



Agenda
City of Charlevoix City Council Work Session
Thursday, February 5, 2026 - 4:00 PM
Council Chambers, 210 State Street, Charlevoix, MI

- 1. Pledge of Allegiance**
- 2. Roll Call**
- 3. Reports and Communications**
 - A. 2026-2027 Operating Budgets
 - B. Proposed Rates and Fees
 - C. Capital Improvement Plan/Capital Budget
 - D. Public Comment
- 4. Adjourn**

Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email clerk@charlevoixmi.gov. A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.

Charlevoix City Council

Reports and Communications

Title: 2026-2027 Operating Budgets

Date: February 5, 2026

Presented By: Mark Heydlauff, City Manager
Kelly McGinn, Treasurer

Background:

Aside from a few minor revisions in the Airport and the Building Capital Improvement Fund, the budgets included are the same as what was presented on Monday evening. If you would like hard copies for the meeting, please let me know.

We will have ample time to talk through as many questions and topics as you'd like to review during the work session.

Recommendation:

Council discussion.

Attachments:

1.	Budget Report 26-27 General Fund Summary
2.	Budget Report 26-27 General Fund Revenue Details
3.	Budget Report 26-27 General Fund Expense Summary
4.	Budget Report 26-27 General Fund Expense Detail
5.	Budget Report 26-27 Major and Local Street
6.	Budget Report 26-27 Utilities
7.	Budget Report 26-27 Motorpool
8.	Budget Report 26-27 DDA
9.	Budget Report 26-27 Airport
10.	Budget Report 26-27 Debt
11.	Budget Report 26-27 Marina
12.	Budget Report 26-27 Perpetual Care
13.	Budget Report 26-27 Parking-Boat Launch-Housing
14.	Budget Report 26-27 Fringe
15.	Budget Report 26-27 Misc Funds

**CITY OF CHARLEVOIX
GENERAL FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
Taxes	3,233,499	3,382,650	3,383,901	3,412,350
Licenses & Permits	61,208	46,950	49,000	49,000
Federal Grants	29,748	-	34,980	600
State Grants & Revenue	366,320	355,117	381,538	317,657
Local Grants & Contributions	243,055	25,700	73,130	17,925
Charges for Services	471,183	489,900	482,897	486,200
Fines & Forfeits	5,365	2,300	3,417	2,200
Interest & Rents	285,199	230,836	250,638	252,296
Other	8,361	15,000	13,000	12,000
Fund Transfers	29,500	47,760	73,305	17,472
TOTAL REVENUES	\$ 4,733,437	\$ 4,596,213	\$ 4,745,805	\$ 4,567,700

EXPENSES				
Legislative	60,432	64,045	62,268	59,300
General Government	781,619	874,460	892,813	896,113
Public Safety	1,344,305	1,531,518	1,467,363	1,442,515
Public Works	371,678	459,000	429,105	494,534
Health & Welfare	125	-	-	-
Recreation & Culture	1,877,452	1,680,435	1,696,120	1,692,086
Other	53,837	24,200	54,315	32,400
Fund Transfers	89,076	48,882	36,000	96,000
TOTAL EXPENSES	\$ 4,578,523	\$ 4,682,540	\$ 4,637,983	\$ 4,712,948

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 154,914	\$ (86,327)	\$ 107,822	\$ (145,248)
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YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,167,477	1,322,391	1,322,391	1,430,213
NET CHANGE IN FUND BALANCE	154,914	(86,327)	107,822	(145,248)
FUND BALANCE	\$ 1,322,391	\$ 1,236,063	\$ 1,430,213	\$ 1,284,965

CASH & INVESTMENTS	\$ 1,324,444	\$ 1,238,116	\$ 1,432,266	\$ 1,287,019
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FUND BALANCE AS % OF TOTAL EXPENSES	29%	26%	31%	27%
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CITY OF CHARLEVOIX
GENERAL FUND REVENUE DETAIL
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
TAXES				
CURRENT PROPERTY TAX LEVY	2,724,271	2,880,800	2,884,171	2,915,500
REFUSE TAX	293,758	310,600	320,197	323,700
TAXES-DELQ-CITY OPERATING	61,731	40,000	40,000	40,000
TAXES-DELQ-CITY REFUSE	6,657	4,000	4,000	4,000
PAYMENT IN LIEU OF TAXES	10,471	7,400	5,000	5,000
IFT/CFT TAXES	8,727	8,000	12,758	5,200
LOCAL STABILIZATION REVENUE	84,354	89,150	77,475	78,250
INTEREST & PENALTIES - DELINQ	10,605	7,000	7,000	7,000
TAX ADMIN. FEES	32,927	35,700	33,300	33,700
TOTAL TAXES	\$ 3,233,499	\$ 3,382,650	\$ 3,383,901	\$ 3,412,350
LICENSES & PERMITS				
LICENSES & PERMITS	9,285	8,000	10,000	10,000
SIDEWALK CAFE PERMIT	200	250	300	300
LICENSES - SHORT TERM RENTALS	51,723	38,700	38,700	38,700
TOTAL LICENSES & PERMITS	\$ 61,208	\$ 46,950	\$ 49,000	\$ 49,000
FEDERAL GRANTS				
FEDERAL GRANTS - OTHER	0	0	1,060	600
FEDERAL GRANTS - OTHER	29,748	0	33,920	0
TOTAL FEDERAL GRANTS	\$ 29,748	\$ -	\$ 34,980	\$ 600
STATE GRANTS & REVENUE				
STATE GRANTS - PUBLIC SAFETY	2,195	2,200	9,240	2,200
STATE GRANTS-POLICE CPE TRAIN	9,000	4,000	6,000	4,000
STATE GRANTS - ELECTIONS	9,000	0	10,000	0
STATE GRANTS - OTHER	39,200	40,400	48,847	3,847
STATE SHARED REVENUE	280,233	281,167	278,960	278,960
STATE SHARED REV. - LIQUOR LIC	12,871	12,850	12,850	12,850
STATE SHARED REVENUE - METRO	13,821	14,500	15,641	15,800
TOTAL STATE GRANTS & REVENUE	\$ 366,320	\$ 355,117	\$ 381,538	\$ 317,657
LOCAL GRANTS & CONTRIBUTIONS				
GRANTS - CVX COUNTY COMM FOUND	700	0	0	0
GRANTS - OTHER	0	0	4,500	0
GRANTS - GRAND TRAVERSE BAND	15,000	5,000	27,680	5,000
GRANTS - FARMERS MARKET	400	2,000	1,000	0
GRANTS - CHARLEVOIX FIT	0	1,000	0	0
CONTRIB & DONAT - PRIVATE SRCS	214,158	0	23,275	0
CONTRIB & DONAT-RESTRIC POLICE	0	0	50	0

CITY OF CHARLEVOIX
GENERAL FUND REVENUE DETAIL
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
CONTRIB & DONAT - SKATE PARK	1,513	2,500	1,000	1,000
CONTRIBUTIONS-DAY CAMP SCHOLAR	3,300	3,000	1,000	1,000
SCHOLARSHIPS - SKI HILL	3,025	6,000	7,000	7,000
CONTRIB & DONATIONS - BRICKS	0	1,200	1,200	0
CONTRIB PRIV SOURCE-PARK BENCH	0	2,000	2,000	0
DONATIONS-MCSAUBA CANDLE HIKE	739	1,000	1,000	500
SPONSOR/DONATION - FARMERS MKT	2,500	2,000	2,675	2,675
DONATIONS - DOG PARK	150	0	0	0
DONATIONS - RECREATION	750	0	750	750
DONATIONS-MCSAUBA IMPROVEMENTS	820	0	0	0

TOTAL LOCAL GRANTS & CONTRIBUTIONS	\$ 243,055	\$ 25,700	\$ 73,130	\$ 17,925
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CHARGES FOR SERVICES

CHARGES FOR SERVICES - OTHER	1,382	700	2,510	1,000
CEMETERY-LOTS, FOUND & OPENING	33,543	55,000	45,000	47,000
PAVILLION RESERVATION FEE	12,143	12,500	12,500	12,500
RECREATION - TAXABLE MDSE	1,563	1,200	667	200
FARMERS MARKET SALES	21,400	23,500	21,000	21,000
GOLF - TAXABLE ITEMS	14,527	10,000	10,220	10,000
GOLF - NON TAXABLE ITEMS	1,314	2,500	2,000	2,000
USE & ADMISSIONS - GREEN FEES	177,259	175,000	185,000	185,000
USE & ADMISSIONS-SUMMER SPORTS	5,145	6,000	4,000	4,000
USE & ADMISSIONS - DAY CAMP	105,544	105,000	106,500	110,000
USE & ADMISSIONS - SKI HILL	76,733	75,000	75,000	75,000
USE & ADMISSIONS - BEACHES	3,555	6,500	3,500	3,500
USE & ADMISSIONS-SKATING RINK	2,160	500	500	500
USE&ADMISSIONS-FARM MKT BOOTH	13,535	15,000	13,000	13,000
USE & ADMISSIONS-YOGA IN PARK	450	500	500	500
USE&ADM-COMMUNITY PARTNERSHIPS	930	1,000	1,000	1,000

TOTAL CHARGES FOR SERVICES	\$ 471,183	\$ 489,900	\$ 482,897	\$ 486,200
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FINES & FORFEITS

FINES AND FORFEITS	1,275	200	510	200
ORDINANCE FINES - COUNTY	4,024	2,000	2,907	2,000
NSF CHECK CHARGES	66	100	0	0

TOTAL FINES & FORFEITS	\$ 5,365	\$ 2,300	\$ 3,417	\$ 2,200
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INTEREST & RENTS

INTEREST EARNINGS	25,875	10,000	30,288	29,000
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CITY OF CHARLEVOIX
GENERAL FUND REVENUE DETAIL
BUDGET
26-27

	24-25	25-26	25-26	26-27
	Actual	Budget	Est. Actual	Budget
RENTS & ROYAL.-CITY HALL & BLD	213,250	218,236	217,281	221,096
RENTS & ROYALTIES - ELECTIONS	1,941	2,600	2,169	2,200
RENTS/ROYAL. FERRY BOAT LAUNCH	44,133	0	0	0
RENTS & ROYALTIES - RECREATION SPORTS	0	0	900	0
TOTAL INTEREST & RENTS	\$ 285,199	\$ 230,836	\$ 250,638	\$ 252,296
OTHER				
MISCELLANEOUS	7,861	12,000	12,000	12,000
REFUNDS & REBATES	0	1,000	0	0
REFUND & REBATES - INSURANCE	500	2,000	1,000	0
SALE OF FIXED ASSETS	0	0	0	0
CONTRIBUTIONS FROM OTHER FUNDS	29,500	47,760	73,305	17,472
TOTAL OTHER	\$ 37,861	\$ 62,760	\$ 86,305	\$ 29,472
TOTAL REVENUES	\$ 4,733,437	\$ 4,596,213	\$ 4,745,805	\$ 4,567,700

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES SUMMARY
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
LEGISLATIVE				
Common Council	60,432	64,045	62,268	59,300
TOTAL LEGISLATIVE	\$ 60,432	\$ 64,045	\$ 62,268	\$ 59,300

GENERAL GOVERNMENT				
Mayor	5,381	9,050	9,050	8,230
City Manager	121,606	132,880	142,347	143,304
Elections	41,608	53,500	54,187	45,375
Assessor	50,166	51,600	48,015	48,319
City Attorney	16,689	30,400	30,400	30,400
City Clerk	51,165	68,153	72,048	77,119
City Treasurer	82,666	81,532	99,587	100,880
City Hall & Grounds	266,269	289,845	278,371	282,990
Cemetery	146,069	157,500	158,808	159,496
TOTAL GENERAL GOVERNMENT	\$ 781,619	\$ 874,460	\$ 892,813	\$ 896,113

PUBLIC SAFETY				
Police Department	1,028,997	1,150,530	1,133,494	1,177,669
Fire Department	219,730	254,100	238,852	172,478
Planning	95,577	126,888	95,017	92,368
TOTAL PUBLIC SAFETY	\$ 1,344,305	\$ 1,531,518	\$ 1,467,363	\$ 1,442,515

PUBLIC WORKS				
Highways & Streets				
Leaf Pickup	263,316	281,300	249,100	321,406
Spring Cleanup	59,138	101,900	101,900	104,585
Brush Pickup	49,223	75,800	78,105	68,543
TOTAL PUBLIC WORKS	\$ 371,678	\$ 459,000	\$ 429,105	\$ 494,534

HEALTH & WELFARE				
Ambulance	125	-	-	-
TOTAL HEALTH & WELFARE	\$ 125	\$ -	\$ -	\$ -

RECREATION & CULTURE				
Parks Maintenance	987,670	773,090	786,779	771,964
Recreation Administration	239,044	246,163	255,185	272,334
City Beaches	9,696	8,150	6,500	6,500
Ball Fields	20,237	24,700	19,040	21,042
Day Camp	95,355	105,720	101,339	109,250
Ice Rink	9,118	4,100	4,100	4,100
Mt. McSauba Ski Hill	180,505	191,992	206,295	205,563

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES SUMMARY
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
Recreational Sports	3,520	-	142	-
Skate Park	6,015	8,400	3,843	4,000
Golf Course	279,310	306,195	300,972	285,408
Boat Launch	37,747	-	-	-
Community Promotion	9,236	11,925	11,925	11,925
TOTAL RECREATION & CULTURE	\$ 1,877,452	\$ 1,680,435	\$ 1,696,120	\$ 1,692,086

MISCELLANEOUS				
OTHER	53,837	24,200	54,315	32,400
FUND TRANSFERS	89,076	48,882	36,000	96,000
TOTAL MISCELLANEOUS	\$ 142,913	\$ 73,082	\$ 90,315	\$ 128,400

TOTAL EXPENSES	\$ 4,578,523	\$ 4,682,540	\$ 4,637,983	\$ 4,712,948
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**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
COMMON COUNCIL				
FEES & PER DIEM	17,295	19,770	19,320	20,070
EMPLOYEE FRINGE BENEFITS	2,594	3,870	3,798	3,930
OFFICE SUPPLIES	4,449	2,700	2,700	2,000
PROFESSIONAL SERVICES	9,734	16,000	16,000	14,000
MEMBERSHIPS & DUES	2,330	2,400	2,450	2,500
CONFERENCE & TRAVEL	9,659	6,200	6,200	4,500
PRINTING & PUBLISHING	5,588	4,500	4,500	5,000
MISCELLANEOUS	7,274	7,300	7,300	7,300
LOAN INTEREST	1,509	1,305	-	-
TOTAL COMMON COUNCIL	\$ 60,432	\$ 64,045	\$ 62,268	\$ 59,300
MAYOR				
FEES & PER DIEM	3,903	4,840	4,840	4,990
EMPLOYEE FRINGE BENEFITS	645	810	810	840
OFFICE SUPPLIES	-	200	200	200
MISC. (MEMBERSHIPS & DUES)	-	100	100	100
CONFERENCE & TRAVEL	233	2,500	2,500	1,500
CAR ALLOWANCE	600	600	600	600
TOTAL MAYOR	\$ 5,381	\$ 9,050	\$ 9,050	\$ 8,230
CITY MANAGER				
SALARIES & WAGES	37,690	39,100	47,044	51,254
WAGES (ICMA)	3,765	7,200	-	-
SALARIES & WAGES - TEMPORARY	5,886	7,116	1,450	-
EMPLOYEE FRINGE BENEFITS	37,241	40,200	51,200	53,100
OFFICE SUPPLIES	9,524	7,900	7,900	7,900
BOOKS, MAGAZINES & PERIODICALS	339	700	700	500
CONTRACTUAL SERVICES	4,161	10,000	12,643	10,000
MEMBERSHIPS & DUES	915	1,700	1,700	1,500
TELEPHONE	2,783	2,964	4,200	4,700
CONFERENCE & TRAVEL	13,003	9,500	9,000	8,200
CAR ALLOWANCE	5,400	5,400	5,400	5,400
MISCELLANEOUS	(10)	300	310	-
OFFICE EQUIPMENT	911	800	800	750
TOTAL CITY MANAGER	\$ 121,606	\$ 132,880	\$ 142,347	\$ 143,304

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
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ELECTIONS

SALARIES & WAGES	9,368	13,400	13,440	13,775
WAGES (ICMA)	588	1,400	-	-
SALARIES & WAGES - TEMPORARY	7,127	12,150	3,000	6,000
EMPLOYEE FRINGE BENEFITS	8,862	12,700	12,747	13,600
OFFICE SUPPLIES	13,509	4,850	18,000	5,000
PRINTING & PUBLISHING	-	4,000	4,000	4,000
EQUIPMENT MAINTENANCE	2,154	5,000	3,000	3,000

TOTAL ELECTIONS	\$ 41,608	\$ 53,500	\$ 54,187	\$ 45,375
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ASSESSOR

FEES & PER DIEM	1,050	1,500	1,500	1,500
EMPLOYEE FRINGE BENEFITS	165	200	200	200
OFFICE SUPPLIES	69	200	200	200
CONTRACTUAL SERVICES	39,600	39,600	39,600	39,900
CONFERENCE & TRAVEL	4,126	4,200	4,200	4,200
PRINTING & PUBLISHING	-	1,800	1,980	1,984
EQUIPMENT MAINTENANCE	4,265	4,100	335	335
OFFICE EQUIPMENT	891	-	-	-

TOTAL ASSESSOR	\$ 50,166	\$ 51,600	\$ 48,015	\$ 48,319
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CITY ATTORNEY

LEGAL FEES	16,689	30,000	30,000	30,000
MISC. (DUES & PERIODICALS)	-	400	400	400

TOTAL CITY ATTORNEY	\$ 16,689	\$ 30,400	\$ 30,400	\$ 30,400
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CITY CLERK

SALARIES & WAGES	18,594	21,600	21,571	22,191
WAGES (ICMA)	1,168	2,300	-	-
SALARIES & WAGES - TEMPORARY	1,394	4,153	1,164	1,199
EMPLOYEE FRINGE BENEFITS	15,683	17,500	19,913	20,500
OFFICE SUPPLIES	6,270	7,500	7,500	11,029
CONTRACTUAL SERVICES	2,607	2,500	8,500	8,500
MISC. (MEMBERSHIPS & DUES)	840	1,000	1,000	1,000
INSURANCE & BONDS	100	100	100	100
TELEPHONE	1,382	1,400	2,200	2,300

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
CONFERENCE & TRAVEL	3,008	5,300	5,300	6,300
EQUIPMENT MAINTENANCE	-	800	800	-
OFFICE EQUIPMENT	119	4,000	4,000	4,000
TOTAL CITY CLERK	\$ 51,165	\$ 68,153	\$ 72,048	\$ 77,119

CITY TREASURER

SALARIES & WAGES	29,818	26,300	31,850	32,709
WAGES (ICMA)	1,844	2,550	-	-
SALARIES & WAGES - TEMPORARY	-	-	910	1,000
EMPLOYEE FRINGE BENEFITS	24,834	20,400	29,292	29,906
OFFICE SUPPLIES	6,724	5,850	6,000	5,700
PROFESSIONAL SERVICES	3,876	7,300	16,700	16,700
MISC. (MEMBERSHIPS & DUES)	457	1,000	1,000	1,000
INSURANCE & BONDS	257	300	300	300
TELEPHONE	1,982	2,082	2,485	2,515
CONFERENCE & TRAVEL	1,480	3,450	3,450	3,450
PRINTING & PUBLISHING	4,724	4,700	5,500	5,500
EQUIPMENT MAINTENANCE	6,671	6,700	2,000	2,000
MISCELLANEOUS (BANK FEES)	-	600	100	100
OFFICE EQUIPMENT	-	300	-	-
TOTAL CITY TREASURER	\$ 82,666	\$ 81,532	\$ 99,587	\$ 100,880

CITY HALL & GROUNDS

SALARIES & WAGES	34,149	35,200	35,251	36,308
WAGES (ICMA)	2,190	3,700	-	-
SALARIES & WAGES - TEMPORARY	16,243	18,215	18,219	18,766
EMPLOYEE FRINGE BENEFITS	30,825	30,200	34,971	35,986
REPAIRS & MAINTENANCE SUPPLIES	8,831	21,500	22,000	21,500
PROFESSIONAL SERVICES	1,900	3,900	3,900	3,900
CONTRACTUAL SERVICES	37,823	28,430	28,430	28,430
TELEPHONE	1,413	1,100	3,000	3,500
UTILITIES	102,881	100,000	103,000	110,000
BUILDING MAINTENANCE	25,711	45,600	27,600	22,600
MISCELLANEOUS	4,304	2,000	2,000	2,000
TOTAL CITY HALL & GROUNDS	\$ 266,269	\$ 289,845	\$ 278,371	\$ 282,990

CEMETERY

SALARIES & WAGES	17,620	18,400	19,210	19,808
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**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
WAGES (ICMA)	1,153	1,900	-	-
SALARIES & WAGES - TEMPORARY	72,061	73,000	73,803	76,018
EMPLOYEE FRINGE BENEFITS	25,347	25,300	28,529	29,300
OPERATING SUPPLIES	7,658	8,700	7,466	4,970
TELEPHONE	1,085	1,300	1,500	1,600
UTILITIES	14,905	19,200	16,000	17,500
EQUIPMENT RENTAL	2,315	4,300	4,300	4,300
MISCELLANEOUS	674	400	3,000	1,000
MACHINERY & EQUIPMENT	3,250	5,000	5,000	5,000
TOTAL CEMETERY	\$ 146,069	\$ 157,500	\$ 158,808	\$ 159,496

POLICE DEPARTMENT

SALARIES & WAGES	446,197	460,600	428,298	476,933
WAGES (ICMA)	30,149	57,300	-	-
SALARIES & WAGES - TEMPORARY	4,000	12,300	12,300	12,300
EMPLOYEE FRINGE BENEFITS	373,293	361,100	393,740	438,200
SOFTWARE LICENSING/SUBSCRIPTIONS	-	19,410	37,410	15,410
OFFICE SUPPLIES	5,005	6,500	6,430	5,000
OPERATING SUPPLIES	8,434	3,000	5,450	3,350
UNIFORMS PURCHASED	8,392	8,000	8,000	8,000
UNIFORMS, LAUNDRY & CLEANING	155	500	200	400
CONTRACTUAL SERVICES	15,440	15,200	32,000	35,200
INSURANCE & BONDS	9,164	9,300	11,221	12,000
TELEPHONE	2,146	3,900	4,900	5,300
CONFERENCE & TRAVEL	11,250	6,000	8,500	8,500
302 TRAINING	2,060	2,000	1,260	1,260
CPE TRAINING	1,115	9,250	8,250	8,250
EQUIPMENT RENTAL	91,896	96,300	96,375	98,226
MISCELLANEOUS	6,869	14,500	13,890	14,640
MISC. (DRUG FORFEITURE)	65	250	100	100
EQUIPMENT	13,367	65,120	65,170	34,600
TOTAL POLICE DEPARTMENT	\$ 1,028,997	\$ 1,150,530	\$ 1,133,494	\$ 1,177,669

FIRE DEPARTMENT

CONTRACTUAL SERVICES	150,725	168,900	154,103	161,332
INSURANCE & BONDS	6,270	6,300	5,849	6,146

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
EQUIPMENT MAINTENANCE	3,796	20,000	20,000	5,000
EQUIPMENT RENTAL	58,940	58,900	58,900	-

TOTAL FIRE DEPARTMENT	\$ 219,730	\$ 254,100	\$ 238,852	\$ 172,478
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PLANNING

SALARIES & WAGES	26,741	29,800	29,788	30,681
WAGES (ICMA)	2,946	3,000	-	-
SALARIES & WAGES - TEMPORARY	5,671	11,000	7,165	7,369
EMPLOYEE FRINGE BENEFITS	24,088	24,900	30,564	31,543
OFFICE SUPPLIES	2,706	2,600	7,917	2,600
PROFESSIONAL SERVICES	7,580	6,638	9,608	9,800
CONTRACTUAL SERVICES	19,951	41,600	2,100	2,300
MEMBERSHIPS & DUES	725	725	775	775
TELEPHONE	631	525	1,000	1,200
CONFERENCE & TRAVEL	3,114	3,500	3,500	3,500
PRINTING & PUBLISHING	1,138	1,800	1,800	1,800
MISCELLANEOUS	110	300	300	300
OFFICE EQUIPMENT	177	500	500	500

TOTAL PLANNING	\$ 95,577	\$ 126,888	\$ 95,017	\$ 92,368
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HIGHWAYS & STREETS

TOTAL HIGHWAYS & STREETS	\$ -	\$ -	\$ -	\$ -
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LEAF PICKUP

SALARIES & WAGES	51,852	50,000	36,652	46,646
WAGES (ICMA)	3,154	4,900	-	-
SALARIES & WAGES - TEMPORARY	30,959	26,000	44,960	40,960
EMPLOYEE FRINGE BENEFITS	47,314	38,000	40,088	47,400
OPERATING SUPPLIES	2,993	2,900	2,900	2,900
CONTRACTUAL SERVICES	2,800	39,500	4,500	69,500
EQUIPMENT RENTAL	124,243	120,000	120,000	114,000

TOTAL LEAF PICKUP	\$ 263,316	\$ 281,300	\$ 249,100	\$ 321,406
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SPRING CLEANUP

CONTRACTUAL SERVICES	59,138	101,900	101,900	104,585
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**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
TOTAL SPRING CLEANUP	\$ 59,138	\$ 101,900	\$ 101,900	\$ 104,585

BRUSH PICKUP

SALARIES & WAGES	699	14,900	7,719	8,000
WAGES (ICMA)	94	1,600	-	-
SALARIES & WAGES - TEMPORARY	17,082	16,500	23,960	20,408
EMPLOYEE FRINGE BENEFITS	3,121	13,800	10,426	10,135
EQUIPMENT RENTAL	28,226	29,000	36,000	30,000
TOTAL BRUSH PICKUP	\$ 49,223	\$ 75,800	\$ 78,105	\$ 68,543

AMBULANCE

BAD DEBT EXPENSE	125	-	-	-
TOTAL AMBULANCE	\$ 125	\$ -	\$ -	\$ -

PARKS MAINTENANCE

SALARIES & WAGES	137,004	135,800	138,460	142,345
WAGES (ICMA)	11,201	14,300	-	-
SALARIES & WAGES - TEMPORARY	131,772	135,000	129,280	132,859
EMPLOYEE FRINGE BENEFITS	129,578	126,000	142,576	146,400
OPERATING SUPPLIES	78,490	75,000	79,500	80,970
REPAIRS & MAINTENANCE SUPPLIES	315	-	300	-
IWF MAINTENANCE	-	1,400	-	-
PROFESSIONAL SERVICES	1,484	-	2,020	-
CONTRACTUAL SERVICES	382,986	148,800	155,243	128,990
CONTRACTUAL SERVICE-BIKE SHARI	-	1,500	1,500	1,500
CONTRACTUAL SERVICES-DOG PARI	393	500	500	500
UTILITIES	64,982	75,390	78,000	79,000
BUILDING MAINTENANCE	349	1,500	1,500	1,500
EQUIPMENT RENTAL	46,893	55,400	55,400	55,400
MACHINERY & EQUIPMENT	2,222	2,500	2,500	2,500
TOTAL PARKS MAINTENANCE	\$ 987,670	\$ 773,090	\$ 786,779	\$ 771,964

RECREATION ADMINISTRATION

SALARIES & WAGES	92,927	100,600	98,533	101,434
WAGES (ICMA)	5,720	10,563	-	-
SALARIES & WAGES - TEMPORARY	1,182	-	800	800
EMPLOYEE FRINGE BENEFITS	77,729	78,500	90,352	92,900

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
OFFICE SUPPLIES	2,870	2,500	5,500	2,500
OPERATING SUPPLIES	5,163	2,500	5,500	5,500
OPERATING SUPPLIES-FARMERS MK	2,689	3,500	3,500	3,500
PROFESSIONAL SERVICES-FARM MK	23,869	26,000	23,000	24,000
CONTRACTUAL SERVICES	15,710	11,000	12,300	24,900
TELEPHONE	1,786	2,000	2,200	2,300
CONFERENCE & TRAVEL	3,487	3,000	3,000	4,000
MISCELLANEOUS	5,913	4,900	10,500	10,500
MISCELLANEOUS - FARMERS MARKE	-	100	-	-
REFUNDS & REBATES	-	1,000	-	-
TAL RECREATION ADMINISTRATI	\$ 239,044	\$ 246,163	\$ 255,185	\$ 272,334

CITY BEACHES

SALARIES & WAGES	-	400	-	-
EMPLOYEE FRINGE BENEFITS	-	300	-	-
OPERATING SUPPLIES	2,361	5,000	5,000	5,000
CONTRACTUAL SERVICES	7,184	1,500	1,500	1,500
TELEPHONE	150	800	-	-
EQUIPMENT RENTAL	-	150	-	-
TOTAL CITY BEACHES	\$ 9,696	\$ 8,150	\$ 6,500	\$ 6,500

BALL FIELDS

SALARIES & WAGES - TEMPORARY	2,804	6,300	3,600	3,700
EMPLOYEE FRINGE BENEFITS	421	900	540	600
OPERATING SUPPLIES	2,401	2,500	1,500	2,000
CONTRACTUAL SERVICES	-	500	-	-
UTILITIES	5,053	6,000	5,700	5,900
BUILDING MAINTENANCE	424	500	-	1,000
EQUIPMENT MAINTENANCE	2,200	-	-	-
EQUIPMENT RENTAL	6,934	8,000	7,700	7,842
TOTAL BALL FIELDS	\$ 20,237	\$ 24,700	\$ 19,040	\$ 21,042

DAY CAMP

SALARIES & WAGES	56	800	643	663
WAGES (ICMA)	6	100	-	-
SALARIES & WAGES - TEMPORARY	70,659	72,120	73,327	75,567
EMPLOYEE FRINGE BENEFITS	10,736	11,400	11,569	11,870

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
OPERATING SUPPLIES	8,618	9,300	7,000	9,300
CONTRACTUAL SERVICES	2,916	5,900	2,900	5,900
TELEPHONE	395	500	600	650
UTILITIES	1,895	5,300	5,300	5,300
EQUIPMENT RENTAL	75	300	-	-
TOTAL DAY CAMP	\$ 95,355	\$ 105,720	\$ 101,339	\$ 109,250

ICE RINK				
OPERATING SUPPLIES	705	1,500	1,500	1,500
CONTRACTUAL SERVICES	7,903	2,000	2,000	2,000
UTILITIES	510	600	600	600
TOTAL ICE RINK	\$ 9,118	\$ 4,100	\$ 4,100	\$ 4,100

MT. McSAUBA SKI HILL				
SALARIES & WAGES	389	2,790	1,544	1,590
WAGES (ICMA)	11	300	-	-
SALARIES & WAGES - TEMPORARY	102,076	98,432	104,592	109,114
EMPLOYEE FRINGE BENEFITS	15,643	16,900	17,055	17,767
MCSAUBA MERCHANDISE FOR SALE	2,700	2,000	3,000	3,000
OPERATING SUPPLIES	9,510	11,000	11,000	11,000
CONTRACTUAL SERVICES	13,710	17,600	12,200	17,600
INSURANCE & BONDS	1,749	1,400	1,734	1,800
TELEPHONE	197	200	400	450
UTILITIES	23,364	28,770	28,770	29,500
BUILDING MAINTENANCE	19	1,000	9,200	1,000
EQUIPMENT MAINTENANCE	3,559	3,500	9,200	5,000
EQUIPMENT RENTAL	7,577	8,100	7,600	7,742
TOTAL MT. McSAUBA SKI HILL	\$ 180,505	\$ 191,992	\$ 206,295	\$ 205,563

RECREATIONAL SPORTS				
ATHLETIC EQUIPMENT	3,380	-	142	-
CONTRACTUAL SERVICES	140	-	-	-
TOTAL RECREATIONAL SPORTS	\$ 3,520	-	\$ 142	-

SKATE PARK				
SALARIES & WAGES - TEMPORARY	3,782	6,200	1,950	2,000
EMPLOYEE FRINGE BENEFITS	560	900	293	300

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
OPERATING SUPPLIES	336	200	500	500
UTILITIES	1,007	1,100	1,100	1,200
MISCELLANEOUS	330	-	-	-
TOTAL SKATE PARK	\$ 6,015	\$ 8,400	\$ 3,843	\$ 4,000

GOLF COURSE

SALARIES & WAGES	-	-	29	-
SALARIES & WAGES - TEMPORARY	140,900	141,912	133,096	139,717
EMPLOYEE FRINGE BENEFITS	21,174	21,300	19,964	21,000
OFFICE SUPPLIES	62	2,800	1,300	2,966
GOLF MERCHANDISE FOR SALE	9,794	9,300	9,300	9,300
OPERATING SUPPLIES	9,060	5,000	5,000	5,000
GASOLINE, OIL, ETC.	4,004	4,000	4,000	4,500
CONTRACTUAL SERVICES	23,360	27,683	57,683	27,683
TELEPHONE	945	1,200	1,200	1,200
CONFERENCE & TRAVEL	20	1,800	500	500
UTILITIES	11,919	11,500	12,500	13,000
BUILDING MAINTENANCE	2,344	14,000	2,000	2,000
EQUIPMENT MAINTENANCE	5,897	6,500	6,500	6,500
COURSE MAINTENANCE	38,547	42,000	35,000	37,000
IRRIGATION MAINTENANCE	80	2,200	2,200	2,200
EQUIPMENT RENTAL	7,291	7,500	7,700	7,842
MISCELLANEOUS	3,913	4,500	2,000	2,000
MACHINERY & EQUIPMENT	-	3,000	1,000	3,000
TOTAL GOLF COURSE	\$ 279,310	\$ 306,195	\$ 300,972	\$ 285,408

BOAT LAUNCH

SALARIES & WAGES - TEMPORARY	20,070	-	-	-
EMPLOYEE FRINGE BENEFITS	3,010	-	-	-
OPERATING SUPPLIES	1,169	-	-	-
CONTRACTUAL SERVICES	12,130	-	-	-
UTILITIES	1,367	-	-	-
TOTAL BOAT LAUNCH	\$ 37,747	\$ -	\$ -	\$ -

COMMUNITY PROMOTION

COMMUNITY PROMOTION	9,236	11,925	11,925	11,925
TOTAL COMMUNITY PROMOTION	\$ 9,236	\$ 11,925	\$ 11,925	\$ 11,925

**CITY OF CHARLEVOIX
GENERAL FUND EXPENSES DETAIL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
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MISCELLANEOUS

CONTRACTUAL-INTERNET/FIBER	1,710	-	-	-
INSURANCE & BONDS	15,980	17,000	24,675	25,500
INSURANCE CLAIMS-CITY SHARE	-	200	200	200
BAD DEBT EXPENSE	-	1,000	-	-
MISCELLANEOUS	35,000	5,000	28,240	5,500
REFUNDS & REBATES	1,147	1,000	1,200	1,200
TRANSFER TO OTHER FUND	89,076	48,882	36,000	96,000

TOTAL MISCELLANEOUS	\$ 142,913	\$ 73,082	\$ 90,315	\$ 128,400
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TOTAL EXPENSES	\$ 4,578,523	\$ 4,682,540	\$ 4,637,983	\$ 4,712,948
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CITY OF CHARLEVOIX
Major Street Fund
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
GAS & WEIGHT TAX	359,738	397,020	363,324	364,071
STATE REVENUE-OTHER	-	-	-	-
INTEREST EARNINGS	2,376	1,200	2,500	2,000
REIMBURSEMENT - ST. TRKLINE	163,071	83,003	71,708	73,445
TOTAL REVENUES	\$ 525,185	\$ 481,223	\$ 437,532	\$ 439,516

EXPENSES				
CONSTRUCTION	19,063	22,500	20,000	20,000
SWEEPING & FLUSHING	15,822	21,100	23,760	24,961
TREE MAINTENANCE	42,493	47,300	45,873	46,949
ROUTINE MAINTENANCE	17,834	30,146	31,572	21,976
DRAINAGE	1,677	11,700	5,301	5,377
PAVEMENT MARKING	29,288	31,000	30,000	31,000
TRAFFIC CONTROL	11,185	23,900	14,973	16,693
WINTER MAINTENANCE	150,652	169,400	169,526	172,407
ADMINISTRATION	15,237	16,599	17,824	18,358
SURFACE MAINTENANCE-TRK	3,637	13,200	6,097	6,281
SWEEPING & FLUSHING-TRK	3,219	14,000	6,940	7,034
TREES & SHRUBS-TRK	2,531	2,700	1,670	1,699
DRAINAGE-TRK	61,479	3,300	985	1,027
TRAFFIC SIGN/SIGNAL-TRK	3,017	5,300	4,433	4,561
PAVEMENT MARKING-TRK	-	1,000	-	-
WINTER MAINTENANCE-TRK	68,238	57,500	56,252	57,016
GUARD RAILS-TRK	-	-	-	-
ROADWAY INSPECTION-TRK	1,514	1,483	1,542	1,658
FUND TRANSFERS	-	-	-	25,000
TOTAL EXPENSES	\$ 446,884	\$ 472,128	\$ 436,748	\$ 461,997

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 78,300	\$ 9,095	\$ 784	\$ (22,481)
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YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	419,217	497,518	497,518	498,302
NET CHANGE IN FUND BALANCE	78,300	9,095	784	(22,481)
FUND BALANCE	\$ 497,518	\$ 506,613	\$ 498,302	\$ 475,821

CASH & INVESTMENTS	\$ 431,194	\$ 440,289	\$ 431,979	\$ 409,498
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CITY OF CHARLEVOIX
Local Street Fund
BUDGET
26-27

	24-25	25-26	25-26	26-27
	Actual	Budget	Est. Actual	Budget
REVENUES				
GAS & WEIGHT TAX	153,398	187,443	154,700	154,700
STATE GRANTS - OTHER	-	5,000	-	-
INTEREST EARNINGS	980	600	450	400
MISCELLANEOUS				
CONTRIBUTIONS FROM OTHER FUNDS	31,700	32,900	33,385	59,356
TOTAL REVENUES	\$ 186,078	\$ 225,943	\$ 188,535	\$ 214,456
EXPENSES				
ROUTINE MAINTENANCE	13,803	20,878	19,455	19,814
SWEEPING & FLUSHING	10,440	14,500	20,776	17,512
TREES & SHRUBS	25,831	35,900	31,399	31,614
DRAINAGE	2,197	4,200	2,013	2,085
TRAFFIC CONTROL	4,735	7,800	4,731	4,826
WINTER MAINTENANCE	164,888	83,200	115,053	116,982
ADMINISTRATION	12,606	13,800	14,795	15,297
FUND TRANSFERS	-	-	-	-
TOTAL EXPENSES	\$ 234,501	\$ 180,278	\$ 208,222	\$ 208,130
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (48,423)	\$ 45,665	\$ (19,687)	\$ 6,326
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	102,540	54,118	54,118	34,431
NET CHANGE IN FUND BALANCE	(48,423)	45,665	(19,687)	6,326
FUND BALANCE	\$ 54,118	\$ 99,783	\$ 34,431	\$ 40,757
CASH & INVESTMENTS	\$ 34,166	\$ 79,831	\$ 14,479	\$ 20,805

CITY OF CHARLEVOIX

Electric Fund

BUDGET

26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
FEDERAL GRANTS	0	0	26,698	0
ELECTRIC SERVICES	50,715	50,730	147,630	50,250
POWER SALES	7,224,574	7,896,920	7,192,380	7,336,877
POWER COST ADJ REVENUES	1,910,657	1,607,392	1,607,392	1,639,540
FINES & FORFEITS	44,572	36,500	41,756	42,791
LIEAF SURCHARGE	0	0	40,600	69,600
INTEREST & RENTS	135,110	50,300	81,927	71,310
OTHER	53,712	42,500	52,784	52,000
TRANSFER FROM OTHER FUNDS	0	14,186	80,492	0
TOTAL REVENUES	\$ 9,419,340	\$ 9,698,528	\$ 9,271,659	\$ 9,262,368
EXPENSES				
TRANSMISSION / DISTRIBUTION	2,093,377	2,822,517	2,388,034	2,447,632
ACCOUNTING & ADMIN	906,791	952,491	1,067,948	1,103,742
PURCHASED POWER	4,108,586	4,296,000	4,896,000	4,898,250
CAPITAL IMPROVEMENTS	464,007	1,670,887	1,104,089	1,602,500
DEPRECIATION	441,070	447,400	447,400	450,000
FUND TRANSFERS	358,776	438,717	438,917	263,917
DEBT SERVICE	0	0	0	0
TOTAL EXPENSES	\$ 8,372,606	\$ 10,628,012	\$ 10,342,388	\$ 10,766,041
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 1,046,734	\$ (929,484)	\$ (1,070,729)	\$ (1,503,673)
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	8,940,171	9,986,905	9,986,905	8,916,176
NET CHANGE IN NET POSITION	1,046,734	(929,484)	(1,070,729)	(1,503,673)
NET POSITION	\$ 9,986,905	\$ 9,057,421	\$ 8,916,176	\$ 7,412,503
RESERVE FOR DEPOSITS	85,000	85,000	85,000	85,000
CHARTER RESERVE	75,000	75,000	75,000	75,000
ENERGY PURCHASES (MPPA)	525,924	525,924	525,924	525,924
UNRESTRICTED	5,617,254	4,687,770	4,546,524	3,042,851
CASH & INVESTMENTS	\$ 6,303,178	\$ 5,373,694	\$ 5,232,449	\$ 3,728,776

CITY OF CHARLEVOIX
Sewer Fund
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
FEDERAL GRANTS	0	0	55,780	0
SEWER SERVICES - MISCELLANEOUS	12,842	7,200	1,800	1,800
SEWER SALES	2,824,503	2,873,200	2,873,200	2,873,200
DISCOUNTS FORFEITED	10,121	8,500	8,700	8,700
INTEREST EARNINGS - OPERATIONS	58,213	28,000	29,763	24,500
OTHER & PASS THRU'S				
CAPITAL IMPROVEMENT FUNDS				
- SEWER SERVICE TAP INS	59,000	15,000	59,000	59,000
- INTEREST	2,161	1,200	1,200	1,500
NORTHSIDE SEWER				
- NORTHSIDE SEWER FEES	18,000	2,000	0	0
- INTEREST	2,936	1,700	1,700	1,700
TOTAL REVENUES	2,987,778	2,936,800	3,031,143	2,970,400
EXPENSES				
WASTEWATER TREATMENT PLANT	798,434	912,536	966,112	957,752
SEWER LINES	219,924	284,004	293,247	299,791
ACCOUNTING & ADMIN	337,609	374,211	393,978	395,275
LIFT STATIONS	96,661	144,970	117,573	123,452
CAPITAL IMPROVEMENTS	0	789,000	150,000	330,000
DEPRECIATION	605,385	595,000	606,000	608,000
DEBT SERVICE	155,114	603,900	603,864	607,364
FUND TRANSFERS	213,505	89,393	89,463	89,463
CAPITAL IMPROVEMENTS - SEWER TAP INS	0	0	0	0
CAPITAL IMPROVEMENTS - NORTHSIDE SEWER	0	0	0	0
TOTAL EXPENSES	2,426,632	3,793,014	3,220,237	3,411,097
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	561,145	-856,214	-189,094	-440,697
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	12,590,730	13,151,875	13,151,875	12,962,781
NET CHANGE IN NET POSITION	561,145	-856,214	-189,094	-440,697
NET POSITION	13,151,875	12,295,661	12,962,781	12,522,085
CHARTER RESERVE	75,000	75,000	75,000	75,000
BOND DEBT SERVICE REQUIREMENTS	750,000	750,000	750,000	750,000
CASH PI #2 RESERVE FOR CAPITAL	259,428	275,628	319,628	380,128
CASH PI #5 NORTHSIDE SEWER RESERVE	368,136	371,836	369,836	371,536
UNRESTRICTED	6,353,303	6,072,189	6,447,095	6,552,199
CASH & INVESTMENTS	7,805,867	7,544,653	7,961,559	8,128,863

CITY OF CHARLEVOIX

Water Fund

BUDGET

26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
FEDERAL GRANTS	0	0	30,581	0
WATER SERVICES - TAP INS	22,885	10,000	25,000	25,000
WATER SERV-READ-O-MAT & METER	0	3,500	4,000	4,000
WATER SERVICES - MISCELLANEOUS	-455	6,000	6,000	6,000
WATER SALES - METERED	2,017,484	2,147,600	2,147,600	2,212,028
DISCOUNTS FORFEITED	7,042	6,200	8,575	8,575
INTEREST EARNINGS	29,496	10,000	15,027	14,900
MISCELLANEOUS	13,997	18,200	18,200	18,200
TOTAL REVENUES	2,090,450	2,201,500	2,254,983	2,288,703
EXPENSES				
TRANSMISSION & DISTRIBUTION	640,398	666,170	560,789	571,068
ACCOUNTING & ADMIN	243,856	272,001	279,911	285,096
WATER TREATMENT PLANT	471,042	584,535	631,730	683,543
CAPITAL IMPROVEMENTS	310	1,771,260	44,000	1,090,000
DEPRECIATION	359,601	365,000	365,000	365,000
FUND TRANSFERS	166,390	77,265	83,265	602,265
DEBT SERVICE	0	0	0	0
TOTAL EXPENSES	1,881,597	3,736,231	1,964,695	3,596,972
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	208,852	-1,534,731	290,288	-1,308,269
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	6,835,407	7,044,259	7,044,259	7,334,548
NET CHANGE IN NET POSITION	208,852	-1,534,731	290,288	-1,308,269
NET POSITION	7,044,259	5,509,528	7,334,548	6,026,279
CHARTER RESERVE	75,000	75,000	75,000	75,000
UNRESTRICTED	3,145,300	1,975,569	2,630,857	1,687,588
CASH & INVESTMENTS	3,220,300	2,050,569	2,705,857	1,762,588

**CITY OF CHARLEVOIX
MOTORPOOL
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
FEDERAL GRANTS	0	0	43,129	0
INTEREST EARNINGS	17,827	5,000	10,000	9,000
EQUIP RENTAL - GENERAL FUND	375,636	370,000	393,975	325,352
EQUIP RENTAL - MAJOR STREET	135,523	145,000	137,350	140,200
EQUIP RENTAL - LOCAL STREET	98,391	45,900	53,800	50,300
EQUIP RENTAL - ELECTRIC FUND	349,672	351,000	354,000	361,030
EQUIP RENTAL - SEWAGE FUND	117,489	118,000	123,300	125,444
EQUIP RENTAL - WATER FUND	77,231	90,000	104,500	104,830
EQUIP RENTAL - PARKING SERVICE	41	500	500	600
EQUIP RENTAL - AIRPORT	0	500	500	500
EQUIP RENTAL - MARINA	0	700	700	700
MISCELLANEOUS	2,238	500	24,833	2,000
REFUNDS & REBATES	0	100	0	0
SALE OF FIXED ASSETS	21,076	500	0	0
CONTRIBUTIONS FROM OTHER FUNDS	0	233,795	175,000	0
TOTAL REVENUES	1,195,124	1,361,495	1,421,587	1,119,956
EXPENSES				
SALARIES & WAGES	160,602	154,843	156,892	161,476
WAGES (ICMA)	7,817	16,300	0	0
EMPLOYEE FRINGE BENEFITS	132,975	120,744	140,956	145,070
OFFICE SUPPLIES	2,575	2,500	4,218	1,000
OPERATING SUPPLIES	5,291	2,000	3,500	3,500
GASOLINE, OIL, ETC.	96,113	95,000	95,000	96,000
REPAIRS & MAINTENANCE SUPPLIES	107,953	100,000	113,000	118,650
PROFESSIONAL SERVICES	3,594	9,800	9,800	4,800
CONTRACTUAL SERVICES	7,385	35,000	35,000	35,000
LEGAL FEES	1,821	1,000	1,000	1,000
INSURANCE & BONDS	36,778	36,800	30,229	33,060
TELEPHONE	1,880	3,630	3,630	3,630
CONFERENCE & TRAVEL	0	4,000	4,000	4,000
UTILITIES	14,379	14,000	15,100	15,900
BUILDING MAINTENANCE	161	1,000	1,000	1,000
DEPRECIATION EXPENSE	372,721	325,000	375,000	380,000
AMORTIZATION EXPENSE	0	19,000	19,000	19,000
MACHINERY & EQUIPMENT	-14,500	632,000	613,000	604,000
FLEET LEASE	-22,142	81,000	124,500	136,000
TRANSFER TO OTHER FUNDS	171,529	143,583	144,963	84,963
TOTAL EXPENSES	1,086,931	1,797,200	1,889,788	1,848,049
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	108,193	-435,705	-468,200	-728,093
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,852,147	1,960,340	1,960,340	1,492,140
NET CHANGE IN FUND BALANCE	108,193	-435,705	-468,200	-728,093
FUND BALANCE	1,960,340	1,524,635	1,492,140	764,047
CASH & INVESTMENTS	1,482,131	1,046,426	1,013,931	285,838

**CITY OF CHARLEVOIX
DOWNTOWN DEVELOPMENT AUTHORITY FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
CURRENT PROPERTY TAX LEVY	44,883	48,800	50,069	50,069
CURRENT PROPERTY TAX LEVY T/F	574,639	585,395	577,931	577,931
DELINQUENT TAXES - DDA	3,117	0	0	0
IFT/CFT TAXES	204	800	210	210
INTEREST & PENALTIES - DELINQ	218	0	75	75
STATE GRANTS	25,000	0	80	0
STATE REVENUE - OTHER	16,387	16,100	15,677	16,100
DDA - TAXABLE ITEMS	420	0	1,048	100
INTEREST EARNINGS	3,634	1,000	3,300	3,100
INTEREST EARNINGS - LEASES	8,547	6,417	6,417	4,070
RENTS & ROYALTIES - SUNSHINE	1,000	1,000	1,000	1,000
PROPERTY RENT - BIBCO	35,175	37,414	37,414	41,169
PROPERTY RENT - ROUND LAKE GR	1,325	0	0	0
PROPERTY RENT - LC BREWERS	421	0	0	0
PROPERTY RENT - BRIDGE PARK	19,836	23,879	24,113	24,660
CONTRIBUTIONS - CONCERTS	2,600	2,500	3,500	3,500
CONTRIBUTIONS - PRIVATE SOURCE	331	0	0	0
MISCELLANEOUS	68	0	110	0
TOTAL REVENUES	\$ 737,805	\$ 723,305	\$ 720,943	\$ 721,984
EXPENSES				
SALARIES & WAGES	22,268	0	0	0
WAGES (ICMA)	2,248	0	0	0
EMPLOYEE FRINGE BENEFITS	17,591	0	0	0
OPERATING SUPPLIES	14,645	9,900	9,900	10,000
IWF MAINTENANCE	14,359	34,000	21,000	34,000
MARKETING & PROMOTIONAL SVCS	32,720	18,800	18,450	18,550
CONCERT SERIES	15,036	14,230	20,760	21,110
CONTRACTUAL SERVICES	57,762	81,060	114,509	185,347
DESIGN COMMITTEE	12,405	10,700	0	0
LEGAL FEES	1,809	500	500	30,500
INSURANCE & BONDS	3,356	3,400	4,333	4,600
TELEPHONE	786	1,500	1,500	1,500
CONFERENCE & TRAVEL	1,540	1,500	0	1,000
LIBRARY CONTRIBUTION	110,000	75,000	75,000	0
MAINTENANCE - BRIDGE PARK	33,039	48,500	78,389	23,500
MISCELLANEOUS	59,064	3,000	500	500
MISCELLANEOUS - MAIN STREET	516	0	0	0
REFUNDS & REBATES	4,651	6,000	5,000	5,000
TRANSFER TO OTHER FUNDS	0	0	5,340	10,000
TRANSFER TO MARINA FUND-BOND	339,000	336,900	336,900	339,100
TOTAL EXPENSES	\$ 742,798	\$ 644,990	\$ 692,081	\$ 684,707
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (4,993)	\$ 78,315	\$ 28,862	\$ 37,276
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	294,233	289,240	289,240	318,103
NET CHANGE IN FUND BALANCE	(4,993)	78,315	28,862	37,276
FUND BALANCE	\$ 289,240	\$ 367,556	\$ 318,103	\$ 355,379
CASH & INVESTMENTS	\$ 368,695	\$ 447,010	\$ 397,557	\$ 434,834

* Note: Cash includes \$50,000 investment

**CITY OF CHARLEVOIX
AIRPORT FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
FEDERAL GRANTS	0	0	269	269
FEDERAL CAPITAL GRANTS	69,160	0	0	0
STATE GRANTS	32,000	32,000	89,333	0
AIRPORT-TAXABLE MDSE.	1,244	900	1,700	1,000
VENDING MACHINE PROCEEDS	977	1,300	289	0
CONTRACT FUEL SALES-REIMBURSED	933,424	937,000	836,000	937,000
FUEL SALES - TAXABLE	406,319	415,000	345,000	415,000
INTO WING FEE	250,126	264,000	264,000	264,000
AFTER HOURS FUEL FEE	44,500	45,000	68,750	70,000
FUEL FEES - FLOWAGE FEES	63,318	61,500	61,500	61,500
FUEL SALES - NON TAXABLE	515	600	600	0
THRU-PUT FEES	2,098	16	20,696	18,000
TIE DOWN / LANDING FEES	131,110	132,000	132,000	132,000
GROUND SERVICE EQUIPMENT	15,770	15,500	16,465	16,500
LAVATORY SERVICE FEE	4,800	4,800	5,400	5,400
DISCOUNTS - AIRPORT SALES TAX	118	300	300	300
PARKING FEES	61,476	62,500	62,500	62,500
FACILITY FEE	58,370	58,054	63,170	64,000
FRESH AIR PARKING FEE	0	7,907	10,111	7,000
INTEREST EARNINGS	7,266	7,100	6,500	6,000
RENTS & ROYALTIES - AIRPORT	16,037	16,037	16,037	16,033
RENTS & ROYALTIES-HANGER RENTS	37,865	37,300	37,300	37,300
RENTS & ROYALTIES - LAND LEASE	19,122	37,539	37,539	25,000
MISCELLANEOUS	924	882	2,560	1,000
REFUND & REBATES	15,077	14,888	14,888	10,000
TOTAL REVENUES	\$ 2,171,617	\$ 2,152,123	\$ 2,092,907	\$ 2,149,802
EXPENSES				
SALARIES & WAGES	213,976	258,854	273,671	323,493
WAGES (ICMA)	12,677	28,300	0	0
SALARIES & WAGES - TEMPORARY	58,663	63,372	69,922	35,790
EMPLOYEE FRINGE BENEFITS	268,922	172,600	261,709	302,200
OFFICE SUPPLIES	3,654	4,700	10,305	4,988
CLEANING SUPPLY - TERMINAL	1,130	2,600	2,600	2,600
ICE/COFFEE SUPPLY	971	1,400	1,400	1,400
VENDING MACHINE SUPPLY	1,484	1,500	28	0
UNIFORMS & PERSONAL PROTECTION	3,931	6,000	6,000	6,000
AVIATION FUEL	1,126,096	1,200,000	1,200,000	1,200,000
DIESEL FUEL	12,181	12,000	12,000	12,000
FUEL - HOLIDAY GAS STATION	1,666	2,200	2,200	2,200
FUEL TRUCK LEASE	7,020	7,000	7,000	7,000
FUELMASTER PUMP REPAIRS	4,702	13,500	13,500	13,500

**CITY OF CHARLEVOIX
AIRPORT FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
FUEL TRUCK REPAIRS	32,642	23,000	23,000	23,000
QTPOD - FUEL FARM REPAIRS	3,012	11,500	11,500	15,000
REPAIRS & MAINTENANCE SUPPLIES	8,199	7,000	9,000	15,000
PROFESSIONAL SERVICES	1,354	2,700	2,700	2,700
TRASH REMOVAL	1,294	1,600	1,600	1,600
CONTRACTUAL SERVICES	15,215	8,600	10,839	12,480
CONTRACTUAL SERVICES	280	0	0	0
MEMBERSHIP & DUES	0	500	500	1,000
LEGAL FEES	0	1,000	4,355	1,000
INSURANCE, BONDS & PERMITS	18,248	19,000	17,669	17,669
INSURANCE CLAIMS - CITY SHARE	8,202	500	500	500
TELEPHONE	2,457	2,300	2,700	2,800
CONFERENCE & TRAVEL	1,411	2,000	2,000	2,000
PRINTING & PUBLISHING	125	1,000	1,000	1,200
UTILITIES	31,437	33,100	33,100	33,100
TERMINAL BLDG REPAIR & MAINT	15,875	10,000	11,180	20,000
SRE BLDG REPAIR & MAINT	9,053	10,000	10,000	15,000
EQUIP MAINTENANCE & REPAIRS	204	50,000	50,000	50,000
FUEL TRUCK MAINTENANCE	1,533	2,000	2,000	10,000
SNOW EQUIPMENT MAINTENANCE	8,201	7,000	8,200	10,000
LAWN EQUIPMENT MAINTENANCE	2,284	3,500	6,100	8,000
HANGAR REPAIRS	640	3,300	3,300	3,300
EQUIPMENT RENTAL	140	500	500	500
CREDIT CARD PROCESSING FEES	18,910	33,100	20,000	22,000
MISCELLANEOUS	3,886	4,000	4,000	5,000
DEPRECIATION EXPENSE	495,048	515,000	515,000	515,000
MACHINERY & EQUIPMENT	3,001	67,200	156,533	25,000
TRANSFER TO OTHER FUNDS	55,315	30,000	30,000	30,000
CONTRACTUAL SERVICES	0	23,300	23,300	18,142
TOTAL EXPENSES	\$ 2,455,038	\$ 2,646,726	\$ 2,820,912	\$ 2,772,162
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (283,421)	\$ (494,603)	\$ (728,005)	\$ (622,360)
YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	8,236,237	7,952,815	7,952,815	7,224,811
NET CHANGE IN NET POSITION	(283,421)	(494,603)	(728,005)	(622,360)
NET POSITION	\$ 7,952,815	\$ 7,458,212	\$ 7,224,811	\$ 6,602,451
CASH & INVESTMENTS	\$ 907,693	\$ 413,090	\$ 179,688	\$ (442,672)

CITY OF CHARLEVOIX
GENERAL DEBT SERVICE FUND - INFRASTRUCTURE
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
INTEREST EARNINGS	1,837	0	400	350
CONTRIBUTIONS FROM OTHER FUNDS	122,800	123,000	123,000	122,800
CONTRIBUTIONS FROM OTHER FUNDS	200,000	200,000	200,000	200,000
TOTAL REVENUES	324,637	323,000	323,400	323,150
EXPENSES				
PAYING AGENT FEES	229	300	300	300
BOND PRINCIPAL	245,000	255,000	255,000	265,000
BOND INTEREST	77,800	68,000	68,000	57,800
TOTAL EXPENSES	323,029	323,300	323,300	323,100
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	1,608	-300	100	50
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	68,548	70,156	70,156	70,256
NET CHANGE IN FUND BALANCE	1,608	-300	100	50
FUND BALANCE	70,156	69,856	70,256	70,306
CASH & INVESTMENTS	70,139	69,839	70,239	70,289

**CITY OF CHARLEVOIX
NEW SERVICE FACILITY DEBT
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
INTEREST EARNINGS	2,736	4,000	800	800
CONTRIBUTIONS FROM ELECTRIC	242,750	242,750	242,750	242,750
CONTRIBUTIONS FROM SEWER	84,963	84,963	84,963	84,963
CONTRIBUTIONS FROM WATER	72,825	72,825	72,825	72,825
CONTRIBUTIONS FROM MOTOR POOL	84,963	84,963	84,963	84,963
TOTAL REVENUES	488,236	489,500	486,300	486,300
EXPENSES				
PAYING AGENT FEES	500	500	500	500
BOND PRINCIPAL	240,000	250,000	250,000	260,000
BOND INTEREST	244,100	234,500	234,500	224,500
TOTAL EXPENSES	484,600	485,000	485,000	485,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	3,636	4,500	1,300	1,300
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	138,812	142,449	142,449	143,749
NET CHANGE IN FUND BALANCE	3,636	4,500	1,300	1,300
FUND BALANCE	142,449	146,949	143,749	145,049
CASH & INVESTMENTS	142,062	146,562	143,362	144,662

**CITY OF CHARLEVOIX
MARINA FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
SALE OF MERCHANDISE - TAXABLE	52	0	2,100	2,000
LAUNDRY REVENUE	1,099	100	1,700	1,200
INTERST EARNINGS	10,214	3,000	5,613	5,000
RENTS & ROYALTIES - SEASONAL	174,311	175,440	187,000	200,000
RENTS & ROYALTIES-STATE RESERV	456,009	489,216	432,000	475,000
RENTS & ROYALTIES - TRANSIENT	5,574	6,000	6,000	6,000
RENTS & ROYALTIES - SUNSHINE	6,500	6,500	6,000	6,000
RENTS & ROYALTIES- WHITE CAP	4,960	4,960	4,960	4,960
RENTS/ROYAL. HARBOR PRINCESS	0	0	2,835	2,940
CONTRIB&DONAT- PRIVATE SOURCE	2,398	0	0	0
MISCELLANEOUS	3,395	500	500	500
REFUND & REBATES	11	0	7,760	0
CONTRIBUTIONS FROM OTHER FUNDS	339,000	336,900	336,900	339,100
ADVANCE FROM OTHER FUNDS	0	36,000	36,000	36,000
TOTAL REVENUES	1,003,523	1,058,616	1,029,368	1,078,700

EXPENSES				
SALARY & WAGES	40,908.19	46,123.00	46,222.52	47,555.53
WAGES (ICMA)	2,887.87	5,600.00	0.00	0.00
SALARIES & WAGES - TEMPORARY	110,373.06	112,211.00	123,911.00	117,379.00
EMPLOYEE FRINGE BENEFITS	53,236.22	52,800.00	61,386.00	61,654.00
OFFICE SUPPLIES	1,855.85	1,800.00	1,300.00	1,800.00
OPERATING SUPPLIES	8,297.00	10,800.00	8,150.00	11,900.00
PROFESSIONAL SERVICES	1,495.73	3,025.00	2,025.00	3,025.00
CONTRACTUAL SERVICES	14,676.42	29,000.00	23,000.00	26,500.00
STATE CRS COMMISSION FEES	14,824.40	21,000.00	15,000.00	21,000.00
STATE CRS RESERVATION FEES	13,024.00	17,270.00	13,000.00	17,270.00
LEGAL FEES	0.00	500.00	500.00	500.00
INSURANCE & BONDS	4,477.00	4,700.00	5,017.00	5,100.00
TELEPHONE	990.95	1,000.00	1,300.00	1,500.00
CONFERENCE & TRAVEL	120.00	1,800.00	150.00	1,800.00
UTILITIES	74,371.96	78,960.00	78,960.00	80,000.00
BUILDING & DOCK MAINTENANCE	9,969.41	18,300.00	11,000.00	18,300.00
EQUIPMENT RENTAL	0.00	700.00	700.00	700.00
CREDIT CARD PROCESSING FEES	8,887.68	9,000.00	9,000.00	9,000.00
MISCELLANEOUS	4,817.30	4,600.00	5,800.00	5,800.00
REFUNDS & REBATES	0.00	500.00	0.00	0.00
DEPRECIATION EXPENSE	658,425.31	658,000.00	659,000.00	660,000.00
MACHINERY & EQUIPMENT	0.00	300.00	0.00	0.00
INTEREST EXPENSE	930.00	0.00	0.00	0.00
TRANSFER TO OTHER FUND-PRINCIP	1,172.00	0.00	0.00	0.00
PAYING AGENT FEES	229.16	500.00	300.00	300.00
BOND PRINCIPAL	0.00	435,000.00	435,000.00	455,000.00
BOND INTEREST	19,888.00	26,900.00	26,900.00	9,000.00
TOTAL EXPENSES	\$ 1,045,858	\$ 1,540,389	\$ 1,527,622	\$ 1,555,084

EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (42,335)	\$ (481,773)	\$ (498,254)	\$ (476,384)
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YEAR END BALANCES				
NET POSITION BEGINNING OF YEAR	1,674,705	1,632,370	1,632,370	1,134,116
NET CHANGE IN NET POSITION	(42,335)	(481,773)	(498,254)	(476,384)
NET POSITION	\$ 1,632,370	\$ 1,150,597	\$ 1,134,116	\$ 657,733

CHARTER RESERVE	75,000	75,000	75,000	75,000
CASH AT PAYING AGENT	17,800	17,800	17,800	17,800
UNRESTRICTED	623,633	799,860	960,606	1,144,222
CASH & INVESTMENTS	\$ 716,433	\$ 892,660	\$ 1,053,406	\$ 1,237,022

CITY OF CHARLEVOIX
Perpetual Care Trust Fund
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
PERPETUAL CARE	6,442	4,000	6,190	6,000
INTEREST EARNINGS	16,763	2,000	12,322	11,900
TOTAL REVENUES	\$ 23,205	\$ 6,000	\$ 18,512	\$ 17,900
EXPENSES				
TOTAL EXPENSES	\$ -	\$ -	\$ -	\$ -
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 23,205	\$ 6,000	\$ 18,512	\$ 17,900
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	455,766	478,971	478,971	497,483
NET CHANGE IN FUND BALANCE	23,205	6,000	18,512	17,900
FUND BALANCE	\$ 478,971	\$ 484,971	\$ 497,483	\$ 515,383
CASH & INVESTMENTS	\$ 472,899	\$ 478,899	\$ 491,412	\$ 509,312

CITY OF CHARLEVOIX

Parking Fund

BUDGET

26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
PARKING FEES	147,762	147,000	153,000	160,500
FINES AND FORFEITS	17,279	16,000	27,000	20,000
INTEREST EARNINGS	479	200	500	600
MISCELLANEOUS	122	500	500	500
TOTAL REVENUES	\$ 165,642	\$ 163,700	\$ 181,000	\$ 181,600
EXPENSES				
SALARIES & WAGES	12,770	21,813	15,909	16,437
WAGES (ICMA)	809	2,500	-	-
SALARIES & WAGES - TEMPORARY	15,060	20,766	21,090	21,723
EMPLOYEE FRINGE BENEFITS	12,895	20,200	17,742	18,200
SOFTWARE LICENSING/SUBSCRIPTIONS	737	12,000	20,000	20,000
MATERIAL & SUPPLY	2,555	7,500	3,000	7,500
TELEPHONE	334	660	760	860
EQUIPMENT RENTAL	41	500	500	600
CREDIT CARD PROCESSING FEES	10,172	21,000	11,800	12,000
REFUNDS & REBATES	192	200	300	300
MACHINERY & EQUIPMENT	30,471	16,500	16,500	16,500
LOAN PRINCIPAL	25,837	-	-	-
LOAN INTEREST	648	-	-	-
TRANSFER TO OTHER FUNDS	35,631	32,900	33,385	34,356
TOTAL EXPENSES	\$ 148,151	\$ 156,539	\$ 140,986	\$ 148,476
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 17,491	\$ 7,161	\$ 40,014	\$ 33,124
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	50,108	67,598	67,598	107,612
NET CHANGE IN FUND BALANCE	17,491	7,161	40,014	33,124
FUND BALANCE	\$ 67,598	\$ 74,759	\$ 107,612	\$ 140,736
CASH & INVESTMENTS	\$ 68,159	\$ 75,320	\$ 108,173	\$ 141,297

CITY OF CHARLEVOIX
Boat Launch Fund
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
INTEREST EARNINGS	0	0	100	100
RENTS/ROYAL. FERRY BOAT LAUNCH	0	45,200	48,000	48,000
TOTAL REVENUES	0	45,200	48,100	48,100
EXPENSES				
SALARIES & WAGES	0	950	0	0
WAGES (ICMA)	0	128	0	0
SALARIES & WAGES - TEMPORARY	0	20,500	20,230	21,000
EMPLOYEE FRINGE BENEFITS	0	3,825	3,035	3,150
OPERATING SUPPLIES	0	3,475	1,100	3,500
CONTRACTUAL SERVICES	0	14,650	11,650	13,650
UTILITIES	0	1,600	2,100	2,600
TOTAL EXPENSES	0	45,128	38,115	43,900
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	0	72	9,986	4,200
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	0	0	0	9,986
NET CHANGE IN FUND BALANCE	0	72	9,986	4,200
FUND BALANCE	0	72	9,986	14,186
CASH & INVESTMENTS	0	72	9,986	14,186

CITY OF CHARLEVOIX
Housing Initiatives Fund
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
GRANTS - OTHER	-	354,000	-	177,000
INTEREST EARNINGS	251	200	200	200
CONTRIBUTIONS FROM OTHER FUNDS	6,000	6,000	6,000	6,000
TOTAL REVENUES	\$ 6,251	\$ 360,200	\$ 6,200	\$ 183,200
EXPENSES				
PROFESSIONAL SERVICES	379	-	-	-
CONTRACTUAL SERVICES	-	300,000	-	150,000
TOTAL EXPENSES	\$ 379	\$ 300,000	\$ -	\$ 150,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ 5,872	\$ 60,200	\$ 6,200	\$ 33,200
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	28,796	34,668	34,668	40,868
NET CHANGE IN FUND BALANCE	5,872	60,200	6,200	33,200
FUND BALANCE	\$ 34,668	\$ 94,868	\$ 40,868	\$ 74,068
CASH & INVESTMENTS	\$ 34,652	\$ 94,852	\$ 40,852	\$ 74,052

CITY OF CHARLEVOIX
Employee Fringe Benefit Fund
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
FEDERAL GRANTS	-21,038	0	29,224	0
EFB - GENERAL FUND	807,171	770,000	839,458	864,641
EFB - MAJOR STREET	59,391	30,000	61,766	63,619
EFB - LOCAL STREET	38,903	32,000	40,459	41,673
EFB - ELECTRIC FUND	802,814	825,000	834,926	859,974
EFB - SEWER FUND	326,585	350,000	339,648	349,837
EFB - WATER FUND	331,226	310,000	344,475	354,809
EFB - EMPLOYEE FRINGE BENEFITS	459,179	500,000	477,546	491,872
EFB - MOTOR VEHICLE FUND	125,270	125,000	130,280	134,189
EFB - PARKING	12,220	15,000	12,709	13,089
EFB - DDA	17,369	0	0	0
EFB - AIRPORT	178,404	170,000	185,540	191,106
EFB - MARINA	50,001	52,000	52,001	53,561
EFB-BOAT LAUNCH	0	3,825	4,865	5,011
INTEREST EARNINGS	4,679	5,000	5,859	5,500
TRANSFER FROM OTHER FUNDS	384,443	0	0	0
TOTAL REVENUES	3,576,617	3,187,825	3,358,756	3,428,881
EXPENSES				
WAGES (ICMA)	29,749	61,000	0	0
HOLIDAY PAY	122,618	132,000	144,522	148,858
HOLIDAY PAY PART TIME	2,741	3,500	1,648	1,698
SICK PAY ALLOWANCE	151,406	127,000	130,000	134,000
SICK LEAVE - PMLA OF 2018 & ESTA 2025	2,617	5,000	5,914	5,000
VACATION PAY	268,524	260,000	263,270	271,167
PERSONAL LEAVE DAY	43,889	42,000	39,000	40,200
PARENTAL LEAVE	0	5,000	5,000	5,000
JURY DUTY - FUNERAL LEAVE	8,532	10,000	10,000	10,000
LONGEVITY PAY	15,300	16,000	16,500	17,500
COMP TIME USED	14,745	10,000	15,000	15,000
UNEMPLOYMENT COMPENSATION INS	618	5,000	5,000	5,000
WORKMEN'S COMPENSATION INSUR	73,437	67,000	50,000	50,000
EMPLOYER'S SOCIAL SECURITY	403,394	385,000	417,000	430,000
HEALTH INSURANCE	606,609	640,000	668,358	702,000
HEALTHCARE - OPT OUT	65,780	56,000	56,000	56,000
EMPLOYER CONTRIBUTION - HSA	115,862	116,000	117,500	120,000
STD & LTD INSURANCE	29,379	32,000	27,500	28,000
EMPLOYEE'S LIFE INSURANCE	3,181	4,000	4,000	4,000
RETIREMENT FUND CONTRIBUTION	836,223	741,000	866,222	883,547
EMPLOYEE FRINGE BENEFITS	494,536	467,800	468,376	482,428
PROFESSIONAL SERVICES	2,295	2,600	2,600	2,600
CONFERENCE & TRAVEL	664	1,500	1,500	1,500
MISCELLANEOUS	5,602	5,500	5,623	5,650
TRANSFER TO OTHER FUNDS	57,868	0	0	0
TOTAL EXPENSES	3,355,567	3,194,900	3,320,533	3,419,147
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	221,049	-7,075	38,223	9,734
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	2,445	223,494	223,494	261,717
NET CHANGE IN FUND BALANCE	221,049	-7,075	38,223	9,734
FUND BALANCE	223,494	216,419	261,717	271,450
CASH & INVESTMENTS	495,710	488,635	533,933	543,666

CITY OF CHARLEVOIX
TRAIL DEVELOPMENT IMPROVEMENT FUND
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
STATE GRANTS	0	657,771	0	657,771
INTEREST EARNINGS	2,689	1,600	1,600	1,500
CONTRIBUTIONS FROM OTHER FUNDS	0	0	0	75,000
TOTAL REVENUES	2,689	659,371	1,600	734,271
EXPENSES				
PROFESSIONAL SERVICES	1,816	50,557	10,000	115,000
CONTRACTUAL SERVICES	0	907,771	0	895,789
TOTAL EXPENSES	1,816	958,328	10,000	1,010,789
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	873	-298,957	-8,400	-276,518
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	331,514	332,387	332,387	323,987
NET CHANGE IN FUND BALANCE	873	-298,957	-8,400	-276,518
FUND BALANCE	332,387	33,430	323,987	47,470
CASH & INVESTMENTS	332,229	33,272	323,829	47,311

**CITY OF CHARLEVOIX
FIRE REPLACEMENT FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
INTEREST EARNINGS	2,737	1,600	1,600	2,000
CONTRIBUTIONS FROM OTHER FUNDS	59,000	59,000	190,000	30,000
TOTAL REVENUES	61,737	60,600	191,600	32,000
EXPENSES				
CAPITAL OUTLAY-PUBLIC SAFETY	0	500,000	500,000	0
MACHINERY & EQUIPMENT-FIRE	0	0	83,380	0
TOTAL EXPENSES	0	500,000	583,380	0
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	61,737	-439,400	-391,780	32,000
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	335,048	396,785	396,785	5,005
NET CHANGE IN FUND BALANCE	61,737	-439,400	-391,780	32,000
FUND BALANCE	396,785	-42,615	5,005	37,005
CASH & INVESTMENTS	398,015	-41,385	6,235	38,235

CITY OF CHARLEVOIX
PI6 INFRASTRUCTURE IMPROVEMENT FUND
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
CURRENT PROPERTY TAX LEVY	352,510	372,768	384,236	388,400
TAXES-DELQ-INFRASTR IMPROV	7,988	3,000	3,000	3,000
PAYMENT IN LIEU OF TAXES	1,208	1,300	1,300	1,300
IFT/CFT TAXES	932	1,400	1,400	1,400
INTEREST & PENALTIES - DELINQ	935	1,200	1,200	1,200
INTEREST EARNINGS	1,228	500	1,300	1,400
MISCELLANEOUS	20,000	0	0	0
CONTRIBUTIONS FROM OTHER FUNDS	111,375	0	0	525,000
TOTAL REVENUES	496,176	380,168	392,436	921,700
EXPENSES				
PROFESSIONAL SERVICES	12,150	10,000	10,000	10,000
CONTRACTUAL SERVICES	51,773	0	0	605,000
REFUNDS & REBATES	131	0	0	0
TRANSFER TO DEBT SERVICE	122,800	123,000	123,000	122,800
TRANSFER TO PI 15- TRAIL DEVEL	0	0	0	75,000
TOTAL EXPENSES	186,853	133,000	133,000	812,800
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	309,322	247,168	259,436	108,900
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	124,699	434,022	434,022	693,458
NET CHANGE IN FUND BALANCE	309,322	247,168	259,436	108,900
FUND BALANCE	434,022	681,190	693,458	802,358
CASH & INVESTMENTS	425,422	672,590	684,858	793,758

CITY OF CHARLEVOIX
PI7 STREET IMPROVEMENT FUND
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
PROPERTY TAXES-COUNTY STREET	283,398	300,764	315,778	319,200
TAXES-DELQ-COUNTY ROAD MILLAGE	17,006	9,000	9,000	9,000
PAYMENT IN LIEU OF TAXES	977	3,000	1,000	1,000
IFT/CFT TAXES	0	300	950	300
INTEREST & PENALTIES - DELINQ	0	0	0	0
INTEREST EARNINGS	111	200	350	400
TOTAL REVENUES	301,492	313,264	327,078	329,900
EXPENSES				
CONTRACTUAL SERVICES	0	0	0	0
REFUNDS & REBATES	106	0	0	0
TRANSFER TO DEBT SERVICE	200,000	200,000	200,000	200,000
TRANSFER TO INFRASTRUCTURE	23,625	0	0	0
TOTAL EXPENSES	223,731	200,000	200,000	200,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	77,762	113,264	127,078	129,900
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	53,863	131,624	131,624	258,702
NET CHANGE IN FUND BALANCE	77,762	113,264	127,078	129,900
FUND BALANCE	131,624	244,888	258,702	388,602
CASH & INVESTMENTS	114,539	227,803	241,617	371,517

**CITY OF CHARLEVOIX
PI9 BUSINESS PARK FUND
BUDGET
26-27**

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
INTEREST EARNINGS	303	200	200	200
CONTRIBUTIONS FROM OTHER FUNDS	7,500	7,500	7,500	7,500
TOTAL REVENUES	7,803	7,700	7,700	7,700
EXPENSES				
CONTRACTUAL SERVICES	0	1,500	0	0
MISCELLANEOUS	3,500	3,500	3,500	3,500
TOTAL EXPENSES	3,500	5,000	3,500	3,500
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	4,303	2,700	4,200	4,200
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	30,924	35,228	35,228	39,428
NET CHANGE IN FUND BALANCE	4,303	2,700	4,200	4,200
FUND BALANCE	35,228	37,928	39,428	43,628
CASH & INVESTMENTS	35,210	37,910	39,410	43,610

CITY OF CHARLEVOIX
PI12 MT MCSAUBA RECREATION IMPROVEMENT FUND
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
INTEREST EARNINGS	171	200	200	200
RENTS & ROYALTIES-TOWER LEASE	9,056	8,000	9,318	9,588
TOTAL REVENUES	9,227	8,200	9,518	9,788
EXPENSES				
MACHINERY & EQUIPMENT	30,000	0	0	0
TOTAL EXPENSES	30,000	0	0	0
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	-20,773	8,200	9,518	9,788
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	55,140	34,367	34,367	43,886
NET CHANGE IN FUND BALANCE	-20,773	8,200	9,518	9,788
FUND BALANCE	34,367	42,567	43,886	53,674
CASH & INVESTMENTS	34,363	42,563	43,881	53,669

CITY OF CHARLEVOIX
PI 17 BUILDING CAPITAL IMPROVEMENT FUND
BUDGET
26-27

	24-25 Actual	25-26 Budget	25-26 Est. Actual	26-27 Budget
REVENUES				
STATE GRANTS	0	0	82,000	0
INTEREST EARNINGS	26,245	0	18,463	17,700
SALE OF FIXED ASSETS	0	0	470,531	0
TOTAL REVENUES	26,245	0	570,994	17,700
EXPENSES				
PROFESSIONAL SERVICES	150,567	0	0	0
CONTRACTUAL SERVICES	0	0	535,416	142,000
LEGAL FEES	1,328	0	0	0
TRANSFER TO OTHER FUNDS	0	0	137,237	0
TOTAL EXPENSES	151,895	0	672,654	142,000
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	-125,650	0	-101,660	-124,300
YEAR END BALANCES				
FUND BALANCE BEGINNING OF YEAR	1,001,187	875,537	875,537	773,877
NET CHANGE IN FUND BALANCE	-125,650	0	-101,660	-124,300
FUND BALANCE	875,537	875,537	773,877	649,577
CASH & INVESTMENTS	857,507	857,507	755,847	631,547

Charlevoix City Council

Reports and Communications

Title: Proposed Rates and Fees

Date: February 5, 2026

Presented By: Mark Heydlauff, City Manager
Kelly McGinn, Treasurer

Background:

Included you'll find our proposed schedule of Rates and Fees. Utility rates increases and changes are noted specifically for each utility; general rates are intended to increase relative to inflation and modest increases annually.

Recommendation:

Council discussison

Attachments:

1.	2026-27 FEE SCHEDULE Proposed 4-1-26 for Work Session
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CITY OF CHARLEVOIX

2026-2027

PROPOSED – See Yellow Highlighted Items

Schedule of Rates, Fees & Charges

Unless otherwise noted, all of the following rates, fees, and charges are currently effective.

Airport

Aircraft Landing & Ramp Fees

- Landing fee waived for one day with a qualifying minimum purchase of fuel.
- Annual landing pass covers all landing fees for one year.
- Landing fees are waived for aircraft that lands as a result of an in-flight emergency, doing touch-and-goes, are based at Charlevoix Airport, or are owned by the military, state or federal government. Medical flights are not exempt from landing fees.
- Plane may be categorized in a location because of size, not type. I.E. Eclipse is a Very Light Jet
- Annual is for overnights only

			PROPOSED	
Single Engine (15 Gallon Purchase waives 1 night on Ramp)		Min. Fuel Purchase		
Landing Fee	\$0.00	N/A	\$0.00	20 gallons
Ramp Fee (overnight)	10.00			15.00
Weekly Ramp Fee	50.00			65.00
Monthly Ramp Fee	175.00			220.00
Annual Ramp Fee	1,000.00			1,250.00
Piston Twin				
Landing Fee	25.00	50 gallons	\$30.00	75 gallons
Ramp Fee (overnight)	20.00			25.00
Weekly Ramp Fee	100.00			125.00
Monthly Ramp Fee	250.00			315.00
Annual Ramp Fee	1,500.00			1,900.00
Single Turbo Prop (including Meridan, TBM & Eclipse Jet)				
Landing Fee	55.00	75 gallons	\$70.00	100 gallons
Ramp Fee (overnight)	35.00			45.00
Weekly Ramp Fee	175.00			220.00
Monthly Ramp Fee	300.00			375.00
Annual Ramp Fee	1,800.00			2,250.00
Twin Turbo Prop (including Pilatus & Caravan singles)				
Landing Fee	110.00	100 gallons	\$140	150 gallons
Ramp Fee (overnight)	60.00			75.00

Weekly Ramp Fee	300.00	375.00
Monthly Ramp Fee	500.00	625.00
Annual Ramp Fee	3,000.00	3,750.00
Type I Jet (up to 20,000 lbs)		
Landing Fee	\$125.00 —100 gallons	\$155.00 150 gallons
Ramp Fee (overnight)	75.00	100.00
Weekly Ramp Fee	375.00	475.00
Monthly Ramp Fee	750.00	940.00
Annual Ramp Fee	4,500.00	5,700.00
Type II Jet (20,000 - 30,000 lbs)		
Landing Fee	155.00—155 gallons	\$200.00 200 gallons
Ramp Fee (overnight)	75.00	100.00
Weekly Ramp Fee	375.00	475.00
Monthly Ramp Fee	750.00	940.00
Annual Ramp Fee	4,500.00	5,700.00
Type III Jet (over 30,000 lbs)		
Landing Fee	195.00—275 gallons	\$250.00 325 gallons
Ramp Fee (overnight)	100.00	125.00
Weekly Ramp Fee	500.00	625.00
Monthly Ramp Fee	850.00	1,100.00
Annual Ramp Fee	5,100.00	6,400.00

Hangar and Access Rates

Hangar Rental Rates* (per month)

Units 1, 2, 3, 8, 9 & 10	186.00	195.00
Units 4, 5 & 7	192.00	202.00
Unit 6	260.00	273.00
Box B	270.00	284.00
Box C	480.00	504.00
Box D	212.00	223.00

* Rates are not effective until current leases expire.

Land Lease Rates (per month, per square foot)	\$0.30
Access Rate for Through-the-Fence Operations (per square foot)	0.35

Fuel Rates and Ground Services

100LL Contract Fuel into Plane Fee (per gallon)	0.50	
After Hours No Call No Show	350.00	400.00
After Hours Winter Operation – Snow Removal	600.00	750.00
After Hours Call Out Fee (1st hour)	200.00	250.00
All After Hour Call-Out fees on City Holidays are double		
Additional Hours (per hour)	150.00	200.00
Ground Power Unit (GPU) Connection (per hour)	95.00	120.00
Facility Fee	55.00	70.00
Vehicle Handling Fee (Waived with min fuel purchase)	50.00	65.00
Quick Turn Fee	\$ 150.00	200.00
Lav Cart Fee	100.00	125.00
Shuttle Fee	90.00	250.00

Vehicle Parking Fees

Daily	No Charge	
Overnight	5.00	7.00
Weekly	20.00	25.00
Monthly	60.00	75.00
6 Months	110.00	140.00
6 Months - Premium	200.00	250.00
Annual	200.00	250.00
Annual - Premium	365.00	450.00

Commercial Operations

On-Airport Rental Car Service (per year)	Set by contract
Aircraft Servicing, Maintaining & Repairing (per year)	2,000.00
Catering Service	2,000.00
Part 135 Operator (per year)	2,000.00
Parachuting & Jump Schools (per year)	2,000.00
Rental Car Parking (Per space)	225.00

Cemetery

<u>Service/Charge</u>	<u>Proposed</u>	<u>Resident</u>	<u>Non-resident</u>	<u>Proposed</u>
Adult Lots	560.00	535.00	810.00	850.00
Baby Lots	280.00	270.00	400.00	420.00
		<u>Resident</u>	<u>Non-Resident</u>	
Adult Opening	420.00	400.00	620.00	650.00
Baby Opening	210.00	200.00	315.00	330.00
Winter Opening	850.00	810.00	1220.00	1280.00
Adult Exhumation	850.00	810.00	1220.00	1280.00
Cremation Opening	250.00	240.00	380.00	400.00
Cremation Exhumation	280.00	270.00	400.00	420.00
Winter Storage: City Cemetery	160.00	150.00	150.00	160.00
Winter Storage: Other Cemetery	220.00	210.00	210.00	220.00
Monument Foundation: Single or Double (price per square inch)		.40	.40	
Replacement Deed	35.00	30.00	30.00	35.00
Deed Transfers: One to Four (1-4) (price each)	45.00	40.00	40.00	45.00
Deed Transfers: More than Four (4+)		At Cost	At Cost	
Perpetual Care	250.00	240.00	370.00	390.00
Seeding / Topseeding / Leveling		At Cost	At Cost	
Full Setup	160.00	150.00	150.00	160.00
Partial Setup	80.00	75.00	-75.00	80.00
Saturday / Sunday / Holiday		Double	Double	

Charlevoix Municipal Marina

Transient Boater Daily Fee:

- Pre and Post Season DNR Tier C (May 11-21 & September 9-October 11)
- Shoulder season DNR Tier I (May 22-June 18 & August 17-September 6)
- Prime Season DNR Tier J (June 19-August 16)
- Special Events -Charlevoix Special Event Rate Tier K
 - o Boyne Thunder July 10-11
 - o Venetian Festival July 22-25, 2026

Seasonal Slip Rates:

- DNR Tier F multiplied by 156 days – Beginning May 11, 2026
- Seasonal Non-Conforming Slips \$85 per foot

- Seasonal Burn Street Dock Slips \$60 per foot
- Seasonal Dingy and Jet Ski Slips \$450
- 45 Day Extended Stay Slip pay the full rate without discount for the full 45 days.
 - o Spring 45 day stay begins May 11, 2026
 - o Fall 45 day stay begins on August 10, 2026

Parking Fees & Fines

Unless otherwise noted, “resident” means a resident of the City of Charlevoix. Resident: Must meet one of the following criteria: 1) Taxpayer in the City of Charlevoix (including business or personal property), 2) Renter in the City of Charlevoix and registered to vote in the City of Charlevoix or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18. A senior citizen must be 55 or over.

<u>Violations</u>	<u>Fine</u>	PROPOSED
Non-metered parking violation (paid within 72 hours)	\$15.00	20.00
Non-metered parking violation (paid beyond 72 hours)	30.00	40.00
Handicap Parking NEW		100.00
Fire Lane/Fire Hydrant NEW		50.00
Metered parking violation (paid within 24 hours)	10.00	20.00
Metered parking violation (paid after 24 hours)	30.00	40.00

Non-Metered and Metered Parking Tickets that are not Paid after 14 days will incur an additional \$50.00 service fee

Other Police related Fees:

Daily Preliminary Breath Test	\$5.00
Crash Reports	15.00 per report

Meter and Pay Station Parking Rates

Hourly Rate at Meter and Pay Stations	May 1-June 30 & Aug. 16-Oct.31	\$1.50/hour
	July 1-August 15	\$2.00/hour

<u>Boat Launch Parking</u>	<u>Resident</u>	PROPOSED	<u>Non-Resident</u>	PROPOSED
Seasonal	30.00		50.00	
Daily Car and/or Car with Trailer	10.00		10.00	
Commercial*	1,200	1,250	1,500	1,600
10-punch (any commercial, limit one)*	500.00		750.00	

Daily Commercial Launch - New	50.00	75.00
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*Resident commercial rate for business with a City of Charlevoix tax bill in the name of the business.

Planning & Zoning

Level A Site Plan Review	\$135.00 +actual expenses
Level B Site Plan Review	275.00 +actual expenses
Rezoning Application	325.00+actual expenses
Variance - Zoning Board of Appeals	350.00 +actual expenses
Construction Hours Waiver Fee	350.00
Zoning Permit	50.00
Zoning Appeals	300.00 +actual expenses
Special Use Permit	300.00 +actual expenses
Parcel Division	125.00
Sign Permit	50.00
Sign Variance	300.00
Fence Permit	30.00
Alley Abandonment	1000.00+actual expenses
Sidewalk Use Permit	0.00
Outdoor Dining Fee	50.00

*Additional actual expenses shall not exceed \$500 except where permitted by ordinance.

Short Term Rental Fees

Annual License	\$300.00
Registration (with inspection)	300.00
Registration (without inspection)	150.00
Waiting List Fee	50.00
Violation Administration Fee	100.00

Freedom of Information Act (FOIA) Requests

Copies (per page)	\$0.10
Blueprints (each)	Minimum \$3 or Cost
CDs (each)	3.00
Flash Drives (each)	Actual Cost
Postage	Actual Cost
Cost of labor to locate, examine, redact, copy and/or transfer records (Cost is calculated by rounding down	Hourly Wage plus 50% fringe benefit Factor of the least paid employee

to the nearest quarter hour)

capable of performing the work

Recreation

Unless otherwise noted, “resident” means a resident of the City of Charlevoix. Resident: Must meet one of the following criteria: 1) Taxpayer in the City of Charlevoix (including business or personal property), 2) Renter in the City of Charlevoix and registered to vote in the City of Charlevoix or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18. A senior citizen must be 55 or over.

<u>Pavilion Reservation</u>	<u>Resident</u>	<u>Non-Resident</u>
Picnic Pavilion Rental - Weekday	50.00	80.00
Picnic Pavilion Rental - Weekend or Holiday	80.00	120.00
Picnic Pavilion Rental - Non-Profit	No charge	No Charge
Performance Pavilion Rental (case by case)	120.00	200.00
Use of Public Property (case by case basis) (must be approved)	220.00	800.00
Wedding on Public Property (must be approved)	220.00	800.00

Sports Fees

Team Fees (Basketball, Volleyball, Softball) (per team)	250.00	250.00
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Ten (10) game season, additional cost will be added for Umpires and Referees to be paid on site

Youth Sport (per person)	50.00	50.00
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Skate Park (Carpenter Avenue)

Daily Pass	0.00	0.00
Seven Day Punch Card	0.00	0.00
Summer Pass	0.00	0.00

Ball Fields (Carpenter Street)

Daily Rental per field	200.00	200.00
Evening Lights Hourly Fee	25.00	25.00

Mt. McSauba

For all activities at Mt. McSauba, Charlevoix Township residents will be given the same rate as City residents. A “resident” must be one of the following criteria: 1) Taxpayer in the City of Charlevoix or Charlevoix Township (including business or residential property), 2) Renter in the City of Charlevoix or Charlevoix Township and registered to vote in the City of Charlevoix or Charlevoix Township or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18.

<u>Day Camp</u>	<u>Resident</u>	<u>Non-Resident</u>
Mt. McSauba Day Camp (per person per week)	170.00	205.00
Sibling Discount (Each sibling gets \$15 off the weekly rate)	155.00	190.00

Late pick up Fee	\$15/every 15 Minutes	
Camp Sunrise (Before Camp)	40.00	40.00
Camp CHILL (After Camp – No Friday Afternoon)	35.00	35.00
Camp CHILL and Sunrise Combo	55.00	55.00
<u>Mt. McSauba Ski Hill</u>		
Weeknight Daily	21.00	26.00
Weekend Daily	23.00	28.00
Season Pass: 1 Person	210.00	300.00
Each Additional Family Member	90.00	100.00
<u>Equipment Rental</u>		
Downhill Skis or Snowboard	15.00	17.00
Cross Country Skis or Snowshoes (8 hour rental)	10.00	14.00
Cross Country Skis or Snowshoes (24 hour rental)	15.00	19.00
<u>Lessons</u>		
Group Ski or Snowboard Lessons (per person)	65.00	75.00
Group Ski or Snowboard Lessons with Rental (per person)	75.00	85.00
Individual Ski or Snowboard Lessons with Rental (1/2 hour)	40.00	45.00
Individual Ski or Snowboard Lessons with Rental (1 hour)	60.00	65.00
<u>Skating Rink</u>		
Daily Fee	3.00	3.00
Season Pass	30.00	30.00
Ice Skate Rental	2.00	2.00
<u>Mt. McSauba Area Rental Fee</u>		
Initial Rate (Two hours)	200.00	350.00
Additional rate per hour	125.00	125.00
Supervisor fee per hour (Required)	45.00	45.00

Charlevoix Golf Club

<u>Daily Rates</u>	Current
All day play	\$30.00
9 Holes	25.00
9 Holes Senior Rate (62+)	20.00
4 Holes (Holes 1, 7, 8 and 9)	10.00

Youth on Course Rate (Must have an active YOC#)	5.00
9 Hole Youth	15.00
College or Trade Student (with ID)	15.00
Wedge Range	5.00

The Recreation Director is authorized to offer sales, specials, and other inducements to account for seasonality and market competitiveness beyond the rates set above.

5-play punch card (Before Memorial Day)	80.00
5-play punch card (After Memorial Day)	90.00
Pull Cart Rental	6.00
Upper Locker Rental	40.00
Lower Locker Rental	50.00
Club Car Walk Behind	10.00
Golf Club Rental	20.00

Season Pass

Single	425.00
Double (or Family Membership)	600.00
Senior – Single (62+)	350.00
Senior – Double (62+)	500.00
College Student Pass (Current Student ID required)	150.00
Wedge Range Season Pass (included in Season Pass)	50.00

Utility Rates

Water Rates - Proposed Increase: 3%

Service Charge - Meter Size

	PROPOSED	City	Non-City	PROPOSED
3/4 " or Smaller	33.00	32.00	48.00	49.50
1"	44.50	43.00	64.50	66.75
1 1/2"	68.50	66.50	99.75	102.75
2"	97.00	94.00	141.00	145.50
3"	159.00	155.00	232.50	238.50
4"	305.00	297.00	445.50	457.50
6"	565.00	550.00	825.00	847.50

Sprinkling Meter	5.90	5.75	8.63	8.85
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Commodity Charge PROPOSED

Commodity Rate per 1,000 Gallons	6.10	5.93	8.90	9.15
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Water Usage Minimum (Gallons)	1,500 gal.		1,500 gal.	Remove
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Privilege Fees

New User Cost per REU, Prepaid	1,000.00	1,500.00
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Turn On Fee - Water	175.00	300.00
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Turn On / Off Fee - Water (Seasonal)	35.00	45.00
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Turn On Fee - Sprinkler	35.00	45.00
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Water Tap Fees

3/4" Line	\$250.00
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1" Line	320.00
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Larger Than 1" Line	At cost
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PROPOSED

Meter Costs:

5/8" Meter	190.00	201.00
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5/8" Meter with Horns	291.86
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3/4" Meter	190.00	201.00
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3/4" Meter with Horns	291.86	308.00
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1" Meter	285.00	312.00
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1" Meter with Horns	465.16	501.00
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Larger than 1"	At Cost
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Other Fees

Service Upgrade*	1,500.00
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*Remove old galvanized pipe from Main to Curb if owner has copper or PVC otherwise additional charges may be warranted.

Bacteriological Tests	20.00 / sample
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Sewer Rates **Proposed Increase: 0%**

Service Charge – (Based on Water Meter Size)

	City	Non-City
3/4 " or Smaller	45.00	67.50
1"	63.00	94.50
1 1/2"	105.00	157.50
2"	151.00	226.50
3"	282.00	423.00
4"	479.00	718.50
6"	523.00	784.50

Commodity Charge

Commodity Rate per 1,000 Gallons	7.71	11.57
Sewer Usage Minimum (Gallons)	1,500 gal.	1,500 gal. Remove

Privilege Fees

New User Cost per REU, Prepaid	2,000.00	3,000.00
Turn On Fee - Water & Sewer	500.00	750.00

Electric Rates **Proposed Increase: 2%**

Rate:	Code	Rate / kWh	PROPOSED	Charge	PROPOSED	Clean Energy Plan
Residential - In City(1)	111	\$0.09940	.09780	19.75	21.75	.00178
Residential - Rural (1)	121	.11390	.11380	24.25	26.25	.00178
Commercial - In City (GS-C) (1)	131	.12680	.12920	34.25	35.25	3.68
Commercial - Out (GS-R) (1) (2)	141	.12800	.12970	36.25	37.75	3.68
Commercial – Demand(1)	152	.06970	.07130	72.00	74.00	3.68
Industrial & Charity Demand (1) (3)	162	.05923	.06061	324.00	326.00	67.24
GSO – Demand	552			15.50 / kW	15.75 / kW	
GPS – Demand	562			15.50 / kW	15.75 / kW	

Notes:

1. Rates are subject to a Power Cost Adjustment that is calculated monthly.
2. Customers served under the Commercial – Demand Rate (152) shall also be served under the GSO – Demand Rate (552).

3. Customers served under the Industrial and Charity Demand Rate (162) shall also be served under the GPS – Demand Rate (562)

Renewable Credits

These credits are available for approved renewable generation:	Credit Rate/kWh
Solar (per kWh)	\$0.0494
Solar with Storage (per kWh)	0.0645
Wind	“In Review”

Services

Disconnect/Reconnect 7:30am to 3:30pm	30.00
Disconnect/Reconnect without 24 hour notice 7:30am to 3:30pm	50.00
Disconnect/Reconnect after 3:30pm	150.00
Disconnect / Reconnect - Seasonal**	115.00
Disconnect / Reconnect - Seasonal After Hours**	167.00
** Disconnected from the system for longer than one billing cycle	
200 Ampere Residential Underground Service (per foot)	5.00
Meter Test	75.00
Meter Tampering	300.00
AMI Opt-Out – one-time Enrollment Fee	100.00
AMI Opt-Out Monthly Fee added to utility bill	30.00

Security Lights

	City	PROPOSED	Rural	PROPOSED
39 Watt dusk to dawn	\$6.10	6.30	\$6.50	6.70

Security Lights – The following Security lights are no longer available, but existing installations will be maintained at the discretion of the City

	City	PROPOSED	Non-City	PROPOSED
70 Watt	7.00	7.30	7.40	7.70
100 Watt	8.80	9.20	9.30	9.70
150 Watt	12.00	12.50	12.40	12.90
250 Watt	19.00	19.80	20.50	21.30
380 Watt			32.00	33.20
400 Watt	28.40	29.60	30.50	31.70
105 Watt LED (400 W equivalent)	12.50	13.00	13.00	13.50
1000 Watt	65.40	68.20	70.90	73.80

Miscellaneous Fees

PROPOSED

Tax Abatement Application Fee (IFT, CFEC, etc)	265.00	280.00
<u>Temporary / Seasonal Business Fees</u>		
Solicitor's License	\$70.00/day; \$130/week; \$195/month	\$75/day; \$140/week; \$205/month
Roadside Stand / Temporary Business (per season)	130.00	140.00
Transient Merchant (per season)	255.00	270.00
Mayor Performed Marriage Ceremony	50.00	
<u>NSF Fees</u>		
NSF / Returned Check Charge (per occurrence)	\$45.00	
ACH NSF Charge (per occurrence)	35.00	
Police Bad Check Processing Fee (per request)	45.00	
<u>Public Safety Fees</u>		
Mass Gathering Permit	130.00	140.00
Public safety services for events (applies to for-profit organizations only)	1,000.00	
Standby for Fireworks (Equipment & Personnel) (per hour)	500.00	
Police Escort Fee (per occurrence)	100.00	
Liquor License (Standard license)	130.00	
Redevelopment Liquor License	255.00	260.00
<u>RIGHT-OF-WAY USAGE Fees</u>		
A dumpster or container (including non-containerized substances excluding brush and grass clippings) placed on public property		
- \$10 per day (excluding parking spaces in the DDA District)		
Housing Moving or similar activity		
-\$250 plus expenses per ordinance		
The blocking of parking spaces in the DDA District (per space)		
-\$25 per day (May 15 – October 31)		
-\$5 per day (November 1 – May 14)		
Right Of Way Metro Act Telecommunications Initial Registration	\$500	
Right Of Way Metro Act Telecommunications Permit	\$250	
Sidewalk Use (Construction, scaffolding, equipment, staging, Other) Minimum charge	\$50.00	(NEW)

- \$25 per day (May 15 – October 31)

- \$5 per day (November 1 – May 14)

Copy/Fax/Report Charges

PROPOSED

General Copies (per copy) 0.30

~~Accident Report (UD 10 per report) — see police fees — 2.00~~

Remove

Garden Plots (per plot) ~~50.00~~

55.00

Notary Service 10.00

Farmers Market Spaces

5' Space per Season \$ 170.00

10' Space per Season 340.00

20' Space per Season 680.00

10' Space – Daily Fee 40.00

Charlevoix City Council

Reports and Communications

Title: Capital Improvement Plan/Capital Budget

Date: February 5, 2026

Presented By: Mark Heydlauff, City Manager

Background:

The Capital Improvement Plan outlines long-term project planning. This document does not need approval in the same timeline as the other documents for consideration but, aside from the 2026-2027 projects outlined, it focuses on future years. I'd like to begin some discussion around the largest outstanding capital improvement project, Antrim Street from State to Park, during your meeting and the steps we might take to finance this in the future.

I'd like to also touch on the coming expiration of the DDA TIF plan and the prospects for the future on this and other projects.

Recommendation:

Attachments:

1.	2026 CIP Update
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Combined Capital Improvement Plan

FY 2026–2032 and Future Projects

Prepared for: City of Charlevoix

Date: January 2026

Key Highlights

Coordination Opportunities

- Align Antrim Street work (Electric FY 27–28 & 28–29) with Sewer program.
- Bundle LSL replacement and street work to reduce repeat digs.
- Coordinate streetlighting with Major Streets/DDA projects.

FY 2026–2027 (projects included in annual budget)

Electric

- Substation Control Panel Replacement—\$776,500; significant system improvements for reliability; rate funded and State of MI Grant (applied)
- Streetlighting — \$350,000; next phase of downtown replacement; rate funded
- S&C Pad Mount Switch—\$40,000; system controls and reliability; rate funded
- Mason Street Parking Lot Power Pedestal—\$45,000; power for special events; rate funded
- GIS — \$50,000; continued system design and updates; rate funded/possible grant
- AMI Install — \$562,000; continued system installation; rate funded

Water

- Plant Monitoring — \$250,000; plant safety and operations; rate funded
- Electric Gear — \$300,000; plant electrical systems; rate funded
- Chlorine system updates— \$25,000; sanitizing chlorine; rate funded
- Rapid Mixer Piping—\$30,000; plant safety and maintenance; rate funded
- LSL Replacement — \$175,000; project as needed to comply with state rules; rate funded
- Ferry Ave. Replacement and Loop— \$525,000; replace line on Ferry over Stover Creek; extend to loop with existing line on M66; rate funded

Sewer & Storm Sewer

- Plant Boiler replacement—\$45,000; rate funded
- Standby Emergency Generators for lift stations—\$250,000; rate funded
- Alice Street Sewer— \$80,000; storm sewer improvement/discharge into Round Lake; street fund (shared expense with La Havre Association)
- County Club Manhole Sealing—\$35,000; prevent groundwater infiltration; rate funded

Motor Pool

- Fleet & Equipment — \$589,000; vehicle replacements; rate, fee, or tax funded depending on use

Recreation

- Northside Wheelway Extension—\$1,100,000; extend wheelway from Waller Road to Division Street; MDOT grant and infrastructure levy

- Park Building Roofs—\$7,000; reroof dugouts

General Public Works

- New Storage Yard and Compost Pit (W. Carpenter)— \$320,000; replace old compost and storage area due to sale; funded with proceeds of land sale and yard waste levy

Downtown Development Authority

- Brick pavers, sidewalk joints and tree curbs— \$75,000; mitigate trip hazards from settling; TIF
- Bridge Park Building Maintenance—\$25,000; mechanical and aesthetic updates; lease revenue and TIF

FY 2027–28

Electric

- 12 kV Upgrades — \$40,000
- Streetlighting — \$372,500
- GIS — \$50,000
- AMI Maintenance — \$97,000
- Antrim Reconstruction Engineering — \$100,000

Water

- LSL Replacement — \$175,000
- Misc — \$200,000

Sewer

- Normal Capital — \$750,000

Motor Pool

- Fleet & Equipment — \$522,000
- Electric contribution — \$310,000

FY 2028–29

Electric

- 12 kV Upgrades — \$2,519,000
- Streetlighting — \$372,500
- GIS — \$50,000
- AMI Maintenance — \$62,000
- Antrim Reconstruction — \$400,000

Water

- LSL Replacement — \$175,000
- Misc — \$300,000
- Tower Inspection — \$40,000

Sewer

- Normal Capital — \$750,000

Motor Pool

- Fleet & Equipment — \$480,000
- Electric contribution — \$280,000

FY 2029–30

Electric

- Streetlighting — \$372,500
- GIS — \$50,000
- AMI Maintenance — \$62,000

Water

- LSL Replacement — \$175,000
- Misc — \$200,000

Sewer

- Normal Capital — \$750,000

Motor Pool

- Fleet & Equipment — \$200,000

FY 2030–31

Electric

- Streetlighting — \$372,500
- GIS — \$50,000

Water

- LSL Replacement — \$175,000
- Misc — \$300,000

Sewer

- No specified capital

Motor Pool

- Fleet & Equipment — \$200,000

FY 2031–32

Electric

- Streetlighting — \$372,500
- GIS — \$50,000

Water

- No specified capital

Sewer

- No specified capital

Motor Pool

- No specified capital

Future

Electric

- Palmer St Underground — \$200,000
- Fiber projects
- Sauber equipment

Water

- Install 300k gal Water Tower — \$5,000,000
- LSL Replacement continues until 2042

Sewer

- No specified capital

Motor Pool

- Reserve — \$200,000

Sources

- 590 Sewer 26-27 Budget Capital.pdf (Dec 16, 2025)
- 591 Water 26-27 Budget Capital Revised 12-17-25.pdf (Dec 17, 2025)
- 661 Motor Pool 26-27 Capital.pdf (Dec 12, 2025)
- FYE 2027 Electric Capital Budget Draft Final 12-10-25.pdf (Dec 10, 2025)