

CITY OF CHARLEVOIX
DOWNTOWN DEVELOPMENT AUTHORITY AND MAIN STREET MEETING
Monday, July 26, 2021 at 5:30 p.m.
Council Chambers, City Hall

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Vice Chair:	Richard Christner
Members Present:	Sam Bingham, Sean Bradley, Kirby Dipert, Liam Dreyer, Luther Kurtz, Paul Silva
Members Absent:	Maureen Owens, Ron Way, Amanda Wilkin
City Staff:	Lindsey Dotson, Executive Director

Vice Chair Christner asked that the Board pause briefly in memory of Dennis Kusina who recently passed away. He stated that Mr. Kusina was a long-time resident of Charlevoix, downtown property owner, advocate for Main Street and all things Charlevoix, and an avid volunteer through his work with many organizations including serving as a City Council member.

4. Inquiry Regarding Potential Conflicts of Interest

5. Consent Agenda

- A. Minutes
- B. Monthly Report
- C. Committee Minutes
- D. DDA Financials

Motion by Member Bradley, second by Member Bingham to approve the Consent Agenda items as presented. Motion passed by unanimous voice vote.

6. Reports

A. Biannual Info Meeting

Director Dotson stated that per State law the Board was required to hold a public information meeting about things that they are working on, but when the public does not actually attend the meeting, they do not have to go through the presentation.

B. Director's Report

The Pine River Hammock Park Ribbon Cutting was scheduled for Wednesday, July 28th at 9:00 a.m. She stated that the DDA was awarded another round of design assistance and community feedback from Michigan State University through their Sustainable Built Environment Initiative.

C. Downtown Futures Service Final Report

Director Dotson reviewed the final report provided by Downtown Professionals Network. She noted one recommendation that stood out for her was the possibility of doing a retail incubation space since they will soon be stepping out of The Vault co-working space.

7. Old Business

A. AEDs in Downtown

Director Dotson stated she received updated information on the pricing of AEDs of \$935 per unit plus \$160 for installation of the two units. She was also working on planning training sessions for the units for any of the business owners who were interested. Member Silva indicated that Hotel Earl would pay the installation for the units to help alleviate the shortage on the total \$2,000 funding.

8. New Business

A. Bigbelly Stations

Director Dotson questioned whether the Board wanted to pursue more Bigbelly stations or replace the regular decorative garbage cans in the downtown. She stated that the regular garbage cans were repainted every year, but some of them were beyond their useful life. Member ~~Dreyer~~ ~~Bradley~~ suggested that they could take the current cans and turn them into a public art project or a project for Junior Mainstreet. Vice Chair Christner requested that Director Dotson work on creating a fixed asset plan outlining the number of units needed to present to the Board at the August meeting.

9. Public Comments

10. Request for Future Agenda Items

Member Silva questioned repainting the bridge and railings. Mayor Kurtz stated that it was not a simple process as the existing paint would need to be sandblasted off so that the new paint would adhere to the structure.

11. Board Comments

Mayor Kurtz expressed special thanks to EMS, Fire Safety, Coast Guard, Public Works Department and all the other people that worked through the Venetian Festival.

12. Adjourn

Motion by Member Silva to adjourn. Meeting adjourned at 5:57 p.m.

Joyce Golding/fgm

Richard Christner

Vice Chair