

City of Charlevoix
Downtown Development Authority Meeting Minutes
Thursday, December 14, 2023 - 12:00 PM
Council Chambers, City Hall

1. Call to Order

The meeting was called to order at 12:00 p.m. by Chair Owens.

2. Roll Call

Chair: Maureen Owens

Members Present: Kirby Dipert, Mayor Lyle Gennett, Paul Silva, Ron Way

Members Absent:

Staff Present: Lindsey Dotson, Executive Director

Others Present:

3. Inquiry Regarding Conflicts of Interest

4. New Business

A. Sub-Lease Agreement for Commercial Space

Lindsey Dotson, DDA Director

A brief discussion took place outlining the motion that was made by the DDA Board at their regular meeting on April 24, 2023, under New Business Item B. J.bird Provisions Lease Renewal that read:

Motion by Member Way, seconded by Vice Chair Dipert to give the DDA Executive Committee permission to act regarding sublease agreements for the J. Bird property and to act within 72 hours on all things being considered.

Motion carried by unanimous voice vote.

The sublease presented is between J.bird Provisions and Lost Cellars Winery, which, upon execution and license approval via the City Council and the Michigan Liquor Control Commission, would allow a tasting room to function within the space currently leased by J.bird Provisions from the Downtown Development Authority.

Motion by Vice Chair Dipert, seconded by Member Way, to approve the sublease agreement between J.bird Provisions, LLC and Lost Cellars, Inc.

Motion carried by unanimous voice vote.

5. Public Comment

6. Request for Future Agenda Items

7. Adjourn

Meeting adjourned at 12:10 p.m.

Lindsey J. Dotson Executive Director

Maureen Owens Chair

CHARLEVOIX DDA MISSION

The mission of the Charlevoix DDA is to strengthen the year-round economic vitality of our vibrant historic business district through community efforts, events, and public/private partnerships while fostering a sense of community pride and ownership.