

City of Charlevoix
Election Commission Meeting Minutes
Tuesday, February 10, 2026 - 9:00 AM
City Hall

1. Call to Order

Clerk Dvoracek called the meeting to order at 9:01 a.m.

2. Roll Call

Members Present: Sarah Dvoracek, City Clerk; Joe Lavender, City Assessor; Ginny Schulz, Deputy Clerk

Members Absent: Scott Howard, City Attorney

3. New Business

A. Approval of Minutes from October 7, 2025

Motion by Dvoracek, seconded by Lavender to approve the minutes from October 7, 2025 as presented.

Motion carried by unanimous voice vote.

B. Consolidation of Election Precincts for May 5, 2026 Special Election

Sarah Dvoracek, City Clerk

City Clerk Dvoracek presented information on the Consolidation of Election Precincts for the May 5, 2026 Special Election.

Motion by Dvoracek, seconded by Lavender to approve Resolution No. 2026-02-01 approving the consolidation of election precincts 1018, 2019, and 3020 for the May 5, 2026 Special Election.

CITY OF CHARLEVOIX ELECTION COMMISSION
RESOLUTION NO. 2026-02-01
CONSOLIDATION OF ELECTION PRECINCTS

WHEREAS, the Michigan Election Law P.A. 116 of 1954 allows for the consolidation of election precincts, and;

WHEREAS, the election to be held on May 5, 2026 does not exceed 5,000 registered voters in accordance with MCL 168.659 and;

WHEREAS, the registered voters who are in Ward 1-Precinct 1018 has 758 registered voters; Ward 2-Precinct 2019 has 727 registered voters, and Ward 3-Precinct 3020 has 692 registered voters for a total of 2,177 combined registered voters.

NOW, THEREFORE BE IT RESOLVED that the City of Charlevoix will combine Precincts 1018, 2019, and 3020 for the May 5, 2026, Special Election and will hold the election precinct in its normal polling place, the Charlevoix City Hall located at 210 State Street, Charlevoix, MI 49720.

RESOLVED this A.D.

Resolution was adopted by the following yea and nay vote:

Yeas: Dvoracek, Lavender

Nays: None

Absent: Howard

Motion carried.

- C. Motion to approve the Clerk to approve the minutes, according to *Roberts Rules of Order*
Motion by Dvoracek, seconded by Lavender to approve the Clerk to approve the minutes,
according to Roberts Rule of Order.

Motion carried by unanimous voice vote.

4. Public Comment

None.

5. Adjourn

Clerk Dvoracek adjourned the meeting at 9:04 a.m.

Sarah J. Dvoracek

City Clerk