



**Agenda**  
**City of Charlevoix Zoning Board of Appeals Regular Meeting**  
**Wednesday, August 27, 2025 - 6:00 PM**  
**Council Chambers, 210 State Street, Charlevoix, MI**

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- 1. Call to Order**
- 2. Roll Call/Pledge of Allegiance**
- 3. Inquiry Regarding Conflicts of Interest**
- 4. Approval of Agenda**
- 5. Approval of Minutes from**
  - A. Minutes from August 21, 2024
- 6. Election of Officers**
- 7. New Business**
  - A. Public Hearing for Case 25-01 115 W Hurlbut
    - i. Staff Presentation
      - Exhibit 1. Variance Application
      - Exhibit 2. Site pictures and map
      - Exhibit 3. Site Plan (proposed)
      - Exhibit 4. Misc documents
    - ii. Applicant presentation (if requested)
    - iii. Call for public comment
    - iv. ZBA determination of findings of fact
    - v. Motion
  - B. Public Hearing for Case 25-02 403 Antrim Street
  - C. Public Hearing for Case 25-03 405 Antrim Street
- 8. Old Business**
- 9. Meeting Dates 2025**
  - A. Proposed meeting dates 2025
- 10. Public Comment on items not related to the Agenda**
- 11. Adjourn**

**Persons with disabilities who need an accommodation to fully participate in these meetings**

should contact the City Clerk's Office at 231-547-3250 or by email [clerk@charlevoixmi.gov](mailto:clerk@charlevoixmi.gov). A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.