



Agenda
City of Charlevoix City Council Regular Meeting
Monday, August 19, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Presentations**
- 4. Inquiry Regarding Conflicts of Interest**
- 5. Consent Agenda**
 - A. City Council Meeting Minutes - August 7, 2024
 - B. Accounts Payable and Payroll Check Registers
 - C. 2024 Cleaning and Televising of MDOT Storm System
 - D. Request for Local Government Recommendation for Banquet Facility Permit
 - E. Belle River Contract Amendments
 - F. Michigan Township Participating Plan Grant Application-Body Worn Cameras
- 6. Public Hearings and Actions Requiring Public Hearings**
- 7. All Other Actions and Requests**
- 8. Reports and Communications**
 - A. Public Comment
 - B. City Manager's Comments
 - C. Mayor and Council Comments
- 9. Other Council Business**
- 10. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.

Charlevoix City Council

Consent Agenda

Title: City Council Meeting Minutes - August 7, 2024

Date: August 19, 2024

Presented By:

Background:

Recommendation:

Motion to approve the minutes as presented.

Attachments:

1. City Council Draft Meeting Minutes 08/07/2024

City of Charlevoix
City Council Regular Meeting Minutes
Wednesday, August 7, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Shane Cole, Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Richard Spring

Members Absent: None

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Knapp to approve the consent agenda as presented.

Yeas: Cole, Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: None

Motion carried.

A. City Council Meeting Minutes - July 15, 2024

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
07/19/2024	Payroll Transmittal Checks	\$5,570.30
07/19/2024	Payroll (net pay)	\$153,762.78
07/22/2024	Special Accounts Payable Run	\$82,968.40
07/29/2024	Special Accounts Payable Run	\$17,117.56
08/02/2024	Payroll (net pay)	\$165,623.90
08/02/2024	Payroll Transmittal Checks	\$5,541.13
08/08/2024	Regular Accounts Payable	\$415,966.86

07/15/2024-08/02/2024	ACH/WIRE Payments	\$585,139.58
07/15/2024	Special A/P Tax Disbursement	\$1,055,381.28
07/29/2024	Special A/P Tax Disbursement	\$680,797.29
Grand Total		\$3,167,869.08
The entire accounts payable and payroll check registers can be viewed here.		

C. MDOT Trunkline Maintenance Contract

Motion by Parr, seconded by Knapp to approve the MDOT Truckline Maintenance Contract as presented and give authorization to the City Manager to sign the contract and all necessary documents.

CITY OF CHARLEVOIX

RESOLUTION NO. 2024-08-01

TO ENTER INTO CONTRACT WITH THE MICHIGAN DEPARTMENT OF TRANSPORTATION FOR STATE TRUCKLINE MAINTENANCE

WHEREAS, the City of Charlevoix agrees to enter into a Contract with the Michigan Department of Transportation (MDOT) for maintenance of State Truckline; and

NOW THEREFORE BE IT RESOLVED that the Charlevoix City Council, hereby authorizes City Manager Mark L. Heydlauff to execute the Contract on behalf of the City of Charlevoix.

RESOLVED this 7th day of August, 2024 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Cole, Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: None

Motion carried.

D. Half Ton Truck Lease Through Enterprise Fleet

Motion to approve the lease agreement with Enterprise Fleet Management and authorize the City Manager to sign any required documents.

E. Michigan Municipal League Annual Meeting Notice-Designate Voting Delegate and Alternate

Motion to designate Mayor Gennett to cast the vote of the City of Charlevoix at the MML's Annual Meeting held on September 11, 2024 and Council Member Kalbfell as the alternate.

F. Investment Update from City Treasurer as of 8/7/24

Motion to receive the investment report as presented.

G. Adopt PA 152 Annual Exemption Option for the 2024-25 Medical Benefit Plan Coverage

Motion to approve Resolution 2024-08-02 adopting the annual exemption option as set forth in PA 152 for the City's medical benefit plan coverage year of October 1, 2024 through September 31, 2025 in order to comply with the requirements of PA 152.

CITY OF CHARLEVOIX

RESOLUTION NO. 2024-08-02

RESOLUTION TO ADOPT THE ANNUAL EXEMPTION OPTION AS SET FORTH IN 2011 PUBLIC ACT 152, THE PUBLICLY FUNDED HEALTH INSURANCE CONTRIBUTION ACT

WHEREAS, 2011 Public Act 152 (the “Act”) was passed by the State Legislature and signed by the Governor on September 24, 2011; and

WHEREAS, the Act contains three options for complying with the requirements of the Act; and

WHEREAS, the three options are as follows:

1. Section 3 - “Hard Caps” Option - limits a public employer’s total annual health care costs for employees based on coverage levels, as defined in the Act;
2. Section 4 - “80%/20%” Option - limits a public employer’s share of total annual health care costs to not more than 80%. This option requires an annual majority vote of the governing body;
3. Section 8 - “Exemption” Option - a local unit of government, as defined in the Act, may exempt itself from the requirements of the Act by an annual 2/3 vote of the governing body; and

WHEREAS, the City Council has decided to adopt the annual Exemption option as its choice of compliance under the Act.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Charlevoix elects to comply with the requirements of 2011 Public Act 152, the Publicly Funded Health Insurance Contribution Act, by adopting the annual Exemption option for the medical benefit plan coverage year October 1, 2024 through September 30, 2025.

RESOLVED this 7th day of August 2024 A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Cole, Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: None

Motion carried.

H. MERS 2024 Officer and Employee Delegate Certification Form

Motion to approve the MERS 2024 Officer and Employee Delegate Certification Form.

6. Public Hearings and Actions Requiring Public Hearings

A. Pinebridge Place PILOT Ordinance

Mark Heydlauff, City Manager

City Manager Heydlauff presented information on the Pinebridge Place PILOT & Development Agreement.

Mayor Gennett opened the item for public comment. None were heard.

Motion by Spring, seconded by Kalbfell to approve ordinance 851 of 2024 a Payment in Lieu of Tax Ordinance for Pinebridge Place.

CITY OF CHARLEVOIX

ORDINANCE NO. 851

AN ORDINANCE TO PROVIDE FOR A SERVICE CHARGE IN LIEU OF TAXES FOR A HOUSING PROJECT FOR LOW INCOME PERSONS AND FAMILIES TO BE FINANCED WITH A FEDERALLY AIDED MORTGAGE LOAN PURSUANT TO THE PROVISIONS OF THE STATE HOUSING DEVELOPMENT AUTHORITY ACT OF 1966 (1966 PA 346, AS AMENDED; MCL 125.1401, ET SEQ) (THE "ACT").

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. This Ordinance shall be known and cited as the "City of Charlevoix Tax Exemption Ordinance-Pinebridge Place Townhomes."

SECTION 2. Preamble.

It is acknowledged that it is a proper public purpose of the State of Michigan and its political subdivisions to provide housing for its low-income persons and families and to encourage the development of such housing by providing for a service charge in lieu of property taxes in accordance with the Act. The City of Charlevoix (the "City") is authorized by this Act to establish or change the service charge to be paid in lieu of taxes by any or all classes of housing exempt from taxation under this Act at any amount it chooses, not to exceed the taxes that would be paid but for this Act. It is further acknowledged that such housing for low-income persons and families is a public necessity, and as the City will be benefited and improved by such housing, the encouragement of the same by providing real estate tax exemption for such housing is a valid public purpose. It is further acknowledged that the continuance of the provisions of this Ordinance for tax exemption and the service charge in lieu of all ad valorem taxes during the period contemplated in this Ordinance are essential to the determination of economic feasibility of the housing projects that is constructed or rehabilitated with financing extended in reliance on such tax exemption.

The City acknowledges that Northern Homes Community Development Corporation and Pinebridge Place Nonprofit Housing Corporation, (the Sponsor) has offered, subject to receipt of an allocation under the SHRP Pilot Program by the Michigan State Housing Development Authority, to construct, own and operate a housing project identified as Pinebridge Place Townhomes on certain property located at 1522 Bridge Street in the City to serve low income persons and families, and that the Sponsor has offered to pay the City on account of this housing project an annual service charge for public services in lieu of all ad valorem property taxes.

SECTION 3. Definitions.

A. Authority means the Michigan State Housing Development Authority.

B. Annual Shelter Rent means the total collections during a calendar year from or paid on behalf of all occupants of a housing project representing rent or occupancy charges, exclusive of Utilities.

C. SHRP Pilot Program means the MSHDA Small-Scale Housing Rental Pilot program administered by the Authority utilizing the Neighborhood Stabilization Program-Program Income.

D. Low Income Persons and Families means persons and families with incomes less than 120% of the Area Median Income for Charlevoix County, based on family size, as established by the U.S. Department of Housing and Urban Development.

E. Mortgage Loan means a loan that is Federally Aided (as defined in Section 11 of the Act) or a loan or grant made or to be made by the Authority to the Sponsor for the construction, rehabilitation, acquisition and/or permanent financing of a housing project, and secured by a mortgage on the housing project.

F. Sponsor means any entity that receives or assumes a Mortgage Loan.

G. Utilities means charges for gas, electric, water, garbage removal, sanitary sewer and other utilities furnished to the occupants that are paid by the housing project.

SECTION 4. Class of Housing Projects.

It is determined that the class of housing projects to which the tax exemption shall apply and for which a service charge shall be paid in lieu of such taxes shall be housing projects for Low Income Persons and Families that are financed with a Mortgage Loan. It is further determined that Pinebridge Place Townhomes is of this class.

SECTION 5. Establishment of Annual Service Charge.

The housing project identified as Pinebridge Place Townhomes and the property on which it will be located shall be exempt from all ad valorem property taxes from and after the commencement of construction. The City acknowledges that the Sponsor and the Authority have established the economic feasibility of the housing project in reliance upon the enactment and continuing effect of this Ordinance, and the qualification of the housing project for exemption from all ad valorem property taxes and a payment in lieu of taxes as established in this Ordinance. Therefore, in consideration of the Sponsor's offer to construct and operate the housing project, the City agrees to accept payment of an annual service charge for public services in lieu of all ad valorem property taxes. Subject to receipt of a Mortgage Loan, the annual service charge shall be equal to 3% of the Annual Shelter Rents actually collected by the housing project during each operating year.

SECTION 6. Contractual Effect of Ordinance.

Notwithstanding the provisions of section 15(a)(5) of the Act to the contrary, a contract between the City and the Sponsor with the Authority as third party beneficiary under the contract, to provide tax exemption and accept payments in lieu of taxes, as previously described, is effectuated by enactment of this Ordinance.

SECTION 7. Limitation on the Payment of Annual Service Charge.

Notwithstanding Section 5, the service charge to be paid each year in lieu of taxes for the part of the housing project that is tax exempt, but which is occupied by other than low income

persons or families shall be equal to the full amount of the taxes which would be paid on that portion of the housing project if the housing project were not tax exempt.

SECTION 8. Payment of Service Charge.

The annual service charge in lieu of taxes as determined under this Ordinance shall be payable in the same manner as general property taxes are payable to the City and distributed to the several units levying the general property tax in the same proportion as prevailed with the general property tax in the previous calendar year. The annual payment for each operating year shall be paid on or before May 1st of the following year. Collection procedures shall be in accordance with the provisions of the General Property Tax Act (1893 PA 206, as amended; MCL 211.1, et seq).

SECTION 9. Duration.

This Ordinance shall remain in effect and shall not terminate until after the period ending December 31, 2055. The housing project shall remain subject to income and rent restrictions under the SHRP Pilot Program throughout the duration of this ordinance.

SECTION 10. Severability.

The various sections and provisions of this Ordinance shall be deemed to be severable and should any section or provision of this Ordinance be declared by any court of competent jurisdiction to be unconstitutional or invalid the same shall not affect the validity of this Ordinance as a whole or any section or provision of this Ordinance, other than the section or provision so declared to be unconstitutional or invalid.

SECTION 11. Inconsistent Ordinances.

All ordinances or parts of ordinances inconsistent or in conflict with the provisions of this Ordinance are repealed to the extent of such inconsistency or conflict.

SECTION 12. Severability

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of the Code of the City of Charlevoix, Michigan.

SECTION 13. Effective Date

This Ordinance shall become effective thirty (30) days after its enactment pursuant to the City Charter.

Ordinance No. 851 was adopted on the 7th day of August 2024 A.D., by the Charlevoix City Council as follows:

Yeas: Cole, Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: None

Motion carried.

7. All Other Actions and Requests

8. Reports and Communications

A. Public Comment

B. City Manager's Comments

C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 6:04 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor

DRAFT

Charlevoix City Council

Consent Agenda

Title: Accounts Payable and Payroll Check Registers

Date: August 19, 2024

Presented By:

Background:

Recommendation:

Motion to approve the accounts payable and payroll check registers as presented.

Attachments:

1. Check Registers - 08-19-24 Agenda

Pay Period Date	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/10/2024	08/16/2024	143083	4FRONT CREDIT UNION	9024	HSA-EMPLOYEE CONTRIB-4FR	1,195.58
08/10/2024	08/16/2024	143084	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-POST T	33.60
08/10/2024	08/16/2024	143084	AMERICAN FAMILY LIFE	9011	AMERICAN FAMILY LIFE-PRETA	427.44
08/10/2024	08/16/2024	143085	CHARLEVOIX STATE BAN	9017	HSA - EMPLOYEE CONTRIB - C	1,230.00
08/10/2024	08/16/2024	143086	COMMUNICATION WORK	9004	CWA UNION DUES Pay Period:	647.95
08/10/2024	08/16/2024	143087	MI STATE DISBURSEMEN	9012	FRIEND OF THE COURT Pay Pe	116.55
08/10/2024	08/16/2024	143088	PRIORITY HEALTH	392358	PRIORITY HEALTH Pay Period:	1,382.33
08/10/2024	08/16/2024	143089	THE HARTFORD	9035	LIFE - VOLUNTARY Pay Period:	283.43
08/10/2024	08/16/2024	143089	THE HARTFORD	9035	SPOUSE LIFE Pay Period: 8/10/	54.63
08/10/2024	08/16/2024	143089	THE HARTFORD	9035	CHILD LIFE Pay Period: 8/10/20	10.29
08/10/2024	08/16/2024	143089	THE HARTFORD	9035	AD&D - VOLUNTARY Pay Period	28.93
08/10/2024	08/16/2024	143089	THE HARTFORD	9035	SPOUSE AD&D Pay Period: 8/10	5.26
08/10/2024	08/16/2024	143089	THE HARTFORD	9035	CHILD AD&D Pay Period: 8/10/2	4.35
Grand Totals:		13				5,420.34



Summary of Check Registers & ACH Payments

HUNTINGTON NATIONAL BANK - CHECKS ISSUED

08/16/24 Payroll Transmittal Checks	\$ 5,420.34
08/16/24 Payroll (net pay)	\$ 159,206.59
08/20/24 Regular Accounts Payable	\$ 385,569.47
Checks Sub-Total:	\$ 550,196.40

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

08/05/24 AMG Payment Solutions	\$ 1,177.70
08/05/24 AMG Payment Solutions	\$ 36.17
08/05/24 MI Public Power Agency	\$ 22,254.95
08/05/24 Payment Service Network Inc	\$ 249.15
08/08/24 DTE Energy	\$ 2,785.49
08/08/24 State of MI (Sales Tax)	\$ 35,212.64
08/12/24 MI Public Power Agency	\$ 16,298.14
08/16/24 IRS (Payroll Tax Deposit)	\$ 55,350.71
08/16/24 Alerus Financial (HCSP)	\$ 558.00
08/16/24 Vantagepoint (401 Plan)	\$ 1,204.14
08/16/24 Vantagepoint (457 Plan)	\$ 22,966.51
08/16/24 Vantagepoint (Roth IRA)	\$ 1,190.00
08/16/24 State of MI (Withholding Tax)	\$ 8,339.77
ACH Sub-Total:	\$ 167,623.37

Huntington National Bank Total: \$ 717,819.77

CHARLEVOIX STATE BANK - CHECKS ISSUED

(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

08/13/24 Special A/P Tax Disbursement	\$ 1,762,874.19
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Charlevoix State Bank Total: \$ 1,762,874.19

Grand Total: \$ 2,480,693.96

APPROVED:



CITY MANAGER



CITY TREASURER



CITY CLERK

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/10/2024	PC	08/16/2024	40091	HEYDLAUFF, MARK L.	102		3,834.15
08/10/2024	PC	08/16/2024	40092	DVORACEK, SARAH J.	105		2,498.73
08/10/2024	PC	08/16/2024	40093	DEROSIA, PATRICIA E.	107		970.76
08/10/2024	PC	08/16/2024	40094	DOTSON, LINDSEY J.	109		2,989.03
08/10/2024	PC	08/16/2024	40095	KLOOSTER, ALIDA K.	121		2,068.54
08/10/2024	PC	08/16/2024	40096	BARNEVELD, RICHELLE	123		1,324.60
08/10/2024	PC	08/16/2024	40097	SCHULZ, GINNY L.	125		1,626.70
08/10/2024	PC	08/16/2024	40098	JENKINS, JESSICA-RAE	127		1,468.59
08/10/2024	PC	08/16/2024	40099	MILLER, FAITH G.	142		557.89
08/10/2024	PC	08/16/2024	40100	MCGINN, KELLY A.	146		2,440.65
08/10/2024	PC	08/16/2024	40101	SCHEEL, JONATHAN D.	149		2,184.03
08/10/2024	PC	08/16/2024	40102	MCDONNELL, JILL L.	202		2,211.21
08/10/2024	PC	08/16/2024	40103	UMULIS, MATTHEW T.	205		1,705.80
08/10/2024	PC	08/16/2024	40104	ORBAN, BARBARA K.	209		1,458.98
08/10/2024	PC	08/16/2024	40105	RILEY, DENISE M.	213		595.27
08/10/2024	PC	08/16/2024	40106	MUNK, CHRISTOPHER J.	215		1,669.99
08/10/2024	PC	08/16/2024	40107	CHRISTIENSEN, BRIAN D	218		1,753.86
08/10/2024	PC	08/16/2024	40108	RAMIREZ, CHARLES V.	219		1,511.16
08/10/2024	PC	08/16/2024	40109	YOUNG, KRISTEN L.	230		1,547.99
08/10/2024	PC	08/16/2024	40110	CONWAY, PATRICK G.	239		732.75
08/10/2024	PC	08/16/2024	40111	MACGILLIVRAY, ROGER	244		958.26
08/10/2024	PC	08/16/2024	40112	DOTSON, WILLIAM R.	249		493.36
08/10/2024	PC	08/16/2024	40113	KALLMAN, ARIN J.	251		748.64
08/10/2024	PC	08/16/2024	40114	WURST, RANDALL W.	411		1,823.70
08/10/2024	PC	08/16/2024	40115	HILLING, NICHOLAS A.	413		2,548.84
08/10/2024	PC	08/16/2024	40116	MEIER III, CHARLES A.	421		2,156.67
08/10/2024	PC	08/16/2024	40117	ZACHARIAS, STEVEN B.	422		1,757.77
08/10/2024	PC	08/16/2024	40118	NEWMAN, MARK J.	424		1,931.79
08/10/2024	PC	08/16/2024	40119	LOUGHMILLER, JOHN A.	425		2,153.46
08/10/2024	PC	08/16/2024	40120	GRIFFITH, JOHN J.	500		2,669.96
08/10/2024	PC	08/16/2024	40121	EATON, BRAD A.	515		2,929.81
08/10/2024	PC	08/16/2024	40122	WILSON, TIMOTHY J.	516		3,052.95
08/10/2024	PC	08/16/2024	40123	LAVOIE, RICHARD L.	519		2,412.11
08/10/2024	PC	08/16/2024	40124	STERRETT, PHILLIP R.	520		2,282.91
08/10/2024	PC	08/16/2024	40125	STEVENS, BRANDON C.	521		2,765.85
08/10/2024	PC	08/16/2024	40126	WHITLEY, ANDREW T.	522		2,559.56
08/10/2024	PC	08/16/2024	40127	FARRELL, MITCHELL L.	524		2,356.84
08/10/2024	PC	08/16/2024	40128	ANDERSON, ELIZABETH	526		1,460.44
08/10/2024	PC	08/16/2024	40129	KENWABIKISE, DAVID L.	528		1,310.63
08/10/2024	PC	08/16/2024	40130	ELLIOTT, PATRICK M.	600		3,385.36
08/10/2024	PC	08/16/2024	40131	MORRISON, KEVIN P.	601		1,775.37
08/10/2024	PC	08/16/2024	40132	FURGESON, JUSTIN L.	613		1,986.96
08/10/2024	PC	08/16/2024	40133	BRADLEY, KELLY R.	614		1,594.41
08/10/2024	PC	08/16/2024	40134	HART II, DELBERT W.	616		1,849.20
08/10/2024	PC	08/16/2024	40135	JONES, ROBERT F.	618		1,700.25
08/10/2024	PC	08/16/2024	40136	THORP JR, WILLIAM D.	623		1,571.33
08/10/2024	PC	08/16/2024	40137	LEITNER, RYAN S.	624		2,187.25
08/10/2024	PC	08/16/2024	40138	NOWKA, STEPHEN P.	626		1,711.53
08/10/2024	PC	08/16/2024	40139	RILEY, DANIEL A.	627		2,311.61
08/10/2024	PC	08/16/2024	40140	REID, ROB A.	632		1,530.44
08/10/2024	PC	08/16/2024	40141	DORAN, JUSTIN J.	634		2,506.57
08/10/2024	PC	08/16/2024	40142	NEDWICK, DAVID J.	642		44.45
08/10/2024	PC	08/16/2024	40143	CONWAY, ANNEMARIE	668		664.36
08/10/2024	PC	08/16/2024	40144	FINNERTY, HOLLY E.	669		1,305.71
08/10/2024	PC	08/16/2024	40145	WILSON, SAMUEL J.	672		1,212.60
08/10/2024	PC	08/16/2024	40146	POIROT, KENNETH R.	673		1,109.77
08/10/2024	PC	08/16/2024	40147	VENTZKE, COLE C.	674		633.62

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/10/2024	PC	08/16/2024	40148	JOHNSON, RANDY J.	680		1,236.95
08/10/2024	PC	08/16/2024	40149	PARRISH, JASON P.	681		1,279.90
08/10/2024	PC	08/16/2024	40150	SPEER, LIAM M.	682		791.27
08/10/2024	PC	08/16/2024	40151	HIGGINS, THERESE M.	689		454.81
08/10/2024	PC	08/16/2024	40152	CRANDELL, ZACKARY R.	691		945.33
08/10/2024	PC	08/16/2024	40153	RABIDEAU, JACOB L.	696		1,164.63
08/10/2024	PC	08/16/2024	40154	BORTHS, MICHAEL J.	698		980.38
08/10/2024	PC	08/16/2024	40155	KNORR, KENT J.	700		2,394.26
08/10/2024	PC	08/16/2024	40156	ANZELL, BETH A.	702		1,668.93
08/10/2024	PC	08/16/2024	40157	STEBE, LAURA A.	703		114.51
08/10/2024	PC	08/16/2024	40158	STEWART, SPENCER P.	720		1,223.72
08/10/2024	PC	08/16/2024	40159	MCDERMOTT, DENNIS J.	732		2,201.86
08/10/2024	PC	08/16/2024	40160	BLECKE, SKYLAR T.	749		863.63
08/10/2024	PC	08/16/2024	40161	LAVOIE, AUBREY J.	750		874.92
08/10/2024	PC	08/16/2024	40162	SUSTIC, HANNAH L.	751		684.18
08/10/2024	PC	08/16/2024	40163	WHITE III, MARCUS W.	754		886.44
08/10/2024	PC	08/16/2024	40164	BEECHERL, GRACE M.	758		938.12
08/10/2024	PC	08/16/2024	40165	CUNNINGHAM, ABIGAIL A	759		990.30
08/10/2024	PC	08/16/2024	40166	JAREMA, CAROLINE J.	760		130.83
08/10/2024	PC	08/16/2024	40167	WALKER, MEREDITH A.	771		1,656.49
08/10/2024	PC	08/16/2024	40168	PETROSKY, JACOB D.	772		1,129.80
08/10/2024	PC	08/16/2024	40169	SMITH, ANNA K.	773		1,109.08
08/10/2024	PC	08/16/2024	40170	JAREMA, ALISON, K.	774		596.37
08/10/2024	PC	08/16/2024	40171	LEVY, JAYDEE L.	775		564.67
08/10/2024	PC	08/16/2024	40172	ROSIER, OLIVIA J.	777		1,050.91
08/10/2024	PC	08/16/2024	40173	SAUER, JOHN V.P.	778		244.85
08/10/2024	PC	08/16/2024	40174	BOLLMANN, JOSIE J.	779		1,054.67
08/10/2024	PC	08/16/2024	40175	PETROSKY, TAYLOR G.	780		1,087.01
08/10/2024	PC	08/16/2024	40176	PHILP, DAVAYAH A.	781		792.17
08/10/2024	PC	08/16/2024	40177	HOSLER, ISABELLA C.	783		997.11
08/10/2024	PC	08/16/2024	40178	GERLACH, MAREN R.	786		864.24
08/10/2024	PC	08/16/2024	40179	WAGNER, KIRSTEN M.	793		337.98
08/10/2024	PC	08/16/2024	40180	BIRD, SPENCER H.	794		411.99
08/10/2024	PC	08/16/2024	40181	DRENTH, DOUGLAS A.	838		755.91
08/10/2024	PC	08/16/2024	40182	ELGART, SARAH N.	840		398.56
08/10/2024	PC	08/16/2024	40183	GILL, DAVID R.	856		1,373.24
08/10/2024	PC	08/16/2024	40184	LABLANCE, MAUREEN J.	863		539.04
08/10/2024	PC	08/16/2024	40185	LIVINGSTON, BRIAN D.	866		2,298.02
08/10/2024	PC	08/16/2024	40186	KLOOSTER, PATRICK H.	868		455.99
08/10/2024	PC	08/16/2024	40187	WAY, KRISTINA M.	870		85.88
08/10/2024	PC	08/16/2024	40188	GAFFNEY, KARRIE J.	872		323.76
08/10/2024	PC	08/16/2024	40189	PARKER, SCOTT W.	873		182.51
08/10/2024	PC	08/16/2024	40190	PETROSKY, TIMOTHY D.	874		136.55
08/10/2024	PC	08/16/2024	40191	NISWANDER, WILLIAM M.	876		576.47
08/10/2024	PC	08/16/2024	40192	FRESA, EDWARD K.	877		474.22
08/10/2024	PC	08/16/2024	40193	SCHOLEY, ROBERT W.	902		2,041.57
08/10/2024	PC	08/16/2024	40194	MCCRANEY, RUSSELL R.	914		974.17
08/10/2024	PC	08/16/2024	40195	POSTMUS, ANTHONY H.	916		1,637.93
08/10/2024	PC	08/16/2024	40196	DOUGLAS, MARK	935		4,868.18
08/10/2024	PC	08/16/2024	40197	BENNETT, TAWNYA E.	953		2,718.23
08/10/2024	PC	08/16/2024	40198	TRAVERS, MANUEL J.	998		1,830.25
08/10/2024	PC	08/16/2024	40199	DALY, SUZETTE M.	2040		204.00
08/10/2024	PC	08/16/2024	40200	DUERR, JANE R.	2042		105.00
08/10/2024	PC	08/16/2024	40201	HERDER, DIANE M.	2044		120.00
08/10/2024	PC	08/16/2024	40202	LINKLATER, LINDA K.	2049		144.00
08/10/2024	PC	08/16/2024	40203	LEGENZA, TAMMY L.	2052		228.00
08/10/2024	PC	08/16/2024	40204	EATON, JOHN R.	2053		255.00

Pay Period Date	Journal Code	Check Issue Date	Check Number	Payee	Emp ID	Description	Amount
08/10/2024	PC	08/16/2024	40205	VOORHEIS, MARGARET	2054		238.50
08/10/2024	PC	08/16/2024	40206	KOZLAUSKOS, KENDRA	2055		120.00
08/10/2024	PC	08/16/2024	40207	FOCHTMAN, MICHAEL A.	2059		275.50
08/10/2024	PC	08/16/2024	40208	HENNE, BETTY M.	2060		126.00
08/10/2024	PC	08/16/2024	40209	PRICE, JOY A.	2061		240.00
08/10/2024	PC	08/16/2024	40210	LOCKWOOD, KELLI L.	2062		240.00
08/10/2024	PC	08/16/2024	40211	LEGENZA III, JOSEPH E.	2066		126.00
08/10/2024	PC	08/16/2024	40212	JOHNSTON, SHERRY D.	2067		144.00
08/10/2024	PC	08/16/2024	40213	MAST, MARIANNE B.	2068		144.00
08/10/2024	PC	08/16/2024	143080	COX, RONALD L.	869		210.78
08/10/2024	PC	08/16/2024	143081	BUDAY, JOAN E.	2011		144.00
08/10/2024	PC	08/16/2024	143082	CIUK, JULIA A.	2035		144.00
Grand Totals:			126				159,206.59



Report Criteria:

Computed checks included
Manual checks included
Supplemental checks included
Termination checks included
Void checks included

Check Number	Payee	Amount
08/20/2024		
143090	ACE HARDWARE	4,148.29
143091	ACME SPORTS INC	2,500.70
143092	ALPENA SUPPLY COMPANY	678.58
143093	AMAZON CAPITAL SERVICES	1,359.06
143094	AMERICAN LEGAL PUBLISHING CORP	293.04
143095	ANZELL, BETH A.	74.00
143096	ART'S AUTO & TRUCK PARTS	14.98
143097	ASPEN WIRELESS TECHNOLOGIES IN	565.00
143098	AT YOUR SERVICE PLUS INC	1,060.00
143099	AUTO WARES INC	407.51
143100	AVFUEL CORPORATION	116,169.38
143101	BANDIT INDUSTRIES INC	182.81
143102	BARUZZINI AQUATICS	2,575.00
143103	BELFY, RONALD	45.48
143104	BLARNEY CASTLE OIL CO	1,165.64
143105	BLU DOT FARM & VINEYARD	50.00
143106	BOB MATHERS FORD	83.90
143107	CARLSON - DIMOND & WRIGHT INC	446.39
143108	CARQUEST OF CHARLEVOIX	2,568.02
143109	CDW GOVERNMENT	276.44
143110	CHAPERON, JESSICA	266.25
143111	CHARLEVOIX AUTO LLC	957.20
143112	CHARLEVOIX CHEESE COMPANY	240.00
143113	CHARLEVOIX SCREEN MASTERS INC	2,927.52
143114	CHARLEVOIX TOWNSHIP TREASURE	91.14
143115	CHARLEVOIX VENETIAN FESTIVAL	6,795.51
143116	CHARTER COMMUNICATIONS	149.98
143117	CHARTER COMMUNICATIONS OPERA	192.17
143118	CITY OF CHARLEVOIX - UTILITIES	65,464.01
143119	CONWAY PROFESSIONAL SERVICES	13,972.00
143120	COOPER, MELANIE S	188.00
143121	COSTELLO, DARCY	90.00
143122	CUNNINGHAM, RAY	1,300.00
143123	DETROIT PUMP & MFG CO	11,306.60
143124	DHASELEER EVENTS BARN	200.00
143125	ECONO SIGNS LLC	673.36
143126	ELLSWORTH FARMERS EXCHANGE	2,288.34
143127	FAITH LAWN AND PROPERTY MAINT	10,965.00
143128	FAMILY FARM AND HOME	111.95
143129	FARMER WHITE'S	574.00
143130	FARRELL, MITCHELL L.	421.50
143131	FLETCH'S INC	134.84
143132	GANNETT MICHIGAN LOCALIQ	369.20
143133	GFL ENVIRONMENTAL	125.00
143134	GIVE 'EM A BRAKE SAFETY	210.00
143135	GORDON FOOD SERVICE	538.81
143136	GOVERNMENT FORMS AND SUPPLIE	171.24
143137	GRAY MANUFACTURING CO INC	1,900.00

Check Number	Payee	Amount
143138	GREAT LAKES ASPHALT SERVICES	1,000.00
143139	GREAT LAKES ELEVATOR LLC	1,673.39
143140	GUNTZVILLER BERRY FARM LLC	628.00
143141	HACH COMPANY	1,352.66
143142	HANSEN, NATASHA	13.00
143143	HARTFORD, THE	2,812.36
143144	HEYDLAUFF, MARK L.	15.96
143145	HUGHES, LAURIE	256.00
143146	HYDE SERVICES LLC	52.74
143147	HYDROCORP	2,077.00
143148	IDI	75.00
143149	INTEGRITY BUSINESS SOLUTIONS	20.67
143150	INTEGRITY TEST & BALANCE INC	3,960.00
143151	INTERLOCHEN PUBLIC RADIO	333.33
143152	IPS GROUP INC	1,766.87
143153	JANSON EQUIPMENT COMPANY	7,900.00
143154	JORDANS CRAFT TEAS LLC	50.00
143155	KALAMAZOO SANITARY SUPPLY LLC	1,982.37
143156	KNIGHTS TOOLS LLC	130.50
143157	KULLY SUPPLY	170.26
143158	LIPSHAW, JEFF	50.00
143159	MACQUEEN EQUIPMENT LLC	89.16
143160	MANAGEMENT AND BEHAVIOR CONS	880.00
143161	MARTZ, ANDREW	90.00
143162	MCCARDEL CULLIGAN WATER COND	55.50
143163	MCCRANEY, RUSSELL R	50.00
143164	MICHIGAN MUSHROOM MARKET	80.00
143165	MIKE'S GLASS	191.93
143166	MORRISON INDUSTRIAL	639.67
143167	MSA SAFETY SALES LLC	2,994.76
143168	MWEA	190.00
143169	NAVIA BENEFIT SOLUTIONS	100.00
143170	NORTH CENTRAL MICHIGAN COLLEG	320.00
143171	NORTHWEST ELECTRONICS & REPAI	24.99
143172	NORTHWEST FIRE	242.50
143173	OMS COMPLIANCE SERVICES INC	197.50
143174	OTEC	80.00
143175	PARAMO, ABAGAIL	1,530.00
143176	PAULINE, JAMES	6.45
143177	PERFORMANCE ENGINEERS INC	7,107.50
143178	PORATH, AMANDA	138.75
143179	POSTMUS, KYLE	15.00
143180	POWER LINE SUPPLY	61,628.67
143181	POWER SYSTEM ENGINEERING INC	1,847.50
143182	POWERPLAN	1,394.31
143183	PREMIER POWER MAINTENANCE	12,521.57
143184	PRESTON FEATHER	748.81
143185	PROVIDENCE ORGANIC FARM	363.00
143186	SPARTAN DISTRIBUTORS INC	516.83

Check Number	Payee	Amount
143187	SPARTAN STORES LLC	181.72
143188	STATE OF MICHIGAN	502.65
143189	SWEET MARIA'S LLC	361.00
143190	TAYLOR 12501 LLC	206.25
143191	TELNET WORLDWIDE	201.47
143192	TRACE ANALYTICAL LABORATORIES I	460.00
143193	TRUCK & TRAILER SPECIALTIES	1,447.81
143194	UNIFIRST CORPORATION	372.79
143195	USABUEBOOK	1,965.19
143196	VILLAGE GRAPHICS INC	97.00
143197	WARD BROTHER CHARTER BOATS IN	191.59
143198	WILMOT ELECTRIC INC	1,326.25
143199	WINDEMULLER ELECTRIC INC.	411.15
143200	ZAREMBA EQUIPMENT INC	53.50
143201	ZIELINSKI, JOSEPH A.	138.75
Total 08/20/2024:		385,569.47
Grand Totals:		385,569.47

Check Number	Payee	Amount
08/05/2024		
80524001	AMG PAYMENT SOLUTIONS	1,177.70
80524002	AMG PAYMENT SOLUTIONS	36.17
80524003	MICHIGAN PUBLIC POWER AGENCY	22,254.95
80524004	PAYMENT SERVICE NETWORK INC.	249.15
Total 08/05/2024:		23,717.97
Grand Totals:		23,717.97

Check Number	Payee	Amount
08/08/2024		
80824001	DTE ENERGY	2,785.49
80824002	STATE OF MICHIGAN	35,212.64
Total 08/08/2024:		37,998.13
Grand Totals:		37,998.13

Check Number	Payee	Amount
08/12/2024		
81224001	MICHIGAN PUBLIC POWER AGENCY	16,298.14
Total 08/12/2024:		16,298.14
Grand Totals:		16,298.14

Check Issue Date	Check Number	Payee	Amount
81624001			
08/16/2024	81624001	**EFTPS* Payroll Taxes	14,469.19
08/16/2024	81624001	**EFTPS* Payroll Taxes	14,469.19
08/16/2024	81624001	**EFTPS* Payroll Taxes	3,383.97
08/16/2024	81624001	**EFTPS* Payroll Taxes	3,383.97
08/16/2024	81624001	**EFTPS* Payroll Taxes	19,644.39
Total 81624001:			
	5		55,350.71
81624002			
08/16/2024	81624002	Alerus Financial	558.00
Total 81624002:			
	1		558.00
81624003			
08/16/2024	81624003	MissionSquare - 401 Plan 109153	1,204.14
Total 81624003:			
	1		1,204.14
81624004			
08/16/2024	81624004	MissionSquare - 457 Plan 300959	4,432.00
08/16/2024	81624004	MissionSquare - 457 Plan 300959	3,338.36
08/16/2024	81624004	MissionSquare - 457 Plan 300959	5,232.61
08/16/2024	81624004	MissionSquare - 457 Plan 300959	9,963.54
Total 81624004:			
	4		22,966.51
81624005			
08/16/2024	81624005	MissionSquare - Roth IRA 706117	1,190.00
Total 81624005:			
	1		1,190.00
81624006			
08/16/2024	81624006	STATE OF MICHIGAN	8,339.77
Total 81624006:			
	1		8,339.77
Grand Totals:			
	13		89,609.13



Check Number	Payee	Amount
08/13/2024		
4139	CHARLEVOIX COUNTY TREASURER	219.49
4140	CHARLEVOIX COUNTY TREASURER	525,608.91
4141	CHARLEVOIX PUBLIC SCHOOLS	651,856.91
4142	CITY OF CHARLEVOIX - TAXES DUE	584,005.11
4143	STATE OF MICHIGAN	1,183.77
Total 08/13/2024:		1,762,874.19
Grand Totals:		1,762,874.19

CHECKS DRAWN ON CHARLEVOIX STATE BANK ACCOUNT

Charlevoix City Council

Consent Agenda

Title: 2024 Cleaning and Televising of MDOT Storm System

Date: August 19, 2024

Presented By:

Background:

Over the past month, I have been working with our local MDOT representative to create a bid specification to have a contractor come in and televise/clean all the MDOT owned storm drains along US 31. In late July, we advertised this work and on August 12, 2024, we opened two sealed bids. See attachment. This work will be completed prior to December of this year and will not be scheduled during Apple Fest.

The City will be contracted directly with the low bidder and will pay the low bidder directly. Once the project is complete, MDOT will reimburse the City for our expense. Other than some of my time, it will not cost the City any money to complete this work.

Recommendation:

Motion to approve the proposal as submitted by MEC Underground Solutions and authorize the Public Works Supervisor to sign all required documents.

Attachments:

1. Bid tab



**CITY OF
CHARLEVOIX**

Video and Clean Out of US 31
Bid Opening at City Hall
August 12, 2024
11 am

Bidder Name	Comments
Taplin Group	\$105,697.00
MEC Underground Solutions	\$61,415.00

Charlevoix City Council

Consent Agenda

Title: Request for Local Government Recommendation for Banquet Facility Permit

Date: August 19, 2024

Presented By:

Background:

Hotel Earl-Charlevoix, Inc. is applying for a Banquet Facility Permit. The Michigan Department of Licensing and Regulatory Affairs (LARA) requires the applicant to obtain a recommendation from the local legislative body. Attached is the detailed request and application.

Separately, this building formerly served as a church. The owner and applicant have applied for and been granted a change of use consistent with a banquet facility going forward.

Recommendation:

Motion to recommend the banquet facility permit application for Hotel Earl Charlevoix, Inc. to be considered for approval by the Michigan Liquor Control Commission.

Attachments:

1. Application for Banquet Facility Permit-Hotel Earl

**BACKGROUND
FOR
CHARLEVOIX CITY COUNCIL**

RE: Local Government Approval for Banquet Facility Permit for Hotel Earl-Charlevoix, Inc.

BACKGROUND:

Hotel Earl-Charlevoix, Inc. is applying for a Banquet Facility Permit. The Michigan Department of Licensing and Regulatory Affairs (LARA) requires the applicant to obtain a recommendation from the local legislative body for a new Banquet Facility Permit. Attached is the required resolution Council will have to approve, if it so chooses. Hotel Earl-Charlevoix, Inc. proposes to lease the upper level of the former Methodist Church located at 104 State Street, Charlevoix, Michigan 49720. The proposed leased area will only be used for scheduled functions and events, will not have regular meal service and generally not be open to the public. The lower level which is owned by 104 State Street, LLC which contains work force housing.

RECOMMENDATION:

Motion to approve Resolution _____ recommending approval for Banquet Facility Permit for Hotel Earl-Charlevoix, Inc.



Local Government Approval
(Authorized by MCL 436.1501)

Instructions for Applicants:

- You must obtain a recommendation from the local legislative body for a new on-premises license application, certain types of license classification transfers, and/or a new banquet facility permit.

Instructions for Local Legislative Body:

- Complete this resolution or provide a resolution, along with certification from the clerk or adopted minutes from the meeting at which this request was considered.

At a _____ Regular _____ meeting of the _____ City of Charlevoix _____ council/board
(regular or special) (name of township, city, village)
called to order by _____ on _____ at _____
(date) (time)
the following resolution was offered:

Moved by _____ and supported by _____

that the application from Hotel Earl-Charlevoix, Inc

(name of applicant - If a corporation or limited liability company, please state the company name)

for the following license(s): Banquet Facility Permit under MCLA 436.1522
(list specific licenses requested)

to be located at: 104 State Street

and the following permit, if applied for:

☒ Banquet Facility Permit Address of Banquet Facility: 104 State Street, Charlevoix, Michigan

It is the consensus of this body that it Recommends _____ this application be considered for
(recommends/does not recommend)
approval by the Michigan Liquor Control Commission.

If disapproved, the reasons for disapproval are _____

Vote

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is true and is a complete copy of the resolution offered and adopted by the _____ City of Charlevoix
council/board at a _____ Regular _____ meeting held on _____
(regular or special) (date) (name of township, city, village)

Sarah Dvoracek

Print Name of Clerk

Signature of Clerk

Date

Under Article IV, Section 40, of the Constitution of Michigan (1963), the Commission shall exercise complete control of the alcoholic beverage traffic within this state, including the retail sales thereof, subject to statutory limitations. Further, the Commission shall have the sole right, power, and duty to control the alcoholic beverage traffic and traffic in other alcoholic liquor within this state, including the licensure of businesses and individuals.

Please return this completed form along with any corresponding documents to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Overnight packages: 2407 N. Grand River, Lansing, MI 48906

Fax to: 517-763-0059



Banquet Facility Permit Application
(Authorized by MCL 436.1522)

Part 1 - Licensee Information

Individuals, please state your legal name. Corporations or Limited Liability Companies, please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Hotel Earl-Charlevoix, Inc	
Address: 120 Michigan Ave	
City: Charlevoix	Zip Code: 49720-1803

Address of proposed banquet facility: 104 State Street
City/township/village where banquet facility will be located: City of Charlevoix

1. You must obtain approval for the proposed banquet facility from the legislative body of the local governmental unit where the facility will be located. See [Local Government Approval Form \(Form LCC-106\)](#)
2. The proposed banquet facility shall be used only for scheduled functions and events, shall not have regular meal service, and shall not be generally open to the public.
3. You must provide documentary proof that you have a preexisting ownership or lease interest in the proposed banquet facility, such as a deed, land contract, lease, or other executed documentation to demonstrate you have authority to operate the proposed banquet facility at the proposed location.
4. You must demonstrate to the Commission that at least 50% of the gross receipts for your existing on-premises license are derived from the sale of food and nonalcoholic beverages prepared for consumption at your existing licensed premises.

Part 2 - Permits, and Permissions (To Be Held In Conjunction with Banquet Facility Permit)

Permits & Permissions	Base Fee:	Fee Code MLCC Use Only	Permits & Permissions	Base Fee:
New Transfer				
☒ Banquet Facility Permit	\$600.00		☐ Extended Hours Permit:	No charge
☒ Sunday Sales Permit (AM)*	\$160.00		☐ Dance ☐ Entertainment Days/Hours: _____	
☒ Sunday Sales Permit (PM)**	\$90.00		☐ Specific Purpose Permit:	No charge
☐ Outdoor Service	No charge		Activity requested: _____	
☒ Dance Permit	No charge		Days/Hours: _____	
☒ Entertainment Permit	No charge		☐ Topless Activity Permit	No charge

*Sunday Sales Permit (AM) allows the sale of liquor, beer, and wine on Sunday mornings between 7:00am and 12:00 noon, if allowed by the local unit of government. (For banquet facilities held in conjunction with A-Hotel, B-Hotel, Tavern, or Class C licenses)

**Sunday Sales Permit (PM) allows the sale of liquor on Sunday afternoons and evenings between 12:00 noon and 2:00am (Monday morning), if allowed by the local unit of government. No Sunday Sales Permit (PM) is required for the sale of beer and wine on Sunday after 12:00 noon. (For banquet facilities held in conjunction with B-Hotel or Class C licenses ONLY.)

Part 3 - Inspection and Permit Fees - Make checks payable to State of Michigan

Inspection Fee and Permit Fees - Pursuant to MCL 436.1529(4) a nonrefundable inspection fee of \$70.00 shall be paid to the Commission by a licensee at the time of filing of a request for a new license or permit. Requests for a new permit in conjunction with a request for a new license or transfer of an existing license do not require an additional inspection fee. Pursuant to MCL 436.1525(1), permit fees shall be paid to the Commission for a request for a new permit.

☐ Check if this request is part of a request for a new licence or transfer of an existing license.

Leave Blank - MLCC Use Only

Inspection Fee: \$70	Permit Fee(s): \$850	TOTAL FEES: \$920.
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Part 4 - Contact Information For This Application

What is your preferred method of contact?			☐ Phone	☐ Mail	☒ Email	☐ Fax
What is your preferred method for receiving a Commission Order?			☐ Mail	☒ Email	☐ Fax	
Contact name: John Paul Silva		Relationship: President				
Mailing address: 1005 N Stephenson Hwy, Royal Oak, Michigan 48067						
Phone: (248) 705-5969		Fax number:		Email: Paul@spmliving.com		

Part 5 - Attorney Information (If You Have An Attorney Representing You For This Application)

Attorney name: David L Campbell		Member Number: P- 11539			
Attorney address: 309 Petoskey Ave					
Phone: (231) 590-3758		Fax number: (231) 547-2977		Email: Charlevoixattorney@gmail.com	
Would you prefer that we contact your attorney for all licensing matters related to this application?				☒ Yes ☐ No	
Would you prefer any notices or closing packages be sent directly to your attorney?				☒ Yes ☐ No	

Part 6 - Signature of Licensee

Be advised that the information contained in this application will only be used for this request. This section will need to be completed for each subsequent request you make with this office.

Notice: Under administrative rule R 436.1003, the licensee shall comply with all state and local building, plumbing, zoning, sanitation, and health laws, rules, and ordinances as determined by the state and local law enforcements officials who have jurisdiction over the licensee. Approval of this application by the Michigan Liquor Control Commission does not waive any of these requirements. The licensee must obtain all other required state and local licenses, permits, and approvals for this business before using this license for the sale of alcoholic liquor on the licensed premises.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing **false** or **fraudulent** information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

John Paul Silva, President

Print Name of Licensee & Title

X

Signature of Licensee

Date

Please return this completed form along with corresponding documents and fees to:

Michigan Liquor Control Commission

Mailing address: P.O. Box 30005, Lansing, MI 48909

Overnight deliveries: 2407 N. Grand River Ave, Lansing, MI 48906

Fax to: 517-284-8557

CONSENT RESOLUTION

The undersigned, John Paul Silva, hereby affirms and represents that he is the President and sole shareholder of Hotel Earl-Charlevoix, Inc., a Michigan corporation (the "Company"), and does hereby adopt the following resolution:

RESOLVED, that John Paul Silva is hereby authorized to make application with the City of Charlevoix and the Michigan Liquor Control Commission for a new Banquet Facility Permit to be located at 104 State Street, Charlevoix, Michigan 49720 and further to execute any and all documents necessary to effectuate the acquisition of said Banquet Facility Permit.

Effective Date: August 6, 2024

Hotel Earl-Charlevoix, Inc.



By: John Paul Silva
Its: President/Secretary

MICHIGAN DEPARTMENT OF LICENSING AND REGULATORY AFFAIRS
FILING ENDORSEMENT

This is to Certify that the ARTICLES OF INCORPORATION

for

HOTEL EARL - CHARLEVOIX, INC.

ID Number: 802239227

received by electronic transmission on September 24, 2018 ***, is hereby endorsed.***

Filed on September 25, 2018 ***by the Administrator.***

The document is effective on the date filed, unless a subsequent effective date within 90 days after received date is stated in the document.



In testimony whereof, I have hereunto set my hand and affixed the Seal of the Department, in the City of Lansing, this 25th day of September, 2018.

Julia Dale, Director
Corporations, Securities & Commercial Licensing Bureau

LARA Corporations
Online Filing System
Department of Licensing and Regulatory Affairs

Form Revision Date 07/2016

ARTICLES OF INCORPORATION

For use by DOMESTIC PROFIT CORPORATION

Pursuant to the provisions of Act 284, Public Acts of 1972, the undersigned executes the following Articles:

ARTICLE I

The name of the corporation is:

HOTEL EARL - CHARLEVOIX, INC.

ARTICLE II

Unless the articles of incorporation otherwise provide, all corporations formed pursuant to 1972 PA 284 have the purpose of engaging in any activity within the purposes for which corporations may be formed under the Business Corporation Act. You may provide a more specific purpose:

ARTICLE III

1. State the total authorized shares of each class of stock that the corporation is authorized to issue. All corporations must authorize stock.* If there is more than one class or series of shares, state the relative rights, preferences and limitations of the shares of each class in Article III(2).

Class of Stock	Total authorized number of shares
COMMON	60,000

ARTICLE IV

The street address of the registered office of the corporation and the name of the resident agent at the registered office (P.O. Boxes are not acceptable):

1. Agent Name: JOHN P. SILVA
2. Street Address: 309 PETOSKEY AVENUE
Apt/Suite/Other:
City: CHARLEVOIX
State: MI Zip Code: 49720

3. Registered Office Mailing Address:
P.O. Box or Street Address: 309 PETOSKEY AVENUE
Apt/Suite/Other:
City: CHARLEVOIX
State: MI Zip Code: 49720

ARTICLE V

The name(s) and address(es) of the incorporator(s) is (are) as follows:

Name	Residence or Business Address
------	-------------------------------

JOHN P. SILVA

309 PETOSKEY AVENUE, CHARLEVOIX, MI 49720 USA

Use the space below for additional Articles or for continuation of previous Articles. Please identify any Article being continued or added.

ARTICLE VI

THE CORPORATION SHALL HAVE NO BOARD OF DIRECTORS. THE USUAL POWERS, AUTHORITIES AND OBLIGATIONS ORDINARILY DELEGATED TO THE BOARD OF DIRECTORS SHALL BE DELEGATED BY THE SHAREHOLDER OF THE CORPORATION.

Signed this 24th Day of September, 2018 by the incorporator(s).

Signature	Title	Title if "Other" was selected
John P Silva	Incorporator	

By selecting ACCEPT, I hereby acknowledge that this electronic document is being signed in accordance with the Act. I further certify that to the best of my knowledge the information provided is true, accurate, and in compliance with the Act.

☐ Decline ☒ Accept



Report of Stockholders, Members, or Partners
(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 1 - Licensee Information

Please state your name as it is filed with the State of Michigan Corporation Division.

Licensee name(s): Hotel Earl- Charlevoix, Inc., d/b/a Hotel Earl	
Address: 120 Michigan Ave.	
City: Charlevoix	Zip Code: 49720

Part 2a - Corporations - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all stockholders:	No. of Shares Issued:	Date Issued/Acquired:
John Paul Silva, 123 Lake Shore Road, Grosse Pointe Farms, MI, 48236	1,000.	9/25/2018
Name and address of Corporate Officers and Directors, pursuant to administrative rule R 436.1109:		
No Board of Directors. The usual powers, authorities and obligations ordinarily delegated to the BOD are delegated to the shareholders.		

Part 2b - Limited Liability Companies - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all members:	Percent % Issued:	Date Issued/Acquired:
Name and address of Managers and Assignees, pursuant to administrative rule R 436.1110:		



Michigan Department of Licensing and Regulatory Affairs
Liquor Control Commission (MLCC)
Toll-Free: 866-813-0011 - www.michigan.gov/lcc

Business ID: _____

Request ID: _____

Report of Stockholders, Members, or Partners

(For MLCC Use Only)

(Authorized by MCL 436.1529(1), R 436.1051, and R 436.1110)

Part 2c - Limited Partnerships - Please complete this section and attach more copies of this page if more room is needed.

Name and address of all partners:	Percent % Issued:	Date Issued/Acquired:

Name and address of Managers, pursuant to administrative rule R 436.1111:

Part 3 - Authorized Signers (Authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company)

Name & Title:	John Paul Silva,-- President, Treasurer and Secretary (Sole Shareholder)
Name & Title:	David L Campbell --Asst Secretary.
Name & Title:	
Name & Title:	
Name & Title:	

Part 4 - Signature of Applicant or Licensee

I certify that the authorized signers under Part 3 of this form have been authorized in compliance with R 436.1109(1)(c) for a corporation or R 436.1110(1)(g) for a limited liability company.

I certify that the information contained in this form is true and accurate to the best of my knowledge and belief. I agree to comply with all requirements of the Michigan Liquor Control Code and Administrative Rules. I also understand that providing false or fraudulent information is a violation of the Liquor Control Code pursuant to MCL 436.2003.

The person signing this form has demonstrated that they have authorization to do so and have attached appropriate documentation as proof.

John Paul Silva, President

Print Name of Applicant or Licensee & Title

Signature of Applicant or Licensee

08/07/2024
Date

Please return this completed form to:
Michigan Liquor Control Commission
Mailing address: P.O. Box 30005, Lansing, MI 48909
Hand deliveries or overnight packages: Constitution Hall - 525 W. Allegan, Lansing, MI 48933
Fax to: 517-763-0059

COMMERCIAL REAL ESTATE LEASE
For: 104 State Street, Charlevoix, Michigan 49720

IT IS HEREBY AGREED between **104 State Street, LLC**, a Michigan limited liability company, whose registered office address is 1005 N. Stephenson Hwy., Royal Oak, Michigan 48067 ("Landlord"), and **Hotel Earl-Charlevoix, Inc.**, a Michigan corporation, whose registered office address is 1005 N. Stephenson Hwy., Royal Oak, Michigan 48067 ("Tenant"), as follows:

1. The Landlord, in consideration of the rents and covenants herein specified, does hereby **LET AND LEASE** to Tenant the following described premises being located in the City of Charlevoix, Charlevoix County, Michigan, is sometimes commonly identified as:

First Floor (Main Level) of 104 State Street, Charlevoix, Michigan 49720

and more particularly described in attached Exhibit "A"

for the term of five (5) years, commencing on August 1, 2024, on the terms and conditions hereinafter mentioned, with a leasehold interest in and to said real property and all bar/restaurant furniture, fixtures and equipment associated therewith.

2. Tenant does thus hereby hire the said premises for the term of five (5) years as above mentioned, and does covenant and promise to pay during said term equal monthly installments of \$1,000.00 each, due on the first (1st) day of each month, commencing August 1, 2024, and a like payment due on the first (1st) day of each subsequent month during the term of this Lease.

3. This is a triple net lease, Tenant agrees to pay all of the subject property taxes, personal property taxes, insurance and all utilities.

4. In case any rent shall be due and unpaid, or if default shall be made in any of the covenants herein contained, then it shall be lawful for Landlord, its certain attorney, heirs, representatives and assigns, to re-enter into and re-possess the said premises, and Tenant, and each and every other occupant, to remove and put out.

5. Tenant covenants that it will not assign nor transfer this Lease, nor sub-let said premises, or any part thereof, without the written consent of Landlord.

6. Landlord does covenant that Tenant, on paying the rental installments and performing all the covenants described, shall and may peacefully and quietly have, hold and enjoy the said demised premises for the term stated.

7. Tenant shall obtain and maintain in full force general liability insurance with coverage of not less than \$1,000,000.00 each occurrence, with respect to the limits of liability afforded for bodily injury, death or property damage. The Tenant shall give the Landlord customary insurance certifications evidencing that the insurance is in effect during the term of the Lease. All policies must also provide for notice by the insurance company to the Landlord of any termination or cancellation of a policy at least 30 days in advance.

8. The covenants, conditions and agreements, made and entered into by the several parties hereto are declared binding on their respective heirs, representatives and assigns.

WITNESS our hands and seals the dates listed below.

LANDLORD:

104 State Street, LLC

a Michigan limited liability company



By: John Paul Silva

Its: Managing Member

DATED: August 6, 2024

TENANT:

Hotel Earl-Charlevoix, Inc.

a Michigan corporation



By: John Paul Silva

Its: President

DATED: August 6, 2024

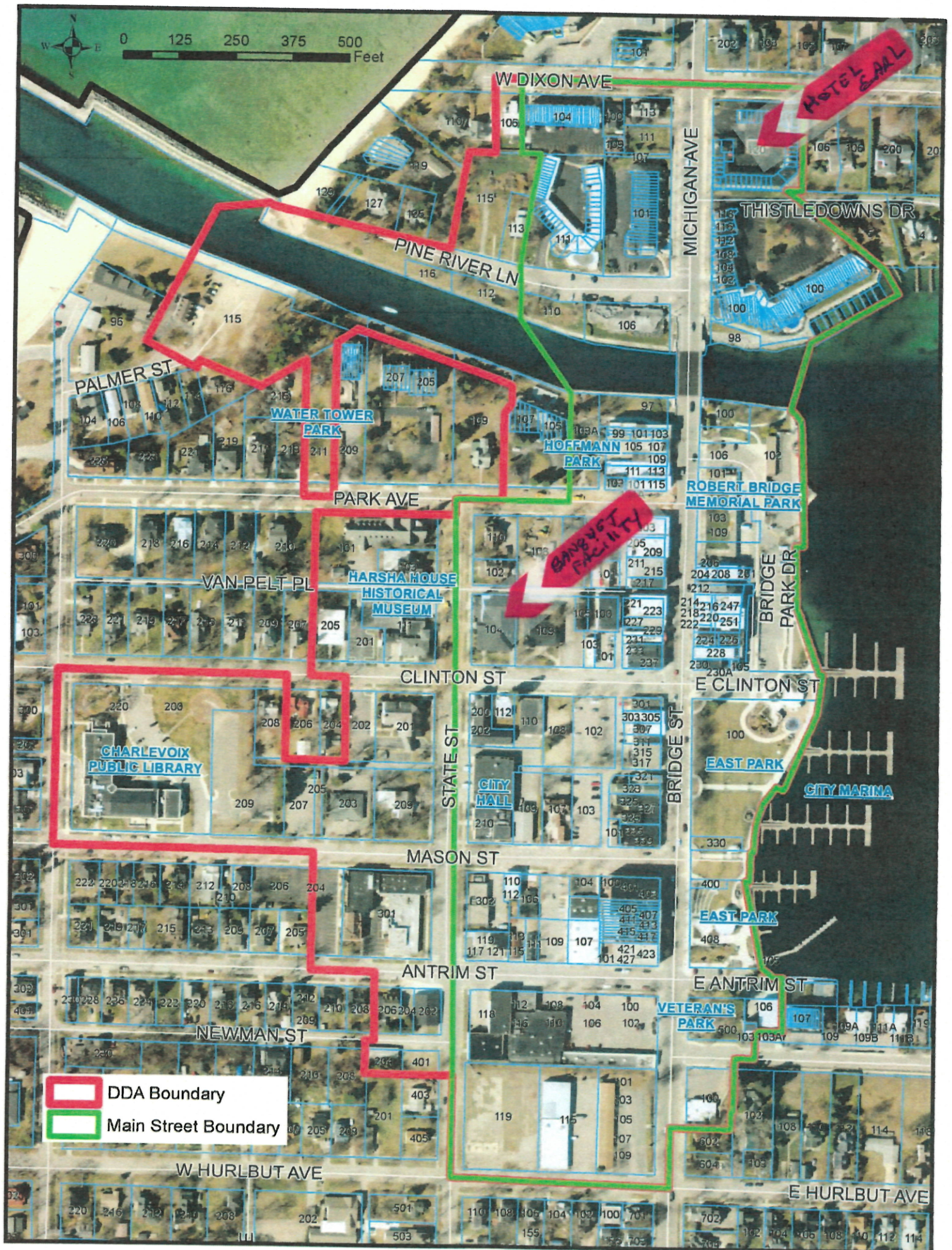
EXHIBIT "A"

LEGAL DESCRIPTION

Tax Parcel Code # 15-052-246-008-00

Lots 8 and 9, Block 6, Village (now City) of Charlevoix, according to the Plat thereof recorded in Liber 1 of Plats, Page 20, Charlevoix County Records.





Charlevoix City Council

Consent Agenda

Title: Belle River Contract Amendments

Date: August 19, 2024

Presented By:

Background:

The Michigan Public Power Agency ("MPPA") is a public body politic and corporate of the State of Michigan created in late 1978 under Act 448 of the Public Acts of Michigan, 1976 (the "Act") as amended. MPPA exists to create opportunities for joint action that enable Michigan's local public power utilities to successfully provide reliable, cost effective and environmentally responsible electric utility services to their communities for its members' present and future needs.

In 1982, MPPA executed the Belle River Participation Agreement (BRPA) with DTE Energy ("DTE"), formerly the Detroit Edison Company. This agreement allowed MPPA members participating in the BRPA to obtain a portion of their electric requirements from the coal fired Belle River Power Plant ("BRPP"), located in Saint Clair County, Michigan. MPPA subsequently executed a Power Sales Contract and Project Support Contract with each Member Participant in the Belle River Project.

The Belle River Power Plant ("BRPP") is a two-unit 1,270 MW coal-fired baseload power plant located in St. Clair County, Michigan. Unit 1 came online in 1984 and Unit 2 came online in 1985. BRPP is jointly owned by DTE (81.39%) and MPPA (18.61%). Eleven of MPPA's twenty-two Members receive power supply from BRPP through their participation in MPPA's Belle River Project.

After careful analysis where DTE studied reliability, affordability, and environmental outcomes, they concluded the best strategy will be to repower BRPP with natural gas. The repowering will lower emissions by approximately 90% while contributing the same amount of electric reliability as the current coal fired facility. Further, the cost to repower will be less expensive than building a new natural gas peaking resource, which utilizes an existing power plant site, avoids the timing and complexity of a new transmission interconnection, can connect to existing natural gas infrastructure, and is located in a supportive community among many other benefits. BRPP is being repowered from a baseload coal to a natural gas peaking resource in two stages. Unit 1 will be repowered in 2025 and Unit 2 in 2026. The natural gas repowering and life extension projects allow BRPP to operate through 2039. DTE sought and received MPSC approval as part of its November 2022 Integrated Resource Plan filing.

As the result of the anticipated repowering of BRPP, MPPA and DTE executed an Amended and Restated Belle River Participation Agreement ("ARBRPA") on May 7, 2024, to address the conversion from coal to natural gas and modernize the 1982 original agreement. MPPA has drafted an Amended and Restated Belle River Power Sales Contract and Project Support Contract ("Agreements") between MPPA and each of its Belle River Project participating members. The Agreements enable hybrid financing whereby each Member has the option to choose the level of participation in a bond financing, funding with an upfront cash contribution, or a combination of both. The Agreements have been modernized and align with the ARBRPA. The MPPA Belle River Project Committee and the MPPA

Board of Commissioners have approved the Agreements on August 14, 2024.

MPPA staff developed five scenarios to finance the repowering project. These scenarios were presented to the Belle River project committee on July 15, 2024. The committee chose to finance the \$35,000,000 project with a tenor of seven (7) years. The interest rate will be determined when the bonds are sold is expected to be approximately three percent (3%).

Charlevoix's participation rate in the Belle River project is 1.65% which results in a funding obligation of \$577,500. As noted above, the City can choose to pay the full amount in cash, finance the entire amount through MPPA or a combination of cash and debt. For the cash option, the City could use cash reserves or the Municipal Trust reserve help by MPPA. The estimated interest earned by the Municipal Trust is two percent (2%).

These options were discussed with Utility Financial Solutions and Laurie Valasek, MPPA's Chief Financial Officer on August 12, 2024. During a second call with UFS on August 13, 2024, it was determined that financing the project through MPPA's issuance of bonds was the best approach. The City's monthly power bill will increase by approximately \$7,000, or \$0.00146 per kWh.

Recommendation:

Motion to authorize the payment of its \$577,500 share of the Belle River repowering through MPPA's issuance of bonds at an estimated interest rate of three percent (3%) as presented.

Attachments:

None

Charlevoix City Council

Consent Agenda

Title: Michigan Township Participating Plan Grant Application-Body Worn Cameras

Date: August 19, 2024

Presented By:

Background:

The Police Department uses Body Worn Cameras (BWC) daily for accountability, evidence collection, and training. The Michigan Township Participating Plan (the City's insurance company) offers a grant that covers up to \$5,000.00 towards equipment and training. The Police Department would like to apply for and accept a grant of \$5,000.00 for the department's Body Worn Camera software and program. If the grant is approved, our local match would be about \$500. We have been successful with these grants in the past.

The Body Word Camera's software covers storage, retention, freedom of information editing and sharing of digital evidence with the prosecutors' office and under freedom of information requests.

Recommendation:

Motion to approve the application for the Michigan Township Participating Plan Grant for \$5,000.00 for the Police Department's Body Worn Camera Program.

Attachments:

None

Charlevoix City Council

Reports and Communications

Title: City Manager's Comments

Date: August 19, 2024

Presented By:

Background:

A. DDA Transition

On August 14, the DDA Board took action to appoint me as their Interim Director. I'll be working on routine business items for them and helping assemble service agreements in the interim and potentially longer term for business support services, economic development, and event promotion and management. Based on early discussions, I think the best prospect is to deepen the relationship between the Chamber and the DDA to accomplish these activities and also determine what role Visit Charlevoix may play in this partnership. Otherwise, I'll be overseeing maintenance and activities in the Bridge Park building, managing the budget, finances, and related legal obligations for the DDA as an organization.

B. Bridge Street Streetlight Replacement Project

We'll begin our Bridge Street Streetlight replacement on September 9. It is expected to be completed in the first week of October. During this time, there will be disruption as we replace brick work and the pedestals for the new poles. As a reminder, this is the beginning of a multi-year, multi-phase project to replace our downtown streetlight poles and lamps.

C. AMI Update

Soon, we will begin receiving equipment deliveries for our new metering system. Limited installations will begin over the next couple of months and we'll be testing that equipment to ensure reliability and tweaks needed before a wider installation. Next month, we'll also be completing our transition and implementation of BS&A software to update all of our financial and accounting systems. This system and the new metering programs will integrate.

Recommendation:

Attachments:

1. Police Monthly Report-July 2024
2. Planning Commission Meeting Minutes 07/08/2024
3. MPPS Policy Brief- August 2024

CITY OF CHARLEVOIX

POLICE ACTIVITY REPORT FOR THE MONTH OF JULY 2024

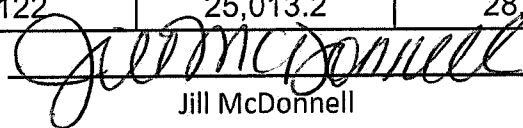
ITEM	TOTAL THIS MONTH	MONTH YEAR PRIOR	TOTAL THIS YEAR	TOTAL LAST YEAR
TRAFFIC CITATIONS	31	23	179	53
TRAFFIC WARNINGS	104	79	394	359
TRAFFIC CONTACTS	113	94	520	410
MOTORIST/CITIZEN ASSIST	31	34	91	138
POLICE ASSIST	15	37	179	193
MEDICAL RESPONSE	6	4	39	67
PAPER SERVICE	1	1	4	9
RESIDENTIAL/COMMERCIAL	6	2	74	183
FELONY ARRESTS	2	1	7	8
MISDEMEANOR/NTA ARRESTS	6	4	41	26
WARRANT ARRESTS	1	5	12	19
WARRANT ATTEMPTS	0	0	5	4
TRAFFIC CRASH 9300-1	26	13	43	50
TRAFFIC CRASH 9300-2	10	8	25	40
GENERAL ASSISTS/OTHER	202	356	934	2,005
FUNERAL ESCORTS	1	3	3	8
ALARMS	1	2	25	38
SCHOOL PATROL	0	0	71	124
SCHOOL PRESENTATIONS	0	0	0	0
PARKING/SNOW TICKETS	72	97	165	299
PARKING METER TICKETS	382	671	874	1,582
LIQUOR INSPECTIONS	75	5	99	89
ORIGINAL COMPLAINTS	64	69	211	230
CLOSED COMPLAINTS	18	45	131	155
FOLLOW-UP/SUPPLEMENTS	18	31	127	86
MENTAL HEALTH INCIDENTS	0	-	6	-
PATROL MILES	2,975	4,122	25,013.2	28,651

TOTAL MILEAGE #87-1

TOTAL MILEAGE #87-2

TOTAL MILEAGE #87-3

28,112



Jill McDonnell
Chief of Police

City of Charlevoix
Planning Commission Regular Meeting Minutes
Monday, July 8, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

A. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Chair Muladore followed by the Pledge of Allegiance.

B. Roll Call

Chair: Jennifer Muladore

Members Present: Scott Beatty, Shelley Boehmer, Sherm Chamberlain, John Kurtz, Maureen Radke

Members Absent: Toni Felter

Staff Present: Jonathan Scheel, Director of Planning and Zoning

C. Inquiry into Potential Conflicts of Interest

D. Approval of Agenda

Motion by Member Chamberlain, seconded by Member Boehmer to approve the agenda as presented.

Motion carried by unanimous voice vote.

E. Approval of the Minutes

1. June 10, 2024 Minutes

Motion by Member Radke, seconded by Member Chamberlain to approve the minutes of June 10, 2024 as presented.

Motion carried by unanimous voice vote.

F. Call for Public Comment Not Related to Agenda Items

G. Public Hearings

1. Commercial and Residential Mixed-Use Corridor Zoning Ordinance Amendments

Director Scheel stated last month the Commission requested minor changes to the regulations which were reflected in the standards presented. Mr. Scheel reviewed other minor changes, corrections to the formatting of the document, and maps showing the Mixed Use Overlay.

Member Beatty stated he continued to be concerned about building height, and he thought the Commission had agreed that three (3) stories were appropriate, but he dissented and stated that three-story buildings would not maintain the character of Charlevoix. Member Beatty stated he opposed the ordinance because of the ability to place three-story buildings at the overlook at the north end of this district.

Motion by Member Boehmer, seconded by Member Chamberlain to forward the proposed ordinance changes to the City Attorney for review and then to the City Council.

Yeas: Boehmer, Chamberlain, Kurtz, Muladore, Radke

Nays: Beatty

Absent: Felter

Motion carried.

H. New Business

I. Old Business

1. Lighting Ordinance

Director Scheel stated this was the third version of the lighting ordinance. The ordinance focuses on fully shielded fixtures. Mr. Scheel stated that once this ordinance was adopted, anything that exists today would be legal non-conforming. Director Scheel stated the ordinance focuses on commercial areas and addressing mass light that impacts neighborhoods.

Director Scheel responded to questions regarding multiple sections of the proposed ordinance including florescent lights, holiday lighting, exemptions, nonconforming lights, spotlights, downward facing lighting, and other details of the ordinance. Member Kurtz stated that the worst source of the lighting problem comes from Charlevoix Township and that the City needs to be working with the Township in a coordinated effort to address lighting issues. Director Scheel stated at the last meeting with the Township, the Supervisor showed willingness to work together on the corridor and their next meeting is in the near future. Mr. Scheel stated that once the Commission approves the draft lighting ordinance, then staff would give the ordinance to the Township for consideration. Mr. Scheel stated his recommendation would be a phased-in police power ordinance giving business owners a time frame to get the businesses to adhere to the new lighting standards.

Motion by Member Boehmer, seconded by Member Beatty to set a public hearing for the August Planning Commission meeting for the new lighting ordinance.

Motion carried by unanimous voice vote.

J. Staff Updates

1. Zoning Administrator Report

Member Chamberlain questioned if Director Scheel had received a copy of the future land use map for Charlevoix Township and Director Scheel stated he had not received it yet. Member Chamberlain also stated that he was at a meeting for Marion Township where it was stated that a copy of their Master Plan and Land Use Map had been sent to Charlevoix, but Director Scheel had not received it, and he would request it again.

Director Scheel stated there was a lot of rehabilitation going on with home interiors in the City. Mr. Scheel answered questions about the house that was torn down on Grant Street across from the library.

K. Requests For Next Months Agenda or Research Items

Director Scheel and Member Chamberlain will work together on gathering data regarding changing the lot size in the mixed-use district. The current average lot size is slightly over 6,000 sq. ft., and only about a half a dozen lots meet the minimum lot size out of a total of 37 lots.

Director Scheel provided an update on the status of the lot at 800 State Street and a site plan review for the property may be on the August Planning Commission agenda.

Member Boehmer questioned the enforcement of the new outdoor storage ordinance and Director Scheel stated that the City Council approved the ordinance with some minor changes with an effective date of August 8, 2024. Mr. Scheel shared his plan for education and enforcement of the new ordinance with the Commission.

Discussion followed regarding possible residential uses in industrial zoning districts as a future agenda topic.

L. Adjournment by 8:00 p.m. unless extended by a motion

Chair Muladore adjourned the meeting at 7:27 p.m.

Sarah J. Dvoracek/fgm City Clerk

Jennifer Muladore Chair



MPPS Policy Brief

Michigan local government leaders' concerns about the health of democracy edge upward, including at local level

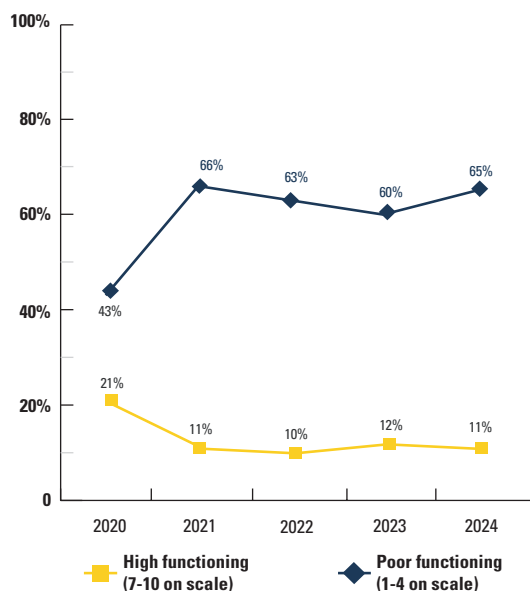
By Debra Horner and Natalie Fitzpatrick

Since 2020, the Michigan Public Policy Survey (MPPS) has asked local government leaders across the state for their assessments of American democracy as a system of government, based on factors like free and fair elections, rule of law, an unbiased free press, ethical and transparent governance, an informed and engaged electorate, and more. Local officials evaluate the functioning of democracy on a 10-point scale—with 1 as a total breakdown of democracy and 10 as perfectly functioning democracy—for the United States overall, for the state of Michigan overall, and for their own jurisdiction. Assessments of 1-4 on the scale signify low or poor assessments, while those from 7-10 signify assessments of highly functioning democracy.

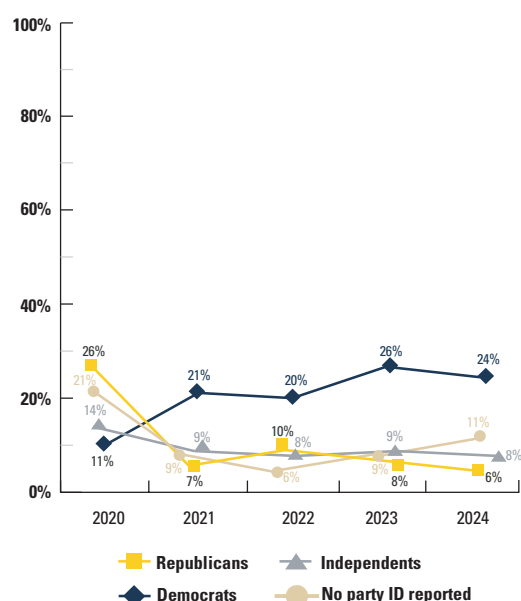
Figure 1 shows Michigan local leaders' assessments of democracy at the national level, from spring 2020 through spring 2024. Although assessments of civic health at the national level improved marginally from 2021-2023, this year ratings of "poor" shift higher, from 60% in 2023 to 65% this spring. Only 11% of Michigan local leaders currently say U.S. democracy is functioning at a "high" level, with a quarter of self-identified Democrats (24%) saying it is currently high functioning and all other groups significantly more pessimistic.

Figure 1
Local officials' assessments of the functioning of democracy at the national level, 2020-2024

Local leaders statewide:



Percent rating U.S. "high functioning," by partisanship:



Local leaders' assessments of how democracy is functioning here in the state of Michigan have also declined slightly this year among all groups except for self-identified Independents.

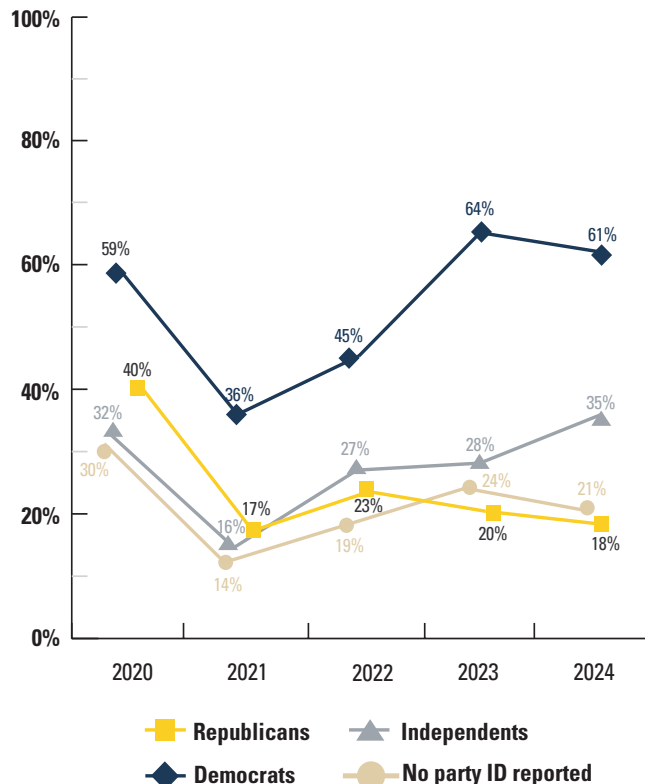
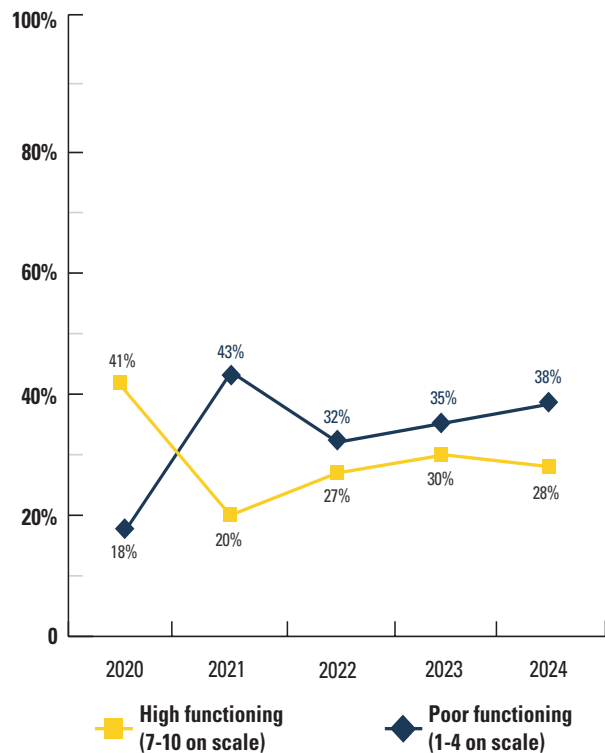
Overall, the percentage who view the functioning of democracy in Michigan as high dipped slightly from 30% in 2023 to 28% this year, while the percentage who view it as poorly functioning rose from 35% to 38% (see *Figure 2*).

Republicans (18%) and Democrats (61%), as well as those local officials who did not provide a party I.D. (21%) all report lower assessments of the health of Michigan's democracy in 2024. Only Independents (35%) saw an increase in the percentage who rate the functioning of democracy in Michigan as high.

Figure 2
Michigan local officials' assessments of the functioning of democracy at the state level in Michigan, 2020-2024

Local leaders statewide:

Percent rating Michigan "high functioning," by partisanship:



One in five local leaders statewide indicate concerns about the functioning of democracy in their communities

Last year, local officials' assessments of democracy in their own communities declined for the first time since the MPPS started tracking these ratings, from 84% with positive assessments in 2022 to 79% in 2023.

This year, the percentage of Michigan officials statewide who say they have highly functioning civic health in their local communities stayed the same at 79%, but the percentage who view it is poorly functioning inched upwards from 4% to 7% (see *Figure 3*).

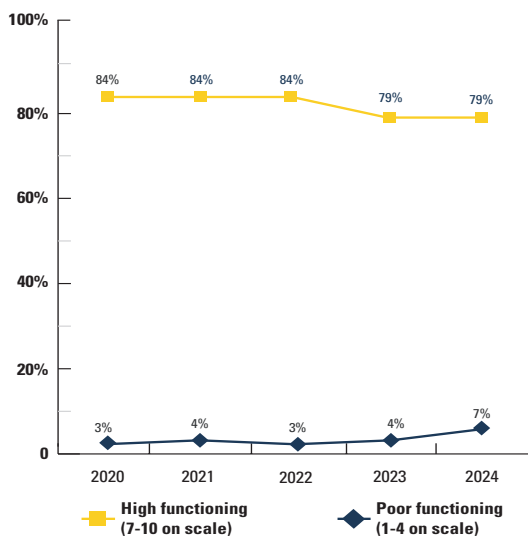
A decline in positive assessments can be found primarily among local leaders who identify themselves as Democrats, who went from 84% last year saying their local community has a highly functioning democracy to 78% in 2024.

This continued lower rating of local democracy is only a small change, but it stands out somewhat in the MPPS time-series of surveys, which typically finds local officials giving very high marks to a wide variety of issues in their own communities. It is worth noting that previous MPPS reports have documented various concerns of local leaders regarding local governance, particularly including concerns about the local impacts of the increasingly hostile state of national partisan politics,¹ and the fact that 53% of local officials report harassment, threats, or even violence (including property crimes) from members of the public targeted against at least one member of the local government in the last few years.²

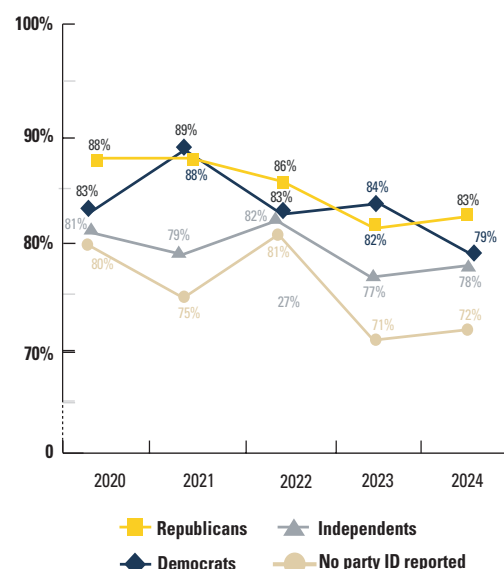
That said, Michigan's local leaders continue to say that local civic relationships in their communities remain positive³ and that debate in their communities on contentious local issues like planning and zoning remains mostly constructive rather than divisive.⁴ Although assessments of local democracy have not improved this year, *Figure 3* still shows the overwhelming majority of local leaders continue to believe democracy is functioning quite well in their communities today.

Figure 3
Local officials' assessments of the functioning of democracy at the local level in Michigan, 2020-2024

Local leaders statewide:



Percent rating their community "high functioning," by partisanship:



Notes

1. Horner, D. & Ivacko, T. (2022, January). *Michigan local leaders report little change in the tone of civic discourse in their communities, but are concerned about local impacts of increasingly hostile national partisan politics*. Ann Arbor, MI: Center for Local, State, and Urban Policy at the Gerald R. Ford School of Public Policy, University of Michigan. Retrieved from <https://closup.umich.edu/michigan-public-policy-survey/97/michigan-local-leaders-report-little-change-tone-civic-discourse-their-communities>
2. Fitzpatrick, N., Horner, D. & Ivacko, T. (2022, September). *Statewide survey finds a majority of Michigan local governments experiencing harassment or other abuse*. Ann Arbor, MI: Center for Local, State, and Urban Policy at the Gerald R. Ford School of Public Policy, University of Michigan. Retrieved from <https://closup.umich.edu/michigan-public-policy-survey/103/mpps-policy-brief-statewide-survey-finds-majority-michigan-local-governments-experiencing-harassment-abuse>
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Survey Background and Methodology

The data presented in this policy brief come from the Spring 2024 Michigan Public Policy Survey (MPPS). The MPPS is an ongoing census survey of all 1,856 general purpose local governments in Michigan conducted since 2009 by the Center for Local, State, and Urban Policy (CLOSUP) at the University of Michigan's Gerald R Ford School of Public Policy. The program is a partnership with Michigan's local government associations. The Spring 2024 wave was conducted April 1 – June 10, 2024. Respondents include county administrators, board chairs, and clerks; city mayors, managers, and clerks; village presidents, managers, and clerks; and township supervisors, managers, and clerks from 1,307 jurisdictions across the state, resulting in a 70% response rate by unit. More information is available at <https://closup.umich.edu/michigan-public-policy-survey/mpps-2024-spring>.

See CLOSUP's website for the full question text on the survey questionnaire. Detailed tables of the data in this report, including breakdowns by various jurisdiction characteristics such as community population size, region, and jurisdiction type, will be available soon at <http://mpps.umich.edu>.

The survey responses presented here are those of local Michigan officials, while further analysis represents the views of the authors. Neither necessarily reflects the views of the University of Michigan, or of other partners in the MPPS.



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Charlevoix City Council

Reports and Communications

Title: Mayor and Council Comments

Date: August 19, 2024

Presented By:

Background:

Recommendation:

Attachments:

None