

City of Charlevoix
City Council Regular Meeting Minutes
Monday, October 21, 2024 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Aaron Hagen, Janet Kalbfell, Mark Knapp, Phil Parr, Richard Spring

Members Absent: Shane Cole

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Hagen to approve the consent agenda as presented.

Ayes: Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: Cole

Motion carried.

A. City Council Meeting Minutes - October 7 & 14, 2024

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
10/04/2024	Special Accounts Payable Run	\$29,314.39
10/08/2024	Special Accounts Payable Run	\$2,769.38
10/11/2024	Payroll (net pay)	\$135,566.86
10/11/2024	Payroll Transmittal Checks	\$6,126.70
10/22/2024	Regular Accounts Payable	\$376,699.62
10/03/2024-10/25/2024	ACH/WIRE Payments	\$369,794.52
10/14/2024	Special A/P Tax Disbursement	\$62,534.72

Grand Total		\$982,806.19
The entire accounts payable and payroll check registers can be viewed here.		

C. General Liability & Property Insurance for 2024-25

Motion to approve the renewal of the City's general liability and property insurance policy and Cyber liability insurance with the Michigan Township Participating Plan for \$163,492 for one year (November 1, 2024–October 31, 2025).

D. 2025 Marina Fee Approval

Motion to approve the 2025 Proposed Rates as presented.

E. Water Plant Turbidity Meter Replacement: \$32,382.00

Motion to approve the proposal from Hach to supply and install meters and sensors at the Water Treatment Plant in the amount of \$32,382 as presented and authorize the City Manager to sign all necessary documents.

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

A. Deer Cull Follow-up

Jill McDonnell, Chief of Police

Chief Jill McDonnell presented information on the deer cull follow up. Chief McDonnell and City Manager Heydlauff answered questions from Council Members.

Mayor Gennett opened the item for public comment, eight were heard.

Motion by Spring, seconded by Parr to request the Planning Commission to work on a fence solution to the deer problem.

Yeas: Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: Cole

Motion carried.

Motion by Parr to instruct staff to create a deer cull plan similar to that of Meridian Township and apply for a permit with the State.

Motion by Parr, seconded by Spring to amend the original motion and instruct Chief of Police and City staff to create a deer cull plan similar to that of Meridian Township and apply for the required permits with the Michigan DNR.

Yeas: Knapp, Parr, Kalbfell, Hagen, Spring

Nays: None

Absent: Cole

Motion carried.

8. Reports and Communications

A. Public Comment

- Kerry Keyser stated her concerns about the option to opt out of receiving a new smart meter
- Donna Swanson stated her concerns about the option to opt out of receiving a new smart meter
- Candy Smith stated her concerns about the option to opt out of receiving a new smart meter
- Shirley Gibson wanted to thank the City for the new smart meter replacement project

B. City Manager's Comments

- Met with John Griffith and Mrs. Keyser and an opt-out policy of water meter replacement is feasible if Council so chooses
- Council Member Kalbfell requested John Griffin address some of the public's comments
- Thank you to everyone that covered last Council meeting during my unexpected absence
- Thanked City Clerk for her work preparing for the election
- City Clerk provided Council with current election stats of upcoming election as well as early voting details

C. Mayor and Council Comments

- Mayor Gennett reminded everyone that the next Council meeting will take place on Friday, November 1 at 12 p.m.

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 7:15 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor