

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, November 5, 2018 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: None
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

A. National Manufacturing Day Proclamation – November 5-12 is Charlevoix Manufacturing Week

4. Inquiry Regarding Conflicts of Interest

The Mayor and Hagen disclosed that they both own liquor licenses but felt that this was not a conflict with Item 7A.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – October 15, 2018
- B. City Council Special Meeting Minutes – October 16, 2018
- C. Accounts Payable and Payroll Check Registers
 - a. Special Accounts Payable Check Register – October 22, 2018
 - b. Regular Accounts Payable Check Register – November 6, 2018
 - c. ACH Payments – October 10, 2018 to November 2, 2018
 - d. Payroll Check Register – October 19, 2018
 - e. Payroll Transmittal – October 19, 2018
 - f. Payroll Check Register – November 2, 2018
 - g. Payroll Transmittal – November 2, 2018
 - h. Tax Disbursement – November 6, 2018
- D. Grand Traverse Band of Ottawa & Chippewa Indians Grant Application – Joppa House and Third Day Fellowship
- E. 2018 Power Line Trimming Contract – Asplundh Tree Expert Co. for \$165.59/hour
- F. Rejection of Tree Planting Bid – Over budget; to be rebid
- G. Tree Trimming/Removal Contract – Drost Landscaping \$17,200

Motion by Cole, second by Kalbfell, to approve the Consent Agenda.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan

Nays: None

6. Public Hearings & Actions Requiring Public Hearings

A. Public Hearing: Hotel Earl, LLC CFEC Request

The Mayor opened the public hearing at 6:03 p.m. City Manager Heydlauff stated that Public Act 255 of 1978 encourages the replacement, restoration and new construction of commercial property by abating the property taxes generated from new investment for a period up to 12 years in a designated redevelopment district. On October 17, 2016, City Council established a Commercial Redevelopment District for the City. He noted that the local legislative body is authorized to exempt a commercial property from certain parts of the General Property Tax Act. A facility issued a certificate is exempt from real property taxes and is instead subject to a new commercial facilities tax. Hotel Earl, LLC has submitted an Application for Commercial Facilities Exemption Certificate for the former The Lodge property. A public hearing is part of the application approval process.

Mayor Kurtz opened the item to public comment:

- John Haggard was in favor.

The item was closed to the public.

Motion by Kalbfell, second by Cole, to approve Resolution 2018-11-01 granting a Commercial Facilities Exemption Certificate for property located in the Charlevoix Main Street Commercial Redevelopment District No. 1 at 120 Michigan Avenue for a period of 12 years beginning December 31, 2018.

**RESOLUTION APPROVING COMMERCIAL FACILITIES EXEMPTION CERTIFICATE APPLICATION
FOR HOTEL EARL, LLC LOCATED AT 120 MICHIGAN AVENUE, CHARLEVOIX, MICHIGAN (PA255 OF 1978 AS AMENDED)**

- WHEREAS,** the City of Charlevoix legally established the Charlevoix Main Street Commercial Redevelopment District No.1 on October 17, 2016, after a public hearing held on October 17, 2016; and
- WHEREAS,** the state equalized value of the property proposed to be exempt plus the aggregate state equalized value of property previously exempt and currently in force under Public Act 255 of 1978 and under Public Act 198 of 1974 (IFT's) does not exceed 5% of the total state equalized value of the City of Charlevoix; and
- WHEREAS,** the application was approved at a public hearing as provided by section 6(2) of Public Act 255 of 1978 on November 5, 2018; and
- WHEREAS,** Hotel Earl, LLC is not delinquent in any taxes related to the facility; and
- WHEREAS,** the application is for commercial property as defined in section 3(3) of Public Act 255 of 1978; and
- WHEREAS,** the applicant Hotel Earl, LLC has provided answers to all required questions under Section 6(1) of PA 255 of 1978 to the City of Charlevoix; and
- WHEREAS,** the City of Charlevoix requires that the construction, restoration or replacement of the facility shall be completed by June 16, 2019; and
- WHEREAS,** the commencement of the construction, restoration or replacement of the facility did not occur more than 45 days prior to the filing of the application for exemption; and
- WHEREAS,** the commencement of the construction, restoration or replacement of the facility did not occur prior to the establishment of the Commercial Redevelopment District; and
- WHEREAS,** the application relates to a construction, restoration or replacement program which when completed constitutes a new, replacement or restored facility within the meaning of Public Act 255 of 1978 and that is situated within a Commercial Redevelopment District established under Public Act 255 of 1978; and
- WHEREAS,** completion of the facility is calculated to, and will at the time of issuance of the certificate, have the reasonable likelihood to increase commercial activity and create employment in which the facility is situated.
- NOW THEREFORE BE IT RESOLVED,** by the City Council of the City of Charlevoix be and hereby is granted a Commercial Facilities Exemption for the real property, excluding land, located in the Charlevoix Main Street Commercial Redevelopment District No.1 at 120 Michigan Avenue for a period of 12 years, beginning December 31, 2018, and ending December 31, 2030, pursuant to the provisions of PA 255 of 1978, as amended.

RESOLVED this 5th day of November, 2018 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan

Nays: None

Absent: None

B. Zoning Ordinance Amendment: Housekeeping Changes

City Manager Heydlauff stated that the proposed amendments to multiple sections of the City of Charlevoix Zoning Ordinance were approved by the Planning Commission on September 10, 2018. All of the changes are corrections, clarifications, or minor in nature. Council held a Public Hearing on October 1, 2018.

**CITY OF CHARLEVOIX
ORDINANCE NO. 795 of 2018**

AN ORDINANCE TO AMEND TITLE V, CHAPTER 51, ARTICLES 2, 4, 5, 7, 8, 11, 17, AND 18 OF THE CHARLEVOIX CITY CODE

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Title V, Chapter 51, Article 2, Section 5.9 of the City Code is hereby amended with the following change:

Home Occupation (Minor). A vocational activity conducted as an accessory use in a dwelling unit by a member or members of the resident family, which is accessory and incidental to the principal residential use of the dwelling. Minor home occupations have two (2) or less employees, have no exterior signage, and conduct business in a manner not known to the general public.

SECTION 2. Title V, Chapter 51, Article 2, Section 5.11 Lot Lines, (1) Front Lot Line of the City Code is hereby amended with the

following change:

Lot Lines.

- (1) Front Lot Line. In the case of an interior lot, the line separating the lot from the street right-of-way or road easement. For a corner lot, the principal front lot line shall be the location of the traditional front entrance of the structure. In the case of a through lot, the front lot line shall be determined by the zoning administrator based on the dominant orientation of abutting and facing lots.

SECTION 3. Title V, Chapter 51, Article 2, Section 5.14 Recreation Facility, Indoor and Recreation Facility, Outdoor of the City Code is hereby amended with the following change:

Recreation Facility, Indoor. A facility open either to the general public or to members and their guests, located in an enclosed building that is designed to accommodate sports, recreational activities, training or related enterprises such as racquet clubs, fitness clubs, skating rinks and the like. Also included are accessory uses that are clearly in support of the primary use, such as sporting goods shops, food service and party/banquet facilities serving patrons of the indoor recreation use, spectator accommodations, changing/locker rooms and employee offices.

Recreation Facility, Outdoor. A recreation facility that is operated primarily for outdoor recreation uses, as well as related buildings and structures that are accessory to the primary outdoor nature of the activities. Included are golf courses and related support facilities, court games, field sports, shooting ranges, winter sports, swim clubs, campgrounds and resorts, or a combination of such uses.

SECTION 4. Title V, Chapter 51, Article 2, Section 5.14 Sign of the City Code is hereby amended with the following change:

Sign. A structure, including its base, foundation and erection supports upon which is displayed any words, letters, figures, emblems, symbols, designs or trademarks by which any message or image is afforded public visibility from outdoors on behalf of, or for the benefit of, any product, place, activity, individual, firm, corporation, institution, profession, association, business or organization. (See Article 11 for detailed definitions.)

SECTION 5. Title V, Chapter 51, Article 4, Section 5.27(2) of the City Code is hereby amended with the following change:

Table 5.27(2) Dimensional Requirements: Single Family- Two Family - Private Club Residential

Zoning District	Max. Building Height (ft.)	Minimum Yard Setbacks (ft.)				Lot Coverage (%)	Min. Floor Area (sq. ft.)		
		Front ³	Side		Rear				Principal Structure Minimum Width (ft)
			Interior	Street Side			1 story	2 stories	
R1	26	15 ⁴	10	15	25	40 ⁵	1,040	1,600	20
R2	26	15	8	15	25	40 ⁶	800	1,200	20
R2A	26	15	10	20	30	40	800	1,200	20
PC	26	0	See	0	0	0	0	0	20

SECTION 6. Title V, Chapter 51, Article 4, Section 5.27(2) of the City Code is hereby amended to delete Footnote 7 in its entirety.

SECTION 7. Title V, Chapter 51, Article 5, Section 5.31 of the City Code is hereby amended to add “/Athletic courts” to the “Recreation facility” uses row of the table as follows:

Recreation facility/Athletic courts	Indoor	-	P	P	-	-	-	P	-	-	
	Outdoor	-	-	-	-	-	P	S	-	P	Section 5.49(1)

SECTION 8. Title V, Chapter 51, Article 7, Section 5.46(1)(g) of the City Code is hereby repealed in its entirety and replaced with the following:

- (g) The minimum distance between a principal building and detached accessory buildings shall be ten (10) feet, and a minimum of twenty (20) feet shall be provided between the sides of adjacent single family buildings and/or accessory structures.

SECTION 9. Title V, Chapter 51, Article 7, Section 5.46(7)(b) of the City Code is hereby repealed in its entirety and replaced with the following:

- (b) Except for a sign, as allowed by Article 11, the home occupation must not be evident from the street or any neighboring property.

SECTION 10. Title V, Chapter 51, Article 7, Section 5.46(8) of the City Code is hereby repealed in its entirety and replaced with the following:

- (8) Outdoor Display and Sales (Accessory). Outdoor Display and Sales are allowed in CBD Overlay only during district-wide sidewalk sale events. Outdoor display and sales that are accessory to a permitted or special land use shall be subject to the following requirements:

SECTION 11. Title V, Chapter 51, Article 7, Section 5.46(9)(a)5 of the City Code is hereby repealed in its entirety and replaced with the following:

5. There shall be no signs on the unit greater than three (3) square feet, other than allowed per Article 11.

SECTION 12. Title V, Chapter 51, Article 7, Section 5.46(10)(c)2 of the City Code is hereby repealed in its entirety and replaced with the following:

2. Minimum Lot Area. A building-mounted WECS shall be allowed on any lot, except in the SR district, provided that all other requirements are met. The minimum lot area for installation of a ground-mounted WECS shall be ten thousand (10,000) square feet.

SECTION 13. Title V, Chapter 51, Article 7, Section 5.46(10)(c)6 of the City Code is hereby repealed in its entirety and replaced with the following:

6. There shall be no signs on the WECS greater than three (3) square feet, other than allowed per Article 11.

SECTION 14. Title V, Chapter 51, Article 7, Section 5.47(1)(c) of the City Code is hereby repealed in its entirety and replaced with the following:

- (c) The minimum width of a single family dwelling unit shall be twenty (20) feet for at least sixty-seven (67) percent of its length, measured between the longest exterior walls.

SECTION 15. Title V, Chapter 51, Article 7, Section 5.48(1)(b)1(d)i of the City Code is hereby repealed in its entirety and replaced with the following:

- i. Offers accommodations to the public for any form of consideration; provides patrons with closed-circuit television transmissions, films, motion pictures, video cassettes, slides or other photographic reproductions which are characterized by the depiction or description of "specified sexual activities" or "specified anatomical areas;" and has a sign visible from the public right-of-way; or

SECTION 16. Title V, Chapter 51, Article 7, Section 5.48(1)(f)1 of the City Code is hereby repealed in its entirety and replaced with the following:

1. Any sign must comply with the provisions of this ordinance.

SECTION 17. Title V, Chapter 51, Article 7, Section 5.52(4)(i) of the City Code is hereby repealed in its entirety and replaced with the following:

- (i) No marijuana for medical use shall be dispensed by the primary caregiver to qualifying patients at the dwelling or accessory structure in which a primary caregiver is providing primary caregiver services to qualifying patients, except to a qualifying patient who resides with the primary caregiver at the dwelling. Except as provided herein, the primary caregiver shall deliver all marijuana for the medical use of such qualifying patient, and such delivery shall take place on private property away from public view. Any such delivery vehicle shall be unmarked. In addition, all marijuana for medical use delivered to a qualifying patient shall be packaged so the public cannot see or smell the marijuana.

SECTION 18. Title V, Chapter 51, Article 7, Section 5.52(4)(l) of the City Code is hereby repealed in its entirety and replaced with the following:

- (l) A dwelling or an accessory structure in which a primary caregiver is providing primary caregiver services to qualifying patients shall not have any signage.

SECTION 19. Title V, Chapter 51, Article 8, Section 5.61(4) of the City Code is hereby repealed in its entirety and replaced with the following:

- (4) Frontage. No principal building shall be erected on a lot, unless that lot fronts, as required by Section 5.60, upon an improved street or access road. Multiple-family, commercial, office, industrial, or other developments may be exempt from this requirement, as provided in

Section 5.60.

SECTION 20. Title V, Chapter 51, Article 8, Section 5.69(1) of the City Code is hereby repealed in its entirety and replaced with the following:

(1) Certain architectural features, such as eaves, cornices, bay windows (or windows without foundations), gutters, chimneys, pilasters and similar features may project no further than three (3) feet into any required yard.

SECTION 21. Title V, Chapter 51, Article 8, Section 5.71(1) of the City Code is hereby repealed in its entirety and replaced with the following:

- (1) Front Setback on Corner Lots. A corner lot shall have two front lot lines: a principal front lot line and a secondary front lot line which is considered a street side setback.
- (a) The required front setback shall apply to the principal and secondary front lot line.
 - (b) The required setback for the secondary front yard shall be the lesser of the required front setback or the established setback for the principal building on the abutting lot that faces the same street as the secondary front lot line.
 - (c) The remaining setbacks shall be side setbacks.

SECTION 22. Title V, Chapter 51, Article 8, Section 5.78(2) of the City Code is hereby repealed in its entirety and replaced with the following:

- (2) Signage shall be subject to the requirements of Article 11.

SECTION 23. Title V, Chapter 51, Article 11, Section 5.101 of the City Code is hereby amended by deleting the definitions of "Flashing Sign", "Home Occupation Sign", and "Ingress-Egress Sign."

SECTION 24. Title V, Chapter 51, Article 17, Section 5.175(2) of the City Code is hereby repealed in its entirety and replaced with the following:

- (2) Membership. The ZBA shall consist of five (5) members appointed by the city council, one (1) of whom may be a member of the planning commission, and two (2) alternate members.

SECTION 25. Title V, Chapter 51, Article 17, Section 5.177(1) of the City Code is hereby repealed in its entirety and replaced with the following:

- (1) Meetings of the board shall be held at such times as the board may determine but, at least one time annually. There shall be a fixed place of meeting, and all meetings shall comply with the Open Meetings Act, Act 267 of the Public Acts of 1976, as amended.

SECTION 26. Title V, Chapter 51, Article 17, Section 5.177(2) of the City Code is repealed in its entirety and replaced with the following:

- (2) The presence of four (4) members shall constitute a quorum. The concurring vote of four (4) members of the board shall be necessary to reverse any order, requirement, decision or determination of the zoning administrator, or to decide in favor of the applicant on any matter upon which it is required to pass by this ordinance, or to grant variation from the requirements of the ordinance, except that a concurring vote of four (4) members shall be necessary to grant a land use variance.

SECTION 27. Title V, Chapter 51, Article 18, Section 5.194 of the City Code is amended by adding a missing Section header after the first sentence, thus creating a new Section 5.195 Conditional Zoning and items (1) through (14) will fall under Section 5.195, as follows:

5.194. Amendments Required to Conform to Court Decree

An amendment for the purpose of conforming to a decree of a court of competent jurisdiction shall be adopted by the city council and published without necessity of a public hearing or a referral to any other commission or agency.

5.195. Conditional Zoning

SECTION 28. Severability.

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 29. Effective Date.

This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 795 was adopted on the 5th day of November, 2018 A.D., by the Charlevoix City Council as follows:

Motion by Kalbfell, Second by Perron

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan

Nays: None

Absent: None

State of Michigan)
) §
City of Charlevoix)

The Mayor closed the public hearing at 6:10 p.m.

7. All Other Actions & Requests

A. Hotel Earl, LLC Redevelopment Liquor License Application

City Manager Heydlauff stated that Hotel Earl, LLC is seeking support from City Council to obtain a Redevelopment Liquor License to be located at 120 Michigan Avenue (formerly The Lodge). Pursuant to Michigan Liquor Control Commission regulations, liquor licenses may require approval from the City of Charlevoix. During a special meeting on October 29th, the DDA approved Hotel Earl's application. Staff recommended the approval of the license based on the factors required for consideration under the statute.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

CITY OF CHARLEVOIX RESOLUTION NO. 2018-11-02

MICHIGAN LIQUOR CONTROL COMMISSION LOCAL GOVERNMENT LIQUOR LICENSE APPROVAL (Authorized by MCL 436.1501)

At a REGULAR meeting of the City of Charlevoix City Council called to order by Mayor Luther Kurtz, on November 5, 2018 at 6:00 p.m., the following resolution was offered:

Moved by Cole and supported by Oleksy that the application from Hotel Earl-Charlevoix, Inc. d/b/a Hotel Earl for the following license(s): New B-Hotel & SDM liquor licenses pursuant to MCLA 436.1521a(1)(b), to be located at 120 Michigan Avenue, Charlevoix, Michigan 49720 be considered for approval by the Michigan Liquor Control Commission.

RESOLVED this 5th day of November, 2018 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan

Nays: None

Absent: None

B. Proceed with Public Service Facility Final Design

City Manager Heydlauff recalled that on October 16, Council held a Work Session to learn more about the preliminary design of the Public Service Facility and to discuss the project with key Staff. We have already approved a contract for this work but paused the project based on concerns over the estimate of final cost. John Hiltz, president of OHM Advisors, explained a brief history of his company and reiterated conceptual versus preliminary design cost information that he shared at Council's Work Session on October 16th.

Mayor Kurtz opened the item to public comment:

- Gabe Campbell was in favor of the project.
- Greg Stevens questioned if Staff needs were being met.

The item was closed to the public.

Motion by Cole, second by Oleksy, to proceed with final design and the preparation of bid documents for a combined Electric and DPW Public Service Facility.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan

Nays: None

C. Water Plant Filter Rehabilitation: Bulletin #1

City Manager Heydlauff recalled that the Water Treatment Plant Phase I Filter Rehabilitation project is ongoing. He explained that due to the design of the plant, replacement of the remaining four valves will require portions of the concrete filter walls to be cut to access the inlet valves. Our engineers at Prein&Newhof have developed a course of action to correct this. The original cost of this project as approved by Council was \$182,200. The change being proposed would add \$17,600.76. Staff endorsed moving forward with the engineer's recommendation.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Hagen, second by Kalbfell, to approve Bulletin #1 for the Water Plant Filter Rehabilitation Phase 1 with Northwest Kent Mechanical Co. for \$17,600.76.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan
Nays: None

D. Revised Recreation Job Descriptions

City Manager Heydlauff stated that with the resignation of the Farmers Market Manager, Staff proposed to move oversight of the Farmers Market Manager from the DDA to Recreation Director Knorr. Our Recreation Assistant, Beth Anzell, is currently working part-time. He proposed moving her to full-time and give her responsibility for managing the Farmers Market.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Kalbfell, second by Hagen, to approve the revised Recreation Assistant/Farmers Market Manager and Recreation Director job descriptions.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan
Nays: None

E. DDA Appointment

We received one application for the DDA vacancy. This position is appointed by the Mayor and approved by Council, term expires April 2019. Mayor Kurtz nominated Paul Silva.

Mayor Kurtz opened the item to public comment. There was no comment and the item was closed.

Motion by Cole, second by Kalbfell, to appoint Paul Silva to the DDA, term expiring April 2019.

Yeas: Perron, Hagen, Oleksy, Kalbfell, Cole, Bryan
Nays: None

8. **Reports & Communications**

A. Public Comments

B. City Manager Comments

- Tip of the Mitt is offering grant funding for public waterfront projects.
- Research is taking place on parking meters and apps.
- Prein&Newhof is working on a sewer ordinance revision.
- City line workers took part in a skills demonstration for potential new workers.

C. Mayor & Council Comments

- Bryan commented that Council worked well together this past year.
- Perron noted the new asphalt on Bridge Street.
- The Mayor remarked on the pleasant campaign season and positive collaboration on Council.

9. **Other Council Business**

10. **Adjourn**

The Mayor adjourned the meeting at 6:53 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Special Accounts Payable – 10/22/2018			
AT&T	3,967.93	MUNICIPAL UNDERWRITERS OF MICH	100,023.54
AT&T MOBILITY	90.98	PRIORITY HEALTH	36,765.90
CHARLEVOIX STATE BANK	7,858.18	STANDARD INSURANCE CO	2,171.99
CHARTER COMMUNICATIONS	857.01	VERIZON WIRELESS	56.72
DELTA DENTAL	3,311.97	VISION SERVICE PLAN	513.34
GREAT LAKES ENERGY	247.31		
METLIFE SMALL BUSINESS CENTER	549.66	TOTAL	156,414.53
Regular Accounts Payable – 11/06/2018			
ACCESS LOCKSMITHING INC	122.00	AT YOUR SERVICE PLUS INC	115.00
AIRGAS USA LLC	68.65	AVFUEL CORPORATION	48,897.74
ALL-PHASE ELECTRIC SUPPLY CO.	77.22	AXON ENTERPRISE INC.	1,082.00
ALTEC INDUSTRIES INC	779.67	BELL EQUIPMENT COMPANY	119.89
AMERICAN WASTE INC.	256.40	BERG, REBECCA	51.00
ARCADIA BENEFITS GROUP INC	25.00	BERGER CHEVEROLET	30,567.00

BLARNEY CASTLE OIL CO	448.82	MILLER, WILLIAM S.	50.00
BOB MATHERS FORD	117.98	MUNCHERS ON HOOVES LLC	1,635.00
BRADFORD'S	26.00	MUNSON HEALTHCARE CVX HOSPITAL	19.71
BUSSCHER, GARY	50.00	NANNERY, KAITLYN	53.16
CDW GOVERNMENT INC.	1,094.82	NORTHERN MICHIGAN REVIEW INC.	120.00
CHARLEVOIX COMMUNITY SHOPPER	199.00	NORTHERN MICHIGAN TRUCK &	1,841.73
CIESLAK, STAN	15.00	NORTHWEST KENT MECHANICAL CO	90,000.00
CINTAS CORPORATION	96.54	O'BRIEN, DONALD	15.00
CINTAS CORPORATION #729	113.40	OMS COMPLIANCE SERVICES INC	173.50
CIVICPLUS	900.00	PHYSICIAN'S CLINIC OF CHARLEVOIX	153.00
CLEAR WATER PLUMBING & HEATING	150.00	PHYSIO-CONTROL INC.	2,471.56
COMPASS MINERALS AMERICA	14,904.78	PLUNKETT & COONEY	860.00
COOK FAMILY FARMS	92.00	POSTMASTER	181.31
DeROSIA, PATRICIA E.	145.28	POSTMUS, ANNA M.	50.00
DITCH WITCH SALES OF MICHIGAN	114.02	POWER LINE SUPPLY	5,082.66
DOAN, GERARD P.	50.00	PREIN & NEWHOF	29,913.39
DOTSON, LINDSEY J.	50.00	PRO WEB MARKETING LLC	157.50
EDWARDS, BENJAMIN	275.00	PRODUCTIVITY PLUS ACCOUNT	279.79
ELLIOTT, PATRICK M.	50.00	PROVIDENCE FARM LLC	111.00
ELLSWORTH FARMER'S EXCHANGE	188.03	PURITY CYLINDER GASES INC	131.51
EMBROIDME	493.75	QUICK CARE MEDICAL CENTER	98.00
EMERGENCY MEDICAL PRODUCTS INC	1,077.17	R & R PRODUCTS INC	193.37
FARMER WHITE'S	69.00	RANGE TELECOMMUNICATIONS	176.20
FASTENAL COMPANY	230.00	RECDESK LLC	2,300.00
FOREMOST MEDICAL EQUIPMENT	40.00	RESCO	5,940.00
GBS INC.	75.19	ROHRER, CONRAD	38.06
GIVE 'EM A BRAKE SAFETY	399.00	ROTARY CLUB OF CHARLEVOIX	37.50
GOLDING, JOYCE M.	50.00	RUSTIC BAKER	147.00
GOSLING, CHARLES	41.76	SARGENT, DAVID	300.00
GRAINGER	139.26	SHINDORF BUILDERS	334.00
GREENVIEW DATA INC	376.05	SIEGRIST, DAVID	27.00
HANKINS, SCOTT A.	50.00	SIGNATURE FORD L-M	34,496.00
HARBOR HOUSE PUBLISHERS	1,295.00	SILVA, JESSE L.A.	50.00
HARRELL'S	3,627.00	SITE ONE LANDSCAPE SUPPLY	134.50
HEID, THOMAS J.	50.00	SKINNER, RITA	50.00
HEYDLAUFF, MARK L.	50.00	SNAP-ON	370.55
HOLIDAY COMPANIES	7,368.10	SOCIAL ECONOMIC ENTERPRISES	600.00
HRUSKA, MARIANNE	23.29	SPARTAN STORES LLC	81.70
HYDE SERVICES LLC	1,250.00	STATE OF MICHIGAN	100.54
ICMA	958.93	STATE OF MICHIGAN	96.00
JESS CONSTRUCTION CO. INC.	168.00	STATE OF MICHIGAN	354.49
KELLY, BRIAN	50.00	STRICKER'S OUTDOOR POWER EQUIP	981.12
KLOOSTER, ALIDA K.	50.00	SUMMIT COMPANIES	237.73
KLOOSTER, PATRICK H.	50.00	SUPERIOR MECHANICAL	2,416.78
KMart	46.62	SWEM, DONALD L.	50.00
KNORR, KENT J.	50.00	SYSTEMS SPECIALISTS INC	7,626.00
KSS ENTERPRISES	102.16	T & R ELECTRIC	2,533.00
LAVENDER, JOSEPH E.	50.00	TERMINAL SUPPLY CO	99.00
LEESE, M. CHRIS	299.00	THORP, JOSEPH	50.00
LOTTIE'S BAGELS	150.00	TOP OF MICHIGAN TRAILS COUNCIL	5,000.00
MASSON, DONALD J.	65.00	TRAVERSE CITY RECORD EAGLE	353.25
MATT'S LLC	3,707.80	TRUCK & TRAILER SPECIALTIES	185.07
MAYER, SHELLEY L.	50.00	UNIFIRST CORPORATION	943.20
MCCI	950.00	UP NORTH PROPERTY SERVICES LLC	2,320.00
McGINN, KELLY A.	50.00	UPPER CASE PRINTING INK.	1,105.30
MCMULLEN, DONALD R.	174.57	USA BLUE BOOK	438.62
MDC CONTRACTING LLC	621.00	VERMEER OF MICHIGAN INC	73,312.50
MEADOWBROOK INSURANCE GROUP	970.23	VEZER, FRANK	556.75
MED ALLIANCE GROUP INC	264.21	VILLAGE GRAPHICS INC.	539.67
METAL HEAD WELDING LLC	2,305.00	WARNER, KELLY	50.78
MI-AWWA	165.00	WILSON, NEIL	42.08
MICHAEL MURPHY IV PHOTOGRAPHY	200.00	WITMER PUBLIC SAFETY GROUP	338.85
MICHIGAN ASSN OF MUNICIPAL CLERKS	120.00	WURST, RANDALL W.	50.00
MICHIGAN ASSN/AMBULANCE SVCS	250.00	WYMAN, MATTHEW A.	50.00
MICHIGAN OFFICEWAYS INC	1,441.56	TOTAL	409,760.32

ACH Payments – 10/10/2018 to 11/02/2018

PAYMENT SERVICE NETWORK	237.70	VANTAGEPOINT (ROTH IRA)	936.53
DTE ENERGY	1,453.70	MERS (DEFINED BENEFIT PLAN)	40,473.70
MI PUBLIC POWER AGENCY	27,038.64	MI PUBLIC POWER AGENCY	14,452.00
IRS (PAYROLL TAX DEPOSIT)	37,454.97	MI PUBLIC POWER AGENCY	239,033.15
ALERUS FINANCIAL (HCSP)	400.00	MI PUBLIC POWER AGENCY	9,714.64
STATE OF MI (WITHHOLDING TAX)	5,637.99	IRS (PAYROLL TAX DEPOSIT)	38,827.93
VANTAGEPOINT (401 ICMA PLAN)	802.64	ALERUS FINANCIAL (HCSP)	400.00
VANTAGEPOINT (457 ICMA PLAN)	18,611.37	STATE OF MI (WITHHOLDING TAX)	5,761.95

VANTAGEPOINT (401 ICMA PLAN)	802.64	VANTAGEPOINT (ROTH IRA)	936.53
VANTAGEPOINT (457 ICMA PLAN)	18,303.94	TOTAL	461,280.02

Payroll Net Pay – Pay Period Ending 10/13/2018 (Paid 10/19/2018)

HEYDLAUFF, MARK L.	2,534.46	MCGHEE, ROBERT R.	894.14
GOLDING, JOYCE M.	1,761.58	MUMICH, BARRY J.	142.31
DEROSIA, PATRICIA E.	972.37	CRANDELL, ZACKARY R.	548.87
DOTSON, LINDSEY J.	1,463.21	FERGUSON, ROYCE L.	222.01
LOY, EVELYN R.	1,091.21	BOSS, SHERRY M.	618.75
KLOOSTER, ALIDA K.	1,650.96	SAYWARD, MADISON E.	435.34
GOLOVICH, KAREN J.	993.39	ZIPP, BRANDON M.	470.41
SPENCLEY, PATRICIA L.	60.46	ROSENTHAL, GABRIEL M.	898.37
MILLER, FAITH G.	9.55	KNORR, KENT J.	1,866.40
MCGINN, KELLY A.	1,398.16	ANZELL, BETH A.	954.85
JONES, JANET M.	436.26	KLOOSTER, PATRICK H.	1,465.01
LAVENDER, JOSEPH E.	1,722.03	EVANS JR, HALBERT K.	859.08
DOAN, GERARD P.	1,862.89	KIRINOVIC, THOMAS F.	741.48
SCHLAPPI, JAMES L.	772.94	HEID, THOMAS J.	1,315.38
UMULIS, MATTHEW T.	1,026.10	LEESE, ALAN K.	348.16
HANKINS, SCOTT A.	1,571.63	DAVIS, RONALD L.	47.52
ORBAN, BARBARA K.	1,144.61	MASSON, DONALD J.	465.50
WILLIAMS, ASHLEY M.	1,184.73	LIVINGSTON, BRIAN D.	731.96
FLICKEMA, ANDREW M.	1,364.60	WYMAN, MATTHEW A.	1,689.05
RILEY, DENISE M.	454.96	MILLER, WILLIAM S.	1,221.90
MATELSKI, KRISTEN L.	1,258.28	DOUGLAS, MARK	612.41
BINGHAM, LARRY E.	499.90	PRIOR, ERIN C.	501.55
WURST, RANDALL W.	1,099.13	CERTA, BRIAN	636.27
MAYER, SHELLEY L.	1,657.11	MCMULLEN, DONALD R.	1,466.58
HILLING, NICHOLAS A.	1,532.00	TRAVERS, MANUEL J.	2,678.52
MEIER III, CHARLES A.	1,252.86	STEVENS, JEFFREY W.	394.47
ZACHARIAS, STEVEN B.	1,759.47	RILEY, CASEY W.	524.67
NEWMAN, MARK J.	1,006.95	JONES, LARRY M.	873.44
SWEM, DONALD L.	1,973.85	WILLSON, BRENDA R.	1,130.74
EATON, BRAD A.	1,980.41	BEAN, PETER J.	1,957.81
WILSON, TIMOTHY J.	2,206.62	ERWIN, RACHELLE L.	91.37
LAVOIE, RICHARD L.	1,447.29	SILVA, JESSE L.A.	1,560.98
STEVENS, BRANDON C.	2,213.85	SEHL, JENNA R.	395.75
DRAVES, MARTIN J.	1,879.01	RILEY, DANIEL A.	710.25
ANDERSON, ELIZABETH A.	1,246.48	WHEELER, MICHAEL W.	1,710.57
LEITNER, RYAN S.	1,286.48	SNYDER, CORY G.	480.05
ELLIOTT, PATRICK M.	2,225.85	PEARSALL, KRISTA M.	995.31
SCHWARTZFISHER, JOSEPH L.	1,174.38	DRAKE, WILLIAM F.	1,280.62
BRADLEY, KELLY R.	1,771.40	JOHNSON, MELISSA A.	1,801.14
HART II, DELBERT W.	1,400.94	AZZOPARDI, ANTHONY J.	846.12
JONES, ROBERT F.	1,640.28	DEKORNE, ELIZABETH A.	221.39
DORAN, JUSTIN J.	1,574.46	VOUSBOUKIS, AUTUMN M.	182.74
FARRELL, MITCHELL L.	1,320.90	FILIPAK, CHRISTOPHER D.	148.95
THORP JR, WILLIAM D.	1,395.02	WHITLEY, ANDREW T.	1,996.09
MANKER JR, DAVID W.	426.41	MORRISON, KEVIN P.	1,164.25
MANKER SR, DAVID W.	644.53	BISHAW, JAMES H.	628.02
BECKER, MICHAEL S.	566.30	KLINGER, BRADLEY W.	350.05
NEDWICK, DAVID J.	463.45	GILL, DAVID R.	1,148.34
FREY, DYLAN V.	334.43		
HART III, DELBERT W.	508.02	TOTAL	105,647.10

Payroll Transmittal –10/19/2018

4FRONT CREDIT UNION	635.00	COMMUNICATION WORKERS OF AMER	583.97
AMERICAN FAMILY LIFE	198.66	MI STATE DISBURSEMENT UNIT	866.89
AMERICAN FAMILY LIFE	372.78	PRIORITY HEALTH	1,497.57
CHAR EM UNITED WAY	52.00	VELO LAW OFFICE	74.01
CHARLEVOIX STATE BANK	1,028.00		
CHEMICAL BANK	150.00	TOTAL	5,458.88

Payroll Net Pay – Pay Period Ending 10/27/2018 (Paid 11/02/2018)

HEYDLAUFF, MARK L.	2,822.91	LAVENDER, JOSEPH E.	1,722.03
GOLDING, JOYCE M.	2,177.85	DOAN, GERARD P.	2,047.46
DEROSIA, PATRICIA E.	1,335.08	SCHLAPPI, JAMES L.	1,007.49
DOTSON, LINDSEY J.	1,390.03	UMULIS, MATTHEW T.	1,134.54
LOY, EVELYN R.	1,091.21	HANKINS, SCOTT A.	1,813.02
KLOOSTER, ALIDA K.	2,009.24	ORBAN, BARBARA K.	1,094.36
GOLOVICH, KAREN J.	993.39	WILLIAMS, ASHLEY M.	1,442.41
SPENCLEY, PATRICIA L.	100.35	FLICKEMA, ANDREW M.	1,730.61
MCGINN, KELLY A.	1,803.02	RILEY, DENISE M.	461.53
JONES, JANET M.	352.37	MATELSKI, KRISTEN L.	1,297.64

WURST, RANDALL W.	1,593.42	EVANS JR, HALBERT K.	126.86
MAYER, SHELLEY L.	2,121.23	KIRINOVIC, THOMAS F.	47.57
HILLING, NICHOLAS A.	1,441.71	HEID, THOMAS J	1,315.38
MEIER III, CHARLES A.	1,172.78	LEESE, ALAN K.	371.78
ZACHARIAS, STEVEN B.	1,229.93	DAVIS, RONALD L.	16.03
NEWMAN, MARK J.	1,108.89	MASSON, DONALD J.	420.99
SWEM, DONALD L.	1,973.86	LIVINGSTON, BRIAN D.	762.40
EATON, BRAD A.	1,903.85	WYMAN, MATTHEW A.	1,539.78
WILSON, TIMOTHY J.	2,792.21	MILLER, WILLIAM S.	1,524.02
LAVOIE, RICHARD L.	1,772.43	DOUGLAS, MARK	682.28
STEVENS, BRANDON C.	2,077.40	PRIOR, ERIN C.	384.42
DRAVES, MARTIN J.	2,007.47	CERTA, BRIAN	573.00
ANDERSON, ELIZABETH A.	1,246.48	MCMULLEN, DONALD R.	1,883.17
KENWABIKISE, DAVID L.	549.29	TRAVERS, MANUEL J.	1,612.41
ELLIOTT, PATRICK M.	2,225.84	STEVENS, JEFFREY W.	768.85
SCHWARTZFISHER, JOSEPH L.	1,063.92	RILEY, CASEY W.	552.19
BRADLEY, KELLY R.	1,317.06	JONES, LARRY M.	455.72
HART II, DELBERT W.	1,474.43	WILLSON, BRENDA R.	1,558.87
JONES, ROBERT F.	1,312.81	BEAN, PETER J.	2,377.31
DORAN, JUSTIN J.	1,605.78	ERWIN, RACHELLE L.	405.81
FARRELL, MITCHELL L.	1,733.79	SILVA, JESSE L.A.	1,629.95
THORP JR, WILLIAM D.	1,486.53	SEHL, JENNA R.	272.35
LEITNER, RYAN S.	1,529.15	RILEY, DANIEL A.	997.53
MANKER JR, DAVID W.	523.92	WHEELER, MICHAEL W.	2,288.96
MANKER SR, DAVID W.	736.39	SNYDER, CORY G.	170.43
BECKER, MICHAEL S.	705.02	PEARSALL, KRISTA M.	542.83
NEDWICK, DAVID J.	730.67	DRAKE, WILLIAM F.	1,290.53
FREY, DYLAN V.	461.21	JOHNSON, MELISSA A.	1,983.78
HART III, DELBERT W.	630.87	AZZOPARDI, ANTHONY J.	737.92
MCGHEE, ROBERT R.	1,025.29	DEKORNE, ELIZABETH A.	422.35
MUMICH, BARRY J.	206.35	VOUSBOKIS, AUTUMN M.	438.69
CRANDELL, ZACKARY R.	410.34	MCRANEY, RUSSELL R.	57.27
BOSS, SHERRY M.	707.31	BELMONTE, ANTONIO F.	46.96
SAYWARD, MADISON E.	554.06	GERBER, SAMUEL A.	49.87
ZIPP, BRANDON M.	521.79	WHITLEY, ANDREW T.	1,660.99
ROSENTHAL, GABRIEL M.	756.30	MORRISON, KEVIN P.	1,359.26
KNORR, KENT J.	1,866.41	BISHAW, JAMES H.	723.71
ANZELL, BETH A.	768.57	GILL, DAVID R.	1,030.16
KLOOSTER, PATRICK H.	138.30	TOTAL	108,391.98

Payroll Transmittal – 11/02/2018

4FRONT CREDIT UNION	661.07	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	136.62	COMMUNICATION WORKERS OF AMER	583.97
AMERICAN FAMILY LIFE	372.78	MI STATE DISBURSEMENT UNIT	913.86
BARRY COUNTY TRIAL COURT	20.00	POLICE OFFICERS LABOR COUNCIL	201.00
CHAR EM UNITED WAY	52.00	PRIORITY HEALTH	1,531.50
CHARLEVOIX STATE BANK	1,028.00	TOTAL	5,650.80

Tax Disbursement – 11/06/2018

CHARLEVOIX COUNTY TREASURER	64,624.88	CHARLEVOIX PUBLIC SCHOOLS	3,091.89
CHARLEVOIX PUBLIC SCHOOLS	102,852.53	CITY OF CHARLEVOIX - TAXES DUE	76,445.74
CHARLEVOIX PUBLIC SCHOOLS	12,491.87	TOTAL	260,279.59
CHARLEVOIX PUBLIC SCHOOLS	772.68		