



Agenda
City of Charlevoix City Council Regular Meeting
Monday, April 3, 2023 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Presentations**
- 4. Inquiry Regarding Conflicts of Interest**
- 5. Consent Agenda**
 - A. City Council Meeting Minutes - March 20, 2023
 - B. Accounts Payable and Payroll Check Registers
- 6. Public Hearings and Actions Requiring Public Hearings**
- 7. All Other Actions and Requests**
 - A. Michigan Beach Park Pedestrian Trail Project Bid
Kent Knorr, Recreation Director
- 8. Reports and Communications**
 - A. Public Comment
 - B. City Manager's Comments
 - C. Mayor and Council Comments
- 9. Other Council Business**
- 10. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.

Charlevoix City Council

Consent Agenda

Title: City Council Meeting Minutes - March 20, 2023

Date: April 3, 2023

Presented By:

Background:

Recommendation:

Motion to approve the minutes as presented.

Attachments:

1. City Council Draft Meeting Minutes 03/20/2023
2. City Council Work Session Meeting Minutes 03/20/2023

City of Charlevoix
City Council Regular Meeting Minutes
Monday, March 20, 2023 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Deputy Mayor Hagen. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Deputy Mayor: Aaron Hagen

Members Present: Shane Cole, Janet Kalbfell, Phil Parr, Richard Spring

Members Absent: Mayor Lyle Gennett, Mark Knapp

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

A. Mayoral Proclamation recognizing Sexual Assault Awareness Month

Mayor Lyle Gennett

Deputy Mayor Hagen read the proclamation recognizing April 2023 as Sexual Assault Awareness Month.

4. Inquiry Regarding Conflicts of Interest

Deputy Mayor Hagen recused himself from item 5. Consent Agenda due to a conflict of interest. Mr. Hagen requested Council Member Kalbfell chair the meeting for the item. Deputy Mayor Hagen stepped down from the dais.

5. Consent Agenda

Council Member Kalbfell opened the item for public comment. None were heard.

Motion by Parr, seconded by Cole to approve the consent agenda as presented.

Yeas: Kalbfell, Cole, Spring, Parr

Nays: None

Absent: Knapp

Abstained: Hagen

Motion carried.

A. City Council Meeting Minutes - March 6, 2023

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
03/13/2023	Special Accounts Payable Run	\$8,598.37
03/17/2023	Payroll (net pay)	\$103,397.70

03/17/2023	Payroll Transmittal Checks	\$6,466.79
03/21/2023	Regular Accounts Payable	\$339,548.42
03/03/2023-03/17/2023	ACH/WIRE Payments	\$669,162.05
03/02/2023	Special A/P Tax Disbursement	\$447,036.27
Grand Total		\$1,574,209.60
To view the entire accounts payable and payroll check registers, please Click here.		

C. Spring and Fall Large Item Refuse Collection Contract

Motion to approve the bid as submitted by Little Traverse Disposal and authorize the City Manager to sign any necessary documents.

D. Bridge Street Tap Room Music Requests

Motion to approve request for music at the Bridge Street Tap Room on dates listed above.

E. Air Conditioning Contract with Ballards Plumbing and Heating for \$14,762.00

Motion to approve the proposal submitted by Ballards's Plumbing and Heating to install air conditioning in the mechanic's bay for a total of \$14,762.00 and authorize the City Manager to sign the contract.

Deputy Mayor Hagen returned to the dais.

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

A. Approve Master Agreement between Aclara Technologies and the City of Charlevoix for AMI System Project

John Griffith, Electric Department Director, stated Council had a work session prior to the Council meeting that focused on the Aclara Agreement but he was happy to answer any questions.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Kalbfell, seconded by Spring to approve the purchase of the Aclara Automated Metering Infrastructure System and authorize the City Manager to sign the Master Agreement based on the budget and expenditure outline as presented.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

B. 2023 Mason Street, Parking Lot and Alley Improvement Project Contract With Elmers Crane and Dozer

Pat Elliott, Public Works Superintendent

Pat Elliott, Public Works Superintendent, explained the project in detail. Mr. Elliott answered questions from Council.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Spring, seconded by Cole to approve the bid by Elmers Crane and Dozer for the amount of \$1,548,689.71 and authorize the City Manager to sign all required documents.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

C. Electric Infrastructure Improvements: Mason and Bridge Street Projects

John Griffith, Electric Department Director, explained the need to order the materials for the Mason and Bridge Street projects. Mr. Griffith answered questions from Council.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Parr, seconded by Kalbfell to approve the purchase of conduit and fittings from All-Phase Electric, Petoskey, Michigan for the Mason Street and Van Pelt Alley projects in the total amount of \$59,463.33 as presented.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Parr, seconded by Kalbfell to approve the purchase of street lights, poles, and related fixtures from Halophane for \$64,613 as presented.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

D. Bridge Park Lift Station Slide Gates & Bypass Connection

Mark Heydlauff, City Manager

City Manager Heydlauff explained the project. He stated this project is proactive to allow the staff to isolate any potential issues. City Manager answered questions from the Council.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Spring, seconded by Kalbfell to approve the Notice of Award for the Bridge Park Lift Station Slide Gate and Bypass Connection Project with Grand Traverse Construction in the amount of \$329,700 as presented and authorize the City Manager to sign the agreement.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

E. Sale of Foreclosed Parcel: 052-270-078-60

Mark Heydlauff, City Manager

City Manager Heydlauff stated that Council purchased the parcel last fall from the County Treasurer and, with the Council's direction, staff offered the sale of the parcel to adjoining

property owners, with the requirement of combining the parcel with their own. The City received one bid from Selph Properties, LLC in the amount of \$600.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Kalbfell, seconded by Cole to authorize the sale of parcel 052-270-078-60 to Selph Properties, LLC for \$600 and require them to formally combine this parcel with parcel 052-270-078-50.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

F. Partnership Agreement Renewal with the Charlevoix Area Chamber of Commerce

Mark Heydlauff, City Manager

City Manager Heydlauff stated that Sarah VanHorn, President of the Chamber, was there to answer any questions. Ms. VanHorn addressed Council and thanked them for the continued support and she stated she looks forward to working with Council towards their common goals.

Deputy Mayor Hagen opened the item for public comment. None were heard.

Motion by Cole, seconded by Hagen to approve the Partnership Agreement between the City of Charlevoix and the Charlevoix Area Chamber of Commerce for 2023-2025 and authorize the Mayor and City Manager to sign the agreement.

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: Knapp

Motion carried.

8. Reports and Communications

A. Public Comment

B. City Manager's Comments

- Camp McSauba registration was successful
- DTE gas replacement project is going well
- Staff will explore a potential EV vehicle grant opportunity

C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

Deputy Mayor Hagen adjourned the meeting at 6:47 p.m.

Sarah J. Dvoracek

City Clerk

Aaron Hagen

Deputy Mayor

City of Charlevoix
City Council Work Session Minutes
Monday, March 20, 2023 - 5:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Roll Call

The work session was called to order at 5:00 p.m. by Deputy Mayor Hagen.

Deputy Mayor: Aaron Hagen

Members Present: Shane Cole, Janet Kalbfell, Phil Parr, Richard Spring

Members Absent: Mayor Lyle Gennett, Mark Knapp

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

Electric John Griffith

Department

Director:

2. Presentations

A. AMI Presentation and Discussion

John Griffith, Electric Department Director

John Griifith, Electric Department Director, introduced Tom Asp and Kahara Franze. Mr. Asp explained the highlights of the contract. Mr. Asp reviewed the pros of the AMI technology and also reviewed the history of the project thus far. Mr. Asp answered questions from Council.

3. Adjourn

Deputy Mayor Hagen adjourned the meeting at 5:51 p.m.

Sarah J. Dvoracek

City Clerk

Charlevoix City Council

Consent Agenda

Title: Accounts Payable and Payroll Check Registers

Date: April 3, 2023

Presented By:

Background:

Recommendation:

Attachments:

1. Check Registers 04-03-23 Agenda

Check Number	Payee	Amount
03/22/2023		
139107	AT&T	1,555.57
139108	AT&T MOBILITY	758.16
139109	CHARLEVOIX STATE BANK	6,749.27
139110	CHARLEVOIX TOWNSHIP TREASURE	84.15
139111	CHARTER COMMUNICATIONS OPERA	1,111.45
139112	DELTA DENTAL	3,080.97
139113	GREAT LAKES ENERGY	346.70
139114	PRIORITY HEALTH	46,066.27
139115	VSP INSURANCE CO. (CT)	520.26
139116	WEX BANK	6,447.47
Total 03/22/2023:		66,720.27
Grand Totals:		66,720.27

Summary of Check Registers & ACH Payments HUNTINGTON NATIONAL BANK - CHECKS ISSUED

03/22/23	Special Accounts Payable Run	\$	66,720.27
03/31/23	Payroll (net pay)	\$	99,874.16
03/31/23	Payroll Transmittal Checks	\$	5,422.02
04/04/23	Regular Accounts Payable	\$	130,758.58
Checks Sub-Total:		\$	302,775.03

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

03/20/23	Enterprise FM Trust (fleet lease)	\$	1,916.16
03/20/23	MI Public Power Agency	\$	21,988.45
03/27/23	MI Public Power Agency	\$	20,339.92
03/27/23	MI Public Power Agency	\$	253,104.48
03/31/23	IRS (Payroll Tax Deposit)	\$	36,344.06
03/31/23	Alerus Financial (HCSP)	\$	250.00
03/31/23	Vantagepoint (401 Plan)	\$	1,062.00
03/31/23	Vantagepoint (457 Plan)	\$	20,266.45
03/31/23	Vantagepoint (Roth IRA)	\$	1,130.76
03/31/23	State of MI (Withholding Tax)	\$	5,346.04
03/31/23	MERS (Defined Benefit Plan)	\$	85,354.76

ACH Sub-Total: \$ 447,103.08

Huntington National Bank Total: \$ 749,878.11

CHARLEVOIX STATE BANK - CHECKS ISSUED (PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

\$	-
Charlevoix State Bank Total:	\$ -
Grand Total:	\$ 749,878.11

APPROVED:



REC DIRECTOR FOR CITY MANAGER

CITY TREASURER

CITY CLERK

M = Manual Check, V = Void Check

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
03/25/2023	PC	03/31/2023	37051	FLANDERS, FRANCIS B.	90		88.10
03/25/2023	PC	03/31/2023	37052	BRYAN, BRENDA L.	91		138.52
03/25/2023	PC	03/31/2023	37053	HEYDLAUFF, MARK L.	102		3,398.24
03/25/2023	PC	03/31/2023	37054	DVORACEK, SARAH J.	105		2,250.50
03/25/2023	PC	03/31/2023	37055	DEROSIA, PATRICIA E.	107		840.58
03/25/2023	PC	03/31/2023	37056	DOTSON, LINDSEY J.	109		1,451.05
03/25/2023	PC	03/31/2023	37057	KLOOSTER, ALIDA K.	121		1,870.31
03/25/2023	PC	03/31/2023	37058	BARNEVELD, RICHELLE	123		1,270.32
03/25/2023	PC	03/31/2023	37059	SCHULZ, GINNY L.	125		1,477.02
03/25/2023	PC	03/31/2023	37060	BRADLEY, KATHLEEN R.	126		1,252.53
03/25/2023	PC	03/31/2023	37061	MILLER, FAITH G.	142		48.12
03/25/2023	PC	03/31/2023	37062	MCGINN, KELLY A.	146		2,224.08
03/25/2023	PC	03/31/2023	37063	SCHEEL, JONATHAN D.	149		1,734.14
03/25/2023	PC	03/31/2023	37064	MCDONNELL, JILL L.	202		2,395.00
03/25/2023	PC	03/31/2023	37065	SCHOLEY, ROBERT W.	204		1,938.93
03/25/2023	PC	03/31/2023	37066	UMULIS, MATTHEW T.	205		1,483.19
03/25/2023	PC	03/31/2023	37067	ORBAN, BARBARA K.	209		1,562.87
03/25/2023	PC	03/31/2023	37068	RILEY, DENISE M.	213		539.90
03/25/2023	PC	03/31/2023	37069	MUNK, CHRISTOPHER J.	215		1,498.24
03/25/2023	PC	03/31/2023	37070	STEWART, MORGAN J.	217		1,729.45
03/25/2023	PC	03/31/2023	37071	YOUNG, KRISTEN L.	230		1,385.26
03/25/2023	PC	03/31/2023	37072	WURST, RANDALL W.	411		1,797.02
03/25/2023	PC	03/31/2023	37073	HILLING, NICHOLAS A.	413		1,989.70
03/25/2023	PC	03/31/2023	37074	MEIER III, CHARLES A.	421		1,529.70
03/25/2023	PC	03/31/2023	37075	ZACHARIAS, STEVEN B.	422		1,543.51
03/25/2023	PC	03/31/2023	37076	NEWMAN, MARK J.	424		1,542.35
03/25/2023	PC	03/31/2023	37077	LOUGHMILLER, JOHN A.	425		1,795.58
03/25/2023	PC	03/31/2023	37078	GRIFFITH, JOHN J.	500		2,824.91
03/25/2023	PC	03/31/2023	37079	EATON, BRAD A.	515		2,531.82
03/25/2023	PC	03/31/2023	37080	WILSON, TIMOTHY J.	516		2,904.88
03/25/2023	PC	03/31/2023	37081	LAVOIE, RICHARD L.	519		2,486.13
03/25/2023	PC	03/31/2023	37082	STEVENS, BRANDON C.	521		2,841.74
03/25/2023	PC	03/31/2023	37083	WHITLEY, ANDREW T.	522		2,444.71
03/25/2023	PC	03/31/2023	37084	DRAVES, MARTIN J.	523		2,375.42
03/25/2023	PC	03/31/2023	37085	FARRELL, MITCHELL L.	524		1,974.17
03/25/2023	PC	03/31/2023	37086	ANDERSON, ELIZABETH	526		1,401.92
03/25/2023	PC	03/31/2023	37087	KENWABIKISE, DAVID L.	528		1,239.33
03/25/2023	PC	03/31/2023	37088	ELLIOTT, PATRICK M.	600		3,081.95
03/25/2023	PC	03/31/2023	37089	SCHWARTZFISHER, JOS	603		1,595.90
03/25/2023	PC	03/31/2023	37090	BRADLEY, KELLY R.	614		1,384.14
03/25/2023	PC	03/31/2023	37091	HART II, DELBERT W.	616		1,829.72
03/25/2023	PC	03/31/2023	37092	JONES, ROBERT F.	618		2,044.30
03/25/2023	PC	03/31/2023	37093	LEITNER, RYAN S.	624		1,727.90
03/25/2023	PC	03/31/2023	37094	FERGUSON, ROYCE L.	625		977.23
03/25/2023	PC	03/31/2023	37095	REID, ROB A.	632		1,495.48
03/25/2023	PC	03/31/2023	37096	KNORR, KENT J.	700		2,158.29
03/25/2023	PC	03/31/2023	37097	ANZELL, BETH A.	702		1,496.21
03/25/2023	PC	03/31/2023	37098	BOSS, SHERRY M.	730		409.15
03/25/2023	PC	03/31/2023	37099	PORATH, JACOB P.	741		172.81
03/25/2023	PC	03/31/2023	37100	WOOD, KATE M.	753		55.50
03/25/2023	PC	03/31/2023	37101	LARSEN, WILLIAM S.	758		129.51
03/25/2023	PC	03/31/2023	37102	DVORACEK, HAYDEN R.	762		632.66
03/25/2023	PC	03/31/2023	37103	CULBERTSON, CRISTIN	764		314.10
03/25/2023	PC	03/31/2023	37104	JOHNSTONE, HUNTER S.	765		145.37
03/25/2023	PC	03/31/2023	37105	MATTACK, JEFFREY C.	767		578.87
03/25/2023	PC	03/31/2023	37106	ELGART, SARAH N.	769		272.24
03/25/2023	PC	03/31/2023	37107	PEARSALL, KRISTA M.	784		160.34

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
03/25/2023	PC	03/31/2023	37108	WELLS, JANINNA J.	785		194.30
03/25/2023	PC	03/31/2023	37109	BOSS, BEAU J.	788		1,610.45
03/25/2023	PC	03/31/2023	37110	BEMIS, GARRETTSON G.	797		325.99
03/25/2023	PC	03/31/2023	37111	GILL, DAVID R.	856		312.54
03/25/2023	PC	03/31/2023	37112	LIVINGSTON, BRIAN D.	866		1,555.02
03/25/2023	PC	03/31/2023	37113	DIETRICH, ARLENE M.	871		277.97
03/25/2023	PC	03/31/2023	37114	EWALT, BRIAN W.	901		2,120.22
03/25/2023	PC	03/31/2023	37115	MILLER, WILLIAM S.	933		1,084.10
03/25/2023	PC	03/31/2023	37116	DOUGLAS, MARK	935		1,189.51
03/25/2023	PC	03/31/2023	37117	MCCRANEY, RUSSELL R.	936		2,551.72
03/25/2023	PC	03/31/2023	37118	FRATRICK, JOSEPH W.	940		195.23
03/25/2023	PC	03/31/2023	37119	DVORACEK, BRIAN N.	952		577.07
03/25/2023	PC	03/31/2023	139117	TIMMS, ROBERT N	92		138.52
03/25/2023	PC	03/31/2023	139118	MORRISON, KEVIN P.	601		1,734.28
03/25/2023	PC	03/31/2023	139119	BOSS JR, DALE E.	701		1,354.58
03/25/2023	PC	03/31/2023	139120	FOGLE, WREN E.	776		74.00
03/25/2023	PC	03/31/2023	139121	WILLSON, BRENDA R.	799		117.75
Grand Totals:			74				99,874.16

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Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
03/25/2023	03/31/2023	139122	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	1,097.98
03/25/2023	03/31/2023	139123	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST T	86.90
03/25/2023	03/31/2023	139123	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	390.05
03/25/2023	03/31/2023	139124	CHARLEVOIX STATE BAN	9017	HSA - EMPLOYEE CONTRIB - C	1,220.00
03/25/2023	03/31/2023	139125	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	661.15
03/25/2023	03/31/2023	139126	MI STATE DISBURSEMEN	9012	FRIEND OF THE COURT Pay Pe	116.55
03/25/2023	03/31/2023	139127	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,425.93
03/25/2023	03/31/2023	139128	THE HARTFORD	9035	LIFE - VOLUNTARY Pay Period:	310.24
03/25/2023	03/31/2023	139128	THE HARTFORD	9035	SPOUSE LIFE Pay Period: 3/25/	71.56
03/25/2023	03/31/2023	139128	THE HARTFORD	9035	CHILD LIFE Pay Period: 3/25/20	8.16
03/25/2023	03/31/2023	139128	THE HARTFORD	9035	AD&D - VOLUNTARY Pay Period	24.29
03/25/2023	03/31/2023	139128	THE HARTFORD	9035	SPOUSE AD&D Pay Period: 3/25	5.76
03/25/2023	03/31/2023	139128	THE HARTFORD	9035	CHILD AD&D Pay Period: 3/25/2	3.45
Grand Totals:		13				5,422.02

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Check Number	Payee	Amount
04/04/2023		
139129	ACCESS LOCKSMITHING INC	1,973.00
139130	ALL-PHASE ELECTRIC SUPPLY CO	9,925.23
139131	AMAZON CAPITAL SERVICES	909.67
139132	ANDERSON, ELIZABETH A.	50.00
139133	ANZELL, BETH A.	803.88
139134	ART'S AUTO & TRUCK PARTS	117.84
139135	ASPLUNDH TREE EXPERT LLC	12,361.20
139136	AT YOUR SERVICE PLUS INC	140.00
139137	AUDUBON INTERNATIONAL	400.00
139138	AVFUEL CORPORATION	44,234.00
139139	BAY STREET ORTHOPAEDICS & SPIN	150.00
139140	BEAVER ISLAND BOAT COMPANY	4,447.33
139141	BRADLEY, KELLY R.	150.00
139142	BRADY'S CARPET CLEANING INC	616.19
139143	BREWER, JOHN	1,100.00
139144	BRIDGE STREET WINE & SPIRITS	2,250.00
139145	CDW GOVERNMENT	179.99
139146	CHARLEVOIX COUNTY EQUALIZATIO	1,702.39
139147	CINTAS	72.33
139148	CONWAY PROFESSIONAL SERVICES	1,000.00
139149	D&D ELECTRONICS	583.00
139150	DeROSIA, PATRICIA E.	50.00
139151	DORAN, JUSTIN J.	50.00
139152	DOTSON, LINDSEY J.	50.00
139153	DRAVES, MARTIN J.	150.00
139154	DRENTH, DOUGLAS A	50.00
139155	DVORACEK, SARAH	50.00
139156	EAST JORDAN FAMILY HEALTH CTR	126.00
139157	EATON, BRAD A.	150.00
139158	ELLIOTT, PATRICK M.	200.00
139159	ELLSWORTH FARMERS EXCHANGE	256.10
139160	EWALT, BRIAN W	50.00
139161	FARRELL, MITCHELL L.	150.00
139162	FERGUSON, ROYCE L	150.00
139163	FREEDOM MAILING SERVICES INC	2,564.38
139164	GALLS LLC	240.99
139165	GRAND TRAVERSE GARAGE DOOR C	209.27
139166	GREAT LAKES ELEVATOR LLC	1,500.00
139167	GRIFFITH, JOHN J	200.00
139168	HARRELL'S LLC	3,870.98
139169	HART II, DELBERT W.	150.00
139170	HEYDLAUFF, MARK L.	50.00
139171	HILLING, NICHOLAS A.	200.00
139172	JACK DOHENY COMPANY	1,850.00
139173	JACKLIN STEEL SUPPLY CO	58.00
139174	JONES, ROBERT F.	150.00
139175	KENWABIKISE, DAVID L.	150.00
139176	KIRTLAND COMMUNITY COLLEGE	1,000.00

Check Number	Payee	Amount
139177	KLOOSTER, ALIDA K.	50.00
139178	KNORR, KENT J.	466.36
139179	KRAFT BUSINESS SYSTEMS	27.18
139180	KSS ENTERPRISES	192.86
139181	LASER PRINTER TECHNOLOGIES	999.00
139182	LAVOIE, RICHARD L.	150.00
139183	LEITNER, RYAN S.	150.00
139184	LIVINGSTON, BRIAN D.	50.00
139185	LOUGHMILLER, JOHN A.	150.00
139186	MCDERMOTT, DENNIS J.	50.00
139187	MCDONNELL, JILL L	50.00
139188	McGINN, KELLY A.	50.00
139189	MEIER III, CHARLES A.	150.00
139190	MICHIGAN MUNICIPAL LEAGUE	332.18
139191	MILLER, WILLIAM S.	50.00
139192	MORRISON, KEVIN P.	150.00
139193	MWEA	190.00
139194	NEWMAN, MARK J.	150.00
139195	PHYSICIANS CLINIC OF CHARLEVOIX	78.00
139196	POWER LINE SUPPLY	15,715.22
139197	PREFERRED ROOFING SERVICES LL	3,975.00
139198	PREIN & NEWHOF	1,465.30
139199	QUILL LLC	530.91
139200	REID, ROB A.	150.00
139201	SCHEEL, JONATHAN D	50.00
139202	SCHOLEY, ROBERT W.	50.00
139203	SCHWARTZFISHER, JOSEPH L.	150.00
139204	SIGMA-ALDRICH INC	500.06
139205	SIMPSON SAWMILL	330.00
139206	STANDARD ELECTRIC COMPANY INC	199.49
139207	State of Michigan	156.00
139208	STEVENS, BRANDON C.	150.00
139209	SUMMIT FIRE PROTECTION	450.00
139210	UNIFIRST CORPORATION	495.51
139211	UNIVERSAL CREDIT SERVICES INC	27.74
139212	UP NORTH ASSESSING INC	5,300.00
139213	VILLAGE GRAPHICS INC	36.00
139214	WHITLEY, ANDREW T.	150.00
139215	WILSON, TIMOTHY J.	150.00
139216	WURST, RANDALL W.	200.00
139217	YOUNG, KRISTEN L.	50.00
139218	ZACHARIAS, STEVEN B.	150.00
Total 04/04/2023:		130,758.58
Grand Totals:		130,758.58

Check Number	Payee	Amount
03/20/2023		
32023001	ENTERPRISE FM TRUST	1,916.16
32023002	MICHIGAN PUBLIC POWER AGENCY	21,988.45
Total 03/20/2023:		23,904.61
Grand Totals:		23,904.61

Check Number	Payee	Amount
03/27/2023		
32723001	MICHIGAN PUBLIC POWER AGENCY	20,339.92
32723002	MICHIGAN PUBLIC POWER AGENCY	253,104.48
Total 03/27/2023:		273,444.40
Grand Totals:		273,444.40

Check Issue Date	Check Number	Payee	Amount
33123001			
03/31/2023	33123001	**EFTPS* Payroll Taxes	9,654.50
03/31/2023	33123001	**EFTPS* Payroll Taxes	9,654.50
03/31/2023	33123001	**EFTPS* Payroll Taxes	2,257.92
03/31/2023	33123001	**EFTPS* Payroll Taxes	2,257.92
03/31/2023	33123001	**EFTPS* Payroll Taxes	12,519.22
Total 33123001:			
	5		36,344.06
33123002			
03/31/2023	33123002	Alerus Financial	250.00
Total 33123002:			
	1		250.00
33123003			
03/31/2023	33123003	MissionSquare - 401 Plan 109153	1,062.00
Total 33123003:			
	1		1,062.00
33123004			
03/31/2023	33123004	MissionSquare - 457 Plan 300959	4,681.00
03/31/2023	33123004	MissionSquare - 457 Plan 300959	2,513.86
03/31/2023	33123004	MissionSquare - 457 Plan 300959	4,584.38
03/31/2023	33123004	MissionSquare - 457 Plan 300959	8,487.21
Total 33123004:			
	4		20,266.45
33123005			
03/31/2023	33123005	MissionSquare - Roth IRA 706117	1,130.76
Total 33123005:			
	1		1,130.76
33123006			
03/31/2023	33123006	STATE OF MICHIGAN	5,346.04
Total 33123006:			
	1		5,346.04
Grand Totals:			
	13		64,399.31

KK

Check Number	Payee	Amount
03/31/2023		
33123007	MERS	85,354.76
Total 03/31/2023:		85,354.76
Grand Totals:		85,354.76

Charlevoix City Council

All Other Actions and Requests

Title: Michigan Beach Park Pedestrian Trail Project Bid

Date: April 3, 2023

Presented By: Kent Knorr, Recreation Director

Background:

We have been moving forward on the improvements recommended in the Michigan Beach Master Plan that was adopted in 2018 for a number of years. In 2022 the City entered into an agreement with the Michigan Department of Natural Resources to appropriate funding for the completion of phase one of this project as part of the Michigan Passport Grant Program.

This project includes:

- New pedestrian pathway that is approximately 2000 linear feet of asphalt, one ADA ramp and two new crosswalks to connect existing trail.
- Approximately 220 feet of crushed stone pathway
- Construction of a timber overlook
- Bioswale planting to handle storm water runoff along the trail
- Removal of the brick pillars and installation of rail at the top of the stairs
- Concrete block retaining wall adjacent to existing trees
- Lawn restoration at trail shoulders

We posted an RFP last month and received bids on Thursday March 23rd. In response to this bid, we received and opened one bid from Tri County Excavating Group. Attached is the bid tabulation and proposal.

The total bid for phase one came in at \$306,908. This price was higher than anticipated. We would note that the timeline that we requested was very short and targeted a completion date before July 1st. This proposal was not able to meet that timeline, but did propose a timeline of starting by July 1st and completion by September 15th. Beginning this project prior to mid August may not be desirable to increase tourism and pedestrian traffic. A preferred timeline with substantial construction and completion in the fall may also offer some opportunity for savings.

Within this bid, there may be a need to clarify certain unit prices of the proposed work and opportunities to negotiate different pricing.

We may want to negotiate and have further discussion with Tri County Excavating about their bid or we may wish to consider opening this back up to re-bid this project for a fall timeline and see if we get more bids. Council has a few options for this project:

- Accept the bid as it stands including the construction in mid-summer.
- Reject the bids and place it out for bid again with the hope of a fall construction timeline and

lower cost.

- Direct staff to negotiation with Tri-County to clarify some bid items and perhaps push the start date later in the summer or early fall.

This has been a long-standing project and it would be nice for the residents in the area and for all in the City to see this come to fruition. The extra cost could be drawn from the Northside Trail Development Fund where we have pre-funded the grant match for construction that does not yet have a timeline. It seems more prudent to finish this project then speculatively wait for the other to be finalized.

Recommendation:

Council discussion and direction.

Attachments:

None



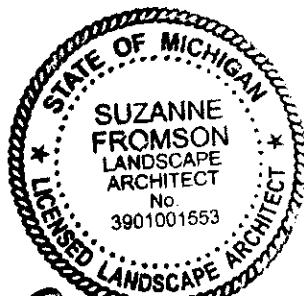
**CITY OF
CHARLEVOIX**

Bid Opening
Michigan Beach Park
Thursday 03/23/2023
2 PM

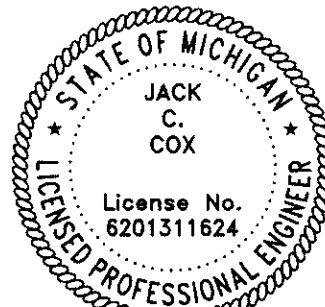
Bidder Name	Comments
Tri-County Excavating	\$ 306,908.00

Contract Drawings and Specifications for:

LAKE MICHIGAN BEACH PARK
Upland Development and Renovation Project
Grant #RP21-0080
Charlevoix, Michigan



Suzanne Fromson 3/1/23



Jack C. Cox

Contents:

Bidding and Contract Documents
Technical Specifications
Contract Drawings
Attachments: Geotechnical Report

Owner:



City of Charlevoix
210 State Street
Charlevoix, MI 49720
(231) 547-7183

Engineer:



Edgewater Resources, LLC
518 Broad Street, Suite 200
St. Joseph, MI 49085
(269) 932-4502

SITE SPECIFICATIONS

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SECTION 00 00 20 – INVITATION TO BID

OWNER – The OWNER of the project is the City of Charlevoix. 210 State Street, Charlevoix, MI 49720. (231) 547-7183. Bids can be viewed on City website.

ENGINEER – The OWNER has contracted Edgewater Resources, LLC to be the ENGINEER/PROFESSIONAL for the project.

PROJECT –This Project consists primarily of the construction of a 6' wide asphalt path along the length of the upland dune side of Lake Michigan Beach Park, parallel to Park Avenue. Also included is a crushed stone ADA accessible pathway at the southwest end of the trail that connects to an accessible overlook. This work includes, but is not limited to, the following:

- Removal and relocation of site features required to construct new path.
- Construction of approximately 2000 linear feet of asphalt path, with one ADA ramp and two new crosswalks to connect to existing trail system.
- Construction of approximately 220 linear feet of crushed stone path.
- Construction of timber overlook structure with helical piles, surface-mount bench and interpretive sign. Selective understory clearing is also included to improve views from the overlook.
- Bioswale planting to handle stormwater runoff along one section of trail.
- Removal of brick pillars and installation of rail at top of existing stairs.
- Concrete block retaining wall where trail is directly adjacent to existing trees.
- Lawn restoration at trail shoulders.
- Alternate ADA pathway connection: the project bid is also to include the approximately 400' length ADA pathway connection from the corner of Park and Grant, down the slope to the beach restrooms. This work, which includes a 6' wide concrete path with ramps and rails as needed to meet accessibility guidelines, will be included as an alternate pending available funding.

NOTICE: Proposal for service will be received until 2:00 PM EST, March 23rd, 2023, in the City Clerk Office, 210 State Street, Charlevoix, Michigan 49720, requesting quotations for supplying the City with the item(s) listed herein and as further specified. These proposals will be publicly opened in the City offices, in the presence of interested parties. All interested parties and the public are invited and encouraged to attend the opening of all proposals. After tabulations and review, bids will be presented to the City Council for contract award when required.

HOW TO SUBMIT PROPOSAL: All proposals shall be submitted in sealed opaque envelopes, mailed or hand-delivered to Sarah Divorcheck, City Clerk, 210 State Street, Charlevoix, Michigan 49720 and marked on the outside of the envelopes as follows:

SEALED PROPOSAL FOR: Lake MI Beach Park Upland Renovation and Development Project

Any proposal transmitted to the City of Charlevoix's facsimile (fax) machine will be deemed **an invalid bid and not be considered for review**. It will be the bidder's sole responsibility to ensure that his proposal reaches the Office of the Recreation Director, City of Charlevoix, on or before the closing hour and date shown above.

PURPOSE OF PROPOSAL: The City of Charlevoix intends to secure a supply source for the service(s) defined by considering (but not limited to) the following: lowest price, terms of the warranty, and prompt and convenient service by the supplier to the City. Any failure on the part of the supplier or contractor to comply with the following conditions and specifications shall be a reason for contract termination. The City reserves the right to award the supplier where the service meets the specification, terms, and conditions. City Council considers the bid to be in the City's best interest.

GRANT SOURCE: Funding for this project is provided by State of Michigan Department of Natural Resources Passport Grant RP21-0080. State and Federal requirements apply. Contractor and all sub-contractors must comply with all requirements of 1976 PA 453 (Elliott-Larsen Civil Rights Act), the 1976PA 220 (Persons with Disabilities Civil Rights Act), and Executive Directive 2019-09, as amended.

Kent Knorr
Recreation Department
City of Charlevoix, MI
(231) 547-7183

INSTRUCTIONS TO BIDDERS

SECTION 00 01 00

GENERAL CONDITIONS, INSTRUCTIONS, AND INFORMATION

1. SUBMISSION AND RECEIPT OF BIDS:

- a. Proposals, to receive consideration, must be received before the specified time of opening as designated in the invitation.
- b. Unless otherwise specified, bidders MUST use the proposal form furnished by the City. Failure to do so may cause the bid to be rejected. Removal of any part of the proposal may invalidate the request.
- c. Proposals having any erasures or corrections MUST be initialed in ink. Bids shall be signed in ink; all quotations will be typewritten or filled with pen and ink.
- d. All sections of the proposal form must be completed in full. Failure to do so may invalidate the proposal.

2. SPECIAL CONDITIONS: Special conditions included in the Bid Document shall take precedence over any provisions stipulated hereunder.

3. APPLICABLE LAWS: The revised code of the State of Michigan, Charter of the City of Charlevoix, and all city ordinances insofar as they apply to the laws of competitive bidding, contracts, and the purchases, are made a part hereof.

4. WORKERS' COMPENSATION: Insofar as Workmen's Compensation is concerned, the bidder or contractor agrees to furnish, upon request, certified copies of policies and adequate certificates about it as evidence that the bidder carries Workmen's Compensation Insurance.

5. WARRANTIES FOR USAGE: Whenever a proposal seeks a supply source for a specified period for materials or services, the quantities or usage shown are estimates ONLY. These quantities are for the bidder's information ONLY. They will be used for tabulation and presentation of the proposal, and the City reserves the right to increase or decrease amounts as required. No guarantee or warranty is given or implied by the City regarding the total amount that may or may not be purchased from any resulting contracts.

6. DELIVERY: Quotations should include all charges for delivery, packing, crating, containers, etc. Unless otherwise stated by the bidder, prices quoted will be considered based on delivery to the Bid Document destination and include all delivery and packing charges.

7. SPECIFICATIONS: Unless otherwise stated by the bidder, the proposal will be considered in strict accordance with the specifications outlined in the Bid Document.

8. VARIATIONS TO SPECIFICATIONS: For evaluation purposes, the bidder MUST indicate any variances from our specifications, terms, and conditions, no matter how slight. If variations are not stated in the proposal, the product or service will be assumed to comply fully with our specifications, terms, and conditions.

References to a particular trade name, manufacturer's catalog, or model number are made for descriptive purposes to guide the bidder in interpreting the City's requirements. They should not be construed as excluding proposals on other types of materials, equipment, and supplies. However, if awarded a contract, the bidder will be required to furnish the particular item referred to in the specifications or description unless a departure or substitution is noted and described in the proposal.

9. **SAMPLES:** Samples, when requested, shall be filed before the opening of bids and must be furnished free of expense to the City and, if not destroyed, will upon request be returned at the bidder's expense.
10. **PRICES TO BE FIRM:** Bidder warrants by submitting the proposal that the price, terms, and conditions quoted in the request will be eligible for acceptance for sixty (60) days from the date of the proposal opening unless otherwise stated by the City or the Bidder.
11. **DEFAULT PROVISION:** In case of default by the bidder or contractor, the City of Charlevoix may procure the services from other sources and hold the bidder or contractor responsible for any excess costs occasioned or incurred thereby.
12. **PRICING/ UNIT PRICES:** Prices should be stated in units of the quantity specified in the bidding specifications. In case of discrepancy in computing the bid amount, the UNIT PRICE quoted will govern.
13. **PRICE CHANGES DURING CONTRACTS (when applicable):** Consideration in awarding bids for yearly contracts will be given.
14. **SAFETY STANDARDS:** The bidder warrants that its employees' work conditions will comply with the standards outlined in the Occupational Safety and Health Act of 1970 and its amendments and applicable regulations. The failure to comply with this condition will be considered a breach of contract.
15. **TAXES:** The City of Charlevoix is generally exempt from the State and Federal Government's taxes. This exemption is not extended to contractors for the City of Charlevoix.
16. **FAILURE TO QUOTE:** If you do not quote, please return the quotation sheet, state the reason thereon, and request that your name be retained on our mailing list; otherwise, your name may be removed from our proposal mailing list.
17. **SIGNATURE REQUIRED:** All quotations and proposals MUST be signed with the firm name and by an officer or employee having authority to bind the company or firm by his signature
18. **SIGNED PROPOSAL CONSIDERED AN OFFER:** This signed proposal shall be considered an offer on the part of the bidder or contractor, which offer shall be deemed acceptable upon approval by the City Council of the City of Charlevoix and in case of a default on the part of the bidder or contractor after such acceptance, the City of Charlevoix may take such action as it deems appropriate, including legal action for damages or specific performance.
19. **LIABILITY, INSURANCE, LICENSES, and PERMITS:** Where bidders are required to enter or go onto City of Charlevoix property to deliver materials or perform work or services as a result of bid award, the bidder will assume the whole duty, obligation, and expense of obtaining all necessary licenses, permits, and insurance when required. The bidder shall be liable for any damages or loss to the City occasioned by the bidder (or his agent) or any person the bidder has designated in the completion of his contract as a result of his bid. A general liability policy in the amount of

the successful contractor will provide \$ 2,000,000. The policy shall name the City of Charlevoix as an additional insured.

20. **INFRINGEMENTS AND INDEMNIFICATIONS:** The Bidder, if awarded an order or contract, agrees to protect, defend, and save the City harmless against any demand for payment for the use of any patented material, process, article, or device that may enter into the manufacture, construction, or form as part of the work covered by either order or contract. They further agree to indemnify and save the City harmless from suits or actions of every nature and description brought against it, for or on account of any injuries or damages sustained by a party or parties, by or from any of the acts of the contractor, their servants, or agents.

To this extent, the bidder or contractor agrees to furnish adequate Public Liability and Property Damage Insurance, the amounts of which will be determined by the City whenever such insurance is deemed necessary. When required, the types and amounts of insurance to be provided will be outlined in the Bid Document.

21. **RESERVATIONS FOR REJECTION AND AWARD:** The City of Charlevoix reserves the right to accept or reject any or all bids or parts of bids, to waive irregularities and technicalities, to accept variances to the terms of the specifications or the general conditions, or to request re-bidding on the required materials. The City also reserves the right to award the contract on material the City deems will best serve its interests. The City will award the contract to the bidder submitting the bid determined to be in the City's best interests considering (but not limited to) the following factors: lowest price, terms of the warranty, and prompt and convenient service the supplier to the City. The City has determined it is in the best interests of the City to provide a preference to a local bidder (i.e., a bidder whose principal business address is located within the area covered by the 49090-zip code) submitting a bid within 5% but not more than \$5000.00 over the proposal that would otherwise be awarded. It further reserves the right to award the contract on a split order basis, lump sum, individual item basis, or such combination as shall best serve the City's interest unless otherwise stated. The City also reserves the right to waive variations to specifications (interpretation of appropriate City personnel).
22. **CHANGES AND ADDENDUM TO BID DOCUMENTS:** Each change or addendum issued concerning this bid document will be on file with project Engineer/Architect and posted on the City website. All such modifications or additions shall become part of the contract, and such changes or supplements shall bind all bidders. The bidder's responsibility shall be to inquire about the changes or addenda issued. Information on all changes or addendum issued will be available at the City website.
23. **CONTRACT:** For contractual services, bidders **MUST** enter into a formal agreement with the City of Charlevoix.

CITY OF CHARLEVOIX
Lake Michigan Beach Park
Upland Development and Renovation

24. REFERENCES: Please list three (3) references (Municipal Government) wherein your company has provided this type of service. Failure to list references may result in your company being disqualified.

CITY	ADDRESS	CONTACT PERSON	TELEPHONE NUMBER
A. Petoskey	101 E Lake St. Petoskey, MI	City Manager	231-347-2508
Solanus	Mission Beach		
B. Michigan	DTMP : 3111 West Joseph St. Lansing	Keith Chel:	989-370-1907
Wilderness	State Park Phase IV		
C. Wilcox Township		Chris	231-497-0407
Deer Lake	Public Access Improvements (Fall Park)		

NOTE: Previous experience and performance may be a factor in making the award.

25. BONDS/ SECURITY:

Bonds/ Security for this Bid will be required as follows:

- _____ No bonds are required for this bid.
- ☒ a bid bond in the amount of 5% of the bid is required. Bid bonds shall be issued by a Surety named in the U.S. Treasury Circular 570 licensed to conduct business in the State of Michigan. Bid Security from each Bidder on the work shall be a bond or bonds written by a single Surety. The bid security of the successful bidder will be retained until the agreement is executed

The Bid Security accompanying this bid is in the following form:

Surety Bid Bond ☒

Certified Check _____

Bank Drafts _____

Cashier's Check _____

- ☒ A Performance Bond in the full amount of the total bid will be required before the issuance of the Notice to Proceed. The form of the Performance Bond, if required, is attached hereto.
- _____ A Payment Bond in the amount of the total bid will be required before issuing the Notice to Proceed. The form of the Payment Bond is attached hereto.
- _____ The Contractor's Affidavit of Completion will be required before the final payment. The form of the Contractor's Affidavit of Completion, if required, is attached hereto.

26. Proposal Timeline and Schedule

Include a timeline with your key milestones and dates. Often this is displayed as a simple chart.
Include the following dates:

ACTIVITY	ANTICIPATED DATE
RFP issuance date	Friday, 3/3/2023
Pre-bid online meeting	Friday, 3/10/2023 at 2 PM EST
Questions due	Tuesday, 3/14/2023 at 5 PM EST
Addendum Posted	Friday, 3/17/2023 at 5 PM EST
Proposal due date	Thursday, 3/23/2023 at 2 PM EST
The target date for vendor selection	On or about 4/6/2023
Target date to finalize Contract	07/01/2023
Alternate extended date to finalize Contract	Fall 2023 (date to be listed by Bidder, credit applies)

27. Pre-bid Meeting

There will be a pre-bid Teams meeting at 2:00 PM EST on March 10 with City staff and Suzanne Fromson, Edgewater Resources. Contractors are encouraged to visit the site at their convenience prior to this meeting.

Meeting Invite:

[Meeting Link Click Here](#) (or email below for link)

Meeting ID: 227 441 568 743

Passcode: YrovPh

Or Call-in, Audio Only:

(248) 462-6320

Phone Conference ID: 887 151 907#

28. Questions

All correspondence, questions and additional information regarding this RFP shall be submitted, via e-mail, by deadline listed above, to: Suzanne Fromson, Project Manager, Edgewater Resources, LLC
sfromson@edgewaterresources.com

29. Permitting

Contractor is solely responsible for compliance with all permits required by local, state and federal agencies. The Contractor is responsible for obtaining all required local construction and SESC permits.

30. Voluntary Alternates

In addition to their bid for the base and alternate bids, the Contractor may submit a voluntary alternate along with their bid including, but not limited to, alternate materials, alternate construction means and methods, alternate project scope if the proposed alternate results in a potential cost savings to the Owner. Contractor cannot submit a voluntary alternate without submitting a bid for the base and alternate bids per the contract documents. Voluntary alternates must highlight all associated deviations from design plans and associated costs. Contractor is responsible for any permitting and regulatory costs necessary for voluntary alternate authorization.

END OF INSTRUCTIONS

INSTRUCTIONS TO BIDDERS
00 01 00-5

SECTION 00 04 00 – BID FORMS – BASE BID

I. ARTICLE(S) and SERVICE

Having carefully examined the bid specifications contained herein; having carefully read the "REQUEST FOR PROPOSAL, GENERAL CONDITIONS, INSTRUCTIONS, AND INFORMATION: The Bidder proposes to provide the specified material(s), article(s), good(s), and service(s) at the prices listed in this proposal subject to all instructions, conditions, specifications and all attachments hereto.

Variances

Block Retaining wall to be Keystone Stonegate Old World.

Crushed Stone Path to be Afton Stone Pines w/no mixing or binder

Project Estimate is based off Fall completion date. Cannot meet Spring timeline.

Handrail to be 1½" sch 40 steel pipe, Powdercoated

No watering of Bioswale or Turf after planting.

II. BID PRICES

The proposal shall contain a completed price schedule and all information requested within this Request for Proposals, including any project variances. The contract will be awarded based on the criteria listed in the specifications, the variances, and the results of the completed price schedule.

Unit prices must be provided for the following (**Contractor is responsible for verifying quantities**):

Base Bid - Unit Price Work					
Item	Description	Unit	Estimated Quantity	Unit Price	Extended Price
1	Permitting: building permit and SESC permits	LS	1	\$ 1000. ⁰⁰	\$ 1000. ⁰⁰
2	Mobilization, Max 1% of Total Construction Costs	LS	1	\$ 2737. ⁰⁰	\$ 3038. ⁰⁰ MV
3	General Conditions	LS	1	\$ 17,000. ⁰⁰	\$ 17,000. ⁰⁰
4	Soil Erosion and Sedimentation Control Measures, Tree Protection	LS	1	\$ 12,000. ⁰⁰	\$ 12,000. ⁰⁰
5	Stump Removal	EA	2	\$ 600. ⁰⁰	\$ 600. ⁰⁰
6	Concrete Removal at Stair Landing	LS	1	\$ 600. ⁰⁰	\$ 600. ⁰⁰

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials

MV

00 04 00-1

CITY OF CHARLEVOIX
Lake Michigan Beach Park
Upland Development and Renovation

7	Brick Pillar Removal	EA	2	\$ 750. ⁰⁰	\$ 750. ⁰⁰
8	Msc. Traffic Sign Relocation	EA	3	\$ 500. ⁰⁰	\$ 1500. ⁰⁰
9	Topsoil Stripping	LS	1	\$ 16,000. ⁰⁰	\$ 16,000. ⁰⁰
10	Site Grading: Estimated 163 cy cut and 36 cy fill	LS	1	\$ 35,525. ⁰⁰	\$ 35,525. ⁰⁰
11	Selective Understory Clearing for Overlook, Small Tree Removal	EA	6	\$ 3,500. ⁰⁰	\$ 3,500. ⁰⁰
12	Timber Overlook Observation Deck including site prep, carpentry, beams, columns, joists and decking	SF	200	\$	\$ 17050. ⁰⁰
13	Overlook Timber Railing	LF	40	\$	\$ 5500. ⁰⁰
14	Helical Piles for Overlook	LS	1	\$	\$ 12,615. ⁰⁰
15	Bench at Overlook	EA	1	\$ 3300. ⁰⁰	\$ 3300. ⁰⁰
16	Asphalt Pathway, 6' wide	LF	1,972	\$ 51,000. ⁰⁰	\$ 51,000. ⁰⁰
17	Block Retaining Wall	LF	200	\$ 172. ⁵⁰	\$ 34,500. ⁰⁰
18	Concrete Paving at Stair Landing, as needed upon pillar removal	LS	1	\$ 900. ⁰⁰	\$ 900. ⁰⁰
19	Rails at Stair Landing	LF	14	\$ 253. ⁵⁷	\$ 3,550. ⁰⁰
20	Steel Bollards	EA	14	\$ 714. ²⁹	\$ 10,000. ⁰⁰
21	ADA Sidewalk Ramp	EA	1	\$ 3730. ⁰⁰	\$ 3,730. ⁰⁰
22	Detectable Warning Panels (not at ramp)	EA	4	\$ 312. ⁵⁰	\$ 1250. ⁰⁰
23	Crushed Stone Pathway, 6' wide	LF	224	\$ 46. ⁸⁸	\$ 10,500. ⁰⁰
24	Interpretive Sign at Overlook, Allowance	LS	1	\$2000	\$2000
25	Bioswale Planting and Soil	SF	514	\$ 20. ⁴³	\$ 10,500. ⁰⁰

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials

00 04 00-2

MV

26	Lawn and Landscape Restoration	LS	1	\$ 29,000. ⁰⁰	\$ 29,000. ⁰⁰
27	Allowance	LS	1	\$20,000	\$20,000

The extended prices for Unit Price Work set forth as the of the Effective Date of the Contract are based on estimated quantities. Estimated quantities are not guaranteed, and determination of actual quantities and classifications are to be made by Engineer.

III. BIDDER CERTIFICATION

The bidder certifies the proposal is correct and complete and that all information given or furnished is accurate, complete, and submitted as intended. The bidder waives any right to: refuse to execute the contract if awarded to him; be relieved from any obligation because of any errors, mistakes, or omissions, subject to the right of withdrawal of the proposal.

IV. ANTI-COLLUSION STATEMENT

The bidder certifies that this proposal is fair, genuine, and not collusive or sham, and has not in any manner, directly or indirectly, agreed or conspired with any other person, firm, or association to submit a sham proposal to refrain from bidding, or in any way fix the amount of this proposal or that of any other Bidder, or to secure any advantage against the City. If an officer or employee of the City is personally or financially interested, directly or indirectly, in this proposal, notation of such must be made in ANTI-COLLUSION STATEMENT.

In submitting this Bid, Bidder represents, as outlined in the agreement, that:

- The bidder has examined and carefully studied the Bidding Documents and the following Addenda, receipt of all which is at this moment acknowledged:

Addendum Number

01

Addendum Date

17 Mar '23

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials

00 04 00-3

MV

Attached are complete specifications and warranty information on the equipment quoted above. All changes to the specifications are attached. All Federal and State taxes have been deducted, and all prices reflect the NET PRICE.

Tri County Excavating Group
(Bidder's Company Name)

231-347-5182
(Bidder's Telephone Number)

704 W Conway Road.
Harbor Springs, MI 49740
(Bidder's Mailing Address)

Matthew@tri-county-excavating.net
(Bidder's E-mail Address)


(Bidder's Signature)

Matthew Vandermus
(Print Bidder's Name)

TOTAL BASE BID \$ 306,908⁰⁰
(Numerals)

Three Hundred 5-8 Thousand Nine
Hundred Eight 00/100
(Words)

The above individual is authorized to sign on behalf of the company submitting proposal.
This bid is valid for 90 days from the date of the above signature.

Construction Timeline
Begin Construction: 25 June
Substantial completion: 15-Sept

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials MV
00 04 00-4

SECTION 00 04 00 – BID FORMS – ALTERNATES

I. ARTICLE(S) and SERVICE

Having carefully examined the bid specifications contained herein; having carefully read the "REQUEST FOR PROPOSAL, GENERAL CONDITIONS, INSTRUCTIONS, AND INFORMATION: The Bidder proposes to provide the specified material(s), article(s), good(s), and service(s) at the prices listed in this proposal subject to all instructions, conditions, specifications and all attachments hereto.

Section 2. Variances

Handrail to be surface Mounted. 1½" Sch 40 steel, Powdercoated.
Rail to be field-welded.
Timber bollards to be chamfered, Not Rounded, & 6"X6" Nominal
Pathway Paved for 1000 cy Lm class II Fill. any Extra Fill will be \$23/cy CIP
Construction to be Completed by Fall 123

II. BID PRICES

The proposal shall contain a completed price schedule and all information requested within this Request for Proposals, including any project variances. The contract will be awarded based on the criteria listed in the specifications, the variances, and the results of the completed price schedule.

Unit prices must be provided for the following (**Contractor is responsible for verifying quantities**):

Alternates - Unit Price Work					
Item	Description	Unit	Estimated Quantity	Unit Price	Extended Price
28	Timber Bollards (as alternate to Steel Bollards)	EA	14	\$ 300. ⁰⁰	\$ 4,200. ⁰⁰
29	Stone-clad Pillars (as alternate to Rails at Stair Landing)	EA	2	\$ 3950. ⁰⁰	\$ 7900. ⁰⁰
30	ADA Pathway Connection from intersection of Grant St. and Park Ave. to existing walk at beach restrooms. Includes all work as shown on sheet LS-1.07.	LS	1	\$ 182,500. ⁰⁰	\$ 182,500. ⁰⁰
31	Credit: Base Bid Construction Completion delayed to fall 2023, date to be listed by Contractor	LS	1	\$ _____	\$ _____

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials MV
00 04 00-1

32	Credit: Alternate #29 Construction Completion delayed to fall 2023, date to be listed by Contractor	LS	1	\$		\$	
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III. BIDDER CERTIFICATION

The bidder certifies the proposal is correct and complete and that all information given or furnished is accurate, complete, and submitted as intended. The bidder waives any right to: refuse to execute the contract if awarded to him; be relieved from any obligation because of any errors, mistakes, or omissions, subject to the right of withdrawal of the proposal.

IV. ANTI-COLLUSION STATEMENT

The bidder certifies that this proposal is fair, genuine, and not collusive or sham, and has not in any manner, directly or indirectly, agreed or conspired with any other person, firm, or association to submit a sham proposal to refrain from bidding, or in any way fix the amount of this proposal or that of any other Bidder, or to secure any advantage against the City. If an officer or employee of the City is personally or financially interested, directly or indirectly, in this proposal, notation of such must be made in ANTI-COLLUSION STATEMENT.

In submitting this Bid, Bidder represents, as outlined in the agreement, that:

- a. The bidder has examined and carefully studied the Bidding Documents and the following Addenda, receipt of all which is at this moment acknowledged:

Addendum Number

01

Addendum Date

17 Mar '23

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials

00 04 00-2

MV

CITY OF CHARLEVOIX
Lake Michigan Beach Park
Upland Development and Renovation

Attached are complete specifications and warranty information on the equipment quoted above. All changes to the specifications are attached. All Federal and State taxes have been deducted, and all prices reflect the NET PRICE.

Tri-county Excavating Group
(Bidder's Company Name)

231-347-5182
(Bidder's Telephone Number)

704 W Conway Road
Harbor Springs, MI 49740
(Bidder's Mailing Address)

matthew@tricountyexcavating.net
(Bidder's E-mail Address)


(Bidder's Signature)

Matthew Vandermus
(Print Bidder's Name)

TOTAL ALTERNATE BID \$ (see bid tab above) N/A
(Numerals) (Words)

The above individual is authorized to sign on behalf of the company submitting proposal.
This bid is valid for 90 days from the date of the above signature.

Project timeline
Begin Construction: 15 July
Substantial completion: 29 Sep

INCLUDE THIS SHEET IN YOUR PROPOSAL. Bidder Initials MV
00 04 00-3

10805 Old Mill Road · Omaha, Nebraska 68154

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the California Insurance Company, duly organized and existing under the laws of the State of California and having its principal office in the County of San Mateo, California, and Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company, corporations duly organized and existing under the laws of the State of New Mexico and having their principal office in the County of Santa Fe, New Mexico does hereby nominate, constitute and appoint:

John T. Foster, James Slear, Ian Foster

Its true and lawful agent and attorney-in-fact, to make, execute, seal and deliver for and on its behalf as surety, and its act and deed any and all bonds, contracts, agreements of indemnity and other undertakings in suretyship (NOT INCLUDING bonds without a fixed penalty or financial guarantee) provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

"Unlimited"

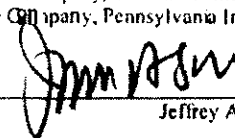
This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolution adopted by the Board of Directors of **California Insurance Company, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company**.

"RESOLVED, That the President, Senior Vice President, Vice President, Assisted Vice President, Secretary, Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney of the Company, qualifying the attorney or attorneys named in given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the **California Insurance Company, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company**, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

IN WITNESS WHEREOF, **California Insurance Company, Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company**, has caused its official seal to be hereunto affixed and these presents to be signed by its duly authorized officer the 20th day of Dec., 2022.

California Insurance Company, Continental Indemnity Company,
Illinois Insurance Company, Pennsylvania Insurance Company

By _____

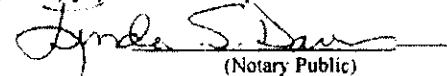
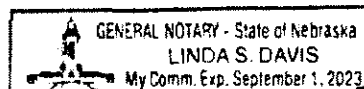


Jeffrey A. Silver, Secretary

STATE OF NEBRASKA
COUNTY OF DOUGLAS SS:

On this 20th day of Dec. A.D. 2022, before me a Notary Public of the State of Nebraska, in and for the County of Douglas, duly commissioned and qualified, came THE ABOVE OFFICER OF THE COMPANY, to me personally known to be the individual and officer described in, and who executed the preceding instrument, and he acknowledged the execution of the same, and being by me duly sworn, depose and said that he is the officer of the said Company aforesaid, and that the seal affixed to the preceding instrument is the Corporate Seal of said Company, and the said Corporate seal and his signature as officer were duly affixed and subscribed to the said instrument by the authority and direction of the said corporation, and that Resolution adopted by the Board of Directors of said Company, referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal at the County of Douglas, the day and year first above written.


(Notary Public)

I, the undersigned Officer of the **California Insurance Company**, a California Corporation of Foster City, California, **Continental Indemnity Company, Illinois Insurance Company and Pennsylvania Insurance Company**, New Mexico Corporations of Santa Fe, New Mexico, do hereby certify that the original POWER OF ATTORNEY of which the foregoing is full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, I have hereunto set my hand, and affixed the Seal of said Company, on the 23rd day of March, 2023



Jeffrey A. Silver, Secretary



AIA Document A310™ – 2010

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Tri-County Excavating Group, LLC

704 West Conway Rd.

Harbor Springs, MI 49740

SURETY:

(Name, legal status and principal place of business)

Pennsylvania Insurance Company

P.O. Box 3646

Omaha, NE 68103-0646

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

OWNER:

(Name, legal status and address)

City of Charlevoix

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of Bid (5% of Bid)

PROJECT:

City of Charlevoix- Lake Michigan Beach Lake Upland Renovation and Development Project / 1970' of Asphalt Pathway, New 200 Sf Timber
(Name, location or address, and Project number, if any)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, **or** within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 23rd day of March, 2023

(Witness)

(Witness)

Kim Bennett

Tri-County Excavating Group, LLC

(Principal)

(Seal)

(Title)

Pennsylvania Insurance Company

(Surety)

(Seal)

(Title)

James Slear

, Attorney-in-Fact

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061110

Charlevoix City Council

Reports and Communications

Title: City Manager's Comments

Date: April 3, 2023

Presented By:

Background:

A. Tree Accident

Chief McDonnell reported to me on the tree accident with the semi last week. She praised Officer Umulis for his quick work to address issues with MDOT, the DTE Contractor, and internal departments to take action to preserve traffic flow without jeopardizing the integrity of sidestreets affected by thawing temperatures. The tree was lost and will need to be replaced at some point. The traffic shift had been in effect for several days before this happened and many other semis had made it through. It appears this was a fluke accident. The DTE project is otherwise moving along well.

B. Thanks

While I was away this week, Recreation Director Kent Knorr pinched hit and acted in my absence. He joined the rest of our staff who continued work during spring break in Charlevoix. He even modified his wardrobe for the part.



C. Investment Update from City Treasurer

The City of Charlevoix Investment Policy authorizes the City Treasurer to establish procedures and internal controls for depositing City monies and carrying out investment decisions and activities consistent with the investment policy. Per the investment Policy the Treasurer will report investment information to the City Manager and Council as to the type, rate and terms of the investments, total interest received, annual rate of returns with benchmark comparisons, bank ratings and other related information which enables the governing body to monitor and measure the success of the investment portfolio. I have included the current Investment Summary for FY 2022-23. The top section lists the CD's that the City has closed during FY 2022-23. We continue to close out lower interest rate CD's.

The bottom section lists CD's that will mature in 2023 and 2024. I renewed a CD on 2/21/2023 for 2-years at 4.75%. The CD's renewing in 2023 are listed in red. These CD's should be renewing at higher rates.

Recommendation:

Attachments:

1. Planning Commission Meeting Minutes February 13, 2023
2. Investments FY 2022-23 as of 3-6-2023

City of Charlevoix
Planning Commission Regular Meeting Minutes
Monday, February 13, 2023 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

A. Call to Order/Pledge of Allegiance

The meeting was called to order by Chair Muladore at 6:00 p.m.

B. Roll Call

Chair: Jennifer Muladore

Members Present: Scott Beatty, Sherm Chamberlain, Toni Felter, Mary Millington, Maureen Radke, RJ Waddell

Members Absent: John Kurtz

Staff Present: Jennifer Neal, Community Planner

C. Inquiry into Potential Conflicts of Interest

D. Approval of Agenda

Motion by Member Chamberlain, seconded by Member Millington to approve the agenda as presented.

Motion carried by unanimous voice vote.

E. Approval of the Minutes

1. Draft Minutes of January 9, 2023

Motion by Member Chamberlain, seconded by Member Felter to approve the minutes of January 9, 2023 as presented.

Motion carried by unanimous voice vote.

F. Call for Public Comment Not Related to Agenda Items

G. New Business

1. 120 Michigan Ave Review: Expansion of outdoor rooftop at Hotel Earl

Chair Muladore stated the Commission is still waiting for some additional information from the applicants and from stakeholders in the area.

Motion by Member Radke, seconded by Member Beatty to table this item until a future meeting.

Motion carried by unanimous voice vote.

2. 101 Hurlbut Ave: Preliminary review of proposed hotel

Chair Muladore stated this item was in reference to a proposed project at 101 Hurlbut Avenue which is at the top of the hill above Oleson's. The site is zoned CM - Commercial Mixed Use. The agenda packet included proposed renderings and the property owners were present to receive some feedback on the project before the formal hearing.

Michael Sherman, General Partner, Seaford Land Development stated that what they had prepared was designed to define the property and stay within the uses as stated in the City's ordinances and show the Commission their first attempt at renderings and share their vision of the building. Mr. Sherman stated their company was not just a developer, they were unique in that they are architects, engineers, a building company and developers. Mr. Sherman shared the company's background and relevant projects in northern Michigan, particularly Traverse City and Elk Rapids.

Mr. Sherman responded to questions from the Commission Members.

Mayor Lyle Gennett commented that he did not believe the existing retaining wall would support the proposed structure, and expressed concern about possible erosion down the hill on the backside of the property.

3. Public Hearing: Zoning Ordinance Amendment

Planner Neal gave a brief description of the proposed changes to Bed & Breakfast parking requirements. The proposed amendments include a minor change to the ordinance wording and creates parking requirements for bed and breakfast establishments to include one (1) off-street parking space per rental room.

The public hearing was opened and closed as there were no public comments.

Motion by Member Waddell, seconded by Member Felter to approve the draft language as presented to clarify/establish parking requirements for bed and breakfast establishments and to forward the language changes to the City Council for approval.

Motion carried by unanimous voice vote.

H. Old Business

1. Planning Commission Activities Follow Up

Chair Muladore stated Planner Neal had compiled a matrix of the proposed activities as discussed at the Commission's December Meeting. Planner Neal reviewed each of the nine (9) activities and asked for direction as to which tasks the Commission wanted staff to work on. Member Waddell outlined his reasons for suggesting they pursue item #3 - Review Downtown Building Height Ordinance as one of the first activities.

2. *Seasonal Population Study for Northwest Lower Michigan* Presentation

Planner Neal stated Networks Northwest prepared a report titled Seasonal Population Study for Northwest Lower Michigan, which is essentially an update to the study prepared in 2012. The study includes data and analysis of seasonal population statistics for ten (10) counties in Northwest Lower Michigan at the County-level, not by individual cities. She reviewed the report in detail and responded to questions from Commission Members.

3. Expanding Housing Types Discussion

Planner Neal stated there is a specific goal in the Master Plan, which is a new goal to create housing that meets the needs of all residents, ensuring all are safely and adequately housed. The goal includes the following details: encourage higher density in appropriate locations, promote infill development and preserve and create new dedicated affordable

housing units. Ms. Neal stated the City has 15 zoning districts with six (6) residential districts and nine (9) non-residential districts and mixed-use districts.

Planner Neal reviewed the materials provided in the agenda packet in detail and responded to questions from Commission Members. Ms. Neal directed their attention to the table titled: Missing Middle Opportunity Examples. Ms. Neal stated each housing task identified requires working with property owners to determine their willingness to develop or redevelop their property, and explained the level of effort involved in each of the examples. Ms. Neal described in detail each of the missing middle opportunity examples. Discussion followed regarding the potential impacts and benefits of adding additional housing.

Planner Neal stated a full site analysis needs to be completed for each of the locations identified in the staff report including: 755 Petoskey Avenue; Bridge Street at M-66N (1500 Bridge Street and 102 M-66); east of Meech Street between Elm Street and Cherry Street; Sheridan Triangles; parcels at May Street and Stover Road; and a unified Charlevoix Corridor along Petoskey Avenue. Ms. Neal continued reviewing potential new areas for rezoning and multi-family housing.

After discussion, Chair Muladore stated staff should continue expanding the information available on the identified sites and property ownership, and then contact Housing Yes to assist with inviting property owners to the table to see the level of interest in redevelopment. Additional discussions were held regarding the vacant property in the Industrial Park and the possibility of adding housing within the park.

I. Staff Updates

Planner Neal stated they were working on an update to the Zoning Map which she hoped to bring before the Commission within the next couple of months. Chair Muladore asked for a map defining brownfield areas as well.

Chair Muladore stated she has been working with the City Manager and will participate in the interview panel for the new Zoning Administrator position and they have two interviews scheduled for next week.

J. Requests For Next Months Agenda or Research Items

Chair Muladore stated the Hotel Earl Project will be on the March agenda if the applicants submit all the requested information in time.

K. Adjournment by 8:00 p.m. unless extended by a motion

Motion by Member Radke, seconded by Member Chamberlain to adjourn the meeting at 8:02 p.m.

Motion carried by unanimous voice vote.

CITY OF CHARLEVOIX
SCHEDULE OF FISCAL YEAR 2022-23 INVESTMENTS
As of March 6, 2023

ACCOUNT# / CUSIP	BANK	AMOUNT	INVEST DATE	MATURITY DATE	CASHED?	ANNUAL RATE	TIME DAYS	EST TOTAL PROCEEDS	EST 22-23 PROCEEDS		
6938841	CIBC - Private Bank	250,000	6/29/2021	6/29/2022	Yes	0.220%	365	558	138		
6887508	CIBC - Private Bank	250,000	7/9/2021	7/11/2022	Yes	0.220%	367	561	156		
6894143	CIBC - Private Bank	250,000	8/17/2021	8/17/2022	Yes	0.200%	365	507	193		
6933632	CIBC - Private Bank	250,000	8/16/2021	8/16/2022	Yes	0.200%	365	507	192		
6870388	CIBC - Private Bank	250,000	9/24/2021	9/25/2022	Yes	0.200%	366	510	248		
6809318	CIBC - Private Bank	250,000	2/22/2022	2/22/2023	Yes	1.000%	365	2,535	2,278		
6809318	CIBC - Private Bank	250,000	2/21/2023	2/20/2025	NO	4.750%	730	23,750	1,236		250,000
6894143	CIBC - Private Bank	250,000	8/17/2022	8/16/2024	NO	3.350%	730	16,750	5,186		250,000
6975062	CIBC - Private Bank	630,000	3/8/2022	3/8/2023	NO	1.000%	365	6,300	5,903		630,000
38150VDK2	Huntington - Goldman Sachs	250,000	7/8/2022	7/7/2024	NO	3.300%	730	16,500	6,012		250,000
05580AF58	Huntington - BMW Bank	250,000	10/22/2021	10/22/2023	NO	0.450%	730	2,250	1,125		250,000
6870388	CIBC - Private Bank	250,000	9/26/2022	9/25/2024	NO	4.150%	730	20,750	5,287		250,000
6887508	CIBC - Private Bank	250,000	7/11/2022	7/10/2024	NO	3.200%	730	16,000	5,764		250,000
6928103	CIBC - Private Bank	750,000	4/20/2021	4/20/2023	NO	0.250%	730	3,750	1,875		750,000
6933632	CIBC - Private Bank	250,000	8/16/2022	8/15/2024	NO	3.350%	730	16,750	5,209		250,000
											0
TOTALS:		\$3,130,000			Average Days & Totals:		560	127,977	40,801		3,130,000

Charlevoix City Council

Reports and Communications

Title: Mayor and Council Comments

Date: April 3, 2023

Presented By:

Background:

Recommendation:

Attachments:

None