



**Agenda**  
**City of Charlevoix Board of Review Regular Meeting**  
**Tuesday, December 12, 2023 - 11:00 AM**  
**Council Chambers, 210 State Street, Charlevoix, MI**

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- 1. Call to Order and Roll Call**
- 2. New Business**
  - A. Petition DBOR23-01
- 3. Approval of Minutes**
  - A. Motion to approve the Chair to approve the minutes, according to *Roberts Rules of Order*
- 4. Public Comment**
- 5. Adjourn**

**Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email [clerk@charlevoixmi.gov](mailto:clerk@charlevoixmi.gov). A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.**

# Charlevoix Board of Review

## New Business

**Title:** Petition DBOR23-01

**Date:** December 12, 2023

**Presented By:** Joe Lavender, Assessor/GIS Coordinator

**Background:**

Joe Lavender, City Assessor, will review petition DBOR23-01 regarding a request for poverty exemption.

**Recommendation:**

**Attachments:**

None