CITY OF CHARLEVOIX
REGULAR CITY COUNCIL MEETING MINUTES
Monday, December 7, 2020 – 6:00 p.m.
210 State Street, Charlevoix, MI

The virtual meeting was called to order at 6:00 p.m. by Mayor Kurtz.

1. Pledge of Allegiance

2. Roll Call

Mayor:	Luther Kurtz (from Galveston, TX)
Members Present:	Greg Bryan, Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Brian Slater (all members participating from Charlevoix)
Members Absent:	None
City Manager:	Mark L. Heydlauff
City Clerk:	Joyce Golding

3. Presentations

A. 2019-20 Fiscal Year Financial Audit Presentation
The City's auditor, Rehmann Robson, completed their audit of the City's financial statements for the year ended March 31, 2020. Annette Eustice presented the audit findings and a general overview of the financial health of the City and fielded questions from Council.

4. Inquiry Regarding Conflicts of Interest
Hagen stated he had would recuse himself from Item B. The Mayor disclosed that he has a tenant with regards to Item B but, he felt this did not pose a conflict.

5. Consent Agenda
All items listed under Consent Agenda are considered routine and will be enacted by one motion. There will be no separate discussion of these items. If discussion of an item is required, it will be removed from the Consent Agenda and considered separately.

A. City Council Meeting Minutes – November 16, 2020
B. Accounts Payable and Payroll Check Registers
   a. Special Accounts Payable Check Register – November 19, 2020
   b. Regular Accounts Payable Check Register – December 8, 2020
   c. ACH Payments – November 16, 2020 to November 30, 2020
   d. Payroll Check Register – November 25, 2020
   e. Payroll Transmittal – November 25, 2020
   f. Tax Disbursement – December 8, 2020
C. 2021 MDOT Annual Permit – approve Resolution 2020-12-01

CITY OF CHARLEVOIX
RESOLUTION NO. 2020-12-01
PERFORMANCE RESOLUTION FOR GOVERNMENTAL AGENCIES

RESOLVED WHEREAS, *the City of Charlevoix hereinafter referred to as the "GOVERNMENTAL AGENCY," periodically applies to the Michigan Department of Transportation, hereinafter referred to as the "DEPARTMENT," for permits, referred to as "PERMIT," to construct, operate, use and/or maintain utilities or other facilities, or to conduct other activities, on, over, and under State Highway Right of Way at various locations within and adjacent to its corporate limits;*

NOW THEREFORE, *in consideration of the DEPARTMENT granting such PERMIT, the GOVERNMENTAL AGENCY agrees that:*

1. Each party to this Agreement shall remain responsible for any claims arising out of their own acts and/or omissions during the performance of this Agreement, as provided by law. This Agreement is not intended to increase either party's liability for, or immunity from, tort claims, nor shall it be interpreted, as giving either party hereto a right of indemnification, either by Agreement or at law, for claims arising out of the performance of this Agreement.

2. If any of the work performed for the GOVERNMENTAL AGENCY is performed by a contractor, the GOVERNMENTAL AGENCY shall require its contractor to hold harmless, indemnify and defend in litigation, the State of Michigan, the DEPARTMENT and their agents and employee's, against any claims for damages to public or private property and for injuries to person arising out of the performance of the work, except for claims that result from the sole negligence or willful acts of the DEPARTMENT, until the contractor achieves final acceptance of the GOVERNMENTAL AGENCY. Failure of the GOVERNMENTAL AGENCY to require its contractor to indemnify the DEPARTMENT, as set forth above, shall be considered a breach of its duties to the DEPARTMENT.

3. Any work performed for the GOVERNMENTAL AGENCY by a contractor or subcontractor will be solely as a contractor for the GOVERNMENTAL AGENCY and not as a contractor or agent of the DEPARTMENT. The DEPARTMENT shall not be subject to any obligations or liabilities by vendors and contractors of the GOVERNMENTAL AGENCY, or their subcontractors or any other person not a party to the PERMIT without the DEPARTMENT'S specific prior written consent and notwithstanding the issuance of the PERMIT. Any claims by any contractor or subcontractor will be the sole responsibility of the GOVERNMENTAL AGENCY.

4. The GOVERNMENTAL AGENCY shall take no unlawful action or conduct, which arises either directly or indirectly out of its obligations, responsibilities, and duties under the PERMIT which results in claims being asserted against or judgment being imposed against the State of Michigan, the Michigan Transportation Commission, the DEPARTMENT, and all officers, agents and employees thereof and those contracting governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract. In the event that the same occurs, for the purposes of the PERMIT, it will be considered as a breach of the PERMIT thereby giving the State of Michigan, the DEPARTMENT, and/or the Michigan Transportation Commission a right to seek and obtain any necessary relief or remedy, including, but not by way of limitation, a judgment for money damages.

5. The GOVERNMENTAL AGENCY will, by its own volition and/or request by the DEPARTMENT, promptly restore and/or correct physical or operating damages to any State Highway Right of Way resulting from the installation construction, operation and/or maintenance of the GOVERNMENTALAGENCY'S facilities according to a PERMIT issued by the DEPARTMENT.

6. With respect to any activities authorized by a PERMIT, when the GOVERNMENTAL AGENCY requires insurance on its own or its contractor's behalf it shall also require that such policy include as named insured the State of Michigan, the Transportation Commission, the DEPARTMENT, and all officers, agents, and employees thereof and those governmental bodies performing permit activities for the DEPARTMENT and all officers, agents, and employees thereof, pursuant to a maintenance contract.

7. The incorporation by the DEPARTMENT of this resolution as part of a PERMIT does not prevent the DEPARTMENT from requiring additional performance security or insurance before issuance of a PERMIT.

8. This resolution shall continue in force from this date until cancelled by the GOVERNMENTAL AGENCY or the DEPARTMENT with no less than thirty (30) days prior written notice provided to the other party. It will not be cancelled or otherwise terminated by the GOVERNMENTAL AGENCY with regard to any PERMIT which has already been issued or activity which has already been undertaken.

BE IT FURTHER RESOLVED, *that the following position(s) are authorized to apply to the DEPARTMENT for the necessary permit to work within State Highway Right of Way on behalf of the GOVERNMENTAL AGENCY:*

City Manager Mark L. Heydlauff
Electric Superintendent Don Swem/ Electric Department Director John Griffith
DPW Superintendent Patrick Elliott
City Clerk Joyce Golding.

RESOLVED *this 7th day of December 2020 A.D.*

Resolution was adopted by the following yea and nay vote:
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

D. Purchase Skid Steer for Electric Department – from Ditch Witch for $51,245.70
E. Chamber of Commerce Reporting – accept 2020 annual report
F. Purchase 3 Substation Reclosers – from Eaton Cooper Power Systems for $42,832.08
G. Deficit Elimination Plan for the Marina and Ambulance – approve Resolution 2020-12-02

CITY OF CHARLEVOIX
RESOLUTION 2020-12-02
RESOLUTION TO ADOPT A DEFICIT ELIMINATION PLAN FOR THE MARINA AND AMBULANCE PER THE GLENN STEIL STATE REVENUE SHARING ACT OF 1971, PUBLIC ACT 140 OF 1971, SECTION 21(2)

WHEREAS, *the City of Charlevoix Marina Fund has a $7,933.00 deficit fund balance on March 31, 2020; and*

WHEREAS, *the City of Charlevoix Ambulance Fund has a $45,580.00 deficit fund balance on March 31, 2020; and*

WHEREAS, *1971 PA 140 requires that a Deficit Elimination Plan be formulated by the local unit of government and filed with the Michigan Department of Treasury.*

NOW THEREFORE BE IT RESOLVED, *that the City Council of the City of Charlevoix adopts the following as the City of Charlevoix Marina Fund Deficit Elimination Plan and the City of Charlevoix Ambulance Fund Deficit Elimination Plan:*

CITY OF CHARLEVOIX
MARINA FUND

	2019-20 Original Budget	2019-20 Amended Budget	2019-20 Actual	2020-21 Proposed Amended Budget	2021-22 Projected Budget	
UNRESTRICT NET POSITION (DEFICIT) APRIL 1	$ (540,061)	$ (540,061)	$ (540,061)	$ (471,729)	(400,000)	
REVENUES						
LAUNDRY REVENUE	$ 1,730	$ 1,810	$ 1,810	$ 1,730	1,730	
RENTS & ROYALTIES - DOCKING SEASONAL	68,000	76,000	75,344	72,000	73,440	
RENTS & ROYALTIES - DOCKING RESERV SYSTEM	350,000	357,000	356,123	405,000	413,100	
RENTS & ROYALTIES - DOCKING TRANSIENT	29,000	29,000	11,401	13,000	14,000	
RENTS & ROYALTIES - SUNSHINE	4,000	4,000	4,000	4,000	4,000	
RENTS & ROYALTIES - LITTLE TRAVERSE CHARTERS	4,100	4,100	4,100	4,100	8,000	
INTEREST INCOME	600	600	2,566	600	600	
FUND TRANSFERS FROM DDA - DEBT SVC	334,600	334,600	334,600	335,700	336,200	
MISCELLANEOUS-OTHER REVENUE	-	9,188	9,179	-	-	
TRANSFER FROM GENERAL FUND	-	100,000	100,000	50,000	36,000	
TOTAL REVENUES	**$ 792,030**	**$ 916,298**	**$ 899,123**	**$ 886,130**	**$ 887,070**	
EXPENSES						
SALARIES & WAGES - FULL TIME	$ 32,400	$ 31,154	$ 34,214	$ 34,716	36,800	
WAGES - ICMA	3,900	3,761	4,042	4,167	4,400	
SALARIES & WAGES - TEMPORARY	83,400	96,197	96,136	69,002	83,900	
EMPLOYEE FRINGE BENEFITS	37,800	38,730	61,394	37,429	41,300	
OFFICE SUPPLIES	100	268	267	365	100	
OPERATING SUPPLIES	6,900	7,700	12,685	3,000	6,900	
PROFESSIONAL SERVICES	5,300	5,250	1,916	3,000	3,000	
CONTRACTUAL SERVICES	9,400	28,400	26,800	11,750	11,800	
STATE CRS COMMISSION FEES	17,300	13,000	10,468	14,300	15,700	
STATE CRS RESERVATION FEES	10,700	9,700	9,334	10,700	11,800	
TELEPHONE	1,300	1,800	2,958	2,400	2,400	
CONFERENCE/TRAVEL/TRAINING	900	150	150	-	1,200	
INSURANCE & BONDS	3,000	2,929	2,862	3,000	3,100	
UTILITIES	71,400	68,000	71,951	71,400	65,000	
BUILDING & DOCK MAINTENANCE	14,600	17,800	18,039	18,100	18,400	
EQUIPMENT RENTAL	700	700	861	700	700	
MISCELLANEOUS	2,200	2,200	1,776	4,200	4,100	
CREDIT CARD PROCESSING FEES	7,600	7,600	7,173	8,100	8,100	
REFUNDS AND REBATES	-	-	-	1,200	-	
DEPRECIATION	658,000	654,000	653,146	658,000	658,000	
MACHINERY & EQUIPMENT	300	2,528	2,483	300	300	
INTEREST EXPENSE	5,400	5,430	5,430	4,930	3,900	
TRANSFER TO ELECTRIC - ADVANCE REIMBUSE	50,000	50,000	-	100,000	100,000	
DEBT SERVICE - PRINCIPAL	340,000	340,000	-	355,000	370,000	
DEBT SERVICE - INTEREST	126,400	119,600	95,488	105,700	91,200	
DEBT SERVICE - PAYING AGENT FEES	500	500	250	500	500	
TOTAL EXPENSES	**$ 1,489,500**	**$ 1,507,397**	**$ 1,119,823**	**$ 1,521,959**	**$ 1,542,600**	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ (697,470)**	**$ (591,099)**	**$ (220,700)**	**$ (635,829)**	**$ (655,530)**	
ADD BACKS						
DEPRECIATION	$ 658,000	$ 654,000	$ 653,146	$ 658,000	$ 658,000	
TRANSFER TO ELECTRIC - ADVANCE REIMBUSE	50,000	50,000	-	100,000	100,000	
DEBT SERVICE - PRINCIPAL	340,000	340,000	-	355,000	370,000	
TOTAL ADD BACKS	**$ 1,048,000**	**$ 1,044,000**	**$ 653,146**	**$ 1,113,000**	**$ 1,128,000**	
UNRESTRICT NET POSITION (DEFICIT) MARCH 31	**$ (189,531)**	**$ (87,160)**	**$ (107,615)**	**$ 5,442**	**$ 72,470**	
Explanation: Increase in price of dock rentals as well as compensation and controllable cost containment.						
YEAR END BALANCES						
NET POSITION BEGINNING OF YEAR			2,334,140	2,113,440	1,477,611	
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES (From Above)			(220,700)	(635,829)	(655,530)	
NET POSITION			**$ 2,113,440**	**$ 1,477,611**	**$ 822,081**	
CASH AT PAYING AGENT			56,400	100,000	100,000	
UNRESTRICTED			242,271	220,842	223,312	
CASH & INVESTMENTS			**$ 298,671**	**$ 320,842**	**$ 323,312**	
Less Charter Reserve			75,000	75,000	75,000	
Less AP/Accrued Liabilities/Cust Dep			231,912	241,281	246,107	
Plus AR/Interest Rec/prepaids			308	320	326	
Cash (Deficit) Balance			**$ (7,933)**	**$ 4,881**	**$ 2,532**	
				Assumption 2% increase in AP & AR		
CA-CL (DEFICIT) APRIL 1			$ (46,552)	$ (7,933)	4,881	Estimated.
REVENUES			899,123	886,130	887,070	
EXPENSES			(1,119,823)	(1,521,959)	(1,542,600)	
ADD BACKS (Depreciation and Debt Payments)			653,146	1,113,000	1,128,000	
Projected CA-CL (DEFICIT) MARCH 31			**$ 385,894**	**$ 469,238**	**$ 477,351**	
BALANCE SHEET DEFICIT PER REQUEST FOR IMPROVEMENT OF DEFICIENCIES						
CURRENT ASSETS (PER AUDITED FINANCIAL STATEMENT OF NET POSITION - PROPRIETARY FUNDS - MARINA			$ 223,979			
LESS: CURRENT LIABILITIES (PER AUDITED FINANCIAL STATEMENT OF NET POSITION - PROPRIETARY FUNDS - MARINA			(628,978)			
DEFICIT PER MI DEPARTMENT OF TREASURY			(404,999)			
ADD BACKS PER						
CURRENT PORTION OF BOND AND NOTES PAYABLE (PER AUDITED FINANCIAL STATEMENT OF NET POSITION - PROPRIETARY FUNDS - MARINA			397,066			
ACTUAL CASH POSITION (DEFICIT) AT MARCH 31, 2020			**$ (7,933)**	**(Deficit elimination plan required)**		

CITY OF CHARLEVOIX AMBULANCE FUND	2019-20 Original Budget	2019-20 Amended Budget	2019-20 Actual	2020-21 Projected Amended Budget	2021-22 Projected Budget
UNRESTRICT NET POSITION (DEFICIT) APRIL 1	$ -	$ -	$ -	$ (45,490)	-
REVENUES					
GRANTS	-	-	-	43,633	-
AMBULANCE RUNS - INSURANCE	-	1,204,564	839,125	840,000	882,000
AMBULANCE RUNS - PRIVATE PAY	-	4,115	5,759	17,000	10,000
AMBULANCE CONTRACTS	-	344,148	498,269	627,634	655,300
INTEREST EARNINGS	-	14	14	10	-
SALE OF FIXED ASSETS	-	12,700	12,700	10,000	-
CONTRIBUTIONS AND DONATIONS - PRIVATE SOURCES	-	17,050	-	2,000	2,000
REFUNDS AND REBATES - INSURANCE	-	7,578	7,578	1,988	-
MISCELLANEOUS	-	35	365	200	-
TOTAL REVENUES	**$ -**	**$ 1,590,204**	**$ 1,363,810**	**$ 1,542,465**	**$ 1,549,300**
EXPENSES					
SALARIES & WAGES	$ -	$ 294,624	$ 252,001	$ 370,415	376,700
WAGES (ICMA)	-	30,936	19,068	38,894	39,600
SALARIES & WAGES - TEMPORARY	-	10,215	6,534	1,647	1,700
EMPLOYEE FRINGE BENEFITS	-	283,550	260,751	345,420	352,300
SALARIES & WAGES - PAID ON CALL	-	348,070	421,400	375,000	388,000
OFFICE SUPPLIES	-	5,000	9,745	5,200	5,200
OPERATING SUPPLIES	-	50,000	51,680	36,000	41,000
LICENSES & STATE FEES	-	3,000	3,931	5,000	5,000
UNIFORMS	-	8,250	8,618	5,000	6,000
FUEL	-	48,000	25,599	28,000	30,000
CONTRACTUAL SERVICES	-	60,228	65,357	16,032	5,000
TELEPHONE	-	5,060	8,901	9,000	7,000
CONFERENCES & TRAVEL	-	8,800	5,459	5,000	5,000
INSURANCE & BONDS	-	5,900	5,819	6,000	6,100
APPARATUS MAINTENANCE & REPAIR	-	34,762	46,275	27,988	25,000
BUILDING RENTAL	-	22,661	-	42,661	42,700
MISCELLANEOUS	-	7,350	4,926	5,000	5,500
EDUCATION & TRAINING	-	15,000	9,046	15,200	15,000
BAD DEBT EXPENSE	-	150,000	32,968	59,000	46,500
MACHINERY & EQUIPMENT	-	55,000	57,222	20,000	30,000
TRANSFER TO AMBULANCE CAPITAL PROJECT FUND	-	114,000	114,000	75,000	114,000
TOTAL EXPENSES	**$ -**	**$ 1,560,406**	**$ 1,409,300**	**$ 1,491,457**	**$ 1,547,300**
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	**$ -**	**$ 29,798**	**$ (45,490)**	**$ 51,008**	**$ 2,000**
UNRESTRICT NET POSITION (DEFICIT) MARCH 31	**$ -**	**$ 29,798**	**$ (45,490)**	**$ 5,518**	**$ 2,000**

Explanation: Townships have agreed to be charged sufficient to eliminate any deficit. Consideration is also being made to form an Ambulance Authority. Transfers to cover capital outlay in Ambulance Capital Project Fund could be reduced.

CA-CL (DEFICIT) APRIL 1			$ -	$ (45,490)	5,518
REVENUES			1,363,810	1,542,465	1,549,300
EXPENSES			(1,409,300)	(1,491,457)	(1,547,300)
Projected CA-CL (DEFICIT) MARCH 31			**$ (45,490)**	**$ 5,518**	**$ 7,518**
BALANCE SHEET DEFICIT PER REQUEST FOR IMPROVEMENT OF DEFICIENCIES					
CURRENT ASSETS (PER AUDITED FINANCIAL STATEMENT OF NET POSITION - PROPRIETARY FUNDS - MARINA			$ 42,231		
LESS: CURRENT LIABILITIES (PER AUDITED FINANCIAL STATEMENT OF NET POSITION - PROPRIETARY FUNDS - MARINA			(87,811)		
DEFICIT PER MI DEPARTMENT OF TREASURY			(45,580)		
ADD BACKS PER					
CURRENT PORTION OF BOND AND NOTES PAYABLE (PER AUDITED FINANCIAL STATEMENT OF NET POSITION - PROPRIETARY FUNDS - MARINA			-		
ACTUAL CASH POSITION (DEFICIT) AT MARCH 31, 2020			**$ (45,580)**		

***BE IT FURTHER RESOLVED** that the City of Charlevoix submits the Marina Fund Deficit Elimination Plan and the Ambulance Fund Deficit Elimination Plan to the Michigan Department of Treasury for Certification.*

***RESOLVED**, this 7th day of December, A.D. 2020.*

Resolution was adopted by the following yea and nay vote:
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

Motion by Hagen, second by Slater to approve the Consent Agenda.
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

6. Public Hearings & Actions Requiring Public Hearings

7. All Other Actions & Requests

A. Downtown Snow Removal

City Manager Heydlauff stated that the RFP for Downtown Snow Removal produced no bids. He suggested re-issuing the RFP (with any modifications to the service included) and soliciting bids for the winter of 2021-2022 and also reconsider a snow removal ordinance. Council generally felt the DDA should be involved in this process. Council directed the City Manager to reissue the RFP including bidder alternatives for the 2021-2022 winter season. They also requested a future agenda item to further explore a snow removal ordinance for the downtown and neighborhoods.

B. Temporary Winter Dining Structures Policy

Hagen recused himself. City Manager Heydlauff recalled that Council discussed the prospect of working with businesses to permit temporary, outdoor dining structures like plastic igloos and he presented proposed standards. He noted that these standards are based on the already-approved Outdoor Dining Policy Council implemented several years ago. He and Zoning Administrator Scheel answered several questions from Council.

Mayor Kurtz opened the item to public comment:

- Sarah Hagen was in favor.

Motion by Parr, second by Kalbfell to approve the temporary winter structures policy.
Yeas: Slater, Knapp, Kalbfell, Parr, Bryan
Nays: None
Abstain: Hagen

C. Northside Trail Easements

Hagen returned to the meeting. Mayor Kurtz stated that he has been spearheading a group of community volunteers interested in further developing the trail system in Charlevoix. They worked to connect the County's trail to Boyne City, better mark the on-street trail in the City, and are now creating of an off-road, non-motorized trail to connect the Wheelway to downtown.

Mayor Kurtz opened the item to public comment and none was heard.

Motion by Kalbfell, second by Bryan to authorize the Mayor and City Clerk to sign and file with the Register of Deeds donated easements for a non-motorized trail.
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

D. Council Appointments

Motion by Kalbfell, second by Hagen to reappoint Brenda Bryan to the Board of Review, term expiring December 2023.
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

Motion by Kalbfell, second by Slater to reappoint Jennifer Mulladore to the Shade Tree and Parks Commission, term expiring December 2023.
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

Motion by Kalbfell, second by Parr to reappoint Shirley Gibson to the Zoning Board of Appeals, term expiring December 2023.
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

Motion by Kalbfell, second by Hagen to reappoint Ann Gorney to the Zoning Board of Appeals, term expiring December 2023.
Yeas: Slater, Hagen, Knapp, Kalbfell, Parr, Bryan
Nays: None

Motion by Kalbfell, second by Parr to reappoint Council Member Aaron Hagen to the Board of Review, term expiring December 2021.
Yeas: Slater, Knapp, Kalbfell, Parr, Bryan
Nays: None
Abstain: Hagen

Motion by Hagen, second by Bryan to reappoint Council Member Janet Kalbfell to the Board of Review, term expiring December 2021.
Yeas: Slater, Hagen, Knapp, Parr, Bryan
Nays: None
Abstain: Kalbfell

8. Reports & Communications

A. Public Comments

- Mayor and Council agreed upon an equitable way for citizens to voice public comment.

B. City Manager Comments

- Continuing EMS collaboration efforts among the townships; confirmed that Norwood Township needs permission from all townships to consent to their early departure from the mutual agreement
- Rob Scholey was hired to replace Deputy Chief Scott Hankins; congratulations to Scott on his retirement at the end of the year

- Representative from the Michigan Waterways Commission will attend the December 21st meeting; questions from Council should be forwarded in advance
- COVID-related stakeholder meetings continue
- Kudos to the Charlevoix Township Fire Department and Officer Matt Umulis with respect to the house fire last week

C. Mayor & Council Comments

- Bryan toured the new Public Services Facility
- Parr and Slater are attending Newly Elected Official Training with MML; Knapp to follow
- December 21st meeting will be held virtually

9. Other Council Business

10. Adjourn

The Mayor adjourned the meeting at 7:53 p.m.

Joyce M. Golding	City Clerk	Luther Kurtz	Mayor

Special Accounts Payable – 11/19/2020

AT&T	2,413.63	STANDARD INSURANCE CO	2,573.73
CHARLEVOIX STATE BANK	7,808.29	VERIZON WIRELESS	88.29
CHARTER COMMUNICATIONS	706.11	VSP INSURANCE CO. (CT)	540.74
DELTA DENTAL	3,254.66	WEX BANK	1,293.24
GREAT LAKES ENERGY	293.84	**TOTAL**	**67,882.31**
HOLIDAY COMPANIES	6,849.30		
MONY LIFE INSURANCE	447.81		
PRIORITY HEALTH	41,612.67		

Regular Accounts Payable – 12/08/2020

ABILITA	10,504.34	GRAINGER	171.41
AIRGAS USA LLC	71.15	GRANATH, WILL	132.75
ALL-PHASE ELECTRIC	898.85	GRAND TRAVERSE DIESEL INC.	756.33
ALTA CONSTRUCTION EQUIP LLC	24.23	GREAT LAKES PIPE & SUPPLY	93.00
AMERICAN WASTE INC.	976.76	HACH COMPANY	1,442.36
ANDERSON, ELIZABETH A.	50.00	HANKINS, SCOTT A.	50.00
ANZELL, BETH A.	50.00	HARRELL'S	1,625.00
AT YOUR SERVICE PLUS INC	375.00	HERITAGE-CRYSTAL CLEAN LLC	129.00
AT&T LONG DISTANCE	13.59	HEYDLAUFF, MARK L.	50.00
AT&T MOBILITY	577.64	HYDRO CORP	1,079.00
AVFUEL CORPORATION	48,713.85	INDEPENDENT DRAFTING SERVICES	1,520.00
BARUZZINI GENERAL CONTRACTORS	2,750.00	INHABITECT LLC	64,337.00
BEAUDOIN, LOUISE	124.99	JACK DOHENY COMPANIES	446.16
BOUND TREE MEDICAL LLC	1,191.19	JOHN E. GREEN COMPANY	3,537.96
BRADFORD'S	63.25	JOHNSON, MELISSA A.	50.00
CENTRAL DRUG STORE	98.42	KLOOSTER, ALIDA K.	50.00
CHARLEVOIX LAVENDER	116.00	KLOOSTER, PATRICK H.	50.00
CHARLEVOIX ROD & GUN CLUB	65.00	KNORR, KENT J.	50.00
CHARLEVOIX TOWNSHIP	13.12	KSS ENTERPRISES	354.06
CHARTER COMMUNICATIONS	994.52	LITTLE TRAVERSE DISPOSAL LLC	1,345.00
CINTAS	72.39	MATTHEWS CONSTRUCTION	24.83
CINTAS CORPORATION	201.51	MAYER, SHELLEY L.	50.00
CITY OF CHARLEVOIX - UTILITIES	43,576.05	MCCLANATHAN, ANGELIA	27.61
CLARK, ANGIE	133.40	MCCLINTOCK, MAUREEN	75.00
COMPASS MINERALS AMERICA	19,260.37	McGINN, KELLY A.	50.00
COOPER, MELANIE SUE	192.00	MCLAREN HEALTH PLAN	201.69
D & D ELECTRONICS	150.00	MCLEAN ENGINEERING CO INC	693.00
DECKER, LORI	75.00	MCMULLEN, DONALD R.	50.00
DELL MARKETING L P	2,571.41	MDC CONTRACTING LLC	5,374.65
DeROSIA, PATRICIA E.	50.00	METTLER TOLEDO INC	760.70
DITCH WITCH SALES OF MICHIGAN	3,184.41	MICHIGAN ASSN OF MUNICIPAL CLERKS	120.00
DOAN, GERARD P.	50.00	MICHIGAN MUNICIPAL LEAGUE	17,996.00
DOTSON, LINDSEY J.	50.00	MILLER, WILLIAM S.	50.00
EJ USA INC.	50.91	MISS DIG SYSTEM INC	2,547.93
ELLIOTT, PATRICK M.	50.00	MUTT MITT	1,970.80
ELLSWORTH FARMER'S EXCHANGE	761.54	NEXVORTEX INC	299.31
ELMER'S CRANE & DOZER INC.	13,980.00	NORTHERN CREDIT SERVICES	30.58
ESRI	880.27	NORTHERN MICHIGAN TRUCK &	648.64
FASTENAL COMPANY	53.35	NORTHWEST FIRE	136.50
FAULKNOR, CHRISTOPHER	50.00	OHM ADVISORS	16,000.00
FEYEN ZYLSTRA LLC	1,776.16	OSCAR W LARSON COMPANY	778.54
FOSMORE, SHIRLEY	56.61	OUDBIER INSTRUMENT CO	950.00
GOLDING, JOYCE M.	50.00	PENINSULA FIBER NETWORK LLC	470.00

PETERS, JOHN	57.74	SWEM, DONALD L.	50.00
PLUNKETT & COONEY	220.00	SYSTEMS SPECIALISTS INC	5,596.00
POLLARDWATER	188.38	TAYLOR 12501 LLC	4,417.50
POWER LINE SUPPLY	18,004.80	TERMINAL SUPPLY CO	115.26
POWERPLAN	1,626.44	TIMMS, ROBERT	400.00
PREIN & NEWHOF	147.00	TRAVERS, MANUEL J.	50.00
PRESTON FEATHER	613.20	UMLOR, DAVID	75.00
PROTEC	314.13	UNIFIRST CORPORATION	954.92
PURITY CYLINDER GASES INC	75.00	UP NORTH ASSESSING INC	5,100.00
QUALITY CAR & TRUCK REPAIR INC	1,284.71	UPPER CASE PRINTING INK.	1,091.35
QUILL CORP	194.99	USA BLUE BOOK	3,451.57
R & R PRODUCTS INC	1,691.35	VALLEY TRUCK - TRAVERSE CITY	570.00
RENTON, RUTH BETTY	44.57	VERMEER OF MICHIGAN INC	41.69
RESOLUTION G2 LLC	8,097.50	VILLAGE GRAPHICS INC.	795.95
RON'S AUTO & WRECKER	515.00	WHINNIE, JOHN	84.60
SAMPSON, RUSS	51.82	WHITLEY, GREGG	6.49
SAXTON, KAREN	150.00	WILL, CARRIE	50.43
SELIGMAN, MARGARET	25.22	WORK & PLAY SHOP	508.15
SIGMA-ALDRICH INC.	72.56	WURST, RANDALL W.	50.00
SILVA, JESSE L.A.	50.00	WYMAN, MATTHEW A.	113.59
SPARTAN STORES LLC	53.35	XEROX FINANCIAL SERVICES	168.84
STATE OF MICHIGAN	465.00	YOUNG, PAT & GARY	80.70
STATE OF MICHIGAN	1,300.05	Z & Z MEDICAL INC	122.00
STEPHENS, LYON G.	50.00	**TOTAL**	**342,955.21**
STRICKER'S OUTDOOR POWER EQUIP	172.90		
STROBES N MORE	323.37		
SWANSON K & D INC	1,750.00		

ACH Payments – 11/16/2020 to 11/30/2020

MI PUBLIC POWER AGENCY	11,362.59	VANTAGEPOINT (457 ICMA PLAN)	19,906.64
MI PUBLIC POWER AGENCY	8,605.85	VANTAGEPOINT (ROTH IRA)	1,080.75
MI PUBLIC POWER AGENCY	231,404.37	MI PUBLIC POWER AGENCY	9,420.64
MERS (DEFINED BENEFIT PLAN)	48,894.59	**TOTAL**	**378,440.98**
IRS (PAYROLL TAX DEPOSIT)	40,500.57		
ALERUS FINANCIAL (HCSP)	350.00		
STATE OF MI (WITHHOLDING TAX)	6,002.89		
VANTAGEPOINT (401 ICMA PLAN)	912.08		

Payroll Net Pay – Check Date 11/25/2020

HEYDLAUFF, MARK L.	2,882.72	ELLIOTT, PATRICK M.	2,739.35
GOLDING, JOYCE M.	1,653.60	SCHWARTZFISHER, JOSEPH	1,275.66
DEROSIA, PATRICIA E.	1,135.58	BRADLEY, KELLY R.	1,253.43
DOTSON, LINDSEY J.	1,421.40	HART II, DELBERT W.	1,378.95
KLOOSTER, ALIDA K.	1,753.72	JONES, ROBERT F.	1,559.76
GOLOVICH, KAREN J.	980.65	FARRELL, MITCHELL L.	1,369.97
BARNEVELD, RICHELLE L.	1,197.17	THORP JR, WILLIAM D.	1,695.41
EDWARDS, MACKENZIE R.	1,320.73	LEITNER, RYAN S.	1,785.98
MILLER, FAITH G.	69.87	FERGUSON, ROYCE L.	1,398.96
MCGINN, KELLY A.	2,146.71	DORAN, JUSTIN J.	2,107.26
DOAN, GERARD P.	2,413.82	MANKER SR, DAVID W.	419.90
UMULIS, MATTHEW T.	939.70	NEDWICK, DAVID J.	769.46
HANKINS, SCOTT A.	1,854.75	FREY, DYLAN V.	536.43
ORBAN, BARBARA K.	1,179.51	HART III, DELBERT W.	573.05
RILEY, DENISE M.	459.28	FINNERTY, HOLLY E.	665.10
MUNK, CHRISTOPHER J.	1,268.56	CRANDELL, ZACKARY R.	541.49
SCHICK, TIELER R.	1,287.76	KNORR, KENT J.	1,958.91
STEWART, MORGAN J.	1,217.56	ANZELL, BETH A.	1,318.21
MATELSKI, KRISTEN L.	1,355.87	MATTACK, JEFFREY C.	523.75
WURST, RANDALL W.	1,380.94	BOSS, BEAU J.	593.22
MAYER, SHELLEY L.	1,769.55	GILL, DAVID R.	284.56
HILLING, NICHOLAS A.	1,407.82	LIVINGSTON, BRIAN D.	900.43
MEIER III, CHARLES A.	1,565.66	WYMAN, MATTHEW A.	1,647.33
ZACHARIAS, STEVEN B.	1,311.90	MILLER, WILLIAM S.	981.71
NEWMAN, MARK J.	1,100.93	DOUGLAS, MARK	1,050.54
SWEM, DONALD L.	3,086.32	FRATRICK, JOSEPH W.	474.56
EATON, BRAD A.	2,349.79	CARSON, SAWYER J.	693.66
WILSON, TIMOTHY J.	2,750.92	MCMULLEN, DONALD R.	1,800.39
LAVOIE, RICHARD L.	2,267.71	SILVA, JESSE L.A.	1,434.22
STEVENS, BRANDON C.	2,436.86	JOHNSON, MELISSA A.	1,421.89
DRAVES, MARTIN J.	2,812.54	STEPHENS, LYON G.	73.49
ANDERSON, ELIZABETH A.	1,233.97	TRAVERS, MANUEL J.	2,087.18
KENWABIKISE, DAVID L.	1,105.17	FAULKNOR, CHRISTOPHER J.	2,407.50

STEVENS, JEFFREY W.	51.10	PECK, JARICA L.	870.98
RILEY, CASEY W.	449.74	DIETZ, AMANDA M.	656.75
JONES, LARRY M.	502.85	MOYER, NATHAN I.	1,271.02
VANZANDT, ZORRAN C.	942.12	WHITLEY, ANDREW T.	2,933.50
MATZ, EMILY S.	1,001.44	MORRISON, KEVIN P.	1,741.97
LEPIRD, KATIE A.	1,068.05	BISHAW, JAMES H.	807.24
MOYER, DAVID T.	485.46	BOSS JR, DALE E.	819.26
WHEELER, MICHAEL W.	2,089.00	HOLM, ARTHUR R.	623.78
MISHLER, MICHAEL. J.	1,235.37	**TOTAL**	**111,604.82**
AZZOPARDI, ANTHONY J.	1,214.44		

Payroll Transmittal – 11/25/2020

4FRONT CREDIT UNION	943.00	DISCOVER BANK	263.83
AMERICAN FAMILY LIFE	608.28	MI STATE DISBURSEMENT UNIT	209.65
CHAR EM UNITED WAY	90.00	MONY LIFE INSURANCE	380.82
CHARLEVOIX STATE BANK	942.00	PRIORITY HEALTH	1,477.08
COMMUNICATION WORKERS OF AMER	672.47	**TOTAL**	**5,587.13**

Tax Disbursement – 12/08/2020

CHARLEVOIX COUNTY TREASURER	77.85	CHARLEVOIX PUBLIC SCHOOLS	130.13
CHARLEVOIX COUNTY TREASURER	2,775.99	CHARLEVOIX-EMMET ISD	41.82
CHARLEVOIX DISTRICT LIBRARY	19.06	CITY OF CHARLEVOIX - TAXES DUE	3,346.89
CHARLEVOIX PUBLIC SCHOOLS	4,204.01	RECREATIONAL AUTHORITY	3.69
CHARLEVOIX PUBLIC SCHOOLS	20.04	STATE OF MICHIGAN	264.50
CHARLEVOIX PUBLIC SCHOOLS	138.39	**TOTAL**	**11,160.72**
CHARLEVOIX PUBLIC SCHOOLS	96.86		
CHARLEVOIX PUBLIC SCHOOLS	41.49		