CITY OF CHARLEVOIX

Agenda
City of Charlevoix Shade Tree & Parks Commission Regular Meeting
Thursday, August 8, 2024 - 10:00 AM
2nd Floor Conference Room, 210 State Street, Charlevoix, MI

1. **Call to Order and Roll Call**
2. **Approve Minutes of May 9, 2024**
   A. May 9, 2024
3. **Old Business**
   A. Ferry Beach Stormwater/Wetland Area
   B. Michigan Beach Park Trimming and Pruning
   C. Arbor Day Designation 2024
   D. City Council Public Comments
4. **New Business**
   A. Scheduled Tree Removals
   B. Pine River Lane Trees
   C. 2024 Tree Planting
5. **Public Comment**
6. **Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.

Charlevoix Shade Tree & Parks Commission

Approve Minutes of May 9, 2024

Title: May 9, 2024
Date: August 8, 2024

Presented By:

Background:

Recommendation:
Motion to approve the minutes as presented.
Attachments:
1. 2024.05.09 STP DRAFT

City of Charlevoix
Shade Tree & Parks Commission Regular Meeting Minutes
Thursday, May 9, 2024 - 10:00 AM
2nd Floor Conference Room, 210 State Street, Charlevoix, MI

1. Call to Order and Roll Call

Member Muladore called the meeting to order at 10am.

Chair:	Perry Irish Hodgson
Members Present:	Megan Cassada, David Levy, Jennifer Muladore
Members Absent:	David Bertinelli
Staff Present:	Mark L. Heydlauff, City Manager; Pat Elliott, DPW Supervisor

2. Approval of Minutes

A. Minutes from January 11, 2024

Motion by Levy, seconded by Hodgson to approve the January 11 minutes as presented. **Motion carried by unanimous voice vote.**

3. Old Business

A. Update on 2023 Accomplishments and Ongoing Projects

The Commission reviewed the work of 2023 including the trees successfully planted. They discussed the combination of tree planting and tree and landscape maintenance over the coming year with a target of 30 new trees and projects including continued pruning at Michigan Beach, Water Tower Park, and continued improvements to the planting beds downtown. The goats will again be coming to Michigan Beach Park in August. The electrical pits in East Park are completed, and tree work is also complete at Ferry Beach. There was some discussion of the wetland in the park and whether storm water could be redirected into the wetland instead of direct discharge into Lake Charlevoix.

The Commission discussed having a ribbon cutting for the trail improvements at Lake Michigan Beach Park. This will be held on June 13 at Michigan Beach Park. The Commission agreed by consensus to schedule their June meeting to coincide with this date and time.

4. New Business

A. 2024 Plantings and Requests

The Commission discussed future plantings and requests. They also reviewed heaving sidewalks related to tree roots; improvements are planned for State Street sidewalks.

B. Approved Tree List Update Discussion

The Commission reviewed the prospect of updating the approved tree planting list. They also discussed the prospect of hiring a consultant to prepare long-term plans of selective plantings.

5. Public Comment

The floor was opened for public comments and none were heard.

6. Adjourn

Member Muladore adjourned the meeting at 11:08am.

Charlevoix Shade Tree & Parks Commission

Old Business

Title: Ferry Beach Stormwater/Wetland Area
Date: August 8, 2024

Presented By:

Background:

Recommendation:

Attachments:
None

Charlevoix Shade Tree & Parks Commission

Old Business

Title: Michigan Beach Park Trimming and Pruning
Date: August 8, 2024

Presented By:

Background:

Recommendation:

Attachments:
None

Charlevoix Shade Tree & Parks Commission

Old Business

Title: Arbor Day Designation 2024
Date: August 8, 2024

Presented By:

Background:

Recommendation:

Attachments:
None

Charlevoix Shade Tree & Parks Commission

Old Business

Title: City Council Public Comments
Date: August 8, 2024

Presented By:

Background:

Recommendation:

Attachments:
None

Charlevoix Shade Tree & Parks Commission

New Business

Title: Scheduled Tree Removals
Date: August 8, 2024

Presented By: Pat Elliott, Public Works Superintendent

Background:

Recommendation:

Attachments:
None

Charlevoix Shade Tree & Parks Commission

New Business

Title: Pine River Lane Trees
Date: August 8, 2024

Presented By: Mark Heydlauff, City Manager

Background:
I had a conversation with a resident of Pine River Lane this spring. They offered some concerns and ideas for improvement--especially along the upper slope along the parking areas.

Recommendation:

Attachments:
None

Charlevoix Shade Tree & Parks Commission

New Business

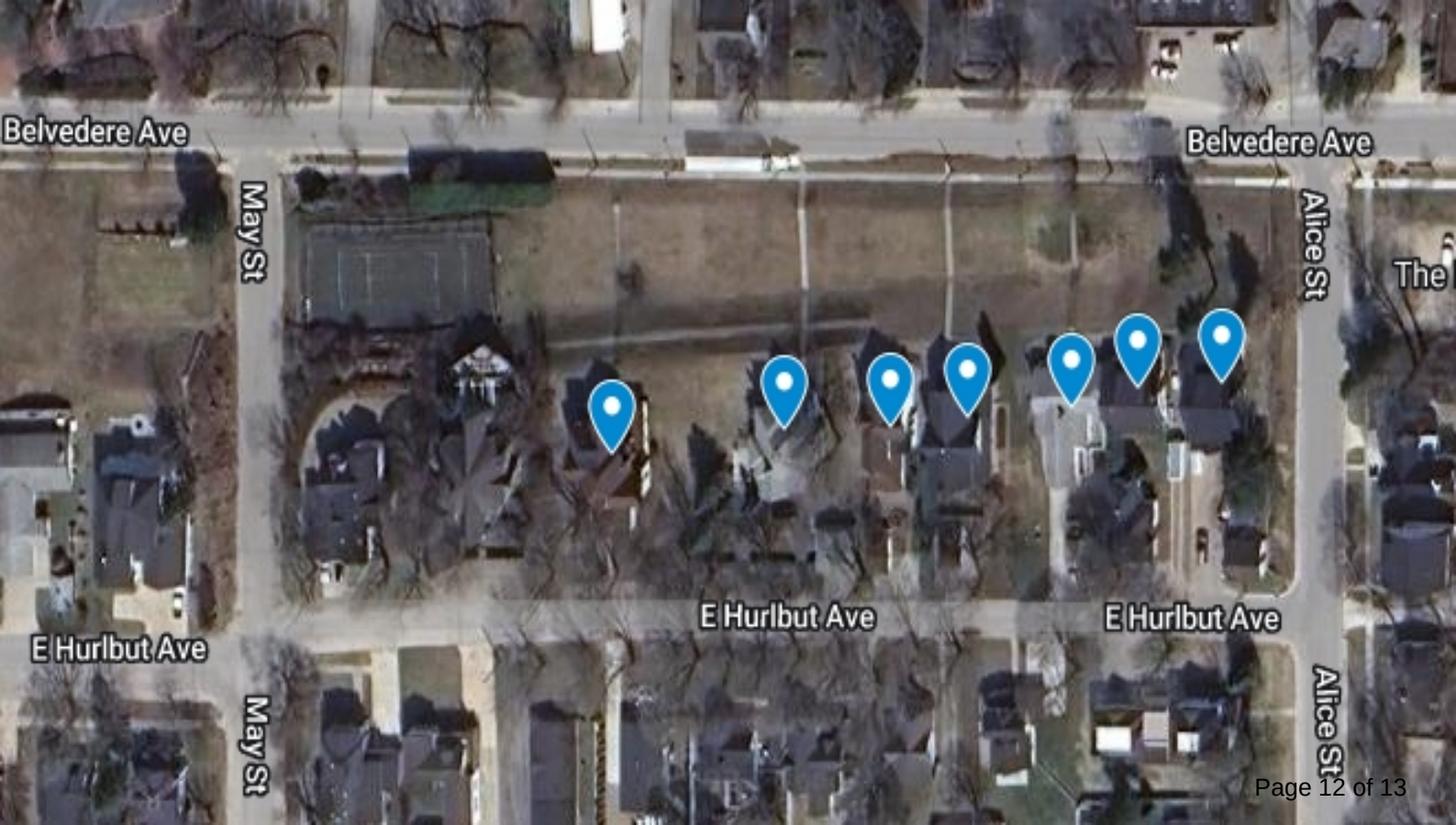
Title: 2024 Tree Planting
Date: August 8, 2024

Presented By:

Background:
We have received requests from property owners as well as locations identified by the commission for possible planting. They can be found in the attached maps.

Recommendation:

Attachments:
1. 2024 Tree Detail Belvedere
2. 2024 Tree Site Overview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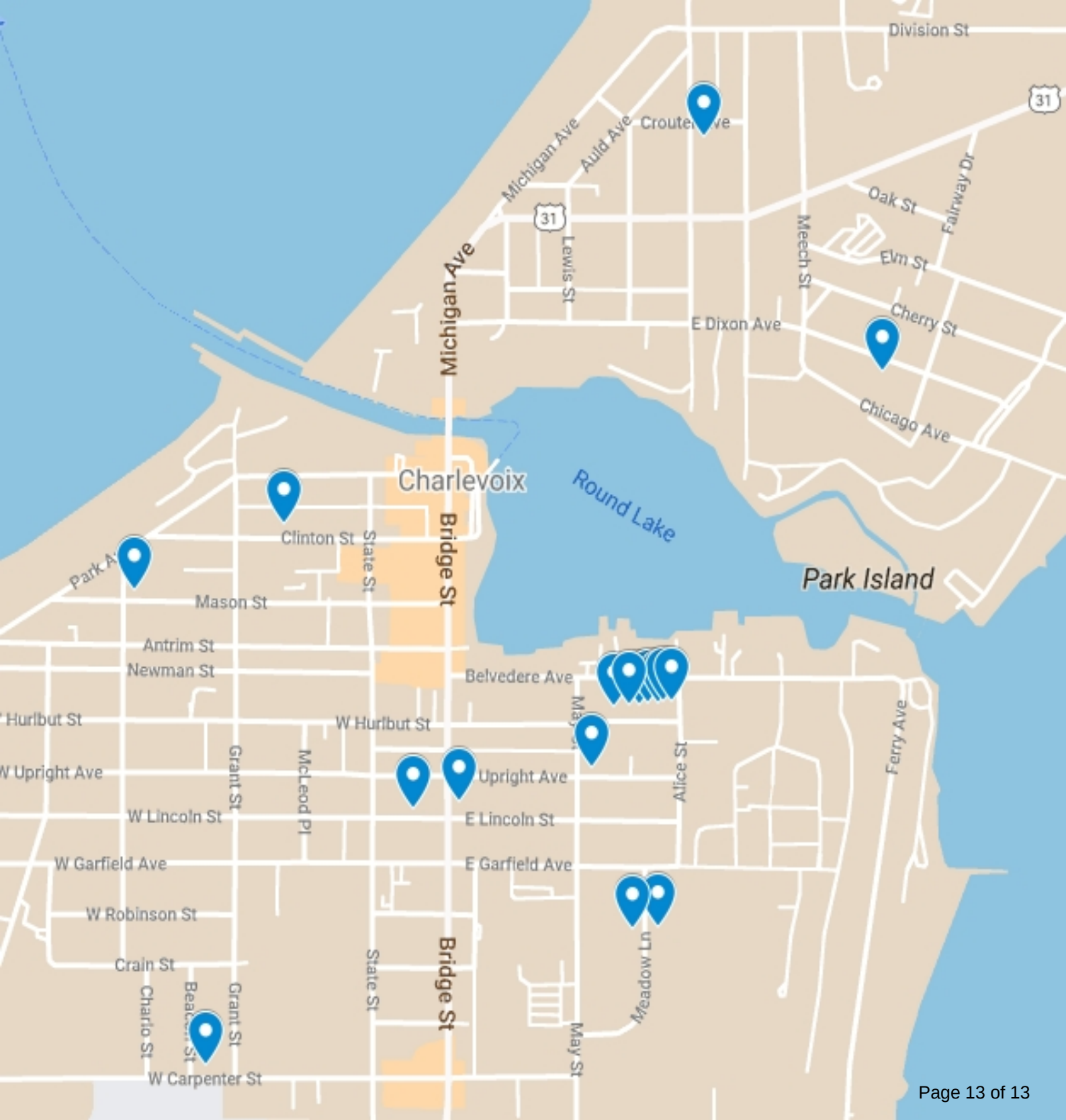
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Oak St
Fairway Dr
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Cherry St
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Charlevoix
Round Lake
Park Island
Clinton St
State St
Bridge St
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