



**Agenda**  
**City of Charlevoix Zoning Board of Appeals Regular Meeting**  
**Wednesday, June 17, 2026 - 6:00 PM**  
**Council Chambers, 210 State Street, Charlevoix, MI**

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- 1. Call to Order**
- 2. Roll Call/Pledge of Allegiance**
- 3. Inquiry Regarding Conflicts of Interest**
- 4. Approval of Agenda**
- 5. Approval of Minutes from**
  - A. Minutes of October 25, 2025
- 6. Public Comment**
  - A. An opportunity for the public to speak to the ZBA Members for up to 3 minutes about agenda or non-agenda topics.
- 7. New Business**
  - A. Election of Officers
  - B. Setting of 2026 Meeting Dates
  - C. Public Hearing for Applicant Pamela Himmelrich 421 Michigan Ave.
    - i. Staff Presentation
      - Exhibit 1. Variance Application
      - Exhibit 2. Site pictures and map
      - Exhibit 3. Site Plan (proposed)
      - Exhibit 4. Misc documents
    - ii. Applicant presentation (if requested)
    - iii. Call for public comment
    - iv. ZBA determination of findings of fact
    - v. Motion
      - i. Nine Foot Side Yard Variance Request at 421 Michigan Ave.
- 8. Old Business**
- 9. Board Comments**
  - A. ZBA Member questions, comments and other concerns
- 10. Adjourn**

**Persons with disabilities who need an accommodation to fully participate in these meetings should contact the City Clerk's Office at 231-547-3250 or by email [clerk@charlevoixmi.gov](mailto:clerk@charlevoixmi.gov). A 24-hour notice may be needed for certain accommodations. An attempt will be made to grant all reasonable accommodations requests.**