

City of Charlevoix
Downtown Development Authority Work Session minutes
Friday, September 23, 2022 - 8:00 AM
Council Chambers, City Hall

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Chair: Maureen Owens

Members Present: Sam Bingham, Liam Dreyer, Annie Oosthuizen, Paul Silva (virtually)

Members Absent: Mayor Luther Kurtz, Ron Way

Staff Present: Lindsey Dotson, Executive Director

Others Present: Sarah VanHorn, Amanda Wilkin

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

6. Reports

7. Old Business

A. Property Acquisition Discussion

Lindsey Dotson, DDA Director

Director Dotson shared updated information that had become available since this topic was first addressed during the Regular Meeting in August. The request for a proposal to purchase the property located at 109 Hurlbut is due on September 30th . The board discussed aspects of the request and information related to other offers that had already been received by the property owner. Members present agreed that a formal discussion during the next regular meeting on September 26th would be a practical next step. During that regular meeting it was requested that Director Dotson supply a draft Letter of Intent that would request a 60-day extension to give time for the DDA to consider all factors of property acquisition including an extrication plan, incentives, and other partners that could help aid the outcome of a private development project on the property that would be required to include market rate housing units.

8. New Business

9. Public Comment

None.

10. Request for Future Agenda Items

11. Board Comments

12. Adjourn

Meeting adjourned at 8:45 a.m.

Lindsey Dotson, Executive Director

Maureen Owens, Chair