

City of Charlevoix
City Council Regular Meeting minutes
Monday, December 5, 2022 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Shane Cole, Aaron Hagen, Mark Knapp, Phil Parr, Richard Spring

Members Absent: Janet Kalbfell

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Hagen to approve the consent agenda as presented.

Yeas: Cole, Knapp, Parr, Hagen, Spring

Nays: None

Absent: Kalbfell

Motion carried.

A. City Council Meeting Minutes - November 21, 2022

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
11/22/2022	Special Accounts Payable Run	\$64,303.14
11/23/2022	Payroll (net pay)	\$99,874.33
11/23/2022	Payroll Transmittal Checks	\$5,556.70
11/23/2022	Special Accounts Payable	\$5,390.28
11/29/2022	Regular Accounts Payable	\$240,188.28
11/21/2022-11/30/2022	ACH/WIRE Payments	\$470,301.97
11/17/2022	Special A/P Tax Disbursement	\$78,746.70

11/30/2022	Special A/P Tax Disbursement	\$3,908.59
Grand Total		\$968,269.99
To view the entire accounts payable and payroll check registers, please Click here.		

C. Amended and Restated Power Purchase Commitment Authorization

Motion to approve the Amended and Restated Power Purchase Commitment Authorization and authorize John Griffith, Charlevoix's Member Authorized Representative, to sign the agreement as presented.

D. 500 kVA Transformer: \$35,887.23

Motion to approve the purchase of one (1) 500 kVA pad mounted transformer from Power Line Supply, Reed City, Michigan in the amount of \$35,887.23 with an estimated delivery of December 15, 2023.

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

8. Reports and Communications

A. Public Comment

B. City Manager's Comments

- Thanked Council for attending the work session
- Asked Council if there were any other topics they would like a dedicated work session scheduled

C. Mayor and Council Comments

9. Other Council Business

A. Freedom of Information Act Appeal

Mayor Gennett opened the item for public comment. None were heard.

Motion by Spring, seconded by Parr to grant the appeal for the personnel (file) with the personal information redacted.

Yeas: Cole, Hagen, Knapp, Parr, Spring

Nays: None

Absent: Kalbfell

Motion carried.

10. Adjourn

Mayor Gennett adjourned the meeting at 6:06 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor