Any person launching a boat from the Ferry Beach boat launch; or parking a vehicle with or without trailer or parking a single trailer shall be required to obtain a permit from the city and display the permit on their vehicle. Charges for the permit shall be set by resolution of the city council. The city council, by resolution, may revise or waive fees for special or public events. The term "special or public events" shall mean a tournament, festival or other type of event, whether or not open to public participation or observation, the occurrence of which will, in the judgement of the city council, benefit the city economically or by virtue of the publicity surrounding the event.*

-

RECOMMENDATION:

Motion to approve Resolution 2018-08-02 waiving parking fees for the Michigan College Bass Circuit from August 18th & 19th, 2018.

ATTACHMENTS:

- ▣ Michigan College Bass Tournament
- ▣ Resolution 2018-08-02

West Michigan Bass & Michigan College Bass Circuit

2035 College Ave Se

Grand Rapids, MI 49507

Tel 616.318.0222

cyrus@westmichiganbass.com

www.westmichiganbass.com



WWW.FISHMCBC.COM

WESTMICHIGANBASS.COM

JULY 31, 2018

Charlevoix City Council

Attn: Chief Gerard Doan

210 State St

Charlevoix, MI 49720

Chief Doan,

I represent the Michigan College Bass Circuit and we are planning a two-day season ending championship bass tournament on Lake Charlevoix on August 18th and 19th. The Michigan College Bass Circuit is a tournament organization serving college students and only college students. We are expecting 40 to 50 boats in Charlevoix for the weekend of this event with many teams' spending several days in the area leading up to the event, preparing and learning the body of water.

The purpose of this letter is to request a reduction in the launch fee for these college anglers during the event. As an organization we are always looking for ways to provide a little something extra to these young anglers. If this is something that you and the City Council would consider we would be most grateful. We are looking forward to our event in your area in a few weeks.

Warm regards,

Cyrus Ruel

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-08-02
WAIVE PARKING FEES FOR MICHIGAN COLLEGE BASS CIRCUIT

WHEREAS, the Michigan College Bass Circuit is hosting a Bass Tournament August 18–19, 2018; and

WHEREAS, the Michigan College Bass Circuit is requesting that parking fees be waived for the Bass Tournament; and

WHEREAS, the City Code permits the City Council to waive parking fees for special or public events.

NOW THEREFORE BE IT RESOLVED, that the City Council of the City of Charlevoix, hereby waives parking fees for the Michigan College Bass Circuit on August 18–19, 2018.

RESOLVED this 6th day of August, 2018 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas:

Nays:

CHARLEVOIX CITY COUNCIL

All Other Actions and Requests

TITLE: MDOT Contract for Bridge Lighting Project

DATE: August 6, 2018

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

As Council is aware, there is an ongoing private effort to raise funds for the lighting of our bridge. MDOT has been supportive of this effort this far and this contract would layout the responsibilities of the City, as sponsor of the project, and MDOT as the owner of the bridge. While the funds are being privately raised, the City is assuming responsibility for this.

RECOMMENDATION:

Motion to approve the contract with MDOT for the installation of lights on the Charlevoix Bascule Bridge.

ATTACHMENTS:

- ▣ Resolution 2018-08-04

CITY OF CHARLEVOIX
RESOLUTION NO. 2018-08-04
EXECUTION OF MDOT CONTRACT NO. 18-5341
BASCULE BRIDGE ACCENT AND PEDESTRIAN LIGHTING

WHEREAS, the City of Charlevoix is proposing the installation of bascule bridge accent and pedestrian lighting; and

WHEREAS, the project will beautify the structure, welcome boaters and increase safety; and

WHEREAS, the project has support from the Downtown Development Authority, City Council, and Charlevoix Area Chamber of Commerce.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Council hereby authorizes the Mayor and City Manager to execute the MDOT Contract No. 18-5341 for the bridge accent and pedestrian lighting project after review by the City Attorney.

RESOLVED this 6th day of August, 2018 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas:

Nays:

Absent:

CHARLEVOIX CITY COUNCIL

All Other Actions and Requests

TITLE: Legal Access to Palmer Street Resolution

DATE: August 6, 2018

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

Attorney Harry Golski is representing Kelly Pitcher who is the personal representative of her mother's (Judy Przybylski) estate. They have an accepted offer to sell the real estate located at 116 Palmer Street. However, the title search indicates that the property does not have dedicated access to Palmer Street although the street has been used to access the DNR facility and parking area. The City has always maintained the street as a public way.

It appears that this problem was attempted to be solved back in 1973 when the then-owner of the parcel purchased a 20-foot strip of property from the City of Charlevoix to have frontage on and access to Palmer Street. The quit claim deed is recorded in Liber 230, Page 33, Charlevoix County Records.

Attorney Golski indicated that this situation can be resolved by a resolution of the City Council which confirms that the red triangle extension of Palmer Street is a public street. In this scenario, we wouldn't need either an easement or a license, but the City would just be confirming the long-standing historical use of this small parcel of land. No transfer of property, or interest in property, would result.

RECOMMENDATION:

Motion to approve Resolution 2018-08-03 Confirming Status of Palmer Street (extended) as a public thoroughfare.

ATTACHMENTS:

- ▣ Resolution 2018-08-03
- ▣ Palmer Street Drawing

**CITY OF CHARLEVOIX
RESOLUTION NO. 2018-08-03**

RESOLUTION CONFIRMING STATUS OF PORTION OF PALMER STREET (EXTENDED) AS PUBLIC THOROUGHFARE

WHEREAS, the City of Charlevoix has historically owned and maintained Palmer Street as a public thoroughfare to service the residences and properties located on Palmer Street and other property owned by the City; and

WHEREAS, the City of Charlevoix has previously transferred a 20-foot strip of land to the owners of certain property located at 116 Palmer Street to grant access to Palmer Street, as existing and maintained; and

WHEREAS, it appears that the parcel located at 116 Palmer, in spite of the prior conveyance, may not have clear legal access to Palmer Street due to the configuration of the lot; and

WHEREAS, the City is desirous of confirming that the property located at 116 Palmer Street has permanent legal access to a public thoroughfare (Palmer Street, as extended) and as shown on the attached drawing;

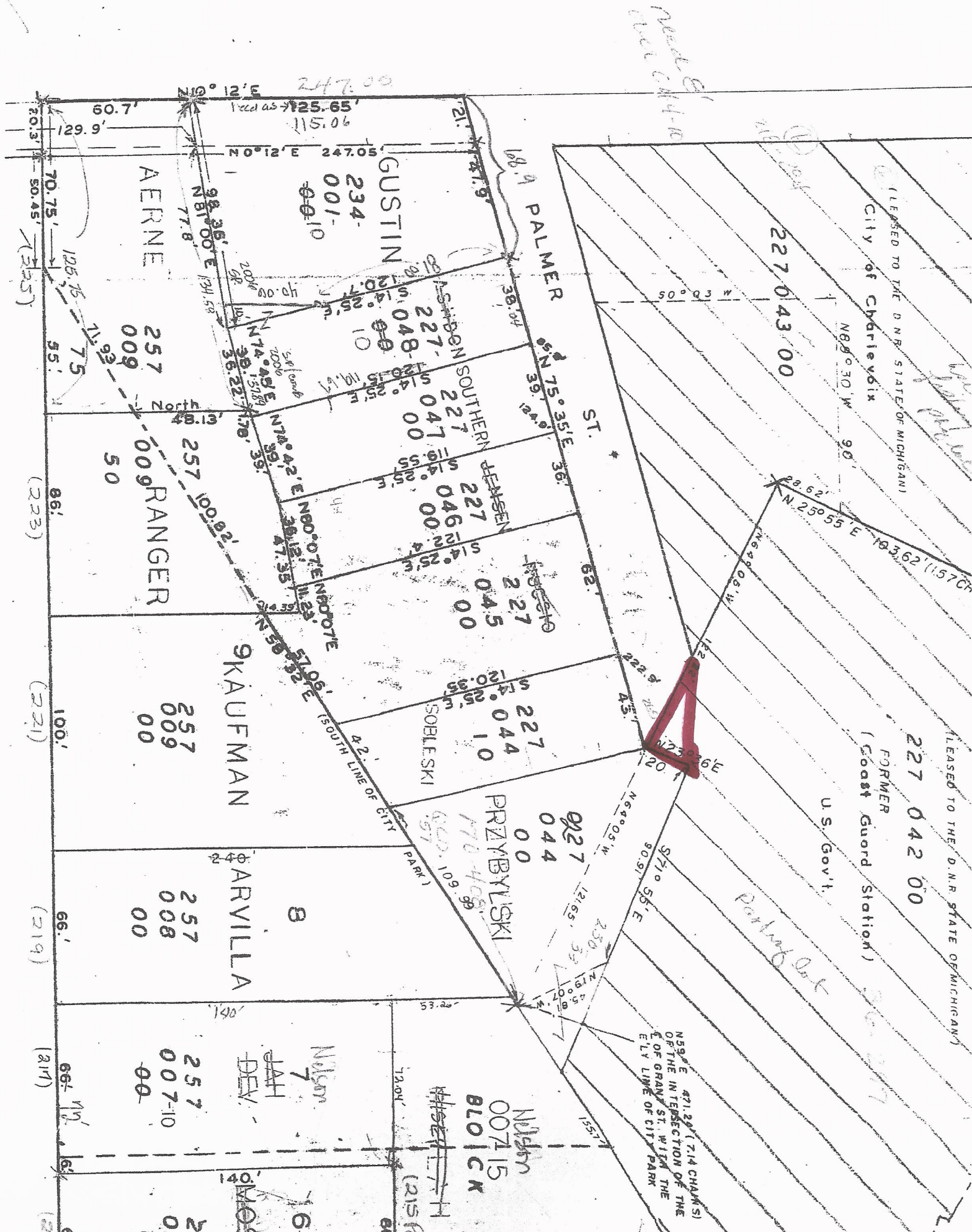
NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix does ratify and confirm that the portion of Palmer Street (extended) as shown on the attached drawing is and remains a public thoroughfare open to the use of the general public and owned and maintained by the City of Charlevoix.

RESOLVED this 6th day of August, 2018 A.D.

Resolution was adopted by the following yeas and nays vote:

Yeas:

Nays:



CHARLEVOIX CITY COUNCIL

Reports and Communications

TITLE: City Manager's Comments

DATE: August 6, 2018

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

A. Chokecherry Removal

We will be contracting with Site Planning, Inc. to remove chokecherry at Lake Michigan Beach Park. This will remove this obstacle to having the goats eat away the rest of the undergrowth. We continue to hope we can use the goats yet this season.

B. Venetian Wrap Up

As usual, I would like to thank our staff for their tireless efforts to prepare and clean-up our community from Venetian. Our fire department did a great job with the road closure signage, the DPW kept things cleaned up accommodated many requests, and the police department kept things safe. I would especially like to commend our EMS staff who staged themselves strategically to respond quickly in the case of emergencies; this paid off and very likely saved at least one life. Special thanks are also owed to our partners at the Sheriff's Department and Coast Guard for their assistance.

C. Assessor Selection

I anticipate bringing you a recommended Assessor Candidate at your next meeting. While this person works under my direction, the Charter calls for the Council to make the appointment.

D. ZBA Vacancy

For several months now, there has been a vacancy on the Zoning Board of Appeals. This is hampering efficient operation of the board and delaying decisions for property owners. I know we have not received applications for this but I would encourage Council to consider persons who might be well-suited for this body and encourage them to apply.

ATTACHMENTS:

- ❑ House Commission Minutes June
- ❑ DDA Minutes June

CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720
(231) 547-5451



PROJECT
PINE RIVER PLACE

Regular Meeting Minutes June 19, 2018

A Regular Meeting of the Charlevoix Housing Commission was called to order by President Crandall at 2:00 pm at Pine River Place, 210 West Garfield, Charlevoix, Michigan.

PRESENT: Lillian Left, Joan Buday, Laurie Crandall, Mitts Lee
ABSENT: Paul Stephan
OTHERS: Kim Johnson, Executive Director & Cindy Morris, Occupancy Specialist

Several residents of Pine River Place

Approval of Meeting Minutes and Expenditures:

President Crandall asked if there were any corrections or additions to the minutes from the May 2018 Regular Meeting and/or the expenditures presented for payment for the current month's bills. A motion to approve the minutes from the May 2018 regular meeting and expenditures as presented was made by Commissioner LEFT and seconded by Commissioner LEE. After a complete discussion, the motion was read and voted on as follows:

Ayes: Left, Buday, Crandall, Lee
Nays: None
Abstentions: None
Absent: Stephan

Motion carries.

Executive Directors Report: Director Johnson presented an update on the EPC report, as well as the agency's progress in training and transitioning in all aspects of operation. Audit Bids were received and the FYE 03/31/218 has been scheduled for the end of June, the selected bidder was John DiPiero. Agency had one vacancy that the staff was working to fill. The agency has to submit information and work up a rental agreement for the rental of the unsold storage building to Greg Whitley until such time as the sale of the building to Mr. Whitley can be approved by the HUD SAC. The agency must complete and include the disposition of the property in the annual plan and submit required documentation to HUD for prior approval. The agency received the legal compliance review letter from Kendal Law Group for the EPC Contract package, we are awaiting HUD's final approval of the contract package and project list to move forward with the EPC.

Old Business: NONE

New Business:

Review of financials and software reports.

No further new business

Public Comment:

President Crandall asked if there were any public comments. One resident called and requested to ask of the Board to reconsider making the campus a smoke free campus and allowing residents to smoke on their patios.

With no further public comments, President Crandall closed the meeting to public comments.

Adjournment:

Commissioner LEFT made a motion to adjourn the meeting at 2:15 p.m. Commissioner LEE seconded the motion.

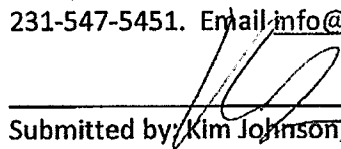
Ayes: Left, Buday, Crandall, Lee

Nays: None

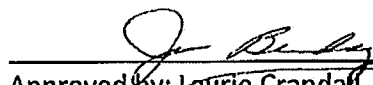
Abstentions: None

Absent: Stephan

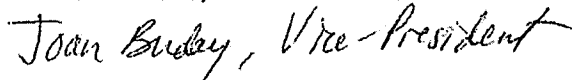
The meeting adjourned at 2:15 p.m. The next regular meeting will be held Tuesday, July 17, 2018 at 2:00 pm in the Pine River Place Community Room located at 210 W. Garfield in Charlevoix. Telephone 231-547-5451. Email info@chvxhousing.org OR Director@mphcstaff.org.


Submitted by: Kim Johnson, Executive Director

July 17, 2018


Approved by: Laurie Crandall, Board President

July 17, 2018


Joan Buday, Vice-President

CITY OF CHARLEVOIX
DOWNTOWN DEVELOPMENT AUTHORITY / MAIN STREET MEETING
Monday, June 25, 2018 at 5:30 p.m.
210 State Street, Charlevoix, Michigan

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Chair: Kirby Dipert
Members Present: Fred DiMartino, Luther Kurtz, Carissa Mullaney, Maureen Owens
Members Absent: Richard Christner, Rick Wertz, Amanda Wilkin
Non-Voting Member: Shawn Bradley
City Staff: Lindsey Dotson, Executive Director

4. Inquiry into Potential Conflicts of Interest

5. Consent Agenda

- A. Minutes – Regular Meeting – May 29, 2018
- B. Minutes – Special Meeting – June 21, 2018
- C. Committee Minutes

Member Mullaney stated that comments by Member Wilkin in the May 29th meeting minutes were comments she made.

Motion by Member Owens, second by Member DiMartino to approve the Consent Agenda including the corrections to the May 29th meeting minutes. Motion passed by unanimous voice vote.

6. Reports

A. Director's Report

Director Dotson referenced her memo that was included as part of the agenda packet.

B. Charitable Gaming Qualification Requirements for DDA

Director Dotson stated that the paperwork for Charitable Gaming was submitted and she hoped that they would get the go ahead to become a qualified organization. At that point they would submit the raffle license application for the *Live Life Local Shopping Campaign*. Chair Dipert stated that they needed the status within the next 30-60 days.

7. Old Business

8. New Business

A. Farmers Market Rules, Code of Conduct, and Grievance Policy

Director Dotson felt a set of formal rules were needed for the Farmers Market. She stated she worked on these policies and gathered examples from other area Farmers Markets. She reviewed details of the proposed policies and responded to Board member questions.

Motion by Member Mullaney, second by Member Owens to approve the Farmers Market Rules, Code of Conduct, and Grievance Policy as presented with the review by the City Attorney. Motion passed by unanimous voice vote.

B. Farmers Market Advisory Committee

Director Dotson felt it would be beneficial for a DDA Board member to sit on the Farmers Market Advisory Committee to fill the current Committee vacancy and to offer the Board's perspective as needed. Member Owens stated that she was willing.

Motion by Mayor Kurtz, second by Member Mullaney to appoint Maureen Owens as temporary DDA Board member to the Farmers Market Advisory Committee. Motion passed by unanimous voice vote.

9. Public Comment

10. Request for Future Agenda Items

11. Board Comments

Member DiMartino commented that he was happy to see the directional sign was moved from Schulman Paddleworks' storefront as requested.

12. Adjourn

Motion by Mayor Kurtz, second by Member DiMartino to adjourn the meeting. Motion passed by unanimous voice vote. Meeting adjourned at 5:49 p.m.

Joyce Golding/fgm

City Clerk

Kirby Dipert

Chair