



City of Charlevoix
DOWNTOWN DEVELOPMENT AUTHORITY/ CHARLEVOIX MAIN STREET BOARD
Monday, January 25, 2016 at 5:30 p.m.
210 State Street, City Hall, Second Floor Council Chambers, Charlevoix, Michigan

AGENDA

- A) CALL TO ORDER/INVOCATION OR PLEDGE OF ALLEGIANCE**
- B) ROLL CALL OF MEMBERS PRESENT**
- C) INQUIRY INTO POTENTIAL CONFLICTS OF INTEREST**
- D) CONSENT AGENDA**
 - 1. Approval of Main Street/ DDA Board Minutes – *December 28, 2015; January 5, 2016*
 - 2. Review of Main Street Committee Meeting Minutes
 - 3. Revenues and Expenditures with Comparison to Budget Report
- E) DIRECTOR'S REPORT**
- F) OLD BUSINESS**
 - 1. 109 Bridge Park - Consideration of Applications
- G) NEW BUSINESS**
 - 1. Main Street Committee Chair Roles and Responsibilities
 - 2. Formation of Administration/Executive Committee
 - 3. Charlevoix County Community Foundation Grant Application Approval
 - 4. Main Street Services Application Approval
 - 5. Bike Rack Donation - Approval to Proceed
 - 6. Open Signs for Downtown Businesses - Approval to Proceed
- H) PUBLIC COMMENT**
- I) MISCELLANEOUS BUSINESS OF THE BOARD**
- K) FUTURE AGENDA ITEMS**
 - 1. Request to Review - Reserve Fund
 - 2. Request to Review - Bridge Park Building Maintenance
- L) ADJOURNMENT**

The City of Charlevoix will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon one weeks notice to the City of Charlevoix. Individuals with disabilities requiring auxiliary aids or services should contact the City of Charlevoix Clerk's Office in writing or calling the following: City Clerk, 210 State Street, Charlevoix, MI 49720 (231) 547-3250