

City of Charlevoix
Board of Review Regular Meeting Minutes
Tuesday, March 5, 2024 - 11:00 AM
Council Chambers, 210 State Street, Charlevoix, MI

1. Call to Order and Roll Call

The meeting was called to order at 11:01 am.

Chair:	Bob Timms
Members Present:	Brenda Bryan, Francis Flanders, Janet Kalbfell, Phil Parr
Members Absent:	None
Staff Present:	Sarah Dvoracek, Clerk; Joe Lavender, Assessor

2. New Business

A. Presentation of 2024 Assessment Roll

Joe Lavender, City Assessor, presented the 2024 Assessment Roll as well as sales data information including a sales location map. A discussion was held and Mr. Lavender answered questions from the Board.

Motion by Kalbfell, seconded by Parr to appoint Bob Timms as Chair of the Board of Review.

Motion carried by unanimous voice vote.

3. Public Comment

4. Adjourn

The meeting was adjourned at 11:41 am.

Sarah J. Dvoracek, City Clerk

Robert Timms, Chair