



Agenda
City of Charlevoix City Council Regular Meeting
Monday, October 21, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Presentations**
- 4. Inquiry Regarding Conflicts of Interest**
- 5. Consent Agenda**
 - A. City Council Meeting Minutes - October 7 & 14, 2024
 - B. Accounts Payable and Payroll Check Registers
 - C. General Liability & Property Insurance for 2024-25
 - D. 2025 Marina Fee Approval
 - E. Water Plant Turbidity Meter Replacement: \$32,382.00
- 6. Public Hearings and Actions Requiring Public Hearings**
- 7. All Other Actions and Requests**
 - A. Deer Cull Follow-up
Jill McDonnell, Chief of Police
- 8. Reports and Communications**
 - A. Public Comment
 - B. City Manager's Comments
 - C. Mayor and Council Comments
- 9. Other Council Business**
- 10. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.

Charlevoix City Council

Consent Agenda

Title: City Council Meeting Minutes - October 7 & 14, 2024

Date: October 21, 2024

Presented By:

Background:

Recommendation:

Motion to approve the minutes as presented.

Attachments:

1. City Council Draft Meeting Minutes 10/07/2024
2. City Council Draft Special Meeting Minutes 10/14/2024

City of Charlevoix
City Council Regular Meeting Minutes
Monday, October 7, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:03 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett
Members Present: Shane Cole, Mark Knapp, Phil Parr, Richard Spring
Members Absent: Aaron Hagen, Janet Kalbfell
City Manager: Mark L. Heydlauff, absent
City Clerk: Sarah J. Dvoracek

3. Presentations

A. Domestic Abuse Awareness Month

Mayor Lyle Gennett

Mayor Gennett read the proclamation declaring October as Domestic Abuse Awareness Month.

4. Inquiry Regarding Conflicts of Interest

Council Member Knapp stated he has a conflict of interest with item 6A. Conditional Rezone of a portion of 743 Petoskey Avenue.

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Cole to approve the consent agenda as presented.

Yeas: Spring, Knapp, Parr, Cole

Nays: None

Absent: Hagen, Kalbfell

Motion carried.

A. City Council Meeting Minutes - September 16, 2024

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
09/20/2024	Special Accounts Payable Run	\$65,909.96
09/27/2024	Payroll (net pay)	\$128,822.57
09/27/2024	Payroll Transmittal Checks	\$5,405.19
09/27/2024	Special Accounts Payable Run	\$50.00

10/01/2024	Payroll Transmittal Checks	\$112,291.00
10/08/2024	Regular Accounts Payable	\$464,372.41
09/16/2024-09/30/2024	ACH/WIRE Payments	\$446,684.07
09/27/2024	Tax Disbursement	\$241,541.53
Grand Total		\$1,465,076.73
The entire accounts payable and payroll check registers can be viewed here.		

C. MPPA Power Purchase Commitment Authorization

Motion to approve the amended and restated PPC that terminates the provisions of the previous PPC tied to the Capacity Purchase and Sale Agreement and replaces it with the provisions contained in the Replacement Zonal Resource Confirmation as presented.

D. Lease of Police Patrol Vehicle 2025

Motion to authorize the Chief of Police to order a 2025 Tahoe through Enterprise Fleet Management and the City Manager to sign the agreements as presented by Enterprise Fleet Management.

E. 2024 ROW Tree Planting Bid

Motion to accept the bid from Shades of Green Landscaping in the amount of \$16,987.50 and authorize the City Manager to sign any required documents.

F. AI Policy

Motion to approve the City of Charlevoix AI Policy as presented.

G. Institute for Responsive Government Grant

Motion to accept the Institute for Responsive Government Grant in the amount of \$6,000 and authorize the City Manager to sign all required documents.

6. Public Hearings and Actions Requiring Public Hearings

A. Conditional Rezone of a portion of 743 Petoskey Avenue

Jonathan Scheel, Director of Planning & Zoning

Council Member Knapp stepped down from the dais (6:07 p.m.).

Jonathan Scheel, Director of Planning and Zoning, presented information on the Conditional Rezone of a portion of 743 Petoskey Avenue. Mr. Scheel answered questions from Council Members.

Mayor Gennett opened the public hearing for public comment. None were heard. No action was taken due to the absence of Council Members Hagen and Kalbfell.

Council Member Knapp returned to the dais (6:13 p.m.).

7. All Other Actions and Requests

A. Deer Cull

Jill McDonnell, Chief of Police

Chief McDonnell presented information on the deer cull. Chief McDonnell answered questions from the Council.

Mayor Gennett opened the item for public comment, eight were heard.

No action was taken due to the absence of Council Members Hagen and Kalbfell.

B. 109 Mason Street Redevelopment Ready Proposal

Mark Heydlauff, City Manager

Director of Planning and Zoning Scheel presented information on the 109 Mason Street Redevelopment Ready Proposal.

Mayor Gennett opened the item for public comment. None were heard.

Motion by Spring, seconded by Cole to approve the draft RFP for the Redevelopment of 109 Mason Street as presented.

Yeas: Spring, Knapp, Parr, Cole

Nays: None

Absent: Hagen, Kalbfell

Motion carried.

C. Revised LCEMSA Articles of Incorporation

Mark Heydlauff, City Manager

Mark Knapp

Council Member Knapp presented information on the revised LCEMSA Articles of Incorporation.

Mayor Gennett opened the item for public comment, one was heard.

Motion by Cole, seconded by Spring to approve the amendment to the Lake Charlevoix EMS Authority Articles of Incorporation and authorize the Mayor to sign the document.

CITY OF CHARLEVOIX

RESOLUTION NO. 2024-10-01

ADOPTING LCEMSA ARTICLES OF INCORPORATION AMENDMENT

At a duly scheduled meeting of the City Council of the City of Charlevoix held in the Council Chambers of City Hall located at 210 State Street Charlevoix, MI on the 7th day of October, 2024 at 6 p.m.

Present: Cole, Knapp, Parr, Spring

Absent: Hagen, Kalbfell

The following resolution was offered by Council Member Cole and supported by Council Member Spring.

WHEREAS, the City of Charlevoix is an Incorporating Municipality or Approved Contracting Municipality of the Lake Charlevoix Emergency Medical Service Authority ("LCEMSA"), which is an emergency services authority organized under Act 57 of 1988, MCL 124.601, et. seq., ("Act

57”) providing EMS service to various municipalities; and

WHEREAS, the Board of Directors of the LCEMSA believes it is in the best interests of LCEMSA to amend its Articles of Incorporation to: (1) add Eveline Township as an Approved Contracting Municipality; (2) include a provision as to membership on the LCEMSA Board of Directors intended to prevent dual representation of one member municipality on two Board of Director seats; and (3) make miscellaneous administrative changes. (“Articles Amendment”); and

WHEREAS, to comply with MCL 124.603(2) the City Council of the City of Charlevoix desires to adopt this resolution to approve of the Articles Amendment to comply with Act 57 including MCL 124.603(2).

NOW THEREFORE BE IT RESOLVED:

1. The Charlevoix City Council approves of the Articles Amendment as attached as Exhibit A and allows an officer of the City of Charlevoix to coordinate with the LCEMSA Board of Directors to execute the Articles Amendment and assist with all filing and administrative requirements of Act 57.

2. Once signed by all relevant parties, the LCEMSA shall take all actions necessary to file and/or complete the Articles Amendment per Act 57.

3. All resolution or parts of resolutions insofar as they are inconsistent with this resolution shall be hereby repealed.

Yeas: Spring, Knapp, Cole, Parr

Nays: None

Absent: Hagen, Kalbfell

Motion carried.

8. Reports and Communications

A. Public Comment

B. City Manager's Comments

C. Mayor and Council Comments

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 6:57 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor

DRAFT

City of Charlevoix
City Council Regular Meeting Minutes
Monday, October 14, 2024 - 4:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 4:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Shane Cole, Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Richard Spring

Members Absent:

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Inquiry Regarding Conflicts of Interest

Council Member Knapp stated he has a conflict of interest with item 4A. Conditional Rezone of a portion of 743 Petoskey Avenue.

Council Member Knapp stepped down from the dais (4:01 p.m.).

4. All Other Actions and Requests

A. Conditional Rezone of a portion of 743 Petoskey Avenue

Jonathan Scheel, Director of Planning & Zoning

Mark Heydlauff, City Manager

Jonathan Scheel, Director of Planning and Zoning, presented information on the conditional rezone of a portion of 743 Petoskey Avenue. Director Scheel answered questions from the public.

Mayor Gennett opened the item for public comment, one was heard.

Motion by Parr, seconded by Kalbfell to approve the Conditional Rezone Agreement and Ordinance 852 of 2024.

CITY OF CHARLEVOIX

Ordinance No. 852 of 2024

AN ORDINANCE TO AMEND TITLE XV, CHAPTER 153, SECTIONS 153.055, OF THE CHARLEVOIX CITY CODE

THE CITY OF CHARLEVOIX ORDAINS:

SECTION 1. Title XV, Chapter 153, Section 153.055 (B) of the City of Charlevoix Code is hereby amended to include a Conditional General Commercial Rezone as a District in the Zoning Use District Map as follows:

SECTION 2. Description of the amended Conditional Rezone District for a portion of the parcel:

Conditional General Commercial Rezone District (front portion of parcel)

The Zoning Use District Map is hereby amended to rezone the following described area from R-4 to Commercial : Parcel Zoned General Commercial In the City of Charlevoix, Charlevoix County, Michigan, Commencing at the East one-quarter corner of Section 23, Township 34 North, Range 8 West; thence along the East and West one quarter line as established by E.K. Robinson (County Surveyor), North 89°55'52" West 842.82 feet (recorded as West 840.4 feet & measured 840.60 feet from D.C. Nettleton's East one-quarter corner); thence South 0°05'02" West (recorded as South) 31.90 feet to a ¼" iron pipe; thence continuing South 0°05'02" West (recorded as South) 1.10 feet to a ½" iron rod on the South line of Division Street; thence continuing South 0°05'02" West 237.73 feet to a ½" iron rod, being the POINT OF BEGINNING; thence continuing South 0°05'02" West (recorded as South) 144.93 feet to a PK Nail on the North line of Petoskey Avenue (AKA Highway US-31); thence along said North road line South 69°01' 16" West 147.88 feet to a ½" iron rod; thence North 0°05'01" East (recorded as North) 144.93 feet to a ½" iron rod; thence parallel to the said North road line, North 69°01' 16" East 147.88 feet to the Point of Beginning, being a part of Government Lot 4, Section 23, Township 34 North, Range 8 West and containing 20,000 square feet (0.459 acres). Subject to the rights of the public and of any governmental unit in any part thereof taken, used or deeded for street, road, or highway purposes. Commonly known as 743 Petoskey Avenue, (see Exhibit A for Survey and Agreement).

Parcel Zoned R-4 (description of the parcel that is remaining R-4)

In the City of Charlevoix, Charlevoix County, Michigan, Commencing at the East one-quarter corner of Section 23, Township 34 North, Range 8 West; thence along the East and West one quarter line as established by E.K. Robinson (County Surveyor), North 89°55'52" West 842.82 feet (recorded as West 840.4 feet & measured 840.60 feet from D.C. Nettleton's East one-quarter corner) to the POINT OF BEGINNING; thence South 0°05'02" West (recorded as South) 31.90 feet to a ¾" iron pipe; thence continuing South 0°05'02" West (recorded as South) 1.10 feet to a ½" iron rod on the South line of Division Street; thence continuing South 0°05'02" West 237.73 feet to a ½" iron rod; thence parallel to the North line of Petoskey Avenue (AKA Highway US- 31), South 69°01' 16" West 147.88 feet to a ½" iron rod; thence North 0°05'01" East (recorded as North) 290.84 feet to the said South line of Division Street; thence continuing North 0°05'01" East (recorded as North) 33.00 feet to the said established one-quarter line; thence along said established one-quarter line, South 89°55'52" East 138.00 feet to the Point of Beginning, being a part of Government Lot 4, Section 23, Township 34 North, Range 8 West and containing 0.942 acres. Subject to the rights of the public and of any governmental unit in any part thereof taken, used or deeded for street, road, or highway purposes. Commonly known as 743 Petoskey Avenue.

SECTION 3. Severability

No other portion, paragraph or phase of the Code of the City of Charlevoix, Michigan shall be affected by this Ordinance except as to the above sections, and in the event any portion, section or subsection of this Ordinance shall be held invalid for any reason, such invalidation shall not be construed to affect the validity of any other part or portion of this Ordinance or of

the Code of the City of Charlevoix, Michigan.

SECTION 4. Effective Date

This Ordinance shall become effective thirty (30) days after its enactment.

Ordinance No. 852 was adopted on the 14th day of October 2024 A.D., by the Charlevoix City Council as follows:

Yeas: Kalbfell, Cole, Hagen, Spring, Parr

Nays: None

Absent: None

Abstained: Knapp

Motion carried.

5. Reports and Communications

A. Public Comment

6. Adjourn

Mayor Gennett adjourned the meeting at 4:04 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor

Charlevoix City Council

Consent Agenda

Title: Accounts Payable and Payroll Check Registers

Date: October 21, 2024

Presented By:

Background:

Recommendation:

Motion to approve the accounts payable and payroll check registers as presented.

Attachments:

1. Check Registers 10-21-24 Agenda

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/04/2024 - 10/04/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK				
10/04/2024	1	143580	CHARLEVOIX STATE BANK	26,484.66
10/04/2024	1	143581	HARTFORD, THE	2,829.73
1 TOTALS:				
Total of 2 Checks:				29,314.39
Less 0 Void Checks:				0.00
Total of 2 Disbursements:				29,314.39

Summary of Check Registers & ACH Payments

HUNTINGTON NATIONAL BANK - CHECKS ISSUED

10/04/24 Special Accounts Payable Run	\$	29,314.39
10/08/24 Special Accounts Payable Run	\$	2,769.38
10/11/24 Payroll (net pay)	\$	135,566.86
10/11/24 Payroll Transmittal Checks	\$	6,126.70
10/22/24 Regular Accounts Payable	\$	376,699.62

Checks Sub-Total: \$ 550,476.95

HUNTINGTON NATIONAL BANK - ACH/WIRE PAYMENTS

10/03/24 AMG Payment Solutions	\$	732.97
10/03/24 AMG Payment Solutions	\$	34.99
10/03/24 Payment Service Network	\$	235.20
10/04/24 Wex Bank	\$	9,038.12
10/07/24 MI Public Power Agency	\$	18,276.87
10/11/24 IRS (Payroll Tax Deposit)	\$	48,699.69
10/11/24 Alerus Financial (HCSP)	\$	558.00
10/11/24 Vantagepoint (401 Plan)	\$	1,204.14
10/11/24 Vantagepoint (457 Plan)	\$	22,904.91
10/11/24 Vantagepoint (Roth IRA)	\$	1,165.00
10/11/24 State of MI (Withholding Tax)	\$	7,393.78
10/15/24 MI Public Power Agency	\$	15,505.55
10/25/24 MI Public Power Agency	\$	244,045.30

ACH Sub-Total: \$ 369,794.52

Huntington National Bank Total: \$ 920,271.47

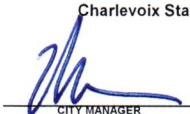
CHARLEVOIX STATE BANK - CHECKS ISSUED(PROPERTY TAX DISBURSEMENT TO VARIOUS TAXING AUTHORITIES)

10/14/24 Special A/P Tax Disbursement	\$	62,534.72
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Charlevoix State Bank Total: \$ 62,534.72

Grand Total: \$ 982,806.19

APPROVED:



CITY MANAGER



CITY TREASURER



CITY CLERK

CHECK REGISTER FOR CITY OF CHARLEVOIX
CHECK NUMBER 143592 - 143595

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: PAPER CHECK - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
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Bank 1 GENERAL CASH - HUNTINGTON BANK

10/08/2024	143592	CHARTER COMMUNICATIONS OPERAT	88.24
10/08/2024	143593	DLL FINANCE LLC	1,570.85
10/08/2024	143594	PROFESSIONAL PROPERTY APPRAIS	900.00
10/08/2024	143595	TELNET WORLDWIDE	210.29

1 TOTALS:

Total of 4 Checks:	2,769.38
Less 0 Void Checks:	0.00
Total of 4 Disbursements:	2,769.38

CHECK APPROVAL REPORT FOR CITY OF CHARLEVOIX

Payroll: 0000000003

Name	Check Date	Gross	Net
HEYDLAUFF, MARK L.	10/11/2024	6,119.23	4,121.50
DVORACEK, SARAH J.	10/11/2024	3,157.15	2,458.64
DeROSIA, PATRICIA E.	10/11/2024	1,425.56	861.15
KLOOSTER, ALIDA K.	10/11/2024	3,542.00	2,477.44
BARNEVELD, RICHELLE L.	10/11/2024	2,126.18	1,491.72
SCHULZ, GINNY L.	10/11/2024	2,333.28	1,741.18
JENKINS, JESSICA-RAE A.	10/11/2024	1,895.20	1,466.26
MILLER, FAITH G.	10/11/2024	266.55	171.03
MCGINN, KELLY A.	10/11/2024	4,260.76	2,930.24
SCHEEL, JONATHAN D.	10/11/2024	3,702.00	2,615.82
MCDONNELL, JILL L.	10/11/2024	4,210.36	2,570.94
UMULIS, MATTHEW T.	10/11/2024	2,772.82	1,605.30
ORBAN, BARBARA K.	10/11/2024	3,196.99	1,810.85
RILEY, DENISE M.	10/11/2024	709.08	576.23
MUNK, CHRISTOPHER J.	10/11/2024	2,645.13	1,598.00
CHRISTIANSEN, BRIAN D.	10/11/2024	2,414.25	1,664.54
RAMIREZ, CHARLES V.	10/11/2024	3,056.34	2,087.66
MARTIN, DONALD L.	10/11/2024	2,994.47	1,993.87
YOUNG, KRISTEN L.	10/11/2024	2,721.99	2,001.60
CONWAY, PATRICK G.	10/11/2024	234.00	137.64
MACGILLIVRAY, ROGER	10/11/2024	569.50	493.55
DOTSON, WILLIAM R.	10/11/2024	420.00	370.02
KALLMAN, ARIN J.	10/11/2024	272.25	239.86
WURST, RANDALL W.	10/11/2024	3,038.63	1,514.39
HILLING, NICHOLAS A.	10/11/2024	2,835.20	1,738.69
MEIER III, CHARLES A.	10/11/2024	2,771.90	1,745.93
ZACHARIAS, STEVEN B.	10/11/2024	3,092.29	1,870.58
NEWMAN, MARK J.	10/11/2024	3,063.80	2,008.76
LOUGHMILLER, JOHN A.	10/11/2024	2,377.37	1,717.10
GENNETT, LYLE E.	10/11/2024	1,222.50	1,077.01
COLE, SHANE D.	10/11/2024	567.50	524.10
GRIFFITH, JOHN J.	10/11/2024	4,914.91	2,658.64
EATON, BRAD A.	10/11/2024	4,192.36	2,604.20
WILSON, TIMOTHY J.	10/11/2024	4,907.73	3,545.14
LAVOIE, RICHARD L.	10/11/2024	3,924.70	2,453.75
STERRETT, PHILLIP R.	10/11/2024	3,840.66	2,609.26
STEVENS, BRANDON C.	10/11/2024	4,230.60	2,503.78
WHITLEY, ANDREW T.	10/11/2024	5,285.21	3,144.30
FARRELL, MITCHELL L.	10/11/2024	3,441.80	2,222.64
ANDERSON, ELIZABETH A.	10/11/2024	2,080.00	1,457.84
KENWABIKISE, DAVID L.	10/11/2024	1,895.20	1,307.52
HAGEN, AARON W.	10/11/2024	830.00	766.52
DVORACEK, BRIAN N.	10/11/2024	1,600.00	1,357.91
KALBFELL, JANET P.	10/11/2024	1,067.50	640.47
ELLIOTT, PATRICK M.	10/11/2024	4,911.27	3,364.29
MORRISON, KEVIN P.	10/11/2024	2,176.15	1,197.31
PARR, PHILIP M.	10/11/2024	917.50	808.33
FURGESON, JUSTIN L.	10/11/2024	3,297.19	2,431.31
BRADLEY, KELLY R.	10/11/2024	3,214.55	1,909.14
HART II, DELBERT W.	10/11/2024	2,792.89	1,805.65
JONES, ROBERT F.	10/11/2024	2,746.56	1,830.31
KNAPP, MARK D.	10/11/2024	642.50	566.05
THORP, WILLIAM D.	10/11/2024	2,428.10	1,530.11
LEITNER, RYAN S.	10/11/2024	2,511.67	1,687.77
NOWKA, STEPHEN P.	10/11/2024	2,084.80	1,498.10
RILEY, DANIEL A.	10/11/2024	2,605.96	1,875.66
SPRING, RICHARD C.	10/11/2024	605.00	533.00
REID, ROB A.	10/11/2024	2,130.59	1,469.15
DORAN, JUSTIN J.	10/11/2024	3,314.54	2,506.57
NEDWICK, DAVID J.	10/11/2024	140.00	129.29
FINNERTY, HOLLY E.	10/11/2024	1,026.00	857.08
WILSON, SAMUEL J.	10/11/2024	1,224.00	1,016.92
POIROT, KENNETH R.	10/11/2024	1,152.00	962.13
VENTZKE, COLE C.	10/11/2024	962.50	807.86
JOHNSON, RANDY J.	10/11/2024	1,440.00	1,236.95
PARRISH, JASON P.	10/11/2024	960.00	845.76
SPEER, LIAM M.	10/11/2024	1,151.25	952.41
WOOD, DIANA G.	10/11/2024	1,207.00	994.82
CRANDELL, ZACKARY R.	10/11/2024	1,207.00	984.14
RABIDEAU, JACOB L.	10/11/2024	1,360.00	1,111.27
BORTHS, MICHAEL J.	10/11/2024	1,064.25	886.20
KNORR, KENT J.	10/11/2024	3,254.55	2,389.21
ANZELL, BETH A.	10/11/2024	2,243.48	1,668.24

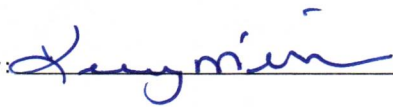
10/07/2024 02:32 PM

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CHECK APPROVAL REPORT FOR CITY OF CHARLEVOIX

Payroll: 0000000003

Name	Check Date	Gross	Net
STEBE, LAURA A.	10/11/2024	15.50	14.31
STEWART, SPENCER P.	10/11/2024	231.25	203.73
MCDERMOTT, DENNIS J.	10/11/2024	2,856.38	2,201.87
LAVOIE, AUBREY J.	10/11/2024	165.00	145.37
WHITE, MARCUS W.	10/11/2024	1,332.00	1,050.28
CUNNINGHAM, ABIGAIL A.	10/11/2024	288.00	262.87
PHILP, DAVAYAH A.	10/11/2024	248.00	227.63
DRENTH, DOUGLAS A.	10/11/2024	786.00	620.01
ELGART, SARAH N.	10/11/2024	187.00	172.68
GILL, DAVID R.	10/11/2024	1,495.93	1,231.01
LABLANCE, MAUREEN J.	10/11/2024	236.38	217.40
LIVINGSTON, BRIAN D.	10/11/2024	2,988.00	2,298.03
KLOOSTER, PATRICK H.	10/11/2024	616.00	437.25
COX, RONALD L.	10/11/2024	448.00	344.68
WAY, KRISTINA M.	10/11/2024	96.88	89.47
GAFFNEY, KARRIE J.	10/11/2024	63.75	56.17
PARKER, SCOTT W.	10/11/2024	73.63	67.99
PETROSKY, TIMOTHY D.	10/11/2024	166.63	146.81
NISWANDER, WILLIAM M.	10/11/2024	680.00	596.38
FRESA, EDWARD K.	10/11/2024	427.50	394.80
SCHOLEY, ROBERT W.	10/11/2024	3,197.21	2,172.73
MCCRANEY, RUSSELL R.	10/11/2024	2,163.20	1,704.92
POSTMUS, ANTHONY H.	10/11/2024	1,709.92	1,229.40
REECE, DANIEL A.	10/11/2024	1,697.84	1,317.95
TRAVERS, MANUEL J.	10/11/2024	1,866.08	1,554.52
Totals: 98		195,032.33	135,566.86

Approved By: 

Date: 10/17/24

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/11/2024 - 10/11/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: PAPER CHECK - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/11/2024	143584	4FRONT CREDIT UNION	1,310.58
10/11/2024	143585	AMERICAN FAMILY LIFE	535.80
10/11/2024	143586	CHARLEVOIX STATE BANK	1,380.00
10/11/2024	143587	COMMUNICATION WORKERS OF AMER	647.95
10/11/2024	143588	FOPLC	234.00
10/11/2024	143589	MI STATE DISBURSEMENT UNIT	116.55
10/11/2024	143590	PRIORITY HEALTH	1,506.58
10/11/2024	143591	THE HARTFORD	395.24
1 TOTALS:			
Total of 8 Checks:			6,126.70
Less 0 Void Checks:			0.00
Total of 8 Disbursements:			6,126.70

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/22/2024 - 10/22/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK				
10/22/2024	1	143596	AB TOOLS LLC	70.00
10/22/2024	1	143597	ACE HARDWARE	4,982.96
10/22/2024	1	143598	ACLARA TECHNOLOGIES LLC	39,668.00
10/22/2024	1	143599	ALL-PHASE ELECTRIC SUPPLY CO	585.16
10/22/2024	1	143600	AMAZON CAPITAL SERVICES	1,384.79
10/22/2024	1	143601	AMERICAN LEGAL PUBLISHING COR	107.68
10/22/2024	1	143602	APX INC - 9551	31.41
10/22/2024	1	143603	ART'S AUTO & TRUCK PARTS	182.72
10/22/2024	1	143604	ASPLUNDH TREE EXPERT LLC	1,272.40
10/22/2024	1	143605	AT YOUR SERVICE PLUS INC	560.00
10/22/2024	1	143606	AT&T MOBILITY	85.06
10/22/2024	1	143607	AUTO WARES INC	814.95
10/22/2024	1	143608	AVFUEL CORPORATION	35,381.28
10/22/2024	1	143609	BLARNEY CASTLE OIL CO	2,455.37
10/22/2024	1	143610	BOEHMER, SHELLEY	281.92
10/22/2024	1	143611	BRADY'S CARPET CLEANING INC	3,192.66
10/22/2024	1	143612	CARQUEST OF CHARLEVOIX	1,717.60
10/22/2024	1	143613	CHARLEVOIX AUTO LLC	81.25
10/22/2024	1	143614	CHARLEVOIX LAVENDER LLC	40.00
10/22/2024	1	143615	CHARLEVOIX SCREEN MASTERS INC	446.00
10/22/2024	1	143616	CHARTER COMMUNICATIONS	863.91
10/22/2024	1	143617	CONWAY PROFESSIONAL SERVICES	6,300.00
10/22/2024	1	143618	COOPER, MELANIE S	62.00
10/22/2024	1	143619	DHASELEER EVENTS BARN	212.00
10/22/2024	1	143620	DIONNE FARMS	122.00
10/22/2024	1	143621	DROST LANDSCAPE	1,950.00
10/22/2024	1	143622	DUTCH OVEN BAKERY, THE	224.00
10/22/2024	1	143623	EJ USA INC.	5,163.36
10/22/2024	1	143624	ELLSWORTH FARMERS EXCHANGE	546.82
10/22/2024	1	143625	ELMER'S CRANE & DOZER INC	687.75
10/22/2024	1	143626	ETNA SUPPLY	12,853.00
10/22/2024	1	143627	FAMILY FARM AND HOME	104.97
10/22/2024	1	143628	FAMILY FARM AND HOME	60.48
10/22/2024	1	143629	FARMER WHITE'S	248.00
10/22/2024	1	143630	FISHER SCIENTIFIC	378.24
10/22/2024	1	143631	GANNETT MICHIGAN LOCALIQ	245.20
10/22/2024	1	143632	GFL ENVIRONMENTAL	1,361.03
10/22/2024	1	143633	GOLDEN HILLS MAPLE SYRUP LLC	27.00
10/22/2024	1	143634	GRAND TRAVERSE GARAGE DOOR CO	2,042.14
10/22/2024	1	143635	GRIFFITH, JOHN J	688.18
10/22/2024	1	143636	HACH COMPANY	1,245.90
10/22/2024	1	143637	HAGGARD PLUMBING & HEATING	5,268.07
10/22/2024	1	143638	HERITAGE-CRYSTAL CLEAN INC	25.00
10/22/2024	1	143639	HEYDLAUFF, MARK L.	748.82
10/22/2024	1	143640	HUGHES, LAURIE	129.00
10/22/2024	1	143641	HUTSON INC	40.97
10/22/2024	1	143642	HYDROCORP	2,243.50
10/22/2024	1	143643	IDI	151.00
10/22/2024	1	143644	INFORMA BUSINESS SYSTEMS INC	318.50
10/22/2024	1	143645	INTEGRITY BUSINESS SOLUTIONS	17.99
10/22/2024	1	143646	IPS GROUP INC	2,074.58
10/22/2024	1	143647	JOHN E GREEN COMPANY	501.42
10/22/2024	1	143648	KALAMAZOO SANITARY SUPPLY LLC	369.63
10/22/2024	1	143649	KNIGHTS TOOLS LLC	25.90
10/22/2024	1	143650	MACMILLIAN, MICHAEL	35.00
10/22/2024	1	143651	MCCARDEL CULLIGAN WATER COND	55.50
10/22/2024	1	143652	MCDONNELL, JILL L	68.89
10/22/2024	1	143653	METTLER TOLEDO INC	458.94
10/22/2024	1	143654	MI MUNICIPAL TREASURERS ASSOC	297.00
10/22/2024	1	143655	MICHIGAN MUNICIPAL LEAGUE	156.16
10/22/2024	1	143656	MUNICIPAL UNDERWRITERS OF MIC	163,492.00
10/22/2024	1	143657	NORTH COAST FASTENERS LLC	300.89
10/22/2024	1	143658	NORTHERN LIGHTS	749.00
10/22/2024	1	143659	NORTHWEST FIRE	671.50
10/22/2024	1	143660	OLSON & HOWARD	1,395.00
10/22/2024	1	143661	OMS COMPLIANCE SERVICES INC	499.25
10/22/2024	1	143662	PAMELA HOBSON	50.00
10/22/2024	1	143663	PENCHURA LLC	2,492.00
10/22/2024	1	143664	PENINSULA FIBER NETWORK LLC	360.00
10/22/2024	1	143665	PET PAWPS, PAULSON PETS LLC	26.00

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/22/2024 - 10/22/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: PAPER CHECK

Check Date	Bank	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK				
10/22/2024	1	143666	POWER LINE SUPPLY	2,020.36
10/22/2024	1	143667	POWER SYSTEM ENGINEERING INC	1,617.50
10/22/2024	1	143668	POWERPLAN	1,693.81
10/22/2024	1	143669	PRESTON FEATHER	253.65
10/22/2024	1	143670	PROVIDENCE ORGANIC FARM	75.00
10/22/2024	1	143671	PVS TECHNOLOGIES INC	12,280.89
10/22/2024	1	143672	Q1 SPORT	528.96
10/22/2024	1	143673	QUADIENT INC	180.00
10/22/2024	1	143674	RANGE TELECOMMUNICATIONS	214.00
10/22/2024	1	143675	RESCO	6,905.00
10/22/2024	1	143676	SCIENTIFIC BRAKE - GAYLORD	66.88
10/22/2024	1	143677	SIEGRIST, EVA	325.00
10/22/2024	1	143678	SPARTAN DISTRIBUTORS INC	110.82
10/22/2024	1	143679	SPARTAN STORES LLC	112.89
10/22/2024	1	143680	STATE OF MICHIGAN	100.00
10/22/2024	1	143681	STUART C IRBY CO	992.72
10/22/2024	1	143682	SUMMIT FIRE PROTECTION	576.00
10/22/2024	1	143683	SUN BADGE CO	900.75
10/22/2024	1	143684	SWEET MARIA'S LLC	392.00
10/22/2024	1	143685	TARGET SPECIALTY PRODUCTS	255.04
10/22/2024	1	143686	TAYLOR 12501 LLC	206.25
10/22/2024	1	143687	TEMPERATURE CONTROL INC	315.00
10/22/2024	1	143688	TRACE ANALYTICAL LABORATORIES	460.00
10/22/2024	1	143689	TRUCK & TRAILER SPECIALTIES	6,500.16
10/22/2024	1	143690	UNIFIRST CORPORATION	411.09
10/22/2024	1	143691	UPPER CASE PRINTING INK.	1,631.50
10/22/2024	1	143692	USABLUBOOK	366.37
10/22/2024	1	143693	VILLAGE GRAPHICS INC	1,580.20
10/22/2024	1	143694	WEX BANK	10,979.94
10/22/2024	1	143695	WILBERT BURIAL VAULT CO	800.00
10/22/2024	1	143696	WILMOT ELECTRIC INC	531.25
10/22/2024	1	143697	WINDEMULLER ELECTRIC INC.	11,153.91
10/22/2024	1	143698	WITT FAMILY FARM	52.00
10/22/2024	1	143699	ZAREMBA EQUIPMENT INC	361.98
1 TOTALS:				
Total of 104 Checks:				376,699.62
Less 0 Void Checks:				0.00
Total of 104 Disbursements:				376,699.62

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/03/2024 - 10/03/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: EFT - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/03/2024	21(E)	AMG PAYMENT SOLUTIONS	732.97
10/03/2024	22(E)	AMG PAYMENT SOLUTIONS	34.99
10/03/2024	23(E)	PAYMENT SERVICE NETWORK INC.	235.20
1 TOTALS:			
Total of 3 Checks:			1,003.16
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			1,003.16

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/04/2024 - 10/04/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: EFT - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/04/2024	13(E)	WEX BANK	9,038.12
1 TOTALS:			
Total of 1 Checks:			9,038.12
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			9,038.12

CHECK REGISTER FOR CITY OF CHARLEVOIX
CHECK DATE 10/07/2024 - 10/07/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: EFT - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/07/2024	14(E)	MICHIGAN PUBLIC POWER AGENCY	18,276.87
1 TOTALS:			
Total of 1 Checks:			18,276.87
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			18,276.87

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/11/2024 - 10/11/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: EFT - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/11/2024	15(E)	**EFTPS* Payroll Taxes	48,699.69
10/11/2024	16(E)	Alerus Financial	558.00
10/11/2024	17(E)	MissionSquare - 401 Plan 1091	1,204.14
10/11/2024	18(E)	MissionSquare - 457 Plan 3009	22,904.91
10/11/2024	19(E)	MissionSquare - Roth IRA 7061	1,165.00
10/11/2024	20(E)	STATE OF MICHIGAN	7,393.78
1 TOTALS:			
Total of 6 Checks:			81,925.52
Less 0 Void Checks:			0.00
Total of 6 Disbursements:			81,925.52

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/15/2024 - 10/15/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: EFT - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/15/2024	24(E)	MICHIGAN PUBLIC POWER AGENCY	15,505.55
1 TOTALS:			
Total of 1 Checks:			15,505.55
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			15,505.55

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/25/2024 - 10/25/2024

BANK CODE: 1 - GENERAL CASH - HUNTINGTON BANK - CHECK TYPE: EFT - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 1 GENERAL CASH - HUNTINGTON BANK			
10/25/2024	25(E)	MICHIGAN PUBLIC POWER AGENCY	244,045.30
1 TOTALS:			
Total of 1 Checks:			244,045.30
Less 0 Void Checks:			0.00
Total of 1 Disbursements:			244,045.30

CHECK REGISTER FOR CITY OF CHARLEVOIX

CHECK DATE 10/14/2024 - 10/14/2024

BANK CODE: 2 - TAX CASH - CSB - CHECK TYPE: PAPER CHECK - CHECK SOURCE: COMPUTER GENERATED CHECKS

Check Date	Check	Vendor Name	Amount
Bank 2 TAX CASH - CSB			
10/14/2024	4167	CHARLEVOIX COUNTY TREASURER	16,239.59
10/14/2024	4168	CHARLEVOIX PUBLIC SCHOOLS	27,615.23
10/14/2024	4169	CITY OF CHARLEVOIX - TAXES DU	18,679.90
2 TOTALS:			
Total of 3 Checks:			62,534.72
Less 0 Void Checks:			0.00
Total of 3 Disbursements:			62,534.72

Charlevoix City Council

Consent Agenda

Title: General Liability & Property Insurance for 2024-25

Date: October 21, 2024

Presented By:

Background:

As you may recall last year, our premium invoice with the Michigan Township Participating (Par Plan) was \$144,132.00. This was a 6% increase from the previous year. The insurance market is still very volatile. With the rates still increasing, I had our insurance company quote multiple insurance plans.

The City received two quotes for its general liability and property insurance policy. Both plans include Cyber Liability Insurance. I have included a summary of both plans including cost and differences:

Please note, coverage for plan #1 and plan #2 are identical.

Plan #1: Michigan Township Participating Plan (Par Plan). Renewal rate: **\$163,492.00**

- City of Charlevoix has the highest property blanket in the Par Plan at \$97,000,000.
- Offers the ability to get Grants and Dividends (which we regularly receive including an application currently waiting for \$5,000 for updated police body cams)
- Since 2015, the City of Charlevoix has received \$30,096 in dividends.
- The City of Charlevoix has been with them for 15 years.
- There is a 10% increase in the Renewal Rate from last year
- The City of Charlevoix continues to apply for and receive Par Plan Grants for the Police Department

Plan #2: HCC Public Risk. Rate: **\$153,492.00**

- Same coverage as Plan 1 (Par Plan)
- No Grants or Dividends like the Par Plan.

Although the Par Pan is more expensive, it includes the ability to receive grants and dividends making the two plans comparable. I recommend we stay with the Par Plan.

Recommendation:

Motion to approve the renewal of the City's general liability and property insurance policy and Cyber liability insurance with the Michigan Township Participating Plan for \$163,492.00 for one year (November 1, 2024–October 31, 2025).

Attachments:

1. Charlevoix Quote 2024 Par Plan
2. Charlevoix Quote HCC Public Risk 2024

MICHIGAN TOWNSHIP PARTICIPATING PLAN

SUMMARY OF COVERAGES

FOR

City of Charlevoix 2024-2025

Presented By:
PAUL OLSON- RISK MANAGER

SUPPORT/SERVICE COMPANIES

MARKETING AND SERVICE:

Municipal Underwriters of West MI, Inc.
4171 Wolverine Drive
Williamsburg, MI 49690
(231) 421-3509 FAX
(888) 883-6391 MICHIGAN WATTS

TECHNICAL ADMINISTRATION:

Michigan Township Participating Plan
1700 Opdyke Court
Auburn Hills, MI 48326
(248) 371-3100 - LOCAL
(800) 783-1370 - MICHIGAN WATTS
(248) 371-3069 - FAX

RISK CONTROL ADMINISTRATION

MTPP Risk Control
1700 Opdyke Court
Auburn Hills, MI 48326
(248) 371-3100 - LOCAL
(800) 536-7425 - MICHIGAN WATTS
(248) 371-3069 - FAX

CLAIMS ADMINISTRATION

HCC Public Claims
1700 Opdyke Court
Auburn Hills, MI 48326
(800) 225-6561 - MICHIGAN WATTS
(248) 371-3091 - FAX

I. COMPREHENSIVE MUNICIPAL LIABILITY COVERAGE:*

Limit of Liability Per Occurrence	\$ 5,000,000
Limit of Liability Per Aggregate	\$ No Aggregate
Deductible	\$ 2,500

ADDITIONAL INSURED:

1. **Any** member of the governing body of the Named Insured
2. **Any** member of boards or commissions of the Named Insured
3. **Any** elected or appointed official of the Named Insured
4. **Any** employee of the Named Insured – Including **Contracted Assessor**
5. **Any** volunteer

ADDITIONAL INCLUDED COVERAGES:

1. Public Officials **RESIDENCE AND PLACE OF EMPLOYMENT**
2. Premises Medical Payments - \$10,000 Limit
3. Host Liquor Law Liability
4. Special Events Liability - Fireworks Liability by Endorsement
5. Governmental Professional Malpractice Liability
6. Incidental Medical Malpractice Liability
7. Cemetery Professional Liability
8. Sewer Back Up Liability- \$100,000
9. Employee Benefit Liability. \$1,000,000/\$3,000,000
10. Extended Bodily Injury and Property Damage Liability
11. Completed Operations
12. Property Legal Liability - \$500,000 Limit
13. Premises and Operations
14. Care, Custody and Control Coverage - \$25,000 per occurrence
15. Explosion, Collapse and Underground (exclusions deleted)
16. Vicarious Liability
17. Fellow Member Liability
18. Governmental Tort Immunity Waiver
19. Non-Owned and Hired auto liability coverage
20. Non-Owned and Owned Watercraft Liability-under 26'in length
21. Personal Injury Protection Includes:
 - A. FALSE ARREST, DETENTION OR IMPRISONMENT
 - B. MALICIOUS PROSECUTION
 - C. WRONGFUL ENTRY OR EVICTION OR OTHER INVASION OF THE RIGHT OF PRIVATE OCCUPANCY
 - D. LIBEL, SLANDER, ORAL OR WRITTEN PUBLICATION
 - E. MENTAL ANGUISH & MENTAL INJURY

**PUBLIC OFFICIALS WRONGFUL ACT LIABILITY
(Errors & Omissions)**

Limit of Liability Per Occurrence:	\$ 5,000,000
Limit of Liability Aggregate:	\$ No Aggregate
Deductible:	\$ 2,500

The following are areas of exposure to public officials and employees, which most generally are covered by a legal liability policy:

1. A decision or opinion of the municipal board
2. A decision or opinion of the fire & ambulance department
3. A decision or opinion of the zoning or planning board and zoning board of appeals
4. Restrictive Use Sublimit (\$100,000) Suits for Loss resulting from the Insured controlling or restricting the use of private property, while not taking legal ownership of said property, we will cover such claims or suits subject to the Sublimit.
5. Decisions or opinions of Building, Electrical, Plumbing Inspectors and Contracted Assessors
6. Alleged negligence or incompetence on the part of any public official or employee including the failure to carry out duties.
7. Accusations regarding mismanagement of municipal owned assets
8. Inadequate supervision of voter registration & elections
9. Improper hiring or firing of employees
10. Failure to check auditing & accounting practices
11. Violation of Civil Rights: Civil Rights are defined as "means the deprivation of any rights, privileges, or immunities secured by the Constitution and laws, including discrimination based upon religion, race, color, national origin, age, gender (including sexual harassment, unwelcome sexual advance, request for sexual favors, and other verbal or physical conduct or communication of a sexual nature), height, weight, disability, or marital status"
12. Back Wages- \$25,000 per person
13. Non-Monetary Defense Coverage \$25,000/\$50,000

Note: Failure of assured to provide or maintain valid insurance policies is not a covered exposure.

II. FLEET LIABILITY COVERAGE:

LIMITS

A. Bodily Injury & Property Damage [CSL]	\$ 5,000,000
B. Personal Injury Protection	Unlimited
C. Personal Property Insurance	\$ 5,000,000
D. Uninsured Motorists	\$ 5,000,000
E. Non-owned & Hired Auto Liability	\$ 5,000,000
F. Mini-Tort Liability	\$ Included
G. Underinsured Motorists	\$ 100,000

III. FLEET PROPERTY COVERAGE:

Property limit \$ 4,277,430.00

A. Comprehensive	\$ 1,000 ACV Deductible, Actual Cash Value
B. Collision	\$ 1,000 Deductible, ACV, Broadened

Fire Vehicles Agreed Amount. Deductibles vary based on cost of Fire Truck

IV. INLAND MARINE COVERAGE:

Providing **ALL RISK, REPLACEMENT COST COVERAGE** for property and equipment while on or off the premises. **NO CO-INSURANCE**

Property limit \$ 3,328,498.00
Deductible \$ 1,000

Misc City Property \$150,000
Misc Fire Equipment \$125,000

Tokio Marine HCC

App Number: 3388399-25

Policy Number: M24MTP80129-06

Program: MTPP

Entity: CITY OF CHARLEVOIX


**TOKIO MARINE
HCC**

List of Vehicle

Total New Cost:4277430

AUTO NO.	NEW COST	COMP. DED.	COLL. DED.	YEAR	DESCRIPTION	VIN NO.	VEHICLE TYPE	AUX RUNNING LIGHTS	ANTI-THEFT DEVICE	FIVE MPH BUMPER	TRACTION CONTROL	ANTI-LOCK	GARAGE ZIP CODE	ISO AUTOMOBILE TERRITORY
002	\$400,000	\$5,000	\$5,000	1994	3D INCORPORATED FIRE 5301	*761	18-Fire Vehicles-Agreed Value	false	None	false	false	false	49720	26
003	\$700,000	\$5,000	\$5,000	1994	Sutphen Aerial Fire 5316	3058	18-Fire Vehicles-Agreed Value	false	None	false	false	false	49720	26
004	\$17,000	\$1,000	\$1,000	2002	DODGE RAM 1/2 TON PICKUP	9871	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
005	\$85,000	\$1,000	\$1,000	2002	STERLING DUMP WITH PLOW	*124	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
006	\$38,000	\$1,000	\$1,000	2002	FORD F-350 DUMP	7866	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
007	\$110,000	\$1,000	\$1,000	2004	STERLING SL 7501 DUMP WITH PLO	8259	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
009	\$26,000	\$1,000	\$1,000	2004	FORD F-350 4X4	6691	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
010	\$22,000	\$1,000	\$1,000	2005	DODGE RAM PICK UP	4263	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
011	\$130,000	\$1,000	\$1,000	2006	STERLING DUMPSANDER TRUCK	9596	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
012	\$110,000	\$1,000	\$1,000	2006	OSHKOSH PLOW DUMP TRUCK AIRPOR	8824	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
013	\$18,000	\$1,000	\$1,000	2002	DODGE 1500 4X4 TRUCK	5920	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
014	\$20,000	\$1,000	\$1,000	2007	FORD EXPLORER ELECTRIC	7574	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
015	\$135,000	\$1,000	\$1,000	2008	STERLING DUMP TRUCK	1211	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
016	\$265,000	\$1,000	\$1,000	2007	STERLING VACTOR JET TRUCK	8911	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
017	\$15,000	\$1,000	\$1,000	2005	CHEVY PICK UP	4721	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
018	\$15,000	\$1,000	\$1,000	2005	CHEVY PICK UP	5797	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
019	\$150,000	\$1,000	\$1,000	2010	ELGIN/PELICAN STREET SWEEPER	**75	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
020	\$22,101	\$1,000	\$1,000	2010	CHEVY SILVERADO 2500 LS	1111	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
021	\$57,000	\$1,000	\$1,000	2012	FORD TRUCK F-350 AIRPORT	*568	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
022	\$2,000	\$1,000	\$1,000	1985	24 FOOT TANDEM AXLE BOAT TRAIL	3-204	13-Trailers-ACV	false	None	false	false	false	49720	26

023	\$175,000	\$1,000	\$1,000	2013	INTERNATIONAL BUCKET TRUCK	5447	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
024	\$30,574	\$1,000	\$1,000	2013	FORD DRW SUPER DUTY PICK UP	9478	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
025	\$22,101	\$1,000	\$1,000	2010	CHEVY SILVERADO 1500 4WD	7753	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
026	\$19,525	\$1,000	\$1,000	2009	GMC SIERRA PICK UP ELECTRIC	6629	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
027	\$32,843	\$1,000	\$1,000	2014	FORD F-350 SUPER DUTY	7564	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
028	\$178,147	\$1,000	\$1,000	2015	INTERNATIONAL UTILITY/BUCKET T	8829	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
029	\$23,742	\$1,000	\$1,000	2015	FORD SRW SUPER DUTY PU	*352	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
030	\$18,229	\$1,000	\$1,000	2011	GMC sierra pickup	1089	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
031	\$31,786	\$1,000	\$1,000	2016	Chevy Silverado 3500	2557	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
032	\$31,786	\$1,000	\$1,000	2016	Chevy Silverado 3500	6072	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
033	\$70,000	\$1,000	\$1,000	2012	Oshkosh Utility airport	*221	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
034	\$14,000	\$1,000	\$1,000	1999	Gem Car	5350	1- Passenger Cars-ACV	false	None	false	false	false	49720	26
035	\$25,697	\$1,000	\$1,000	2017	Chevy Silverado 2500 4wd	5616	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
036	\$5,790	\$1,000	\$1,000	2017	Deluxe Equip Trailer	2283	13- Trailers- ACV	false	None	false	false	false	49720	26
037	\$215,000	\$1,000	\$1,000	2017	International 4300	IHTMMMR8HH484053	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
038	\$23,217	\$1,000	\$1,000	2017	Chevy Silverado 1500	9043	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
039	\$39,110	\$1,000	\$1,000	2017	Chevy Tahoe Police	2977	11-Police Cars-ACV	false	None	false	false	false	49720	26
040	\$46,578	\$1,000	\$1,000	2017	Chevy 2500 Silverado	3631	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
041	\$10,304	\$1,000	\$1,000	2017	Felling Trailer	5130	13- Trailers- ACV	false	None	false	false	false	49720	26
042	\$49,111	\$1,000	\$1,000	2017	Ford F550 cab pick up	7466	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
043	\$4,518	\$1,000	\$1,000	2017	Wanco Solar Trailer	*315	13- Trailers- ACV	false	None	false	false	false	49720	26
044	\$37,250	\$1,000	\$1,000	2018	Chevy Silverado 4X with Plow	9417	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
045	\$26,689	\$1,000	\$1,000	2018	Chevy Colorado 4wd	4285	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
046	\$68,546	\$1,000	\$1,000	2019	2019 Ford 450 with crane	1094	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
047	\$39,358	\$1,000	\$1,000	2018	Chevy Tahoe Police	5076	11-Police Cars-ACV	false	None	false	false	false	49720	26
048	\$30,300	\$1,000	\$1,000	2020	Chevy Silverado Pick Up	8628	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
049	\$89,560	\$1,000	\$1,000	2019	International Plow Truck	9247	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
050	\$46,256	\$1,000	\$1,000	2019	Ford F-350	9627	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
051	\$146,957	\$1,000	\$1,000	2020	Towmaster Ditch Witch Trailer	*630	13- Trailers- ACV	false	None	false	false	false	49720	26

052	\$92,825	\$1,000	\$1,000	2021	International Plow Truck	**56	7-Dump Trucks- ACV	false	None	false	false	false	49720	26
053	\$37,930	\$1,000	\$1,000	2020	Ford Interceptor Police	8369	11-Police Cars-ACV	false	None	false	false	false	49720	26
054	\$10,000	\$1,000	\$1,000	2021	Towmaster Trailer	2336	13- Trailers- ACV	false	None	false	false	false	49720	26
055	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
056	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
057	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
058	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
059	\$45,000	\$1,000	\$1,000	2023	Chevy Silverado 3500	6690	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
060	\$42,600	\$1,000	\$1,000	2023	Chevrolet Tahoe	1GNSKLED3PR268487	11-Police Cars-ACV	false	None	false	false	false	49720	26

Tokio Marine HCC

App Number: 3388399-25

Policy Number: M24MTP80129-06

Program: MTPP

Entity: CITY OF CHARLEVOIX



List of Inland Marine

Schedule Total: 0 GrandTotal: 275000

NO	SERIAL NO	YEAR	MAKE	MODEL	DEPARTMENT	TYPE	VALUATION	LIMIT (\$)	SPEC DED
	6085	2019	JOHN DEERE	310 SL TRACTOE BACKHOE	Dept. of Public Works	Contractors Equipment	RC	\$123,000	None
		2007	CASE 586	FORKLIFT	Dept. of Public Works	Contractors Equipment	RC	\$45,900	None
			PLAYGROUND EQUIP.		Parks and Recreation	Commercial Articles	RC	\$75,000	None
	1170	2018	JOHN DEERE	LOADER	Dept. of Public Works	Contractors Equipment	RC	\$225,000	None
	3125	2018	BONNELL	LEAF VAC WITH CONTAI	Dept. of Public Works	Contractors Equipment	RC	\$82,000	None
			MISC ART ITEMS	CCC	General Administrative	Fine Arts	RC	\$30,000	None
			TRENCHER	ELECTRIC DEPT	Dept. of Public Works	Contractors Equipment	RC	\$129,000	None
		2008	EPOKE 53500	SANDER.VSPREADER	Dept. of Public Works	Contractors Equipment	RC	\$103,210	None
		2006	LOADER MOUNTED	SNOW BLOWER	Dept. of Public Works	Contractors Equipment	RC	\$159,000	None
		2006	FRONT END LOADER	VOLVO	Dept. of Public Works	Contractors Equipment	RC	\$166,000	None
			MARINA DOCKS		Parks and Recreation	Commercial Articles	Agreed	\$250,000	None
			FUEL TANK AND EQUIP	AT AIRPORT	General Administrative	Commercial Articles	RC	\$93,000	None
			MISC SKI HILL EQUIP		Parks and Recreation	Commercial Articles	RC	\$50,000	None

	2008	SWEEPER ATTACH	VOLVO	Dept. of Public Works	Contractors Equipment	RC	\$42,374	None
	2008	4 WHEEL DRIVE	TRACTOR	Dept. of Public Works	Contractors Equipment	RC	\$49,714	None
280421	2015	JOHN DEERE 60 D	EXCAVATOR	Dept. of Public Works	Contractors Equipment	RC	\$42,000	None
6799101665	2014	JACOBSEN	LF510 2WD	Dept. of Public Works	Contractors Equipment	RC	\$35,300	None
		CONTRACTORS EQUIP		General Administrative	Contractors Equipment	RC	\$45,000	None
	2010	PISTON BULLY	GROOMER	Parks and Recreation	Contractors Equipment	RC	\$228,000	None
12	2004	JD	444J LOADER	Streets and Roads	Contractors Equipment	RC	\$140,000	None
11	2005	LEAF VACUM		Streets and Roads	Contractors Equipment	RC	\$25,000	None
10	2012	BANDIT CHIPPER		Streets and Roads	Contractors Equipment	RC	\$41,000	None
9	1978	CASE	586 FORKLIFT	Dept. of Public Works	Contractors Equipment	RC	\$70,000	None
8	2002	JD BACKHOE	310 SG	Water and Sewer	Contractors Equipment	RC	\$100,000	None
7	2000	DITCH WITCH	JT 920	Dept. of Public Works	Contractors Equipment	RC	\$150,000	None
6	1989	DITCH WITCH	6510/WITH BACKHOE	Dept. of Public Works	Contractors Equipment	RC	\$100,000	None
5	1993	DITCH WITCH	400SX	Dept. of Public Works	Contractors Equipment	RC	\$25,000	None
	2013	BORING MACHINE	1220 JET TRACJK	Dept. of Public Works	Contractors Equipment	RC	\$114,000	None
15	1998	CHERRINGTON	BEACH GROOMER	Streets and Roads	Contractors Equipment	RC	\$90,000	None
14	2009	HOLDER SIDEWALK	SNOWBLOWER	Streets and Roads	Contractors Equipment	RC	\$125,000	None
13	2003	JD 310 SG	LOADER/BACKHOE	Streets and Roads	Contractors Equipment	RC	\$100,000	None

V. PROPERTY [FIRE] COVERAGE:

Total Blanket Building and Contents Limit	\$ 97,390,722.00
Deductible	\$ 10,000
Per Schedule on File with company	

A. Inflation Guard - 2.5% per quarter

B. Special Municipal Property Endorsement to include:

1. Personal Property off Premises - \$100,000
2. Accounts Receivable- \$250,000
3. Transportation - \$50,000
4. Business Income- \$500,000
5. Debris Removal- 25% of Loss
6. Foundations of Machinery- \$250,000
7. Golf Course Greens- \$100,000
8. Extra Expense Coverage - \$500,000 Limit - No deductible
9. Newly Acquired Property - \$1,000,000
10. Flood Coverage- \$100,000
11. Earthquake Coverage- \$1,000,000
12. Glass Coverage-\$00 Deductible Glass Breakage
13. Underground Pipes and Flues- \$1,000,000
14. Law and Ordinance Coverage- Actual Sustained Loss
15. Tree Removal Inside Cemetery Boundaries \$10,000

VI. VALUABLE PAPERS AND RECORDS COVERAGE*:

Broad Form Coverage for the reconstruction of valuable papers and records **\$250,000** year round limit of protection with \$0 deductible.

*** NOTE: Higher limits available upon request.**

Tokio Marine HCC

App Number: 3388399-25

Policy Number: M24MTP80129-06

Program: MTPP

Entity: CITY OF CHARLEVOIX



List of Properties

Grand Total: 97390722

LOC.	BLDG	DISTANCE FEET	FAC. LOC.	ADDITIONAL DESCRIPTION	STREET ADDRESS	CITY	STATE	ZIP	COUNTY	POK	BC	BLDG. LIM.	CONT. LIM.	MINE SUB	BUILDING Valuation	YEAR	BF	SPL. DUD.	SPRINK.	REMOVE FROM BLANKET/AGREED	SQFT	BOILER VAL
1	1	false	1		210 STATE STREET CITY HALL FIRE HALL	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$8,754,363	\$1,021,859	\$0	RC	1950	100 - Administrative Office	None	false	false	19820	RC
2	1	false	0		301 PARK BATH HOUSE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	3-Non- Combustible	\$330,000	\$14,453	\$0	RC	1967	615 - Rest Rooms	None	false	false	1100	RC
3	1	false	0		DIVISION STREET WATER TOWER	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	6-Fire Resistive	\$2,500,000	\$0	\$0	RC	1950	902 - Water Tower	None	false	false	0	RC
4	1	false	0		15116 LAKE SHORE DRIVE BUILDING 3	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$22,819,581	\$51,532	\$0	RC	1980	903 - Wastewater Treatment Plant	None	false	false	0	RC
4	2	false	0		15116 LAKE SHORE DRIVE BUILDING STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$234,000	\$0	\$0	RC	1964	403 - Storage Building	None	false	false	1500	RC
4	3	false	1		15116 LAKE SHORE DRIVE GRIT REMOVAL AND	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	4-Masonry Non- Combustible	\$1,433,508	\$15,037	\$0	RC	1978	903 - Wastewater Treatment Plant	None	false	false	0	RC
4	4	false	0		15116 LAKE SHORE DRIVE CHEMICAL CONTAINMENT BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	3-Non- Combustible	\$386,870	\$0	\$0	RC	1978	900 - Water Treatment Plant	None	false	false	0	RC
4	5	false	1		15116 LAKE SHORE DRIVE ADMIN AND LAB.	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	1-Frame	\$845,899	\$56,747	\$0	RC	2015	100 - Administrative Office	None	false	false	2345	RC
4	6	false	0		15116 LAKE SHORE DRIVE SLUDGE STORAGE TANK	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	3-Non- Combustible	\$983,603	\$0	\$0	RC	2015	903 - Wastewater Treatment Plant	None	false	false	0	RC
5	1	false	0		DEPOT BEACH LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	2-Joisted Masonry	\$92,742	\$0	\$0	RC	1978	905 - Lift Station	None	false	false	0	RC
5	2	false	0		DEPOT BEACH PICNIC/RESTROOMS	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$400,017	\$0	\$0	RC	1978	615 - Rest Rooms	None	false	false	1300	RC
8	1	false	0		400 FAIRWAY GOLF CLUBHOUSE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$686,400	\$36,495	\$0	RC	1978	100 - Administrative Office	None	false	false	2400	RC
10	1	false	0		98 STOVER ROAD CEMETERY CHAPEL	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$280,800	\$0	\$0	RC	1958	700 - Chapel	None	false	false	936	RC

10	2	false	0		98 STOVER CEMETERY STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$184,000	\$25,548	\$0	RC	1956	701 - Cemetery Storage Building	None	false	false	1472	RC
12	1	false	1		AB 113 PALMER 4 BAY STORAGE GARAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	2-Joisted Masonry	\$171,600	\$0	\$0	RC	1978	401 - Garage	None	false	false	1500	RC
13	1	false	0		GRANT STREET STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$114,400	\$0	\$0	RC	1980	403 - Storage Building	None	false	false	1000	RC
14	1	false	1		PALMER ST. FISH CULTURE STATION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$2,000,000	\$0	\$0	RC	1987	607 - Fish Hatchery	None	false	false	10000	RC
15	1	false	0		102 GRANT ST DWELLING	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$480,000	\$0	\$0	RC	1980	100 - Administrative Office	None	false	false	1600	RC
16	1	false	0		FERRY BEACH RESTROOM/CONCESSION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$440,000	\$0	\$0	RC	1980	615 - Rest Rooms	None	false	false	1600	RC
16	2	false	0		FERRY BEACH FISH CLEANING BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$8,854	\$3,650	\$0	RC	1980	100 - Administrative Office	None	false	false	0	RC
16	3	false	0		FERRY BEACH PICNIC PAVILION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$46,370	\$0	\$0	RC	1980	614 - Pavilion	None	false	false	700	RC
16	4	false	0		FERRY BEACH PICNIC PAVILION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$31,613	\$0	\$0	RC	1980	614 - Pavilion	None	false	false	450	RC
16	5	false	0		FERRY BEACH RESTROOM/CONCESSION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$151,566	\$0	\$0	RC	1980	615 - Rest Rooms	None	false	false	450	RC
17	1	false	1		CARPENTER ST PRESS BOX/CONCESSION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$72,800	\$0	\$0	RC	1980	612 - Concession Stand	None	false	false	700	RC
18	1	false	0		MT. MCSUBA SKI LODGE/RESTROOM	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$1,050,000	\$72,989	\$0	RC	1965	600 - Community Center	None	false	false	3500	RC
18	2	false	0		MT. MCSUBA HALF WAY TOW BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$52,500	\$0	\$0	RC	1967	403 - Storage Building	None	false	false	350	RC
18	3	false	0		MT. MCSUBA WEST HILL TOW BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$52,500	\$0	\$0	RC	1967	403 - Storage Building	None	false	false	350	RC
18	4	false	0		MT MCSAUBA TOP TOW BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$20,259	\$12,993	\$0	RC	2001	403 - Storage Building	None	false	false	0	RC
18	5	false	0		MT MCSUBA LIFT OPERATOR BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$31,196	\$0	\$0	RC	1980	403 - Storage Building	None	false	false	0	RC
18	6	false	0		MT MCSAUBA GROOMER GARAGE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$150,000	\$0	\$0	RC	2000	401 - Garage	None	false	false	1200	RC
18	7	false	1		MT. MCSAUBA ICE SKATING SHACK AND DECK	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$80,000	\$0	\$0	RC	2010	403 - Storage Building	None	false	false	400	RC
19	1	false	0		101 AIRPORT DRIVE TERMINAL	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$1,302,000	\$0	\$0	RC	2000	922 - Airport Admin Building	None	false	false	4340	RC
19	6	false	0		101 AIRPORT DR LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$440,146	\$0	\$0	RC	1980	905 - Lift Station	None	false	false	0	RC
19	7	false	1		101 AIRPORT DR	CHARLEVOIX	MI	49720	Charlevoix	11-	1-Frame	\$131,560	\$0	\$0	RC	1999	923 - Airport	None	false	false	1632	RC

				HANGER UNIT 1				County	Parks/Recreation					Hanger							
19	8	false	0	101 AIRPORT DR HANGER UNIT 2	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$245,760	\$0	\$0	RC	1990	923 - Airport Hanger	None	false	false	3072	RC
19	9	false	1	101 AIRPORT DR HANGER UNIT 3	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$109,824	\$0	\$0	RC	1990	923 - Airport Hanger	None	false	false	1280	RC
19	10	false	0	101 AIRPORT DR HANGER UNIT 4	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$109,824	\$0	\$0	RC	1990	923 - Airport Hanger	None	false	false	1280	RC
19	11	false	0	101 AIRPORT DR AIRPORT HANGER	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$956,800	\$0	\$0	RC	2006	923 - Airport Hanger	None	false	false	11960	RC
19	12	false	1	101 AIRPORT DR FUEL SYSTEM STATION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	3-Non- Combustible	\$20,687	\$0	\$0	RC	1978	100 - Administrative Office	None	false	false	0	RC
19	13	false	1	101 AIRPORT FUEL TANK & EQUIPMENT	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	3-Non- Combustible	\$158,732	\$0	\$0	RC	1978	100 - Administrative Office	None	false	false	0	RC
19	14	false	0	101 AIRPORT DR SRE BLDG	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$2,688,600	\$0	\$0	RC	1978	100 - Administrative Office	None	false	false	8962	RC
19	15	false	0	101 AIRPORT DRIVE HANGER	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$269,483	\$0	\$0	RC	2011	923 - Airport Hanger	None	false	false	0	RC
20	1	false	1	109 MASON RENTAL OLD POST OFFICE	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	1-Frame	\$975,000	\$0	\$0	RC	1950	100 - Administrative Office	None	false	false	3000	RC
21	1	false	1	98 GRANT ST WATER TREATMENT BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$11,065,696	\$147,441	\$0	RC	1978	903 - Wastewater Treatment Plant	None	false	false	0	RC
21	2	false	0	98 GRANT ST PUMP STATION	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$1,475,427	\$0	\$0	RC	1980	901 - Pumping Station	None	false	false	0	RC
23	1	false	0	STOVER AT M-66 SRVICE BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$52,000	\$0	\$0	RC	1978	401 - Garage	None	false	false	500	RC
23	2	false	0	STOVER @ M66 TRANSFORMER/FENCING	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	4-Masonry Non- Combustible	\$590,829	\$0	\$0	RC	2000	906 - Electrical Transfer Station	None	false	false	0	RC
24	1	false	1	401 W CARPENTER ELECTRIC DEPT STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$843,750	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	5625	RC
24	2	false	1	401 W CARPENTER PARKS DEPT STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$135,000	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	900	RC
24	3	false	0	401 W CARPENTER	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	2-Joisted Masonry	\$14,481,792	\$0	\$0	RC	2020	907 - Electrical Generating Plant	None	true	false	46416	RC
24	4	false	0	401 W CARPENTER COLD STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$735,300	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	4902	RC
24	5	true	1	401 W CARPENTER DPW COLD STORAGE	CHARLEVOIX	MI	49702	Charlevoix County	16- DPW/Garages	1-Frame	\$420,000	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	2800	RC
24	6	true	0	401 W CARPENTER OPEN STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$63,000	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	840	RC
24	7	true	0	401 W CARPENTER SALT	CHARLEVOIX	MI	49720	Charlevoix	16-	1-Frame	\$218,270	\$0	\$0	RC	2020	403 - Storage	None	false	false	3358	RC

				STORAGE				County	DPW/Garages		Building										
27	1	true	0	101 Bridge Park Dr	Charlevoix	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$3,150,000	\$115,033	\$0	RC	1960	403 - Storage Building	None	false	false	10500	RC
28	1	true	0	LIFT STATION KMART/WOLOHAN MI-66	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$87,928	\$0	\$0	RC	2000	905 - Lift Station	None	false	false	0	RC
31	1	true	1	TAYLOR AND ANCE RDS LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$63,231	\$0	\$0	RC	1989	905 - Lift Station	None	false	false	0	RC
32	1	true	1	MATTHEWS LANE LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
33	1	true	0	BELVEDERE AVE ROUND LAKE LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
34	1	true	1	PINE CLUB DRIVE LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
35	1	true	0	PALMER ST@ PINE RIVER LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
36	1	true	0	OLD ORCHARD RD LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
37	1	true	0	FERRY AVE AND EATON LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$63,231	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
38	1	true	0	MERCER BLVD LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
39	1	true	0	EDGEWATER INN @ BRIDGE LIFE STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
40	1	true	0	COUNTRY CLUB DR LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
42	1	true	0	202-204 BRIDGE PARK DR LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$196,310	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
43	1	true	0	1522 BRIDGE ST LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	3-Non-Combustible	\$382,050	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC
44	1	true	0	FERRY AVE DEPOT	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	5-Modified Fire Resistive	\$618,165	\$0	\$0	Func.	1934	600 - Community Center	None	false	false	4500	ACV
45	1	true	0	08825 MARTIN ROAD SERVICE BLDG	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$61,250	\$0	\$0	RC	1989	403 - Storage Building	None	false	false	350	RC
45	2	true	0	08825 MARTIN ROAD TRANSFORMER/FENCING	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	5-Modified Fire Resistive	\$689,607	\$0	\$0	RC	2000	906 - Electrical Transfer Station	None	false	false	0	RC
46	1	true	0	SOUTH BREAKWATER SOUTH PIER LIGHTHOUSE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$500,000	\$0	\$0	Func.	1948	622 - Historical	None	false	false	0	ACV

															Property								
47	1	true	0	100 E. CLINTON HARBOR MASTER	CHARLEVOIX	MI	49720	Charlevoix County	11-Parks/Recreation	1-Frame	\$3,688,252	\$29,196	\$0	RC	2000	609 - Marina	None	false	false	7000	RC		
49	1	true	0	100 E CLINTON ST PERFORMANCE PAVILLION	CHARLEVOIX	MI	49720	Charlevoix County	11-Parks/Recreation	3-Non-Combustible	\$3,212,085	\$14,597	\$0	RC	2005	614 - Pavilion	None	false	false	3000	RC		
50	1	false	1	201 STATE STREET DDA LEASED OFFICE SPACE	CHARLEVOIX	MI	49720	Charlevoix County	10-District Office	5-Modified Fire Resistive	\$0	\$6,122	\$0	RC	1980	100 - Administrative Office	None	false	false	2000	RC		

VII. CRIME COVERAGE:

- A. Limit of Coverage - \$ 100,000
- B. "Broad Form" Money & Securities
- C. Inside Coverage:
- D. Outside Coverage:
- E. Money Order and Counterfeit Paper Currency
- F. Depositors' Forgery
- G. Locations to Include:
 - 1. All Officials Homes
 - 2. Place of Employment
 - 3. Banking Facility

VIII: PUBLIC OFFICIAL BONDS*

Treasurer 100,000

BLANKET BOND \$100,000

NOTE: THE ABOVE BONDS ARE INCLUDED AT NO ADDITIONAL CHARGE

ADDITIONAL POSITIONS AND HIGHER LIMITS AVAILABLE
(Those who collect money or fees should be bonded)

*** NOTE: Higher limits available upon request.**

X. LAW ENFORCEMENT PROFESSIONAL LIABILITY COVERAGE:

Limit of Liability Per Occurrence	\$ 5,000,000
Limit of Liability Per Aggregate	\$ No Aggregate
Deductible	\$ 05,000

- A. PERSONAL INJURY
- B. WRONGFUL ACT
- C. HOT PURSUIT ENDORSEMENT

XI. BUSINESS ELECTRONIC EQUIPMENT COVERAGE:

- A. Combined Media and Extra Expense Coverage - \$ 100,000
- B. Computer Coverage- \$100,000
- C. System Breakdown Coverage Endorsement
 - 1. Mechanical Breakdown; Machinery Breakdown
 - 2. Short Circuit; Blow out; other Electrical Disturbance
 - 3. Electrical or Magnetic Injury

XII. BOILER AND MACHINERY:

- A. Repair of Replacement Coverage Included
- B. Direct Damage Coverage as follows: Unfired Pressure Vessels, Motors and Centrifugal Pumps. Internal Combustion Engines, Generators and
- C. Miscellaneous Electrical Apparatus

Deductible of \$ 2,500 Deductible \$ Total Property Limits

XIII Cyber Liability Coverage: \$1,000,000

PREMIUM SUMMARY

I. COMPREHENSIVE MUNICIPAL LIABILITY	INCLUDED
II. FLEET LIABILITY	INCLUDED
III. FLEET (PROPERTY)	INCLUDED
IV. INLAND MARINE	INCLUDED
V. PROPERTY [FIRE]	INCLUDED
VI. VALUABLE PAPERS AND RECORDS	INCLUDED
VII. CRIME	INCLUDED
VIII. BONDS	INCLUDED
IX. WORKERS COMPENSATION	
X. POLICE PROFESSIONAL	INCLUDED
XI. BUSINESS ELECTRONIC EQUIPMENT	INCLUDED
XII. BOILER AND MACHINERY	INCLUDED
XIII. CYBER LIABILITY	INCLUDED

TOTAL PAR-PLAN ANNUAL PREMIUM: **\$ 163,492.00**

Sewer Back Up Coverage \$100,000 Per Occurrence/

NOTE: The **MICHIGAN TOWNSHIP PARTICIPATING PLAN** is formed under the enabling legislation of Public Act #138. It is a 'fixed cost, fully reinsured, **non-assessable program**', controlled by the Board of Directors of the Michigan Township Participating Plan.

HCC Public Risk
Summary of Coverage
for
City of Charlevoix
10/03/2024

Paul Olson, Risk Manager
Municipal Underwriters of West MI
4171 Wolverine Drive
Williamsburg, MI 49690
888-883-6391
231-421-3509 (fax)

HCC Public Risk

SUPPORT AND SERVICE COMPANIES:

Marketing and Service:

Paul Olson
4171 Wolverine Drive
Williamsburg, MI 49690

Email polson@muwm.net

Phone: 231-421-5008

Fax: 231-421-3509

Toll-Free: 888-883-6391

Insurance Companies:

US Specialty Insurance Company
AM BEST A++

Technical Administration:

HCC Public Risk
1700 Opdyke Court
Auburn Hills, Michigan 48326

Phone: 248-371-3100

Fax: 248-371-3069

Risk Control Administration:

HCC Public Risk Control
1700 Opdyke Court
Auburn Hills, Michigan 48326

Phone: 248-371-3100

Fax: 248-371-3069

Claims Administration:

HCC Public Risk Claims Service
1700 Opdyke Court
Auburn Hills, Michigan 48326

Phone: 248-371-3100

Fax: 248-371-3091

I. .COMPREHENSIVE MUNICIPAL LIABILITY

<i>Limit of Liability Per Occurrence</i>	<i>\$ 1,000,000</i>
<i>Limit of Liability Per Aggregate</i>	<i>\$ 3,000,000</i>
<i>Deductible</i>	<i>\$ 2,500</i>

Additionally Named:

The "Who is an Insured" provision of the Public Entity General Liability Form includes the following while acting within the scope of their duties and at the direction of the Named Insured.

- A. A governmental agency or subdivision, department, municipal body, board or commission, or not-for-profit corporation which is owned and controlled by you.*
- B. All person who were, now are, or shall be elected or appointed or employed members of any board, commission or agency of yours while acting within the scope of their duties.*
- C. Any person while providing services under a mutual aid agreement, joint powers agreement of similar arrangement, but only with respect to the conduct of your business and only to the extent of your participation or your interest.*
- D. Your "employees" and volunteers but only for acts within the scope of their employment by you or in the course of their duties for you and at your direction.*

Additionally Included:

- A. Personal Injury also includes:***
 - 1. Oral or written publication of material that is slander or libel,***
 - 2. Oral or written publication of material that violates a person's right of privacy,***
 - 3. False or improper service of process,***
 - 4. Discrimination,***
 - 5. Violation of the Federal Civil Rights Act of 1871 or 42 USC 1983 or similar laws.***
- B. Contractual Liability – Coverage for the Named Insured when it becomes Obligated Liability Assumed Through Contractual Agreements. Mutual Aid.***
- C. Advertising Liability – Includes "Slogan" Infringement.***
- D. Host Liquor Liability – Includes Incidental Giving and Serving.***
- E. Broad Form Property Damage Liability.***
- F. Medical Malpractice Coverage***

- G. Bodily Injury and Property Damage Liability also includes:**
- 1. The definition of occurrence includes any intentional act by or at the direction of the additionally named insured which results in bodily injury or property damage if such injury arises from the use of reasonable force for the purpose of protecting persons or property, and**
 - 2. Mental Anguish, Mental Injury and Humiliation.**
- H. Newly Acquired or Formed Organizations or Operations – 90 Days Automatic**
- I. Defense & Legal Costs In Addition to the Limit of Liability.**
- J. Public and Private Highways, Roads, Streets, and Sidewalk Liability.**
- K. Special Events Liability – Includes Sponsored Athletic, Fund Raising, Social, Recreational Events (Fireworks Available Upon Approval).**
- L. Medical Payments-\$10,000**
- M. Property Legal Liability (Rent/Lease/Borrow) - \$ 500,000**
- N. Non-Owned & Hired Automobile Liability**
- O. Employee Benefits Liability \$1,000,000/\$3,000,000, \$1,000 Deductible**
- P. Cemetery Professional 0 Deductible**
- Q. Sewer Back \$100,000 per Occurrence/\$100,000 Aggregate**

II. WRONGFUL ACTS LIABILITY (E&O)

<i>Limit of Liability Each Claim</i>	<i>\$ 1,000,000</i>
<i>Limit of Liability Policy Aggregate</i>	<i>\$ 1,000,000</i>
<i>Deductible</i>	<i>\$ 2,500</i>

Additionally Included:

- A. Coverage addresses Not Only Non Profit Officials and Employees, but the Named Insured as well.*
- B. "Pay on Behalf" Wording.*
- C. Also includes "All persons who were, now are, or shall be lawfully elected, appointed or employed officials of the NAMED INSURED while acting within the scope of their duties for the "NAMED INSURED."*
- D. Includes "Employment Practices Liability."*
- E. A decision or opinion rendered by City Council which a Damage is alleged.*
- F. Violation of Civil Rights: Civil Rights are defined as "means the Deprivation of any rights, privileges, or immunities secured by the Constitution and laws, including discrimination based upon religion, race, Color, national origin, age, gender, (including sexual harassment, Unwelcome sexual advance, request for sexual favors, or other verbal or Physical conduct or communication of a sexual nature) height, weight, Disability, or marital status.*
- G. Non Monetary Damage-\$25,000 Per Suit/\$50,000 Per Policy Limit*
- H. Private Property Use Restriction \$100,000/No Aggregate*

LAW ENFORCEMENT PROFESSIONAL LIABILITY

<i>Limit of Liability Per Occurrence</i>	\$ 1,000,000
<i>Limit of Liability Per Aggregate</i>	\$ 1,000,000
<i>Deductible</i>	\$ 5,000

Additionally Named Insured:

- A. *All (full and part-time) paid employees of the Law Enforcement Department.*
- B. *Unpaid Volunteers, or Reserves,*
- C. *All persons who were, now are or shall be lawfully elected, appointed or employed officials of the Named Insured,*
- D. *Your Employees while engaged in law enforcement or security duties for others but only to the extent authorized by the Named Insured.*

Additionally Included Coverage:

- A. *Assault and Battery,*
- B. ***False Arrest, Detention or Imprisonment or Malicious Prosecution,***
- C. *False or Improper Service of Process,*
- D. ***Civil Rights Violations (Including Federal Civil Rights).***
- E. *Property in the Care, Custody, or Control of the Insured Law Enforcement Department,*
- F. ***Libel, Slander, Defamation of Character,***
- G. *Wrongful Entry and Eviction,*
- H. ***Discrimination,***
- I. *Mental Anguish, Mental Injury and Humiliation,*
- J. ***Non-Owned Watercraft up to 26 feet in length,***
- M. *Hot Pursuit Losses, and*
- N. *Canine Liability Coverage – If Applicable*

V. *UMBRELLA LIABILITY*

Limit of Liability Per Occurrence \$ 4,000,000

Limit of Liability Per Aggregate \$ 4,000,000

Liability "In Excess" of the Following Coverage:

- A. Comprehensive Municipal Liability,*
- B. Wrongful Acts Liability (E&O),*
- C. Law Enforcement Liability*
- D. Vehicle "Fleet" Liability.*
- E. Employment Practices*

IV. VEHICLE "FLEET" LIABILITY

<i>A. Comprehensive Personal Injury & Property Damage</i>	<i>\$ 1,000,000</i>
<i>B. Personal Injury Protection Coverage</i>	<i>Unlimited</i>
<i>C. Property Protection Coverage</i>	<i>Included</i>
<i>D. Mini Tort Liability Coverage</i>	<i>\$ Included</i>
<i>E. Non-Owned and Hired Vehicle Liability</i>	<i>\$ 1,000,000</i>
<i>F. Uninsured Motorists</i>	<i>\$ 100,000</i>
<i>G. Underinsured Motorists</i>	<i>\$ 100,000</i>

Additionally Included Coverage:

- A. Broad Form Named Insured.*
- B. Physical Damage to volunteers or employees Personal Auto \$1,000*

V. VEHICLE "FLEET" PHYSICAL DAMAGE

- A. **Comprehensive** – Per Schedule on File with Company.
Vehicles are Actual Cash Value less a **\$1,000** Deductible.*
- B. **Collision** – Per Schedule on File with Company.
Vehicles are Actual Cash less a **\$1,000** Deductible (Broad Form)*

Based on 58

Additionally Included Coverage:

- A. Freezing Coverage Included for Fire and Other Emergency Vehicles.*
- B. Glass Repair – Waiver of Deductible if Windshield Repaired).*
- C. Customized Vehicle Extension Endorsement.*
- D. Commander Property.*

Schedule Provided on Separate Page

Tokio Marine HCC

App Number: 3388399-25

Policy Number: M24MTP80129-06

Program: MTPP

Entity: CITY OF CHARLEVOIX


**TOKIO MARINE
HCC**

List of Vehicle

Total New Cost: 4277430

AUTO NO.	NEW COST	COMP. DED.	COLL. DED.	YEAR	DESCRIPTION	VIN NO.	VEHICLE TYPE	AUX RUNNING LIGHTS	ANTI-THEFT DEVICE	FIVE MPH BUMPER	TRACTION CONTROL	ANTI-LOCK	GARAGE ZIP CODE	ISO AUTOMOBILE TERRITORY
002	\$400,000	\$5,000	\$5,000	1994	3D INCORPORATED FIRE 5301	*761	18-Fire Vehicles-Agreed Value	false	None	false	false	false	49720	26
003	\$700,000	\$5,000	\$5,000	1994	Sutphen Aerial Fire 5316	3058	18-Fire Vehicles-Agreed Value	false	None	false	false	false	49720	26
004	\$17,000	\$1,000	\$1,000	2002	DODGE RAM 1/2 TON PICKUP	9871	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
005	\$85,000	\$1,000	\$1,000	2002	STERLING DUMP WITH PLOW	*124	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
006	\$38,000	\$1,000	\$1,000	2002	FORD F-350 DUMP	7866	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
007	\$110,000	\$1,000	\$1,000	2004	STERLING SL 7501 DUMP WITH PLO	8259	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
009	\$26,000	\$1,000	\$1,000	2004	FORD F-350 4X4	6691	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
010	\$22,000	\$1,000	\$1,000	2005	DODGE RAM PICK UP	4263	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
011	\$130,000	\$1,000	\$1,000	2006	STERLING DUMPSANDER TRUCK	9596	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
012	\$110,000	\$1,000	\$1,000	2006	OSHKOSH PLOW DUMP TRUCK AIRPOR	8824	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
013	\$18,000	\$1,000	\$1,000	2002	DODGE 1500 4X4 TRUCK	5920	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
014	\$20,000	\$1,000	\$1,000	2007	FORD EXPLORER ELECTRIC	7574	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
015	\$135,000	\$1,000	\$1,000	2008	STERLING DUMP TRUCK	1211	7-Dump Trucks-ACV	false	None	false	false	false	49720	26
016	\$265,000	\$1,000	\$1,000	2007	STERLING VACTOR JET TRUCK	8911	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
017	\$15,000	\$1,000	\$1,000	2005	CHEVY PICK UP	4721	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
018	\$15,000	\$1,000	\$1,000	2005	CHEVY PICK UP	5797	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
019	\$150,000	\$1,000	\$1,000	2010	ELGIN/PELICAN STREET SWEEPER	**75	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
020	\$22,101	\$1,000	\$1,000	2010	CHEVY SILVERADO 2500 LS	1111	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
021	\$57,000	\$1,000	\$1,000	2012	FORD TRUCK F-350 AIRPORT	*568	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
022	\$2,000	\$1,000	\$1,000	1985	24 FOOT TANDEM AXLE BOAT TRAIL	3-204	13-Trailers-ACV	false	None	false	false	false	49720	26

023	\$175,000	\$1,000	\$1,000	2013	INTERNATIONAL BUCKET TRUCK	5447		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
024	\$30,574	\$1,000	\$1,000	2013	FORD DRW SUPER DUTY PICK UP	9478		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
025	\$22,101	\$1,000	\$1,000	2010	CHEVY SILVERADO 1500 4WD	7753		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
026	\$19,525	\$1,000	\$1,000	2009	GMC SIERRA PICK UP ELECTRIC	6629		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
027	\$32,843	\$1,000	\$1,000	2014	FORD F-350 SUPER DUTY	7564		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
028	\$178,147	\$1,000	\$1,000	2015	INTERNATIONAL UTILITY/BUCKET T	8829		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
029	\$23,742	\$1,000	\$1,000	2015	FORD SRW SUPER DUTY PU	*352		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
030	\$18,229	\$1,000	\$1,000	2011	GMC sierra pickup	1089		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
031	\$31,786	\$1,000	\$1,000	2016	Chevy Silverado 3500	2557		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
032	\$31,786	\$1,000	\$1,000	2016	Chevy Silverado 3500	6072		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
033	\$70,000	\$1,000	\$1,000	2012	Oshkosh Utility airport	*221		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
034	\$14,000	\$1,000	\$1,000	1999	Gem Car	5350		1-Passenger Cars-ACV	false	None	false	false	false	49720	26
035	\$25,697	\$1,000	\$1,000	2017	Chevy Silverado 2500 4wd	5616		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
036	\$5,790	\$1,000	\$1,000	2017	Deluxe Equip Trailer	2283		13-Trailers-ACV	false	None	false	false	false	49720	26
037	\$215,000	\$1,000	\$1,000	2017	International 4300	IHTMMMMR8HH484053		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
038	\$23,217	\$1,000	\$1,000	2017	Chevy Silverado 1500	9043		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
039	\$39,110	\$1,000	\$1,000	2017	Chevy Tahoe Police	2977		11-Police Cars-ACV	false	None	false	false	false	49720	26
040	\$46,578	\$1,000	\$1,000	2017	Chevy 2500 Silverado	3631		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
041	\$10,304	\$1,000	\$1,000	2017	Felling Trailer	5130		13-Trailers-ACV	false	None	false	false	false	49720	26
042	\$49,111	\$1,000	\$1,000	2017	Ford F550 cab pick up	7466		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
043	\$4,518	\$1,000	\$1,000	2017	Wanco Solar Trailer	*315		13-Trailers-ACV	false	None	false	false	false	49720	26
044	\$37,250	\$1,000	\$1,000	2018	Chevy Silverado 4X with Plow	9417		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
045	\$26,689	\$1,000	\$1,000	2018	Chevy Colorado 4wd	4285		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
046	\$68,546	\$1,000	\$1,000	2019	2019 Ford 450 with crane	1094		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
047	\$39,358	\$1,000	\$1,000	2018	Chevy Tahoe Police	5076		11-Police Cars-ACV	false	None	false	false	false	49720	26
048	\$30,300	\$1,000	\$1,000	2020	Chevy Silverado Pick Up	8628		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
049	\$89,560	\$1,000	\$1,000	2019	International Plow Truck	9247		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
050	\$46,256	\$1,000	\$1,000	2019	Ford F-350	9627		2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
051	\$146,957	\$1,000	\$1,000	2020	Towmaster DitchWitch Trailer	*630		13-Trailers-ACV	false	None	false	false	false	49720	26

052	\$92,825	\$1,000	\$1,000	2021	International Plow Truck	**56	7-Dump Trucks- ACV	false	None	false	false	false	49720	26
053	\$37,930	\$1,000	\$1,000	2020	Ford Interceptor Police	8369	11-Police Cars-ACV	false	None	false	false	false	49720	26
054	\$10,000	\$1,000	\$1,000	2021	Towmaster Trailer	2336	13- Trailers- ACV	false	None	false	false	false	49720	26
055	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
056	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
057	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
058	\$40,000	\$1,000	\$1,000	2022	GMC sierra 2500 HD	*272	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
059	\$45,000	\$1,000	\$1,000	2023	Chevy Silverado 3500	6690	2-Trucks, Vans-ACV	false	None	false	false	false	49720	26
060	\$42,600	\$1,000	\$1,000	2023	Chevrolet Tahoe	1GNSKLED3PR268487	11-Police Cars-ACV	false	None	false	false	false	49720	26

VI. BUILDING & PERSONAL PROPERTY COVERAGE

Total Blanket Real & Personal Property Limit	\$97,390,722.00
<i>Agreed Amount, Blanket and Replacement Cost, No Co insurance</i>	
<i>Special Perils</i>	
Deductible -	\$ 10,000

Additionally Included:

1. *Causes of Loss – Special Form*
2. *Agreed Value Coverage, Blanket Basis, No Co-Insurance*
3. *Replacement Cost Valuation*
4. *Glass Coverage Automatically Covered Within Building Limit.*

Additional Base Coverage – Higher Limits Available:

1. **Account Receivable- \$250,000**
2. **Extra Expense Coverage – \$ 500,000**
3. **Valuable Papers and Records – \$ 100,000**
4. **Business Income - \$ 500,000**
5. **Law and Ordinance – \$250,000**
6. **Newly Acquired and Constructed Property- \$1,000,000**
7. **Property in Transit- \$25,000**
8. **1st Party Sewer or Water Back-up- \$25,000**
9. **Electrical Utility Service Interruption-25,000**
10. **Debris Removal- 25% of Direct Physical Loss**
11. **Animal Mortality-10,000**
12. **Underground Pipes, Flues or Drains- \$1,000,000**
13. **Boiler and Machinery Coverage- Total Property Limits.**
14. **Fire Department Service Charge- \$5,000**
15. **Foundations of Machinery-\$500,000**
16. **EDP Special form Includes System Breakdown \$100,000 \$500 Deductible**
17. **Water Back Up-Sewer or Drain- 25,000**
18. **Fine Arts-\$5,000 any one item, \$25,000 per occurrence**

Tokio Marine HCC

App Number: 3388399-25

Policy Number: M24MTP80129-06

Program: MTPP

Entity: CITY OF CHARLEVOIX



List of Properties

Grand Total: 97390722

LOC.	BLDG	DISTANCE FEET	FAC. LOC.	ADDITIONAL DESCRIPTION	STREET ADDRESS	CITY	STATE	ZIP	COUNTY	POK	BC	BLDG. LIM.	CONT. LIM.	MINE SUB	BUILDING Valuation	YEAR	BF	SPL. DUD.	SPRINK.	REMOVE FROM BLANKET/AGREED	SQFT	BOILER VAL
1	1	false	1		210 STATE STREET CITY HALL FIRE HALL	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$8,754,363	\$1,021,859	\$0	RC	1950	100 - Administrative Office	None	false	false	19820	RC
2	1	false	0		301 PARK BATH HOUSE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	3-Non- Combustible	\$330,000	\$14,453	\$0	RC	1967	615 - Rest Rooms	None	false	false	1100	RC
3	1	false	0		DIVISION STREET WATER TOWER	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	6-Fire Resistive	\$2,500,000	\$0	\$0	RC	1950	902 - Water Tower	None	false	false	0	RC
4	1	false	0		15116 LAKE SHORE DRIVE BUILDING 3	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$22,819,581	\$51,532	\$0	RC	1980	903 - Wastewater Treatment Plant	None	false	false	0	RC
4	2	false	0		15116 LAKE SHORE DRIVE BUILDING STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$234,000	\$0	\$0	RC	1964	403 - Storage Building	None	false	false	1500	RC
4	3	false	1		15116 LAKE SHORE DRIVE GRIT REMOVAL AND	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	4-Masonry Non- Combustible	\$1,633,508	\$15,037	\$0	RC	1978	903 - Wastewater Treatment Plant	None	false	false	0	RC
4	4	false	0		15116 LAKE SHORE DRIVE CHEMICAL CONTAINMENT BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	3-Non- Combustible	\$386,870	\$0	\$0	RC	1978	900 - Water Treatment Plant	None	false	false	0	RC
4	5	false	1		15116 LAKE SHORE DRIVE ADMIN AND LAB.	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	1-Frame	\$845,899	\$56,747	\$0	RC	2015	100 - Administrative Office	None	false	false	2345	RC
4	6	false	0		15116 LAKE SHORE DRIVE SLUDGE STORAGE TANK	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	3-Non- Combustible	\$983,603	\$0	\$0	RC	2015	903 - Wastewater Treatment Plant	None	false	false	0	RC
5	1	false	0		DEPOT BEACH LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	2-Joisted Masonry	\$92,742	\$0	\$0	RC	1978	905 - Lift Station	None	false	false	0	RC
5	2	false	0		DEPOT BEACH PICNIC/RESTROOMS	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$400,017	\$0	\$0	RC	1978	615 - Rest Rooms	None	false	false	1300	RC
8	1	false	0		400 FAIRWAY GOLF CLUBHOUSE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$686,400	\$36,495	\$0	RC	1978	100 - Administrative Office	None	false	false	2400	RC
10	1	false	0		98 STOVER ROAD CEMETERY CHAPEL	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$280,800	\$0	\$0	RC	1958	700 - Chapel	None	false	false	936	RC

10	2	false	0	98 STOVER CEMETERY STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$184,000	\$25,548	\$0	RC	1956	701 - Cemetery Storage Building	None	false	false	1472	RC
12	1	false	1	AB 113 PALMER 4 BAY STORAGE GARAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	2-Joisted Masonry	\$171,600	\$0	\$0	RC	1978	401 - Garage	None	false	false	1500	RC
13	1	false	0	GRANT STREET STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$114,400	\$0	\$0	RC	1980	403 - Storage Building	None	false	false	1000	RC
14	1	false	1	PALMER ST. FISH CULTURE STATION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$2,000,000	\$0	\$0	RC	1987	607 - Fish Hatchery	None	false	false	10000	RC
15	1	false	0	102 GRANT ST DWELLING	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$480,000	\$0	\$0	RC	1980	100 - Administrative Office	None	false	false	1600	RC
16	1	false	0	FERRY BEACH RESTROOM/CONCESSION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$440,000	\$0	\$0	RC	1980	615 - Rest Rooms	None	false	false	1600	RC
16	2	false	0	FERRY BEACH FISH CLEANING BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$8,854	\$3,650	\$0	RC	1980	100 - Administrative Office	None	false	false	0	RC
16	3	false	0	FERRY BEACH PICNIC PAVILION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$46,370	\$0	\$0	RC	1980	614 - Pavilion	None	false	false	700	RC
16	4	false	0	FERRY BEACH PICNIC PAVILION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$31,613	\$0	\$0	RC	1980	614 - Pavilion	None	false	false	450	RC
16	5	false	0	FERRY BEACH RESTROOM/CONCESSION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$151,566	\$0	\$0	RC	1980	615 - Rest Rooms	None	false	false	450	RC
17	1	false	1	CARPENTER ST PRESS BOX/CONCESSION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$72,800	\$0	\$0	RC	1980	612 - Concession Stand	None	false	false	700	RC
18	1	false	0	MT. MCSUBA SKI LODGE/RESTROOM	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$1,050,000	\$72,989	\$0	RC	1965	600 - Community Center	None	false	false	3500	RC
18	2	false	0	MT. MCSUBA HALF WAY TOW BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$52,500	\$0	\$0	RC	1967	403 - Storage Building	None	false	false	350	RC
18	3	false	0	MT. MCSUBA WEST HILL TOW BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$52,500	\$0	\$0	RC	1967	403 - Storage Building	None	false	false	350	RC
18	4	false	0	MT MCSAUBA TOP TOW BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$20,259	\$12,993	\$0	RC	2001	403 - Storage Building	None	false	false	0	RC
18	5	false	0	MT MCSUBA LIFT OPERATOR BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$31,196	\$0	\$0	RC	1980	403 - Storage Building	None	false	false	0	RC
18	6	false	0	MT MCSAUBA GROOMER GARAGE	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$150,000	\$0	\$0	RC	2000	401 - Garage	None	false	false	1200	RC
18	7	false	1	MT. MCSAUBA ICE SKATING SHACK AND DECK	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$80,000	\$0	\$0	RC	2010	403 - Storage Building	None	false	false	400	RC
19	1	false	0	101 AIRPORT DRIVE TERMINAL	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$1,302,000	\$0	\$0	RC	2000	922 - Airport Admin Building	None	false	false	4340	RC
19	6	false	0	101 AIRPORT DR LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$440,146	\$0	\$0	RC	1980	905 - Lift Station	None	false	false	0	RC
19	7	false	1	101 AIRPORT DR	CHARLEVOIX	MI	49720	Charlevoix	11-	1-Frame	\$131,560	\$0	\$0	RC	1999	923 - Airport	None	false	false	1632	RC

				HANGER UNIT 1				County	Parks/Recreation				Hanger									
19	8	false	0	101 AIRPORT DR HANGER UNIT 2	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$245,760	\$0	\$0	RC	1990	923 - Airport Hanger	None	false	false	3072	RC	
19	9	false	1	101 AIRPORT DR HANGER UNIT 3	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$109,824	\$0	\$0	RC	1990	923 - Airport Hanger	None	false	false	1280	RC	
19	10	false	0	101 AIRPORT DR HANGER UNIT 4	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$109,824	\$0	\$0	RC	1990	923 - Airport Hanger	None	false	false	1280	RC	
19	11	false	0	101 AIRPORT DR AIRPORT HANGER	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	1-Frame	\$956,800	\$0	\$0	RC	2006	923 - Airport Hanger	None	false	false	11960	RC	
19	12	false	1	101 AIRPORT DR FUEL SYSTEM STATION	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	3-Non- Combustible	\$20,687	\$0	\$0	RC	1978	100 - Administrative Office	None	false	false	0	RC	
19	13	false	1	101 AIRPORT FUEL TANK & EQUIPMENT	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	3-Non- Combustible	\$158,732	\$0	\$0	RC	1978	100 - Administrative Office	None	false	false	0	RC	
19	14	false	0	101 AIRPORT DR SRE BLDG	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$2,688,600	\$0	\$0	RC	1978	100 - Administrative Office	None	false	false	8962	RC	
19	15	false	0	101 AIRPORT DRIVE HANGER	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$269,483	\$0	\$0	RC	2011	923 - Airport Hanger	None	false	false	0	RC	
20	1	false	1	109 MASON RENTAL OLD POST OFFICE	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	1-Frame	\$975,000	\$0	\$0	RC	1950	100 - Administrative Office	None	false	false	3000	RC	
21	1	false	1	98 GRANT ST WATER TREATMENT BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$11,065,696	\$147,441	\$0	RC	1978	903 - Wastewater Treatment Plant	None	false	false	0	RC	
21	2	false	0	98 GRANT ST PUMP STATION	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$1,475,427	\$0	\$0	RC	1980	901 - Pumping Station	None	false	false	0	RC	
23	1	false	0	STOVER AT M-66 SRVCE BUILDING	CHARLEVOIX	MI	49720	Charlevoix County	14-Water/Sewer	2-Joisted Masonry	\$52,000	\$0	\$0	RC	1978	401 - Garage	None	false	false	500	RC	
23	2	false	0	STOVER @ M66 TRANSFORMER/FENCING	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	4-Masonry Non- Combustible	\$590,829	\$0	\$0	RC	2000	906 - Electrical Transfer Station	None	false	false	0	RC	
24	1	false	1	401 W CARPENTER ELECTRIC DEPT STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$843,750	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	5625	RC	
24	2	false	1	401 W. CARPENTER PARKS DEPT STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$135,000	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	900	RC	
24	3	false	0	401 W. CARPENTER	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	2-Joisted Masonry	\$14,481,792	\$0	\$0	RC	2020	907 - Electrical Generating Plant	None	true	false	46416	RC	
24	4	false	0	401 W. CARPENTER COLD STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$735,300	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	4902	RC	
24	5	true	1	401 W. CARPENTER DPW COLD STORAGE	CHARLEVOIX	MI	49702	Charlevoix County	16- DPW/Garages	1-Frame	\$420,000	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	2800	RC	
24	6	true	0	401 W. CARPENTER OPEN STORAGE	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$63,000	\$0	\$0	RC	2020	403 - Storage Building	None	false	false	840	RC	
24	7	true	0	401 W. CARPENTER SALT	CHARLEVOIX	MI	49720	Charlevoix	16-	1-Frame	\$218,270	\$0	\$0	RC	2020	403 - Storage	None	false	false	3358	RC	

				STORAGE					County	DPW/Garages								Building					
27	1	true	0	101 Bridge Park Dr	Charlevoix	MI	49720	Charlevoix County	10-Offices	2-Joisted Masonry	\$3,150,000	\$115,033	\$0	RC	1960	403 - Storage Building	None	false	false	10500	RC		
28	1	true	0	LIFT STATION KMART/WOLOHAN M-66	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$87,928	\$0	\$0	RC	2000	905 - Lift Station	None	false	false	0	RC		
31	1	true	1	TAYLOR AND ANCE RDS LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$63,231	\$0	\$0	RC	1989	905 - Lift Station	None	false	false	0	RC		
32	1	true	1	MATTHEWS LANE LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
33	1	true	0	BELVEDERE AVE ROUND LAKE LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
34	1	true	1	PINE CLUB DRIVE LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
35	1	true	0	PALMER ST@ PINE RIVER LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
36	1	true	0	OLD ORCHARD RD LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
37	1	true	0	FERRY AVE AND EATON LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$63,231	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
38	1	true	0	MERCER BLVD LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
39	1	true	0	EDGEWATER INN @ BRIDGE LIFE STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
40	1	true	0	COUNTRY CLUB DR LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$60,000	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
42	1	true	0	202-204 BRIDGE PARK DR LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	3-Non-Combustible	\$196,310	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
43	1	true	0	1522 BRIDGE ST LIFT STATION	CHARLEVOIX	MI	49720	Charlevoix County	10-Offices	3-Non-Combustible	\$382,050	\$0	\$0	RC	1990	905 - Lift Station	None	false	false	0	RC		
44	1	true	0	FERRY AVE DEPOT	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	5-Modified Fire Resistive	\$618,165	\$0	\$0	Func.	1934	600 - Community Center	None	false	false	4500	ACV		
45	1	true	0	08825 MARTIN ROAD SERVICE BLDG	CHARLEVOIX	MI	49720	Charlevoix County	16- DPW/Garages	1-Frame	\$61,250	\$0	\$0	RC	1989	403 - Storage Building	None	false	false	350	RC		
45	2	true	0	08825 MARTIN ROAD TRANSFORMER/FENCING	CHARLEVOIX	MI	49720	Charlevoix County	18-Pump Houses, Lift Stations	5-Modified Fire Resistive	\$689,607	\$0	\$0	RC	2000	906 - Electrical Transfer Station	None	false	false	0	RC		
46	1	true	0	SOUTH BREAKWATER SOUTH PIER Lighthouse	CHARLEVOIX	MI	49720	Charlevoix County	11- Parks/Recreation	2-Joisted Masonry	\$500,000	\$0	\$0	Func.	1948	622 - Historical	None	false	false	0	ACV		

															Property							
47	1	true	0	100 E. CLINTON HARBOR MASTER	CHARLEVOIX	MI	49720	Charlevoix County	11-Parks/Recreation	1-Frame	\$3,688,252	\$29,196	\$0	RC	2000	609 - Marina	None	false	false	7000	RC	
49	1	true	0	100 E CLINTON ST PERFORMANCE PAVILLION	CHARLEVOIX	MI	49720	Charlevoix County	11-Parks/Recreation	3-Non-Combustible	\$3,212,085	\$14,597	\$0	RC	2005	614 - Pavilion	None	false	false	3000	RC	
50	1	false	1	201 STATE STREET DDA LEASED OFFICE SPACE	CHARLEVOIX	MI	49720	Charlevoix County	10-District Office	5-Modified Fire Resistive	\$0	\$6,122	\$0	RC	1980	100 - Administrative Office	None	false	false	2000	RC	

*VII. SCHEDULED & UNSCHEDULED PROPERTY
INLAND MARINE*

Total Limit of Scheduled and Unscheduled Property 3,378,498.00

Deductible Per Occurrence \$1,000

Emergency Portable Equipment \$50,000

Misc City Property \$150,000

Misc Fire Equipment \$125,000

Inland Marine Schedules Attached

Tokio Marine HCC

App Number: 3388399-25

Policy Number: M24MTP80129-06

Program: MTPP

Entity: CITY OF CHARLEVOIX



List of Inland Marine

Schedule Total: 0 GrandTotal: 275000

NO	SERIAL NO	YEAR	MAKE	MODEL	DEPARTMENT	TYPE	VALUATION	LIMIT (\$)	SPEC DED
	6085	2019	JOHN DEERE	310 SL TRACTOE BACKHOE	Dept. of Public Works	Contractors Equipment	RC	\$123,000	None
		2007	CASE 586	FORKLIFT	Dept. of Public Works	Contractors Equipment	RC	\$45,900	None
			PLAYGROUND EQUIP.		Parks and Recreation	Commercial Articles	RC	\$75,000	None
	1170	2018	JOHN DEERE	LOADER	Dept. of Public Works	Contractors Equipment	RC	\$225,000	None
	3125	2018	BONNELL	LEAF VAC WITH CONTAI	Dept. of Public Works	Contractors Equipment	RC	\$82,000	None
			MISC ART ITEMS	CCC	General Administrative	Fine Arts	RC	\$30,000	None
			TRENCHER	ELECTRIC DEPT	Dept. of Public Works	Contractors Equipment	RC	\$129,000	None
		2008	EPOKE 53500	SANDER.V/SPREADER	Dept. of Public Works	Contractors Equipment	RC	\$103,210	None
		2006	LOADER MOUNTED	SNOW BLOWER	Dept. of Public Works	Contractors Equipment	RC	\$159,000	None
		2006	FRONT END LOADER	VOLVO	Dept. of Public Works	Contractors Equipment	RC	\$166,000	None
			MARINA DOCKS		Parks and Recreation	Commercial Articles	Agreed	\$250,000	None
			FUEL TANK AND EQUIP	AT AIRPORT	General Administrative	Commercial Articles	RC	\$93,000	None
			MISC SKI HILL EQUIP		Parks and Recreation	Commercial Articles	RC	\$50,000	None

	2008	SWEEPER ATTACH	VOLVO	Dept. of Public Works	Contractors Equipment	RC	\$42,374	None
	2008	4 WHEEL DRIVE	TRACTOR	Dept. of Public Works	Contractors Equipment	RC	\$49,714	None
280421	2015	JOHN DEERE 60 D	EXCAVATOR	Dept. of Public Works	Contractors Equipment	RC	\$42,000	None
6799101665	2014	JACOBSEN	LF510 2WD	Dept. of Public Works	Contractors Equipment	RC	\$35,300	None
		CONTRACTORS EQUIP		General Administrative	Contractors Equipment	RC	\$45,000	None
	2010	PISTON BULLY	GROOMER	Parks and Recreation	Contractors Equipment	RC	\$228,000	None
12	2004	JD	444J LOADER	Streets and Roads	Contractors Equipment	RC	\$140,000	None
11	2005	LEAF VACUM		Streets and Roads	Contractors Equipment	RC	\$25,000	None
10	2012	BANDIT CHIPPER		Streets and Roads	Contractors Equipment	RC	\$41,000	None
9	1978	CASE	586 FORKLIFT	Dept. of Public Works	Contractors Equipment	RC	\$70,000	None
8	2002	JD BACKHOE	310 SG	Water and Sewer	Contractors Equipment	RC	\$100,000	None
7	2000	DITCH WITCH	JT 920	Dept. of Public Works	Contractors Equipment	RC	\$150,000	None
6	1989	DITCH WITCH	6510/WITH BACKHOE	Dept. of Public Works	Contractors Equipment	RC	\$100,000	None
5	1993	DITCH WITCH	400SX	Dept. of Public Works	Contractors Equipment	RC	\$25,000	None
	2013	BORING MACHINE	1220 JET TRACJK	Dept. of Public Works	Contractors Equipment	RC	\$114,000	None
15	1998	CHERRINGTON	BEACH GROOMER	Streets and Roads	Contractors Equipment	RC	\$90,000	None
14	2009	HOLDER SIDEWALK	SNOWBLOWER	Streets and Roads	Contractors Equipment	RC	\$125,000	None
13	2003	JD 310 SG	LOADER/BACKHOE	Streets and Roads	Contractors Equipment	RC	\$100,000	None

VIII. FIDELITY & CRIME COVERAGE

A. Money & Securities:

- 1. Theft, Disappearance & Destruction, On Premises \$ 100,000*
- 2.*
- 3. Theft, Disappearance & Destruction, Off Premises \$ 100,000*
- 4. Deductible – 1,000*

B. Employee Blanket Dishonesty Bond:

- 1. Limit of Liability - \$100,000 per employee*
- 2. Includes “Faithful Performance”*
- 3. Deductible - \$ 1,000*

C. Forgery and Alteration – \$100,000

D. Computer Fraud – \$100,000

Additionally Covered:

- A. Coverage Outside while in the Care, Custody, or Control of a Messenger,*
- B. Coverage while it is being Conveyed by an Armored Car Company,*
- C. Coverage while it is within the Living Quarters or the Home of any Messenger or Collector, and*
- D. Locations Included: All Owned Named Insured Premises and All Officials’ Homes and /or any Other off Premise Collection Location.*

City of Charlevoix

Premium Summary

<i>I. Comprehensive Municipal Liability</i>	<i>Included</i>
<i>II. Wrongful Acts (E&O) Liability</i>	<i>Included</i>
<i>III. Law Enforcement Liability</i>	<i>Included</i>
<i>IV. Automobile Liability</i>	<i>Included</i>
<i>V. Automobile Physical Damage</i>	<i>Included</i>
<i>VI. Real & Personal Property</i>	<i>Included</i>
<i>VII. Inland Marine</i>	<i>Included</i>
<i>VIII. Crime and Bonds</i>	<i>Included</i>
<i>IX. Boiler & Machinery</i>	<i>Included</i>
<i>X. Cyber Liability</i>	<i>Included</i>

Total Policy Period Premium

\$ 153,492.00

“This proposal contains a brief outline of coverage to be included in any policy that may be issued in the future. This is only a summary and the term and conditions of any policy issued will take precedence over the proposal.”

Charlevoix City Council

Consent Agenda

Title: 2025 Marina Fee Approval

Date: October 21, 2024

Presented By: Kent Knorr, Recreation Director

Background:

The Michigan DNR sets rates for seasonal slips and transient slips at all affiliated marinas in Michigan. Within the last few years, the state has not made any changes to those rate charts for 2025. Based on those rate charts, the City Council is able to set our rates specific to Charlevoix City Marina, and we must submit those to the state by November 1st.

As in the past, we have the flexibility to make recommendations that are outside the tiers set by the state. We are in a unique position of being at or above capacity throughout much of the summer and our higher pricing is a reflection of the demand for slips at the Marina. With that said, we do not recommend pricing increases for 2025. We did increase rates last season and believe that we are currently at an appropriate level.

While we are not recommending any increases in fees for 2025, we recommend that we continue "special" event rates during Boyne Thunder July 11-12, 2025, and Venetian Festival weekend July 23-26, 2025. We successfully started this tier pricing level in 2024.

For our season pricing, we recommend that City Council approve the seasonal slip rate of DNR Tier F multiplied by 156 days rather than using the rate sheet provided by the state. The rate sheet for seasonal slips set by the state is drastically lower than what our slips are valued at in Charlevoix. We face very high demand for those slips and have used this formula for many years now. For example, a 40-foot boat on the highest tier of the state seasonal slip would pay \$4400. Under our formula, a 40-foot boat pays \$9204 for a seasonal slip.

The additional rates that we are recommending are the continuation of non-conforming slips, dingy and jet ski slip rates and Burn St dock rates set in 2024.

We also recommend the continuation of the 45-day Stay Program. Under this program, boaters are able to rent a slip for 45 days in the spring and fall season, outside of our peak season. We charge normal transient rate for those 45 days.

Recommendation:

Motion to approve the 2025 Proposed Rates as presented.

Attachments:

1. 2025 City Marina Proposed Rates
2. 2025 Charlevoix Transient Rate with Special Rate Column
3. State of Michigan Transient Rates for 2025
4. State of Michigan Seasonal Rates for 2025
5. Calendar-45 day stay

2025 Proposed Rates

Transient Boater Rates:

Pre and Post Season	DNR Tier C <i>May 12-22 and September 8-12</i>
Shoulder Season	DNR Tier I <i>May 23-June 19 and August 18-September 7</i>
Prime Season	DNR Tier J <i>June 20-August 17</i>
Special Events	Charlevoix Special Event Rate "Tier K" <i>Boyne Thunder July 11-12</i> <i>Venetian Festival July 23-26, 2024</i>

Seasonal Slip Rates

Seasonal Slips	DNR Tier F multiplied by 156 days. Begins May 12, 2025
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Seasonal Non-Conforming Slips	\$80 per foot
Seasonal Burn Street Dock Slips	\$55 per foot
Seasonal Dingy and Jet Ski Slips	\$425

45 day extended stay slip holders pay the full transient rate without discount for the full 45 days. *Spring 45 day stay begins May 12, 2025. Fall 45 day stay begins on August 11, 2025.*

2025 Transient Rates

Boat Length	A	B	C	D	E	F	G	H	I	J	K event rate
25	\$19	\$22	\$27	\$31	\$34	\$37	\$40	\$44	\$48	\$52	\$55
26	\$20	\$23	\$28	\$32	\$35	\$38	\$42	\$46	\$49	\$54	\$57
27	\$21	\$24	\$29	\$33	\$37	\$40	\$43	\$47	\$51	\$56	\$60
28	\$21	\$25	\$30	\$35	\$38	\$41	\$45	\$49	\$53	\$58	\$62
29	\$22	\$26	\$31	\$36	\$39	\$43	\$46	\$51	\$55	\$60	\$64
30	\$23	\$27	\$32	\$37	\$41	\$44	\$48	\$53	\$57	\$62	\$66
31	\$24	\$28	\$33	\$38	\$42	\$46	\$50	\$54	\$59	\$64	\$69
32	\$24	\$29	\$34	\$40	\$44	\$47	\$51	\$56	\$61	\$66	\$71
33	\$25	\$30	\$35	\$41	\$45	\$49	\$53	\$58	\$63	\$68	\$73
34	\$26	\$31	\$36	\$42	\$46	\$50	\$54	\$60	\$65	\$70	\$75
35	\$27	\$32	\$37	\$43	\$48	\$52	\$56	\$61	\$67	\$72	\$77
36	\$27	\$32	\$38	\$45	\$49	\$53	\$58	\$63	\$68	\$74	\$80
37	\$28	\$33	\$39	\$46	\$50	\$55	\$59	\$65	\$70	\$76	\$82
38	\$29	\$34	\$40	\$47	\$52	\$56	\$61	\$67	\$72	\$78	\$84
39	\$30	\$35	\$41	\$48	\$53	\$58	\$62	\$68	\$74	\$80	\$86
40	\$30	\$36	\$42	\$50	\$54	\$59	\$64	\$70	\$76	\$82	\$88
41	\$31	\$37	\$43	\$51	\$56	\$61	\$66	\$72	\$78	\$84	\$91
42	\$32	\$38	\$45	\$52	\$57	\$62	\$67	\$74	\$80	\$87	\$93
43	\$33	\$38	\$46	\$53	\$58	\$64	\$69	\$76	\$82	\$89	\$95
44	\$33	\$40	\$47	\$55	\$60	\$65	\$70	\$77	\$84	\$91	\$97
45	\$34	\$41	\$48	\$56	\$61	\$67	\$72	\$79	\$86	\$93	\$99
46	\$35	\$41	\$49	\$57	\$63	\$68	\$74	\$81	\$87	\$95	\$102
47	\$36	\$42	\$50	\$58	\$64	\$70	\$75	\$83	\$89	\$97	\$104
48	\$36	\$43	\$51	\$60	\$65	\$71	\$77	\$84	\$91	\$99	\$106
49	\$37	\$44	\$52	\$61	\$67	\$73	\$78	\$86	\$93	\$101	\$108
50	\$38	\$45	\$53	\$62	\$68	\$74	\$80	\$88	\$95	\$103	\$111
51	\$39	\$46	\$54	\$63	\$69	\$75	\$82	\$89	\$97	\$105	\$113
52	\$40	\$47	\$55	\$64	\$71	\$77	\$83	\$91	\$99	\$107	\$115
53	\$40	\$48	\$56	\$66	\$72	\$78	\$85	\$93	\$101	\$109	\$117
54	\$41	\$49	\$57	\$67	\$73	\$80	\$86	\$95	\$103	\$111	\$119
55	\$42	\$50	\$58	\$68	\$75	\$81	\$88	\$96	\$105	\$113	\$122
56	\$43	\$50	\$59	\$69	\$76	\$83	\$90	\$98	\$106	\$115	\$124
57	\$43	\$51	\$60	\$71	\$78	\$84	\$91	\$100	\$108	\$117	\$126
58	\$44	\$52	\$61	\$72	\$79	\$86	\$93	\$102	\$110	\$119	\$128
59	\$45	\$53	\$63	\$73	\$80	\$87	\$94	\$103	\$112	\$122	\$130
60	\$46	\$54	\$64	\$74	\$82	\$89	\$96	\$105	\$114	\$124	\$133
61	\$46	\$55	\$65	\$76	\$83	\$90	\$98	\$107	\$116	\$126	\$135
62	\$47	\$56	\$66	\$77	\$84	\$92	\$99	\$109	\$118	\$128	\$137
63	\$48	\$57	\$67	\$78	\$86	\$93	\$101	\$110	\$120	\$130	\$139
64	\$49	\$58	\$68	\$79	\$87	\$95	\$102	\$112	\$122	\$132	\$141
65	\$49	\$59	\$69	\$81	\$88	\$96	\$104	\$114	\$124	\$134	\$144
66	\$50	\$59	\$70	\$82	\$90	\$98	\$106	\$116	\$126	\$136	\$146
67	\$51	\$60	\$71	\$83	\$91	\$99	\$107	\$118	\$127	\$138	\$148
68	\$52	\$61	\$72	\$84	\$92	\$101	\$109	\$119	\$129	\$140	\$150
69	\$52	\$62	\$73	\$86	\$94	\$102	\$110	\$121	\$131	\$142	\$152
70	\$53	\$63	\$74	\$87	\$95	\$104	\$112	\$123	\$133	\$144	\$155
71	\$54	\$64	\$75	\$88	\$97	\$105	\$114	\$124	\$135	\$146	\$157
72	\$55	\$65	\$76	\$89	\$98	\$107	\$115	\$126	\$137	\$148	\$159
73	\$55	\$66	\$77	\$91	\$99	\$108	\$117	\$128	\$139	\$150	\$161
74	\$56	\$67	\$78	\$92	\$101	\$110	\$118	\$130	\$141	\$152	\$164
75ft plus	0.76/ft	0.90/ft	1.06/ft	1.24/ft	1.36/ft	1.48/ft	1.60/ft	1.75/ft	1.90/ft	2.06/ft	2.21/ft

2025 Transient Rates

Boat Length	A	B	C	D	E	F	G	H	I	J
25	\$19	\$22	\$27	\$31	\$34	\$37	\$40	\$44	\$48	\$52
26	\$20	\$23	\$28	\$32	\$35	\$38	\$42	\$46	\$49	\$54
27	\$21	\$24	\$29	\$33	\$37	\$40	\$43	\$47	\$51	\$56
28	\$21	\$25	\$30	\$35	\$38	\$41	\$45	\$49	\$53	\$58
29	\$22	\$26	\$31	\$36	\$39	\$43	\$46	\$51	\$55	\$60
30	\$23	\$27	\$32	\$37	\$41	\$44	\$48	\$53	\$57	\$62
31	\$24	\$28	\$33	\$38	\$42	\$46	\$50	\$54	\$59	\$64
32	\$24	\$29	\$34	\$40	\$44	\$47	\$51	\$56	\$61	\$66
33	\$25	\$30	\$35	\$41	\$45	\$49	\$53	\$58	\$63	\$68
34	\$26	\$31	\$36	\$42	\$46	\$50	\$54	\$60	\$65	\$70
35	\$27	\$32	\$37	\$43	\$48	\$52	\$56	\$61	\$67	\$72
36	\$27	\$32	\$38	\$45	\$49	\$53	\$58	\$63	\$68	\$74
37	\$28	\$33	\$39	\$46	\$50	\$55	\$59	\$65	\$70	\$76
38	\$29	\$34	\$40	\$47	\$52	\$56	\$61	\$67	\$72	\$78
39	\$30	\$35	\$41	\$48	\$53	\$58	\$62	\$68	\$74	\$80
40	\$30	\$36	\$42	\$50	\$54	\$59	\$64	\$70	\$76	\$82
41	\$31	\$37	\$43	\$51	\$56	\$61	\$66	\$72	\$78	\$84
42	\$32	\$38	\$45	\$52	\$57	\$62	\$67	\$74	\$80	\$87
43	\$33	\$38	\$46	\$53	\$58	\$64	\$69	\$76	\$82	\$89
44	\$33	\$40	\$47	\$55	\$60	\$65	\$70	\$77	\$84	\$91
45	\$34	\$41	\$48	\$56	\$61	\$67	\$72	\$79	\$86	\$93
46	\$35	\$41	\$49	\$57	\$63	\$68	\$74	\$81	\$87	\$95
47	\$36	\$42	\$50	\$58	\$64	\$70	\$75	\$83	\$89	\$97
48	\$36	\$43	\$51	\$60	\$65	\$71	\$77	\$84	\$91	\$99
49	\$37	\$44	\$52	\$61	\$67	\$73	\$78	\$86	\$93	\$101
50	\$38	\$45	\$53	\$62	\$68	\$74	\$80	\$88	\$95	\$103
51	\$39	\$46	\$54	\$63	\$69	\$75	\$82	\$89	\$97	\$105
52	\$40	\$47	\$55	\$64	\$71	\$77	\$83	\$91	\$99	\$107
53	\$40	\$48	\$56	\$66	\$72	\$78	\$85	\$93	\$101	\$109
54	\$41	\$49	\$57	\$67	\$73	\$80	\$86	\$95	\$103	\$111
55	\$42	\$50	\$58	\$68	\$75	\$81	\$88	\$96	\$105	\$113
56	\$43	\$50	\$59	\$69	\$76	\$83	\$90	\$98	\$106	\$115
57	\$43	\$51	\$60	\$71	\$78	\$84	\$91	\$100	\$108	\$117
58	\$44	\$52	\$61	\$72	\$79	\$86	\$93	\$102	\$110	\$119
59	\$45	\$53	\$63	\$73	\$80	\$87	\$94	\$103	\$112	\$122
60	\$46	\$54	\$64	\$74	\$82	\$89	\$96	\$105	\$114	\$124
61	\$46	\$55	\$65	\$76	\$83	\$90	\$98	\$107	\$116	\$126
62	\$47	\$56	\$66	\$77	\$84	\$92	\$99	\$109	\$118	\$128
63	\$48	\$57	\$67	\$78	\$86	\$93	\$101	\$110	\$120	\$130
64	\$49	\$58	\$68	\$79	\$87	\$95	\$102	\$112	\$122	\$132
65	\$49	\$59	\$69	\$81	\$88	\$96	\$104	\$114	\$124	\$134
66	\$50	\$59	\$70	\$82	\$90	\$98	\$106	\$116	\$126	\$136
67	\$51	\$60	\$71	\$83	\$91	\$99	\$107	\$118	\$127	\$138
68	\$52	\$61	\$72	\$84	\$92	\$101	\$109	\$119	\$129	\$140
69	\$52	\$62	\$73	\$86	\$94	\$102	\$110	\$121	\$131	\$142
70	\$53	\$63	\$74	\$87	\$95	\$104	\$112	\$123	\$133	\$144
71	\$54	\$64	\$75	\$88	\$97	\$105	\$114	\$124	\$135	\$146
72	\$55	\$65	\$76	\$89	\$98	\$107	\$115	\$126	\$137	\$148
73	\$55	\$66	\$77	\$91	\$99	\$108	\$117	\$128	\$139	\$150
74	\$56	\$67	\$78	\$92	\$101	\$110	\$118	\$130	\$141	\$152
75ft plus	0.76/ft	0.90/ft	1.06/ft	1.24/ft	1.36/ft	1.48/ft	1.60/ft	1.75/ft	1.90/ft	2.06/ft

2025 Seasonal Rates

Slip Length	1	2	3	4	5	6	7	8	9	10
20	\$2,200	\$2,040	\$1,880	\$1,720	\$1,540	\$1,360	\$1,220	\$1,040	\$840	\$700
21	\$2,310	\$2,142	\$1,974	\$1,806	\$1,617	\$1,428	\$1,281	\$1,092	\$882	\$735
22	\$2,420	\$2,244	\$2,068	\$1,892	\$1,694	\$1,496	\$1,342	\$1,144	\$924	\$770
23	\$2,530	\$2,346	\$2,162	\$1,978	\$1,771	\$1,564	\$1,403	\$1,196	\$966	\$805
24	\$2,640	\$2,448	\$2,256	\$2,064	\$1,848	\$1,632	\$1,464	\$1,248	\$1,008	\$840
25	\$2,750	\$2,550	\$2,350	\$2,150	\$1,925	\$1,700	\$1,525	\$1,300	\$1,050	\$875
26	\$2,860	\$2,652	\$2,444	\$2,236	\$2,002	\$1,768	\$1,586	\$1,352	\$1,092	\$910
27	\$2,970	\$2,754	\$2,538	\$2,322	\$2,079	\$1,836	\$1,647	\$1,404	\$1,134	\$945
28	\$3,080	\$2,856	\$2,632	\$2,408	\$2,156	\$1,904	\$1,708	\$1,456	\$1,176	\$980
29	\$3,190	\$2,958	\$2,726	\$2,494	\$2,233	\$1,972	\$1,769	\$1,508	\$1,218	\$1,015
30	\$3,300	\$3,060	\$2,820	\$2,580	\$2,310	\$2,040	\$1,830	\$1,560	\$1,260	\$1,050
31	\$3,410	\$3,162	\$2,914	\$2,666	\$2,387	\$2,108	\$1,891	\$1,612	\$1,302	\$1,085
32	\$3,520	\$3,264	\$3,008	\$2,752	\$2,464	\$2,176	\$1,952	\$1,664	\$1,344	\$1,120
33	\$3,630	\$3,366	\$3,102	\$2,838	\$2,541	\$2,244	\$2,013	\$1,716	\$1,386	\$1,155
34	\$3,740	\$3,468	\$3,196	\$2,924	\$2,618	\$2,312	\$2,074	\$1,768	\$1,428	\$1,190
35	\$3,850	\$3,570	\$3,290	\$3,010	\$2,695	\$2,380	\$2,135	\$1,820	\$1,470	\$1,225
36	\$3,960	\$3,672	\$3,384	\$3,096	\$2,772	\$2,448	\$2,196	\$1,872	\$1,512	\$1,260
37	\$4,070	\$3,774	\$3,478	\$3,182	\$2,849	\$2,516	\$2,257	\$1,924	\$1,554	\$1,295
38	\$4,180	\$3,876	\$3,572	\$3,268	\$2,926	\$2,584	\$2,318	\$1,976	\$1,596	\$1,330
39	\$4,290	\$3,978	\$3,666	\$3,354	\$3,003	\$2,652	\$2,379	\$2,028	\$1,638	\$1,365
40	\$4,400	\$4,080	\$3,760	\$3,440	\$3,080	\$2,720	\$2,440	\$2,080	\$1,680	\$1,400
41	\$4,510	\$4,182	\$3,854	\$3,526	\$3,157	\$2,788	\$2,501	\$2,132	\$1,722	\$1,435
42	\$4,620	\$4,284	\$3,948	\$3,612	\$3,234	\$2,856	\$2,562	\$2,184	\$1,764	\$1,470
43	\$4,730	\$4,386	\$4,042	\$3,698	\$3,311	\$2,924	\$2,623	\$2,236	\$1,806	\$1,505
44	\$4,840	\$4,488	\$4,136	\$3,784	\$3,388	\$2,992	\$2,684	\$2,288	\$1,848	\$1,540
45	\$4,950	\$4,590	\$4,230	\$3,870	\$3,465	\$3,060	\$2,745	\$2,340	\$1,890	\$1,575
46	\$5,060	\$4,692	\$4,324	\$3,956	\$3,542	\$3,128	\$2,806	\$2,392	\$1,932	\$1,610
47	\$5,170	\$4,794	\$4,418	\$4,042	\$3,619	\$3,196	\$2,867	\$2,444	\$1,974	\$1,645
48	\$5,280	\$4,896	\$4,512	\$4,128	\$3,696	\$3,264	\$2,928	\$2,496	\$2,016	\$1,680
49	\$5,390	\$4,998	\$4,606	\$4,214	\$3,773	\$3,332	\$2,989	\$2,548	\$2,058	\$1,715
50	\$5,500	\$5,100	\$4,700	\$4,300	\$3,850	\$3,400	\$3,050	\$2,600	\$2,100	\$1,750
51	\$5,610	\$5,202	\$4,794	\$4,386	\$3,927	\$3,468	\$3,111	\$2,652	\$2,142	\$1,785
52	\$5,720	\$5,304	\$4,888	\$4,472	\$4,004	\$3,536	\$3,172	\$2,704	\$2,184	\$1,820
53	\$5,830	\$5,406	\$4,982	\$4,558	\$4,081	\$3,604	\$3,233	\$2,756	\$2,226	\$1,855
54	\$5,940	\$5,508	\$5,076	\$4,644	\$4,158	\$3,672	\$3,294	\$2,808	\$2,268	\$1,890
55	\$6,050	\$5,610	\$5,170	\$4,730	\$4,235	\$3,740	\$3,355	\$2,860	\$2,310	\$1,925
56	\$6,160	\$5,712	\$5,264	\$4,816	\$4,312	\$3,808	\$3,416	\$2,912	\$2,352	\$1,960
57	\$6,270	\$5,814	\$5,358	\$4,902	\$4,389	\$3,876	\$3,477	\$2,964	\$2,394	\$1,995
58	\$6,380	\$5,916	\$5,452	\$4,988	\$4,466	\$3,944	\$3,538	\$3,016	\$2,436	\$2,030
59	\$6,490	\$6,018	\$5,546	\$5,074	\$4,543	\$4,012	\$3,599	\$3,068	\$2,478	\$2,065
60	\$6,600	\$6,120	\$5,640	\$5,160	\$4,620	\$4,080	\$3,660	\$3,120	\$2,520	\$2,100
Over 60 ft	\$110/ft	\$102/ft	\$94/ft	\$86/ft	\$77/ft	\$68/ft	\$61/ft	\$52/ft	\$42/ft	\$35/ft

45 Day Stay Calendar 2025

MAY 2025	SUN	MON	TUE	WED	THU	FRI	SAT
					1	2	3
	4	5	6	7	8	9	10
	11	12	13	14	15	16	17
	18	19	20	21	22	23	24
	25	26	27	28	29	30	31

JUNE 2025	SUN	MON	TUE	WED	THU	FRI	SAT
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30					

AUGUST 2025	SUN	MON	TUE	WED	THU	FRI	SAT
						1	2
	3	4	5	6	7	8	9
	10	11	12	13	14	15	16
	17	18	19	20	21	22	23
	24	25	26	27	28	29	30
	31						

SEPTEMBER 2025	SUN	MON	TUE	WED	THU	FRI	SAT
		1	2	3	4	5	6
	7	8	9	10	11	12	13
	14	15	16	17	18	19	20
	21	22	23	24	25	26	27
	28	29	30				

Pre & Post Season
DNR Tier C

Shoulder Season
DNR Tier I

Prime Season
DNR Tier J

Charlevoix City Council

Consent Agenda

Title: Water Plant Turbidity Meter Replacement: \$32,382.00

Date: October 21, 2024

Presented By:

Background:

The Michigan Department of Environment, Great Lakes and Energy requires we have a total of six constant read turbidimeters in the plant. There's one on every filter effluent, combined filter effluent, and the raw water coming into the plant. The turbidimeters we have were put in in the early 2000's. At this time they are getting out of date and it's been getting harder to get replacement/repair parts for them. With this quote, Hach will supply new turbidimeters, a maintenance kit, as well as provide installation and warranty. Proactively updating our current system with this upgrade/repair maintains our compliance with EGLE, and avoids having unreliable information from soon to be obsolete equipment.

A turbidimeter, also known as a nephelometer, is a tool that measures the turbidity of a liquid by analyzing how much light is scattered or absorbed by suspended particles. This is a measure of the filtration process from the raw water of Lake Michigan to the treatments performed at the plant.

Recommendation:

Motion to approve the proposal from Hach to supply and install meters and sensors at the Water Treatment Plant in the amount of \$32,382.00 as presented and authorize the City Manager to sign all necessary documents.

Attachments:

1. Quote from Hach

Quotation

Quote Number: 101104038v1

Use quote number at time of order to ensure that you receive prices quoted

Hach
PO Box 608
Loveland, CO 80539-0608
Phone: (800) 227-4224
Email: quotes@hach.com
Website: www.hach.com

Quote Date: 10-Oct-2024

Quote Expiration: 09-Dec-2024

CITY OF CHARLEVOIX
ACCOUNTS PAYABLE
210 STATE ST
CHARLEVOIX, MI 49720-1345

Name: Nicholas Hilling
Phone: 231) 547-3256
Email: nickh@charlevoixmi.gov

Customer Account Number : 058474

Sales Contact: Ben Scrace Email: ben.scrace@hach.com Phone: 734-780-6395

PRICING QUOTATION

Line	Part Number	Description	Qty	Unit Price	Extended Price
1	LXV445.99.53112	TU5 Series® TU5300sc Low Range Laser Turbidimeter with Flow Sensor, Automatic Cleaning, RFID, and System Check, EPA Version. Standard lead time 10 days.	6	3,985.00	23,910.00
2	LZY907.97.00002	Maintenance Kit for TU5300sc and TU5400sc Laser Turbidimeter, with RFID Sealed Vials. Standard lead time 3 days.	1	1,809.00	1,809.00
3	WRTUPGTU5PRO-2V	Special WarrantyPlus Service Agreement with full transition support includes decommissioning of 1720E or FT660, mounting of TU5, instrument start-up (including calibration), and operation and maintenance training on the first visit. The second visit includes a hardware check, factory recommended maintenance, calibration, and additional training as needed. All parts, labor, and travel for on-site repairs, unlimited technical support calls, and firmware updates are also included at no additional charge. Automatic Cleaning Module covered separately under WRTUPGTUACM.	6	985.00	5,910.00
4	LZY835	Stabcal® Primary Standards Set with RFID (10 NTU, 20 NTU, 600 NTU), for TU5200, TU5300sc, and TU5400sc Laser Turbidimeters. Standard lead time 3 days.	1	753.00	753.00

Line	Part Number	Description	Qty	Unit Price	Extended Price
				Grand Total	\$ 32,382.00

TERMS OF SALE

Freight: Ground Prepay and Add

FCA: Hach's facility

ALL LEAD TIMES ARE ESTIMATED AND NOT GUARANTEED.

All purchases of Hach Company products and/or services are expressly and without limitation subject to Hach Company's Terms & Conditions of Sale ("Hach TCS"), incorporated herein by reference and published on Hach Company's website at www.hach.com/terms. Hach TCS are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale "Contract" in accordance with the Hach TCS: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract

from the provisions of the Hach TCS are not part of the Contract.

Due to International regulations, a U.S. Department of Commerce Export License may be required. Hach reserves the right to approve specific shipping agents. Wooden boxes suitable for ocean shipment are extra. Specify final destination to ensure proper documentation and packing suitable for International transport. In addition, Hach may require : 1). A statement of intended end-use; 2). Certification that the intended end-use does not relate to proliferation of weapons of mass destruction (prohibited nuclear end use, chemical / biological weapons, missile technology); and 3). Certification that the goods will not be diverted contrary to U.S. and/or applicable laws in force in Buyer's jurisdiction.

ORDER TERMS:

Terms are Subject to Credit Review

In order for Hach to process the order as quickly as possible, please provide the following information.

- Complete Billing address.
- Complete Shipping address.
- Part numbers and quantities of items being ordered.
- Please reference the quotation number on your purchase order

If the order is over \$25,000 Hach will also require the following additional information.

- Pricing
- Purchase Order Number
- Freight terms and INCO term FOB Origin or FCA Shipping Point
- Required delivery date
- Vendor name should specify "Hach Company" with the Loveland address:
 - o Hach, PO Box 389, Loveland, CO 80539
- Credit terms of payment. Default payment terms are Net 30.
- Indicate if order needs to ship complete or if it can ship partial.
- Tax status
- Special invoicing instructions

Sales tax is not included on quote. Applicable sales tax will be added to the invoice based on the U.S. destination, if applicable provide a resale/exemption certificate.

Shipments will be prepaid and added to invoices unless otherwise specified.

Equipment quoted operates with standard U.S. supply voltage.

Hach standard terms and conditions apply to all sales.

Additional terms and conditions apply to orders for service partnerships.

Prices do not include delivery of product. Reference attached Freight Charge Schedule and Collect Handling Fees.

This Quote is good for a one time purchase

Virtual and/or on-site training must be scheduled/completed within 30 days of order, or the price will be subject to change.

Sales Contact:

Name: Ben Scrace
 Title: Regional Sales Manager
 Phone: 734-780-6395
 Email: ben.scrace@hach.com



Be Right™

Quotation Addendum

HACH COMPANY

Headquarters

P.O. Box 389
5600 Lindbergh Drive
Loveland, CO 80539-0389

Purchase Orders

PO Box 608
Loveland, CO 80539-0608

WebSite: www.hach.com

U.S.A.

Phone: 800-227-4224
Fax: 970-669-2932
E-Mail: orders@hach.com
quotes@hach.com
techhelp@hach.com

Export

Phone: 970-669-3050
Fax: 970-461-3939
Email: intl@hach.com

Remittance

2207 Collections Center Drive
Chicago, IL 60693

Wire Transfers

Bank of America
231 S. LaSalle St.
Chicago, IL 60604
Account: 8765602385
Routing (ABA): 071000039

ADVANTAGES OF WORKING WITH HACH

 Hach Service	Pick&Ship™	Technical Support
<i>Protect your investment & peace of mind</i> ✓ A global partner who understands your needs ✓ Delivers timely, high-quality service you can trust ✓ Provides team of unique experts to help you maximize instrument uptime ✓ Ensure data integrity ✓ Maintain operational stability ✓ Reduce compliance risk www.hach.com/service-contracts	<i>Pick&Ship™ Program offers a better way to keep your supplies in stock</i> ✓ Convenience of one purchase order for the entire year ✓ Flexibility to change, cancel or create new orders ✓ Savings from locking in prices & thus avoiding price surges and rush charges ✓ Peace of mind with automatic, reliable shipments just as you need them www.Hach.com/pickandship	<i>Provides post-sale instrumentation and application support</i> ✓ Hach's highly skilled Technical Support staff is dedicated to helping you resolve technical issues before, during and after the sale. ✓ Available via phone, e-mail, or live online chat at Hach.com! ✓ Fast access to answers at https://support.hach.com ✓ Toll-free phone: 800-227-4224 ✓ E-mail: techhelp@hach.com www.Hach.com

ADVANTAGES OF SIMPLIFIED SHIPPING AND HANDLING

<u>Safe & Fast Delivery</u>	<u>Save Time – Less Hassle</u>	<u>Save Money</u>
✓ Receive tracking numbers on your order acknowledgement ✓ Hach will assist with claims if an order is lost or damaged in shipment	✓ No need to set up deliveries for orders or to schedule pickup ✓ Hach ships order as product is available, at no additional charge, when simplified shipping and handling is used.	✓ No additional invoice to process – save on time and administrative costs ✓ Only pay shipping once, even if multiple shipments are required

STANDARD SIMPLIFIED SHIPPING AND HANDLING CHARGES ^{1, 2, 3, 4} Pricing Effective 7/13/2024						Collect ⁴
Total Price of Merchandise Ordered	Standard Surface (Mainland USA)	Second Day Delivery (Mainland USA)	Next Day Delivery (Mainland USA)	Second Day Delivery (Alaska & Hawaii)	Next Day Delivery (Alaska & Hawaii)	Handling Fee Effective 7/13/2024
\$0.00 - \$49.99	\$10.75	\$26.89	\$50.14	\$43.15	\$82.02	\$8.00
\$50.00 - \$149.99	\$12.90	\$38.02	\$71.75	\$54.52	\$103.65	\$8.00
\$150.00 - \$349.99	\$15.05	\$40.15	\$81.79	\$55.37	\$106.26	\$8.00
\$350.00 - \$649.99	\$17.20	\$44.98	\$89.44	\$56.22	\$108.87	\$8.00
\$650.00 - \$949.99	\$17.20	\$54.49	\$112.39	\$66.20	\$128.13	\$8.00
\$950.00 - \$1,999.99	\$30.10	\$64.01	\$135.34	\$76.17	\$147.38	\$8.00
\$2,000.00 - \$3,999.99	\$30.10	\$79.14	\$165.12	\$91.12	\$176.99	\$8.00
\$4,000.00 - \$5,999.99	\$53.75	\$94.27	\$194.90	\$106.06	\$206.59	\$8.00
\$6,000.00 - \$7,999.99	\$64.50	\$108.99	\$225.36	\$118.80	\$229.04	\$8.00
\$8,000.00 - \$9,999.99	\$96.75	\$162.82	\$318.16	\$174.21	\$330.40	\$8.00
Over \$10,000	1.0% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	1.8% of Net Order Value	2.8% of Net Order Value	\$8.00

- Shipping & Handling charges shown are only applicable to orders billing and shipping to U.S. destinations. Shipping & Handling charges will be prepaid and added to invoice. Shipping & Handling for the Pick&Ship Program is charged on each shipment release and is based on the total price of each shipment release. Shipping & Handling charges are subject to change without notice.
 - Additional Shipping & Handling charges will be applied to orders containing bulky and/or especially heavy orders. Refrigerated and all weather Samplers do not qualify for simplified Shipping & Handling charges, and are considered heavy products. Dissolved Oxygen Sensors can be damaged if exposed to temps below freezing, causing sensor failure. Must be shipped over night or 2nd day air during the cold weather months.
 - Orders shipping to Alaska or Hawaii: Additional Shipping & Handling charges may be applied at time of order processing. Second Day and Next Day delivery is not available to all destinations.
 - Hach Company will assess a collect handling fee on orders with collect shipping terms. This handling fee covers the additional costs that Hach Company incurs from processing and managing collect shipments.
- Due to variations in component characteristics, regulatory transportation requirements and/or associated shipping and handling costs, individual kit components may or may not be packaged together in a single carton at time of final packaging and shipping.

SALES TAX

Sales Tax is not included in the attached quotation. Applicable sales and usagetaxes will be added to your invoice, at the time of order, based on U.S. destination of goods, unless a valid resale/exemption certificate for destination state is provided to the above address or fax number, attention of the Tax Dept.

TERMS & CONDITIONS OF SALE FOR HACH COMPANY PRODUCTS AND SERVICES

This document sets forth the Terms & Conditions of Sale for goods manufactured and/or supplied, and services provided, by Hach Company of Loveland, Colorado ("Hach") and sold to the original purchaser thereof ("Buyer"). Unless otherwise specifically stated herein, the term "Hach" includes only Hach Company and none of its affiliates. Unless otherwise specifically stated in a previously-executed written purchase agreement signed by authorized representatives of Hach and Buyer, these Terms & Conditions of Sale establish the rights, obligations and remedies of Hach and Buyer which apply to this offer and any resulting order or contract for the sale of Hach's goods and/or services ("Products").

1. **APPLICABLE TERMS & CONDITIONS:** These Terms & Conditions of Sale are contained directly and/or by reference in Hach's offer, order acknowledgment, and invoice documents. The first of the following acts constitutes an acceptance of Hach's offer and not a counteroffer and creates a contract of sale ("Contract") in accordance with these Terms & Conditions: (i) Buyer's issuance of a purchase order document against Hach's offer; (ii) acknowledgement of Buyer's order by Hach; or (iii) commencement of any performance by Hach pursuant to Buyer's order. Provisions contained in Buyer's purchase documents (including electronic commerce interfaces) that materially alter, add to or subtract from the provisions of these Terms & Conditions of Sale are not a part of the Contract.

2. **CANCELLATION:** Buyer may cancel goods orders subject to fair charges for Hach's expenses including handling, inspection, restocking, freight and invoicing charges as applicable, provided that Buyer returns such goods to Hach at Buyer's expense within thirty (30) days of delivery and in the same condition as received. Buyer may cancel service orders on ninety (90) day's prior written notice and refunds will be prorated based on the duration of the service plan. Inspections and re-instatement fees may apply upon cancellation or expiration of service programs. Seller may cancel all or part of any order prior to delivery without liability if the order includes any Products that Seller determines may not comply with export, safety, local certification, or other applicable compliance requirements.

3. **DELIVERY:** Delivery will be accomplished FCA Hach's facility located in Ames, Iowa or Loveland, Colorado, or Romeoville, Illinois United States (Incoterms 2020). Legal title and risk of loss or damage pass to Buyer upon transfer to the first carrier. Hach will use commercially reasonable efforts to deliver the Products ordered herein within the time specified on the face of this Contract or, if no time is specified, within Hach's normal lead-time necessary for Hach to deliver the Products sold hereunder. Upon prior agreement with Buyer and for an additional charge, Hach will deliver the Products on an expedited basis. Standard service delivery hours are 8 am – 5 pm Monday through Friday, excluding holidays.

4. **INSPECTION:** Buyer will promptly inspect and accept any Products delivered pursuant to this Contract after receipt of such Products. In the event the Products do not conform to any applicable specifications, Buyer will promptly notify Hach of such nonconformance in writing. Hach will have a reasonable opportunity to repair or replace the nonconforming product at its option. Buyer will be deemed to have accepted any Products delivered hereunder and to have waived any such nonconformance in the event such a written notification is not received by Hach within thirty (30) days of delivery.

5. **PRICES & ORDER SIZES:** All prices are in U.S. dollars and are based on delivery as stated above. Prices do not include any charges for services such as insurance; brokerage fees; sales, use, inventory or excise taxes; import or export duties; special financing fees; VAT, income or royalty taxes imposed outside the U.S.; consular fees; special permits or licenses; or other charges imposed upon the production, sale, distribution, or delivery of Products. Buyer will either pay any and all such charges or provide Hach with acceptable exemption certificates, which obligation survives performance under this Contract. Hach reserves the right to establish minimum order sizes and will advise Buyer accordingly.

6. **PAYMENTS:** All payments must be made in U.S. dollars. For Internet orders, the purchase price is due at the time and manner set forth at www.hach.com. Invoices for all other orders are due and payable NET 30 DAYS from date of the invoice without regard to delays for inspection or transportation, with payments to be made by check to Hach at the above address or by wire transfer to the account stated on the front of Hach's invoice, or for customers with no established credit, Hach may require cash or credit

card payment in advance of delivery. In the event payments are not made or not made in a timely manner, Hach may, in addition to all other remedies provided at law, either: (a) declare Buyer's performance in breach and terminate this Contract for default; (b) withhold future shipments until delinquent payments are made; (c) deliver future shipments on a cash-with-order or cash-in-advance basis even after the delinquency is cured; (d) charge interest on the delinquency at a rate of 1-1/2% (one and one half percent) per month or the maximum rate permitted by law, if lower, for each month or part thereof of delinquency in payment plus applicable storage charges and/or inventory carrying charges; (e) repossess the Products for which payment has not been made; (f) recover all costs of collection including reasonable attorney's fees; or (g) combine any of the above rights and remedies as is practicable and permitted by law. Buyer is prohibited from setting off any and all monies owed under this from any other sums, whether liquidated or not, that are or may be due Buyer, which arise out of a different transaction with Hach or any of its affiliates. Should Buyer's financial responsibility become unsatisfactory to Hach in its reasonable discretion, Hach may require cash payment or other security. If Buyer fails to meet these requirements, Hach may treat such failure as reasonable grounds for repudiation of this Contract, in which case reasonable cancellation charges shall be due Hach. Buyer grants Hach a security interest in the Products to secure payment in full, which payment releases the security interest but only if such payments could not be considered an avoidable transfer under the U.S. Bankruptcy Code or other applicable laws. Buyer's insolvency, bankruptcy, assignment for the benefit of creditors, or dissolution or termination of the existence of Buyer, constitutes a default under this Contract and affords Hach all the remedies of a secured party under the U.C.C., as well as the remedies stated above for late payment or non-payment. See [120](#) for further wire transfer requirements.

7. **LIMITED WARRANTY:** Hach warrants that Products sold hereunder will be free from defects in material and workmanship and will, when used in accordance with the manufacturer's operating and maintenance instructions, conform to any express written warranty pertaining to the specific goods purchased, which for most Hach instruments is for a period of twelve (12) months from delivery. Hach warrants that services furnished hereunder will be free from defects in workmanship for a period of ninety (90) days from the completion of the services. Parts provided by Hach in the performance of services may be new or refurbished parts functioning equivalent to new parts. Any non-functioning parts that are repaired by Hach shall become the property of Hach. No warranties are extended to consumable items such as, without limitation, reagents, batteries, mercury cells, and light bulbs. **All other guarantees, warranties, conditions and representations, either express or implied, whether arising under any statute, law, commercial usage or otherwise, including implied warranties of merchantability and fitness for a particular purpose, are hereby excluded.** The sole remedy for Products not meeting this Limited Warranty is replacement, credit or refund of the purchase price. This remedy will not be deemed to have failed of its essential purpose so long as Hach is willing to provide such replacement, credit or refund.

8. **INDEMNIFICATION:** Indemnification applies to a party and to such party's successors-in-interest, assignees, affiliates, directors, officers, and employees ("Indemnified Parties"). Hach is responsible for and will defend, indemnify and hold harmless the Buyer Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to Hach's breach of the Limited Warranty. Buyer is responsible for and will defend, indemnify and hold harmless the Hach Indemnified Parties against all losses, claims, expenses or damages which may result from accident, injury, damage, or death due to negligence, misuse or misapplication of any goods or services, violations of law, or the breach of any provision of this Contract by the Buyer, its affiliates, or those employed by, controlled by or in privity with them. Buyer's workers' compensation immunity, if any, does not preclude or limit its indemnification obligations.

9. **PATENT PROTECTION:** Subject to all limitations of liability provided herein, Hach will, with respect to any Products of Hach's design or manufacture, indemnify Buyer from any and all damages and costs as finally determined by a court of competent jurisdiction in any suit for infringement of any U.S. patent (or European patent for Products that Hach sells to Buyer for end use in a member state of the E.U.) that has issued as of the delivery date, solely by reason of the sale or normal use of any Products sold to Buyer hereunder and from reasonable expenses incurred by Buyer in defense of such suit if Hach does not undertake the defense thereof, provided that Buyer promptly notifies



TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

Hach of such suit and offers Hach either (i) full and exclusive control of the defense of such suit when Products of Hach only are involved, or (ii) the right to participate in the defense of such suit when products other than those of Hach are also involved. Hach's warranty as to use patents only applies to infringement arising solely out of the inherent operation of the Products according to their applications as envisioned by Hach's specifications. In case the Products are in such suit held to constitute infringement and the use of the Products is enjoined, Hach will, at its own expense and at its option, either procure for Buyer the right to continue using such Products or replace them with non-infringing products, or modify them so they become non-infringing, or remove the Products and refund the purchase price (prorated for depreciation) and the transportation costs thereof. The foregoing states the entire liability of Hach for patent infringement by the Products. Further, to the same extent as set forth in Hach's above obligation to Buyer, Buyer agrees to defend, indemnify and hold harmless Hach for patent infringement related to (x) any goods manufactured to the Buyer's design, (y) services provided in accordance with the Buyer's instructions, or (z) Hach's Products when used in combination with any other devices, parts or software not provided by Hach hereunder.

10. **TRADEMARKS AND OTHER LABELS:** Buyer agrees not to remove or alter any indicia of manufacturing origin or patent numbers contained on or within the Products, including without limitation the serial numbers or trademarks on nameplates or cast, molded or machined components.

11. **SOFTWARE AND DATA.** All licenses to Hach's separately-provided software products are subject to the separate software license agreement(s) accompanying the software media and/or included as an Appendix to these Terms & Conditions of Sale. Except to the extent such express licenses conflict with the remainder of this paragraph, the following also applies relative to Hach's software: Hach grants Buyer only a personal, non-exclusive license to access and use the software provided by Hach with Products purchased hereunder solely as necessary for Buyer to enjoy the benefit of the Products. A portion of the software may contain or consist of open source software, which Buyer may use under the terms and conditions of the specific license under which the open source software is distributed. Buyer agrees that it will be bound by all such license agreements. Title to software remains with the applicable licensor(s). In connection with Buyer's use of Products, Hach may obtain, receive, or collect data or information, including data produced by the Products. In such cases, Buyer grants Hach a non-exclusive, worldwide, royalty-free, perpetual, non-revocable license to use, compile, distribute, display, store, process, reproduce, or create derivative works of such data, or to aggregate such data for use in an anonymous manner, solely to facilitate marketing, sales and R&D activities of Hach and its affiliates.

12. **PROPRIETARY INFORMATION; PRIVACY:** "Proprietary Information" means any information, technical data or know-how in whatever form, whether documented, contained in machine readable or physical components, mask works or artwork, or otherwise, which Hach considers proprietary, including but not limited to service and maintenance manuals. Buyer and its customers, employees and agents will keep confidential all such Proprietary Information obtained directly or indirectly from Hach and will not transfer or disclose it without Hach's prior written consent, or use it for the manufacture, procurement, servicing or calibration of Products or any similar products, or cause such products to be manufactured, serviced or calibrated by or procured from any other source, or reproduce or otherwise appropriate it. All such Proprietary Information remains Hach's property. No right or license is granted to Buyer or its customers, employees or agents, expressly or by implication, with respect to the Proprietary Information or any patent right or other proprietary right of Hach, except for the limited use licenses implied by law. Hach will manage Customer's information and personal data in accordance with its Privacy Policy, located at <http://www.hach.com/privacypolicy>.

13. **CHANGES AND ADDITIONAL CHARGES:** Hach reserves the right to make design changes or improvements to any products of the same general class as Products being delivered hereunder without liability or obligation to incorporate such changes or improvements to Products ordered by Buyer unless agreed upon in writing before the Products' delivery date. Services which must be performed as a result of any of the following conditions are subject to additional charges for labor, travel and parts: (a) equipment alterations not authorized in writing by Hach; (b) damage resulting from improper use or handling, accident, neglect, power surge, or operation in an environment or manner in which the instrument is not designed to operate or is not in accordance with Hach's operating manuals; (c) the use of parts or accessories not provided by Hach; (d) damage resulting from acts of war, terrorism or nature; (e) services outside standard business hours; (f) site

prework not complete per proposal; or (g) any repairs required to ensure equipment meets manufacturer's specifications upon activation of a service agreement.

14. **SITE ACCESS / PREPARATION / WORKER SAFETY / ENVIRONMENTAL COMPLIANCE:** In connection with services provided by Hach, Buyer agrees to permit prompt access to equipment. Buyer assumes full responsibility to back-up or otherwise protect its data against loss, damage or destruction before services are performed. Buyer is the operator and in full control of its premises, including those areas where Hach employees or contractors are performing service, repair and maintenance activities. Buyer will ensure that all necessary measures are taken for safety and security of working conditions, sites and installations during the performance of services. Buyer is the generator of any resulting wastes, including without limitation hazardous wastes. Buyer is solely responsible to arrange for the disposal of any wastes at its own expense. Buyer will, at its own expense, provide Hach employees and contractors working on Buyer's premises with all information and training required under applicable safety compliance regulations and Buyer's policies. If the instrument to be serviced is in a Confined Space, as that term is defined under OSHA regulations, Buyer is solely responsible to make it available to be serviced in an unconfined space. Hach service technicians will not work in Confined Spaces. In the event that a Buyer requires Hach employees or contractors to attend safety or compliance training programs provided by Buyer, Buyer will pay Hach the standard hourly rate and expense reimbursement for such training attended. The attendance at or completion of such training does not create or expand any warranty or obligation of Hach and does not serve to alter, amend, limit or supersede any part of this Contract.

15. **LIMITATIONS ON USE:** Buyer will not use any Products for any purpose other than those identified in Hach's catalogs and literature as intended uses. Unless Hach has advised the Buyer in writing, in no event will Buyer use any Products in drugs, food additives, food or cosmetics, or medical applications for humans or animals. In no event will Buyer use in any application any Product that requires FDA 510(k) clearance unless and only to the extent the Product has such clearance. Buyer will not sell, transfer, export or re-export any Hach Products or technology for use in activities which involve the design, development, production, use or stockpiling of nuclear, chemical or biological weapons or missiles, nor use Hach Products or technology in any facility which engages in activities relating to such weapons. Unless the "ship-to" address is in California, U.S.A., the Products are not intended for sale in California and may lack markings required by California Proposition 65; accordingly, unless Buyer has ordered Products specifying a California ship-to address, Buyer will not sell or deliver any Hach Products for use in California. Any warranty granted by Hach is void if any goods covered by such warranty are used for any purpose not permitted hereunder.

16. **EXPORT AND IMPORT LICENSES AND COMPLIANCE WITH LAWS:** Unless otherwise specified in this Contract, Buyer is responsible for obtaining any required export or import licenses. Buyer will comply with all laws and regulations applicable to the installation or use of all Products, including applicable import and export control laws and regulations of the U.S., E.U. and any other country having proper jurisdiction, and will obtain all necessary export licenses in connection with any subsequent export, re-export, transfer and use of all Products and technology delivered hereunder. Buyer will comply with all local, national, and other laws of all jurisdictions globally relating to anti-corruption, bribery, extortion, kickbacks, or similar matters which are applicable to Buyer's business activities in connection with this Contract, including but not limited to the U.S. Foreign Corrupt Practices Act of 1977, as amended (the "FCPA"). Buyer agrees that no payment of money or provision of anything of value will be offered, promised, paid or transferred, directly or indirectly, by any person or entity, to any government official, government employee, or employee of any company owned in part by a government, political party, political party official, or candidate for any government office or political party office to induce such organizations or persons to use their authority or influence to obtain or retain an improper business advantage for Buyer or for Hach, or which otherwise constitute or have the purpose or effect of public or commercial bribery, acceptance of or acquiescence in extortion, kickbacks or other unlawful or improper means of obtaining business or any improper advantage, with respect to any of Buyer's activities related to this Contract. Hach asks Buyer to "Speak Up!" if aware of any violation of law, regulation or our Standards of Conduct ("SOC") in relation to this Contract. See www.ethicspoint.veralto.com and [Integrity and Compliance - Veralto](http://www.integrityandcompliance-veralto.com) for a copy of the SOC and for access to our Helpline portal.

17. **RELATIONSHIP OF PARTIES:** Buyer is not an agent or representative of Hach and will not present itself as such under any circumstances unless and to

TERMS AND CONDITIONS OF SALE FOR HACH® PRODUCTS

the extent it has been formally screened by Hach's compliance department and received a separate duly-authorized letter from Hach setting forth the scope and limitations of such authorization.

18. **FORCE MAJEURE:** Hach is excused from performance of its obligations under this Contract to the extent caused by acts or omissions that are beyond its control of, including but not limited to Government embargoes, blockages, seizures or freeze of assets, delays or refusals to grant an export or import license or the suspension or revocation thereof, or any other acts of any Government; fires, floods, severe weather conditions, or any other acts of God; quarantines; labor strikes or lockouts; riots; strife; insurrections; civil disobedience or acts of criminals or terrorists; war; material shortages or delays in deliveries to Hach by third parties. In the event of the existence of any force majeure circumstances, the period of time for delivery, payment terms and payments under any letters of credit will be extended for a period of time equal to the period of delay. If the force majeure circumstances extend for six months, Hach may, at its option, terminate this Contract without penalty and without being deemed in default or in breach thereof.

19. **NON ASSIGNMENT AND WAIVER:** Buyer will not transfer or assign this Contract or any rights or interests hereunder without Hach's prior written consent. Failure of either party to insist upon strict performance of any provision of this Contract, or to exercise any right or privilege contained herein, or the waiver of any breach of the terms or conditions of this Contract will not be construed as thereafter waiving any such terms, conditions, rights, or privileges, and the same will continue and remain in force and effect as if no waiver had occurred.

20. **FUNDS TRANSFERS (PAYMENTS):** Buyer and Hach both recognize that there is a risk of banking fraud when individuals impersonating a business demand payment under new banking or mailing instructions. To avoid this risk, Buyer must verbally confirm any new or changed bank transfer or mailing instructions by calling Hach at +1-970-663-1377 and speaking with Hach's Credit Manager before mailing or transferring any monies using the new instructions. Both parties agree that they will not institute mailing or bank transfer instruction changes and require immediate payment under the new instructions but will instead provide a ten (10) day grace period to verify any payment instruction changes before any new or outstanding payments are due using the new instructions.

21. **LIMITATION OF LIABILITY:** None of the Hach Indemnified Parties will be liable to any Buyer Indemnified Parties under any circumstances for any special, treble, incidental or consequential damages, including without limitation, damage to or loss of property other than for the Products purchased hereunder; damages incurred in installation, repair or replacement; lost profits, revenue or opportunity; loss of use; losses resulting from or related to downtime of the products or inaccurate measurements or reporting; the cost of substitute products; or claims of any Buyer Indemnified Parties' customers for such damages, howsoever caused, and whether based on warranty, contract, and/or tort (including negligence, strict liability or otherwise). The total liability of the Hach Indemnified Parties arising out of the performance or nonperformance hereunder or Hach's obligations in connection with the design, manufacture, sale, delivery, and/or use of Products will in no circumstance exceed in the aggregate a sum equal to twice the amount actually paid to Hach for Products delivered hereunder.

22. **APPLICABLE LAW AND DISPUTE RESOLUTION:** The construction, interpretation and performance hereof and all transactions hereunder shall be governed by the laws of the State of Colorado, without regard to its principles or laws regarding conflicts of laws. If any provision of this Contract violates any Federal, State or local statutes or regulations of any countries having jurisdiction of this transaction, or is illegal for any reason, said provision shall be self-deleting without affecting the validity of the remaining provisions. Unless otherwise specifically agreed upon in writing between Hach and Buyer, any dispute relating to this Contract which is not resolved by the parties shall be adjudicated in order of preference by a court of competent jurisdiction (i) in the State of Colorado, U.S.A. if Buyer has minimum contacts with Colorado and the U.S., (ii) elsewhere in the U.S. if Buyer has minimum contacts with the U.S. but not Colorado, or (iii) in a neutral location if Buyer does not have minimum contacts with the United States.

23. **ENTIRE AGREEMENT, TERM & MODIFICATION:** These Terms & Conditions of Sale constitute the entire agreement between the parties and supersede any prior agreements or representations, whether oral or written. Upon thirty (30) days prior written notice, Hach may, in its sole discretion, elect to terminate any order for the sale of Products and provide a pro-rated refund for any pre-payment of undelivered Products. No change to or modification of these Terms & Conditions shall be binding upon Hach unless in a written instrument specifically referencing that it is amending these Terms & Conditions of Sale and signed by an authorized representative of Hach. Hach

rejects any additional or inconsistent Terms & Conditions of Sale offered by Buyer at any time, whether or not such terms or conditions materially alter the Terms & Conditions herein and irrespective of Hach's acceptance of Buyer's order for the described goods and services.

24. **APPENDICES:** If checked, the following Appendices are attached hereto and incorporated by reference into these Terms & Conditions of Sale:

☐ CLAROS SOFTWARE AS A SERVICE SUBSCRIPTION AGREEMENT

* * *

Charlevoix City Council

All Other Actions and Requests

Title: Deer Cull Follow-up

Date: October 21, 2024

Presented By: Jill McDonnell, Chief of Police

Background:

As requested by the council, I conducted research to determine if there are any known human diseases associated with the deer population in our area. I consulted both the local health department and the Department of Natural Resources (DNR).

In Michigan, deer can carry several diseases that may pose a risk to humans, pets, and livestock. Here are some notable diseases associated with deer in the state:

- **Chronic Wasting Disease (CWD):** This is a transmissible spongiform encephalopathy that affects deer, elk, and moose. CWD is not known to affect humans, but it poses a significant threat to deer populations. According to a DNR biologist, CWD is present in the state, primarily in the south-central part of the lower peninsula. Rotational surveillance conducted in Charlevoix County last year did not detect CWD. While it is not known to be transmissible to humans, the CDC does not recommend consuming CWD-positive deer.
- **Lyme Disease:** Deer are hosts for ticks, particularly the black-legged tick (or deer tick), which can carry Lyme disease. This bacterial infection can be transmitted to humans through tick bites.
- **Deer Brucellosis:** While not common in Michigan, brucellosis can affect deer and potentially be transmitted to humans, particularly through direct contact with infected animals or consumption of contaminated meat.
- **Anaplasmosis:** This bacterial disease is spread by ticks and can affect both deer and humans. Infected individuals may experience flu-like symptoms.
- **Tularemia:** This is a bacterial infection that can be transmitted through contact with infected animals, including deer, or through bites from infected ticks and deer flies.
- **West Nile Virus:** While primarily transmitted by mosquitoes, deer can be hosts for the virus. Though the risk of transmission to humans from deer is low, the presence of the disease in the animal population is noteworthy.
- **Bovine Tuberculosis (bTB):** This disease is primarily found on the east side of the northern lower peninsula, centered around Oscoda, Montmorency, Alpena, and Alcona counties. It infects both deer and cattle and can be transmitted to humans. Occasional cases are detected within the seven border counties, and it has been detected outside those counties on rare occasions. There have not been any recent cases in Charlevoix County, to my knowledge.

The findings indicate that there are no known human diseases directly linked to the deer population in our area, aside from those mentioned above.

Update on Complaints

Complaints about the deer population have been increasing, particularly from residents along

Carpenter near the airport, Park Avenue, and Clinton Street. Residents report a significant increase in the deer population, with 10 to 17 deer frequently observed in these residential areas. Additionally, the Sheriff's Department's Jail garden near Grant and Carpenter was decimated by the deer this year.

On the north side, complaints continue at a rate of 1 to 2 per week. Residents have expressed concerns about vegetation damage, deer appearing on decks and patios, and instances where deer have not left promptly, resulting in snorting and stomping at residents. There have also been near misses reported involving pedestrians and vehicles.

Crashes: We have seen a general increases in car-deer crashes over the past few years. The average cost of a deer vs. vehicle crash can range from \$4,000 to \$10,000.

Crash Data:

Crash Date (Year)	Crash Level	
2024	18	5.96%
2023	38	12.58%
2022	34	11.26%
2021	31	10.26%
2020	26	8.61%
2019	30	9.93%
2018	34	11.26%
2017	22	7.28%
2016	19	6.29%
2015	25	8.28%
2014	25	8.28%

Donor

I received an offer for the donation of \$7,500 toward expenses for a cull if the Council authorizes one. This falls under the category of financial gifts for programming in the Donation Acceptance Policy since Council would direct the outcome of any gift received.

Recommendation:

Council discussion and direction

Attachments:

None

Charlevoix City Council

Reports and Communications

Title: City Manager's Comments

Date: October 21, 2024

Presented By:

Background:

A. Airport Holidays

Airport Manager Robert Scholey proposed closing the Charlevoix Municipal Airport on several holidays due to low sales and high wage costs, providing sales figures for 2023 to support his request. The holidays in question were Good Friday, the day after Thanksgiving, Christmas Eve, New Year's Day, and Easter Sunday. He noted that employees work on Easter without additional compensation, unlike other departments. I have approved this request. Even when the airport is "closed" it remains open for landing and takeoff and pilots who request services can receive them from on-call staff at a rate set by Council.

B. PFN Temporary Easement at WWTP Site

Jim Bednarek, CFO of Peninsula Fiber Network (PFN), met with Randy Wurst and I to discuss their need for an access point for a fiber line being constructed under Lake Michigan and to gather information and media for PFN's engineers. This meeting was crucial for documenting permission for PFN to conduct a geotechnical survey, including core drilling, at the wastewater treatment plant (WWTP). The survey is part of the PFN IMPACC Project, which aims to enhance infrastructure. Jim explained that in other locations, PFN has used a Temporary Easement for such surveys and provided a sample document for my review and approval. This easement allows PFN to perform necessary technical evaluations to support their project planning and execution. We have executed a temporary easement so that they can perform due-diligence activities. If this warrants a positive outcome for their needs, they would likely seek to buy or lease property from us to place a permanent installation on the site.

C. Website Refresh

This winter, we'll be working with CivicPlus to refresh our website. This is included as part of our fees for their work. With the updated payment methods, recreation management system, and also permitting/zoning units, it seems like we'll have some good content to revise the layout and design of things while keeping the core attributes. If you have any feedback on things you have noticed or feedback from residents, please let me know.

D. Water Customer Letters

There will be letters sent to homeowners as mandated by the State and the EPA due to reforms after the Flint water crisis. These letters are for properties where the water service line material is unknown or presumed to have had a lead gooseneck. It's important to stress that this does not indicate an issue or presence of lead in the drinking water. The water is regularly tested and meets the safety standards set by Michigan Department of Environment Great Lakes and Energy and the EPA. The letters are a formality and should not cause alarm. Direct homeowners with detailed or technical questions to the main contact person, and refer them to the Consumer Confidence Report for test results. Please let me know if you have additional questions.

A lead gooseneck is a short, curved section of lead pipe, typically around 2 feet or less, that was used to connect a galvanized service line to the water main. It acts as a flexible joint. While these were once common, they are now recognized as a potential source of lead contamination in drinking water. Fortunately, it's been found in only a few areas and usually only small sections.

Recommendation:

Attachments:

1. Housing Commission Meeting Minutes from 08/20/2024
2. Housing Commission Meeting Minutes from 09/17/2024
3. Planning Commission Regular Meeting Minutes from 09/14/2024

REGULAR MEETING
CHARLEVOIX HOUSING COMMISSION

Tuesday, AUG 20, 2024

2:00 P.M.

PINE RIVER PLACE COMMUNITY ROOM

Commissioners Present: Mitts Lee, R.J. Waddell, Joan Buday, Nedina Stark
Commissioners Absent: Annie Oosthuizen

Others Present: Annessa Haist-Director MPH/C/CHC, Nina Romero CHC-Occupancy Specialist
and Residents of Pine River Place.

Chairperson Mitts Lee called the Meeting to Order at 2:00 p.m.

ADDITIONS TO THE AGENDA – None

Review and approval of vacancy report, June and July Payables, June and July Bank
Statements, June and July monthly financials and July meeting

**Motion by Commissioner Waddell, seconded by Commissioner Buday to approve and
accept the February payables, June and July Bank Statements, July Meeting Minutes,
June and July Financials, along with June and July Payables, Bank Statements and June
Meeting Minutes.**

Ayes: Lee, Waddell, Buday, Oosthuizen, Stark
Nays: None
Absent: None

Old Business: Development/RAD Discussions Continued
Annessa mentioned there were no new discussions with Jonathan and will touch base with him.

Vacancy Report: 5 units and 2 transfers. Unit 116 is getting bid out for shower damage. We
have 3 appointments for new move ins.

Commissioner Lee opened the floor to New Business

Executive Director's Report: Staffing changes, FYE 2024 Audit-Preliminary results, Updates and progress reports.

Annessa introduced Nina as admin staff in the office, and Coty Galmore for potential maintenance supervisor. Went over maintenance progress, relying on Tony, higher vacancy rates since COVID. No audit findings. Liability and property insurance. Rate going from \$37k to \$57k from previous year. HUD properties all over the US are experiencing this issue. Nina was training in Mt. Pleasant and will be attending the conference at Crystal Mountain. Annessa is still working on ACOP/update 5-year plan.

Public Comment on subjects unrelated to Agenda Items: Window washing for building, Lee adding to comment, look to add washing to budget, add window washing to maintenance list to do.

Adjournment: Commissioner Lee Adjourn the meeting at 3:05 p.m.

Respectfully submitted and approved by:



Executive Director, Annessa Haist – CHC/MPHC

The next Board Meeting is Sept, 17 2024 at 2:00 p.m. at the Pine River Place Community Room at 210 W. Garfield St., Charlevoix, MI. 49720.

REGULAR MEETING
CHARLEVOIX HOUSING COMMISSION

Tuesday, Sept 17, 2024

2:00 P.M.

PINE RIVER PLACE COMMUNITY ROOM

Commissioners Present: Mitts Lee, R.J. Waddell, Joan Buday, Nedina Stark
Commissioners Absent: Annie Oosthuizen

Others Present: Annessa Haist-Director MPH/C/CHC, Nina Romero CHC-Occupancy Specialist and Residents of Pine River Place.

Chairperson Mitts Lee called the Meeting to Order at 2:00 p.m.

ADDITIONS TO THE AGENDA – None

Review and approval of vacancy report, AUG Payables, AUG Bank Statements, AUG monthly financials and AUG meeting

Motion by Commissioner Waddell, seconded by Commissioner Buday to approve and accept the AUG payables, AUG Bank Statements, AUG Meeting Minutes, AUG Financials, along with AUG Payables, Bank Statements and AUG Meeting Minutes.

Ayes: Lee, Waddell, Buday, Oosthuizen, Stark

Nays: None

Absent: None

Old Business: Development/RAD Discussions Continued
Annessa mentioned there were no new discussions.

Vacancy Report: 5 units and 2 for move on October 1st. Mention of the of 116 bad bathroom.

Commissioner Lee opened the floor to New Business

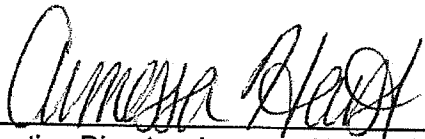
Executive Director's Report: Wash contract, new insurance for building, utility reimbursement study, 2025 funding forecast.

Wash contract ending Oct 31st, sent survey out to residents to inquire about staying with wash or purchasing our own. New insurance will cost us \$20k more. Annessa is still working on ACOP/update 5-year plan.

Public Comment on subjects unrelated to Agenda Items: Channel 900 needs fixed, wash machines.

Adjournment: Commissioner Lee Adjourn the meeting at 2:55 p.m.

Respectfully submitted and approved by:



Executive Director, Annessa Haist – CHC/MPHC

The next Board Meeting is Nov, 19 2024 at 2:00 p.m. at the Pine River Place Community Room at 210 W. Garfield St., Charlevoix, MI. 49720.

City of Charlevoix
Planning Commission Regular Meeting Minutes
Monday, September 9, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

A. Call to Order/Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Chair Muladore followed by the Pledge of Allegiance.

B. Roll Call

Chair: Jennifer Muladore
Members Present: Scott Beatty, Shelley Boehmer, Sherm Chamberlain, Toni Felter, John Kurtz, Maureen Radke
Members Absent: None
Staff Present: Jonathan Scheel, Director of Planning and Zoning

C. Inquiry into Potential Conflicts of Interest

D. Approval of Agenda

Motion by Member Kurtz, seconded by Member Beatty to approve the agenda as presented.
Motion carried by unanimous voice vote.

E. Approval of the Minutes

1. Minutes from August 12, 2024 Planning Commission Meeting

Motion by Member Felter, seconded by Member Boehmer to approve the minutes of August 12, 2024 as presented.

Motion carried by unanimous voice vote.

F. Call for Public Comment Not Related to Agenda Items

G. Public Hearings

1. Conditional Rezone of a portion of 743 Petoskey Avenue

Director Scheel reviewed the staff report, findings of fact and explained the conditional rezoning request for property located at 743 Petoskey Avenue from Multi-Family (R-4) to General Commercial (GC). Mr. Scheel stated the project meets setbacks and height requirements and that all aspects must meet general commercial zoning.

Chair Muladore opened the public hearing at 6:06 p.m.

Shirley Gibson asked to minimize the impact in a heavy residential area. Ms. Gibson stated the project met the Master Plan, commercial as well as residential on a main street, but not in a neighborhood.

Scott Leader questioned why he did not receive a public hearing notice and Director Scheel explained the process.

Kristin Leader, 650 Division Street, stated that she lived within 100' from the site and didn't receive the letter. Ms. Leader stated her traffic concerns and she questioned the noise level.

The public hearing was closed at 6:12 p.m.

Further discussion followed among the Planning Commission members, staff and the applicants.

Motion by Member Kurtz, seconded by Member Boehmer to table this item until later in the meeting.

Motion passed by unanimous voice vote.

2. Proposed changes to 153.172 Lighting of the City of Charlevoix Zoning Ordinance

Director Scheel explained the proposed changes to the lighting ordinance which was intended to more effectively eliminate glare, protect the night sky, and eliminate light pollution.

The public hearing was opened and closed. There were no public comments.

Motion by Member Beatty, seconded by Member Boehmer to send the proposed lighting ordinance to the City Attorney and City Council with recommendation of approval.

Motion carried by unanimous voice vote.

H. New Business

1. Site Plan Review 743 Petoskey Ave Small Brewery

Director Scheel reviewed the standards for site plan approval (Section 153.237, Zoning Ordinance). Mr. Scheel began a review of each of the standards. Mr. Scheel answered questions from the Commission.

(1) Traffic circulation.

(a) Site plan complies with requirements set forth in the Zoning Ordinance.

(b) Vehicular and pedestrian circulation.

- Vehicular and pedestrian circulation system is well-defined, provides safe, convenient, and uncontested.
- Parking spaces - 14 total
- The commercial use would require 12 parking spaces for both employees and patrons. Zoning requirement is 1 per employee (assumed 3), plus 1 per 300 sq ft (6 required). The current site plan shows 14 total parking spaces.

Director Scheel stated the site was very self-limiting and the R-4 property behind the brewery should not become overflow parking. The Commission could request some type of barrier between the two zoning districts, which would be a condition of approval.

Member Boehmer questioned if there was going to be a sidewalk buffer area between the street and the seating area. Director Scheel stated that there was an existing sidewalk, and he also spoke with the applicant that right now there were two (2) entrances and fewer curb cuts on highways was safer, and the applicants agreed to block off the circular drive out front and only use that for deliveries.

(c) Walkways from parking areas to building entrances.

1. Proposed walkways are designed to safely take people from the parking lot to the building.
2. Proposed walkways are designed to safely separate people from moving vehicles.
3. All walkways will be compliant with local, state and federal codes with no obstruction.
4. Walkways are designed with Michigan Barrier Free Design Standards.
5. Walkways are clearly distinguished from parking and driving areas. Final materials are determined to provide low impact construction and improved storm water runoff for the property.

(2) Storm water.

- While the current site has been status quo for decades, the municipal storm water system on Petoskey Ave., any and all upgrades will take on low impact solutions such as rain gardens, swales and natural elements to provide a green storm water infrastructure.

(3) Snow storage.

- Currently, there is sufficient space on the east and west open spaces for snow storage.

(4) Landscaping.

- There will be minimal impact on landscaping on the front parcel. No trees will be removed, and very limited grading will take place to ensure proper drainage for water runoff. Any landscaping improvements will have a low impact with natural plantings intended to improve the overall functionality, runoff collection and visual presentation.

(5) Screening.

- Partial screening currently exists along the adjacent property to the west with a carport and 8 feet fencing. Furthermore, the adjacent property to the east is lined with shrubbery, small trees and physical structures ranging in height from 8-25 feet.
- All future use of screening through natural plantings will be prioritized to lower the construction impact and industrial feel of the current commercial parcel.

(6) Lighting.

- Currently, the property has limited exterior lighting except for the streetlamp location on US-31, SE the front corner of the lot. Additional exterior lighting plan will be incorporated with reduction in light pollution as priority and reduction of lighting during non-business hours through down lighting, low light bulbs and sensors.

(7) Utility service.

- Current utility service is underground and will remain consistent with local codes and ordinances.

(8) Exterior uses.

- All exterior uses listed above will be designed to have minimum negative impact on the adjacent properties and can be screened, if reasonably necessary, to ensure compatibility with surrounding properties.

(9) Emergency access.

- Current building is readily accessible to emergency vehicles.

(10) Water and sewer.

- Water & Sewer is existing Municipal supply.

(11) Signs.

- Signage will be located in approved, permitted location in compliance with local ordinances.

Chair Muladore stated that according to the Planning & Zoning Enabling Act on a site plan review if they determine that the site plan meets the standards as were just read then the Commission must approve it.

Motion by Member Beatty, seconded by Member Felter to approve with conditions SPR 2024-03 based on specific findings of fact that the application does meet the review criteria in Section 153.257 as read by Director Scheel.

Chair Muladore stated that the conditions would be:

- That a fence or buffer following Section 153.171 of the Zoning Ordinance to protect the neighboring property to the north and east from traffic, lights, and impact as administered by Director Scheel.

- To ensure that access to the remaining R-4 portion of the property (residential area) will be blocked and not allowed to be used for parking or event overflow.

Member Radke questioned the possibility of access from the rear of the property. Director Scheel stated that because the applicants are working closely with the owner of the property, they would get permission from the owner of the entire property to both add signage that vehicles can be towed, then both the owner and the police could tow illegally parked vehicles.

Director Scheel stated that now the Commission needed to re-open the discussion on the conditional rezone of the property. Mr. Scheel gave a quick review of the history of the property. Mr. Scheel stated the Commission needed to go through similar Findings of Fact for the conditional rezoning and proceeded to review Section 153.007, Conditional Zoning of the Zoning Code.

Motion by Member Radke, seconded by Member Felter to recommend to the City Council that they approve SPR-2024-03 for a conditional rezone of the property located at 743 Petoskey Avenue from Multi-Family (R-4) to General Commercial (GC) in accordance with Subsection (D)(1) of Section 153.007 Conditional Rezoning based on specific findings of fact that the application does meet the review criteria in Section 153.237.

Motion carried by unanimous voice vote.

I. Old Business

1. Site Plan Review of 800 State Street Religious Facility (tabled from August 12, 2024 meeting)

Chair Muladore stated the Commission was resuming the tabled discussion on the site plan for the last meeting. Director Scheel stated the Commission requested specific information which included incorporation documents, building changes to make the structure more appropriate for a residential neighborhood, shared parking exhibit, and revised parking easement.

Director Scheel stated the building's elevations were changed. Director Scheel recommended that the trees be planted on the site be larger than what was required, possibly 4.0 diameter at breast height (dbh) instead of 2.5 dbh. Member Beatty stated he did not find the west elevation to be harmonious with the neighborhood.

Aaron Nordman, Performance Engineers, Inc. stated the applicant had changed the siding on the dormers to a shake siding to break up the walls, and in reference to the trees, there are overhead power lines on the west elevation side. Mr. Nordman stated he could understand adding a larger tree on the Garfield Street side but across from the site is the Joppa House, which also owns the adjacent lot, so there is not a traditional home across the street from the proposed building. Mr. Nordman stated the Commission had also asked about the overlapping use for parking needs, and he did include a schedule for the church services and the shared use agreement has a restriction that gives priority to the parish. Director Scheel stated 11 of the required parking spaces are actually new spaces, not existing spots.

Member Boehmer stated her concern was safety as there was no proposed sidewalk on the State Street side. Member Felter stated no one else on that side of the street has a sidewalk on

State Street, and it would be unfair to ask them to add a sidewalk. Mr. Nordman stated St. Mary's fence actually encroaches onto the right-of-way, so a sidewalk would have to stop at that location. Chair Muladore asked for a show of hands of who thinks that a sidewalk should be required within the right-of-way along State Street for the length of the project site. The informal vote was 4 to 3 to not require a sidewalk on State Street.

Director Scheel stated the applicant had provided the Articles of Incorporation and he had also submitted the parking agreement to the City Attorney. Mr. Scheel reviewed the changes he had made to the Findings of Fact since the last meeting.

The public hearing was opened.

Shirley Gibson stated she did not understand the applicant constantly mentioning the Joppa House which was a residential structure with residents living there and is located in a neighborhood. Ms. Gibson stated the proposed building is very unsightly. Ms. Gibson requested the Commission deny this project as it does not meet the standards and the findings of fact as it is are not harmonious to the character of the neighborhood.

The public hearing was closed.

Discussion followed regarding federal regulations related to religious institutions. Member Beatty stated that religious institutions are not defined in the statute and that a church has no greater rights than a citizen who is building a house or an office.

Motion by Member Felter, seconded by Member Chamberlain to approve Project 2022-1 SPA with conditions, based on specific findings of fact that prove the project does meet the review standards in Section 153.235. The conditions would be to require the maximum tree caliper of 4" for the north elevation and require approval from the City Attorney for the joint parking agreement.

Yeas: Chamberlain, Felter, Kurtz, Muladore

Nays: Beatty, Boehmer, Radke

Absent: None

Motion carried.

2. Commercial Mixed Use Standards

Motion by Member Boehmer, seconded by Member Felter to extend the meeting for 30 minutes beyond the 8:00 p.m. deadline.

Motion carried by unanimous voice vote.

Director Scheel began a review of the most recent changes to the proposed Commercial Mixed Use Standards. Mr. Scheel stated the Commission had the two uses they discussed, which included adding indoor athletic courts and public parking, parking lots/structures as a principal use. Mr. Scheel stated the Commission had also discussed minimum lot size requirements for the commercial mixed use district and the language included in the proposed regulations is similar to the Commercial Mixed Use corridor regulations that were recently approved. Mr. Scheel stated the lot size was not part of that discussion, but the Commission had talked about some averages and 6,000 sq. ft. is close to the median number.

Motion by Member Chamberlain, seconded by Member Boehmer to schedule a public hearing on the proposed changes to the Commercial Mixed Use Standards at the October 14, 2024 meeting.

Motion carried by unanimous voice vote.

J. Staff Updates

1. Zoning Administrator Report

Director Scheel reviewed his report with the Commission.

K. Requests For Next Months Agenda or Research Items

L. Adjournment by 8:00 p.m. unless extended by a motion

Chair Muladore adjourned the meeting at 8:14 p.m.

Sarah J. Dvoracek/fgm City Clerk

Jennifer Muladore Chair

Charlevoix City Council

Reports and Communications

Title: Mayor and Council Comments

Date: October 21, 2024

Presented By:

Background:

Recommendation:

Attachments:

None