

**CITY OF CHARLEVOIX
DOWNTOWN DEVELOPMENT AUTHORITY / MAIN STREET SPECIAL MEETING
Thursday, July 30, 2020 at 4:00 p.m.
City Hall Council Chambers**

The meeting was called to order at 4:00 p.m. by Chair Owens.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Chair:	Maureen Owens
Members Present:	Sam Bingham, Richard Christner, Kirby Dipert, Liam Dryer (non-voting), Mayor Luther Kurtz, Amanda Wilkin
Members Absent:	Sean Bradley, Paul Silva
City Staff:	Lindsey Dotson, Executive Director
Others Present:	None

4. New Business

a. AmeriCorps VISTA Memorandum of Understanding

Members of the Board discussed the memorandum of understanding with CEDAM regarding another year of hosting an AmeriCorps VISTA member. This year their policy was updated to allow for cancellation with a partial refund of \$5,500 to the host site organization. Questions were raised about the Vista Assignment Description and how much the extra person is needed at this time.

Motion by Christner, second by Mayor Kurtz to terminate the contract with CEDAM for a second year of hosting an AmeriCorps VISTA Member. Motion passes unanimously.

b. Request for Future Agenda Items

Members of the Board discussed wanting to revisit overarching goals of the Main Street DDA organization and to focus in on how time should be spent in order to achieve those goals. Director Dotson reviewed the most recent goals set:

1. Encourage affordable housing in the downtown.
2. Work to implement recommendations from the Sustainable Built Environment Initiative Study from MSU.
3. Successfully run a co-working and business incubator space.

5. Adjourn.

Meeting adjourned at 4:30 p.m.

Lindsey J. Dotson Executive Director

Maureen Owens

Chair