

CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, November 2, 2020 – 6:00 p.m.
210 State Street, Charlevoix, MI

The meeting was called to order at 6:00 p.m. by Mayor Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor: Luther Kurtz
Members Present: Greg Bryan, Shane Cole (remote from home), Aaron Hagen, Janet Kalbfell, Tom Oleksy, Brian Slater
Members Absent: None
City Manager: Mark L. Heydlauff
City Clerk: Joyce Golding

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

- A. City Council Meeting Minutes – October 19, 2020
- B. Accounts Payable and Payroll Check Registers
 - a. Special Accounts Payable Check Register – October 21, 2020
 - b. Regular Accounts Payable Check Register – November 3, 2020
 - c. ACH Payments – October 19, 2020 to October 30, 2020
 - d. Payroll Check Register – October 30, 2020
 - e. Payroll Transmittal – October 30, 2020
 - f. Tax Disbursement – November 3, 2020
- C. Grand Traverse Band of Ottawa & Chippewa Indians Grant Application – Joppa House for \$14,000
- D. Defined Benefit Plan Adoption Agreement Addendum – effective January 1, 2021
- E. General Liability & Property Insurance 2020-21 Renewal – Michigan Township Participating Plan for \$108,764 11/01/2020-10/31/2021
- F. Cancellation of Marina Cable TV Service – with Spectrum TV effective February 21, 2021

Motion by Kalbfell, second by Oleksy to approve the Consent Agenda.

Yeas: Slater, Hagen, Oleksy, Kalbfell, Cole, Bryan

Nays: None

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

- A. Mayoral Appointment
Motion by Cole, second by Hagen to appoint Paige Pemble as a non-voting student member of the Recreation Advisory Committee, term expiring September 2021. Motion carried by unanimous voice vote.

8. Reports & Communications

- A. Public Comments
- B. City Manager Comments
 - Palmer Street Lot paving is moved to the spring due to weather
 - Pier sustained damage with high winds again, along with the Welcome signs
 - Per Council's request, City Manager explained options for downtown snow removal. It was agreed that Council will ask the DDA for their input.

Motion by Oleksy, second by Kalbfell to ask the City Manager to bring back more information about snow removal options and ask the DDA for their input. Motion carried by unanimous voice vote.

- C. Mayor & Council Comments

- Slater, Hagen, Kalbfell, Bryan, and the Mayor expressed their appreciation to Council members Oleksy and Cole for their years of dedicated service to the City
- Oleksy and Cole said it was an honor to serve

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 6:27 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor
Special Accounts Payable – 10/21/2020			
AT&T	1,187.20	PRIORITY HEALTH	45,476.79
AT&T LONG DISTANCE	27.14	STANDARD INSURANCE CO	2,796.51
CHARLEVOIX STATE BANK	3,300.71	VERIZON WIRELESS	88.27
CHARTER COMMUNICATIONS	1,700.71	VSP INSURANCE CO. (CT)	539.40
DELTA DENTAL	3,374.08	WEX BANK	1,086.71
GREAT LAKES ENERGY	199.74	TOTAL	65,794.87
HOLIDAY COMPANIES	5,589.87		
MONY LIFE INSURANCE	427.74		
Regular Accounts Payable – 11/03/2020			
AIRGAS USA LLC	69.29	MCCARDEL CULLIGAN-PETOSKEY	101.00
AMERICAN WASTE INC.	46.76	MCGINN, KELLY A.	50.00
ANDERSON, ELIZABETH A.	50.00	MCLEAN ENGINEERING CO INC	404.25
ANZELL, BETH A.	50.00	MCMULLEN, DONALD R.	50.00
AT YOUR SERVICE PLUS INC	500.00	MDC CONTRACTING LLC	65,223.70
AVFUEL CORPORATION	27,045.76	MICHIGAN OFFICEWAYS INC	870.95
BASES	60.00	MIKE'S MUSTARD	70.00
BELL EQUIPMENT COMPANY	88.85	MILLER, WILLIAM S.	50.00
BERG, REBECCA	138.00	MUNICIPAL UNDERWRITERS OF MICH	108,764.00
BRADY'S CARPET CLEANING	2,718.54	MURRAY, JOHN	88.89
CDW GOVERNMENT INC.	930.53	NELDEN, CAROL	25.00
CINTAS	111.82	NORTHERN CREDIT SERVICES	30.00
CINTAS CORPORATION	137.09	NORTHERN LIGHTS FAMILY	475.00
CONWAY PROFESSIONAL SERVICES	5,927.00	NORTHERN PUMP & WELL	4,800.00
CURREY FARMS LLC	17.00	OHM ADVISORS	31,927.25
DeROSIA, PATRICIA E.	50.00	PENCHURA LLC	2,978.00
DHASELEER, CARL	117.00	POWER LINE SUPPLY	18,536.54
DIGITAL DOLPHIN	689.80	PREIN & NEWHOF	1,155.00
DOAN, GERARD P.	50.00	PRODUCTIVITY PLUS ACCOUNT	35.21
DORAN, JUSTIN J.	50.00	PURITY CYLINDER GASES INC	47.30
DOTSON, LINDSEY J.	50.00	PVS TECHNOLOGIES INC	6,909.66
EJ USA INC.	327.69	QUILL CORP	184.09
ELLIOTT, PATRICK M.	50.00	RAECKE, MICHAEL	23.00
ELLSWORTH FARMER'S EXCHANGE	2,340.48	RCL CONSTRUCTION CO INC	831,717.55
ETIENNE, AUDREY	13.00	RIETH-RILEY CONST CO INC	1,204.05
ETNA SUPPLY	40.00	ROTARY CLUB OF CHARLEVOIX	37.50
FASTENAL COMPANY	86.97	SILVA, JESSE L.A.	50.00
FAULKNER, CHRISTOPHER	50.00	SOUND ENVIRONMENTS	515.00
FISHER SCIENTIFIC	239.03	STAFFORD'S HOSPITALITY	50.00
FLOWERS UP NORTH	395.00	STATE OF MICHIGAN	694.00
GANNETT HOLDINGS LLC OHIO	72.80	STRICKER'S OUTDOOR POWER EQUIP	134.55
GOLDING, JOYCE M.	50.00	STRIKER SUPPLY	44.00
GRAINGER	82.24	STRYKER SALES CORPORATION	1,712.70
GRAND TRAVERSE DIESEL INC.	162.25	SUMMIT COMPANIES	195.00
GRAND TRAVERSE SAUCE COMPANY	33.00	SWEM, DONALD L.	50.00
GREAT LAKES COCA-COLA DIST	531.43	TASTE THE LOCAL DIFFERENCE	100.00
GRP ENGINEERING INC.	5,590.00	THE TROPHY CASE	30.00
HAGGARD'S INC	150.00	TRAVERS, MANUEL J.	50.00
HANKINS, SCOTT A.	50.00	UNIFIRST CORPORATION	867.58
HENTCO TENNIS COURT SPECIALIST	990.00	USA BLUE BOOK	566.65
HEYDLAUFF, MARK L.	50.00	VILLAGE GRAPHICS INC.	362.53
INTERWATER FARMS INC	402.00	VOISIN, DONALD	300.00
JACK DOHENY COMPANIES	3,342.30	VOORHEES, BONNIE	275.00
JOE'S PROFESSIONAL SERVICES LLC	1,700.00	WINNIE'S ORIGINAL LLC	46.00
JOHNSON, MELISSA A.	50.00	WURST, RANDALL W.	50.00
KENNEDY INDUSTRIES INC	145.38	WYMAN, MATTHEW A.	50.00
KLOOSTER, ALIDA K.	50.00	Z & Z MEDICAL INC	835.00
KLOOSTER, PATRICK H.	50.00	ZIIBIMIJWANG INC	150.00
KNORR, KENT J.	50.00	TOTAL	1,139,775.81
KSS ENTERPRISES	632.85		
LAVENDER, JOSEPH E.	50.00		
LOTTIE'S BAGELS	166.00		
MAYER, SHELLEY L.	50.00		
ACH Payments – 10/19/2020 to 10/30/2020			
MI PUBLIC POWER AGENCY	19,434.44	MI PUBLIC POWER AGENCY	233,485.78

MI PUBLIC POWER AGENCY	9,329.60	VANTAGEPOINT (457 ICMA PLAN)	20,309.73
IRS (PAYROLL TAX DEPOSIT)	42,996.95	VANTAGEPOINT (ROTH IRA)	1,180.76
ALERUS FINANCIAL (HCSP)	350.00	MERS (DEFINED BENEFIT PLAN)	75,042.55
STATE OF MI (WITHHOLDING TAX)	6,209.47	TOTAL	409,251.36
VANTAGEPOINT (401 ICMA PLAN)	912.08		

Payroll Net Pay – Check Date 10/30/2020

HEYDLAUFF, MARK L.	2,882.72	FREY, DYLAN V.	548.69
GOLDING, JOYCE M.	1,653.60	HART III, DELBERT W.	828.75
DEROSIA, PATRICIA E.	1,120.51	FINNERTY, HOLLY E.	741.25
DOTSON, LINDSEY J.	1,494.56	CRANDELL, ZACKARY R.	447.19
KLOOSTER, ALIDA K.	1,786.77	KNORR, KENT J.	1,958.91
GOLOVICH, KAREN J.	980.66	ANZELL, BETH A.	1,318.22
BARNEVELD, RICHELLE L.	1,163.10	KLOOSTER, PATRICK H.	290.28
EDWARDS, MACKENZIE R.	1,299.42	EVANS JR, HALBERT K.	50.06
MCGINN, KELLY A.	2,184.76	WHITE III, MARCUS W.	131.38
LAVENDER, JOSEPH E.	1,728.57	HART, DAVID R.	33.25
DOAN, GERARD P.	2,406.49	MCDONNELL, JENNA N.	49.34
UMULIS, MATTHEW T.	1,203.53	GILL, DAVID R.	587.39
HANKINS, SCOTT A.	1,692.27	MASSON, DONALD J.	236.82
ORBAN, BARBARA K.	1,179.51	LIVINGSTON, BRIAN D.	1,708.92
FLICKEMA, ANDREW M.	3,637.50	WYMAN, MATTHEW A.	1,809.04
RILEY, DENISE M.	459.29	MILLER, WILLIAM S.	1,048.30
MUNK, CHRISTOPHER J.	1,309.63	DOUGLAS, MARK	945.90
SCHICK, TIELER R.	1,262.59	PRIOR, ERIN C.	2,630.38
MATELSKI, KRISTEN L.	1,355.87	FRATRICK, JOSEPH W.	444.29
BINGHAM, LARRY E.	110.82	MCMULLEN, DONALD R.	1,800.39
AZZOPARDI, LAUREN E.	128.83	SILVA, JESSE L.A.	1,591.72
WURST, RANDALL W.	1,267.31	JOHNSON, MELISSA A.	1,350.64
MAYER, SHELLEY L.	1,633.86	STEPHENS, LYON G.	73.49
HILLING, NICHOLAS A.	1,754.71	TRAVERS, MANUEL J.	1,686.34
MEIER III, CHARLES A.	1,456.99	FAULKNER, CHRISTOPHER J.	2,348.98
ZACHARIAS, STEVEN B.	1,311.90	STEVENS, JEFFREY W.	270.15
NEWMAN, MARK J.	829.29	RILEY, CASEY W.	662.23
SWEM, DONALD L.	3,086.32	JONES, LARRY M.	843.40
EATON, BRAD A.	2,396.88	VANZANDT, ZORRAN C.	724.47
WILSON, TIMOTHY J.	2,685.43	MATZ, EMILY S.	627.46
LAVOIE, RICHARD L.	2,272.18	LEPIRD, KATIE A.	1,226.55
STEVENS, BRANDON C.	2,839.06	MOYER, DAVID T.	231.03
DRAVES, MARTIN J.	2,471.66	WHEELER, MICHAEL W.	1,954.80
ANDERSON, ELIZABETH A.	1,233.97	MISHLER, MICHAEL J.	1,691.69
KENWABIKISE, DAVID L.	1,105.17	AZZOPARDI, ANTHONY J.	1,558.76
ELLIOTT, PATRICK M.	2,739.34	PECK, JARICA L.	535.76
SCHWARTZFISHER, JOSEPH	1,271.26	DIETZ, AMANDA M.	739.96
BRADLEY, KELLY R.	1,309.62	WELLS, JANINNA J.	118.93
HART II, DELBERT W.	1,549.51	MOYER, NATHAN I.	398.03
JONES, ROBERT F.	1,434.95	WHITLEY, ANDREW T.	2,480.85
FARRELL, MITCHELL L.	1,393.68	MORRISON, KEVIN P.	1,239.71
THORP JR, WILLIAM D.	1,470.86	BISHAW, JAMES H.	695.57
LEITNER, RYAN S.	403.93	SEROUR III, MICHAEL J.	452.97
FERGUSON, ROYCE L.	1,373.95	TOTAL	114,174.43
DORAN, JUSTIN J.	2,107.26		
MANKER SR, DAVID W.	622.10		

Payroll Transmittal – 10/30/2020

4FRONT CREDIT UNION	943.00	COMMUNICATION WORKERS OF AMER	672.47
AMERICAN FAMILY LIFE	608.28	MI STATE DISBURSEMENT UNIT	209.65
CHAR EM UNITED WAY	90.00	MONEY LIFE INSURANCE	380.82
CHARLEVOIX STATE BANK	967.00	PRIORITY HEALTH	1,499.08
CHEMICAL BANK	25.00	TOTAL	5,395.30

Tax Disbursement – 11/03/2020

CHARLEVOIX COUNTY TREASURER	23,530.85	CHARLEVOIX PUBLIC SCHOOLS	1,103.26
CHARLEVOIX PUBLIC SCHOOLS	32,613.88	CITY OF CHARLEVOIX - TAXES DUE	27,774.56
CHARLEVOIX PUBLIC SCHOOLS	1,125.75	TOTAL	87,273.89
CHARLEVOIX PUBLIC SCHOOLS	787.99		
CHARLEVOIX PUBLIC SCHOOLS	337.60		