

**CITY OF CHARLEVOIX**  
**DOWNTOWN DEVELOPMENT AUTHORITY/MAIN STREET SPECIAL MEETING**  
Thursday, April 30, 2020 at 5:30 p.m.  
Remote Meeting via Zoom

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

|                    |                                                                           |
|--------------------|---------------------------------------------------------------------------|
| Chair:             | Maureen Owens                                                             |
| Members Present:   | Sam Bingham, Richard Christner, Kirby Dipert, Luther Kurtz, Amanda Wilkin |
| Non-Voting Member: | Liam Dreyer                                                               |
| Members Absent:    | Sean Bradley, Paul Silva, Rick Wertz                                      |
| City Staff:        | Lindsey Dotson, Executive Director                                        |

**4. Inquiry Into Potential Conflicts of Interest**

**5. Consent Agenda**

- A. Committee Minutes
- B. Minutes

Member Christner stated the minutes reflected that Member Wertz made a question about ongoing liability of the DDA that pertained to the grant, but it was Member Christner who made that comment.

Motion by Member Christner, second by Member Wilkin to approve the Consent Agenda items as amended. Motion passed by unanimous voice vote.

**6. Reports**

**7. Old Business**

**A. Facade Grant Reimbursement – 221 Bridge Street**

Director Dotson reported that Mr. DiMartino was able to provide adequate documentation of payment made to Wolgast from his bank, therefore a payment of \$10,000 has been processed.

**8. New Business**

**A. Contract with Bill's Farm Market**

Director Dotson recalled that the DDA contracted with Bill's Farm Market for the past six years and were happy with their services. Member Dipert mentioned that the lights were still up from last year on one of the trees between Grandma's Table and Smoke on the Water. Member Wilkin questioned if they were looking into getting consistency on the light colors. Director Dotson noted that the lights were purchased by the DDA and if they want to re-purchase all the lights, they can do that.

Motion by Member Dipert, second by Member Bingham to approve the contract with Bill's Farm Market for the years 2020, 2021, and 2022 in the amount of \$2,461.60 each year. Motion passed by unanimous roll call vote.

**B. Election of Officers**

Motion by Member Dipert, second by Member Christner to nominate Maureen Owens as Chair for a one-year term ending in April of 2021, and that nominations be closed. Motion passed by unanimous roll call vote with Owens abstaining.

Motion by Member Dipert, second by Member Bingham to nominate Richard Christner as Vice Chair for a one-year term ending in April of 2021, and that nominations be closed. Motion passed by unanimous roll call vote with Christner abstaining.

**C. Long Road Distillers Lease Request**

Chair Owens stated that they had information before them that was updated on April 28<sup>th</sup> and she suggested that the Board appoint a member to work with Mr. O'Connor & Mr. Van Strien to find common ground and then bring a presentation back to the Board. Mayor Kurtz supported the idea and he felt that Member Christner should be the Board member to work with the company.

Mr. O'Connor stated that they look forward to continuing dialogue regarding an opportunity to be in Charlevoix in some capacity.

Motion by Mayor Kurtz, second by Member Bingham to let Richard Christner negotiate with Long Road Distillers about plans that they have regarding the lease and to ask him to consider that we do have a controlled lease, but that we also want to be thoughtful in how we work with them on the lease.

Motion passed by unanimous roll call vote with Christner abstaining. Member Christner stated that he would reach out to Mr. O'Connor and Mr. VanStrien in the morning.

**9. Public Comments**

**10. Request for Future Agenda Items**

Mayor Kurtz questioned if everyone agreed that they should be fixing the door on the Bridge Street property. Member Dipert stated he would favor holding off until the lease issue was resolved. Mayor Kurtz stated that fixing the door was something they had to do any way and the Board generally concurred to have the door fixed sooner rather than later.

**11. Board Comments**

**12. Adjourn**

Motion by Member Christner, second by Member Bingham to adjourn the regular meeting at 5:55 p.m. Motion passed by unanimous voice vote.

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Joyce Golding/fgm

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Maureen Owens

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Chair