

Charlevoix Downtown Development Authority/Main Street
Work Session Minutes
Monday, January 15, 2018 – 4:00 p.m.
210 State Street, Charlevoix City Hall, Charlevoix, MI

The meeting was called to order at 4:00 p.m. by Chair Kirby Dipert.

1. Roll call

Chair:	Kirby Dipert
Members Present:	Richard Christner, Fred DiMartino, Tami Gillespie, Luther Kurtz, Carissa Mullaney, Maureen Owens, Rick Wertz, John Yaroch
Members Absent:	None
City Staff:	Lindsey Dotson, Executive Director Mark Heydlauff, City Manager
Others Present:	None

2. Draft 2018/19 DDA Budget Discussion

In an effort to reduce the amount of planned spending, Director Dotson guided the Board through discussion around proposed projects for the 2018/19 fiscal year and their related expenditures. The Board requested Director Dotson to modify the following budget items for approval at the next regular meeting:

- Façade Grant Program from \$30,000 to \$10,000
- Volunteer Recruitment from \$1,500 to \$0
- Printed Newsletter from \$5,000 to \$0
- Concert Series from \$14,000 to \$7,000
- Event support from \$8,100 to \$20,000
- Removal of Pavilion Equipment line item from Design Capital Improvements totaling \$5,500
- Reduce amount of money budgeted for Maintenance of Bridge Park building from \$25,000 to \$15,000
- Adjustments to revenue including the increase in rent collected from Round Lake Group

With these adjustments incorporated into the draft budget the DDA is projected to spend \$33,500 (down from \$121,800) more than the projected revenue. This will leave the DDA with \$495,428 left in cash.

3. Adjourn

Meeting adjourned at 6:00 p.m.

Lindsey J. Dotson Executive Director

Kirby Dipert Chair