

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 15, 2019 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Luther Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Leon Perron
Members Absent: Greg Bryan
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – July 1, 2019
- B. Accounts Payable and Payroll Check Registers
 - a. Regular Accounts Payable Check Register – July 16, 2019
 - b. ACH Payments – July 1, 2019 to July 12, 2019
 - c. Payroll Check Register – July 12, 2019
 - d. Payroll Transmittal – July 12, 2019
- C. Cancel Water Resources Improvement Authority Public Hearing for August 5, 2019
- D. Seasonal Parks/Cemetery Director Job Description – approve new job description
- E. 2019 MERS Officer and Employee Delegate Certification Form – approve delegates Alida Klooster, Kelly McGinn, Brandon Stevens, and Nick Hilling

Motion by Kalbfell, second by Cole, to approve the Consent Agenda.

Yeas: Oleksy, Perron, Hagen, Cole, Kalbfell

Nays: None

Absent: Bryan

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

A. Summer in Charlevoix

City Manager Heydlauff drafted a memo for Council's consideration and suggested that it would be wise to engage a variety of stakeholders in our community as we ponder our summer policies. Mayor Kurtz began with a recap of feedback from the street closure and traffic reroute over the weekend and Council participated in a round table discussion. Council felt that closure times and durations should be chosen carefully as to not impact businesses.

Mayor Kurtz opened the item to public comment:

- Kirby Dipert suggested that some local businesses should have a stake in the decision to close the street and shared reports on the loss of business revenues. He felt the street should not be closed for the Waterfront Art Fair.
- Mary Beth McGraw recommended that Council not add other events to the typical art fair because it would affect sales.
- Maureen Owens suggested having artists park offsite and be shuttled in. She also suggested lane changes and pedestrian crossing guards.
- Tom Schultz shared his positive family experience this weekend.

The item was closed to the public.

Motion by Cole, second by Kalbfell, to direct Staff to not carry out the road closure for the Waterfront Art Fair on August 10, 2019.
Motion carried by unanimous voice vote.

Mayor Kurtz made several suggestions that may improve the street closures including having a study group with key stakeholders. It was suggested that this be an agenda item at the next Downtown Business Owners meeting. Council agreed to continue the parking meter discussion at their August 19th meeting. City Manager Heydlauff will discuss several traffic considerations with MDOT.

8. Reports & Communications

A. Public Comments

- Jan T. questioned her sewer bill.
- Fay Mitton voiced her concern about multiple Airbnbs in her neighborhood, the noise level and smoke from bonfires.
- Del Terrill felt there was no "free lunch" and advocated for high speed internet in downtown.

B. City Manager Comments

- Congratulations to EMS Department on being 100% compliant for State inspection; new ambulance is now on the road
- Shade Tree Commission will be marking new tree locations on the north side
- Storm Water Ordinance work with Boyne City and East Jordan
- Kudos to Camp McSaubia staff
- Olesens Foundation awarded grant for mobility mats at the beaches
- Thanked Silver Linings for the bridge lighting project

C. Mayor & Council Comments

- Kalbfell kudos to Silver Linings
- Mayor Kurtz questioned the status of audio enhancements for Council

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 7:30 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Regular Accounts Payable – 07/16/2019			
2ND STORY MARKETING LLC	550.00	FASTENAL COMPANY	78.17
ACCESSREC	10,636.20	FOREMOST MEDICAL EQUIPMENT	12,747.00
ACE HARDWARE	3,783.36	FOX CHARLEVOIX FORD	4,481.09
AIS CONSTRUCTION EQUIPMENT	127,677.21	FREEDOM MAILING SERVICES INC.	2,283.38
ALL-PHASE ELECTRIC SUPPLY CO.	189.33	GALLS AN ARAMARK COMPANY	180.95
AMERICAN WASTE INC.	3,925.00	GERBER HOMEMADE SWEETS	27.00
APPLIED CONCEPTS INC	1,819.00	GREAT LAKES ELEVATOR LLC	778.92
APX INC.	33.58	GRIFFIN BEVERAGE CO	40.00
ARP, MICHAEL	144.70	GUNTZVILLER, RHONDA	227.00
ASPEN WIRELESS	3,979.00	HACH COMPANY	1,091.26
AT YOUR SERVICE PLUS INC	690.00	HARRELL'S	6,182.48
AUTO VALUE	2,475.71	HEADY, KATE	150.00
AVFUEL CORPORATION	22,298.21	HERRIMAN, COBY	26.40
BARUZZINI GENERAL CONTRACTORS	3,950.00	HERZOG ELECTRIC	283.29
BEAVER RESEARCH COMPANY	34.55	HEYDLAUFF, MARK L.	539.50
BELL EQUIPMENT COMPANY	12,107.04	HILLING, NICHOLAS A.	52.32
CARLSON - DIMOND & WRIGHT INC	1,526.29	HYDE SERVICES LLC	551.08
CARQUEST OF CHARLEVOIX	459.68	INST-A-TECH LLC	1,500.00
CASSIDY, KRISTOPHER	28.06	JACKLIN STEEL SUPPLY CO	367.72
CCI SOUTH LLC	52.50	JOHN E. GREEN COMPANY	3,086.72
CDW GOVERNMENT INC.	210.88	KAMALAY, RAY	1,200.00
CHAPDELAINE, EMILY	75.00	KSS ENTERPRISES	1,218.35
CHARLEVOIX SCREEN MASTERS INC	1,187.95	LAKESHORE TIRE & AUTO SERVICE	13.95
CINTAS	60.00	LAMAR COMPANIES	750.00
CINTAS CORPORATION	146.02	LASER PRINTER TECHNOLOGIES	599.00
CITY OF CHARLEVOIX - UTILITIES	33,098.47	LOTTIE'S BAGELS	147.00
CIVIC SYSTEMS	9,354.00	LUCAS, TAWNIE	7.90
CLIPPER CREEK INC	2,352.19	MCCARDEL CULLIGAN-PETOSKEY	50.50
CONWAY PROFESSIONAL SERVICES	7,104.00	MCVEIGH'S TRUCK SPRINGS INC.	1,311.10
COOK FAMILY FARMS	69.00	MICHIGAN MUNICIPAL LEAGUE	3,318.49
COOPER, MELANIE SUE	59.00	MICHIGAN MUSHROOM MARKET LLC	115.00
CWIK, ADOLPH	75.00	MICHIGAN RURAL WATER ASSN	710.00
DELL MARKETING L P	25.15	MUNSON MEDICAL CENTER	110.00
DeROSIA, PATRICIA E.	39.56	MUTT MITT	973.22
DHASELEER, CARL	56.00	NAVIA BENEFIT SOLUTIONS	50.00
DROST LANDSCAPE INC.	75.00	NORTHERN LAKES	3,500.00
EDGEWATER ROOFING INC	317.00	NORTHERN MICHIGAN REVIEW INC.	1,124.18
EMMET COUNTY SHERIFF'S OFC	400.00	NORTHERN SAFETY CO INC	165.12
FAMILY FARM & HOME	574.80	NYE UNIFORM CO	279.50
FARMER WHITE'S	66.00	OHM ADVISORS	21,099.50

OSTLUND PEST CONTROL LLC	155.00	STRYKER SALES CORPORATION	974.10
OTEC	762.50	SWANSON K & D INC	1,800.00
PEASE, RIVER FAITH	120.00	TAYLOR, OLIVIA	2.73
PETOSKEY BAND BOOSTERS	2,000.00	TERMINAL SUPPLY CO	397.56
PHILLIPS, BILL	50.00	THUNDER BAY TREE SERVICE LLC	11,068.00
PLYMKRAFT INC	2,358.00	UNIFIRST CORPORATION	751.74
POLYDYNE INC	532.82	USA BLUE BOOK	1,631.66
POWER LINE SUPPLY	3,338.92	VANDECAR, CARL	602.43
PREIN & NEWHOF	1,492.00	VILLAGE GRAPHICS INC.	948.54
PRESTON FEATHER	148.96	WALKER PROCESS EQUIPMENT	2,766.26
PURITY CYLINDER GASES INC	202.34	WASHBURNE, BRENDA	54.00
QUILL CORP	160.98	WHIPPLE, PATRICIA	9.00
REVOLUTION BIKE LLC	1,996.00	WILBERT BURIAL VAULT CO	188.32
SAUL, GINNIE	150.00	WILMOT ELECTRIC INC	639.78
SCHMALTZ, MARGARET	150.00	WINNIE'S ORIGINAL LLC	63.00
SMITH M.D., ROBERT L.	2,144.00	WOOD SHOP, THE	1,400.00
STATE OF MICHIGAN	25.00	ZIIBIMIJIWANG INC	125.00
STRICKER'S OUTDOOR POWER EQUIP	7,825.74	TOTAL	370,155.91

ACH Payments – 07/01/2019 to 07/12/2019

MI PUBLIC POWER AGENCY	17,402.78	VANTAGEPOINT (401 ICMA PLAN)	802.64
NEOFUNDS BY NEOPOST(POSTAGE)	5,000.00	VANTAGEPOINT (457 ICMA PLAN)	19,485.07
PAYMENT SERVICE NETWORK	230.90	VANTAGEPOINT (ROTH IRA)	955.76
MI PUBLIC POWER AGENCY	13,711.88	TOTAL	119,271.32
DTE ENERGY	2,926.80		
IRS (PAYROLL TAX DEPOSIT)	50,791.50		
ALERUS FINANCIAL (HCSP)	350.00		
STATE OF MI (WITHHOLDING TAX)	7,613.99		

Payroll Net Pay – Pay Period Ending 07/06/2019 (Paid 07/12/2019)

PERRON, LEON R.	538.06	ANDERSON, ELIZABETH A.	1,210.74
KURTZ, LUTHER J.	955.82	KENWABIKISE, DAVID L.	1,081.25
HAGEN, AARON W.	547.17	ELLIOTT, PATRICK M.	2,332.82
OLEKSY, THOMAS M.	488.95	SCHWARTZFISHER, JOSEPH.	1,067.80
KALBFELL, JANET P.	512.54	BRADLEY, KELLY R.	1,455.19
BRYAN JR, GREGORY T.	411.86	HART II, DELBERT W.	1,427.47
HEYDLAUFF, MARK L.	2,845.62	JONES, ROBERT F.	1,433.81
GOLDING, JOYCE M.	2,260.16	DORAN, JUSTIN J.	1,799.54
DEROSIA, PATRICIA E.	1,039.09	FARRELL, MITCHELL L.	1,687.34
DOTSON, LINDSEY J.	1,388.96	THORP JR, WILLIAM D.	1,802.06
KLOOSTER, ALIDA K.	2,104.05	LEITNER, RYAN S.	1,557.01
GOLOVICH, KAREN J.	996.81	MANKER SR, DAVID W.	738.73
BARNEVELD, RICHELLE L.	1,184.33	NEDWICK, DAVID J.	245.31
SPENCLEY, PATRICIA L.	1,236.28	FREY, DYLAN V.	552.37
MILLER, FAITH G.	34.25	HART III, DELBERT W.	585.37
MCGINN, KELLY A.	2,468.89	STOREY, JAMES W.	358.26
JONES, JANET M.	447.20	SLADEK, RYLYNN S.	300.38
LAVENDER, JOSEPH E.	1,693.05	DOTSON, WILLIAM R.	148.00
SCHULMAN, BLAKE B.	682.47	BOEHM, NOAH A.	400.20
DOAN, GERARD P.	2,041.12	LOUISELLE, ELLIE N.	420.65
SCHLAPPI, JAMES L.	1,337.19	KUNKLE, KENNETH E.	576.66
UMULIS, MATTHEW T.	1,396.98	BEMIS, JACKSON R.	576.66
HANKINS, SCOTT A.	1,658.62	MUMICH, BARRY J.	584.33
ORBAN, BARBARA K.	1,500.88	CRANDELL, ZACKARY R.	712.88
FLICKEMA, ANDREW M.	2,179.88	FERGUSON, ROYCE L.	973.20
RILEY, DENISE M.	473.05	MUELLER, JASON C.	589.78
STEWART, SAMUEL D.	1,807.98	ROSENTHAL, GABRIEL M.	778.38
MATELSKI, KRISTEN L.	1,329.54	NOVOTNY, RAIGAN I.	569.06
BINGHAM, LARRY E.	974.69	KNORR, KENT J.	1,917.26
VANLOO, MEAGAN E.	736.47	ANZELL, BETH A.	1,121.77
MACGILLIVRAY, ROGER	712.69	STEBE, LAURA A.	99.73
FLOHE, STETHEN R.	1,008.22	MILAN, JANE E.	1,309.69
MUNK, CHRISTOPHER J.	1,043.46	MCCULLOUGH, SAVHANA C.	435.29
WURST, RANDALL W.	1,525.43	CALO, LEAH M.	548.18
MAYER, SHELLEY L.	2,115.39	KLOOSTER, PATRICK H.	1,621.93
HILLING, NICHOLAS A.	1,326.23	EVANS JR, HALBERT K.	686.93
MEIER III, CHARLES A.	1,224.12	GREENE, GLORIA C.	755.56
ZACHARIAS, STEVEN B.	1,591.98	DAVIS, LEAH R.	709.90
NEWMAN, MARK J.	1,148.94	TELGENHOF, WILL G.	684.21
SWEM, DONALD L.	1,965.62	WHITE III, MARCUS W.	527.26
EATON, BRAD A.	1,792.49	CARLSON, JOSHUA A.	661.20
WILSON, TIMOTHY J.	2,916.14	GREYERBIEHL, KELLY M.	796.65
LAVOIE, RICHARD L.	1,755.23	CAREY, MADISON Q.	508.23
STEVENS, BRANDON C.	2,045.67	CUNNINGHAM, ABIGAIL A.	428.46
DRAVES, MARTIN J.	2,079.03	CURTIS, LILY E.	575.96

MAY, MEREDITH A.	569.78	RILEY, CASEY W.	947.46
PETROSKY, JACOB D.	541.91	JONES, LARRY M.	1,331.61
WARRINER, RYAN T.	611.35	FLORE, ROBERT A.	1,462.57
CHAPDELAINE, EMILY C.	594.16	MATZ, EMILY S.	1,590.28
VRONDRAN, LARISSA M.	589.48	STEPHENS, LYON G.	993.74
KIRINOVIC, THOMAS F.	397.35	TRAVERS, MANUEL J.	1,176.06
SNYDER, JOSHUAH D.	155.14	MOYER, DAVID T.	456.97
KLOOSTER, SUSAN E.	69.34	RILEY, DANIEL A.	252.83
WISDOM, ADAM W.	186.44	WHEELER, MICHAEL W.	653.40
HART, DAVID R.	421.93	DRAKE, WILLIAM F.	1,949.21
SHANAHAN, CHERYL J.	943.45	JOHNSON, MELISSA A.	959.29
GRUNCH, RONALD J.	281.44	AZZOPARDI, ANTHONY J.	1,827.27
DAVIS, RONALD L.	206.90	DEKORNE, ELIZABETH A.	666.13
MASSON, DONALD J.	540.73	MCCRANEY, RUSSELL R.	189.41
KUSINA, DENNIS W.	247.12	MATHERS, AMANDA L.	292.50
LABLANCE, MAUREEN J.	366.56	PORTMAN, BROOKE A.	102.20
LIVINGSTON, BRIAN D.	1,390.93	GERBER, SAMUEL A.	49.87
STANLEY, MARK J.	58.41	WHITLEY, ANDREW T.	1,769.63
WYMAN, MATTHEW A.	1,657.16	MORRISON, KEVIN P.	1,690.00
MILLER, WILLIAM S.	1,415.94	BISHAW, JAMES H.	748.28
DOUGLAS, MARK	1,252.35	KISH, ANASTASIA L.	560.74
PRIOR, ERIN C.	1,504.35	KLINGER, BRADLEY W.	251.85
CERTA, BRIAN	803.71	PETERSON, BENJAMIN D.	636.59
SEAYER, WILLIAM F.	645.98	GILL, DAVID R.	915.91
MCMULLEN, DONALD R.	1,772.93	WATTS, TIMOTHY L.	438.51
SILVA, JESSE L.A.	2,352.53	COLE, SHANE	789.59
WILLSON, BRENDA R.	2,428.72	TOTAL	146,797.999
BEAN, PETER J.	1,213.94		

Payroll Transmittal – 07/12/2019

4FRONT CREDIT UNION	926.84	CHEMICAL BANK	150.00
AMERICAN FAMILY LIFE	148.82	COMMUNICATION WORKERS OF AMER	603.73
AMERICAN FAMILY LIFE	525.04	MI STATE DISBURSEMENT UNIT	418.16
BARRY COUNTY TRIAL COURT	20.00	POLICE OFFICERS LABOR COUNCIL	201.00
CHAR EM UNITED WAY	90.00	PRIORITY HEALTH	1,389.25
CHARLEVOIX STATE BANK	1,171.00	TOTAL	5,643.84