

**City of Charlevoix**  
**Shade Tree & Parks Commission Regular Meeting Minutes**  
**Thursday, May 9, 2024 - 10:00 AM**  
2nd Floor Conference Room, 210 State Street, Charlevoix, MI

**1. Call to Order and Roll Call**

Member Muladore called the meeting to order at 10am.

|                  |                                                              |
|------------------|--------------------------------------------------------------|
| Chair:           | Perry Irish Hodgson                                          |
| Members Present: | Megan Cassada, David Levy, Jennifer Muladore                 |
| Members Absent:  | David Bertinelli                                             |
| Staff Present:   | Mark L. Heydlauff, City Manager; Pat Elliott, DPW Supervisor |

**2. Approval of Minutes**

A. Minutes from January 11, 2024

Motion by Levy, seconded by Hodgson to approve the January 11 minutes as presented.

**Motion carried by unanimous voice vote.**

**3. Old Business**

A. Update on 2023 Accomplishments and Ongoing Projects

The Commission reviewed the work of 2023 including the trees successfully planted. They discussed the combination of tree planting and tree and landscape maintenance over the coming year with a target of 30 new trees and projects including continued pruning at Michigan Beach, Water Tower Park, and continued improvements to the planting beds downtown. The goats will again be coming to Michigan Beach Park in August. The electrical pits in East Park are completed, and tree work is also complete at Ferry Beach. There was some discussion of the wetland in the park and whether storm water could be redirected into the wetland instead of direct discharge into Lake Charlevoix.

The Commission discussed having a ribbon cutting for the trail improvements at Lake Michigan Beach Park. This will be held on June 13 at Michigan Beach Park. The Commission agreed by consensus to schedule their June meeting to coincide with this date and time.

**4. New Business**

A. 2024 Plantings and Requests

The Commission discussed future plantings and requests. They also reviewed heaving sidewalks related to tree roots; improvements are planned for State Street sidewalks.

B. Approved Tree List Update Discussion

The Commission reviewed the prospect of updating the approved tree planting list. They also discussed the prospect of hiring a consultant to prepare long-term plans of selective plantings.

**5. Public Comment**

The floor was opened for public comments and none were heard.

**6. Adjourn**

Member Muladore adjourned the meeting at 11:08am.