

City of Charlevoix
City Council Regular Meeting Minutes
Monday, June 16, 2025 - 6:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

1. Pledge of Allegiance

The meeting was called to order at 6:00 p.m. by Mayor Gennett. The Council, staff, and members of the public rose and recited the Pledge of Allegiance.

2. Roll Call

Mayor: Lyle Gennett

Members Present: Shane Cole, Aaron Hagen, Janet Kalbfell, Phil Parr

Members Absent: Mark Knapp, Richard Spring

City Manager: Mark L. Heydlauff

City Clerk: Sarah J. Dvoracek

3. Presentations

4. Inquiry Regarding Conflicts of Interest

5. Consent Agenda

Council Member Parr asked about the Colorado Club Paving Project. City Manager Heylauff answered questions.

Mayor Gennett opened the item for public comment. None were heard.

Motion by Parr, seconded by Kalbfell to approve the consent agenda as presented.

Yeas: Hagen, Kalbfell, Parr, Cole

Nays: None

Absent: Knapp, Spring

Motion carried.

A. City Council Meeting Minutes - June 2, 2025

Motion to approve the minutes as presented.

B. Accounts Payable and Payroll Check Registers

Motion to approve the accounts payable and payroll check registers as presented.

Dates	Description	Amount
06/05/2025	Special Accounts Payable Run	\$15,062.31
06/06/2025	Payroll (net pay)	\$145,733.56
06/06/2025	Payroll Remittance Checks	\$6,874.28
06/17/2025	Regular Accounts Payable	\$437,302.26
06/02/2025-06/10/2025	ACH/WIRE Payments	\$154,597.26
Grand Total		\$759,569.67

The entire accounts payable and payroll check registers can be viewed on [our website](#).

C. Colorado Club Paving Project: \$31,960

Motion to approve Rieth-Riley's June 3, 2025 proposal to repave the access drive into the Colorado Club in the amount of \$31,960 as presented.

D. Boyne Thunder Request

Motion to approve the use of Bridge Park for Boyne Thunder Poker Run.

6. Public Hearings and Actions Requiring Public Hearings

7. All Other Actions and Requests

A. Mayoral Appointments

Mayor Lyle Gennett

Mayor Gennett presented information on his mayoral appointment recommendation.

Mayor Gennett opened the item for public comment. None were heard.

Motion by Hagen, seconded by Cole to confirm the mayor's appointment of Terrie Paulson to the Farmers Market Advisory Committee for a term to expire on April 30, 2028.

Yeas: Hagen, Kalbfell, Parr, Cole

Nays: None

Absent: Knapp, Spring

Motion carried.

8. Reports and Communications

A. Public Comment

B. City Manager's Comments

C. Mayor and Council Comments

- Council Member Kalbfell had questions about the last Council meeting regarding the deer topic discussion. City Manager Heydlauff answered questions.

9. Other Council Business

10. Adjourn

Mayor Gennett adjourned the meeting at 6:04 p.m.

Sarah J. Dvoracek

City Clerk

Lyle Gennett

Mayor