CITY OF CHARLEVOIX

AGENDA
CITY OF CHARLEVOIX CITY COUNCIL WORK SESSION
Monday, January 7, 2019- 4:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

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1. Pledge of Allegiance

2. Roll Call

3. Presentations

A. Discuss 2019-2020 City Budget

4. Adjourn

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks' notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250.

CHARLEVOIX CITY COUNCIL

Presentations

TITLE: Discuss 2019-2020 City Budget

DATE: January 7, 2019

PRESENTED BY: Mark L. Heydlauff, City Manager; Kelly McGinn, City Treasurer

BACKGROUND:

The City Charter requires the City Manager recommend a budget to Council. Without using the emergency ordinance provision, the Council must adopt the budget ordinance not less than 30 days prior to the start of the April 1 Fiscal Year. In order to approve the budget without calling a special meeting, you will need to approve the ordinance at your February 18 meeting.

At this Work Session, we can discuss the current finances of the City, the projects and priorities it contemplates, and any other questions Council may have. In order to meet the timeline above, we should have consensus on the budget by the end of January.

Depending on Council's wish, we could have additional Work Sessions this month.

ATTACHMENTS:

- FY 2020 Draft Budget- All Funds

CITY OF CHARLEVOIX
GENERAL FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
Taxes	2,344,943	2,386,900	2,446,804	2,446,800
Licenses & Permits	7,230	6,200	6,245	5,900
Federal Grants	-	-	-	-
State Grants & Revenue	292,873	256,100	258,835	263,400
Local Grants & Contributions	28,250	26,000	26,000	26,000
Charges for Services	710,121	728,800	1,144,870	1,161,500
Fines & Forfeits	18,137	21,300	21,300	21,300
Interest & Rents	135,937	178,700	182,058	184,300
Other	74,847	36,500	44,866	71,700
Fund Transfers	72,700	2,500	2,500	2,500
TOTAL REVENUES	**$ 3,685,037**	**$ 3,643,000**	**$ 4,133,478**	**$ 4,183,400**
EXPENSES				
Legislative	56,083	45,400	54,038	61,700
General Government	711,047	609,850	657,214	668,050
Public Safety	1,060,453	1,084,200	1,073,019	1,111,500
Public Works	234,944	274,200	266,024	300,300
Health & Welfare	535,426	531,200	1,042,034	1,049,100
Recreation & Culture	1,164,674	1,321,350	1,276,214	1,377,650
Other	39,490	63,200	38,137	53,300
Fund Transfers	-	-	-	-
TOTAL EXPENSES	**$ 3,802,117**	**$ 3,929,400**	**$ 4,406,681**	**$ 4,621,600**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (117,080)**	**$ (286,400)**	**$ (273,203)**	**$ (438,200)**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,653,970	1,372,512	1,536,890	1,263,687
NET CHANGE IN FUND BALANCE	(117,080)	(286,400)	(273,203)	(438,200)
FUND BALANCE	**$ 1,536,890**	**$ 1,086,112**	**$ 1,263,687**	**$ 825,487**
CASH & INVESTMENTS	**$ 1,309,692**	**$ 970,350**	**$ 1,036,489**	**$ 598,289**
FUND BALANCE AS % OF TOTAL EXPENSES	**40%**	**28%**	**29%**	**18%**

CITY OF CHARLEVOIX
GENERAL FUND REVENUE DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
TAXES				
CURRENT PROPERTY TAX LEVY	2,014,297	2,054,200	2,100,693	2,100,700
REFUSE TAX	222,566	227,000	232,121	232,100
PAYMENT IN LIEU OF TAXES	14,437	13,200	13,200	13,200
DELINQUENT TAXES - CITY OPERATING	30,519	30,000	30,000	30,000
DELINQUENT TAXES - REFUSE	3,372	3,000	3,000	3,000
IFT / CFT TAXES	2,924	5,000	5,000	5,000
LOCAL STABILIZATION REVENUE	31,623	28,500	36,790	36,800
INTEREST & DELINQUENT - TAXES	5,909	8,000	8,000	8,000
TAX ADMINISTRATION FEES	19,297	18,000	18,000	18,000
TOTAL TAXES	**$ 2,344,943**	**$ 2,386,900**	**$ 2,446,804**	**$ 2,446,800**
LICENSES & PERMITS				
LICENSES & PERMITS	7,230	6,200	6,245	5,900
TOTAL LICENSES & PERMITS	**$ 7,230**	**$ 6,200**	**$ 6,245**	**$ 5,900**
FEDERAL GRANTS				
FEDERAL GRANTS	-	-	-	-
TOTAL FEDERAL GRANTS	**$ -**	**$ -**	**$ -**	**$ -**
STATE GRANTS & REVENUE				
STATE GRANTS - PUBLIC SAFETY	1,443	1,500	1,500	1,500
STATE GRANTS - ELECTIONS	-	-	-	-
STATE GRANTS - OTHER	45,000	-	-	-
STATE SHARED REVENUE	225,586.00	227,600.00	230,334.84	234,900.00
STATE SHARED REVENUE - LIQUOR LICENSES	9,088	15,000	15,000	15,000
STATE SHARED REVENUE - METRO ACT	11,756	12,000	12,000	12,000
TOTAL STATE GRANTS & REVENUE	**$ 292,873**	**$ 256,100**	**$ 258,835**	**$ 263,400**
LOCAL GRANTS & CONTRIBUTIONS				
CONTRIBUTION - CHARLEVOIX TWP	-	-	-	-
CONTRIBUTION - HAYES TWP	-	-	-	-
CONTRIBUTION - NORWOOD TWP	-	-	-	-
GRANTS - CVX COUNTY COMMUNITY FOUNDATION	-	1,000	1,000	1,000
GRANTS - OTHER	15,250	-	-	-
GRANTS - FREY FOUNDATION	-	-	-	-
GRANTS - GRAND TRAVERSE BAND	13,000	25,000	25,000	25,000
TOTAL LOCAL GRANTS & CONTRIBUTIONS	**$ 28,250**	**$ 26,000**	**$ 26,000**	**$ 26,000**
CHARGES FOR SERVICES				
FIRE RUNS & PROTECTION	-	-	-	-
FIRE CONTRIBUTION - FIRE ACADEMY	-	-	-	-
AMBULANCE RUNS	374,963	359,700	520,000	598,000
AMBULANCE CONTRACTS	78,137	92,000	344,543	297,700
CHARGES FOR SERVICES - OTHER	275	700	700	700
CEMETERY - LOTS, FOUND & OPENING	28,388	35,000	39,050	35,000
PAVILLION RESERVATION FEE	6,893	6,000	6,000	6,000
SKATE PARK RENTAL EQUIPMENT	-	-	-	-
SKATE PARK CONCESSION	-	-	-	-
GOLF - NINE AND DINE	360	700	700	700
GOLF - NON TAXABLE ITEMS	1,449	1,700	1,700	1,700
GOLF - TAXABLE ITEMS	1,090	1,200	1,620	1,600
RECREATION - NON TAXABLE ITEMS	70	-	-	-
USE & ADMISSIONS - GREEN FEES	89,761	90,000	91,370	91,300
USE & ADMISSIONS - SUMMER SPORTS	10,350	5,000	5,000	5,000
USE & ADMISSIONS - DAY CAMP	36,524	40,000	41,200	41,200
USE & ADMISSIONS - SKI HILL	48,919	55,000	55,000	55,000
USE & ADMISSIONS - BASKETBALL	-	-	-	-
USE & ADMISSIONS - VOLLEYBALL	575	500	500	500
USE & ADMISSIONS - BEACH CLEANING	1,488	1,000	1,375	1,300
USE & ADMISSIONS - SKATE PARK	637	800	1,125	800
USE & ADMISSIONS - SKATING RINK	353	500	500	500
PARKING FEES	29,889	39,000	34,487	24,500
ALARM RESPONSE FEES	-	-	-	-
TOTAL CHARGES FOR SERVICES	**$ 710,121**	**$ 728,800**	**$ 1,144,870**	**$ 1,161,500**

CITY OF CHARLEVOIX
GENERAL FUND REVENUE DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
FINES & FORFEITS				
FINES AND FORFEITS	15,639	15,400	15,400	15,400
ORDINANCE FINES - COUNTY	2,293	5,000	5,000	5,000
NSF CHECK CHARGES	205	300	300	300
CIVIL INFRACTION FINES	-	600	600	600
TOTAL FINES & FORFEITS	**$ 18,137**	**$ 21,300**	**$ 21,300**	**$ 21,300**
INTEREST & RENTS				
INTEREST EARNINGS	9,967	2,500	2,500	2,500
RENTS - DOCKING	-	-	-	-
RENTS AIRPORT	-	-	-	-
RENTS - CITY HALL	105,000	147,500	148,301	150,500
RENTS - ELECTIONS	-	-	2,557	2,600
RENTS - FERRY BOAT LAUNCH	20,969	28,700	28,700	28,700
RENTS - ROAD RIGHT OF WAY	-	-	-	-
RENTS - TOWER LEASE	-	-	-	-
RENTS - GOLF	-	-	-	-
RENTS - HARBOR BUILDING	1	-	-	-
TOTAL INTEREST & RENTS	**$ 135,937**	**$ 178,700**	**$ 182,058**	**$ 184,300**
OTHER				
SALE OF FIXED ASSETS	146	500	500	500
DONATIONS - PRIVATE SOURCES	12,876	10,000	500	500
CONTRIBUTIONS & DONATIONS - RESTRICTED POLICE	1,020	-	-	-
DONATIONS - SKATE PARK	1,565	1,500	1,500	1,500
DONATIONS - TREES	-	-	-	-
CONTRIBUTIONS & DONATIONS - DRUG FORFEITURES	-	-	500	-
DONATIONS - DISC GOLF	-	-	-	-
DAY CAMP SCHOLARSHIPS	3,855	6,000	6,481	6,000
CONTRIBUTIONS - VOLUNTEER FIRE	12	-	-	-
SKI HILL SCHOLARSHIPS	2,150	5,000	5,000	5,000
DONATIONS - BRICKS	200	1,000	1,000	1,000
CONTRIBUTIONS & DONATIONS - EMS	-	-	650	700
CONTRIBUTIONS PRIVATE - BENCHES	-	-	16,235	10,000
REFUNDS & REBATES	2,492	2,000	2,000	2,000
REFUNDS & REBATES - INSURANCE	9,742	500	500	500
APPROPRIATIONS FROM SURPLUS	-	-	-	-
MISCELLANEOUS	40,789	10,000	10,000	44,000
TOTAL OTHER	**$ 74,847**	**$ 36,500**	**$ 44,866**	**$ 71,700**
FUND TRANSFERS				
CONTRIBUTIONS FROM OTHER FUNDS	72,700	2,500	2,500	2,500
CONTRIBUTIONS FROM OTHER FUNDS - PI 6	-	-	-	-
TOTAL FUND TRANSFERS	**$ 72,700**	**$ 2,500**	**$ 2,500**	**$ 2,500**
TOTAL REVENUES	**$ 3,685,037**	**$ 3,643,000**	**$ 4,133,478**	**$ 4,183,400**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
COMMON COUNCIL				
EMPLOYEE FRINGE BENEFITS	2,654	1,900	6,455	6,500
FEES & PER DIEM	12,209	12,900	12,870	13,600
OFFICE SUPPLIES	13,148	800	2,500	2,500
PROFESSIONAL SERVICES	7,134	5,100	11,513	11,500
CONFERENCE & TRAVEL	649	9,500	3,000	9,500
PRINTING & PUBLISHING	12,558	7,000	9,200	9,400
MEMBERSHIPS & DUES	1,722	2,200	2,200	2,200
MISCELLANEOUS	6,009	6,000	6,300	6,500
TOTAL COMMON COUNCIL	**$ 56,083**	**$ 45,400**	**$ 54,038**	**$ 61,700**
MAYOR				
EMPLOYEE FRINGE BENEFITS	529	700	704	700
FEES & PER DIEM	2,928	4,100	4,090	4,200
OFFICE SUPPLIES	17	200	200	200
CONFERENCE & TRAVEL	100	2,500	-	2,500
CAR ALLOWANCE	600	600	600	600
MISC. (MEMBERSHIPS & DUES)	1,738	100	100	100
TOTAL MAYOR	**$ 5,911**	**$ 8,200**	**$ 5,694**	**$ 8,300**
CITY MANAGER				
SALARIES & WAGES	35,477	36,300	37,193	38,700
WAGES (ICMA)	4,844	4,900	5,328	5,800
SALARIES & WAGES - TEMPORARY	4,965	5,400	5,407	7,300
EMPLOYEE FRINGE BENEFITS	32,629	33,300	34,034	35,500
OFFICE SUPPLIES	6,169	6,000	6,300	6,000
CONTRACTUAL SERVICES	3,886	5,000	2,000	5,000
TELEPHONE	4,531	3,800	5,000	5,000
CONFERENCE & TRAVEL	6,290	5,500	6,850	6,300
CAR ALLOWANCE	5,400	5,400	5,400	5,400
BOOKS, MAGAZINES & PERIODICALS	457	350	350	350
MEMBERSHIPS & DUES	1,162	1,400	1,415	1,500
MISCELLANEOUS	2,368	2,000	2,000	2,000
OFFICE EQUIPMENT	931	500	500	500
TOTAL CITY MANAGER	**$ 109,109**	**$ 109,850**	**$ 111,777**	**$ 119,350**
ELECTIONS				
SALARIES & WAGES	3,574	9,900	10,151	10,300
WAGES (ICMA)	278	400	985	1,100
SALARIES & WAGES - TEMPORARY	4,950	8,400	8,390	11,200
EMPLOYEE FRINGE BENEFITS	3,530	9,000	9,176	9,700
FEES & PER DIEM	-	3,600	-	-
OFFICE SUPPLIES	1,434	2,000	5,679	2,000
PRINTING & PUBLISHING	133	500	500	500
EQUIPMENT MAINTENANCE	-	-	3,735	5,300
TOTAL ELECTIONS	**$ 13,899**	**$ 33,800**	**$ 38,616**	**$ 40,100**
ASSESSOR				
SALARIES & WAGES	-	-	20,475	36,000
WAGES (ICMA)	-	-	3,408	3,800
SALARIES & WAGES	500	500	-	-
EMPLOYEE FRINGE BENEFITS	278	600	16,196	28,300
FEES & PER DIEM	1,350	1,500	1,500	1,500
OFFICE SUPPLIES	-	100	453	100
CONTRACTUAL SERVICES	52,453	52,500	25,555	-
TELEPHONE	-	-	933	1,700
CONFERENCE & TRAVEL	15	500	500	500
PRINTING & PUBLISHING	1,777	3,100	3,100	3,200

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
EQUIPMENT MAINTENANCE	458	1,500	1,400	1,400
OFFICE EQUIPMENT	-	-	3,517	500
TOTAL ASSESSOR	**$ 56,831**	**$ 60,300**	**$ 77,037**	**$ 77,000**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
CITY ATTORNEY				
LEGAL FEES	21,417	34,000	30,000	29,000
MISC. (DUES & PERIODICALS)	314	100	320	300
TOTAL CITY ATTORNEY	**$ 21,731**	**$ 34,100**	**$ 30,320**	**$ 29,300**
CITY CLERK				
SALARIES & WAGES	6,746	15,100	15,529	15,900
WAGES (ICMA)	534	1,300	1,508	1,700
SALARIES & WAGES - TEMPORARY	15,792	3,500	3,463	3,500
EMPLOYEE FRINGE BENEFITS	7,631	12,300	12,632	12,900
OFFICE SUPPLIES	3,389	3,100	3,100	1,000
CONTRACTUAL SERVICES	980	700	700	700
TELEPHONE	1,990	1,200	2,100	2,100
CONFERENCE & TRAVEL	336	3,700	3,725	3,900
INSURANCE & BONDS	151	200	175	100
EQUIPMENT MAINTENANCE	950	2,300	2,300	1,700
MISC. (MEMBERSHIPS & DUES)	150	200	200	300
OFFICE EQUIPMENT	-	500	999	-
TOTAL CITY CLERK	**$ 38,649**	**$ 44,100**	**$ 46,432**	**$ 43,800**
CITY TREASURER				
SALARIES & WAGES	23,132	24,700	27,268	27,900
WAGES (ICMA)	1,920	2,100	2,623	2,900
EMPLOYEE FRINGE BENEFITS	18,043	19,300	21,269	21,800
OFFICE SUPPLIES	3,550	4,300	4,300	4,500
PROFESSIONAL SERVICES	1,167	1,900	1,900	1,900
TELEPHONE	2,647	2,500	2,719	2,800
CONFERENCE & TRAVEL	1,891	3,000	3,000	3,000
PRINTING & PUBLISHING	1,535	2,800	2,800	2,800
INSURANCE & BONDS	246	300	256	300
EQUIPMENT MAINTENANCE	5,096	7,200	7,200	7,200
MISC. (MEMBERSHIPS & DUES)	624	1,100	1,025	1,000
MISCELLANEOUS (BANK FEES)	59	500	500	500
OFFICE EQUIPMENT	-	700	2,500	700
TOTAL CITY TREASURER	**$ 59,910**	**$ 70,400**	**$ 77,361**	**$ 77,300**
CITY HALL & GROUNDS				
SALARIES & WAGES	17,589	19,000	18,996	19,500
WAGES (ICMA)	1,440	1,600	1,842	2,000
SALARIES & WAGES - TEMPORARY	12,475	12,100	12,062	12,400
EMPLOYEE FRINGE BENEFITS	15,591	16,600	16,626	17,100
REPAIRS & MAINTENANCE SUPPLIES	10,395	16,000	16,000	16,000
PROFESSIONAL SERVICES	30,017	21,200	23,600	23,600
CONTRACTUAL SERVICES	-	-	-	-
LEGAL FEES	-	-	-	-
TELEPHONE	1,855	1,700	2,508	2,600
UTILITIES	64,970	58,800	58,800	61,700
BUILDING MAINTENANCE	5,565	5,500	6,000	6,000
MISCELLANEOUS	4,307	500	5,588	2,300
BUILDING - CAPITAL OUTLAY	151,670	-	10,000	10,000
TOTAL CITY HALL & GROUNDS	**$ 315,875**	**$ 153,000**	**$ 172,022**	**$ 173,200**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
CEMETERY				
SALARIES & WAGES	11,214	14,100	14,490	14,900
WAGES (ICMA)	916	1,100	1,376	1,600
SALARIES & WAGES - TEMPORARY	41,934	47,600	48,320	49,000
EMPLOYEE FRINGE BENEFITS	15,037	18,100	18,550	19,000
OPERATING SUPPLIES	4,285	6,500	6,500	6,500
TELEPHONE	610	700	720	700
UTILITIES	5,272	5,500	5,500	5,500
BUILDING MAINTENANCE	-	-	-	-
EQUIPMENT RENTAL	794	2,500	2,500	2,500
MISCELLANEOUS	-	-	-	-
MACHINERY & EQUIPMENT	9,070	-	-	-
TOTAL CEMETERY	**$ 89,133**	**$ 96,100**	**$ 97,956**	**$ 99,700**
POLICE DEPARTMENT				
SALARIES & WAGES	346,367	367,800	363,444	378,500
WAGES (ICMA)	32,564	36,200	37,185	39,700
SALARIES & WAGES - TEMPORARY	29,949	20,200	12,880	17,900
EMPLOYEE FRINGE BENEFITS	274,658	289,900	285,418	297,900
OFFICE SUPPLIES	6,393	8,500	6,500	6,500
OPERATING SUPPLIES	691	2,000	2,000	2,000
UNIFORMS PURCHASED	5,472	4,900	4,900	4,900
CONTRACTUAL SERVICES	5,761	6,000	5,960	6,000
TELEPHONE	2,488	3,200	3,200	3,200
CONFERENCE & TRAVEL	5,013	5,500	5,500	5,500
INSURANCE & BONDS	8,460	8,700	10,533	9,600
EQUIPMENT RENTAL	60,900	51,900	51,900	52,900
MISCELLANEOUS	4,725	2,500	2,500	2,500
EQUIPMENT	8,065	5,000	5,000	13,000
TOTAL POLICE DEPARTMENT	**$ 791,506**	**$ 812,300**	**$ 796,920**	**$ 840,100**
PARKING ENFORCEMENT				
SALARIES & WAGES	303	300	1,136	600
WAGES (ICMA)	22	-	104	100
SALARIES & WAGES - TEMPORARY	5,566	5,700	5,740	5,700
EMPLOYEE FRINGE BENEFITS	1,071	1,100	1,747	1,300
EQUIPMENT RENTAL	57	100	500	500
MACHINERY & EQUIPMENT	1,098	300	1,394	300
TOTAL PARKING ENFORCEMENT	**$ 8,116**	**$ 7,500**	**$ 10,620**	**$ 8,500**
FIRE DEPARTMENT				
SALARIES & WAGES	1,955	-	-	-
WAGES (ICMA)	243	-	-	-
SALARIES & WAGES - TEMPORARY	1,569	-	-	-
EMPLOYEE FRINGE BENEFITS	2,166	-	-	-
FEES & PER DIEM	2,709	-	-	-
OPERATING SUPPLIES	1,664	3,900	1,700	1,700
CONTRACTUAL SERVICES	129,971	134,000	134,397	134,400
TELEPHONE	191	-	-	-
CONFERENCE & TRAVEL	38	-	-	-
INSURANCE & BONDS	10,723	10,800	11,383	11,600
EQUIPMENT MAINTENANCE	5,713	16,000	16,000	16,000
EQUIPMENT RENTAL	20,000	40,800	40,800	41,600
MISC. (DUES & PERIODICALS)	-	400	-	-
MACHINERY & EQUIPMENT	-	3,000	3,000	3,000
TOTAL FIRE DEPARTMENT	**$ 176,942**	**$ 208,900**	**$ 207,280**	**$ 208,300**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
PLANNING				
SALARIES & WAGES	2,512	-	-	-
WAGES (ICMA)	267	-	-	-
SALARIES & WAGES - TEMPORARY	7,406	7,600	7,644	7,800
EMPLOYEE FRINGE BENEFITS	3,070	1,100	1,147	1,200
OFFICE SUPPLIES	2,712	2,200	2,800	2,500
PROFESSIONAL SERVICES	34,687	40,000	38,000	38,000
CONTRACTUAL SERVICES	31,668	-	3,100	-
TELEPHONE	1,633	1,100	1,600	1,700
CONFERENCE & TRAVEL	1,199	1,000	1,000	1,000
PRINTING & PUBLISHING	131	1,800	2,209	1,800
MEMBERSHIPS & DUES	-	100	100	-
MISCELLANEOUS	(1,403)	100	100	100
OFFICE EQUIPMENT	8	500	500	500
TOTAL PLANNING	**$ 83,889**	**$ 55,500**	**$ 58,199**	**$ 54,600**
HIGHWAYS & STREETS				
PROFESSIONAL SERVICES	-	-	-	-
UTILITIES	240	300	300	300
TOTAL HIGHWAYS & STREETS	**$ 240**	**$ 300**	**$ 300**	**$ 300**
LEAF PICKUP				
SALARIES & WAGES	12,434	21,100	20,865	32,500
WAGES (ICMA)	885	1,500	1,904	3,400
SALARIES & WAGES - TEMPORARY	27,505	24,600	23,520	23,500
EMPLOYEE FRINGE BENEFITS	14,936	20,100	19,803	28,900
OPERATING SUPPLIES	1,065	1,500	1,500	1,500
CONTRACTUAL SERVICES	3,500	12,500	4,500	12,500
EQUIPMENT RENTAL	76,267	80,200	86,645	88,400
TOTAL LEAF PICKUP	**$ 136,592**	**$ 161,500**	**$ 158,737**	**$ 190,700**
SPRING CLEANUP				
CONTRACTUAL SERVICES	61,496	55,700	55,720	58,600
TOTAL SPRING CLEANUP	**$ 61,496**	**$ 55,700**	**$ 55,720**	**$ 58,600**
BRUSH PICKUP				
SALARIES & WAGES	3,650	9,600	9,490	9,700
WAGES (ICMA)	365	700	866	1,000
SALARIES & WAGES - TEMPORARY	7,453	8,200	11,237	9,900
EMPLOYEE FRINGE BENEFITS	3,965	8,700	9,087	9,100
EQUIPMENT RENTAL	21,185	29,500	20,588	21,000
TOTAL BRUSH PICKUP	**$ 36,617**	**$ 56,700**	**$ 51,267**	**$ 50,700**
AMBULANCE				
SALARIES & WAGES	65,426	78,100	170,905	257,700
WAGES (ICMA)	5,330	4,200	16,592	27,100
SALARIES & WAGES - TEMPORARY	8,348	-	11,250	-
EMPLOYEE FRINGE BENEFITS	91,879	95,100	193,658	246,500
FEES & PER DIEM	263,965	228,000	402,348	303,400
OPERATING SUPPLIES	29,369	28,000	36,000	42,000
CONTRACTUAL SERVICES	23,084	16,000	54,000	36,000
CONFERENCE & TRAVEL	165	3,000	8,774	8,800
INSURANCE & BONDS	5,026	5,100	5,337	5,400
EQUIPMENT MAINTENANCE	783	3,000	3,000	3,000
EQUIPMENT RENTAL	10,561	36,200	36,201	36,900
MISCELLANEOUS	6,290	4,500	10,027	10,500
EDUCATION & TRAINING	2,328	-	3,000	3,000
BAD DEBT EXPENSE	20,842	25,000	25,000	35,000

CITY OF CHARLEVOIX
PI #1 FIRE / AMBULANCE REPLACEMENT FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	260	-	185	-
SALE OF FIXED ASSETS	-	-	-	-
CONTRIBUTION FROM MOTOR POOL	85,833	86,691	86,700	88,434
TOTAL REVENUES	**$ 86,093**	**$ 86,691**	**$ 86,885**	**$ 88,434**
EXPENSES				
CAPITAL OUTLAY - PUBLIC SAFETY	-	-	-	200,000
MACHINERY & EQUIPMENT - FIRE	-	-	-	-
MACHINERY & EQUIPMENT-AMBULANC	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ 200,000**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 86,093**	**$ 86,691**	**$ 86,885**	**$ (111,566)**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	169,868	215,887	255,962	342,847
NET CHANGE IN FUND BALANCE	86,093	86,691	86,885	(111,566)
FUND BALANCE	**$ 255,962**	**$ 302,578**	**$ 342,847**	**$ 231,281**
CASH & INVESTMENTS	**$ 257,332**	**$ 303,960**	**$ 344,217**	**$ 232,651**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
MACHINERY & EQUIPMENT	2,030	5,000	65,942	33,800
TOTAL AMBULANCE	**$ 535,426**	**$ 531,200**	**$ 1,042,034**	**$ 1,049,100**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
PARKS DEPARTMENT				
SALARIES & WAGES	95,796	109,600	109,181	111,700
WAGES (ICMA)	6,957	8,100	10,067	11,700
SALARIES & WAGES (IWF)	-	-	-	-
SALARIES & WAGES - TEMPORARY	81,014	81,100	90,540	91,200
EMPLOYEE FRINGE BENEFITS	86,873	97,700	98,742	100,800
OPERATING SUPPLIES	48,281	44,400	48,410	48,400
REPAIRS & MAINTENANCE SUPPLIES	-	-	-	-
IWF MAINTENANCE	1,354	-	1,400	1,400
PROFESSIONAL SERVICES	22,666	-	9,030	-
CONTRACTUAL SERVICES	63,834	74,000	74,000	67,600
CONTRACTUAL SERVICE-BIKE SHARE	7,700	5,700	5,700	-
UTILITIES	44,355	45,600	45,612	47,900
BUILDING MAINTENANCE	-	8,500	1,500	18,000
EQUIPMENT RENTAL	45,788	48,300	48,300	48,800
MACHINERY & EQUIPMENT	6,455	-	17,365	10,500
TOTAL PARKS DEPARTMENT	**$ 511,074**	**$ 523,000**	**$ 559,847**	**$ 558,000**
RECREATION ADMINISTRATION				
SALARIES & WAGES	-	-	53,539	69,400
WAGES (ICMA)	-	-	5,198	7,300
SALARIES & WAGES - TEMPORARY	31,615	80,600	10,775	-
EMPLOYEE FRINGE BENEFITS	4,742	51,800	43,376	54,100
OFFICE SUPPLIES	1,129	1,500	2,315	1,500
OPERATING SUPPLIES	1,876	4,800	4,800	3,000
CONTRACTUAL SERVICES	6,671	2,400	7,000	6,000
TELEPHONE	1,027	1,000	1,540	1,900
CONFERENCE & TRAVEL	-	500	3,240	3,000
MISCELLANEOUS	24,674	4,500	4,500	25,600
REFUNDS & REBATES	-	1,000	1,000	1,000
TOTAL RECREATION ADMINISTRATION	**$ 71,734**	**$ 148,100**	**$ 137,283**	**$ 172,800**
CITY BEACHES				
SALARIES & WAGES	-	300	314	300
WAGES (ICMA)	-	-	29	-
SALARIES & WAGES - TEMPORARY	-	-	-	-
EMPLOYEE FRINGE BENEFITS	-	200	245	200
OPERATING SUPPLIES	9	10,500	10,500	3,000
CONTRACTUAL SERVICES	58,343	1,500	1,500	1,500
TELEPHONE	-	100	200	200
EQUIPMENT RENTAL	-	150	150	150
MACHINERY & EQUIPMENT	-	-	1,374	-
TOTAL CITY BEACHES	**$ 58,352**	**$ 12,750**	**$ 14,313**	**$ 5,350**
BALL FIELDS				
SALARIES & WAGES - TEMPORARY	3,222	5,000	5,040	5,000
EMPLOYEE FRINGE BENEFITS	483	800	756	800
OPERATING SUPPLIES	2,682	1,500	1,800	1,800
CONTRACTUAL SERVICES	150	6,500	200	6,700
TELEPHONE	-	-	100	100
UTILITIES	3,535	4,200	4,200	4,400
BUILDING MAINTENANCE	-	500	500	500
EQUIPMENT MAINTENANCE	-	-	-	-
EQUIPMENT RENTAL	3,800	5,900	5,953	5,900
TOTAL BALL FIELDS	**$ 13,872**	**$ 24,400**	**$ 18,549**	**$ 25,200**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
DAY CAMP				
SALARIES & WAGES	43	600	629	600
WAGES (ICMA)	3	-	57	100
SALARIES & WAGES - TEMPORARY	41,737	42,000	43,117	43,200
EMPLOYEE FRINGE BENEFITS	6,302	6,800	6,958	6,900
OPERATING SUPPLIES	5,634	13,300	7,000	7,100
CONTRACTUAL SERVICES	939	5,000	2,250	5,000
TELEPHONE	148	200	200	200
UTILITIES	2,845	3,800	3,800	4,000
EQUIPMENT RENTAL	239	300	300	300
TOTAL DAY CAMP	**$ 57,890**	**$ 72,000**	**$ 64,311**	**$ 67,400**
ICE RINK				
SALARIES & WAGES - TEMPORARY	825	6,200	5,940	5,900
EMPLOYEE FRINGE BENEFITS	124	900	891	900
OPERATING SUPPLIES	5,873	400	1,400	1,400
CONTRACTUAL SERVICES	-	1,100	1,100	3,600
UTILITIES	331	300	300	300
EQUIPMENT RENTAL	-	-	-	-
TOTAL ICE RINK	**$ 7,153**	**$ 8,900**	**$ 9,631**	**$ 12,100**
MT. McSAUBA SKI HILL				
SALARIES & WAGES	621	2,200	2,161	2,200
WAGES (ICMA)	45	200	197	200
SALARIES & WAGES - TEMPORARY	72,597	69,400	68,030	69,700
EMPLOYEE FRINGE BENEFITS	11,374	12,100	11,890	12,200
OPERATING SUPPLIES	8,876	18,000	18,000	18,000
CONTRACTUAL SERVICES	1,304	3,500	3,500	5,500
TELEPHONE	395	500	500	500
INSURANCE & BONDS	837	900	859	900
UTILITIES	24,107	20,500	20,495	21,500
BUILDING MAINTENANCE	945	1,000	1,000	5,500
EQUIPMENT MAINTENANCE	2,280	2,500	2,500	2,500
EQUIPMENT RENTAL	4,777	4,400	4,500	4,600
MACHINERY & EQUIPMENT	-	-	3,106	-
TOTAL MT. McSAUBA SKI HILL	**$ 128,159**	**$ 135,200**	**$ 136,738**	**$ 143,300**
RECREATIONAL SPORTS				
ATHLETIC EQUIPMENT	446	1,500	2,310	2,500
CONTRACTUAL SERVICES	47,556	2,200	2,200	2,200
TOTAL RECREATIONAL SPORTS	**$ 48,002**	**$ 3,700**	**$ 4,510**	**$ 4,700**
SKATE PARK				
SALARIES & WAGES - TEMPORARY	4,256	6,200	3,874	6,200
EMPLOYEE FRINGE BENEFITS	638	900	581	900
OPERATING SUPPLIES	188	200	210	200
UTILITIES	580	600	595	600
TOTAL SKATE PARK	**$ 5,662**	**$ 7,900**	**$ 5,260**	**$ 7,900**

CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
GOLF COURSE				
SALARIES & WAGES	41,183	44,600	44,629	45,700
WAGES (ICMA)	3,555	3,800	4,333	4,800
SALARIES & WAGES - TEMPORARY	78,079	85,800	78,965	90,300
EMPLOYEE FRINGE BENEFITS	43,835	47,700	46,656	49,200
OFFICE SUPPLIES	3,953	3,500	3,525	3,500
GOLF MERCHANDISE FOR SALE	1,752	3,000	3,000	3,000
OPERATING SUPPLIES	3,161	2,300	2,500	2,300
GASOLINE, OIL, ETC.	3,484	5,000	5,000	5,000
CONTRACTUAL SERVICES	5,345	39,200	38,578	52,200
TELEPHONE	1,887	2,800	2,784	2,500
CONFERENCE & TRAVEL	869	1,800	1,842	1,800
UTILITIES	7,831	7,500	8,850	8,500
BUILDING MAINTENANCE	358	1,500	1,545	1,500
EQUIPMENT MAINTENANCE	5,840	6,500	6,500	6,500
COURSE MAINTENANCE	19,131	18,000	18,000	18,000
IRRIGATION MAINTENANCE	1,706	3,200	3,200	3,200
EQUIPMENT RENTAL	3,600	3,700	3,700	3,800
MISCELLANEOUS	1,494	1,500	1,595	1,600
MACHINERY & EQUIPMENT	-	-	-	36,000
TOTAL GOLF COURSE	**$ 227,061**	**$ 281,400**	**$ 275,201**	**$ 339,400**
BOAT LAUNCH				
SALARIES & WAGES - TEMPORARY	12,291	13,000	17,210	17,900
EMPLOYEE FRINGE BENEFITS	1,844	2,000	2,582	2,700
OPERATING SUPPLIES	1,185	1,500	1,500	1,500
CONTRACTUAL SERVICES	3,360	64,000	5,700	4,000
UTILITIES	926	800	930	1,000
TOTAL BOAT LAUNCH	**$ 19,606**	**$ 81,300**	**$ 27,922**	**$ 27,100**
COMMUNITY PROMOTION				
COMMUNITY PROMOTION	16,109	22,700	22,650	14,400
TOTAL COMMUNITY PROMOTION	**$ 16,109**	**$ 22,700**	**$ 22,650**	**$ 14,400**
MISCELLANEOUS				
INSURANCE & BONDS	9,222	10,000	10,937	11,100
INSURANCE CLAIMS-CITY SHARE	-	200	200	200
CONTINGENCIES	-	-	-	-
MISCELLANEOUS	16,000	25,000	25,000	25,000
REFUNDS & REBATES	3,567	1,000	1,000	1,000
BAD DEBT EXPENSE	-	1,000	1,000	1,000
TRANSFER TO OTHER FUND	10,700	26,000	-	15,000
TRANSFER TO LOCAL STREET	-	-	-	-
TOTAL MISCELLANEOUS	**$ 39,490**	**$ 63,200**	**$ 38,137**	**$ 53,300**
TOTAL EXPENSES	**$ 3,802,117**	**$ 3,929,400**	**$ 4,406,681**	**$ 4,621,600**

CITY OF CHARLEVOIX
MAJOR STREET FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
GAS & WEIGHT TAX	265,510	259,183	265,029	276,490
INTEREST EARNINGS	214	200	200	250
STATE REVENUE - OTHER	12,152	5,000	12,000	6,000
STATE TRUNKLINE REIMBURSEMENT	87,304	78,500	90,000	90,000
OTHER	1,750	-	-	-
TRANSFER FROM INFRASTRUCTURE	-	100,000	-	180,000
TRANSFER FROM STREET IMPROVEMENT	-	-	-	-
TRANSFER FROM GENERAL	-	-	-	-
CONTRIBUTION FROM PRIVATE SOURCES	6,000	-	-	-
TOTAL REVENUES	**$ 372,930**	**$ 442,883**	**$ 367,229**	**$ 552,740**
EXPENSES				
ENGINEERING	-	180,000	-	180,000
CONTRACTUAL SERVICES	4,972	-	-	-
ROUTINE MAINTENANCE	10,158	12,600	13,175	13,000
SWEEPING & FLUSHING	11,390	14,600	14,584	14,700
TREES & SHRUBS	39,994	30,600	7,940	54,800
DRAINAGE	5,408	18,200	11,463	11,800
PAVEMENT MARKING	8,605	17,000	17,000	19,000
TRAFFIC CONTROL	6,566	10,900	17,055	15,500
WINTER MAINTENANCE	106,809	113,500	113,932	116,100
ADMINISTRATION	11,489	10,500	10,745	11,100
SURFACE MAINTENANCE-TRK	21,238	9,900	11,052	10,100
SWEEPING & FLUSHING-TRK	4,153	7,000	6,957	7,200
TREES & SHRUBS-TRK	512	1,100	1,135	1,100
DRAINAGE-TRK	593	2,000	2,019	2,100
TRAFFIC SIGN/SIGNAL-TRK	2,251	3,600	3,707	3,800
PAVEMENT MARKING-TRK	-	-	-	-
WINTER MAINTENANCE-TRK	51,773	46,800	46,882	48,100
GUARD RAILS-TRK	-	-	-	-
ROADWAY INSPECTION-TRK	824	934	878	952
TOTAL EXPENSES	**$ 286,730**	**$ 479,234**	**$ 278,526**	**$ 509,352**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 86,200**	**$ (36,351)**	**$ 88,703**	**$ 43,388**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	126,495	167,933	212,695	301,397
NET CHANGE IN FUND BALANCE	86,200	(36,351)	88,703	43,388
FUND BALANCE	**$ 212,695**	**$ 131,582**	**$ 301,397**	**$ 344,786**
CASH & INVESTMENTS	**$ 139,414**	**$ 51,598**	**$ 228,117**	**$ 271,505**

CITY OF CHARLEVOIX
LOCAL STREET FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
GAS & WEIGHT TAX	111,373	127,025	111,239	120,237
STATE GRANTS - OTHER	12,152	5,000	46,663	5,000
INTEREST EARNINGS	18	30	30	30
MISCELLANEOUS INCOME	1,750	-	-	-
CONTRIBUTION - GENERAL FUND	-	26,000	-	15,000
CONTRIBUTION - INFRASTRUCTURE	-	-	-	-
CONTRIBUTION - PRIVATE SOURCES	4,000	-	-	-
CONTRIBUTION - STREET IMPROVEMENT	-	-	-	-
TOTAL REVENUES	**$ 129,294**	**$ 158,055**	**$ 157,932**	**$ 140,267**
EXPENSES				
ENGINEERING	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
ROUTINE MAINTENANCE	9,650	13,900	11,132	10,800
SWEEPING & FLUSHING	8,092	9,700	9,713	9,800
TREES & SHRUBS	27,392	26,900	7,713	47,800
DRAINAGE	1,769	3,100	2,371	2,400
TRAFFIC CONTROL	2,153	2,100	2,553	2,200
WINTER MAINTENANCE	71,222	92,800	91,088	86,100
ADMINISTRATION	9,633	8,400	8,765	9,000
TOTAL EXPENSES	**$ 129,911**	**$ 156,900**	**$ 133,335**	**$ 168,100**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (617)**	**$ 1,155**	**$ 24,596**	**$ (27,833)**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	13,860	16,894	13,243	37,839
NET CHANGE IN FUND BALANCE	(617)	1,155	24,596	(27,833)
FUND BALANCE	**$ 13,243**	**$ 18,049**	**$ 37,839**	**$ 10,006**
CASH & INVESTMENTS	**$ 4,395**	**$ 4,190**	**$ 28,992**	**$ 1,159**

CITY OF CHARLEVOIX
DOWNTOWN DEVELOPMENT AUTHORITY FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
CURRENT PROPERTY TAX	37,573	38,200	38,881	38,900
PROPERTY TAX - CAPTURE LOCAL	395,821	395,800	417,461	417,500
DELINQUENT PROPERTY TAX COLLECTED	430	-	-	-
PENALTY - PROPERTY TAX	101	-	70	-
FEDERAL / STATE / OTHER GRANTS	8,178	9,600	12,147	8,000
FARMERS MARKET INCOME	30,493	33,900	27,574	-
INTEREST EARNINGS	1,360	500	1,000	1,000
RENTS & ROYALTIES - SUNSHINE	1,000	1,000	1,000	1,000
RENTS & ROYALTIES - KEWEENAW	-	-	-	-
RENTS & ROYALTIES - BIBCO LEASE	27,722	29,000	28,963	30,100
RENTS & ROYALTIES - ROUND LAKE GROUP	15,364	20,700	20,560	21,000
RENTS & ROYALTIES - LC BREWERS	4,884	4,900	4,980	5,100
MISCELLANEOUS & IWF REIMBURSEMENT	243	-	200	-
CONTRIBUTION - OTHER SOURCES	25,007	24,500	28,710	18,000
CONTRIBUTION - MAIN STREET	11,530	9,000	15,795	15,000
CONTRIBUTION - LIGHTING & HOLIDAY DECOR	-	-	-	-
CONTRIBUTION - PERFORMANCE PAVILION	7,548	7,000	7,000	7,000
TRANSFER FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	**$ 567,255**	**$ 574,100**	**$ 604,342**	**$ 562,600**
EXPENSES				
SALARIES & WAGES	30,160	38,300	38,404	39,400
WAGES - ICMA	2,594	3,300	3,728	4,100
SALARIES & WAGES - TEMPORARY	10,778	12,600	4,240	-
EMPLOYEE FRINGE BENEFITS	25,141	31,800	30,591	30,700
OPERATING SUPPLIES	6,126	8,600	8,601	8,700
IWF MAINTENANCE	6,806	7,200	20,100	7,000
MARKETING & PROMOTIONAL SERVICES	40,517	34,500	43,600	41,300
MARKETING & PROMOTIONAL SVCS - FARMERS MKT	24,704	16,800	20,010	-
MARKETING & PROMOTIONAL SVCS - CRAFT BEER	6,251	-	-	-
PROMOTION COMMITTEE EXPENSES	3,671	7,800	7,750	12,000
ORGANIZATION COMMITTEE	431	-	500	500
BUSINESS RECRUITMENT/RETENTION	212	1,000	1,000	1,000
CONTRACTUAL SERVICES	40,928	26,400	26,400	26,500
SERVICE/MAINTENANCE FEES	-	-	-	-
DESIGN COMMITTEE	96,614	18,600	18,583	25,100
DESIGN CAPTIAL IMPROVEMENTS	16,189	-	5,710	-
LEGAL SERVICES	186	500	5,640	500
TELEPHONE	1,444	1,100	1,600	1,100
CONFERENCE & TRAVEL	6,234	5,000	5,000	5,000
PRINTING & PUBLISHING	1,345	1,500	1,525	1,500
INSURANCE & BONDS	1,415	1,800	1,450	1,500
PARK EQUIPMENT	-	-	-	-
REFUNDS - PROPERTY TAX & TIFA	5,052	6,000	6,000	6,000
MAINTENANCE - BRIDGE PARK BUILDING	20,307	15,000	47,960	15,000
MISCELLANEOUS	863	1,000	950	5,000
MISCELLANEOUS - FARMERS MARKET	1,750	500	7	-
MISCELLANEOUS - MAIN STREET	382	300	300	300
MISCELLANEOUS - LIBRARY/SUBSCRIPTIONS	-	-	-	-
CAPITAL PROJECT - PROFESSIONAL SERVICES	-	-	-	-
CAPITAL PROJECT - CONTRACTUAL SERVICES	-	-	-	-
BOND ISSUANCE COSTS	-	-	-	-
DEBT SERVICE PAYMENTS				
BOND PRINCIPAL - BRIDGE PARK (LTGO, ACT 99)	-	-	-	-
INTEREST EXPENSE - BONDS	-	-	-	-
PAYING AGENT FEES	-	-	-	-
LIBRARY CONTRIBUTION	30,000	30,000	30,000	30,000
TRANSFER TO OTHER FUNDS (MARINA)	335,700	338,000	338,000	334,600
TOTAL EXPENSES	**$ 715,800**	**$ 607,600**	**$ 667,649**	**$ 596,800**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (148,546)**	**$ (33,500)**	**$ (63,308)**	**$ (34,200)**
YEAR END BALANCES				
FUND BALANCE / NET POSITION BEGINNING OF YEAR	4,135,325	4,051,123	3,986,779	3,923,472
CHANGE IN FUND BALANCE / NET POSITION	(148,546)	(33,500)	(63,308)	(34,200)
FUND BALANCE / NET POSITION	**$ 3,986,779**	**$ 4,017,623**	**$ 3,923,472**	**$ 3,889,272**
CASH & INVESTMENTS	**$ 535,292**	**$ 495,428**	**$ 471,985**	**$ 437,785**

CITY OF CHARLEVOIX
GENERAL DEBT SERVICE FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	4	-	44	-
MISCELLANEOUS	-	-	-	-
CONTRIBUTIONS FROM OTHER FUNDS	-	-	-	-
CONTRIBUTIONS FROM OTHER FUNDS PI6	123,000	123,000	124,200	121,400
CONTRIBUTIONS FROM OTHER FUNDS PI7	200,000	200,000	200,000	200,000
TOTAL REVENUES	**$ 323,004**	**$ 323,000**	**$ 324,244**	**$ 321,400**
EXPENSES				
BOND PRINCIPAL	190,000	195,000	195,000	200,000
BOND INTEREST	133,000	129,200	129,200	121,400
PAYING AGENT FEES	412	100	250	300
TOTAL EXPENSES	**$ 323,412**	**$ 324,300**	**$ 324,450**	**$ 321,700**
REVENUES OVER EXPENSES	**$ (407)**	**$ (1,300)**	**$ (206)**	**$ (300)**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	69,972	69,563	69,565	69,359
NET CHANGE IN FUND BALANCE	(407)	(1,300)	(206)	(300)
FUND BALANCE	**$ 69,565**	**$ 68,263**	**$ 69,359**	**$ 69,059**
CASH & INVESTMENTS	**$ 4,965**	**$ 1,763**	**$ 4,759**	**$ 4,459**

CITY OF CHARLEVOIX
PI #6 INFRASTRUCTURE IMPROVEMENTS FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
CURRENT PROPERTY TAX	455,355	464,400	462,927	462,900
PAYMENT IN LIEU OF TAXES	256	800	800	800
IFT TAXES	595	900	900	900
TAXES COLLECTED - DELINQUENT	7,877	4,200	4,200	4,200
STATE GRANTS	-	-	-	-
INTEREST EARNINGS	757	2,600	2,600	2,600
MISCELLANEOUS				
PROCEEDS FROM BONDS	-	-	-	-
CONTRIBUTION FROM OTHER FUNDS	75,000	-	-	-
TOTAL REVENUES	**$ 539,839**	**$ 472,900**	**$ 471,427**	**$ 471,400**
EXPENSES				
PROFESSIONAL SERVICES	146,821	-	-	-
PROFESSIONAL SERVICES	-	-	-	-
CONTRACTUAL SERVICES	977,906	117,000	116,999	-
REFUNDS & REBATES / MISCELLANEOUS	716	-	-	-
BOND ISSUANCE COSTS	-	-	-	-
TRANSFER TO GENERAL FUND	-	-	-	-
TRANSFER TO MAJOR STREET	-	100,000	-	180,000
TRANSFER TO LOCAL STREET	-	-	-	-
TRANSFER TO AIRPORT	49,800	-	-	-
TRANSFER TO GENERAL DEBT OBLIGATIC	123,000	123,000	124,200	121,400
TRANSFER TO ELECTRIC	34,665	8,500	8,509	-
TRANSFER TO SEWER	199,321	48,900	48,926	-
TRANSFER TO WATER	155,991	38,300	38,290	-
TOTAL EXPENSES	**$ 1,688,219**	**$ 435,700**	**$ 336,924**	**$ 301,400**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (1,148,380)**	**$ 37,200**	**$ 134,502**	**$ 170,000**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,380,402	(22,054)	232,022	366,525
NET CHANGE IN FUND BALANCE	(1,148,380)	37,200	134,502	170,000
FUND BALANCE	**$ 232,022**	**$ 15,146**	**$ 366,525**	**$ 536,525**
CASH & INVESTMENTS	**$ 242,618**	**$ 90,283**	**$ 377,120**	**$ 547,120**

CITY OF CHARLEVOIX
PI #7 STREET IMPROVEMENT FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
COUNTY ROAD TAX	214,776	227,000	232,121	232,100
PAYMENT IN LIEU OF TAXES	3,529	3,000	3,000	3,000
DELINQUENT TAXES	9,928	9,000	9,000	9,000
IFT TAX	-	-	-	-
INTEREST EARNINGS	193	200	200	200
TOTAL REVENUES	**$ 228,427**	**$ 239,200**	**$ 244,321**	**$ 244,300**
EXPENSES				
PROFESSIONAL SERVICES	-	-	-	-
CONTRACTUAL SERVICES	-	-	-	-
TRANSFER TO MAJOR STREET	-	-	-	-
TRANSFER TO LOCAL STREET	-	-	-	-
TRANSFER TO GENERAL DEBT SERVICE	200,000	200,000	200,000	200,000
TRANSFER TO WATER	-	-	-	-
TRANSFER TO INFRASTRUCTURE	75,000	-	-	-
REFUNDS & REBATES / MISCELLANEOUS	319	-	13	-
TOTAL EXPENSES	**$ 275,319**	**$ 200,000**	**$ 200,013**	**$ 200,000**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (46,892)**	**$ 39,200**	**$ 44,308**	**$ 44,300**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	147,106	111,379	100,214	144,522
NET CHANGE IN FUND BALANCE	(46,892)	39,200	44,308	44,300
FUND BALANCE	**$ 100,214**	**$ 150,579**	**$ 144,522**	**$ 188,822**
CASH & INVESTMENTS	**$ 89,109**	**$ 140,054**	**$ 133,416**	**$ 177,716**

CITY OF CHARLEVOIX
PI #9 INDUSTRIAL PARK FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
FEDERAL REVENUES	36,000	-	-	-
STATE GRANT	-	-	-	
INTEREST EARNINGS	107	60	60	60
TAP IN FEES - SS SEWER @ MARION CTR	-	-	-	-
TOTAL REVENUES	**$ 36,107**	**$ 60**	**$ 60**	**$ 60**
EXPENSES				
OTHER FUNCTIONS	3,500	3,500	3,500	3,500
CAPITAL OUTLAY	41,020	-	-	-
TRANSFER TO ELECTRIC	39,552	-	-	-
TOTAL EXPENSES	**$ 84,072**	**$ 3,500**	**$ 3,500**	**$ 3,500**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (47,965)**	**$ (3,440)**	**$ (3,440)**	**$ (3,440)**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	83,223	34,256	35,258	31,818
NET CHANGE IN FUND BALANCE	(47,965)	(3,440)	(3,440)	(3,440)
FUND BALANCE	**$ 35,258**	**$ 30,816**	**$ 31,818**	**$ 28,378**
CASH & INVESTMENTS	**$ 35,249**	**$ 30,816**	**$ 31,809**	**$ 28,378**

CITY OF CHARLEVOIX
PI #12 MT. MCSAUBA RECREATION IMPROVEMENT FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	38	20	20	20
GRANTS	-	-	-	-
RENTS & ROYALTIES-TOWER LEASES	7,230	7,000	7,000	7,000
CONTRIBUTION - PRIVATE SOURCES	-	-	-	-
TOTAL REVENUES	**$ 7,268**	**$ 7,020**	**$ 7,020**	**$ 7,020**
EXPENSES				
TRANSFER TO MOTOR POOL (GROOMER)	-	-	10,000	-
TRANSFER TO GENERAL FUND	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ 10,000**	**$ -**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 7,268**	**$ 7,020**	**$ (2,980)**	**$ 7,020**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	21,113	28,139	28,381	25,401
NET CHANGE IN FUND BALANCE	7,268	7,020	(2,980)	7,020
FUND BALANCE	**$ 28,381**	**$ 35,159**	**$ 25,401**	**$ 32,421**
CASH & INVESTMENTS	**$ 28,378**	**$ 35,157**	**$ 25,398**	**$ 32,418**

CITY OF CHARLEVOIX
AIRPORT FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	82	80	80	82
FEDERAL GRANTS	-	-	-	-
RENTS & ROYALTIES - AIRPORT PERMITS	16,037	20,400	20,400	20,808
RENTS & ROYALTIES - HANGAR RENTS	36,876	33,660	33,660	37,933
LAND LEASES	-	816	-	-
RENTAL CAR RENTS	-	-		-
STATE GRANTS	-	-	-	-
PARKING FEES	63,409	81,600	66,934	68,273
GROUND HANDLING FEE	10,635	10,710	16,495	25,000
FRESH AIR PARKING FEE	1,556	-	3,118	3,180
CONTRACT FUEL REIMBURSEMENT	408,655	387,600	506,500	516,630
FUEL FEES - RETAIL	420,397	451,500	502,200	527,310
INTO WING FEES	67,480	91,800	112,000	122,179
AFTER HOURS CALLOUT FEES	18,450	20,400	13,900	14,178
FUEL FLOWAGE FEES - FA IAW	31,061	30,600	30,600	31,212
FUEL SALES - NON-TAX	6,485	10,200	5,000	5,100
THRU-PUT FEES	-	15	15	15
LANDING & RAMP FEES	65,607	66,300	72,363	85,000
GROUND SERVICES	4,350	4,590	7,225	7,370
LAVATORY SERVICE FEES	-	102	102	2,500
DISCOUNTS - AIRPORT SALES TAX	113	112	145	148
CONTRIBUTED CAPITAL	1,291,050	475,561	1,055,260	1,093,061
SALE OF FIXED ASSETS	-	-	-	-
REFUNDS & REBATES - INSURANCE	8,622	8,160	8,160	8,323
ADVANCE FROM ELECTRIC	-	-	-	-
TRANSFER FROM OTHER FUNDS	60,500	-	-	-
TAXABLE MERCHANDISE	576	612	612	624
VENDING MACHINE PROCEEDS	1,661	2,550	2,000	2,040
MISCELLANEOUS	314	357	1,500	1,530
TOTAL REVENUES	**$ 2,513,916**	**$ 1,697,725**	**$ 2,458,269**	**$ 2,572,495**
EXPENSES				
SALARIES & WAGES - FULL TIME	97,171	91,400	120,551	155,800
WAGES - ICMA	8,708	8,600	12,439	17,100
SALARIES & WAGES - TEMPORARY	70,467	70,500	72,325	29,900
EMPLOYEE FRINGE BENEFITS	43,264	81,900	104,878	126,000
OFFICE SUPPLIES	3,015	2,200	2,500	2,500
CLEANING SUPPLY - TERMINAL	254	1,300	1,500	1,500
ICE/COFFEE SUPPLY	468	900	700	1,200
VENDING MACHINE SUPPLY	1,044	1,900	1,100	1,100
EQUIPMENT MAINT & REPAIR	496	-	-	-
FUEL TRUCK MAINTENANCE	627	-	-	-
SNOW EQUIPMENT MAINTENANCE	7,035	7,000	6,000	6,000
LAWN EQUIPMENT MAINTENANCE	779	3,000	3,000	2,600
UNIFORMS & PPE	2,315	2,300	3,300	2,300
AVIATION FUEL	692,393	700,000	821,600	821,600
DIESEL FUEL	6,719	6,000	7,500	7,500
FUEL - HOLIDAY GAS STATION	1,308	2,500	2,000	2,000
FUEL TRUCK LEASE	16,100	22,500	21,000	21,000
FUEL MASTER PUMP REPAIRS	8,972	7,000	9,000	7,000
FUEL TRUCK REPAIRS	541	1,700	2,771	1,700
FUEL FARM REPAIRS	2,622	-	-	-
REPAIRS AND MAINTENANCE SUPPLIES	1,716	3,000	2,000	2,000
PROFESSIONAL SERVICES	2,466	2,300	2,300	2,300
CONTRACTUAL SERVICES	5,763	33,500	8,104	28,600
OPERATIONS - SVC FEES to FBO	47	-	-	-
LEGAL FEES	817	2,500	2,500	2,500
TELEPHONE	2,232	1,700	2,300	2,300
CONFERENCE & TRAVEL	370	1,000	800	500
INSURANCE & BONDS	9,848	9,400	10,814	11,000
HANGAR REPAIRS	985	1,800	5,906	2,800
INSURANCE CLAIMS - CITY SHARE	-	1,000	500	500
UTILITIES	31,923	33,100	33,100	33,100
TERMINAL BLDG REPAIR & GROUNDS	3,996	7,000	8,795	10,700
SRE BLDG & HANGERS REPAIR & MAINT	587	5,100	3,200	3,200
TRASH REMOVAL	539	700	700	700
EQUIPMENT RENTAL	220	500	500	500
DUES & MEMBERSHIPS	650	100	405	400
PRINTING & PUBLISHING	1,504	1,300	1,300	1,300
MISCELLANEOUS	948	2,500	1,000	1,000
CREDIT CARD PROCESSING FEE	14,048	10,200	16,470	16,300
REFUNDS & REBATES	-	-	-	-
MACHINERY & EQUIPMENT	956	1,500	950	27,500
CAPITAL OUTLAY Engineering	-	-	-	-
CAPITAL OUTLAY - Multi Projects	-	25,030	55,540	57,530
DEBT SERVICE - PRINCIPAL (MDOT, Act99)	-	-	-	-
DEBT SERVICE - INTEREST (MDOT, Act99, Elect Loan	1,150	900	900	700
GRANT MATCH TO STATE				
DEPRECIATION	439,389	410,000	440,000	440,000
TRANSFER TO ELECTRIC	-	25,000	25,000	65,000
TOTAL EXPENSES	**$ 1,484,453**	**$ 1,589,830**	**$ 1,815,249**	**$ 1,917,230**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 1,029,463**	**$ 107,895**	**$ 643,020**	**$ 655,265**
YEAR END BALANCES				-
NET POSITION BEGINNING OF YEAR	7,915,817	8,832,648	8,945,280	9,588,300
CHANGE IN NET POSITION	1,029,463	107,895	643,020	655,265
NET POSITION	**$ 8,945,280**	**$ 8,940,543**	**$ 9,588,300**	**$ 10,243,565**
CASH & INVESTMENTS	**$ 2,270**	**$ 45,477**	**$ 30,030**	**$ 32,235**

CITY OF CHARLEVOIX
ELECTRIC FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
ELECTRIC SERVICES	30,473	35,700	48,511	35,700
POWER SALES	5,450,633	5,860,100	5,860,100	5,860,100
POWER COST ADJ REVENUES	877,772	1,159,299	1,159,299	1,165,095
FINES & FORFEITS	29,478	35,000	35,845	35,000
INTEREST & RENTS	34,837	20,630	20,630	20,630
OTHER	8,954	3,500	14,408	3,500
TRANSFER FROM OTHER FUNDS	74,217	83,500	83,509	75,000
TOTAL REVENUES	**$ 6,506,365**	**$ 7,197,729**	**$ 7,222,302**	**$ 7,195,025**
EXPENSES				
TRANSMISSION / DISTRIBUTION	1,417,906	1,650,700	1,463,814	1,693,400
ACCOUNTING & ADMIN	599,170	727,800	754,781	748,700
PURCHASED POWER	3,982,646	3,831,800	4,139,034	4,433,600
CAPITAL IMPROVEMENTS	9,412	430,000	315,000	305,000
DEPRECIATION	485,449	500,000	500,000	500,000
FUND TRANSFERS	173,191	141,100	153,700	191,500
DEBT SERVICE	-	-	-	-
TOTAL EXPENSES	**$ 6,667,774**	**$ 7,281,400**	**$ 7,326,329**	**$ 7,872,200**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (161,410)**	**$ (83,671)**	**$ (104,027)**	**$ (677,175)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	10,121,751	9,820,846	9,960,341	9,856,315
CHANGE IN NET POSITION	(161,410)	(83,671)	(104,027)	(677,175)
NET POSITION	**$ 9,960,341**	**$ 9,737,175**	**$ 9,856,315**	**$ 9,179,140**
RESERVE FOR DEPOSITS	85,000	85,000	85,000	85,000
CHARTER RESERVE	75,000	75,000	75,000	75,000
UNRESTRICTED	5,719,005	6,098,472	6,114,979	5,937,804
CASH & INVESTMENTS	**$ 5,879,005**	**$ 6,258,472**	**$ 6,274,979**	**$ 6,097,804**

CITY OF CHARLEVOIX
SEWER FUND*
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
OPERATIONS				
STATE GRANTS	280,268	306,000	306,000	306,000
SEWER SERVICES - MISCELLANEOUS	7,066	-	6	-
SEWER SALES	2,304,042	2,320,000	2,320,000	2,320,000
DISCOUNTS FORFEITED	10,575	8,500	8,500	8,500
INTEREST EARNINGS - OPERATIONS	5,696	1,700	2,129	1,700
OTHER & PASS THRU'S	5,843	5,600	5,600	5,600
SALE OF FIXED ASSETS	-	-	-	-
PROCEEDS FROM BOND SALE / SRF LOAN	-	-	-	-
TRANSFER FROM OTHER FUNDS	-	-	-	-
TRANSFER FROM INFRASTRUCTURE	199,321	78,900	48,926	-
CAPTIAL IMPROVEMENT FUND				
SEWER SERVICES-TAP INS	22,000	11,000	22,000	20,000
INTEREST EARNINGS - CAPITAL RESERVE	112	100	100	100
TRANSFER FROM OTHER FUNDS PI #2	-	-	-	-
NORTHSIDE SEWER				
NORTHSIDE SEWER FEES				
INTEREST EARNINGS - NORTHSIDE SEWER				
MISC INCOME - PASS THRU PAYMENTS				
SOUTHSIDE SEWER AREA				
SEWER SERVICES-TAP INS				
SEWER CONSTRUCTION FEES				
INTEREST EARNINGS - OVERSIZING				
TRANSFER FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	**$ 2,834,922**	**$2,731,800**	**$ 2,713,261**	**$ 2,661,900**
		2,720,700		
EXPENSES				
OPERATIONS				
WASTEWATER TREATMENT PLANT	553,130	693,100	786,844	734,900
SEWER LINES	126,332	155,500	165,703	169,100
ACCOUNTING & ADMIN	237,124	290,300	292,913	300,900
LIFT STATIONS	57,580	126,700	129,128	130,200
CAPITAL IMPROVEMENTS	7,083	602,560	477,676	1,124,800
DEPRECIATION	543,929	540,000	540,000	540,000
DEBT SERVICE	226,885	597,400	607,364	607,600
FUND TRANSFERS	123,004	39,800	43,440	54,300
CAPTIAL IMPROVEMENT FUND				
FUND TRANSFERS	-	-	-	-
NORTHSIDE SEWER				
NORTHSIDE SEWER LEGAL / PROF FEES	-	-	-	-
CAPITAL IMPROVEMENTS	-	-	-	-
TOTAL EXPENSES	**$ 1,875,067**	**$ 3,045,360**	**$ 3,043,068**	**$ 3,661,800**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 959,855**	**$ (313,560)**	**$ (329,807)**	**$ (999,900)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	8,713,101	8,531,358	9,672,956	9,343,148
CHANGE IN NET POSITION	959,855	(313,560)	(329,807)	(999,900)
NET POSITION	**$ 9,672,956**	**$ 8,217,798**	**$ 9,343,148**	**$ 8,343,248**
CHARTER RESERVE	75,000	75,000	75,000	75,000
BOND DEBT SERVICE REQUIREMENTS	750,000	750,000	750,000	750,000
CASH PI #2 RESERVE FOR CAPITAL	80,668	87,760	102,768	117,868
CASH PI #5 NORTHSIDE SEWER RESERVE	320,510	324,626	324,760	329,010
UNRESTRICTED	2,415,384	2,658,394	2,599,226	2,119,976
CASH & INVESTMENTS	**$ 3,641,562**	**$ 3,895,780**	**$ 3,851,754**	**$ 3,391,854**

* Includes Capital Reserve Fund (402), Northside Sewer Fund (405) and Sewer Fund (590)

CITY OF CHARLEVOIX
PI #2 SEWER CAPITAL FUND-TAP INS*
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	112	100	100	100
SEWER TAP INS	22,000	11,000	22,000	15,000
CONTRIBUTIONS FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	**$ 22,112**	**$ 11,100**	**$ 22,100**	**$ 15,100**
EXPENSES				
CAPITAL OUTLAY	-	-	-	-
TRANSFER TO SEWER FUND	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 22,112**	**$ 11,100**	**$ 22,100**	**$ 15,100**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	58,565	76,665	80,677	102,777
NET CHANGE IN FUND BALANCE	22,112	11,100	22,100	15,100
FUND BALANCE	**$ 80,677**	**$ 87,765**	**$ 102,777**	**$ 117,877**
CASH & INVESTMENTS	**$ 80,668**	**$ 87,760**	**$ 102,768**	**$ 117,868**

* This fund is part of the Sewer Fund and is shown here for internal accounting purposes only.

CITY OF CHARLEVOIX
PI #5 SEWER CAPITAL FUND - NORTHSIDE / SOUTHSIDE SEWER*
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	492	250	250	250
COLLECTION & CONSTRUCTION FEES:				
CHARLEVOIX CC	12,000	2,000	2,000	2,000
NORTH POINTE WOODS	2,000	-	-	-
SOUTHSIDE SEWER US-31	-	-	-	-
PINE POINT	4,000	2,000	2,000	2,000
OTHER	6,500	-	-	-
TOTAL REVENUES	**$ 24,992**	**$ 4,250**	**$ 4,250**	**$ 4,250**
EXPENSES				
LEGAL & PROFESSIONAL FEES	-	-	-	-
TRANSFER TO SEWER FUND	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 24,992**	**$ 4,250**	**$ 4,250**	**$ 4,250**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	257,904	279,255	282,896	287,146
NET CHANGE IN FUND BALANCE	24,992	4,250	4,250	4,250
FUND BALANCE	**$ 282,896**	**$ 283,505**	**$ 287,146**	**$ 291,396**
CASH & INVESTMENTS	**$ 320,510**	**$ 324,626**	**$ 324,760**	**$ 329,010**

* This fund is part of the Sewer Fund and is shown here for internal accounting purposes only.

CITY OF CHARLEVOIX
WATER FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
STATE & FEDERAL GRANTS	-	-		-
FEDERAL GRANT	-	-		-
WATER SERVICES-TAP INS	14,675	5,000	17,000	5,000
WATER SERVICES-READ-O-MATIC	-	1,200	1,200	1,200
WATER SERVICES-MISC	968	3,000	3,000	3,000
WATER SALES	1,307,508	1,476,500	1,476,500	1,572,500
INTEREST EARNINGS	1,557	200	220	200
DISCOUNTS FORFEITED	6,802	6,000	6,000	6,000
TRANSFER FROM DPW	-	-	-	
TRANSFER FROM MOTOR POOL	-	-		
TRANSFER FROM INFRASTRUCTURE	155,991	38,300	38,290	-
TRANSFER FROM STREET IMPROVEMENT	-	-	-	-
MISCELLANEOUS	24,396	18,200	18,200	18,200
TOTAL REVENUES	**$ 1,511,896**	**$ 1,548,400**	**$ 1,560,410**	**$ 1,606,100**
EXPENSES				
TRANSMISSION & DISTRIBUTION	283,486	469,600	415,812	399,700
ACCOUNTING & ADMIN	112,252	183,100	201,362	209,200
WATER TREATMENT PLANT	406,645	662,200	592,346	475,000
CAPITAL IMPROVEMENTS	7,157	347,000	361,300	535,000
DEPRECIATION	265,058	263,700	263,700	263,700
FUND TRANSFERS	38,205	32,500	35,400	44,300
DEBT SERVICE	-	-	-	-
TOTAL EXPENSES	**$ 1,112,803**	**$ 1,958,100**	**$ 1,869,920**	**$ 1,926,900**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 399,094**	**$ (409,700)**	**$ (309,510)**	**$ (320,800)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	4,767,912	3,881,823	5,167,006	4,857,496
CHANGE IN NET POSITION	399,094	(409,700)	(309,510)	(320,800)
NET POSITION	**$ 5,167,006**	**$ 3,472,123**	**$ 4,857,496**	**$ 4,536,696**
CHARTER RESERVE	75,000	75,000	75,000	75,000
UNRESTRICTED	456,628	124,271	410,818	353,718
CASH & INVESTMENTS	**$ 531,628**	**$ 199,271**	**$ 485,818**	**$ 428,718**

CITY OF CHARLEVOIX
MARINA FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
STATE GRANTS	-	-		-
LAUNDRY REVENUE	1,570	1,730	1,730	1,730
RENTS & ROYALTIES - DOCKING SEASONAL	66,332	68,000	68,000	68,000
RENTS & ROYALTIES - DOCKING RESERV SYSTEI	328,343	335,000	351,000	350,000
RENTS & ROYALTIES - DOCKING TRANSIENT	29,578	29,000	21,351	29,000
RENTS & ROYALTIES - SUNSHINE	4,000	4,000	4,000	4,000
RENTS & ROYALTIES - LITTLE TRAVERSE CHART	4,100	4,100	4,100	4,100
INTEREST INCOME	1,272	600	642	600
REFUNDS and REBATES	-	-	-	-
FUND TRANSFERS FROM DDA - DEBT SVC	335,700	335,700	338,000	334,600
SALE OF FIXED ASSETS	-	-	-	-
MISCELLANEOUS-OTHER REVENUE	-	-	40	-
TOTAL REVENUES	**$ 770,895**	**$ 778,130**	**$ 788,863**	**$ 792,030**
EXPENSES				
SALARIES & WAGES - FULL TIME	8,388	8,700	25,641	32,400
WAGES - ICMA	1,164	1,100	2,976	3,900
SALARIES & WAGES - TEMPORARY	91,412	82,000	90,358	83,400
EMPLOYEE FRINGE BENEFITS	20,254	19,100	33,554	37,800
OFFICE SUPPLIES	-	100	100	100
OPERATING SUPPLIES	5,867	6,900	6,900	6,900
PROFESSIONAL SERVICES	2,145	5,300	5,250	5,300
CONTRACTUAL SERVICES	31,327	99,400	104,700	9,400
STATE CRS COMMISSION FEES	13,058	15,700	15,700	17,300
STATE CRS RESERVATION FEES	8,190	9,700	9,700	10,700
LEGAL FEES	-	-	-	-
TELEPHONE	804	1,300	1,300	1,300
CONFERENCE/TRAVEL/TRAINING	20	900	900	900
INSURANCE & BONDS	2,756	3,000	2,929	3,000
UTILITIES	76,445	68,000	68,000	71,400
BUILDING & DOCK MAINTENANCE	11,238	24,400	24,362	14,600
EQUIPMENT RENTAL	84	700	700	700
MISCELLANEOUS	1,326	2,200	2,200	2,200
CREDIT CARD PROCESSING FEES	6,800	7,600	7,600	7,600
REFUNDS & REBATES	-	-	-	-
AMORTIZATION EXPENSE	-	-	-	-
DEPRECIATION	648,796	658,000	658,000	658,000
MACHINERY & EQUIPMENT	-	300	2,428	300
INTEREST EXPENSE	6,430	5,900	5,930	5,400
TRANSFER TO ELECTRIC - ADVANCE REIMBUSE	-	50,000	50,000	50,000
TRANSFER TO OTHER FUNDS	-	-	-	-
DEBT SERVICE - PRINCIPAL	-	330,000	330,000	340,000
DEBT SERVICE - INTEREST	121,588	139,600	139,600	126,400
BOND ISSUANCE COSTS	-	-	-	-
DEBT SERVICE - PAYING AGENT FEES	412	500	500	500
TOTAL EXPENSES	**$ 1,058,502**	**$ 1,540,400**	**$ 1,589,329**	**$ 1,489,500**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (287,608)**	**$ (762,270)**	**$ (800,466)**	**$ (697,470)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	2,928,106	2,216,989	2,640,498	1,840,032
CHANGE IN NET POSITION	(287,608)	(762,270)	(800,466)	(697,470)
NET POSITION	**$ 2,640,498**	**$ 1,454,719**	**$ 1,840,032**	**$ 1,142,562**
CASH AT PAYING AGENT	69,800	100,000	100,000	100,000
UNRESTRICTED	252,779	19,831	80,113	40,643
CASH & INVESTMENTS	**$ 322,579**	**$ 119,831**	**$ 180,113**	**$ 140,643**

CITY OF CHARLEVOIX
EMPLOYEE FRINGE BENEFIT FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
EFB-GENERAL FUND	643,883	748,700	859,178	965,100
EFB-MAJOR STREET	43,054	42,200	49,546	51,000
EFB-LOCAL STREET	17,555	26,600	22,731	23,100
EFB-AIRPORT	86,364	81,900	104,878	126,000
EFB-ELECTRIC	498,622	536,000	542,131	567,700
EFB-SEWER	224,245	282,700	286,024	295,700
EFB-WATER	213,702	233,700	243,810	251,500
EFB-MARINA	20,254	19,100	33,554	37,800
EFB-MOTOR VEHICLE	84,811	70,000	71,255	72,900
EFB-EFB	314,404	315,900	339,021	333,700
EFB-DDA	25,141	31,800	30,591	30,700
REFUND & REBATES-INSURANCE	-	-	-	-
INTEREST EARNINGS	3,106	1,000	1,400	1,400
MISC INCOME - WELLNESS	-	-	-	-
TRANSFER FROM OTHER FUNDS	-	-	-	-
TOTAL REVENUES	**$ 2,175,142**	**$ 2,389,600**	**$ 2,584,120**	**$ 2,756,600**
EXPENSES				
WAGES (ICMA)	29,329	34,800	42,164	44,900
FRINGE BENEFITS	314,404	315,900	339,021	333,700
WORKERS COMPENSATION	62,726	67,400	76,979	75,400
SOCIAL SECURITY	282,165	290,100	326,674	334,800
HEALTHCARE PREMIIUMS	535,553	667,500	536,862	542,200
HEALTHCARE - OPT OUT	31,579	36,600	57,739	59,500
EMPLOYER SHARE HSA	72,611	73,000	89,684	89,700
WELLNESS COMMITTEE	-	-	-	-
WELLNESS INCENTIVES FOR HSA ACCOUNT	-	-	-	-
STD & LTD INSURANCE	-	-	15,696	27,400
LIFE INSURANCE	6,854	8,100	6,977	7,000
RETIREMENT FUND CONTRIB.	467,625	592,900	747,321	808,800
HOLIDAY PAY	95,516	88,300	96,367	97,500
SICK PAY	84,528	80,600	104,445	99,100
SICK LEAVE/CITY S&A	7,846	5,000	-	-
VACATION PAY	169,973	182,000	181,744	177,700
UNEMPLOYMENT COMPENSATION	13,816	50,000	27,000	27,000
PERSONAL LEAVE	27,532	29,100	34,100	34,400
JURY DUTY/FUNERAL LEAVE	2,743	5,500	5,000	5,000
LONGEVITY	8,900	9,600	10,200	10,800
COMP TIME USED	10,373	15,600	19,700	20,100
PROFESSIONAL SERVICES	2,484	2,700	2,700	2,700
CONFERENCE & TRAVEL	1,083	2,000	2,000	2,000
MISCELLANEOUS	3,749	4,700	4,700	4,700
TOTAL EXPENSES	**$ 2,231,390**	**$ 2,561,400**	**$ 2,727,073**	**$ 2,804,400**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (56,248)**	**$ (171,800)**	**$ (142,953)**	**$ (47,800)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	743,408	695,732	687,160	544,207
CHANGE IN NET POSITION	(56,248)	(171,800)	(142,953)	(47,800)
NET POSITION	**$ 687,160**	**$ 523,932**	**$ 544,207**	**$ 496,407**
CASH & INVESTMENTS	**$ 808,730**	**$ 634,828**	**$ 665,777**	**$ 617,977**

CITY OF CHARLEVOIX
MOTOR POOL FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST AND RENTS	2,372	1,080	1,080	1,080
EQUIPMENT RENTAL	718,528	791,350	810,937	817,750
SALE OF FIXED ASSETS	6,148	5,000	40,100	5,000
OTHER	531	900	11,856	900
CONTRIBUTIONS FROM OTHER FUNDS	70,000	70,000	96,700	88,434
TOTAL REVENUES	**$ 797,580**	**$ 868,330**	**$ 960,673**	**$ 913,164**
EXPENSES				
MOTOR POOL	421,446	381,500	398,023	376,400
CAPITAL EXPENDITURES	14,509	585,000	545,000	254,500
DEPRECIATION	319,139	305,000	305,000	305,000
FUND TRANSFERS	110,133	113,400	115,860	124,900
TOTAL EXPENSES	**$ 865,227**	**$ 1,384,900**	**$ 1,363,883**	**$ 1,060,800**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (67,647)**	**$ (516,570)**	**$ (403,210)**	**$ (147,636)**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	1,309,469	1,138,958	1,241,822	838,613
CHANGE IN NET POSITION	(67,647)	(516,570)	(403,210)	(147,636)
NET POSITION	**$ 1,241,822**	**$ 622,388**	**$ 838,613**	**$ 690,977**
CASH & INVESTMENTS	**$ 762,538**	**$ 672,623**	**$ 664,328**	**$ 821,692**

CITY OF CHARLEVOIX
DPW SITE FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
INTEREST EARNINGS	10,242	2,346	2,346	2,393
CONTRIBUTION-MOTOR POOL	24,300	26,730	29,160	36,450
CONTRIBUTION-ELECTRIC	126,000	138,600	151,200	189,000
CONTRIBUTION-WATER	29,500	32,450	35,400	44,250
CONTRIBUTION-SEWER	36,200	39,820	43,440	54,300
CONTRIBUTION-OTHER	-	-	-	-
TOTAL REVENUES	**$ 226,242**	**$ 239,946**	**$ 261,546**	**$ 326,393**
EXPENSES				
PROFESSIONAL SERVICES	(14,000)	390,000	560,000	-
CONTRACTUAL SERVICES	-	-	-	-
LEGAL FEES	78	-	-	100,000
DEPRECIATION	3,496	3,700	3,700	3,900
TRANSFER TO OTHER - WATER	-	-	-	-
TOTAL EXPENSES	**$ (10,427)**	**$ 393,700**	**$ 563,700**	**$ 103,900**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 236,669**	**$ (153,754)**	**$ (302,154)**	**$ 222,493**
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAF	1,585,480	1,796,780	1,822,149	1,519,995
CHANGE IN NET POSITION	236,669	(153,754)	(302,154)	222,493
NET POSITION	**$ 1,822,149**	**$ 1,643,026**	**$ 1,519,995**	**$ 1,742,488**
CASH & INVESTMENTS	**$ 1,692,968**	**$ 1,545,895**	**$ 1,394,514**	**$ 1,620,907**

CITY OF CHARLEVOIX
PERPETUAL CARE TRUST FUND
2019-20 BUDGET

	2017-18 Actual	2018-19 Budget	2018-19 Est. Actual	2019-20 Budget
REVENUES				
CHARGES FOR SERVICES	4,725	4,000	4,500	4,000
INTEREST EARNINGS	3,417	2,000	2,000	2,000
TOTAL REVENUES	**$ 8,142**	**$ 6,000**	**$ 6,500**	**$ 6,000**
EXPENSES				
PERPETUAL CARE EXPENDITURES	-	-	-	-
TOTAL EXPENSES	**$ -**	**$ -**	**$ -**	**$ -**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ 8,142**	**$ 6,000**	**$ 6,500**	**$ 6,000**
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	418,278	425,003	426,420	432,920
NET CHANGE IN FUND BALANCE	8,142	6,000	6,500	6,000
FUND BALANCE	**$ 426,420**	**$ 431,003**	**$ 432,920**	**$ 438,920**
CASH & INVESTMENTS	**$ 424,900**	**$ 430,218**	**$ 431,400**	**$ 437,400**