

City of Charlevoix
City Council Regular Meeting Minutes
Monday, July 15, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Richard Spring

Members Absent: Shane Cole

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Kalbfell to approve the consent agenda as presented.

Yeas: Spring, Hagen, Knapp, Kalbfell, Parr

Nays: None

Absent: Cole

Motion carried.

A. City Council Meeting Minutes - July 1, 2024

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
06/25/2024	Special Accounts Payable Run	\$6,340.91
07/05/2024	Payroll (net pay)	\$156,908.52
07/05/2024	Payroll Transmittal Checks	\$6,669.30
07/16/2024	Regular Accounts Payable	\$312,048.67
07/01/2024-07/11/2024	ACH/WIRE Payments	\$148,561.07
Grand Total		\$630,528.47
The entire accounts payable and payroll check registers can be viewed on the City's website.		

C. MML Worker's Compensation Fund Board of Trustees Election

Motion to direct the City Clerk to cast a ballot for the nominating committee's recommendation of the three members presented.

D. Extension of the cross connection contract with Hydrocorp

Motion to approve the one-year extension with Hydrocorp and authorize the City Manager to sign any required documents.

E. Dump body and slide in sander purchase for new cab and chassis for \$139,471.00

Motion to approve the quote submitted by Truck and Trailer Specialties in the amount of \$139,471.00 and authorize the City Manager to sign all required documents.

6. Public Hearings and Actions Requiring Public Hearings

A. Public Hearing: Pinebridge Place PILOT & Development Agreement

Mark Heydlauff, City Manager

Jane MacKenzie

City Manager Heydlauff presented information on the Pinebridge Place PILOT & Development Agreement.

Mayor Gennett opened the item for public comment, one was heard.

Motion by Parr, seconded by Hagen to approve the purchase agreement and quit claim deed for the sale of 1522 Bridge Street to Pinebridge Place/Northern Homes Community Development Corporation for the sum of \$1 dependent on the conditions of financing included in the project.

Yeas: Spring, Hagen, Knapp, Kalbfell, Parr

Nays: None

Absent: Cole

Motion carried.

7. All Other Actions and Requests

A. Fire Protection Renewal Agreement

Mark Heydlauff, City Manager

City Manager Heydlauff presented information on the Fire Protection Renewal Agreement.

Mayor Gennett opened the item for public comment. None were heard.

Motion by Kalbfell, seconded by Spring to approve the Fire Services Agreement with Charlevoix Township and authorize the City Manager and City Clerk to sign the agreement.

Yeas: Spring, Hagen, Knapp, Kalbfell, Parr

Nays: None

Absent: Cole

Motion carried.

8. Reports and Communications

A. Public Comment

- Annemarie Conway provided Council with the County Commission's latest highlights and upcoming projects

B. City Manager's Comments

- The ribbon cutting ceremony for the trail at Michigan Beach Park was successful

C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 6:09 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor