

**CITY OF CHARLEVOIX
CITY COUNCIL SPECIAL MEETING MINUTES
Thursday, February 6, 2020 – 5:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI**

The meeting was called to order at 5:00 p.m. by Deputy Mayor Cole.

1. Pledge of Allegiance

2. Roll Call

Deputy Mayor: Shane Cole
Members Present: Greg Bryan, Janet Kalbfell, Tom Oleksy, Aaron Hagen
Members Absent: Mayor Luther Kurtz
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Inquiry Regarding Conflicts of Interest

4. Public Hearings and Actions Requiring Public Hearings

A Public Hearing for CDBG Grant Proposal

City Manager Heydlauff stated that Prein&Newhof advised us of a Community Development Block Grant (CDBG) opportunity to make improvements to our sanitary sewer system identified in our recently completed Asset Management Plan. Our grant request would upgrade the lift station at Depot Beach and eliminate the lift station in the industrial park. This public hearing was noticed in accordance with the grant requirements and the City Charter. He stated that this grant is for a total project amount of just over \$1.5 million, of which just under \$1.2 million would come from the CDBG. The remaining funds would largely come from our Wastewater Fund.

The Public Hearing was opened by Deputy Mayor Cole at 5:05pm. There were no comments.

Motion by Kalbfell, second by Oleksy to approve Resolution 2020-02-02 and authorize the City Manager to sign all necessary documents in approving the CDBG Infrastructure and Resiliency Grant.

**CITY OF CHARLEVOIX
RESOLUTION NO. 2020-02-02
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) APPLICATION**

WHEREAS, *the Michigan Strategic Fund has invited Units of General Local Government to apply for its CDBG-Infrastructure and Resiliency (CDBG-IR) Competitive Funding Round; and*

WHEREAS, *the City of Charlevoix desires to request \$1,169,250 in CDBG funds to construct public water and sewer system improvements known as the Depot Beach Lift Station Improvement and Industrial Park Lift Station Removal and Ance Road Improvements project; and*

WHEREAS, *the City of Charlevoix commits local funds from its Sewer, Water and General Funds in the amount of \$389,750; and*

WHEREAS, *the proposed project is consistent with the local Community Development Plan as described in the Application; and*

WHEREAS, *the proposed project will benefit all residents of the project area and 53.78 percent of the residents of the City of Charlevoix are low and moderate income persons as determined by census data provided by the U.S. Department of Housing and Urban Development; and*

WHEREAS, *local funds and any other funds to be invested in the project have not been obligated/incurred and will not be obligated/incurred prior to a formal grant award, completion of the environmental review procedures and a formal written authorization to obligate/incur costs from the Michigan Economic Development Corporation.*

NOW THEREFORE BE IT RESOLVED, *that the City of Charlevoix hereby designates the City Manager as the Environmental Review Certifying Officer, the person authorized to certify the Michigan CDBG Application, the person authorized to sign the Grant Agreement and payment requests, and the person authorized to execute any additional documents required to carry out and complete the grant.*

RESOLVED *this 6th day of February, 2020 A.D.*

Resolution was adopted by the following yea and nay vote:

Yeas: Bryan, Oleksy, Cole, Kalbfell, Hagen

Nays: None

5. All Other Actions and Requests

A Residential Anti-Displacement Plan

City Manager Heydlauff stated that as part of the CDBG grant application, the City must adopt a Residential Anti-Displacement and Relocation Assistance Plan under Section 104(d).

Motion by Kalbfell, second by Hagen to adopt the Residential Anti-Displacement and Relocation Assistance Plan for the City of Charlevoix as presented.

Yeas: Bryan, Oleksy, Cole, Kalbfell, Hagen

Nays: None

6. All Other Actions and Requests

A Public Comment

7. Adjourn

Deputy Mayor Cole adjourned the meeting at 5:10 p.m.

Joyce M. Golding

City Clerk

Shane Cole

Deputy Mayor