

City of Charlevoix
City Council Regular Meeting Minutes
Monday, July 17, 2023 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Shane Cole, Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Richard Spring

Members Absent: None

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Kalbfell to approve the consent agenda as presented.

Yeas: Parr, Spring, Knapp, Cole, Kalbfell, Hagen

Nays: None

Absent: None

Motion carried.

A. City Council Meeting Minutes - July 3, 2023

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
06/29/2023	Special Accounts Payable Run	\$4,158.76
07/07//2023	Payroll (net pay)	\$150,830.69
07/07/2023	Payroll Transmittal Checks	\$6,114.90
07/10/2023	Special Accounts Payable	\$2,930.94
07/11/2023	Special Accounts Payable	\$2,962.50
07/18/2023	Regular Accounts Payable	\$247,596.44
07/03/2023-07/11/2023	ACH/WIRE Payments	\$166,702.67

Grand Total		\$581,296.90
To view the entire accounts payable and payroll check registers, Click here .		

- C. MML Worker's Compensation Fund Board of Trustees Election
Motion to direct the City Clerk to cast a ballot for the nominating committee's recommendation of the six members presented.
- D. MERS 2023 Officer and Employee Delegate Certification Form
Motion to approve the MERS 2023 Officer and Employee Delegate Certification Form.

6. Public Hearings and Actions Requiring Public Hearings

- A. Citizen Initiated Ordinance on the Sale of 229 Stover Road
Mark Heydlauff, City Manager
City Manager Heydlauff summarized and explained the options provided in the memo prepared by the City Attorney, Scott Howard. City Manager Heydlauff answered questions from Council.

Mayor Gennett opened the public hearing for public comment, seventeen people were heard.
Motion by Knapp, seconded by Cole to reject the Citizen Initiative Ordinance {on the Sale of 229 Stover Road} and send the question to the {November} ballot.

Yeas: Parr, Spring, Knapp, Cole, Kalbfell Hagen

Nays: None

Absent: None

Motion carried.

City Manager Heydlauff stated he will have our City Attorney prepare the language for the initiative petition ballot and resolution for Council to approve at their next meeting.

7. All Other Actions and Requests

- A. Citizen Initiated Ordinance to Enhance and Preserve Ferry Beach
Mark Heydlauff, City Manager
City Manager Heydlauff stated that the memo provided by the City Attorney would also apply to this citizen-initiated ordinance. Discussion was held. Mr. Heydlauff answered questions from Council.

Mayor Gennett opened the item for public comment, two were heard.

Motion by Hagen, seconded by Kalbfell to set a public hearing {on August 7, 2023} for the Citizen Initiated Ordinance to Enhance and Preserve Ferry Beach.

Yeas: Parr, Spring, Knapp, Cole, Kalbfell, Hagen

Nays: None

Absent: None

Motion carried.

- B. Bridge Light Removal and Reattachment
Mark Heydlauff, City Manager

City Manager Heydlauff stated Strain Electric was the original contractor that installed the

bridge lights. However, due to MDOT's scheduled winter maintenance on the bridge, the City is required to remove and then reinstall the lights. Strain Electric is also MDOT's electrical contractor for this upcoming project. The quote also includes some small repairs and updates to the lighting.

Mayor Gennett opened the item for public comment, one was heard.

Motion by Spring, seconded by Kalbfell to approve the quote from Strain Electric for \$30,000 and authorize the City Manager to make all necessary arrangements.

Yeas: Parr, Spring, Knapp, Cole, Kalbfell, Hagen

Nays: None

Absent: None

Motion carried.

8. Reports and Communications

A. Public Comment

- Jeff Porter complimented City Staff for the Mason Street project, it turned out beautiful
- Annemaire Conway gave a brief update regarding the County's Housing Emergency Fund which helps property owners with potential blight issues, she stated anyone interested should contact Becki King

B. City Manager's Comments

- Happy Venetian Week
- Thanked all First Responders for making Venetian a safe family event
- Reminder Bridge Street will be closed beginning at 2pm on Wednesday and will reopen after fireworks on Saturday
- There is a tax foreclosed property on Antrim Street; Council will have the first right of refusal to purchase

C. Mayor and Council Comments

- Council collectively wished everyone a safe and happy Venetian

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 7:14 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor