

City of Charlevoix
City Council Regular Meeting Minutes
Monday, April 3, 2023 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Richard Spring

Members Absent: Shane Cole

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Spring to approve the consent agenda as presented.

Yeas: Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: Cole

Motion carried.

A. City Council Meeting Minutes - March 20, 2023

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
03/22/2023	Special Accounts Payable Run	\$66,720.27
03/31/2023	Payroll (net pay)	\$99,874.16
03/31/2023	Payroll Accounts Payable	\$5,422.02
04/04/2023	Regular Accounts Payable	\$130,758.58
03/20/2023-03/31/2023	ACH/WIRE Payments	\$447,103.08
Grand Total		\$749,878.11
To view the entire accounts payable and payroll check registers, please Click here.		

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

A. Michigan Beach Park Pedestrian Trail Project Bid

Kent Knorr, Recreation Director

Recreation Director Knorr provided Council with a brief history of the project including the goals of the Master Plan for Michigan Beach. Director Knorr answered questions from the Council.

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Knapp to authorize the City Staff to reject the bid pending negotiations (regarding time schedules).

Yeas: Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: Cole

Motion carried.

8. Reports and Communications

A. Public Comment

- Kit Tholen, Charlevoix County Prosecuting Attorney, introduced himself to Council and the public
- Dave Coen thanked the City Manager and Council for their work in making the City handicap friendly

B. City Manager's Comments

- Provided updates regarding the DTE project
- Stated there was a water main break at the corner of May and Garfield which has been resolved
- Provided updates regarding the Mason Street Project

C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 6:16 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor