

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, April 20, 2020 – 6:00 p.m.
Virtual Meeting Held via Zoom

The meeting was called to order at 6:00 p.m. by Mayor Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Brian Slater
Members Absent: None
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

- A. Sexual Assault Awareness Month April 2020
The Mayor read a proclamation declaring April as Sexual Assault Awareness Month.

4. Inquiry Regarding Conflicts of Interest

Hagen disclosed that his sister is the Chamber President, but Council felt there was no conflict.

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – March 16, 2020
- B. City Council Special Meeting Minutes – April 3, 2020
- C. City Council Special Meeting Minutes – April 4, 2020
- D. City Council Special Meeting Minutes – April 13, 2020
- E. Accounts Payable and Payroll Check Registers
 - a. Regular Accounts Payable Check Register – April 21, 2020
 - b. Special Accounts Payable Check Register – March 19, 2020
 - c. Special Accounts Payable Check Register – March 25, 2020
 - d. Special Accounts Payable Check Register – April 7, 2020
 - e. Special Accounts Payable Check Register – April 7, 2020
 - f. ACH Payments – March 13, 2020 to April 17, 2020
 - g. Payroll Check Register – March 20, 2020
 - h. Payroll Transmittal – March 20, 2020
 - i. Payroll Check Register – April 3, 2020
 - j. Payroll Transmittal – April 3, 2020
 - k. Payroll Check Register – April 17, 2020
 - l. Payroll Transmittal – April 17, 2020
- F. Annual Poverty Exemption Resolution

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-04-01

ESTABLISH POLICY AND GUIDELINES FOR USE BY THE BOARD OF REVIEW FOR GRANTING POVERTY EXEMPTIONS

WHEREAS, MCL 211.7u and State Tax Commission Bulletin 6 of 2017 requires the Charlevoix City Council to annually adopt a policy, including an asset test, used to approve or deny poverty exemptions; and

WHEREAS, the principal residence of persons, who the City of Charlevoix Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, pursuant to PA 390 of 1994, the City of Charlevoix, Charlevoix County adopts the following guidelines for the Board of Review to implement. The guidelines shall include but not be limited to the specific income and asset levels of the claimant and all persons residing in the household, including any property tax credit returns, filed in the current or immediately preceding year;

To be eligible, a person shall do all the following on an annual basis:

- 1. Be an owner of and occupy as a principal residence the property for which an exemption is requested.
- 2. File a claim with the City Assessor or Board of Review, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year or a signed State Tax Commission Form 4988, Poverty Exemption Affidavit.
- 3. File a claim reporting that the combined assets of all persons (except those exempt from consideration as listed

below) do not exceed one-half the current federal poverty income guidelines.

- a. Assets exempt from consideration in determining eligibility for poverty exemption are the applicant's principal residence, one motor vehicle per working adult, essential household goods, personal assets of any nature with a total value up to one-half the annual federal poverty income guidelines listed below.
 - b. Assets the Board of Review can consider include but are not limited to, real estate other than the principal residence, personal property, motor vehicles other than one vehicle per working adult, recreational vehicles and equipment, certificates of deposit, savings accounts, checking accounts, stocks, bonds, life insurance, retirement funds, etc.
4. Produce a valid driver's license or other form of identification if requested.
 5. Produce, if requested, a deed, land contract, or other evidence of ownership of the property for which an exemption is requested.
 6. Meet the federal poverty income guidelines as defined and determined annually by the United States Department of Health and Human Services or alternative guidelines adopted by the governing body providing the alternative guidelines do not provide eligibility requirements less than the federal guidelines.
 7. The application for an exemption shall be filed after January 1, but one day prior to the last day of the December Board of Review. The filing of this claim constitutes an appearance before the Board of Review for the purpose of preserving the right of appeal to the Michigan Tax Tribunal.

The following are the **2020** federal poverty income guidelines which are updated annually by the United States Department of Health and Human Services. The annual allowable income includes income for all persons residing in the principal residence.

FEDERAL POVERTY GUIDELINES USED IN THE DETERMINATION OF POVERTY EXEMPTIONS

Number of Persons	2020 Income Limit
1 (owner)	\$12,760
2	\$17,240
3	\$21,720
4	\$26,200
5	\$30,680
6	\$35,160
7	\$39,640
8	\$44,120
more than 8 persons, add \$4,480 each additional person	

NOW THEREFORE BE IT RESOLVED, that the City Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying any exemption, unless the Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

RESOLVED this 20th day of April, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

- G. Resolution to Amend City Street Plan to Include Desh Way

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-04-02
AMEND CITY STREET PLAN TO INCLUDE DESH WAY

WHEREAS, the City of Charlevoix City Code requires that the naming of any new street be done by resolution; and

WHEREAS, developers are placing two units on a private drive off of W. Carpenter at Grant Street.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix hereby amends the City Street Plan to include a roadway named Desh Way.

RESOLVED this 20th day of April, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

- H. Stock Supply Request for Electric Department: \$24,965.68

Motion by Kalbfell, second by Cole to approve the Consent Agenda.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

6. Public Hearings & Actions Requiring Public Hearings

A. Schedule Public Hearing: Right-of-Way Construction Activities Ordinance

City Manager Heydlauff recalled that Council requested a review of our rules for dumpsters in the street, private construction across sidewalks and other related rules. He noted that the draft ordinance makes several amendments to the City Code related to private construction activities involving public spaces.

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Bryan, second by Kalbfell to set a Public Hearing for Ordinance 818 of 2020 for 6 p.m. on June 1, 2020 in the Council Chambers of City Hall.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

7. All Other Actions & Requests

A. Visit Charlevoix Promotion Agreement

City Manager Heydlauff stated that the City and Visit Charlevoix have long had a cooperative relationship. The agreement presented re-frames the relationship away from participation in the Pure Michigan campaign, looking instead at the recreational assets of the City that are desirable for visitors. Amanda Wilkin, Visit Charlevoix, answered questions from Council.

Mayor Kurtz opened the item to public comment and two comments were heard.

Motion by Hagen, second by Cole to authorize the City Manager to sign the memorandum of understanding between Visit Charlevoix and the City of Charlevoix [providing \$7,500 toward marketing].

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

B. Chamber of Commerce Partnership Agreement

City Manager Heydlauff stated that the City and the Chamber of Commerce have long had a mutually beneficial relationship for marketing the Charlevoix area. The two-year renewable agreement focuses efforts on housing and job creation. Sarah Hagen, Chamber President, answered questions from Council.

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Kalbfell, second by Oleksy to authorize the Mayor and City Manager to sign the partnership agreement between the City of Charlevoix and the Charlevoix Area Chamber of Commerce [providing \$7,500 in funding].

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

C. Amend Council Rules of Procedure: Remote Participation Resolution 2020-05-01

City Manager Heydlauff stated that late in March, Governor Whitmer acted by Executive Order to allow public meetings like Council meetings be conducted via all remote methods due to the coronavirus pandemic. He stated that the draft amendment to Council's Rules of Procedure would not permit on-going remote meetings such as we have recently held since this would violate the Open Meetings Act. It would, however, permit members to participate remotely so long as a quorum could be constituted in the meeting room. This may be necessary for those members who may be faced with a stay-at-home requirement. After discussion, Council agreed to amend the proposed resolution to include accountability.

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Kalbfell, second by Cole to lay Resolution 2020-05-01 on the table as amended.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

D. Mayoral Appointments

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Kalbfell, second by Hagen to reappoint Mitts Lee to the Housing Commission, term expiring April 2025.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

Motion by Kalbfell, second by Hagen to reappoint R.J. Waddell to the Planning Commission, term expiring April 2023.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

Motion by Kalbfell, second by Hagen to reappoint Dennis Halverson to the Planning Commission, term expiring April 2023.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

Motion by Kalbfell, second by Oleksy to reappoint Toni Felter to the Planning Commission, term expiring April 2023.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

Motion by Kalbfell, second by Cole to appoint David Levy to the Shade Tree & Park Commission, term expiring December 2022.

Yeas: Cole, Slater, Oleksy, Bryan, Kalbfell, Hagen

Nays: None

8. Reports & Communications

A. Public Comments

B. City Manager Comments

- Thanks to Staff working through the crisis; seasonal hiring is being postponed for now
- RFP for spring/fall cleanup of large waste items in the near future

C. Mayor & Council Comments

- Mayor Kurtz introduced a committee that will decide how to provide consistent, responsible messaging for visitors when Charlevoix re-opens after the pandemic
- Council collectively thanked essential workers
- Cole stated he will not be running for re-election and will be supporting candidate Phil Parr

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 7:20 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Special Accounts Payable – 03/19/2020			
AT&T	4,811.29	PRIORITY HEALTH	41,608.43
AT&T LONG DISTANCE	96.17	RANGE TELECOMMUNICATIONS	193.90
CHARLEVOIX STATE BANK	3,309.75	STANDARD INSURANCE CO	2,677.50
CHARLEVOIX TOWNSHIP	32.04	VERIZON WIRELESS	56.72
CHARTER COMMUNICATIONS	912.73	VSP INSURANCE CO. (CT)	559.13
DELTA DENTAL	3,524.12	WEX BANK	760.64
GREAT LAKES ENERGY	330.28	TOTAL	65,446.25
HOLIDAY COMPANIES	6,127.82		
MONEY LIFE INSURANCE	445.73		
Special Accounts Payable – 03/25/2020			
CHARLEVOIX STATE BANK	942.30	TOTAL	1,496.73
HARTFORD, THE	554.43		
Special Accounts Payable – 04/07/2020			
ACCESS LOCKSMITHING INC	1,862.84	BOUND TREE MEDICAL LLC	461.07
AIRGAS USA LLC	66.79	BRADFORD'S	45.50
ALL-PHASE ELECTRIC SUPPLY CO.	387.70	BRADLEY, KELLY R.	150.00
ALLSHRED SERVICES	200.85	BRADY'S CARPET CLEANING	536.50
AMERICAN LEGAL PUBLISHING CORP	3,069.00	BREWER, JOHN	1,120.00
AMERICAN WASTE INC.	93.52	BUREAU OF COMMUNITY & HEALTH	200.00
ANDERSON, ELIZABETH A.	50.00	CCI SOUTH LLC	52.50
ANZELL, BETH A.	50.00	CCP INDUSTRIES INC	282.44
ASPEN WIRELESS	1,056.00	CDW GOVERNMENT INC.	1,333.99
AT YOUR SERVICE PLUS INC	505.21	CHARLEVOIX ROD & GUN CLUB	65.00
AVFUEL CORPORATION	7,864.60	CHARLEVOIX SCREEN MASTERS INC	131.95
AVSurance CORPORATION	4,725.00	CHARLEVOIX TOWNSHIP	69.99
BARON TITLE	98.01	CHEMICAL SYSTEMS INC.	3,480.00
BARTLETT'S HOME INTERIORS INC.	1,256.00	CINTAS	30.00
BASES	40.00	DeROSIA, PATRICIA E.	50.00
BEAVER ISLAND BOAT CO	4,093.69	DETROIT PUMP & MFG CO	5,426.43
BEHAN WINDOW CLEANING	105.00	DIGITAL DOLPHIN	215.00
BELL EQUIPMENT COMPANY	29.78	DOAN, GERARD P.	50.00
BLUE BOOK	16.95	DORAN, JUSTIN J.	50.00
BOB MATHERS FORD	489.00	DOTSON, LINDSEY J.	504.65

DRAVES, MARTIN J.	150.00	MICHIGAN CAT	185.17
DROST LANDSCAPE INC.	4,566.80	MICHIGAN ELECTION RESOURCES	169.47
EATON, BRAD A.	150.00	MICHIGAN MUNICIPAL LEAGUE	15,560.69
ECONO SIGNS LLC	1,221.60	MILLER, WILLIAM S.	50.00
E-CONOLIGHT	419.96	MORRISON, KEVIN P.	150.00
EDGEWATER RESOURCES LLC	745.75	MUNSON HEALTHCARE CHX HOSPITAL	748.08
ELLIOTT, PATRICK M.	200.00	MURRAY'S CREATIONS	125.00
ELLSWORTH FARMER'S EXCHANGE	84.00	NEWMAN, MARK J.	150.00
EMERGENCY MEDICAL PRODUCTS INC	107.69	NORTH COAST FASTENERS LLC	9.64
FARRELL, MITCHELL L.	150.00	NORTHERN CREDIT SERVICES	787.87
FASTENAL COMPANY	243.18	NORTHERN MICHIGAN MEDCENTER-S	321.00
FERGUSON, ROYCE L.	150.00	OLESON'S FOOD STORES	25.00
FISHER SCIENTIFIC	680.54	PARASTAR INC.	276.90
GALLS AN ARAMARK COMPANY	102.00	PAUL'S METER TESTING LLC	1,964.15
GOLDING, JOYCE M.	222.90	PERFORMANCE ENGINEERS INC	6,671.50
GOVERNMENT FINANCE	160.00	PLUNKETT & COONEY	620.00
GRAND TRAVERSE CONSTRUCTION LLC	116,023.75	POWER LINE SUPPLY	3,774.58
GRANICUS	12,471.00	PRO WEB MARKETING LLC	20.00
GREAT LAKES PIPE & SUPPLY	34.73	PURITY CYLINDER GASES INC	199.72
HACH COMPANY	1,606.51	QUALITY CAR & TRUCK REPAIR INC	9,953.72
HANKINS, SCOTT A.	50.00	QUICK CARE MEDICAL CENTER	276.00
HART II, DELBERT W.	150.00	RCL CONSTRUCTION CO INC	312,554.83
HEYDLAUFF, MARK L.	50.00	RON'S AUTO & WRECKER	297.50
HILLING, NICHOLAS A.	150.00	RS&H MICHIGAN INC	2,350.00
HYDE SERVICES LLC	330.72	SCHWARTZFISHER, JOSEPH L.	150.00
IDEXX DISTRIBUTION INC.	1,260.25	SHANAHAN, CHERYL J.	50.00
INDEPENDENT DRAFTING SERVICES	2,546.00	SILVA, JESSE L.A.	191.45
JOHN E. GREEN COMPANY	1,306.34	STATE OF MICHIGAN	747.89
JOHNSON, MELISSA A.	50.00	STEPHENS, LYON G.	50.00
JONES, ROBERT F.	150.00	STEVENS, BRANDON C.	150.00
KLOOSTER, ALIDA K.	50.00	STRYKER SALES CORPORATION	27,297.60
KLOOSTER, PATRICK H.	50.00	SUMMIT COMPANIES	360.00
KNORR, KENT J.	50.00	SUPERIOR MECHANICAL	2,752.00
KSS ENTERPRISES	618.05	TAYLOR 12501 LLC	4,417.50
LAVENDER, JOSEPH E.	50.00	TELE-RAD INC	77.99
LAVOIE, RICHARD L.	150.00	THORP JR, WILLIAM D.	150.00
LEELANAU COFFEE ROASTING CO INC	188.10	TIGER SCORECARD COMM	1,046.00
LEITNER, RYAN S.	150.00	TRADEMARK PROPERTIES LLC	10,000.00
LIVINGSTON, BRIAN D.	50.00	USA BLUE BOOK	1,296.02
LYNSKEY, JAYNE	290.85	VILLAGE GRAPHICS INC.	1,802.94
MACGREGOR PLUMBING & HEATING	639.00	WHITLEY, ANDREW T.	150.00
MAYER, SHELLEY L.	200.00	WILSON, TIMOTHY J.	150.00
McGINN, KELLY A.	50.00	WORK & PLAY SHOP	147.48
MCMMASTER-CARR	116.94	WURST, RANDALL W.	200.00
MCMULLEN, DONALD R.	1,401.26	WYMAN, MATTHEW A.	50.00
MDC CONTRACTING LLC	20.60	XEROX FINANCIAL SERVICES	168.84
MEIER III, CHARLES A.	150.00	ZACHARIAS, STEVEN B.	150.00
MERIT NETWORK INC	787.50	TOTAL	599,957.51
MICHAEL MURPHY IV PHOTOGRAPHY	300.00		

Special Accounts Payable – 04/07/2020

TELNET GROUP, INC	34,711.00	TOTAL	34,711.00
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Regular Accounts Payable – 04/21/2020

ACCUMED GROUP, THE	2,724.98	ELECTIONSOURCE	642.58
ACE HARDWARE	4,394.21	ELHORN ENGINEERING COMPANY	815.00
AIRGAS USA LLC	71.15	ELLSWORTH FARMER'S EXCHANGE	1,084.51
ALL-PHASE ELECTRIC SUPPLY CO.	38.61	EMERGENCY MEDICAL PRODUCTS INC	69.50
AMERICAN WASTE INC.	820.00	ETNA SUPPLY	623.00
AMERIGAS PROPANE LP	274.19	FAMILY FARM & HOME	628.76
AUTO VALUE	690.05	FEYEN ZYLSTRA LLC	64,698.50
AVFUEL CORPORATION	11,443.10	FISHER SCIENTIFIC	467.12
BLARNEY CASTLE OIL CO	702.72	FREEDOM MAILING SERVICES INC.	2,313.51
BOUND TREE MEDICAL LLC	931.08	GINOP SALES INC	26.60
BRADFORD'S	35.75	GRAINGER	480.23
CARQUEST OF CHARLEVOIX	881.16	GRAND TRAVERSE CONSTRUCTION LLC	40,885.47
CCE OFFICE OF EMERGENCY MGMT	100.00	GRAND TRAVERSE DIESEL INC.	253.86
CDW GOVERNMENT INC.	655.11	GRANICUS	4,950.00
CEDAM	6,000.00	HACH COMPANY	305.45
CHARLEVOIX ESTATES PARTNERS	29.93	HARP, JOHN	75.00
CINTAS	39.39	HYDRO CORP	539.50
CITY OF CHARLEVOIX - UTILITIES	36,662.95	INDEPENDENT DRAFTING SERVICES	2,470.00
DIGITAL DOLPHIN	219.95	JOHN E. GREEN COMPANY	3,570.00
DORNBOS SIGN INC.	40.46	KENNEDY INDUSTRIES INC	13,838.30
DUNKEL EXCAVATING SERVICES INC.	2,670.00	KSS ENTERPRISES	5,062.53

MAMA T'S COMMERCIAL CLEANING	855.00	QUILL CORP	1,063.66
MARVIN, GARY	75.00	RANGE TELECOMMUNICATIONS	180.00
MCCARDEL CULLIGAN-PETOSKEY	50.50	RCL CONSTRUCTION CO INC	233,714.37
MC MULLEN, DONALD R.	354.02	RECORD AUTOMATIC DOORS INC	1,021.20
MICHIGAN MUNICIPAL LEAGUE	45.36	RESOLUTION G2 LLC	907.50
MICHIGAN OFFICEWAYS INC	494.67	SIGMA-ALDRICH INC.	411.79
MUTT MITT	1,033.38	SPARTAN STORES LLC	23.52
N M A C P	75.00	SPOK INC	798.32
NAVIA BENEFIT SOLUTIONS	50.00	STATE AND MASON LLC	1,000.00
NCL OF WISCONSIN INC.	299.99	STATE INSTALLATION & SERVICE	1,933.00
NORTH CENTRAL MICHIGAN COLLEGE	1,182.50	STATE OF MICHIGAN	30.00
NORTHERN MICHIGAN REVIEW INC.	288.76	STRYKER SALES CORPORATION	921.98
NW MI COG	24,345.00	SYSTEMS SPECIALISTS INC	3,080.00
OHM ADVISORS	33,998.60	TELREPCO	545.00
OLSON BZDOK & HOWARD	5,561.85	U S BANK	500.00
ONE BEAT CPR	435.00	UNIFIRST CORPORATION	1,088.57
O'REILLY AUTOMOTIVE INC	46.16	UPPER CASE PRINTING INK.	160.54
PARASTAR INC.	558.43	USA BLUE BOOK	1,913.90
PENINSULA FIBER NETWORK LLC	1,235.16	VILLAGE GRAPHICS INC.	104.05
PETTIBONE, DALE	38.36	WORK & PLAY SHOP	1,707.93
POWER LINE SUPPLY	6,725.71	TOTAL	549,957.51
PREIN & NEWHOF	742.00		
PURITY CYLINDER GASES INC	203.75		
PVS TECHNOLOGIES INC	6,715.17		
QUALITY CAR & TRUCK REPAIR INC	218.60		

ACH Payments – 03/13/2020 to 04/17/2020

DTE ENERGY	8,235.38	VANTAGEPOINT (457 ICMA PLAN)	19,995.02
MI PUBLIC POWER AGENCY	32,824.08	VANTAGEPOINT (ROTH IRA)	1,286.52
IRS (PAYROLL TAX DEPOSIT)	38,735.17	MI PUBLIC POWER AGENCY	16,858.19
ALERUS FINANCIAL (HCSP)	350.00	PAYMENT SERVICE NETWORK	244.10
STATE OF MI (WITHHOLDING TAX)	5,750.20	STATE OF MI (SALES TAX)	18,798.60
VANTAGEPOINT (401 ICMA PLAN)	858.02	DTE ENERGY	6,699.77
VANTAGEPOINT (457 ICMA PLAN)	19,358.04	MI PUBLIC POWER AGENCY	13,655.89
VANTAGEPOINT (ROTH IRA)	1,286.52	IRS (PAYROLL TAX DEPOSIT)	41,411.35
MERS (DEFINED BENEFIT PLAN)	51,630.98	ALERUS FINANCIAL (HCSP)	350.00
MI PUBLIC POWER AGENCY	20,993.08	STATE OF MI (WITHHOLDING TAX)	5,914.85
MI PUBLIC POWER AGENCY	174,199.20	VANTAGEPOINT (401 ICMA PLAN)	858.02
MI PUBLIC POWER AGENCY	12,251.05	VANTAGEPOINT (457 ICMA PLAN)	20,459.65
PROXIMITY SPACE INC	99.00	VANTAGEPOINT (ROTH IRA)	1,286.52
IRS (PAYROLL TAX DEPOSIT)	42,849.30	MERS (DEFINED BENEFIT PLAN)	49,521.67
ALERUS FINANCIAL (HCSP)	350.00	TOTAL	614,182.85
STATE OF MI (WITHHOLDING TAX)	6,214.66		
VANTAGEPOINT (401 ICMA PLAN)	858.02		

Payroll Net Pay – Check Date 03/20/2020

FLANDERS, FRANCIS B.	132.14	EATON, BRAD A.	2,995.24
BRYAN, BRENDA L.	138.52	WILSON, TIMOTHY J.	2,612.79
HEYDLAUFF, MARK L.	2,724.04	LAVOIE, RICHARD L.	2,225.14
GOLDING, JOYCE M.	1,842.02	STEVENS, BRANDON C.	2,986.67
DEROSIA, PATRICIA E.	1,345.02	DRAVES, MARTIN J.	2,282.58
DOTSON, LINDSEY J.	1,391.56	ANDERSON, ELIZABETH A.	1,234.58
KLOOSTER, ALIDA K.	1,723.23	KENWABIKISE, DAVID L.	1,097.59
GOLOVICH, KAREN J.	985.70	ELLIOTT, PATRICK M.	2,333.20
BARNEVELD, RICHELLE L.	1,140.77	SCHWARTZFISHER, JOSEPH	986.07
SPENCLEY, PATRICIA L.	1,537.69	BRADLEY, KELLY R.	1,816.89
MILLER, FAITH G.	63.60	HART II, DELBERT W.	1,467.54
MCGINN, KELLY A.	2,042.30	JONES, ROBERT F.	1,210.82
LAVENDER, JOSEPH E.	1,695.43	FARRELL, MITCHELL L.	1,356.93
DOAN, GERARD P.	2,358.46	THORP JR, WILLIAM D.	1,341.26
UMULIS, MATTHEW T.	1,327.37	LEITNER, RYAN S.	1,473.58
HANKINS, SCOTT A.	1,952.26	FERGUSON, ROYCE L.	683.58
ORBAN, BARBARA K.	1,121.28	KNORR, KENT J.	1,920.23
FLICKEMA, ANDREW M.	1,376.72	ANZELL, BETH A.	1,293.68
RILEY, DENISE M.	477.67	BOSS, SHERRY M.	418.10
MUNK, CHRISTOPHER J.	1,555.36	DOE-NIMPHIE, SETH K.	139.58
SCHICK, TIELER R.	627.95	REDMAN, SEAN M.	139.58
MATELSKI, KRISTEN L.	1,299.58	PORATH, JACOB P.	174.27
WURST, RANDALL W.	1,526.74	WHITLEY, NICHOLAS J	193.82
MAYER, SHELLEY L.	1,747.71	WHITE III, MARCUS W.	48.45
HILLING, NICHOLAS A.	1,399.00	BERTINELLI, DAVID P.	132.14
MEIER III, CHARLES A.	1,277.46	FOSTER, WILLIAM P.	336.78
ZACHARIAS, STEVEN B.	1,287.72	MATTACK, JEFFREY C.	432.36
NEWMAN, MARK J.	931.35	MATTACK, ANNE E.	545.61
SWEM, DONALD L.	2,297.00	MAY, MEREDITH A.	151.69

DOE-NIMPHIE, MASON K.	323.90	MOYER, NATHAN I.	583.19
BOSS, BEAU J.	1,139.01	SPREEMAN, ASHLEY M.	493.91
LIVINGSTON, BRIAN D.	1,708.92	FAULKNER, CHRISTOPHER J.	820.88
WYMAN, MATTHEW A.	1,614.05	CARLSON, JOANNE E.	144.00
MILLER, WILLIAM S.	958.94	FRANCIS, CATHERINE A.	94.25
DOUGLAS, MARK	868.63	DUERR, JANE R.	91.00
PRIOR, ERIN C.	878.61	GIBSON, SHIRLEY J.	96.00
FRATRICK, JOSEPH W.	497.72	HERDER, DIANE M.	217.00
MCMULLEN, DONALD R.	1,762.86	OHALLORAN, LINDA J.	217.00
SILVA, JESSE L.A.	1,926.93	CURREY-KOLB, KAY E.	120.00
JOHNSON, MELISSA A.	1,505.59	DIPERT, ANNE M.	111.00
STEPHENS, LYON G.	1,109.95	HAVEMAN, NANCY A.	108.00
STEVENS, JEFFREY W.	607.93	LINKLATER, LINDA K.	120.00
RILEY, CASEY W.	526.53	SUAREZ PAWLICKI, EMMA	207.00
JONES, LARRY M.	970.58	TIMMS, ROBERT N	92.35
FLORE, ROBERT A.	650.28	WHITLEY, ANDREW T.	2,189.38
MATZ, EMILY S.	1,295.99	MORRISON, KEVIN P.	1,412.84
MOYER, DAVID T.	169.37	BOSS JR, DALE E.	1,529.38
RILEY, DANIEL A.	332.87	HILLIGAN, ABIGAIL B.	340.05
WHEELER, MICHAEL W.	1,022.44	MATTER, DAWSON K.	222.02
CORNELL, BRITTA J.	224.87	HOLM, ARTHUR R.	1,178.99
MISHLER, MICHAEL J.	1,448.10	RUDOLPH, JOELLEN B.	87.00
AZZOPARDI, ANTHONY J.	1,702.94	LEFT, LILLIAN M.	60.00
DEKORNE, ELIZABETH A.	113.65	PICOTTE, DIANE M.	96.00
MCCRANEY, RUSSELL R.	159.68	CIUK, JULIA A.	168.00
DIETZ, AMANDA M.	849.54	TOTAL	109,152.26
MOORE, SASHA L.	584.46		
WELLS, JANINNA J.	42.28		

Payroll Transmittal – 03/20/2020

4FRONT CREDIT UNION	932.01	COMMUNICATION WORKERS OF AMER	659.38
AMERICAN FAMILY LIFE	633.18	MI STATE DISBURSEMENT UNIT	209.65
CHAR EM UNITED WAY	90.00	MONEY LIFE INSURANCE	326.65
CHARLEVOIX STATE BANK	967.00	PRIORITY HEALTH	1,445.03
CHEMICAL BANK	175.00	TOTAL	5,437.90

Payroll Net Pay – Check Date 04/03/2020

KURTZ, LUTHER J.	944.27	ANDERSON, ELIZABETH A.	1,234.58
HAGEN, AARON W.	720.33	KENWABIKISE, DAVID L.	1,097.59
OLEKSY, THOMAS M.	566.03	ELLIOTT, PATRICK M.	2,333.20
KALBFELL, JANET P.	731.87	SCHWARTZFISHER, JOSEPH	1,275.49
BRYAN JR, GREGORY T.	533.01	BRADLEY, KELLY R.	1,488.76
SLATER, JOHN B.	140.18	HART II, DELBERT W.	1,261.22
HEYDLAUFF, MARK L.	3,012.48	JONES, ROBERT F.	1,457.12
GOLDING, JOYCE M.	2,274.27	FARRELL, MITCHELL L.	1,709.10
DEROSIA, PATRICIA E.	1,143.19	THORP JR, WILLIAM D.	1,267.96
DOTSON, LINDSEY J.	1,391.56	LEITNER, RYAN S.	1,403.59
KLOOSTER, ALIDA K.	2,098.69	FERGUSON, ROYCE L.	1,739.85
GOLOVICH, KAREN J.	985.70	KNORR, KENT J.	1,920.23
BARNEVELD, RICHELLE L.	1,140.78	ANZELL, BETH A.	1,293.68
EDWARDS, MACKENZIE R.	1,846.88	MATTACK, JEFFREY C.	608.09
SPENCLEY, PATRICIA L.	1,696.20	MAY, MEREDITH A.	87.21
MCGINN, KELLY A.	2,474.55	BOSS, BEAU J.	1,139.01
LAVENDER, JOSEPH E.	1,695.43	GILL, DAVID R.	468.69
DOAN, GERARD P.	2,358.45	LIVINGSTON, BRIAN D.	1,708.92
UMULIS, MATTHEW T.	1,186.68	WYMAN, MATTHEW A.	1,614.05
HANKINS, SCOTT A.	1,612.03	MILLER, WILLIAM S.	1,391.20
ORBAN, BARBARA K.	1,279.65	DOUGLAS, MARK	868.63
FLICKEMA, ANDREW M.	1,863.03	PRIOR, ERIN C.	878.61
RILEY, DENISE M.	405.45	FRATRICK, JOSEPH W.	239.54
MUNK, CHRISTOPHER J.	1,806.79	MCMULLEN, DONALD R.	3,071.76
SCHICK, TIELER R.	1,201.76	SILVA, JESSE L.A.	2,052.63
MATELSKI, KRISTEN L.	1,299.58	JOHNSON, MELISSA A.	1,735.68
WURST, RANDALL W.	1,170.27	STEPHENS, LYON G.	1,917.52
MAYER, SHELLEY L.	1,778.93	STEVENS, JEFFREY W.	183.96
HILLING, NICHOLAS A.	1,707.71	RILEY, CASEY W.	477.07
MEIER III, CHARLES A.	1,403.37	JONES, LARRY M.	525.58
ZACHARIAS, STEVEN B.	1,305.58	FLORE, ROBERT A.	979.79
NEWMAN, MARK J.	797.01	MATZ, EMILY S.	704.32
SWEM, DONALD L.	2,297.00	TRAVERS, MANUEL J.	132.14
EATON, BRAD A.	2,703.24	RILEY, DANIEL A.	420.74
WILSON, TIMOTHY J.	3,001.24	WHEELER, MICHAEL W.	910.00
LAVOIE, RICHARD L.	2,377.34	MISHLER, MICHAEL J.	1,118.69
STEVENS, BRANDON C.	2,266.32	AZZOPARDI, ANTHONY J.	1,812.15
DRAVES, MARTIN J.	2,246.36	DEKORNE, ELIZABETH A.	216.36

DIETZ, AMANDA M.	1,724.63	FLICKEMA, ANDREW M.	169.30
MOORE, SASHA L.	138.01	MUNK, CHRISTOPHER J.	169.30
MOYER, NATHAN I.	1,078.18	WHITLEY, ANDREW T.	1,950.77
SPREEMAN, ASHLEY M.	323.11	MORRISON, KEVIN P.	1,036.46
FAULKNER, CHRISTOPHER J.	2,162.93	BOSS JR, DALE E.	1,529.38
COLE, SHANE	789.59	HOLM, ARTHUR R.	1,178.99
DOAN, GERARD P.	183.11	TOTAL	117,934.53
UMULIS, MATTHEW T.	172.29		
HANKINS, SCOTT A.	175.35		
ORBAN, BARBARA K.	945.21		

Payroll Transmittal – 04/03/2020

4FRONT CREDIT UNION	982.01	COMMUNICATION WORKERS OF AMER	659.38
4FRONT CREDIT UNION	757.00	MI STATE DISBURSEMENT UNIT	209.65
AMERICAN FAMILY LIFE	633.18	MONEY LIFE INSURANCE	326.65
CHAR EM UNITED WAY	90.00	POLICE OFFICERS LABOR COUNCIL	201.00
CHARLEVOIX STATE BANK	967.00	PRIORITY HEALTH	1,445.03
CHEMICAL BANK	175.00	TOTAL	6,445.90

Payroll Net Pay – Check Date 04/17/2020

HEYDLAUFF, MARK L.	2,724.04	JONES, ROBERT F.	1,486.20
GOLDING, JOYCE M.	1,646.27	FARRELL, MITCHELL L.	1,333.65
DEROSIA, PATRICIA E.	1,509.82	THORP JR, WILLIAM D.	1,267.96
DOTSON, LINDSEY J.	1,416.28	LEITNER, RYAN S.	1,261.22
KLOOSTER, ALIDA K.	1,743.05	FERGUSON, ROYCE L.	1,590.98
GOLOVICH, KAREN J.	985.70	KNORR, KENT J.	1,946.81
BARNEVELD, RICHELLE L.	1,302.82	ANZELL, BETH A.	1,313.59
EDWARDS, MACKENZIE R.	1,295.08	MAY, MEREDITH A.	134.11
SPENCLEY, PATRICIA L.	526.30	GILL, DAVID R.	546.58
MCGINN, KELLY A.	2,077.11	LIVINGSTON, BRIAN D.	1,708.92
LAVENDER, JOSEPH E.	1,724.72	WYMAN, MATTHEW A.	1,644.11
DOAN, GERARD P.	2,397.73	MILLER, WILLIAM S.	975.51
UMULIS, MATTHEW T.	1,483.57	DOUGLAS, MARK	1,017.66
HANKINS, SCOTT A.	2,196.98	PRIOR, ERIN C.	990.14
ORBAN, BARBARA K.	1,178.65	MCMULLEN, DONALD R.	3,507.92
FLICKEMA, ANDREW M.	1,624.99	SILVA, JESSE L.A.	2,175.94
RILEY, DENISE M.	448.54	JOHNSON, MELISSA A.	1,168.04
MUNK, CHRISTOPHER J.	1,533.60	STEPHENS, LYON G.	653.19
SCHICK, TIELER R.	1,442.33	TRAVERS, MANUEL J.	2,824.00
MATELSKI, KRISTEN L.	1,344.87	STEVENS, JEFFREY W.	228.90
WURST, RANDALL W.	1,122.46	RILEY, CASEY W.	607.25
MAYER, SHELLEY L.	1,822.78	JONES, LARRY M.	832.14
HILLING, NICHOLAS A.	1,546.60	FLORE, ROBERT A.	897.61
MEIER III, CHARLES A.	1,294.53	MATZ, EMILY S.	327.02
ZACHARIAS, STEVEN B.	1,609.75	WHEELER, MICHAEL W.	1,306.36
NEWMAN, MARK J.	1,175.57	MISHLER, MICHAEL J.	1,459.56
SWEM, DONALD L.	2,341.01	AZZOPARDI, ANTHONY J.	1,182.00
EATON, BRAD A.	2,372.81	DEKORNE, ELIZABETH A.	118.49
WILSON, TIMOTHY J.	3,298.73	DIETZ, AMANDA M.	898.00
LAVOIE, RICHARD L.	2,500.62	MOORE, SASHA L.	170.82
STEVENS, BRANDON C.	2,266.32	MOYER, NATHAN I.	1,255.82
DRAVES, MARTIN J.	2,193.48	FAULKNER, CHRISTOPHER J.	2,041.30
ANDERSON, ELIZABETH A.	1,209.90	SPENCLEY, PATRICIA L.	3,363.53
KENWABIKISE, DAVID L.	1,097.59	WHITLEY, ANDREW T.	2,051.12
ELLIOTT, PATRICK M.	2,372.10	MORRISON, KEVIN P.	929.01
SCHWARTZFISHER, JOSEPH	1,063.95	TOTAL	108,306.72
BRADLEY, KELLY R.	1,215.84		
HART II, DELBERT W.	1,984.77		

Payroll Transmittal – 04/17/2020

4FRONT CREDIT UNION	982.01	COMMUNICATION WORKERS OF AMER	659.38
AMERICAN FAMILY LIFE	633.18	MI STATE DISBURSEMENT UNIT	209.65
CHAR EM UNITED WAY	90.00	MONEY LIFE INSURANCE	350.85
CHARLEVOIX STATE BANK	967.00	PRIORITY HEALTH	1,475.74
CHEMICAL BANK	175.00	TOTAL	5,542.81