



AGENDA
CITY OF CHARLEVOIX CITY COUNCIL REGULAR MEETING
Monday, August 3, 2020- 6:00 PM
Held via Zoom (instructions in agenda packet)

1. Pledge of Allegiance

- A. Zoom Log-in Instructions

2. Roll Call

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

- A. City Council Meeting Minutes - July 20, 2020
- B. Accounts Payable and Payroll Check Registers
- C. Back-up Road Salt Purchase: \$13,520

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

- A. Skate Park Update
Kent Knorr, Recreation Director
- B. Marina Commercial Dockage Offerings for 2021
Kent Knorr, Recreation Director
- C. Downtown Walkability and SBEI
Mark L. Heydlauff, City Manager
- D. Support for Federal Economic Stimulus Investments for Great Lakes Coastal Communities
Mark L. Heydlauff, City Manager

8. Reports and Communications

- A. Public Comment
- B. City Manager's Comments
- C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks' notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250.

CHARLEVOIX CITY COUNCIL

Pledge of Allegiance

TITLE: Zoom Log-in Instructions

DATE: August 3, 2020

BACKGROUND:

In light of Governor Whitmer's Executive Order limiting in-person, indoor gatherings to 10 persons or fewer, this meeting will be held as a hybrid of in-person and on Zoom. All members of the public wishing to participate must use the information below to participate.

Click: Join Zoom Meeting or copy and paste the following into your browser:

<https://zoom.us/j/99703190248?pwd=Q25xa0ZQeEEwYWp5YURzRTFGMzAyUT09>

Meeting ID: 997 0319 0248

Passcode: 746656

One tap mobile

+16465588656,,99703190248#,,,,,0#,,746656# US (New York)

+13017158592,,99703190248#,,,,,0#,,746656# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

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+1 669 900 9128 US (San Jose)

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Meeting ID: 997 0319 0248

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Find your local number: <https://zoom.us/j/99703190248?pwd=Q25xa0ZQeEEwYWp5YURzRTFGMzAyUT09>

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: City Council Meeting Minutes - July 20, 2020

DATE: August 3, 2020

RECOMMENDATION:

Motion to approve City Council minutes.

ATTACHMENTS:

- ▣ Draft Council Minutes

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, July 20, 2020 – 6:00 p.m.
Council Chambers, 210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole, Aaron Hagen, Janet Kalbfell, Tom Oleksy, Brian Slater
Members Absent: None
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

- A. Sudden Cardiac Arrest Success Story
EMS Director McMullen shared an incident in June whereby EMS was able to save a citizen who had suffered cardiac arrest. Council expressed appreciation for their efforts.
- B. Charlevoix Skate Park Presentation
Recreation Director Knorr gave a brief history of the Skate Park along with plans for the future. Staff was asked to bring back options for expanding the hours of operation.

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – July 6, 2020
B. Accounts Payable and Payroll Check Registers
a. Special Accounts Payable Check Register – July 1, 2020
b. Regular Accounts Payable Check Register – July 21, 2020
c. ACH Payments – July 2, 2020 to July 13, 2020
d. Payroll Check Register – July 10, 2020
e. Payroll Transmittal – July 10, 2020
f. Tax Disbursement – July 21, 2020
C. Planning Commission Annual Report
D. MDOT Traffic Signal Cost Agreement Resolution

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-07-05

APPROVE COST AGREEMENT FOR TRAFFIC SIGNAL CONTROL ON US-31 (BRIDGE STREET) AT CLINTON

WHEREAS, the City of Charlevoix agrees to participate 50% in the installation, maintenance and operation costs associated with this signal; and

WHEREAS, the agency responsible for handling bills and/or leased line interconnection billings shall be the City of Charlevoix; and

WHEREAS, the agency responsible for performing signal maintenance type D shall be MDOT.

NOW THEREFORE BE IT RESOLVED, that that the City of Charlevoix agrees to the terms and conditions of the Cost Agreement for Traffic Signal Control and authorizes the City Manager to execute the agreement.

RESOLVED this 20th day of July, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Bryan, Slater, Hagen, Cole, Kalbfell

Nays: None

- E. Resolution to Amend City Street Plan to Include Riverwalk Lane

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-07-06

DRAFT

AMEND CITY STREET PLAN TO INCLUDE RIVERWALK LANE

WHEREAS, the City of Charlevoix City Code requires that the naming of any new street be done by resolution; and

WHEREAS, developers are placing 14 units on a roadway north off of Pine River Lane.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix hereby amends the City Street Plan to include a roadway named Riverwalk Lane.

RESOLVED this 20th day of June, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Bryan, Slater, Hagen, Cole, Kalbfell

Nays: None

F. Airport Sponsor Contract Amendment

**CITY OF CHARLEVOIX
RESOLUTION NO. 2020-07-07
EXECUTION OF THE MDOT SPONSOR CONTRACT AMENDMENT
(MDOT Contract NO. 2020-0523/A1)**

WHEREAS, the City is approving an Amendment to the MDOT Sponsor Contract No. 2020-0523 which was dated, May 29, 2020 for the Fuel Farm Expansion project; and

WHEREAS, Contract No. 2020-0523/A1 is Amended to adjust the project funding between the FAA, MDOT and Sponsor; and

WHEREAS, the FAA's share is increased by sixteen thousand six hundred and sixty-six dollars (\$16,666.00), the MDOT and Sponsor share are equally reduced by eight thousand three hundred and thirty-three dollars (\$8,333.00); and

WHEREAS, the Sponsors total share for the Fuel Farm Expansion Project is thus reduced from eighty-five thousand four hundred twenty-four dollars (\$85,424.00) to seventy-seven thousand ninety-one dollars (\$77,091.00); and

WHEREAS, the total cost for the Fuel Farm Expansion project, eight hundred twenty-eight thousand dollars (\$828,000.00) remains unchanged from the original MDOT Sponsor Contract No. 2020-0523 which was dated, May 29, 2020.

NOW THEREFORE BE IT RESOLVED, that the City of Charlevoix City Council hereby authorizes the City Manager to execute the MDOT Sponsor Contract Amendment, after review by City Staff and the City Attorney.

RESOLVED this 20th day of July, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Bryan, Slater, Hagen, Cole, Kalbfell

Nays: None

Motion by Hagen, second by Kalbfell to approve the Consent Agenda.

Yeas: Oleksy, Bryan, Slater, Hagen, Cole, Kalbfell

Nays: None

6. Public Hearings & Actions Requiring Public Hearings

A. Set Dangerous Building Enforcement Hearing: 102 W. Upright Street and 743 Petoskey Avenue

Zoning Administrator Scheel stated he has been working through the process of cleaning up several blighted properties in the City. Pursuant to Chapter 91 of the City Code, a Dangerous Building Hearing was held on October 23, 2019 and the hearing officer issued a report, conclusion and order. Council approved enforcement of the order at their meeting November 14, 2019. The order set specific goals to be met with dates to achieve those goals. Those goals and dates were not achieved. He stated that the City now needs a hearing to consider this new request for action in this matter in accord with Chapter 91, Section 91.10.

Mayor Kurtz opened the item to public comment and 102 W. Upright Street property owner Mike Miller was heard.

Motion by Kalbfell, second by Cole to set a Dangerous Building Enforcement Hearing regarding 102 W. Upright Street for July 29, 2020 at 1:00 p.m. in the Council Chambers of City Hall and notify the owner(s) of the property of the same.

Yeas: Oleksy, Bryan, Slater, Hagen, Cole, Kalbfell

Nays: None

Motion by Kalbfell, second by Hagen to set a Dangerous Building Enforcement Hearing regarding 743 Petoskey Avenue for July 29, 2020 at 1:00 p.m. in the Council Chambers of City Hall and notify the owner(s) of the property of the same. Motion carried by unanimous voice vote.

B. Enforcement of Blight Order: 104 W. Upright

Zoning Administrator Scheel stated that pursuant to Chapter 91 of the City Code, a Dangerous Building Hearing was held on October 23, 2019 for 104 W. Upright Street. The hearing officer issued a report, conclusion and order for demolition. Council approved enforcement of the order at their meeting November 14, 2019. He stated that the order set a specific date for demolition of this structure and the structure was not demolished by the deadline. He stated that the hearing officer requested the City enforce the order for demolition.

Mayor Kurtz opened the item to public comment and four were heard including property owner Mike Miller.

Motion by Cole, second by Kalbfell to demolish 104 W. Upright at the owners expense pursuant to Chapter 91 of City Code not before August 20, 2020 and to be delayed with the proof of a purchase agreement bonded for the demolition of the property to the satisfaction of the Zoning Administrator. Motion carried by unanimous voice vote.

7. **All Other Actions & Requests**

A. Streetscape and Walkability

Mayor Kurtz stated that the Design Committee and DDA recently supported the idea of hiring a consultant to help improve the downtown streetscape and walkability on Bridge Street.

Mayor Kurtz opened the item to public comment and four were heard.

Motion by Hagen, second by Cole to direct Staff to work with the DDA Director and the Design Committee to bring back two or three options for potential consultants who will help develop a plan for the downtown streetscape, keeping in mind the streetscape and walkability objectives put forth by the Design Committee / DDA. Motion carried by unanimous voice vote.

Motion by Slater, second by Cole to direct City Staff to work with the DDA to bring back three or four action items from the SBEI study that Council can review at the next meeting. Motion carried by unanimous voice vote.

B. 2020 Infrastructure Improvements

Public Works Superintendent Elliott discussed three proposed infrastructure projects. The first is the Pine River Lane water main upgrade with Performance Engineers recommending that MDC Contracting be awarded the bid. The second is the Rose Lane sanitary extension project. Performance Engineers recommended the low bid from MDC Contracting. The third infrastructure project is pulverize and re-pavement of the roadway for portions of May Street, E. Garfield, E. Carpenter, Stover Road, and Grant Street. Staff recommended accepting the low bid from Rieth-Riley.

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Kalbfell, second by Cole to award the Rose Lane Infrastructure Project to MDC Contracting for an amount not to exceed \$132,342 and authorize the City Manager to sign all necessary documents. Motion carried by unanimous voice vote.

Motion by Hagen, second by Oleksy to award the Pine River Lane Infrastructure Project to MDC Contracting for an amount not to exceed \$176,673 pending the developer satisfactorily escrows funds and authorize the City Manager to sign all necessary documents. Motion carried by unanimous voice vote.

Motion by Cole, second by Bryan to approve the 2020 Pavement Maintenance project with Rieth-Riley for an amount not to exceed \$441,675 and authorize the City Manager to sign all necessary documents. Motion carried by unanimous voice vote.

C. Ferry Beach ADA Kayak Launch Project

Recreation Director Knorr stated that the City of Charlevoix Recreation Master Plan that was adopted in 2017 highlighted the interest and need for an ADA kayak launch. The 2019 Leadership Charlevoix Class secured funding of \$25,000 towards the development of the launch at Ferry Beach.

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Kalbfell, second by Hagen to approve the proposal from Edgewater Resources for completion of tasks 1 through 6 at an estimated cost of \$14,800 for the design, engineering, permitting and construction administration of the ADA kayak launch at Ferry Beach and authorize the City Manager to sign acceptance of this proposal. Motion carried by unanimous voice vote.

D. 2020 Parking Meter Rates

City Manager Heydlauff stated that last fall when we moved forward with new parking meters, Council did not formally set the rates. A study completed by our parking consultant showed we had among the lowest rates in northwest and west Michigan at 25 cents per hour. For the new meters to break even, we estimated that rates should be at least 50 cents per hour (still quite low in our area).

He noted that it was also necessary to set some rules on parking for enforcement and suggested we enforce paid parking every day except Sunday from 9am-6pm (excluding holidays). Parking on Bridge Street would still be limited to two hours with parking in the Acacia Lot limited to three hours.

Mayor Kurtz opened the item to public comment and three were heard.

Motion by Hagen, second by Slater to approve Resolution 2020-07-08 setting rates and rules for downtown parking.

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-07-08
A RESOLUTION SETTING RATES AND RULES FOR DOWNTOWN PARKING

WHEREAS, City Council is authorized to set rates and rules for parking.

NOW THEREFORE BE IT RESOLVED, that the following rates and rules are established for parking in downtown Charlevoix:

- Where meters are placed, hourly parking on Bridge Street, Antrim Street, Clinton Street (west of Bridge Street), Mason Street, and Park Avenue shall be set at 50 cents per hour and enforced Monday through Saturday from 9am to 6pm with the exception of Memorial Day, Independence Day, and Labor Day. Parking in these locations shall be limited to 2 hours per space.
- Hourly parking in the Acacia Lot, Bridge Park Drive, and Clinton Street (east of Bridge Street), shall be set at 50 cents per hour and enforced Monday through Saturday from 9am to 6pm with the exception of Memorial Day, Independence Day, and Labor Day. Parking in these spaces shall be limited to 3 hours per space.
- Persons displaying a proper handicap parking sticker or plate shall be exempt from meter rates and time limitations.
- Council shall reassess these fees in February 2021 for future implementation.

RESOLVED this 20th day of July, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Oleksy, Slater, Hagen, Kalbfell

Nays: Bryan, Cole

8. Reports & Communications

A. Public Comments

B. City Manager Comments

- Minimal impact from weekend storms
- Clinton and Bridge Street intersection work is almost finished
- Congratulations and welcome to Bentley Hill Bakehouse and Peppers Boutique
- Continued support of the Venetian Festival for 2021

C. Mayor & Council Comments

- Bryan felt the Mt. McSaubia theft was sad
- Mayor and Council thanked City crews for their cleanup efforts
- Oleksy was concerned with dogs at the Farmers Market
- Hagen questioned landscape debris in the streets

9. Other Council Business

- A. Kalbfell recused herself from this item. The Mayor felt there was considerable confusion regarding the commercial slip bidding process this year. Council agreed to request another commercial slip for next season and to start the bidding process early in the fall.

Motion by Hagen, second by Cole, to direct Staff to request an additional commercial slip from the Waterways Commission for the future. Motion carried by unanimous voice vote.

Motion by Hagen, second by Slater to ask Staff to prepare the [Commercial Slip] request for proposals [for the 2021 season]. Motion carried by unanimous voice vote.

- B. Kalbfell returned to the meeting. Mayor Kurtz suggested that the Planning Commission could study and recommend additional uses in the R-1 district, similar to those being allowed in R-2 providing more housing options.

Motion by Kalbfell, second by Cole to [direct the Planning Commission to] explore the opportunities in the R-1 zone much like they did for the R-2 zone to expand the types of housing that are permitted there. Motion carried by unanimous voice vote.

- C. Slater discussed the impact of enforcing the blight ordinance on a primary residence. Council offered various ways to assist home owners and Staff will bring back further recommendations.
- D. Oleksy felt that an Airport Authority should be established with Charlevoix and Beaver Island. Council discussed the pros and cons of the past Airport Advisory Committee and agreed to have Airport Manager Wyman clarify facts for them at a future meeting (after Labor Day).

10. Adjourn

The Mayor adjourned the meeting at 9:02 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Special Accounts Payable – 07/01/2020			
JEAN JACQUES, CLEVELAND	1,200.00	WISNIEWSKI, BRETT	600.00
THOMAS, JAKY	1,200.00	TOTAL	3,600.00
WISNIEWSKI, BRETT	600.00		
Regular Accounts Payable – 07/21/2020			
ABILITA	1,515.56	GORDON FOOD SERVICE	112.22
ACCUMED GROUP, THE	2,984.22	GRAFFITEES	5,000.00
ACE HARDWARE	3,779.04	GRAINGER	540.74
ALL-PHASE ELECTRIC	116.28	GRAND TRAVERSE CONSTRUCTION LLC	58,019.80
AMERICAN LEGAL PUBLISHING CORP	40.00	GREY BOUTIQUE	5,000.00
AMERICAN TOTAL SECURITY INC	852.57	GUNTZVILLER, RHONDA	536.00
AMERICAN WASTE INC.	46.76	HACH COMPANY	1,540.41
APX INC.	32.58	HADLEY, JESELLE	105.00
AUTO VALUE	503.56	HARJU, WILLARD	21.09
AVFUEL CORPORATION	72,441.87	HARRELL'S	825.00
BAESE, KIRK	77.80	HERZOG ELECTRIC	224.96
BARUZZINI GENERAL CONTRACTORS	2,800.00	HOTEL EARL	5,000.00
BEAR EARTH HERBALS	47.00	HOUSING NORTH	9,250.00
BELL EQUIPMENT COMPANY	204.00	HYDE SERVICES LLC	112.00
BENTLEY HILL BAKEHOUSE	5,000.00	HYDRO CORP	539.50
BERGMANN MARINE	54.91	JULIANI, DAVID L	33.92
BOULTON, MARY	50.00	KAHN, KATIE	53.50
BOUND TREE MEDICAL LLC	98.68	KEN'S REAL FOOD	57.00
BRADFORD'S	58.50	KILKENNY, PATRICK	145.88
BRYAN, SPENCER	213.95	KILWINS CHARLEVOIX	500.00
CARQUEST OF CHARLEVOIX	1,419.88	KNOPH, DANIELLE	57.87
CDW GOVERNMENT INC.	793.73	KSS ENTERPRISES	1,997.03
CEDAM	6,000.00	LAKE FOREST BAKING COMPANY	97.00
CHARLEVOIX COUNTY TREASURER	347.22	LAKE HOUSE, THE	5,000.00
CHARLEVOIX GLASS INC.	893.40	LAKESHORE TIRE & AUTO SERVICE	86.95
CHARLEVOIX SCREEN MASTERS INC	369.00	LEELANAU COFFEE ROASTING CO INC	224.40
CHARLEVOIX TOWNSHIP	59.48	LEVY, DAVID	75.00
CHARTER COMMUNICATIONS	147.15	LOTTIE'S BAGELS	534.00
CINTAS	160.14	MAGGRET, DAVID	200.00
CINTAS CORPORATION	101.00	MANAGEMENT AND BEHAVIOR	270.00
CITY OF CHARLEVOIX - UTILITIES	30,966.87	MAY, MEREDITH	184.27
CIVIC SYSTEMS	9,354.00	MCMULLEN, DONALD R.	1,000.90
CLOTHING COMPANY, THE	360.00	MICHIGAN MUSHROOM MARKET LLC	96.00
CONWAY PROFESSIONAL SERVICES	4,950.00	MICHIGAN RURAL WATER ASSN	735.00
D & D ELECTRONICS	150.00	MIKE'S GLASS	3,424.00
DETROIT PUMP & MFG CO	2,037.34	MIKE'S MUSTARD	25.00
DHASELEER, CARL	109.00	MINERAL MASTERS	1,935.00
DITCH WITCH SALES OF MICHIGAN	180.40	MUNICIPAL UNDERWRITERS OF MICH	4,252.00
DROST LANDSCAPE INC.	5,060.00	NATIONAL RECREATION & PARK ASSOC	175.00
DROST, PAT	32.51	NAVIA BENEFIT SOLUTIONS	50.00
ELECTIONSOURCE	345.04	NORTHERN MICHIGAN DUST CONTROL	2,660.00
ELEMENTS GALLERY	5,000.00	NORTHERN MICHIGAN REVIEW INC.	2,155.35
ELLSWORTH FARMER'S EXCHANGE	447.00	NOVAK, MARILYN	50.00
EMERGENCY MEDICAL PRODUCTS INC	361.27	O'DONNELL, NANCY	107.00
FAMILY FARM & HOME	218.80	OHM ADVISORS	22,950.00
FARMER WHITE'S	570.00	OLESON'S FOOD STORES	90.98
FASTENAL COMPANY	883.74	OLSON BZDOK & HOWARD	2,266.30
FEYEN ZYLSTRA LLC	1,665.03	OSTLUND PEST CONTROL LLC	425.00
FLOTATION DOCKING SYSTEMS INC.	500.00	PARASTAR INC.	53.39
GA GA FOR KIDS	5,000.00	PENINSULA FIBER NETWORK LLC	470.00
GALLS AN ARAMARK COMPANY	337.66	PERFORMANCE ENGINEERS INC	1,730.00
GINOP SALES INC	416.39	PETALS	95.00

PETOSKEY NEWS-REVIEW	200.00	SUNSATIONS	57.61
PLUNKETT & COONEY	400.00	SWANSON K & D INC	1,800.00
POWER LINE SUPPLY	456.00	SWEM, MICHELLE	75.00
POWERPLAN	219.90	TAFFY BARREL, THE	5,000.00
PREIN & NEWHOF	1,801.00	TAYLOR 12501 LLC	4,417.50
PRESTON FEATHER	725.43	TELNET GROUP INC	3,355.00
PURITY CYLINDER GASES INC	293.20	TERMINAL SUPPLY CO	116.62
QUALITY CAR & TRUCK REPAIR INC	581.59	THISTLE	5,000.00
QUICK CARE MEDICAL CENTER	253.00	TRUCK & TRAILER SPECIALTIES	817.65
RANGE TELECOMMUNICATIONS	173.75	TRUE NORTH INT DESIGN & ANTIQUES	5,000.00
RCL CONSTRUCTION CO INC	328,709.91	UNIFIRST CORPORATION	428.52
RESCO	7,380.00	UNIVERSAL CLEANERS LLC	3,545.00
RESOLUTION G2 LLC	4,718.00	USA BLUE BOOK	1,940.39
ROUND LAKE OUTFITTERS	100.00	VALENTINE, MISTY	150.80
SHARROW, JACOB	300.00	VILLAGE GRAPHICS INC.	480.00
SHINDORF BUILDERS	707.00	WELLS, IVY L	400.00
SIGHT & SOUND	306.28	WOJAN PLUMBING & HEATING	181.77
SILVA, JESSE L.A.	52.95	WOOD SHOP, THE	890.00
SPARTAN DISTRIBUTORS INC	174.99	WORK & PLAY SHOP	36.99
STATE AND MASON LLC	1,000.00	ZIIBIMIJWANG INC	417.00
STATE OF MICHIGAN	345.00	TOTAL	718,019.38
STRICKER'S OUTDOOR POWER EQUIP	32.50		
STRYKER SALES CORPORATION	23,736.24		

ACH Payments – 07/02/2020 to 07/13/2020

PROXIMITY SPACE INC (THE VAULT)	99.00	VANTAGEPOINT (401 ICMA PLAN)	858.02
MI PUBLIC POWER AGENCY	16,534.73	VANTAGEPOINT (457 ICMA PLAN)	20,629.06
PAYMENT SERVICE NETWORK, INC	247.70	VANTAGEPOINT (ROTH IRA)	955.76
DTE ENERGY	2,114.00	MI PUBLIC POWER AGENCY	21,533.32
STATE OF MI (SALES TAX)	16,889.53	TOTAL	141,174.99
IRS (PAYROLL TAX DEPOSIT)	53,295.17		
ALERUS FINANCIAL (HCSP)	350.00		
STATE OF MI (WITHHOLDING TAX)	7,668.70		

Payroll Net Pay – Check Date 07/10/2020

KURTZ, LUTHER J.	990.45	EATON, BRAD A.	2,364.30
HAGEN, AARON W.	581.80	WILSON, TIMOTHY J.	3,719.87
OLEKSY, THOMAS M.	521.99	LAVOIE, RICHARD L.	2,225.14
KALBFELL, JANET P.	547.17	STEVENS, BRANDON C.	3,826.72
BRYAN JR, GREGORY T.	488.95	DRAVES, MARTIN J.	3,315.02
SLATER, JOHN B.	422.88	ANDERSON, ELIZABETH A.	1,209.90
HEYDLAUFF, MARK L.	3,012.48	KENWABIKISE, DAVID L.	1,097.59
GOLDING, JOYCE M.	2,085.85	ELLIOTT, PATRICK M.	2,381.83
DEROSIA, PATRICIA E.	1,044.15	SCHWARTZFISHER, JOSEPH	1,219.73
DOTSON, LINDSEY J.	1,422.45	BRADLEY, KELLY R.	1,233.35
KLOOSTER, ALIDA K.	2,129.16	HART II, DELBERT W.	1,603.79
GOLOVICH, KAREN J.	985.70	JONES, ROBERT F.	1,194.20
BARNEVELD, RICHELLE L.	1,140.77	FARRELL, MITCHELL L.	1,709.10
EDWARDS, MACKENZIE R.	1,674.88	THORP JR, WILLIAM D.	1,833.22
MILLER, FAITH G.	37.42	LEITNER, RYAN S.	938.46
MCGINN, KELLY A.	2,518.08	FERGUSON, ROYCE L.	2,207.89
LAVENDER, JOSEPH E.	1,728.90	DORAN, JUSTIN J.	2,107.26
DOAN, GERARD P.	2,407.54	MANKER SR, DAVID W.	673.85
UMULIS, MATTHEW T.	1,344.13	FREY, DYLAN V.	466.89
HANKINS, SCOTT A.	1,693.34	HART III, DELBERT W.	744.28
ORBAN, BARBARA K.	1,518.08	SLADEK, RYLYNN S.	588.02
FLICKEMA, ANDREW M.	2,176.94	LOUISELLE, ELLIE N.	563.37
RILEY, DENISE M.	452.44	BEMIS, JACKSON R.	591.64
MUNK, CHRISTOPHER J.	1,880.01	FINNERTY, HOLLY E.	792.02
SCHICK, TIELER R.	1,488.54	CRANDELL, ZACKARY R.	695.04
MATELSKI, KRISTEN L.	1,356.19	KNORR, KENT J.	1,953.46
BINGHAM, LARRY E.	913.16	ANZELL, BETH A.	1,318.58
MACGILLIVRAY, ROGER	576.61	STEBE, LAURA A.	66.50
AZZOPARDI, LAUREN E.	319.20	KLOOSTER, PATRICK H.	1,655.71
STEWART, MORGAN J.	497.18	EVANS JR, HALBERT K.	604.87
WURST, RANDALL W.	1,234.00	KLINGER, BRADLEY W.	103.52
MAYER, SHELLEY L.	1,546.42	DAVIS, LEAH R.	381.68
HILLING, NICHOLAS A.	1,916.47	TELGENHOF, WILL G.	289.92
MEIER III, CHARLES A.	1,328.48	WHITE III, MARCUS W.	550.21
ZACHARIAS, STEVEN B.	1,925.35	GREYERBIEHL, KELLY M.	641.53
NEWMAN, MARK J.	1,244.56	CAREY, MADISON Q.	424.65
SWEM, DONALD L.	2,466.17	CUNNINGHAM, ABIGAIL A.	530.56

DRAFT

JAREMA, CAROLINE J.	621.57	SILVA, JESSE L.A.	1,713.72
PRIMAK, JACOB L.	783.09	JOHNSON, MELISSA A.	1,557.43
CURTIS, LILY E.	840.64	STEPHENS, LYON G.	239.74
MAY, MEREDITH A.	1,208.30	TRAVERS, MANUEL J.	2,186.89
PETROSKY, JACOB D.	839.64	STEVENS, JEFFREY W.	84.66
WARRINER, RYAN T.	799.26	RILEY, CASEY W.	621.06
WALKER, SAVANNAH P.	885.21	JONES, LARRY M.	360.12
PETERSON, BENJAMIN D.	707.69	FLORE, ROBERT A.	264.30
KIRINOVIC, THOMAS F.	437.81	MATZ, EMILY S.	1,050.00
WAGNER, KIRSTEN M.	682.25	MOYER, DAVID T.	342.49
SHEETS, SOPHIA R.	601.64	WHEELER, MICHAEL W.	1,037.09
MOOAR, ISAAK S.	389.50	CORNELL, BRITTA J.	228.56
HART, DAVID R.	460.27	MISHLER, MICHAEL. J.	1,663.14
MCDONNELL, JENNA N.	883.53	AZZOPARDI, ANTHONY J.	1,731.30
GILL, DAVID R.	802.56	DEKORNE, ELIZABETH A.	170.82
MASSON, DONALD J.	548.72	PECK, JARICA L.	595.75
KUSINA, DENNIS W.	321.68	DIETZ, AMANDA M.	1,186.80
LABLANCE, MAUREEN J.	261.05	MOYER, NATHAN I.	1,671.06
LIVINGSTON, BRIAN D.	1,708.92	SPREEMAN, ASHLEY M.	247.35
STANLEY, MARK J.	66.50	FAULKNER, CHRISTOPHER J.	2,854.62
MUSILEK, CAMDEN W.	171.40	COLE, SHANE	743.42
WAY, KRISTINA M.	101.58	WHITLEY, ANDREW T.	1,942.01
WYMAN, MATTHEW A.	1,981.35	MORRISON, KEVIN P.	1,628.50
MILLER, WILLIAM S.	1,708.74	BISHAW, JAMES H.	665.10
DOUGLAS, MARK	1,391.48	TOTAL	146,776.15
PRIOR, ERIN C.	1,453.54		
FRATRICK, JOSEPH W.	528.13		
MCMULLEN, DONALD R.	3,362.61		

Payroll Transmittal – 07/10/2020

4FRONT CREDIT UNION	952.01	MI STATE DISBURSEMENT UNIT	209.65
AMERICAN FAMILY LIFE	608.28	MONEY LIFE INSURANCE	350.85
CHAR EM UNITED WAY	90.00	POLICE OFFICERS LABOR COUNCIL	251.25
CHARLEVOIX STATE BANK	967.00	PRIORITY HEALTH	1,440.59
CHEMICAL BANK	25.00	VELO LAW OFFICE	377.50
COMMUNICATION WORKERS OF AMER	659.38	TOTAL	5,931.51

Tax Disbursement – 07/21/2020

CHARLEVOIX COUNTY TREASURER	2,380.98	CHARLEVOIX PUBLIC SCHOOLS	51.11
CHARLEVOIX COUNTY TREASURER	45.14	CHARLEVOIX-EMMETT ISD	1,280.12
CHARLEVOIX DISTRICT LIBRARY	589.69	CITY OF CHARLEVOIX - TAXES DUE	4,485.65
CHARLEVOIX PUBLIC SCHOOLS	14.58	RECREATIONAL AUTHORITY	114.23
CHARLEVOIX PUBLIC SCHOOLS	618.90	STATE OF MICHIGAN	8,178.17
CHARLEVOIX PUBLIC SCHOOLS	0.78	TOTAL	18,050.22
CHARLEVOIX PUBLIC SCHOOLS	171.60		
CHARLEVOIX PUBLIC SCHOOLS	119.27		

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: Accounts Payable and Payroll Check Registers

DATE: August 3, 2020

ATTACHMENTS:

- ▣ Accounts Payable and Payroll Check Registers

Check Number	Payee	Amount
07/22/2020		
130869	AT&T	3,848.71
130870	AT&T LONG DISTANCE	240.75
130871	AT&T MOBILITY	577.52
130872	CHARLEVOIX STATE BANK	12,121.15
130873	CHARTER COMMUNICATIONS	697.26
130874	DELTA DENTAL	3,320.62
130875	GREAT LAKES ENERGY	229.82
130876	HOLIDAY COMPANIES	5,786.82
130877	MONY LIFE INSURANCE	453.67
130878	PRIORITY HEALTH	39,725.72
130879	STANDARD INSURANCE CO	2,722.27
130880	VSP INSURANCE CO. (CT)	535.40
130881	WEX BANK	1,176.72
Total 07/22/2020:		71,436.43
Grand Totals:		71,436.43

Summary of Check Registers & ACH Payments HUNTINGTON NATIONAL BANK - CHECKS ISSUED

07/22/20 Special Accounts Payable Run	\$ 71,436.43
07/24/20 Payroll (net pay)	\$ 138,362.55
07/24/20 Payroll Transmittal Checks	\$ 5,328.61
08/04/20 Regular Accounts Payable	\$ 180,457.82
Checks Sub-Total:	\$ 395,585.41

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

07/20/20 MI Public Power Agency	\$ 42,134.37
07/23/20 Neofunds by Neopost (postage)	\$ 5,000.00
07/24/20 IRS (Payroll Tax Deposit)	\$ 50,233.40
07/24/20 Alerus Financial (HCSP)	\$ 350.00
07/24/20 State of MI (Withholding Tax)	\$ 7,356.30
07/24/20 Vantagepoint (401 ICMA Plan)	\$ 858.02
07/24/20 Vantagepoint (457 ICMA Plan)	\$ 20,158.54
07/24/20 Vantagepoint (Roth IRA)	\$ 955.76
07/24/20 MERS (Defined Benefit Plan)	\$ 50,166.52
07/27/20 MI Public Power Agency	\$ 38,268.02
07/27/20 MI Public Power Agency	\$ 172,691.28
ACH Sub-Total:	\$ 388,172.21

Huntington National Bank Total: \$ 783,757.62

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

08/04/20 Tax Disbursement	\$ 1,277,675.03
Charlevoix State Bank Total:	\$ 1,277,675.03

Grand Total: \$ 2,061,432.65

APPROVED:


CITY MANAGER


CITY TREASURER


CITY CLERK

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/18/2020	PC	07/24/2020	31163	HEYDLAUFF, MARK L.	102		2,724.04
07/18/2020	PC	07/24/2020	31164	GOLDING, JOYCE M.	106		1,653.61
07/18/2020	PC	07/24/2020	31165	DEROSIA, PATRICIA E.	107		909.63
07/18/2020	PC	07/24/2020	31166	DOTSON, LINDSEY J.	109		1,422.46
07/18/2020	PC	07/24/2020	31167	KLOOSTER, ALIDA K.	121		1,753.72
07/18/2020	PC	07/24/2020	31168	GOLOVICH, KAREN J.	122		985.71
07/18/2020	PC	07/24/2020	31169	BARNEVELD, RICHELLE	123		1,157.47
07/18/2020	PC	07/24/2020	31170	EDWARDS, MACKENZIE	124		1,299.42
07/18/2020	PC	07/24/2020	31171	MILLER, FAITH G.	142		34.93
07/18/2020	PC	07/24/2020	31172	MCGINN, KELLY A.	146		2,085.83
07/18/2020	PC	07/24/2020	31173	LAVENDER, JOSEPH E.	153		1,728.90
07/18/2020	PC	07/24/2020	31174	DOAN, GERARD P.	201		2,407.55
07/18/2020	PC	07/24/2020	31175	UMULIS, MATTHEW T.	205		1,204.45
07/18/2020	PC	07/24/2020	31176	HANKINS, SCOTT A.	208		1,693.34
07/18/2020	PC	07/24/2020	31177	ORBAN, BARBARA K.	209		1,185.02
07/18/2020	PC	07/24/2020	31178	FLICKEMA, ANDREW M.	211		1,439.00
07/18/2020	PC	07/24/2020	31179	RILEY, DENISE M.	213		452.44
07/18/2020	PC	07/24/2020	31180	MUNK, CHRISTOPHER J.	215		1,300.89
07/18/2020	PC	07/24/2020	31181	SCHICK, TIELER R.	216		1,333.66
07/18/2020	PC	07/24/2020	31182	MATELSKI, KRISTEN L.	230		1,356.19
07/18/2020	PC	07/24/2020	31183	BINGHAM, LARRY E.	240		913.16
07/18/2020	PC	07/24/2020	31184	MACGILLIVRAY, ROGER	244		581.57
07/18/2020	PC	07/24/2020	31185	AZZOPARDI, LAUREN E.	246		136.46
07/18/2020	PC	07/24/2020	31186	STEWART, MORGAN J.	247		1,105.08
07/18/2020	PC	07/24/2020	31187	WURST, RANDALL W.	411		1,662.20
07/18/2020	PC	07/24/2020	31188	MAYER, SHELLEY L.	412		2,258.98
07/18/2020	PC	07/24/2020	31189	HILLING, NICHOLAS A.	413		1,464.55
07/18/2020	PC	07/24/2020	31190	MEIER III, CHARLES A.	421		1,482.11
07/18/2020	PC	07/24/2020	31191	ZACHARIAS, STEVEN B.	422		1,394.89
07/18/2020	PC	07/24/2020	31192	NEWMAN, MARK J.	424		1,404.25
07/18/2020	PC	07/24/2020	31193	SWEM, DONALD L.	512		2,466.17
07/18/2020	PC	07/24/2020	31194	EATON, BRAD A.	515		2,842.16
07/18/2020	PC	07/24/2020	31195	WILSON, TIMOTHY J.	516		2,852.02
07/18/2020	PC	07/24/2020	31196	LAVOIE, RICHARD L.	519		2,225.14
07/18/2020	PC	07/24/2020	31197	STEVENS, BRANDON C.	521		3,069.47
07/18/2020	PC	07/24/2020	31198	DRAVES, MARTIN J.	523		2,975.41
07/18/2020	PC	07/24/2020	31199	ANDERSON, ELIZABETH	526		1,209.90
07/18/2020	PC	07/24/2020	31200	KENWABIKISE, DAVID L.	528		1,097.59
07/18/2020	PC	07/24/2020	31201	ELLIOTT, PATRICK M.	600		2,381.82
07/18/2020	PC	07/24/2020	31202	SCHWARTZFISHER, JOS	603		1,043.00
07/18/2020	PC	07/24/2020	31203	BRADLEY, KELLY R.	614		1,676.63
07/18/2020	PC	07/24/2020	31204	HART II, DELBERT W.	616		1,287.23
07/18/2020	PC	07/24/2020	31205	JONES, ROBERT F.	618		1,300.12
07/18/2020	PC	07/24/2020	31206	FARRELL, MITCHELL L.	622		1,115.54
07/18/2020	PC	07/24/2020	31207	THORP JR, WILLIAM D.	623		1,523.11
07/18/2020	PC	07/24/2020	31208	LEITNER, RYAN S.	624		1,617.83
07/18/2020	PC	07/24/2020	31209	FERGUSON, ROYCE L.	625		1,405.65
07/18/2020	PC	07/24/2020	31210	DORAN, JUSTIN J.	634		2,107.26
07/18/2020	PC	07/24/2020	31211	MANKER SR, DAVID W.	639		769.66
07/18/2020	PC	07/24/2020	31212	NEDWICK, DAVID J.	642		600.56
07/18/2020	PC	07/24/2020	31213	FREY, DYLAN V.	643		434.17
07/18/2020	PC	07/24/2020	31214	HART III, DELBERT W.	657		1,010.62
07/18/2020	PC	07/24/2020	31215	SLADEK, RYLYNN S.	660		655.00
07/18/2020	PC	07/24/2020	31216	LOUISELLE, ELLIE N.	664		595.64
07/18/2020	PC	07/24/2020	31217	BEMIS, JACKSON R.	667		830.40
07/18/2020	PC	07/24/2020	31218	FINNERTY, HOLLY E.	669		776.79
07/18/2020	PC	07/24/2020	31219	CRANDELL, ZACKARY R.	691		711.97

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/18/2020	PC	07/24/2020	31220	KNORR, KENT J.	700		1,953.46
07/18/2020	PC	07/24/2020	31221	ANZELL, BETH A.	702		1,318.58
07/18/2020	PC	07/24/2020	31222	STEBE, LAURA A.	703		88.66
07/18/2020	PC	07/24/2020	31223	KLOOSTER, PATRICK H.	743		1,655.71
07/18/2020	PC	07/24/2020	31224	EVANS JR, HALBERT K.	744		706.07
07/18/2020	PC	07/24/2020	31225	KLINGER, BRADLEY W.	747		390.86
07/18/2020	PC	07/24/2020	31226	DAVIS, LEAH R.	748		561.64
07/18/2020	PC	07/24/2020	31227	TELGENHOF, WILL G.	749		404.64
07/18/2020	PC	07/24/2020	31228	WHITE III, MARCUS W.	754		637.74
07/18/2020	PC	07/24/2020	31229	GREYERBIEHL, KELLY M.	757		847.01
07/18/2020	PC	07/24/2020	31230	CAREY, MADISON Q.	758		576.47
07/18/2020	PC	07/24/2020	31231	CUNNINGHAM, ABIGAIL A	759		603.62
07/18/2020	PC	07/24/2020	31232	JAREMA, CAROLINE J.	760		590.16
07/18/2020	PC	07/24/2020	31233	PRIMAK, JACOB L.	761		760.25
07/18/2020	PC	07/24/2020	31234	CURTIS, LILY E.	770		683.68
07/18/2020	PC	07/24/2020	31235	MAY, MEREDITH A.	771		1,103.85
07/18/2020	PC	07/24/2020	31236	PETROSKY, JACOB D.	772		818.24
07/18/2020	PC	07/24/2020	31237	WARRINER, RYAN T.	773		569.24
07/18/2020	PC	07/24/2020	31238	WALKER, SAVANNAH P.	774		871.89
07/18/2020	PC	07/24/2020	31239	PETERSON, BENJAMIN D	785		678.02
07/18/2020	PC	07/24/2020	31240	KIRINOVIC, THOMAS F.	790		495.65
07/18/2020	PC	07/24/2020	31241	WAGNER, KIRSTEN M.	793		573.43
07/18/2020	PC	07/24/2020	31242	SHEETS, SOPHIA R.	794		494.92
07/18/2020	PC	07/24/2020	31243	MOOAR, ISAAK S.	796		334.82
07/18/2020	PC	07/24/2020	31244	HART, DAVID R.	836		357.17
07/18/2020	PC	07/24/2020	31245	MCDONNELL, JENNA N.	839		907.89
07/18/2020	PC	07/24/2020	31246	GILL, DAVID R.	856		657.88
07/18/2020	PC	07/24/2020	31247	MASSON, DONALD J.	861		480.19
07/18/2020	PC	07/24/2020	31248	KUSINA, DENNIS W.	862		111.45
07/18/2020	PC	07/24/2020	31249	LABLANCE, MAUREEN J.	863		215.45
07/18/2020	PC	07/24/2020	31250	LIVINGSTON, BRIAN D.	866		1,708.92
07/18/2020	PC	07/24/2020	31251	STANLEY, MARK J.	867		60.95
07/18/2020	PC	07/24/2020	31252	MUSILEK, CAMDEN W.	869		414.10
07/18/2020	PC	07/24/2020	31253	WAY, KRISTINA M.	870		177.02
07/18/2020	PC	07/24/2020	31254	WYMAN, MATTHEW A.	927		2,019.38
07/18/2020	PC	07/24/2020	31255	MILLER, WILLIAM S.	933		1,296.73
07/18/2020	PC	07/24/2020	31256	DOUGLAS, MARK	935		1,257.45
07/18/2020	PC	07/24/2020	31257	PRIOR, ERIN C.	938		1,067.47
07/18/2020	PC	07/24/2020	31258	FRATRICK, JOSEPH W.	940		611.96
07/18/2020	PC	07/24/2020	31259	RICKETSON, BRET J.	950		268.26
07/18/2020	PC	07/24/2020	31260	MCMULLEN, DONALD R.	1000		2,493.71
07/18/2020	PC	07/24/2020	31261	SILVA, JESSE L.A.	1001		1,786.38
07/18/2020	PC	07/24/2020	31262	JOHNSON, MELISSA A.	1004		1,411.97
07/18/2020	PC	07/24/2020	31263	STEPHENS, LYON G.	1005		239.74
07/18/2020	PC	07/24/2020	31264	TRAVERS, MANUEL J.	1006		1,451.70
07/18/2020	PC	07/24/2020	31265	STEVENS, JEFFREY W.	1028		111.59
07/18/2020	PC	07/24/2020	31266	RILEY, CASEY W.	1052		608.96
07/18/2020	PC	07/24/2020	31267	JONES, LARRY M.	1057		126.13
07/18/2020	PC	07/24/2020	31268	MATZ, EMILY S.	1059		904.85
07/18/2020	PC	07/24/2020	31269	MOYER, DAVID T.	1073		519.82
07/18/2020	PC	07/24/2020	31270	WHEELER, MICHAEL W.	1103		2,391.06
07/18/2020	PC	07/24/2020	31271	MISHLER, MICHAEL J.	1107		1,725.89
07/18/2020	PC	07/24/2020	31272	AZZOPARDI, ANTHONY J.	1108		2,404.22
07/18/2020	PC	07/24/2020	31273	MCCRANEY, RUSSELL R.	1111		60.02
07/18/2020	PC	07/24/2020	31274	PECK, JARICA L.	1114		81.77
07/18/2020	PC	07/24/2020	31275	DIETZ, AMANDA M.	1115		1,339.06
07/18/2020	PC	07/24/2020	31276	MOORE, SASHA L.	1116		167.56

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/18/2020	PC	07/24/2020	31277	MOYER, NATHAN I.	1118		2,290.89
07/18/2020	PC	07/24/2020	31278	SPREEMAN, ASHLEY M.	1120		956.97
07/18/2020	PC	07/24/2020	31279	FAULKNOR, CHRISTOPH	1122		2,764.49
07/18/2020	PC	07/24/2020	130857	WHITLEY, ANDREW T.	522		1,942.01
07/18/2020	PC	07/24/2020	130858	MORRISON, KEVIN P.	601		1,584.55
07/18/2020	PC	07/24/2020	130859	BISHAW, JAMES H.	633		555.96
Grand Totals:			120				138,362.55

Km

Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
07/18/2020	07/24/2020	130860	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	952.01
07/18/2020	07/24/2020	130861	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST T	127.28
07/18/2020	07/24/2020	130861	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	481.00
07/18/2020	07/24/2020	130862	CHAR EM UNITED WAY	9009	UNITED WAY Pay Period: 7/18/2	90.00
07/18/2020	07/24/2020	130863	CHARLEVOIX STATE BAN	9017	HSA - EMPLOYEE CONTRIB - C	967.00
07/18/2020	07/24/2020	130864	CHEMICAL BANK	9018	HSA - EMPLOYEE CONTRIB - C	25.00
07/18/2020	07/24/2020	130865	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	659.38
07/18/2020	07/24/2020	130866	MI STATE DISBURSEMEN	9012	FRIEND OF THE COURT Pay Pe	209.65
07/18/2020	07/24/2020	130867	MONEY LIFE INSURANCE	9008	LIFE - VOLUNTARY Pay Period:	249.43
07/18/2020	07/24/2020	130867	MONEY LIFE INSURANCE	9008	SPOUSE LIFE Pay Period: 7/18/	47.68
07/18/2020	07/24/2020	130867	MONEY LIFE INSURANCE	9008	CHILD LIFE Pay Period: 7/18/20	4.00
07/18/2020	07/24/2020	130867	MONEY LIFE INSURANCE	9008	AD&D - VOLUNTARY Pay Period	40.32
07/18/2020	07/24/2020	130867	MONEY LIFE INSURANCE	9008	SPOUSE AD&D Pay Period: 7/18	6.83
07/18/2020	07/24/2020	130867	MONEY LIFE INSURANCE	9008	CHILD AD&D Pay Period: 7/18/2	2.59
07/18/2020	07/24/2020	130868	PRIORITY HEALTH	392358	PRIORITY HEALTH: Pay Period 7	1,466.44
Grand Totals:		15				5,328.61

Xm

Check Number	Payee	Amount
08/04/2020		
130884	ACUSHNET COMPANY	35.94
130885	ALL-PHASE ELECTRIC	927.23
130886	ANDERSON, ELIZABETH A.	50.00
130887	ANTHEM BLUE CROSS BLUE SHIELD	89.28
130888	ANZELL, BETH A.	50.00
130889	AT YOUR SERVICE PLUS INC	375.00
130890	AVFUEL CORPORATION	53,075.59
130891	BEAR EARTH HERBALS	61.00
130892	BEAVER RESEARCH COMPANY	184.91
130893	BERG, REBECCA	317.00
130894	BLARNEY CASTLE OIL CO	732.84
130895	BOUND TREE MEDICAL LLC	55.44
130896	CHARLEVOIX AGENCY	323.40
130897	CHARLEVOIX CONVENTION &	7,500.00
130898	CHARLEVOIX COUNTY SHERIFF'S DE	209.99
130899	CHARLEVOIX SCREEN MASTERS INC	66.00
130900	CINTAS	55.91
130901	CINTAS CORPORATION	105.92
130902	CLOTHING COMPANY, THE	150.00
130903	CONWAY PROFESSIONAL SERVICES	7,562.00
130904	COOPER, MELANIE SUE	307.00
130905	DELL MARKETING L P	1,240.17
130906	DeROSIA, PATRICIA E.	50.00
130907	DHASELEER, CARL	372.00
130908	DIGITAL DOLPHIN	169.95
130909	DOAN, GERARD P.	50.00
130910	DORAN, JUSTIN J.	50.00
130911	DORNBOS SIGN INC.	1,181.32
130912	DOTSON, LINDSEY J.	50.00
130913	DROST LANDSCAPE INC.	4,000.00
130914	EJ USA INC.	150.72
130915	ELECTIONSOURCE	17.84
130916	ELLIOTT, PATRICK M.	50.00
130917	ELLSWORTH FARMER'S EXCHANGE	15.00
130918	EMBROIDME	1,101.60
130919	EMERGENCY MEDICAL PRODUCTS IN	474.02
130920	EMMET COUNTY SHERIFF'S OFC	400.00
130921	ETNA SUPPLY	3,225.00
130922	FARMER WHITE'S	580.00
130923	FASTENAL COMPANY	48.64
130924	FREEDOM MAILING SERVICES INC.	2,257.17
130925	GERBER HOMEMADE SWEETS	144.00
130926	GOLDING, JOYCE M.	50.00
130927	GOLOVICH, RENEE	118.00
130928	GRAINGER	265.80
130929	GRAND TRAVERSE DIESEL INC.	118.29
130930	GRAND TRAVERSE GARAGE DOOR	900.14
130931	GREAT LAKES ELEVATOR LLC	408.93

Check Number	Payee	Amount
130932	GUNTZVILLER, RHONDA	1,015.00
130933	HANKINS, SCOTT A.	50.00
130934	HARBOR HOUSE PUBLISHERS	3,940.00
130935	HARRELL'S	220.00
130936	HART, JENNIFER	77.80
130937	HEYDLAUFF, MARK L.	50.00
130938	INTERWATER FARMS INC	97.00
130939	JOHNSON, MELISSA A.	50.00
130940	KEN'S REAL FOOD	125.00
130941	KLOOSTER, ALIDA K.	50.00
130942	KLOOSTER, PATRICK H.	50.00
130943	KNORR, KENT J.	50.00
130944	KODIAK EMERGENCY VEHICLES	505.05
130945	KSS ENTERPRISES	2,505.95
130946	LAMAR COMPANIES	770.00
130947	LANDSCAPE FORMS INC.	2,880.00
130948	LAVENDER, JOSEPH E.	50.00
130949	LIVINGSTON, BRIAN D.	50.00
130950	LOTTIE'S BAGELS	475.00
130951	MAY, MEREDITH	50.00
130952	MAYER, SHELLEY L.	50.00
130953	MCCARDEL CULLIGAN-PETOSKEY	50.50
130954	MCDONNELL, JENNA N.	50.00
130955	McGINN, KELLY A.	50.00
130956	MCLEAN ENGINEERING CO INC	11,534.10
130957	MCMULLEN, DONALD R.	50.00
130958	MED ALLIANCE GROUP INC	229.87
130959	MEDLINE INDUSTRIES INC	814.17
130960	MICHIGAN BOATING INDUSTRIES ASS	295.00
130961	MICHIGAN OFFICEWAYS INC	999.00
130962	MICHIGAN WATER ENV ASSOC	77.00
130963	MILLER, WILLIAM S.	50.00
130964	MUNSON HEALTHCARE CHARLEVOIX	5,162.00
130965	MUNSON OCCUPATIONAL HEALTH &	18.00
130966	NELDEN, CAROL	48.63
130967	NORTHERN CREDIT SERVICES	477.12
130968	NORTHERN PUMP SERVICE INC.	1,895.30
130969	NW MI COG	12,375.00
130970	O'DONNELL, NANCY	107.00
130971	P.K. CONTRACTING	13,536.34
130972	POWER LINE SUPPLY	12,059.03
130973	PRESTON FEATHER	655.90
130974	PURITY CYLINDER GASES INC	52.05
130975	QUILL CORP	175.94
130976	REHMANN-ROBSON & CO	10,500.00
130977	SILVA, JESSE L.A.	50.00
130978	SPARTAN STORES LLC	57.77
130979	STANDARD ELECTRIC CO	741.55
130980	STATE OF MICHIGAN	380.00

Check Number	Payee	Amount
130981	STRICKER'S OUTDOOR POWER EQUI	1,295.00
130982	SWEETWATER RETAIL CO	75.00
130983	SWEM, DONALD L.	50.00
130984	THOMSON REUTERS	81.00
130985	TRAVERS, MANUEL J.	50.00
130986	TRUCK & TRAILER SPECIALTIES	454.34
130987	UNCLE ROD'S INC	262.50
130988	UNIFIRST CORPORATION	1,118.47
130989	USA BLUE BOOK	1,089.95
130990	UWC	1.10
130991	VILLAGE GRAPHICS INC.	207.35
130992	WURST, RANDALL W.	50.00
130993	WYMAN, MATTHEW A.	50.00
130994	ZIIBIMIJWANG INC	348.00
Total 08/04/2020:		180,457.82
Grand Totals:		180,457.82

Check Number	Payee	Amount
07/20/2020		
72020001	MICHIGAN PUBLIC POWER AGENCY	42,134.37
Total 07/20/2020:		42,134.37
Grand Totals:		42,134.37

Check Number	Payee	Amount
07/23/2020		
72320001	NEOFUNDS BY NEOPOST	5,000.00
Total 07/23/2020:		5,000.00
Grand Totals:		5,000.00

Check Issue Date	Check Number	Payee	Amount
72420001			
07/24/2020	72420001	**EFTPS* Payroll Taxes	12,764.35
07/24/2020	72420001	**EFTPS* Payroll Taxes	12,764.35
07/24/2020	72420001	**EFTPS* Payroll Taxes	2,985.23
07/24/2020	72420001	**EFTPS* Payroll Taxes	2,985.23
07/24/2020	72420001	**EFTPS* Payroll Taxes	18,734.24
Total 72420001:			
	5		50,233.40
72420002			
07/24/2020	72420002	Alerus Financial	350.00
Total 72420002:			
	1		350.00
72420003			
07/24/2020	72420003	STATE OF MICHIGAN	7,356.30
Total 72420003:			
	1		7,356.30
72420004			
07/24/2020	72420004	Vantagepoint - 401 Plan 109153	858.02
Total 72420004:			
	1		858.02
72420005			
07/24/2020	72420005	Vantagepoint - 457 Plan 300959	5,362.92
07/24/2020	72420005	Vantagepoint - 457 Plan 300959	2,121.28
07/24/2020	72420005	Vantagepoint - 457 Plan 300959	4,245.17
07/24/2020	72420005	Vantagepoint - 457 Plan 300959	8,429.17
Total 72420005:			
	4		20,158.54
72420006			
07/24/2020	72420006	Vantagepoint - Roth IRA 706117	955.76
Total 72420006:			
	1		955.76
Grand Totals:			
	13		79,912.02

Check Number	Payee	Amount
07/24/2020		
72420007	MERS	50,166.52
Total 07/24/2020:		50,166.52
Grand Totals:		50,166.52

Check Number	Payee	Amount
07/27/2020		
72720001	MICHIGAN PUBLIC POWER AGENCY	38,268.02
72720002	MICHIGAN PUBLIC POWER AGENCY	172,691.28
Total 07/27/2020:		210,959.30
Grand Totals:		210,959.30

Check Number	Payee	Amount
08/04/2020		
3441	CHARLEVOIX COUNTY TREASURER	388.83
3442	CHARLEVOIX COUNTY TREASURER	277,812.13
3443	CHARLEVOIX PUBLIC SCHOOLS	425,428.30
3444	CHARLEVOIX PUBLIC SCHOOLS	17,567.07
3445	CHARLEVOIX PUBLIC SCHOOLS	12,296.28
3446	CHARLEVOIX PUBLIC SCHOOLS	5,268.51
3447	CHARLEVOIX PUBLIC SCHOOLS	17,215.68
3448	CITY OF CHARLEVOIX - TAXES DUE	192,952.96
3449	CITY OF CHARLEVOIX/DDA	326,123.91
3450	STATE OF MICHIGAN	2,621.36
Total 08/04/2020:		1,277,675.03
Grand Totals:		1,277,675.03

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

CHARLEVOIX CITY COUNCIL

Consent Agenda

TITLE: Back-up Road Salt Purchase: \$13,520

DATE: August 3, 2020

BACKGROUND:

Each year we submit to MDOT an estimate of the amount of road salt we will need for the upcoming winter. Included in that estimate is an amount of "seasonal back up" salt. These quantities are added to other municipalities needs and included in a competitive bid through the MIDEAL program.

Last year we submitted a quantity of 200 tons for our seasonal back up amount. Of that 200 ton, we are required to purchase a minimum of 160 tons. Taking into account the amount that we have submitted for the upcoming winter season I feel comfortable only purchasing the 160 tons, as required.

RECOMMENDATION:

Motion to authorize the purchase of 160 tons of seasonal back up road salt from Compass Minerals for a total cost of \$13,520.

CHARLEVOIX CITY COUNCIL

All Other Actions and Requests

TITLE: Skate Park Update

DATE: August 3, 2020

PRESENTED BY: Kent Knorr, Recreation Director

BACKGROUND:

The Recreation Department Presented an update on skate park activities and usage this summer at the last City Council meeting. As a reminder we shared the following information:

- We are now open 7 days a week
- 2020 Hours of operation: Sunday Noon - 4 PM, Monday - Thursday 12 Noon - 5 PM and Friday - Saturday 11 AM - 7 PM
- We have designated early times on both Friday and Saturday for new or beginners to use the park and receive additional guidance from staff
- In 2020 we have seen 232 unique users through the end of June versus 195 in 2019
- Current revenue through June is \$900, up \$223 through June over 2019

At the last City Council meeting, in the hope of encouraging more usage at the skate park, the Council asked the Recreation Department to explore ways to expand hours of operation. The expanding of hours of operation is with understanding that the park may be open at certain times without supervision.

We are exploring longer term solutions including the use of security cameras and/or use of a "proxy card" gate for admission during times that the facility is not staffed. The approach that allows for remote supervision and tracking of use is appealing as a balance between supervised and unsupervised. However, these solutions will take some additional time to gather pricing and installation options. While these solutions may be best, it is unlikely we would be able to implement those options for the 2020 season.

Short term, the Recreation Department is offering three suggestions for operation hours.

Option 1

Expanded hours with the park opening earlier in the day without supervision and closing under staff supervision. For Example:

Sunday Noon - 4 PM unstaffed with police opening the gate at noon. 4PM-8:00PM staffed.

Monday - Thursday 12 Noon - 4 PM unstaffed with Recreation Department opening the gates at Noon and 4-8PM staffed.

Friday and Saturday Noon-8 PM staffed all day

Similar to the Golf Course we will post sign-in sheets.

Option 2

Expanded hours with the park opening earlier in the day with supervision and closing without staff supervision. For Example:

Sunday Noon - 4 PM staffed. 4PM-8:00PM unstaffed with Police locking the gate at 8:00 PM.

Monday - Thursday 12 Noon - 4 PM staffed and 4-8PM unstaffed with Police Department locking the gate at 8:00 PM.

Friday - Saturday Noon-8 PM staffed

Similar to the Golf Course we will post sign-in sheets.

Option 3 Hours stay the same

2020 Hours of operation: Sunday Noon - 4 PM, Monday - Thursday 12 Noon - 5 PM and Friday - Saturday 11 AM - 7 PM

RECOMMENDATION:

Council Discussion and Direction

CHARLEVOIX CITY COUNCIL

All Other Actions and Requests

TITLE: Marina Commercial Dockage Offerings for 2021

DATE: August 3, 2020

PRESENTED BY: Kent Knorr, Recreation Director

BACKGROUND:

The Recreation Department and Charlevoix City Marina are in the process of creating an RFP for the Commercial Dock at the City Marina. It is anticipated that at the next City Council meeting we will share additional information on the RFP that will be issued and an overview of Marina Operations.

However, as we explore options for 2021 and the future, it is important to decide if we wish to expand the number of commercial slips being offered in the Marina.

As Council will recall, we sought and received a variance to offer a third commercial slip for this summer. While that variance was approved and granted by the Department of Natural Resources Waterways Commission on June 25th, the additional vendor elected to not accept the offer for the 2020 season.

An option available to the City of Charlevoix is to submit a request with the Waterways Commission to make this variance permanent. In doing so, we would be requesting that the Marina be able to offer up to three commercial slips. The expansion of commercial services may allow for a wider range of activities and experiences for residents and tourists alike.

If approved, the new makeup of the Marina would have 3 commercial slips, 8 seasonal slips, and 59 transient slips.

RECOMMENDATION:

Motion to direct the Recreation Department to seek a variance at the August 26th Michigan State Waterways Commission meeting to allow a third commercial boat service to be permanently located at the Charlevoix City Marina.

ATTACHMENTS:

- ▣ Commercial Slip Variance Approval Letter



GRETCHEN WHITMER
GOVERNOR

STATE OF MICHIGAN
DEPARTMENT OF NATURAL RESOURCES
LANSING



DANIEL EICHINGER
DIRECTOR

June 25, 2020

Mr. Kent Knorr
Recreation Director
City of Charlevoix
210 State Street
Charlevoix, Michigan 49720

SUBJECT: Commercial Slip Variance Request

Dear Mr. Knorr:

The variance request for adding one commercial slip for the 2020 season was discussed at the June 16, 2020 Michigan State Waterways Commission meeting.

During review, the Commission discussed how the unusual events of this year, like delays in opening due to a pandemic and record high water levels around the state were affecting normal harbor operations. With the oddities of this year, we believe that the addition of one commercial slip, for one season will have a positive financial impact on the facility without negatively impacting transient boaters. The Department of Natural Resources (DNR) understands the importance of non-traditional use at facilities and will continue to support measures to economically benefit your facility as well as the local economy.

The DNR, Parks and Recreation Division (PRD) along with the support of the Michigan State Waterways Commission approve your request for the 2020 season. The Commission is requesting a written report indicating how this commercial use impacted the facility and its users at the end of the season. Additionally, if you intend to continue this commercial use after this season, you will need to submit an additional variance request for future years. We look forward to continued collaboration with you and success in providing Michigan boaters with quality waterway experiences.

Thank you,

Linnae Dawson
Recreational Harbor Coordinator
Programs and Grants Unit
517-290-2200

CHARLEVOIX CITY COUNCIL

All Other Actions and Requests

TITLE: Downtown Walkability and SBEI

DATE: August 3, 2020

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

At your last meeting, Council asked Main Street Executive Director Lindsey Dotson and me to review the Charlevoix Downtown Alley Corridor Vision (SBEI) and also review options for firms to assist us with a potential study of walkability and streetscaping on Bridge Street.

GOALS:

Enhance and showcase the outstanding quality of life in Charlevoix

RECOMMENDATION:

Council discussion and direction.

ATTACHMENTS:

- ▣ Walkability Memo



**CITY OF
CHARLEVOIX**



Memo

TO: The Honorable Mayor Kurtz and the Charlevoix City Council
FROM: Mark L. Heydlauff, City Manager and Lindsey J. Dotson, DDA/Main Street Executive Director
RE: Downtown Walkability, Streetscaping, and Sustainable Built Environment Initiatives
CC: Charlevoix Main Street/DDA Board; Charlevoix Planning Commission
DATE: July 30, 2020

At your last meeting, Council directed us to review the Sustainable Built Environment Initiative project from 2018 and consider some firms for improving the streetscape of Bridge Street and the walkability of this corridor.

2018 Charlevoix Downtown Alley Corridor Vision

In 2018, Council, the Planning Commission and the DDA worked with planners from the School of Planning, Design and Construction at Michigan State University to consider the walkability and improvement of rear alleys and parking lots west of Bridge Street and between Park Avenue and Antrim Street. The results of this conceptual design have informed projects like the improvement of Hoop Skirt Alley by Junior Main Street in 2019 and decision by Council in June 2020 to make a portion of Van Pelt Alley pedestrian-only for this summer. Additionally, the recently completed and adopted Downtown Design Guidelines relied heavily on the design suggestions recommended by the Corridor Vision.

As we have had dialog about this project, much of the discussion seems to center around building parking lots, installing pavers, and adding rear access for many establishments in the downtown. While this is a major component and something we'll discuss further below, it is noteworthy that SBEI also encouraged free and inexpensive suggestions such as form-based code considerations, using Google maps and other resources, considering the allowance of more outdoor furniture in the CBD, dumpster screening requirements, and others. We would strongly suggest the Planning Commission and the DDA both consider these kinds of suggestions in concurrence with infrastructure and "built" changes to the area in order to encourage the truly vibrant space contemplated in the report.

As for the built improvements contemplated in the report, we would recommend the following for your further consideration:

- *Implement in sections.* As noted above, some small changes have already been made in response to the recommendations of the study or in support of the ideals presented. It is important to consider this progress when thinking of the overall project. Realistically, to build all pieces of the Corridor Vision would reasonably cost more than \$10 million but nice improvements can be made in small doses. Improvements in Van Pelt Alley, Hoop Skirt Alley exemplify this fact. Even changes we have made this spring to enhance outdoor dining along

Park Avenue and Antrim Street fit within the ideals of placemaking presented in the Corridor Vision. One aspect of the report suggested encouraging more outdoor dining in the back alley and parking areas of our downtown and this could still be explored.

- *Look for related and alternate funding sources.* Often, we think about the SBEI project in terms of pavers, aesthetic improvements, new outdoor furnishings, and parking lots. Recently, we have engaged two different funding sources tied to the SBEI recommendations but think of the outcome in different ways. First, we worked with the Northern Lakes Economic Alliance and the US Small Business Administration to see if design elements of SBEI might be compatible with CARES Act funding intended to help small businesses retool their spaces considering COVID 19. Ultimately, we concluded this project was not a fit for this funding source but continuing to review funding sources in this way is valuable. Second, the City of Charlevoix continues to work with the Tip of the Mitt Watershed Council and other partners to look at ways to improve the environmental impact of stormwater runoff, collection, and disposal systems. The traditional method used in much of our downtown funnels stormwater to catch basins and then into pipes ultimately draining into area waterways. In looking at greener solutions to stormwater, reducing non-permeable surfaces becomes paramount. This includes parking lots with permeable asphalt, pavers, landscaped rain gardens, and other surfaces treatments. While funding sources might be focused on the improvement of stormwater quality, it also fits our goals found in the Corridor Vision. This project is continuing and may yield funding for some aspects in the future. Finally, Community Development Block Grant funding may also be a source of funds for this implementation. This prospect is again all about timing and hitting the target of funding goals at some future time.
- *Plan for the long-term.* This is a big project and we need realistic expectations on the timeline. If you look at other big projects in our community, the most notable changes take decades and not months. The vision for our present-day East Park was launched in the 1940s and was iteratively improved to the space we have today. Bridge Park was the Wastewater Treatment plant as recently as 1975. Big change normally takes time and is done iteratively. In the future, some underground infrastructure improvements will be needed and give us an opportunity to rethink the surfaces above them in restoration. Mason Street will need to be reconstructed much as we have rebuilt Park, Clinton, Antrim, State and Hurlbut Streets in the past decade. This again is an opportunity to make the changes discussed in the vision and fund these changes with restoration funding rather than making aesthetic improvements alone.

The following action steps seem appropriate for consideration:

- Request the Planning Commission and DDA/Main Street Board consider the recommendations contained within the Corridor Vision for aspects that do NOT require new construction but are softer and more policy oriented (much like the Downtown Design Guidelines referenced above).
- Request staff consider the Corridor Vision in segments considering future infrastructure to get a sense of realistic timelines for projects and report the same to you.
- Appropriate funds for the engineering of some or all the segments discussed above so that “shovel ready” plans are ready along with realistic construction estimates.

2020 Walkability and Streetscaping Considerations

Council requested we bring to you 4-5 firms to consider for improvements to the walkability and streetscaping of the Bridge Street corridor. Our understanding of this request is because Council desires to be forward thinking and inclusive of community input for long-term changes and improvements to the areas adjacent to US 31 through our community including aspects like parking, public plantings, outdoor dining, and public furnishings (trash receptacles, benches, parking meters, etc.). While we could easily bring you a short list like this, we believe that Council's true intent is for us to develop a request for qualifications and invite several firms to share their background with similar projects. In this way, we could solicit insight from firms on projects they have completed in similar communities, understand their approach to community engagement, and design considerations. Ultimately you are considering a potentially major, long-term change to our community. Because of this, we think it is beneficial to begin with the qualifications of designers and their approach to public input rather than a lowest price approach to producing a design. It is also worth noting that a process like this is likely to be expensive and even the design process will likely carry significant costs.

Alternatively, Council might direct staff to apply for assistance again from the Sustainable Built Environment Initiative at Michigan State University. This is considerably less expensive (likely around \$7,500) and we are already familiar with the public engagement method used by the team. As with the 2018 Downtown Alley Corridor Vision, we would not receive a buildable set of designs but would again need a firm to engineer the concepts into an actionable plan. We also could apply for this (the next deadline is September 15) and if we are unsuccessful, consider options above.

Below is a timeline for your options based on these two directions:

September 2020- Staff prepares application to SBEI Program

October 2020- Receive word from MSU SBEI and move forward with their design with findings in spring 2021

Or

September 2020- Staff releases an invitation to provide qualifications to 10-15 design firms

November 2020- Council and other stakeholders interview 3-5 firms on their approach to design and engagement process

December 2020- Council makes selection of firm and staff works with firm on design phases and costs for consideration in the FY 2021 budget process

February 2021- Project scope(s) finalized

April 2021- Survey and public engagement processes commence and continue as needed based on the design approach and scopes determined

As discussed in the first section of this memo, Council should be prepared for a long-term design process and potentially an iterative approach to implementation. As with the Corridor Vision, implementation is best considered when paired with other projects like an MDOT construction project on US 31 which may be within the next 5-10 years (a relatively short horizon for a major road project). We look forward to assisting Council with your next steps of decision making.

CHARLEVOIX CITY COUNCIL

All Other Actions and Requests

TITLE: Support for Federal Economic Stimulus Investments for Great Lakes Coastal Communities

DATE: August 3, 2020

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

My colleague in Grand Haven shared this resolution with me. If Council chose to adopt it, it would symbolically express Charlevoix's support for more federal funds to address shoreline erosion, the impacts of high water and other water-related infrastructure work in the Great Lakes. Since this seems to align with our unique challenges as a shoreline community and our commitment to green infrastructure, I wanted to share it with you.

GOALS:

Ensure Charlevoix is environmentally sustainable while also economically viable

RECOMMENDATION:

Motion to support increased federal funding for water infrastructure in the Great Lakes and adopt Resolution #2020-08-01.

ATTACHMENTS:

- ▣ Resolution

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-08-01
SUPPORT FOR FEDERAL ECONOMIC STIMULUS INVESTMENTS IN
WATER RESTORATION PRIORITIES FOR GREAT LAKES COASTAL COMMUNITIES

- WHEREAS,** the COVID-19 pandemic has created new challenges for the economy of the City of Charlevoix, with additional expenses and ongoing diminished revenues to state and municipal governments likely to further constrain public services, prolong economic damage, and slow full recovery; and
- WHEREAS,** economists, business leaders and elected officials recognize the need for continued economic stimulus efforts to create jobs, generate long-term economic activity and accelerate the pace of recovery, particularly in hard-hit cities; and
- WHEREAS,** with nearly one-third of U.S. and Canadian economic activity centered in the Great Lakes region, its economic recovery can fuel the larger, national economic recovery; and
- WHEREAS,** investing in water infrastructure is one of the most cost-effective ways to stimulate economic activity, with every job added in the water and wastewater industry projected to create an additional 3.68 jobs in the national economy, and every million dollars in State Revolving Fund spending generating \$2.95 million in economic activity; and
- WHEREAS,** the Great Lakes states have identified more than \$12 billion in priority water infrastructure projects that are awaiting funding and are ready for implementation in 2020, including at least 39 projects in U.S. coastal communities that require \$465 million; and
- WHEREAS,** coastal communities across the Great Lakes region are heavily impacted by erosion, flooding and other effects from high lake levels and extreme weather events; and
- WHEREAS,** Great Lakes water levels are at all-time highs and are predicted to persist until the region experiences dry conditions for up to several years; and
- WHEREAS,** climate change is projected to bring more frequent severe storm events that will compound impacts from high water levels, with 100-year storm events already happening every 20 years, on average; and
- WHEREAS,** coastal communities in the U.S. and Canada have experienced more than \$500 million in damages over the past year and the U.S. members of the Great Lakes and St. Lawrence Cities Initiative have identified 14 projects requiring approximately \$62 million to repair damage from, and build resilience to, coastal erosion, flooding and other impacts from high lake levels and climate change; and
- WHEREAS,** investments in resilience, mitigation and ecosystem restoration are estimated to return more than \$6.00 for every \$1.00 spent and create 39 jobs per \$1 million spent, and historically, every dollar spent on flood risk management by the Army Corps of Engineers has prevented nearly \$10 in damages; and
- WHEREAS,** the investments outlined above respond to well-documented needs, enjoy broad support and can be administered quickly through existing programs and swiftly generate job growth and new economic activity in our city and others across the eight-state Great Lakes region.

NOW THEREFORE BE IT RESOLVED, the City of Charlevoix joins with more than 100 mayors and other municipal leaders convened by the Great Lakes and St. Lawrence Cities Initiative to call for continued action to protect 20 percent of the world's fresh surface water and the drinking water source for 40 million people; and

BE IT FURTHER RESOLVED, the City urges its U.S. Senators and Congressional representatives to support additional economic stimulus efforts focused on water resource priorities, including

- \$20 billion over the next two years for the Clean Water and Drinking Water State Revolving Funds and other water infrastructure programs; and
- \$500 million for federal programs that enable states and local communities to safeguard coastal resources and mitigate future damage from erosion, flooding and severe storm events, including the Army Corps of Engineers Ecosystem Restoration authority; FEMA's Building Resilient Infrastructure and Communities and Flood Hazard Mitigation programs; and the National Coastal Resilience Fund and Resiliency and Habitat Grant Program.

BE IT FINALLY RESOLVED, the citizens of Charlevoix appreciate the federal support provided so far to respond to the COVID-19 pandemic and urge further action to ensure a quick and complete economic recovery while addressing urgent needs to rebuild our water infrastructure and protect our coastal areas.

RESOLVED this 3rd day of August, 2020 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas:

Nays:

CHARLEVOIX CITY COUNCIL

Reports and Communications

TITLE: City Manager's Comments

DATE: August 3, 2020

PRESENTED BY: Mark L. Heydlauff, City Manager

BACKGROUND:

A. Parking Meters

We are in the process of installing parking meters. As has been well-noted, the new meters fit the diameter of the old posts and attachment brackets however the housing of the new meters is much taller. We are retrofitting the posts by cutting them and re-threading them. In some cases we'll also be re-establishing the base to support them. Until we feel comfortable with the process and they are full set, only warning tickets are being issued for enforcement. In a non-COVID world, all of this process would have been done in April and May so we need to think of this as the "shake down cruise" for the new parking meters.

B. Virtual Training

I am participating in the first virtual summer workshop of the Michigan Municipal Executives. It's a valuable experience for professional development given the guidance against travel and gatherings but also has the benefit of being much less expensive. I expect other trainings and professional development opportunities will increasingly move in this direction.

ATTACHMENTS:

- ▣ Housing Commission Minutes



CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.
CHARLEVOIX, MICHIGAN 49720
(231) 547-5451

PROJECT
PINE RIVER PLACE

REGULAR MEETING

CHARLEVOIX HOUSING COMMISSION

TUESDAY, JUNE 16, 2020 2:00 P.M.

PINE RIVER PLACE COMMUNITY ROOM

AGENDA:

Call to Order/Roll Call

Additions to the Agenda

Approval of May Meeting Minutes and Payables

Old Business: Schindler Elevator Contract
Huntington Bank Fees

New Business:

Executive Director's Report -

Response from Attorney

Audit Scheduled

Roofing Project Bids

Maintenance Updates

Payroll Quote

Procurement Policy Updates

Public Comment on subjects unrelated to Agenda Items

Adjournment

CHARLEVOIX HOUSING COMMISSION

210 WEST GARFIELD ST.

CHARLEVOIX, MICHIGAN 49720

(231) 547-5451



PROJECT
PINE RIVER PLACE

REGULAR MEETING

CHARLEVOIX HOUSING COMMISSION

Tuesday, June 16, 2020

2:00 P.M.

PINE RIVER PLACE COMMUNITY ROOM

Commissioners Present: Laurene Crandall, Mitts Lee, R.J. Waddell

Commissioners Absent: Joan Buday, Lillian Left

Others Present: Mark Little MPHC – Maintenance Supervisor, Annessa Haist – Director, CHC/MPHC, Cindy Morris – Occupancy Specialist (CHC), and Residents of Pine River Place.

Chairperson Mitts Lee called the meeting to order at 2:01 p.m.

Additions to the Agenda: None

Approval of Meeting Minutes, May 19th, 2020 and Payables.

R.J. Waddell moved, seconded by Laurene Crandall to accept the regular meeting minutes for May 19th, 2020 and payables as presented.

Ayes: Lee, Crandall, Waddell

Nays: None

Absent: Buday, Left

Old Business:

Schindler Elevator Contract – Annessa Haist, Director presented an update of the three different contracts and the differences. Indicating which one she would be signing with. The Board was in agreement with her choice and indicated they appreciated her giving the information.

Huntington Bank Fees – Annessa Haist, Director gave an update, letting all know that we were refunded the fee charges and no new unexpected charges had been applied to the accounts.

New Business: None

Executive Director's Report –

Response from the Attorney, nothing at this time which was not unusual. She indicated she would give an update as soon as she was aware.

Audit for Financials is scheduled for August, 2020.

Roofing Project Bids – Mark Little, MPHC/Maintenance touched base on contractors looking at the current roof situation. Looking to add some security for the Residents that live here at Pine River Place/ CHC. Reported that all current jobs were caught up, lawn care has been taken care of and the irrigation has been turned on this year. Flowers were planted by some of the Residents who volunteered.

Payroll Quote – Annessa updated on how the new company for payroll was working for MPHC. Indicating to the board that she would like to see all the employees under the same company, CHC and MPHC.

Motion made by R.J. Waddell to make the change within the calendar year of 2020, allowing all employees under the same company for payroll. Seconded by Laurene Crandall.

Ayes: Lee, Crandall, Waddell

Nays: None

Absent: Buday, Left

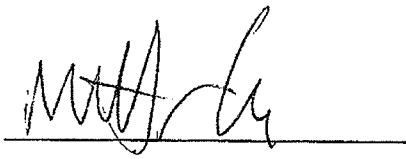
Procurement Policy Updates – Annessa Haist, Director reported that MPHC is having someone look theirs over and make changes updating the policies aligning with the Federal and State of Michigan guidelines. Would be bringing the information to the CHC Board when the process was completed.

Public Comment on subjects unrelated to Agenda Items - several comments were given and heard by members. Conversation was had in regards to the subjects brought up.

Adjournment: Meeting was adjourned at 3:05 p.m.

Respectfully submitted,

Board Chairperson Signature

A handwritten signature in black ink, appearing to be "M. L.", written over a horizontal line.

The next Board Meeting is July 21, 2020 at 2:00 p.m. at the Pine River Place Community Room
at 210 W. Garfield St., Charlevoix, MI 49720.

CHARLEVOIX CITY COUNCIL

Reports and Communications

TITLE: Mayor and Council Comments

DATE: August 3, 2020