



Agenda
City of Charlevoix Downtown Development Authority Meeting
Monday, November 24, 2025 - 5:30 PM
Council Chambers, City Hall

- 1. Call to Order**
- 2. Pledge of Allegiance**
- 3. Roll Call**
- 4. Inquiry Regarding Conflicts of Interest**
- 5. Approval of Minutes**
 - A. May 20, 2025
- 6. Director's Report**
 - A. Summer Update

 - B. Public Information Meeting
Mark Heydlauff, City Manager
- 7. Old Business**
- 8. New Business**
 - A. Chamber Management Agreement
Mark Heydlauff, City Manager
Sarah Van Horn- President of the Charlevoix Area Chamber of Commerce
 - B. Summer 2025 Feedback
Mark Heydlauff, City Manager
 - C. Bridge Park Drive Building Fire Alarm System Update
Mark Heydlauff, City Manager
 - D. Rent Request- J. Bird Provisions
- 9. Public Comment**
- 10. Request for Future Agenda Items**
- 11. Board Comments**
- 12. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings

should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.